**ADA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)**

**BOARD OF DIRECTORS**

**MINUTES OF THE FEBRUARY 2, 2022, SPECIAL MEETING, 7:30 A.M.**

A special meeting of the Ada Township Downtown Development Authority (DDA) was held on Wednesday, February 2, 2022, at 7:30 a.m. at the Amy Van Andel Library, Community Room #1, 7215 Headley St SE, Ada, MI.

**I. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 7:30 a.m. by Chair, Bowersox.

**BOARD MEMBERS PRESENT:**  Bowersox, Frost, Idema, Leisman, Vogl, Harrison, Knapp

**BOARD MEMBERS ABSENT:** Coe, Norman

**STAFF AND OFFICIALS PRESENT:** Said, Stichman, Suchy

**PUBLIC PRESENT:** 2

**II. APPROVAL OF AGENDA**

Moved by Idema, supported by Knapp, to approve the agenda with the addition of public comment. Motion carried.

**III. ARRIVAL/REVIEW TRAINING SESSION OBJECTIVES**

Stichman outlined objects for the training session.

**IV. HISTORY OF THE DOWNTOWN DEVELOPMENT AUTHORITY**

Stichman presented PowerPoint outlining the history of the Downtown Development Authority.

**V. LEGAL REQUIREMENTS**

Jeff Sluggett, Township Legal Counsel, presented information regarding the Freedom of Information Act (FOIA) and Open Meetings Act (OMA).

**VI. CAPITAL IMPROVEMENTS & BUDGETING PROCESS**

Suchy presented information related to Tax Increment Financing (TIF) and the DDA bond payments.

**VII. PUBLIC COMMENT** – none

**VI. ADJOURN MEETINGs**

Moved by Harrison, supported by Idema, to adjourn meeting at 9:09 a.m.

Respectfully submitted:

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Devin Norman, Secretary

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