

**ADA TOWNSHIP BOARD MEETING
MINUTES
March 27, 2017**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, Trustees Hurwitz, LeBlanc, and Proos. Absent: Trustee Jacobs. Also present: Planning Director Jim Ferro, Parks Director Mark Fitzpatrick, and 15 community members.

APPROVAL OF AGENDA

Added to Reports/Communications: 12 Planning Commission Minutes - 2/16/17. **Moved by LeBlanc, supported by Proos, to approve the Agenda as amended. Motion carried.**

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Minutes

Approval of Minutes from the 3/13/17 Regular Board Meeting and the 2/24/17 Budget Work Session.

Receive and File Various Reports/Communications

1. Utility Advisory Board Minutes - 1/19/17; 2. Parks, Recreation and Land Preservation Minutes - 2/9/17; 3. Parks Director Report - 3/9/17; 4. DDA Minutes - 2/13/17; 5. Auditor Information Letter - 2/18/17; 6. Auditor Engagement Letter - 2/18/17; 7. KC Community Development Department - HUD Urban County Status Renewal - 3/3/17; 8. Ada Fire Department Activity Report - 2/17; 9. Hope Network Transportation Services Report - 2/17; 10. KC Community Development Department - North Kent Transit Services Grant Approval - 3/6/17; 11. The Right Place 2016 Annual Report - (Excerpt) - 2016 Results; 12. Planning Commission Minutes - 02/16/17. **Moved by LeBlanc, supported by Moran, to approve the Minutes and accept the Reports and Communications under the Consent Agenda. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$188.40; #205 \$89.75; #208 \$549.85; #401 \$26,854.00; #590 \$23.64; #591 \$23.64; #592 \$5.25; Total all Hand Checks: \$27,734.53. Warrants: #101 \$7,703.84; #205 \$46,983.45; #208 \$1,484.69; #213 \$840.00; #248 \$4,110.69; #401 \$143.91; #590 \$574.35; #591 \$696.35; #592 \$338.72; Total Warrants: \$62,876.00. Total All Checks and Warrants: \$90,610.53. **Moved by Proos, supported by Hurwitz, to approve the Warrant Report for March 27, 2017, in the total amount of \$90,610.53. Roll Call: Yes - Proos, LeBlanc, Hurwitz, Moran, Smith, and Haga; No - 0; Absent - Jacobs. Motion carried.**

PUBLIC COMMENT

Frank Hoover, 700 Marbury stated that during the recent windstorm, a big tree in the 6300 block of Ada Drive had come down. The tree has been cut down, but a large section is imbedded into the overhead wire. Also, a house at 645 Bradford is set for demolition. It is a historical house built in 1909, and a Sears Craftsman house from the Sears catalog. He would hate to see the house demolished.

BOARD COMMENT

Proos stated we need a regular schedule of road activity, and asked for an update. Supervisor Haga responded that the road closed today. They started grinding the road and will be installing the sanitary sewer. There are still two buildings being worked on; work is going on for River Park. River Street is planned to be finished shortly after August. The Spectrum building is moving fast. No site plans have been finalized on the AGO/McDonald's project. Two weeks ago over 250 people came in for the Leprechauns. Vitale's has been approved.

Moran stated the 2007 Trail Bond refunding was successfully closed, saving about \$69,000.

Smith stated there is a county-wide school election on May 2nd for a KISD millage. The Clerk's Office has sent over 800 absentee ballots out. Everyone is waiting to hear from Kent County regarding the choice for new election equipment. Clerk Smith attended the MAMC Clerk's Institute, which is why she missed the last board meeting.

UNFINISHED BUSINESS

None.

NEW BUSINESS

RESOLUTION R-032717-1 - FY 17/18 BUDGET ADOPTION

Supervisor Haga stated we have had work sessions and a public hearing at our last meeting and are now in the process of adopting the budget. **Moved by Proos, supported by LeBlanc, to adopt Resolution R-032717-1, FY 17/18 Budget Adoption. Roll Call: Yes - Proos, LeBlanc, Hurwitz, Smith, Moran, and Haga; No - 0; Absent - Jacobs. Resolution adopted.**

ADA'S AVERILL HISTORICAL MUSEUM ADDITION

Bernie Veldkamp, representing the Ada Historical Society, stated they are proposing an addition to the museum. The Ada Historical Society was formed in 1974, and re-formed in 1989 with the goal to have a museum. In 1999 the museum opened and is managed and operated by the Ada Historical Society. The Mission is to preserve, share and celebrate the history of the Ada community. The Ada Historical Society has outgrown the space and there is no room to add historical items. Veldkamp explained many things could be accomplished with the addition.

Supervisor Haga stated the Ada Historical Committee is making three recommendations: approval of the proposed addition; approval to seek bids; and approval for funding support in the amount not to exceed \$300,000. **Moved by Proos, supported by LeBlanc, to approve all three recommendations from the Ada Historical Committee: approval of the proposed addition, approval to seek bids, and approval for funding support in the amount not to exceed \$300,000. Roll Call: Yes - LeBlanc, Hurwitz, Proos, Moran, Smith, and Haga; No - 0; Absent - Jacobs. Motion carried.**

ARCHITECTURAL FEE PROPOSAL-DIXON ARCHITECTURE

Ken Dixon, Dixon Architecture, stated he was asked to provide a proposal for the museum addition. The scope of work includes all the architectural from design to final walk through of the building; structural engineering, mechanical, electrical, plumbing, civil engineering, printing and postage, and necessary drawings. **Moved by LeBlanc, supported by Hurwitz, to accept the proposal from Dixon Architecture for Architectural Fees related to the Averill Ada Historical Museum addition as proposed in the amount of \$29,700. Motion carried. Trustee** LeBlanc asked for clarification on the Township policy regarding putting work like this out to bid.

Supervisor Haga stated the museum is recommending Dixon, and are waiving the purchase policy as related to Mr. Dixon's familiarity of the project. **Moved by LeBlanc, supported by Proos, to amend the main motion in view of the familiarity of Mr. Dixon's past works at the museum to waive the Township purchase policy as a sole source for the Averill Historical Museum project. Motion carried.**

Moved by LeBlanc, supported by Proos, to postpone action regarding the architectural services proposal from Dixon Architecture for the Averill Historical Museum project. Motion carried. Moved by LeBlanc, supported by Hurwitz, to waive the purchase policy for the architectural services for the museum. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT

Sheriff Ryan Roe stated the Forest Hills Expo was a big hit, and there were a lot of new vendors this year. He stated he has been working on the parking issues. The speed board will be in operation next week in Ada. He has held visits at the Ada Village Pre-school. He is working on the 4th of July committee. He has teamed with KDL to do a distracted driver program. Kent County Preparedness has asked him to be a partner with education for a program to be held at the Deltaplex called Operation Safe and Secure.

Bernie Veldkamp thanked everyone and asked for help in raising funds.

ADJOURNMENT

The meeting was adjourned at 8:14 p.m.

Jacqueline Smith
Ada Township Clerk

Date

JS/dr