

**ADA TOWNSHIP BOARD MEETING
MINUTES
APRIL 25, 2016**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Smith, Trustee LeBlanc, Treasurer Rhoades, and Trustee Hurwitz. Absent: Trustee Jacobs, and Trustee Proos. Also present Planning Director Jim Ferro, Parks Director Mark Fitzpatrick, and nine community members.

APPROVAL OF AGENDA

Added under New Business, New Business - Item I. Furnishings for the Roselle Park Building. **Moved by Smith, supported by LeBlanc, to approve the Agenda as amended. Motion carried.**

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Minutes

April 11, 2016 Regular Board Meeting

Receive and File Various Reports/Communications

1. Fire Department Activity Report-3/16; 2. DDA Minutes-2/29/16, 3/7/16; 3. Historical Society Minutes-3/10/16.

Moved by LeBlanc, supported by Hurwitz, to approve the Reports and Communications under the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Rhoades reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$4,250.63; #205 \$177.35; #208 \$226.56; #590 \$23.69; #591 \$23.69; #592 \$5.26. Total all Hand Checks: \$4,707.18; Warrants: #101 \$38,779.85; #205 \$2,474.23; #208 \$8,340.12; #211 \$5,761.73; #248 \$390.00; #401 \$21,638.00; #590 \$1,686.63; #591 \$2,364.69; #592 \$467.43. Total Warrants: \$81,902.68. Total All Checks and Warrants: \$86,609.86. **Moved by LeBlanc, supported by Hurwitz, to approve the Warrant Report for April 25, 2016 in the total amount of \$86,609.86. Roll Call: Yes – Hurwitz, LeBlanc, Rhoades, Smith, and Haga; No – 0; Absent – Jacobs, Proos. Motion carried.**

PUBLIC COMMENT

Michael Zurgable, 6651 Roxbury Ct., stated he asked Planning Director Ferro what would be built in the village, Building D, south of M-21, north of the new Headley. Ferro responded that it had not yet been decided. Zurgable suggested it was time to consider a library.

BOARD COMMENT

Treasurer Rhoades stated a letter had been received from the Supervisor of the Kent County Agri-Business Community Work Group talking about the perception that agri-business jobs are undesirable. He suggested that the schools should promote agri-business to their students.

Clerk Smith stated the only contested race for the Township offices is the Treasurer. Supervisor Haga, Clerk Smith, and the Trustees are running unopposed.

Supervisor Haga stated the Fulton Street lift station pump shut down because the intake to the pump was plugged with rags. He stated in order to clean it out we have to bypass the Fulton Street pump, and the wet well will be pumped out on April 26, at a cost of \$20,000.

UNFINISHED BUSINESS

There was no Unfinished Business

NEW BUSINESS

ORDINANCE O-042516-1, AN ORDINANCE TO REVISE CHAPTER 51, TITLED "OPEN SPACE PRESERVATION"

Jim Ferro, Planning Director, stated the Open Space Preservation Advisory Board and the Parks and Recreation Committee have been working on a plan for consolidation of the two programs under a single advisory board, and consolidation of the two millages in a millage renewal ballot proposal into a single combined millage. This ordinance would amend the 2004 Open Space Preservation Ordinance to create a new Parks, Recreation and Land Preservation Advisory Board. If the ordinance is approved, a recruitment process will be carried out to select appointees to the new combined body.

Mark Fitzpatrick, Parks Director, stated this proposal was sent to legal counsel for formatting and review. At the last meetings of the Open Space Board, the Parks Committee has been merged into the committee. He stated he thought it would make it more effective and efficient and should be a good move.

Jim Ferro stated the Open Space Board is made up of nine members: the Supervisor, one Board Trustee, one member of the Parks Committee, and six citizens. The proposed consolidated ordinance changes that to a range of nine to thirteen members. He stated there will be an open application process for Board and Committee members, as well as the public to apply.

Moved by LeBlanc, supported by Rhoades, to adopt Ordinance O-042516-1, An Ordinance to Revise Chapter 51, Titled "Open Space Preservation. Roll Call: Yes – Hurwitz, LeBlanc, Rhoades, Smith, and Haga; No – 0; Absent – Jacobs, Proos. Ordinance adopted.

RESOLUTION R-042516-1, PARKS, RECREATION AND LAND PRESERVATION MILLAGE PROPOSAL

Supervisor Haga stated this resolution is a combined renewal millage proposal of the .25 mills parks and recreation millage, and the .40 mills parks and land preservation millage, for a 10-year period effective 2017 through 2026. The Parks committee and Open Space Board recommend adoption of the proposal, and will be referenced as Proposal One for the August 2nd primary election.

Moved by LeBlanc, supported by Hurwitz, to adopt Resolution R-042516-1, Parks, Recreation and Land Preservation Millage Proposal, which is Proposal One, to be placed on the August 2nd primary election ballot. Roll Call: Yes – Hurwitz, LeBlanc, Rhoades, Smith, and Haga; No – 0; Absent – Jacobs, Proos. Resolution adopted.

RESOLUTION R-042516-2, POLICE AND FIRE PROTECTION MILLAGE PROPOSAL

Supervisor Haga explained this is a renewal and an increase of the current millage, which expires in 2016. The current millage is .80 mills, and levy is requested to be .95 mills for five years, from 2017 to 2021.

Moved by Smith, supported by LeBlanc, to adopt Resolution R-042516-2, Police and Fire Protection Millage Proposal in the amount of .95 mills, to be placed on the August 2nd primary election ballot. Yes – Hurwitz, LeBlanc, Rhoades, Smith, and Haga; No – 0; Absent – Jacobs, Proos. Resolution adopted.

RESOLUTION R-042516-3, RESOLUTION TO ESTABLISH THE POLLING PLACE FOR PRECINCTS 4 AND 5 IN ADA TOWNSHIP

Clerk Smith stated the purpose of this resolution is to move the polling place for Precincts 4 and 5 to the new building at Roselle Park due to space and parking issues at Ada Congregational Church and Fire Station 2.

Moved by LeBlanc, supported by Rhoades, to adopt Resolution R-042516-3, Resolution to Establish the Polling Place for Precincts 4 and 5 in Ada Township. Roll Call: Yes – Hurwitz, LeBlanc, Rhoades, Smith, and Haga; No – 0; Absent – Jacobs, Proos. Resolution adopted.

RESOLUTION R-042516-4, 4TH OF JULY ROAD CLOSURE REQUEST

Clerk Smith stated this resolution is for the 4th of July Celebration Parade, the route of which will be Ada Drive, Thornapple River Drive, Old Headley Street, to Bronson, to River and the new Headley Street, and back on Ada Drive to the starting place. **Moved by LeBlanc, supported by Hurwitz, to adopt Resolution R-042516-4, 4th of July Road Closure Request. Roll Call: Yes – Hurwitz, LeBlanc, Rhoades, Smith, and Haga; No – 0; Absent – Jacobs, Proos. Resolution adopted.**

RESOLUTION R-042516-5, ROAD CLOSURE REQUEST TO HOLD CLASSIC CAR SHOW ON HEADLEY STREET

Clerk Smith stated this resolution is to conduct the classic car show on July 4th from 9:30 a.m. to 12:00 p.m., on the new Headley Street from Ada Drive to Old Headley Street.

Moved by LeBlanc, supported by Hurwitz, to adopt Resolution R-042516-5, Road Closure Request to Hold Classic Car Show on Headley Street on July 4th. Roll Call: Yes – Hurwitz, LeBlanc, Rhoades, Smith, and Haga; No – 0; Absent – Jacobs, Proos. Resolution adopted.

LICENSE AND RELEASE AGREEMENT FOR 4TH OF JULY ACTIVITIES-7586 AND 7590 FULTON STREET EAST

Supervisor Haga stated this is a license and release agreement between the Township and GELD, LLC regarding the use of their property at 7586 and 7590 Fulton Street East for the 4th of July activities.

Moved by LeBlanc, supported by Rhoades, to approve the License and Release Agreement for 4th of July Activities-7586 and 7590 Fulton Street East. Roll Call: Yes – Hurwitz, LeBlanc, Rhoades, Smith, and Haga; No – 0; Absent – Jacobs, Proos. Motion carried.

AUTHORIZE DISTRIBUTION OF PROPOSED MASTER PLAN AMENDMENT TO ADJACENT COMMUNITIES FOR REVIEW/COMMENT

Jim Ferro stated a proposed package of amendments to the 2007 Master Plan has been completed by the Planning Commission and is being referred to the Township Board for approval. The state planning statute states “the process of adopting a master plan shall not proceed further unless the legislative body approves the distribution of the proposed master plan” to surrounding local governmental units for 42-day review and comment.

Moved by Smith, supported by Hurwitz, to approve Authorized Distribution of Proposed Master Plan Amendment to Adjacent Communities for Review/Comment. Motion carried.

FURNISHINGS FOR THE ROSELLE PARK BUILDING

Mark Fitzpatrick stated he had worked closely with two vendors on office furnishings for the Roselle Park Building: Kentwood Office Supply and Custer, and copies of their bids were given to board members. The recommendation is for Kentwood Office Supply, at a cost of \$12,367.27. He stated that the Administrative Committee and Dixon Architecture also worked with them on getting the information.

Moved by Rhoades, supported by LeBlanc, to approve Furnishings for the Roselle Park Building, as proposed by Kentwood Office Supply, in an amount not to exceed \$12,367.27, as recommended by the Administrative Committee and Parks Director. Roll Call: Yes – Hurwitz, LeBlanc, Rhoades, Smith, and Haga; No – 0; Absent – Jacobs, Proos. Motion carried.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional Public Comment.

ADJOURNMENT

The meeting was adjourned at 7:55 p.m.

Jacqueline Smith
Ada Township Clerk

Date

JS/dr