

**ADA TOWNSHIP BOARD MEETING
MINUTES
MAY 9, 2016**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Smith, Treasurer Rhoades, Trustee LeBlanc, Trustee Jacobs, and Trustee Hurwitz. Absent: Trustee Proos. Also present Planning Director Jim Ferro, Township Engineer Steve Groenenboom, and four community members.

APPROVAL OF AGENDA

Moved by Jacobs, supported by Rhoades, to approve the Agenda as presented. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Minutes

April 25, 2016 Regular Board Meeting

Receive and File Various Reports/Communications

1. Treasurer's Investment Report-3/16; 2. Sheriff Report - 1st Quarter 2016; 3. Utility Advisory Board Minutes - 2/18/16; 4. Building Permit Trends - 4/26/16; 5. Regis Board Minutes - 1/27/16; 6. Planning Commission Minutes - 4/21/16.

Moved by LeBlanc, supported by Jacobs, to approve the Reports and Communications under the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Rhoades reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$3,520.00; #208 \$131,675.70; #590 \$610.83; #591 \$302.44; #592 \$135.54. Total all Hand Checks: \$136,244.51. Warrants: #101 \$7,479.79; #205 \$25,701.15; #208 \$2,722.93; #590 \$107,140.09; #591 \$77,493.71; #592 \$742.98. Total Warrants: \$221,280.65. Total All Checks and Warrants: \$357,525.16.

Moved by Jacobs, supported by Hurwitz, to approve the Warrant Report for May 9, 2016 in the total amount of \$357,525.16. Roll Call: Yes - Hurwitz, Jacobs, LeBlanc, Rhoades, Smith, and Haga; No - 0; Absent - Proos. Motion carried.

PUBLIC COMMENT

None.

BOARD COMMENT

Trustee LeBlanc asked for the status of the appraisal on the Kent County Road Commission property. Supervisor Haga stated the appraisal has been authorized and is in process.

Treasurer Rhoades stated that he was at Clean-Up Day at 1 p.m. The Shred-it and Salvation Army trucks were both full so he was not able to drop anything of and that traffic was backed up. He suggested maybe it was time that Ada and Cascade split from the joint clean-up day.

Trustee Jacobs stated she also was not able to drop off her stuff at Clean-Up Day, and she had heard from several neighbors who attempted to get rid of yard waste but were turned away.

Supervisor Haga stated he was able to dispose of his stuff at Clean-Up Day, but it took about 45 minutes. He stated there will be a debriefing session to determine what went wrong and how to improve it.

Supervisor Haga also stated that a special board meeting will be needed in May as there are two items that need attention before the June meeting.

UNFINISHED BUSINESS

None.

NEW BUSINESS

RESOLUTION R-050916-1, BOND RESOLUTION

Jim Ferro, Planning Director, explained that in the original Development Agreement, signed in May 2015 between the Township and Amway, there was a schedule that called for Ada Drive reconstruction to be completed by the Township in 2017. In December the decision was made to move Ada Drive up on the schedule to complete it this year. While it is not ready to go out for bids yet, he is asking the Board to pass a resolution authorizing issuance of an initial bond issue of \$2,280,000 to pay the cost of the improvements proposed to Ada Drive.

Steve Groenenboom, Moore & Bruggink, stated Ada Drive will be done in three phases and will be a 17-week project. He then explained the plans step-by-step.

James White, Mika Meyers, explained how the original bond issue was conceived and put together into a resolution for board consideration. There was a need to change some of the wording in the resolution to provide flexibility in case other expenditures need to be made for other elements of the Envision Ada Project. Bond issues are highly regulated by the tax code, and there are strict restrictions on how and when the money is spent.

Moved by LeBlanc, supported by Smith, to adopt Resolution R-050916-1, Bond Resolution to authorize issuance of Capital Improvement Bonds for the Ada Drive Improvement Project. Roll Call: Yes - Hurwitz, Jacobs, LeBlanc, Rhoades, Smith, and Haga; No - 0; Absent - Proos. Motion carried.

RESOLUTION R-050916-2, REIMBURSEMENT RESOLUTION

James White, Mika Meyers, stated this resolution is regarding Reimbursement, and that is also being submitted because of the requirements of the Federal tax code. If you spend money for bricks and mortar, particularly construction type expenditures, and want to be able to reimburse those expenditures in the bond issue you sell later in the future, a resolution must be passed stating the intent to make that reimbursement or the ability to reimburse the Township funds from a future bond issue is lost.

Moved by Rhoades, supported by LeBlanc, to adopt Resolution R-050916-2, Reimbursement Resolution to Declare Official Intent to Reimburse Expenditures with Bond Proceeds. Roll Call: Yes - Hurwitz, Jacobs, LeBlanc, Rhoades, Smith, and Haga; No - 0; Absent - Proos. Motion carried.

ADA TOWNSHIP STRATEGIC PLAN REQUEST FOR PROPOSAL (RFP)

Supervisor Haga stated that he, Clerk Smith, and Trustee LeBlanc had met with representatives of Amway Corporation and RDV Corporation to discuss development of a strategic plan. An RFP will have to be prepared in order to seek a consultant to assist in development of a Strategic Plan for Ada Township, and Trustee LeBlanc has consented to prepare an RFP for this project at no charge. **Moved by LeBlanc, supported by Rhoades, to authorize an Ada Township Strategic Plan Request for Proposal (RFP) as suggested in the April 29, 2016 memo from Supervisor Haga. Yes - 6; No - 0; Absent - Proos. Motion carried.**

SIDEWALK EASEMENT AGREEMENT WITH THORNAPPLE PINES DEVELOPMENT

Planning Director Jim Ferro stated the Thornapple Pines development, Riverpoint of Ada, now has zoning approval. He stated the sub-committee of the Planning Commission negotiated with Thornapple Pines to agree to enter into a proposed sidewalk easement and access easement agreement with the Township that allows public pedestrian access on a designated portion of the sidewalk system in the development, which will more fully integrate this residential area in the Village.

Moved by LeBlanc, supported by Jacobs, to enter into a Sidewalk Easement Agreement with Thornapple Pines Development, which authorizes public use of a portion of the sidewalk system in the Riverpoint of Ada development. Roll Call: Yes - Hurwitz, Jacobs, LeBlanc, Rhoades, Smith, and Haga; No - 0; Absent - Proos. Motion carried.

ADA TOWNSHIP 2016 ROAD PROJECTS

Planning Director Jim Ferro stated that he and Supervisor Haga had met recently with Road Commission Maintenance Director Jerry Byrne to develop a list of recommended road projects for 2016. He stated this is a request for authorization for up to \$22,000 in expenditure for gravel road work, and \$331,500 for total major road improvements on local roads and private area roads. **Moved by Jacobs, supported by LeBlanc, to approve the Ada Township 2016 Road Projects as presented in a memorandum dated April 30, 2016. Roll Call: Yes - Hurwitz, Jacobs, LeBlanc, Rhoades, Smith, and Haga; No - 0; Absent - Proos. Motion carried.**

OPPORTUNITY FOR PUBLIC COMMENT

Frank Hoover, 700 Marbury, stated that Clean-Up Day was a very heavy day. There were 347 cars from Ada, and 406 cars from Cascade, for a total of 753. He added that there were people with commercial trailers and landscapers and contractors, but that this day was intended for residents.

Peter Rabeda stated he is running for precinct delegate for the 7th Precinct, and he felt honored to represent the community.

ADJOURNMENT

The meeting was adjourned at 8:38 p.m.

Jacqueline Smith
Ada Township Clerk

Date

JS/dr