

**ADA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
BOARD OF DIRECTORS
MINUTES OF THE AUGUST 10, 2020 MEETING**

A regular meeting of the Ada Township Downtown Development Authority (DDA) was held on Monday, August 10, 2020, 8:00 a.m. via video/audio-conferencing, in conformance with the Michigan Governor's Executive Order concerning temporary authorization of remote participation in public meetings.

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 8:00 a.m. by Chairperson, Bowersox.

BOARD MEMBERS PRESENT: Terry Bowersox, Dawn Marie Coe (arrived 8:04A), George Haga, Bryan Harrison (arrived 8:03A), Devin Norman, Margaret Idema, Justin Knapp, Ted Wright

BOARD MEMBERS ABSENT: Vanderwulp

STAFF AND OFFICIALS PRESENT: Elaine Buckley, Administrative Assistant; Jim Ferro, Planning Director; Kevin Moran, Township Treasurer

PUBLIC PRESENT: 3

II. APPROVAL OF AGENDA

It was moved by Idema, seconded by Norman, to approve the agenda as presented. Motion passed unanimously.

III. APPROVAL OF MINUTES OF THE JULY 13, 2020 MEETING

Idema pointed out the Election of Officers reads Haga as Vice Chair. Idema stated she is the Vice Chair and that a correction to the minutes was necessary. All members agreed with correction. It was moved by Norman, seconded by Harrison, to approve the minutes of the July 13, 2020, meeting as amended to identify Idema as Vice-Chair. Motion passed by 7-0 roll call vote, 2 absent; Coe, Vanderwulp.

Harrison arrived at 8:03 a.m.

Coe arrived at 8:04 a.m.

IV. CONSIDER APPLICATION FOR RESOLUTION OF SUPPORT FOR REDEVELOPMENT AREA LIQUOR LICENSE APPLICATION, GRACE COFFEE, LLC/DBA MUDPENNY, 496 ADA DRIVE

Ferro stated that Matthew Fuller, Applicant, from Mudpenny was present. Idema asked if current customers that arrive for breakfast and lunch request alcohol. Mr. Fuller stated that currently quite a few customers that come in for breakfast have an interest to order cocktails; like Mimosa or Bloody Mary. Mr. Fuller presented that Mudpenny has planned more ticketed events, dessert dinners, and chef dinners with more opportunity to expand their hours and to serve alcohol, upon the approval of the liquor license.

Norman asked if a temporary license is allowable. Harrison stated the DDA has the ability to issue liquor license that is temporary and there are DDA Grants available to give. Harrison stated he was in support of Mudpenny's request. Norman noted there are limited number of liquor license allowed based on two things; the amount of redevelopment and the population of the community. Norman added that this would be the third and final license available. Ferro confirmed this is the final liquor license for now with potential of one additional license depending on future investment levels in the defined redevelopment area. Ferro stated The General Store was the first liquor license approved. The second license was approved for Luna knowing the current limit of 3 at that time.

Following further discussion, Knapp stated he would like to move forward on this request with the support that DDA is doing everything possible to promote business in Ada. Coe and Bowersox agreed with Knapp.

Haga pointed out the agenda/packet states "Consider Application for Resolution of Support," however, there is not a Resolution Number assigned or a draft Resolution included.

It was moved by Haga, supported by Harrison, to recommend approval the application of Grace Coffee, LLC/dba Mudpenny, for a Redevelopment district liquor license under Resolution R-DDA-081020-3. Motion passed by roll call vote: 7 Yes: Bowersox, Coe, Haga, Harrison, Idema, Knapp, Wright;
1 No: Norman; 1 Absent: Vanderwulp

V. ADOPTION OF 2020 MILLAGE RATE

A. RESOLUTION R-DDA-08-10-20-1, TO CONSIDER ADOPTION OF 2020 "ADDITIONAL MILLAGE RATE"

Ferro stated every year the DDA Board is required to establish their millage rate. There are two optional millage rates the DDA can approve. Ferro stated one millage rate is permitted without holding a public hearing. The second, a slightly higher millage rate, is permitted only after a public hearing is held. Ferro stated last month the DDA Board decided to hold a public hearing. The two alternative millage rates are 1.9454 mills or 1.9724 mills, which is .027 mills difference.

It was moved by Knapp, seconded by Bowersox, to adopt the Resolution R-DDA-081020-1 to consider adoption of 2020 additional millage rate. Motion passed by 8-0 roll call vote, with 1 absent.

B. PUBLIC HEARING REGARDING ADOPTION OF ADDITIONAL MILLAGE RATE

Bowersox opened the public hearing on consideration of the adoption of the millage. No public comment was presented. It was moved by Harrison, seconded by Norman, to close the public hearing. Motion passed unanimously.

C. RESOLUTION R-DDA-08-10-20-2, ADOPTION OF 2020 MILLAGE RATE

It was moved by Harrison, supported by Haga, to adopt Resolution R-DDA-081020-2, to adopt 2020 millage rate of 1.9724 mills. Motion passed by 8-0 roll call vote, with 1 absent.

VI. STAFF/COMMITTEE UPDATES

A. RECAP OF VAN ANDEL FAMILY PAVILION DEDICATION EVENTS

B. DDA FINANCIAL REPORT, 7/31/20

Ferro stated there was a dedication event for the Van Andel Family Pavilion to recognize the Dave and Carol Van Andel family as the major donors for the performance space in Legacy Park. Ferro stated there were many other events planned, with social distancing measures in-place. Ferro stated there was a children's program, a sunrise yoga class, and all events were extremely successful in a manageable and safe manner.

Ferro said there was nothing significant to report in the DDA Financial Report. Ferro reported a payment for street sweeping in June and a returned fee to a sponsor for the Beers at the Bridge cancelled event.

VII. BOARD MEMBER COMMENT

Idema asked for an update on repair of the “uneven” sidewalk on Bronson Street. Ferro stated the sidewalk was reviewed. Ferro reported two ways to repair; replace sections of the sidewalk or grind down the raised cement edges. Coe shared the concern of the sidewalk and was in favor of the grind down option. Ferro will look into cost options.

Idema reported concern of the graffiti along Ada Drive, the tunnel at Rix Street, and a utility box. Harrison suggested a few methods of removal of the graffiti. Haga stated he will have the township Building and Grounds staff take a look at it.

Coe reported concern of the overgrown bike path on Fulton Street, heading east into Ada. Following discussion by members, Ferro stated the Trail Committee has a list of potential projects and the plan of when they get accomplished. Norman noted the trail needs to be cleaned and maintained. Haga stated the trail will get looked at.

VIII. PUBLIC COMMENT

No public comment.

IX. ADJOURNMENT

It was moved by Norman, seconded by Harrison, to adjourn the meeting at approximately 8:48 a.m. Motion passed unanimously.

Respectfully submitted:

Devin Norman, Secretary

rs:eb