

**ADA TOWNSHIP PARKS, RECREATION AND LAND PRESERVATION ADVISORY BOARD
MINUTES OF THE THURSDAY, SEPTEMBER 13, 2018 REGULAR MEETING
4:00 P.M., ROSELLE PARK, MEETING ROOM
1010 GRAND RIVER DR NE, ADA, MICHIGAN**

1. Call meeting to order/roll call

Present: Terwilliger, Steketee, Crosby, Roe (left at 4:54pm), Nowak, Schmottlach (left at 5:45pm)

Absent: Damstra, Haga, Jacobs, LeBlanc, VandenBerg

Staff Present: Ferro, Fitzpatrick, McCormick, Winczewski, Bethke

Public Present: Jan Johnson of Mainstreet Planning, Katie Hallgren of RJM Design Group

2. Approval of agenda

Terwilliger moved to approve agenda. Schmottlach supported. Motion carried unanimously.

3. Approval of minutes of the July 12th meeting

Steketee moved to approve the minutes for the July 12th meeting. Schmottlach supported. Motion carried unanimously.

4. Review/Discussion of Parks and Recreation Needs Assessment Public Input

Jan Johnson of Mainstreet Planning Company and Katie Hallgren of RJM Design Group were introduced. Ms. Johnson reviewed the results of public input gathered from the Community Remarks Web Site, Workshops in a Box, and Leadership Café. Ms. Johnson stated there were 350 comments online which she feels is a good representation of the population. Ms. Hallgren stated the goal is to have a final report of these findings by the end of October.

Roe stated she was surprised there were not more comments on open green space. Crosby asked if these reports will be helpful for applying for DNR or other grants. Fitzpatrick stated yes.

Board further discussed findings and Ferro stated he believed that the Leadership Café input was gathered to differentiate whether the public wants the Headley Street property to be for public use or to leave as open green space. Ferro stated he believed that the Leadership Café input regarding the property on the north side of Headley Street more clearly indicated a preference for it being retained for public use than is reflected in the conclusion statement that “a clear consensus on the use of this property has not yet developed.”

Crosby noted that there was no longer a quorum.

5. Discussion of Potential Projects for Capital Improvements Plan Update

Fitzpatrick briefly reviewed the CIP charts as presented in the board packets. He stated that a DEQ permit might be required for the hydrology and trails improvements at Roselle Park.

Ferro stated, in regards to the FY 20-21 improvements at Roselle Park, a grant application would need to be submitted by April 2019 in order to get a bid out by 2020 and have the project completed by 2021.

6. Project Updates

Fitzpatrick gave a brief update on various projects throughout the township as outlined in the board packets. He stated the PRLP Advisory Board needs higher attendance so more decisions can be made.

7. Park Director's Report

Fitzpatrick provided staffing updates for the Park's & Rec department. The board discussed the need for additional staff members.

8. Board Member Comment

Terwilliger requested to be on the Recreation's Subcommittee.

9. Public Comment

There were no public comments

Meeting was adjourned at 6:27 p.m.

Respectfully Submitted,

Jacqueline Smith, Township Clerk