



**ADA TOWNSHIP
BROWNFIELD REDEVELOPMENT AUTHORITY BOARD
MINUTES OF THE OCTOBER 16, 2023 MEETING**

A regular meeting of the Ada Township Brownfield Redevelopment Authority Board was held on Monday, October 16, 2023 at 8:00 a.m., at the Ada Township Hall, Assembly Room, 7330 Thornapple River Dr., Ada MI.

CALL TO ORDER

Chair Killman called the meeting to order at 8:02 a.m.

ROLL CALL

Members Present: Dixon, Killman, Moran, Said
Members Absent: Bowersox, Leisman, Norman
Staff Present: Buckley, Suchy
Public Present: 0

APPROVAL OF AGENDA

Moved by Dixon, supported by Killman, to approve the agenda as presented. Motion carried. (Later in the meeting, the agenda was amended to add the election of officers. *See below.)

APPROVAL OF MINUTES OF THE MARCH 20, 2023 MEETING

Moved by Dixon, supported by Moran, to approve the minutes as presented. Motion carried.

REVIEW AND APPROVAL OF PAYABLES

a. Reimbursement to Geld, LLC for Costs of Eligible Brownfield Activities

Moved by Moran, supported by Dixon, to approve reimbursement payment to Geld, LLC, in the amount of \$254,841.06. Motion carried.

b. Ada Township Administrative and Operating Expenses

Moved by Dixon, supported by Moran, to approve reimburse payment to Ada Township in the amount of \$1,750.00 for Administrative and Operating Expenses. Motion carried.

STAFF/BOARD MEMBER COMMENTS

There was discussion among the board members regarding the Brownfield program and the overall improvements in Ada and favorable comments were shared.

Moran mentioned that election of officers was tabled at the March meeting and possibly should amend the agenda to add that item. Following discussion by Brownfield members in attendance, *it was moved by Moran, supported by Dixon, to amend the agenda to include election of officers for 2024. (see below) Motion carried.

***ELECTION OF OFFICERS**

Moved by Dixon, supported by Moran, to elect officers for 2024 as stated below:

Chair – Kurt Killman

Vice-Chair – Kevin Moran

Secretary – Ken Dixon (staff note: it was determined after the meeting that a secretary position does not exist for the Brownfield Authority Board.)

Motion carried.

Said stated that it looks like we are coming close to the end with the Brownfield program and we may be looking at dissolution. There was board member discussion regarding the dissolution of current Brownfield program, the overall process of the program (activation vs. dormant, what areas/applications to consider), and whether there are needs for another program right now.

Township Manager Suchy informed that Kent County is now taking on a Brownfield program and that Ada could operate under Kent County's program. Suchy said the State is focusing on how to go about tackling the housing issue (any housing projects that seek Brownfield funds). There was additional discussion among the board members and Ada Staff regarding the options/benefits to work under Kent County vs. Ada Township's Brownfield. Suchy/Said will continue to check into this process and will advise if there are any additional findings.

Suchy also provided updates on: the new Ada Township Hall and potential location, the Covered Bridge Park (currently campaigning for funds), the pedestrian bridge from Legacy Park to Mosaic/Oxbow properties, overall funding for different projects, and the wayfinding signage presentation (includes 116 signs) is going before the Township Board for approval at the special board meeting on October 17, 2023.

The Brownfield Board discussed the next meeting date and agreed to March 18, 2024 for their next meeting.

PUBLIC COMMENT - none

ADJOURNMENT

Moved by Dixon, supported by Moran, to adjourn meeting at 8:35 a.m.

Jacqueline Smith
Ada Township Clerk

rs:eb