

**ADA TOWNSHIP
BROWNFIELD REDEVELOPMENT AUTHORITY BOARD
MINUTES OF THE OCTOBER 18, 2021 MEETING**

Board member, Ross Leisman, offered to run the meeting due to the absence of Chair Kurt Killman, and the meeting was called to order at 8:00 a.m.

MEMBERS PRESENT: Terry Bowersox, Ken Dixon, Ross Leisman, and Devin Norman (1 board vacancy)
MEMBERS ABSENT: Killman
STAFF PRESENT: Elaine Buckley, John Said, Director of Planning and Julius Suchy, Township Manager
PUBLIC PRESENT: 2

APPROVAL OF AGENDA

Leisman added agenda item; Approval of Agenda.

Moved by Norman, supported by Bowersox, to approve the Agenda of the October 18, 2021 meeting. Motion carried.

APPROVAL OF MINUTES OF THE MARCH 22, 2021 MEETING

Moved by Norman, supported by Dixon, to approve the minutes of the March 22, 2021 meeting. Motion carried.

REVIEW AND APPROVAL OF PAYABLES

- a. Reimbursement to Geld, LLC for Costs of Eligible Brownfield Activities**
- b. Ada Township Administrative and Operating Expenses**

Said summarized the memo included in the packet and gave a brief history of the Brownfield Authority. He stated that the administration expenses that go to the Township was \$1,750 and a reimbursement amount scheduled to go to Geld, LLC, of \$147,116.17.

Moved by Norman, supported by Bowersox, to approve reimbursement payment to Geld, LLC in the amount of \$147,116.17, and payment to the Township of \$1,750.00, for the total of \$148,866.17. Motion carried.

STAFF/BOARD MEMBER COMMENT

Said explained that he continues to get oriented to various Township functions, including the Brownfield Board, and he wants to confirm what the current appointments are and their duration. Said stated that there was one vacancy listed from last spring and that he plans to contact the Clerk's office to determine who was on the Brownfield Board, whether there are re-appointments necessary, as well as the official appointment of himself, and he will notify the Board of his findings.

Norman stated that by statute the Brownfield Authority can continue to collect monies for 5 years passed the re-payment of Geld and according to the chart included in the packet, the amount comes close to about \$250,000.00 per year. Those monies could go into the Brownfield fund which could help promote redevelopment in areas where costs were prohibited. Norman asked the Board if that was possible for them to do, or do they want to do it.

There was board discussion regarding the current interest rate being paid to Geld, the need to establish what interest would be paid or not paid for any future Brownfield projects, whether there are other Brownfield locations out there, and what happens with the money collected if there are no other Brownfield locations.

The Board questioned exactly where the boundaries were for the Brownfield district. Suchy stated that he thought the Brownfield boundaries were the same as the DDA district, but would double check that information and update the Board.

Following further Board discussion, Norman shared his summary on how the Brownfield/reimbursement process worked and he said that after the original owner of the parcel is repaid, you can continue to capture taxes for 5 additional years on the same property and that money goes into the Brownfield. Then if someone wanted to do something somewhere else in the Township, that owner could approach the Township and say they would like to do this housing project but have a million dollars of cleanup; what could the Brownfield do to help get it done.

PUBLIC COMMENT

There was no public comment.

SET MARCH, 2022 MEETING DATE

Moved by Bowersox, supported by Norman, to set the next meeting date for the Brownfield Redevelopment Authority Board as March 21, 2022 at 8:00 a.m. Motion carried.

ADJOURNMENT

It was moved by Norman, supported by Dixon, to adjourn Meeting at 8:17 a.m.

Jacqueline Smith
Ada Township Clerk

rs:eb