

**ADA TOWNSHIP
BROWNFIELD REDEVELOPMENT AUTHORITY BOARD
MINUTES OF THE OCTOBER 21, 2019 MEETING**

The meeting was called to order at 8:00 am by Board Chair Kurt Killman.

MEMBERS PRESENT: Terry Bowersox, Ken Dixon, Jim Ferro, George Haga, Kurt Killman and Devin Norman
(1 board vacancy)
MEMBERS ABSENT: 0
PUBLIC PRESENT: Phil Leerar, Geld, LLC

APPROVAL OF MINUTES OF THE MARCH 11, 2019 MEETING

Killman noted that he should be listed as absent from the March 11 meeting. It was moved by Haga, seconded by Bowersox, to approve the minutes of the March 11, 2019 meeting, subject to addition of Killman as absent from the meeting. Motion approved unanimously.

REVIEW AND APPROVAL OF PAYABLES

1. Ada Township Administrative and Operating Expenses

Killman stated the information contained in the packet regarding the proposed reimbursement amount to Geld, LLC was clear and well-prepared. It was noted that Board members should be provided with a map of the Brownfield Plan area, which defines where eligible costs may be reimbursed.

It was moved by Norman, seconded by Haga, to approve reimbursement to Geld, LLC for costs of eligible activities in the amount of \$90,999.85.

Motion approved unanimously.

2. Reimbursement to Geld, LLC for Costs of Eligible Brownfield Activities

Killman asked how the Township's administrative costs were determined.

Ferro stated it was determined to be a conservative estimate of costs of Township staff time and use of Township offices and facilities, at a rate of \$3,500/year. He noted that there are no labor charges billed directly to the Authority, and that the administrative fee is being divided evenly between the summer and winter tax collection cycles.

Norman moved, Killman supported, to approve payment to Ada Township for administrative costs in the amount of \$1,750.00.

Motion approved unanimously.

BOARD MEMBER COMMENT

Norman asked whether the Authority had a revolving fund, and Ferro stated it did not. Norman stated he believes the Authority can capture TIF revenues for 5 years beyond the final reimbursement date to Geld, and suggested we consider this. Haga stated we could look into this possibility.

Norman also asked whether other property owners involved in redevelopment on sites that are designated Brownfield sites could propose Brownfield Plans seeking reimbursement of eligible costs. Ferro stated

they could as long as the property is not within the same geographic area that we are also capturing TIF revenues from for reimbursement to Geld, or reimbursement to Geld has been completed.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting was adjourned at approximately 8:25 a.m.

Jacqueline Smith
Ada Township Clerk

rs:jf