

**ADA TOWNSHIP PARKS, RECREATION AND LAND PRESERVATION ADVISORY BOARD
MINUTES OF THE THURSDAY, NOVEMBER 8, 2018 REGULAR MEETING
4:00 P.M., ROSELLE PARK, MEETING ROOM
1010 GRAND RIVER DR NE, ADA, MICHIGAN**

1. Call meeting to order/roll call

Present: Terwilliger, Steketee, Crosby, Roe, Nowak, Haga,
Absent: Damstra, Jacobs, LeBlanc, VandenBerge, Schmottlach
Staff Present: Ferro, Fitzpatrick, McCormick, Winczewski,
Public Present: Judy Levick

2. Approval of agenda

Terwilliger moved to approve agenda. Steketee supported. Motion carried unanimously.

3. Approval of minutes of the September 13th meeting

Terwilliger moved to approve the minutes for the September 13th meeting as written. Crosby supported. Motion carried unanimously.

4. Review/Approve Parks and Recreation Needs Assessment Final Report

Fitzpatrick stated that approval and recommendation to the Township Board of the Parks & Recreation Needs Assessment Final Report is needed.

4:12 p.m. Jacobs and VandenBerge arrived.

Ferro stated he felt the national data such as Revenue Per Capita and Cost Recovery on pages 11 & 12 were useful.

Fitzpatrick noted that East Grand Rapids data was added since the previous preliminary report.

Terwilliger stated the report has improved with each revision but it doesn't seem to include everything the Park Director, Fitzpatrick, would like.

Ferro stated that detailed information regarding Stakeholder Engagement on pages 16 & 17 should be in the Appendix but it is not.

Fitzpatrick stated that the summary reports regarding stakeholder engagement that were reviewed at the September meeting need to be in the Appendix.

Haga reminded everyone that the purpose of the Recreation Needs Assessment is outlined in the first paragraph on page i of the Executive Summary. *"The Ada Township Recreation Needs Assessment incorporates an analysis of Township-owned and regional recreation facilities and recreation/education programs. The goal of the Assessment is to provide Ada Township with recommendations for the development of new parks, the addition of recreation amenities in existing Township parks, and a guide for planning future recreation programs and support services."*

Ferro stated a document like this can lend support in applying for a DNR grant.

Haga moved to recommend to the Township Board that the Recreation Facilities and Programs Needs Assessment Final Report be accepted as a guide for approving recreational needs for Ada Township. VandenBerge supported. Motion passed unanimously.

5. Review of Projects and Timelines for the Capital Improvements Plan Update

Fitzpatrick briefly reviewed funds as outlined in the Director's Report. He stated the CIP is for capital projects over \$10,000.

Fitzpatrick requested a meeting between the Recreation Programs, Services & Facilities Subcommittee and the Trails Subcommittee to determine which Ada Park paving projects should be on the CIP. Also, what trail connectors do we want to do and what are we going to market to the public for 2021?

6. Park Director's Report and Current Project Updates

Fitzpatrick gave a brief update on various projects throughout the township as outlined in the board packets.

Fitzpatrick stated Wes Steer of OCBA is retiring.

Crosby stated that a lighter contrasting material is needed behind the Knapp Corner Entry Sign.

Fitzpatrick stated that a formal ribbon cutting and grand opening of the Riverfront Park will be in the spring.

VandenBerge asked if any thought has been put into the area next to the amphitheater that dries up. Ferro stated several options are being considered such as drilling a ground water well, an aeration fountain, landscape enhancements, and there may be a wall at the back of the stage area of the amphitheater which would block the view of the dry area.

5:30 p.m. Jacobs left meeting.

7. Advisory Board Administrative Matters

Roe stated it is time to have new members on this advisory board. Crosby stated a quorum is needed more often.

8. Board Member Comment

Board members wished McCormick farewell for the season. He will return in the spring.

9. Public Comment

There were no public comments.

Meeting was adjourned at 5:35 p.m.

Respectfully Submitted,

Jacqueline Smith, Township Clerk