



**ADA TOWNSHIP BOARD MEETING
MINUTES
OCTOBER 24, 2022 - 7:00 p.m.**

The meeting was conducted at the Ada Township Hall. The roll was called. Members present: Supervisor Leisman, Clerk Smith, Treasurer Moran, and Trustees Carter, Hurwitz, Jacobs and Proos. Also present: Township Manager Suchy, Planning Director Said, Fire Chief Murray, Assessor Boerman, and approximately eight members of the public.

APPROVAL OF AGENDA

Moved by Carter, supported by Hurwitz, to approve the November 14, 2022, agenda as presented. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Board Meeting Minutes & Accept Reports/Communications

- A. Township Board Minutes – October 10, 2022
- B. Township Board Minutes – October 10, 2022 Closed Session

Receive and File Various Reports and Communications

- A. Ada Historical Society Meeting Minutes – September 8, 2022
- B. DDA Citizens Council Meeting Minutes – February 9, 2022
- C. DDA Citizens Council Meeting Minutes – May 18, 2022
- D. DDA Regular Board Meeting Minutes – September 9, 2022
- E. Parks, Recreation & Land Preservation Meeting Minutes – September 8, 2022

Moved by Proos, supported by Carter, to approve the Minutes and Accept the Reports/Communications under the Consent Agenda, with the amendment to add Supervisor Leisman to the last sentence of the Closed Session Minutes. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran presented the following Hand Checks: \$220,225.76, Warrants: \$410,484.92. Total of all Checks and Warrants: \$630,710.68. Trustee Proos thanked Manager Suchy for the breakdown information for legal fees. Trustee Jacobs asked about #45, which is a one-time expense for updated facilities. **Moved by Proos, supported by Jacobs, to approve the Warrant Report for October 24, 2022, in the total amount of \$630,710.68. Roll Call: Yes – Proos, Carter, Hurwitz, Jacobs, Smith, Moran, Leisman; No - 0; Absent - 0. Motion carried.**

CONSIDER ADATOWNE & ADACROFT NEIGHBORHOODS (PHASE II & III) WATER MAIN AND STREET IMPROVEMENT PROJECT PAY APPLICATION #14 TO CL TRUCKING & EXCAVATING LLC IN THE AMOUNT OF \$211,462.11

Steve Groenenboom, Moore & Bruggink, explained that some lawns need repaired, and that will be done next Spring. He also stated the project would be under budget. Moved by Proos, supported by Jacobs, to approve the pay request to CL Trucking and Excavating, in the amount of \$211,462.11. Motion carried.

CONSIDER PETTIS AVENUE TRAIL PROJECT PAY APPLICATION #4 TO BRENNER EXCAVATING INC. IN THE AMOUNT OF \$470,603.84

Steve Groenenboom, Moore & Bruggink, explained the pay request to Brenner Excavating, in the amount of \$470,603.84. Moved by Moran, supported by Jacobs, to approve the pay application #4 to Brenner Excavating, Inc. in the amount of \$470,603.84. Motion carried.

CONSIDER ROSELLE PARK PARKING LOT IMPROVEMENT REQUEST TO EXTEND SUBSTANTIAL COMPLETION DATE OF TO NOVEMBER 30, 2022

Mark Fitzpatrick, Parks Director, and Katie Chase, OCBA, explained the status of the project. Trustee Proos expressed concern with the extension, stating he was concerned about quality for late installation. Moved by Proos, supported by Carter, to extend substantial completion to November 14, 2022, and authorize the Manager to work out the details. Motion carried.

REQUEST FROM CL TRUCKING TO EXTEND SUBSTANTIAL COMPLETION DATE OF PHASE III PROJECT THROUGH SEPTEMBER 30, 2022

Steve Groenenboom, Moore & Bruggink, explained there were issues with consumers lines, need for the road to be pulverized, and driveways placed. Moved by Carter, supported by Moran, to extend the substantial completion date to September 30, 2022. Motion carried.

REQUEST FROM BRENNER EXCAVATING TO EXTEND SUBSTANTIAL COMPLETION DATE OF PETTIS AVENUE TRAIL PHASE I THROUGH NOVEMBER 15, 2022

Steve Groenenboom, Moore & Bruggink, explained that we are waiting for the EGLE permit. Moved by Moran, supported by Hurwitz, to extend substantial compliance to November 15, 2022. Motion carried.

PUBLIC COMMENT

There was no public comment.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

CONSIDER DISH WIRELESS WATER TANK SITE LICENSE AGREEMENT

Manager Suchy explained negotiations began in October, 2021, proposing \$2,100 per month, with a 3% escalator, plus a \$5,000 license fee. This matter is contingent upon engineering/zoning approval. Moved by Jacobs, supported by Proos, to approve the arrangement negotiated by the Township Manager, beginning at \$2,300 per month, with a 3% escalator. Motion carried.

RESOLUTION R-102422-1, A RESOLUTION APPOINTING JOSHUA HULST TO PARKS, RECREATION AND LAND PRESERVATION ADVISORY BOARD WITH A TERM EXPIRING MARCH 31, 2025

Moved by Proos, supported by Hurwitz, to adopt Resolution R-102422-1, a Resolution to Appoint Joshua Hulst to the Parks, Recreation, and Land Preservation Advisory Board. Roll Call; Yes – Hurwitz, Carter, Jacobs, Proos, Moran, Smith, Leisman; No – 0; Absent – 0. Resolution adopted.

CONSIDER VAN VOSSSEN PROPERTY SERVICES SNOW REMOVAL QUOTES FOR TOWNSHIP PROPERTIES

Manager Suchy explained the request to consider Van Voseen Property Services Snow Removal Quotes for Township Properties. The DDQ will cover 50% of this cost. Moved by Moran, supported by Jacobs, to approve the quote. Motion carried.

RESOLUTION R-102422-2, A RESOLUTION TO RESERVE TOWNSHIP BOARD AUTHORITY TO ADOPT THE TOWNSHIP MASTER PLAN

Manager Suchy explained. Moved by Jacobs, supported by Hurwitz, to adopt Resolution R-102422-2, a Resolution to Reserve Township Board Authority to Adopt the Township Master Plan. Roll Call: Yes – Hurwitz, Jacobs, Proos, Carter, Moran, Leisman, Smith; No – 0; Absent – 0. Resolution adopted.

RESOLUTION R-102422-3, A RESOLUTION ADOPTING THE ADA TOWNSHIP SUPPORT EMERGENCY OPERATIONS PLAN

Manager Suchy explained the Emergency Operations Plan. Moved by Proos, supported by Carter, to adopt Resolution R-102422-3, a Resolution Adopting the Ada Township Support Emergency Operations Plan. Roll Call: Yes – Proos, Jacobs, Hurwitz, Carter, Smith, Moran, Leisman; No – 0; Absent – 0. Resolution adopted.

REQUEST FROM MOORE & BRUGGINK FOR \$43,400 IN ADDITIONAL ENGINEERING FEES RELATED TO ADATOWNE WATERMAIN PROJECT COMPLETION DELAY

Manager Suchy introduced and Steve Groenenboom, Moore & Bruggink, explained the request for additional fees. Moved by Moran, supported by Carter, to grant the request from Moore & Bruggink, for \$43,400 in additional engineering fees related to Adatowne Watermain Project Completion Delay. Motion carried.

CONSIDER RECOMMENDATION FROM PUBLIC SAFETY COMMITTEE FOR COMPENSATION ADJUSTMENT TO FULL TIME FIRE DEPARTMENT LIEUTENANT POSITIONS TO ACKNOWLEDGE PROMOTION TO LIEUTENANT

Manager Suchy explained the requested adjustment. Moved by Moran, supported by Jacobs, to approve the adjustment to full time fire department lieutenant positions to acknowledge promotion to Lieutenant. Motion carried.

DEPARTMENT REPORTS

Township Manager Report – October 19, 2022

Manager Suchy also reported that Clean-Up Day has been planned, and the library rooftop unit will be installed.

BOARD COMMENT

Trustee Proos thanked Fire Chief Murray for the nice dinner. He also thanked those who showed up for Clean-Up Day.

Clerk Smith stated her office has been very busy processing absentee ballots and preparing for election day.

Trustee Hurwitz also thanked Fire Chief Murray.

Supervisor Leisman announced Clean-Up Day.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional public comment.

ADJOURNMENT

Moved by Jacobs, supported by Hurwitz, to adjourn. Motion carried. The meeting was adjourned at 8:05 p.m.

Jacqueline Smith
Ada Township Clerk

Date