



ADA TOWNSHIP REGULAR BOARD MEETING
MONDAY AUGUST 12, 2024 at 12:00 P.M.
MINUTES

The meeting was called to order by Supervisor Leisman at 12:00 P.M.

Board Members Present: Clerk Burton, Supervisor Leisman, Treasurer Moran, Trustees Jacobs, Proos, and Trustee Hurwitz (12:07 P.M.)

Board Members Absent: Trustee Carter.

Staff Members Present: Deputy Clerk McIntosh, Township Manager Suchy, Fire Chief Murray, Downtown Development Director Stichman, Recreation Coordinator Engel, Buildings, Facilities and Ground Director Brinks, Staff Accountant Rodriguez, Planning Director Said, Parks and Recreation Director Deason.

Public Present: 16 members of the public present

APPROVAL OF AGENDA

Moved by Trustee Jacobs, supported by Trustee Proos to approve the August 12, 2024, agenda with the addition of the CL Trucking & Excavating LLC Pay Application #18. Motion Carried.

GENERAL TOWNSHIP BUSINESS

Moved by Treasurer Moran, supported by Trustee Jacobs to approve minutes and accept and file the following reports/communications under consent agenda. Motion Carried.

- A. APPROVAL OF TOWNSHIP BOARD MINUTES
 - 1. Special Board Meeting Minutes – July 30, 2024
 - 2. Regular Board Meeting Minutes – July 8, 2024
 - 3. Closed Session Meeting Minutes – July 8, 2024
 - 4. Closed Session Meeting Minutes – June 10, 2024

- B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS – None
 - 1. Ada Historical Society Meeting Minutes – June 13, 2024
 - 2. Downtown Development Authority Meeting Minutes – June 10, 2024
 - 3. Election Commission Meeting Minutes – July 12, 2024
 - 4. Water Advisory Council Minutes – May 10, 2024

APPROVAL OF WARRANTS

Treasurer Moran presented the Township General Warrants as follows:

Hand Checks: \$91,963.39

Warrants: \$904,036.16

Total Hand Checks and Warrants: \$995,999.55

Moved by Trustee Jacobs, supported by Trustee Proos to approve the Warrant Report to total \$995,999.55. Roll Call: Yes- 5; No- 0; Absent- Carter, Hurwitz. Motion Carried.

Consider Approval of Adacroft/Adatowne Watermain Project Pay Application #18 to CL Trucking & Excavating LLC for an Amount Not to Exceed \$15,171.00

Manager Suchy gave a summary regarding the scope of the project and summarized the conclusion. **Moved by Trustee Jacobs, supported by Trustee Hurwitz to approve Pay Application #18 for an amount not to exceed \$15,171.00. Motion Carried.**

PUBLIC COMMENT

Frank Hoover, 700 Marbury Drive, requests an election summary report from the August 6, 2024 election.

Doug Lee, Jam and Bean, 8613 32nd Street, stated concerns regarding train mural bridge repair due to potential loss of business during road closure.

Robert Cribbs, 1980 Deerfield Ct, stated he is running for school board in Cascade and wants to increase communication between the school boards, Grand Rapids Charter Township, Cascade Charter Township, and Ada Township.

UNFINISHED BUSINESS – None

There was no unfinished business.

PUBLIC HEARING – None

There were no public hearings.

NEW BUSINESS

Consider Request from Kent County Road Commission for Deer Management Program Participation – Jerry Byrne, Managing Director (KCRC)

Jerry Byrne, Managing Director of the Kent County Road Commission, provided a handout to board members regarding numbers of Deer/Vehicle crashes in the Township. Board members asked questions regarding speed, right of way vegetation, and citizen awareness. Supervisor Leisman stated that \$600 would be comfortable with the study. **Moved by Jacobs, supported by Burton to contribute \$1,000 to the Deer Management Program for continuation of research. Motion Carried.**

Resolution R-081224-1: A Resolution Approving Road Closures for Forest Hills Central Homecoming Parade on October 11, 2024

Township Manager Suchy stated that there were no changes to the route from previous years. Grave Verlin, President of Forest Hills Central Student Council was available to answer questions from the board. **Moved by Trustee Jacobs, supported by Trustee Hurwitz to approve R-081224-1, approving road closures for Forest Hills Central Homecoming Parade on October 11, 2024. Roll Call vote: Yes- 6 (Burton, Leisman, Jacobs, Moran, Proos, Hurwitz); No- 0; Absent- 1 (Carter). Motion Carried. 6-0.**

Resolution R-081224-2: A Local Governing Body Resolution for Charitable Gaming Licenses for the Forest Hills Eastern Senior Class Parent Board

Manager Suchy received the provided request from Sue Dixon on behalf of the Forest Hills Easter High School Graduation Class Parent Group regarding upcoming charity events for the graduating class. He stated this is a similar request from last year's events. **Moved by Trustee Hurwitz, supported by Trustee Jacobs to approve R-081224-2, approving the charitable gaming license for the Forest Hills Easter Senior Class Parent Board. Roll Call vote: Yes- 6 (Burton, Leisman, Jacobs, Moran, Proos, Hurwitz); No- 0; Absent- 1 (Carter). Motion Carried. 6-0.**

Resolution R-081224-3: A Resolution Recognizing September 20, 2024 as Prisoner of War/Missing in Action Recognition Day

Manager Suchy presented the resolution to the board. **Moved by Trustee Proos, supported by Trustee Jacobs to approve R-081224-3, recognizing September 20, 2024 as Prisoner of War/Missing in Action Recognition Day. Roll Call vote: Yes- 6 (Burton, Leisman, Jacobs, Moran, Proos, Hurwitz); No- 0; Absent- 1 (Carter). Motion Carried. 6-0.**

Resolution R-081224-4: Appoint Susan Burton to the Zoning Board of Appeals with a Term Ending December 31, 2024

Planning Director Said presented the resolution to the board, citing Clerk Burtons change in position, and stated that she will now be the representing board member on the Zoning Board of Appeals. **Moved by Trustee Proos, supported by Trustee Jacobs to approve R-081224-4, appointing Susan Burton to the Zoning Board of Appeals. Roll Call vote: Yes- 6 (Burton, Leisman, Jacobs, Moran, Proos, Hurwitz); No- 0; Absent- 1 (Carter). Motion Carried. 6-0.**

Resolution R-081224-5: A Resolution Approving a Road Closure for Train Bridge Mural Repair

Downtown Development Authority Director Stichman presented the resolution to the board. She stated the location of the graffiti damage will require a partial closure of the area. She also stated that the DDA anticipated repair costs. **Moved by Trustee Jacobs, supported by Treasurer Moran to approve R-081224-5, approving a road closure for mural repair. Roll Call vote: Yes- 6 (Burton, Leisman, Jacobs, Moran, Proos, Hurwitz); No- 0; Absent- 1 (Carter). Motion Carried. 6-0.**

Recommendation from Buildings, Grounds, & Utilities Committee to Approve Utility Rate Study Proposal from Municipal Analytics for an Amount Not to Exceed \$16,100.00.

Manager Suchy summarized the proposal from the Buildings, Grounds, & Utilities Committee. **Moved by Treasurer Moran, supported by Trustee Jacobs to approve a utility rate study proposal from Municipal Analytics for an amount not to exceed \$16,100.00. Motion Carried.**

Approve Lee's Trenching Proposal to Replace Sanitary Sewer Lateral at 5642 Ada Drive for an Amount not to Exceed \$25,000.00.

Moved by Trustee Proos, supported by Trustee Hurwitz to approve Lee's Trenching Proposal for an amount not to exceed \$25,000.00. Motion Carried.

Consider Award of Trail Wayfinding Signage Fabrication & Installation Project Bid to Metro Signs for an Amount not to Exceed \$225,979.57.

Manager Suchy stated that we have been working with Corbin Designs, and Metro Signs is a local fabrication company. Suchy states that staff from Metro Signs are comfortable with the timeline and are looking forward to the project. **Moved by Trustee Proos, supported by Trustee Jacobs to award trail wayfinding signage fabrication and installation bid to Metro Signs for an amount not to exceed \$225,979.57. Motion Carried.**

DEPARTMENT REPORTS

A. Township Manager Report – August 7, 2024

Manager Suchy stated he is working on website updates. He expressed interest in an art installation regarding *Gnome Homes*.

- B. Assessing Department Report – August 5, 2024
- C. Building, Facilities & Grounds Department Report – August 12, 2024

Board members inquired regarding repairs for the Ada History Center and the use of storage wood for the township. Staff will follow up regarding both.

- D. Downtown Development Authority Director Report – August 12, 2024
- E. Fire Department Report – July, 2024
- F. Historical Society Museum Manager Report – July, 2024
- G. Parks & Recreation Department Report – August 1, 2024
- H. Planning Department Report – July, 2024
- I. Engineering Monthly Report – August 6, 2024

Groenenboom stated that he is meeting with Kamp Twins in a few weeks, with costs expected to come down.

- J. F&V Operations & Resource Management Utility Report – July, 2024

BOARD MEMBER COMMENT

Clerk Burton reported there was a successful election on Tuesday August 6, 2024. Staff members will have public tally of votes available for board members and the public.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional public comment.

CLOSED SESSION

Consider Written Legal Opinion Pursuant to MCL 15.268 Section 8(1)(h) of the Michigan Open Meetings Act

Moved by Trustee Proos, supported by Treasurer Moran to proceed to closed session. Roll Call vote: Yes- 6 (Burton, Leisman, Jacobs, Moran, Proos, Hurwitz); No- 0; Absent- 1 (Carter). Motion Carried. 6-0. Motion Carried. The Township Board entered closed session at 1:20 P.M.

The Township Board reentered open session at 1:48 P.M.

Moved by Trustee Proos, supported by Trustee Jacobs, to proceed as discussed on ITEM A. Motion Carried.

Moved by Trustee Proos, supported by Trustee Jacobs, to proceed as discussed on ITEM B. Motion Carried.

ADJOURNMENT

Moved by Trustee Hurwitz, supported by Trustee Jacobs to adjourn. Motion Carried. Meeting was adjourned at 1:50 P.M.