



**ADA TOWNSHIP REGULAR BOARD MEETING
MONDAY, MARCH 24, 2025, at 7:00 P.M.
MINUTES**

Supervisor Korth called the regular township board meeting to order at 7:00 P.M.

Board Members Present: Supervisor Korth, Clerk DeMarco, Treasurer Moran, Trustees Proos, Carter, Hurwitz, Damstra.

Board Members Absent: None

Staff Present: Planning Director Said, Downtown Development Director Austin, Township Manager Suchy, Deputy Clerk McIntosh, Accountant Rodriguez, Parks and Recreation Director Deason.

Public Present: 2 members of the public.

APPROVAL OF AGENDA

Moved by Trustee Carter, supported by Trustee Damstra, to approve the agenda. Motion Carried. 7-0.

GENERAL TOWNSHIP BUSINESS

Moved by Clerk DeMarco, supported by Trustee Hurwitz to approve minutes, accept and file reports/communications under consent agenda. Motion Carried. 7-0.

A. APPROVAL OF TOWNSHIP BOARD MINUTES

1. Regular Board Meeting Minutes – March 10, 2025
2. Closed Session Meeting Minutes – March 10, 2025

B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS

1. Ada Historical Society Meeting Minutes – February 13, 2025
2. Compensation Commission Meeting Minutes – March 12, 2025
3. Compensation Commission Meeting Minutes – March 13, 2025
4. Compensation Commission Elected Officials Salary Decision for FY 2025-2026 & 2026-2027
5. Downtown Development Authority Meeting Minutes – February 10, 2025
6. Downtown Development Authority Work Session Meeting Minutes – February 19, 2025

APPROVAL OF WARRANTS

Treasurer Moran presented the Township General Warrants in the following amounts:

Hand Checks: \$0.00

Warrants: \$170,424.45

Total all hand checks and warrants: \$170,424.45

Moved by Clerk DeMarco, supported by Trustee Carter to approve the warrant report for March 24, 2025, meeting in the total amount of \$170,424.45. Roll Call Vote: Yes- 7 (Korth, DeMarco, Moran, Proos, Carter, Hurwitz, Damstra); No- 0; Absent-0. Motion Carried. 7-0.

PUBLIC COMMENT

There was no public comment.

UNFINISHED BUSINESS

There was no unfinished business.

PUBLIC HEARING

There was no public hearing.

NEW BUSINESS

Resolution R-032425-1: A Resolution Amending the Fiscal Year 2024-2025 Budget

Manager Suchy stated that this amendment reflects the ending balance of the funds with end of the year adjustments. Manager Suchy cited positive work with the auditor for continued fiscal management. Supervisor Korth thanked Manager Suchy for his work on the budget and the conclusion of the Fiscal Year 2024-2025. **Moved by Trustee Hurwitz, supported by Treasurer Moran to approve R-032425-1. Roll Call Vote: Yes- 7 (Korth, DeMarco, Moran, Proos, Carter, Hurwitz, Damstra); No- 0; Absent-0. Motion Carried. 7-0.**

Employee Compensation and Benefits Recommendation for FY 2025-2026

Manager Suchy presented the recommendation, stating that this was brought to the Personnel Committee for their consideration. Suchy reviewed the provided memo with the board, discussing health insurance premiums, Township costs, and different healthcare options. **Moved by Trustee Carter, supported by Trustee Proos, to approve the Compensation and Benefits and Recommendation for FY 2025-2026. Motion Carried. 7-0.**

Resolution R-032425-2: A Resolution Approving the FY 2025-2026 Budget Appropriations

Manager Suchy provided an overview of the resolution. **Moved by Treasurer Moran, supported by Trustee Carter to approve R-032425-2. Roll Call Vote: Yes- 7 (Korth, DeMarco, Moran, Proos, Carter, Hurwitz, Damstra); No- 0; Absent-0. Motion Carried. 7-0.**

Resolution R-032425-3: A Resolution Approving the FY 2025-2031 Capital Improvement Plan

Manager Suchy presented the plan to the board. He stated that this is not a budget, it is a plan that will get integrated into the budget as the years go on. Treasurer Moran inquired regarding the involvement of the department heads throughout and other options for projection. Board Members discussed the benefits of department head meetings and encouraged a change for the future. **Moved by Trustee Proos, supported by Trustee Hurwitz to approve R-032425-3. Roll Call Vote: Yes- 7 (Korth, DeMarco, Moran, Proos, Carter, Hurwitz, Damstra); No- 0; Absent-0. Motion Carried. 7-0.**

Resolution R-032425-4: A Resolution to Set the Downtown Development Authority Meeting Schedule for FY 2025-26

DDA Director Austin presented the provided memo. He stated that this would shift the meeting from second Monday to the third Monday of the month. Director Austin stated that this would work better for issues that need to go before both boards to have a staggered meeting.

Move approval Trustee Hurwitz supported by Trustee Damstra to approve R-032425-4. Roll Call Vote: Yes- 7 (Korth, DeMarco, Moran, Proos, Carter, Hurwitz, Damstra); No- 0; Absent-0. Motion Carried. 7-0.

Consider Resolution R-032425-5: A Resolution to Amend the Ada Township Park Rules

Parks and Recreation Director Deason presented the changed rules and guidelines, citing confusing language and inaccessible postings. He stated that this work was completed with the assistance from the Program and Facilities sub-committee. Director Deason stated that this was reviewed by legal and the Parks, Recreation and Land Preservation Advisory Board who recommended the proposed rules. Clerk DeMarco stated that the Parks and Recreation Department has amazing communication through the website and social media, and she looks forward to the updated rules. Board members discussed the social district, graffiti, and community policing cooperation. **Moved by Treasurer Moran, supported by Clerk DeMarco to approve R-032425-5. Roll Call Vote: Yes- 7 (Korth, DeMarco, Moran, Proos, Carter, Hurwitz, Damstra); No- 0; Absent-0. Motion Carried. 7-0.**

Resolution R-032425-6: A Resolution to Adopt an Updated Ada Township Charges & Fees Schedule

Clerk DeMarco presented the updated Township Charges & Fees Schedule. She stated that items that were no longer applicable were removed, and department heads were contacted to refresh the fees relevant to their departments. Board members cited concerns about the rationale behind the price increases. Planning Director Said address concerns and answered questions from board members. **Moved by Trustee Carter, supported by Clerk DeMarco to approve R-032425-6. Roll Call Vote: Yes- 7 (Korth, DeMarco, Moran, Proos, Carter, Hurwitz, Damstra); No- 0; Absent-0. Motion Carried. 7-0.**

Consider Resolution R-032425-7: A Resolution to Re-Appoint Joshua Hulst and Dan Hurwitz to the Parks, Recreation, and Land Preservation Advisory Board

Manager Suchy presented the reappointment memo, with terms expiring March 31, 2029. **Moved by Trustee Proos, supported by Clerk DeMarco to approve R-032425-7. Roll Call Vote: Yes- 7 (Korth, DeMarco, Moran, Proos, Carter, Hurwitz, Damstra); No- 0; Absent-0. Motion Carried. 7-0.**

Consider the Purchase of Eight Park Benches for Ada Park from GameTime for an Amount Not to Exceed \$9,696.98

Parks and Recreation Director Deason stated that there are eight benches that need to be updated. He stated that GameTime is a local organization that came in at the lowest price. **Moved by Trustee Hurwitz, supported by Treasurer Moran. Motion Carried. 7-0.**

Consider the Purchase of Two New Pumps from Detroit Pump for \$77,070 and Repair One Pump from Kennedy Industries for the Spaulding Street Lift Station for an Amount Not to Exceed \$96,055.00

Stephanie Kozal, Project Manager, F&V Operations. She reviewed the costs outlined, stating that this would purchase two new pumps for the station and have one repaired. She stated that this will allow one pump to be on standby for emergencies. Manager Suchy stated that we are actively working with insurance and the situation demands action due to the lift station operating with one pump. Kozal thanked the board for their support and cooperation. **Moved by Trustee Hurwitz, supported by Trustee Carter to approve the purchase for an amount not to exceed \$96,055.00. Motion Carried.**

DEPARTMENT REPORTS

A. Township Manager Report – March 19, 2025

Manager Suchy stated that the Hall Street bid came in over budget and will be discussed by the Buildings, Utilities and Grounds Committee. Manager Suchy thanked Accountant Rodriguez for the work regarding switching from John Hancock and Voya to Empower. Manager Suchy stated he is meeting with Corbin and MetroSigns to finalize a timeline for the Wayfinding sign installation.

BOARD MEMBER COMMENT

Trustee Hurwitz inquired if the Roselle Park Silos were open. Director Deason confirmed they are open.

Clerk DeMarco stated that she and Deputy Clerk McIntosh attended the Michigan Association of Municipal Clerk's conference last week. She went over the topics discussed and stated that Clerks from all around the state converged to discuss important topics. She stated that we got a full reimbursement from Republic regarding the drop box damage. She also stated that the Cemetery Committee met regarding the public's comments from the March 10, 2025 public hearing.

Supervisor Korth stated that the maintenance of township buildings is on the township and he is in support of the township finding funding for the Ada History Center siding installation. He stated that the compensation commission met regarding elected official's compensation. He stated that there may be changes to the ordinance that established the commission and will be working with Admin Committee on a more effective timeline going forward.

CLOSED SESSION

There was no Closed Session.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

**Moved by Trustee Hurwitz, supported by Trustee Carter to adjourn the meeting. Motion Carried.
7-0. The meeting adjourned at 8:35 P.M.**

Date

Jo DeMarco, Clerk