



**ADA TOWNSHIP REGULAR BOARD MEETING
MONDAY NOVEMBER 13, 2023 at 7:00 P.M.
MINUTES**

The meeting was called to order by Supervisor Leiman at 7:00 P.M.

Members Present: Clerk Smith, Treasurer Moran, Supervisor Leiman, Trustees Jacobs and Hurwitz.

Members Absent: Trustees Proos and Carter.

Staff Present: Planning Director Said, Recreation Programmer Deason, Parks and Recreation Director Fitzpatrick, Buildings, Facilities and Grounds Director Brinks, Assessor Boerman, Accountant Rodriguez, Deputy Clerk McIntosh, Township Manager Suchy, Township Engineer Groenenboom, Museum Director Wildes.

Public Present: 6 members of the public.

APPROVAL OF AGENDA

Moved by Trustee Hurwitz, supported by Trustee Jacobs to approve the November 13, 2023, agenda with no changes or alterations. **Motion Carried.**

GENERAL TOWNSHIP BUSINESS

Moved by Trustee Jacobs, supported by Trustee Hurwitz, to approve the following minutes and accept and file the following reports and communication under consent agenda. **Motion Carried.**

A. APPROVAL OF TOWNSHIP BOARD MINUTES

1. Regular Board Meeting Minutes – October 9, 2023
2. Special Board Meeting Minutes – October 17, 2023
3. Regular Board Meeting Minutes – October 23, 2023
4. Election Commission Meeting Minutes – October 9, 2023

B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS

1. Planning Commission Meeting Minutes – September 21, 2023
2. Zoning Board of Appeals Meeting Minutes – September 5, 2023
3. Utility Advisory Board Meeting Minutes – October 19, 2023

APPROVAL OF WARRANTS

Treasurer Moran presented the following total amount for Hand Checks and Warrants:

Hand Checks- \$0.00

Warrants- \$572,475.61

Total all checks and warrants- \$572,475.61

Moved by Trustee Hurwitz, supported by Trustee Jacobs, to approve the Warrant Report for November 13, 2023, in the total amount of \$572,475.61. **Roll Call: Yes- Hurwitz, Leiman, Smith, Moran, Jacobs; No-0; Absent- Proos, Carter. Motion Carried.**

Consider Roselle Parking Lot Project Final Pay Application (#7) to Redline Excavating in the Amount of \$18,298.09.

Director Fitzpatrick stated that this will conclude the project and gave insight regarding the warranty of different aspects of the project. Moved by Trustee Jacobs, supported by Trustee Hurwitz, to approve Pay Application #7 to Redline Excavating in the amount of \$18,298.09. **Motion Carried.**

Consider 2023 Trail Repairs Project Final Pay Application (#3) to Thomet Construction in the Amount of \$207,421.33.

Township Engineer Groenenboom presented summary and memo submitted by Moore & Bruggink regarding final payment for the project. Moved by Trustee Hurwitz, supported by Treasurer Moran, to approve Pay Application #3 to Thomet Construction in the amount of \$207,421.33. **Motion Carried.**

PUBLIC COMMENT

James Ork, 106 Pettis Ave NE, raised a concern about the trail on Pettis and is encouraging the township to bring costs down by incorporating the trail with the existing park.

Ben Thomet, 1970 Pettis, stated that while Dan Vos was not the lowest bid, Thomet recommends the use of Dan Vos construction to maintain the bridge.

Kristen Wildes, Ada History Center Museum Director, wanted to share a discovery found on a recent trip to Ann Arbor. Wildes performed research at the University of Michigan Archives. On September 15, 1836, the name Ada was suggested by Sydney Smith upon moving to the area to manage acreage and establish businesses.

David Coutts, AnLaan Corporation, encouraged the board questions regarding the Covered Bridge repair project.

UNFINISHED BUSINESS

There was no unfinished business.

PUBLIC HEARING

There were no public hearings.

NEW BUSINESS

Consider Award of Covered Bridge Repair Project to Grand River Construction for an Amount Not to Exceed \$159,931.00.

Township Manager Suchy stated that the bid packet was put together to prioritize the structural integrity of the bridge. Manager Suchy provided insight regarding the ability to accept a bid from Dan Vos due to previous work done on the rebuild that took place in the 1980s. Manager Suchy stated that there is the potential to utilize ARPA funds for this project. Engineer Groenenboom presented repair details to the board. Board members discussed previous treatment to the bridge and use of ARPA funds. Moved by Treasurer Moran, seconded by Supervisor Leisman, to award covered bridge repair project to Dan Vos Construction for an amount not to exceed \$174,636.00.

Roll Call: Yes- Leisman, Smith, Moran, Jacobs; No- Hurwitz; Absent- Proos, Carter. Motion Carried.

Resolution R-111323-1: A Resolution to Revise the Ada Township Parks and Recreation Areas Rules and Regulations to Allow for Alcohol at Rental Facilities

Director Fitzpatrick presented the resolution to the board with the applied legal review changes. Board members asked questions regarding administration. Manager Suchy and Leisman provided insight regarding insurance and language. Moved by Trustee Jacobs, supported by Treasurer Moran, to approve R-111323-1, a resolution to revise the Ada Township Parks and Recreation Area Rules and Regulations to allow for alcohol at rental facilities. **Roll Call: Yes- Hurwitz, Leisman, Smith, Moran, Jacobs; No-0; Absent- Proos, Carter. Motion Carried.**

Request from Ada Township for Alcohol Waiver for Mark Fitzpatrick Retirement Event on November 14, 2023.

Moved by Trustee Jacobs, supported by Trustee Hurwitz, to approve the alcohol waiver for November 14, 2023. **Motion Carried.**

Resolution R-111323-2: A Resolution to Determine the Township Budget Schedule for Fiscal Year 2024/2025

Manager Suchy presented attached resolution as to when budget request forms are released and returned, work sessions, and states the fiscal year start and end date. Moved by Trustee Jacobs, supported by Trustee Moran, to approve R-111323-2, a resolution to determine the Township budget schedule for fiscal year 2024/2025. **Roll Call: Yes- Hurwitz, Leisman, Smith, Moran, Jacobs; No-0; Absent- Proos, Carter. Motion Carried.**

DEPARTMENT REPORTS

- A. Township Manager Report – November 8, 2023
- B. Assessing Department Report – November 2, 2023
- C. Building, Facilities & Grounds Department Report – November 7, 2023
- D. Downtown Development Authority Director Report – November 6, 2023
- E. Fire Department Report – October, 2023
- F. Historical Society Museum Manager Report – November, 2023
- G. Parks & Recreation Department Report – November 6, 2023

Director Fitzpatrick met with RJM Design and Thomet construction regarding a progress update on Leonard Field Park renovations, which are set to be completed in time for the Tinsel Treats and Trollies event. Director Fitzpatrick transferred DNR grant reimbursement authorization to Manager Suchy. Director Fitzpatrick gave thanks to the board for their assistance and work all the years. Board members took time to thank Director Fitzpatrick and his work for the township throughout the years.

- H. Planning Department Report – November 6, 2023
- I. Treasurer's Office Report – July-September, 2023

Treasurer Moran presented his report to the board regarding township investments.

- J. Engineering Monthly Report – November 6, 2023
- K. F&V Operations & Resource Management Utility Report – October, 2023

BOARD MEMBER COMMENT

Trustee Hurwitz thanked Fitzpatrick for his work with the township.

Clerk Smith gave a turnout summary of the November 7 elections, with Ada receiving a 42% voter turnout.

Treasurer Moran acknowledged the social media post regarding Veteran's Day and thanked Deason for maintaining the Facebook page.

Supervisor Leisman announced that this is the time of year for the Manager's review. Leisman encouraged staff and board members to send anything to be reviewed to him which will be discussed with the personnel committee.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no public comment.

CLOSED SESSION

Moved by Trustee Jacobs, supported by Trustee Hurwitz, to enter closed to Consider Purchase of Real Property Pursuant to MCL 15.268 Section 8(1)(d) of the Michigan Open Meetings Act and Consider Written Legal Opinion Pursuant to MCL 15.268 Section 8(1)(h) of the Michigan Open Meetings Act. **Motion Carried. The Township Board entered closed session at 7:58 P.M.**

Moved by Trustee Jacobs, supported by Trustee Hurwitz to return to open session. **Motion Carried. The Township Board reentered open session at 9:00 P.M.**

Moved by Trustee Jacobs, supported by Trustee Hurwitz, to move to Phase II to perform an environmental site assessment on Trust Property. **Motion Carried.**

Additional Board member comments: Trustee Hurwitz was concerned regarding the conversation around the repair work on the bridge. He stands by his point regarding this decision may give a negative impression.

ADJOURNMENT

Moved by Jacobs, supported by Hurwitz, to adjourn the meeting. The meeting was adjourned at 9:09 P.M.