



**ADA TOWNSHIP REGULAR BOARD MEETING  
MONDAY NOVEMBER 27, 2023, at 7:00 P.M.  
MINUTES**

**The meeting was called to order by Supervisor Leisman at 7:00 P.M.**

**Members Present:** Trustees Carter, Hurwitz, Proos, and Jacobs, Supervisor Leisman, Treasurer Moran, Clerk Smith.

**Members Absent:** None

**Staff Present:** Parks and Recreation Director Deason, Planning Director Said, Assessor Boerman, Township Manager Suchy, Deputy Clerk McIntosh

**Public Present:** 3 members of the public.

**APPROVAL OF AGENDA**

**Moved by Trustee Hurwitz, supported by Trustee Jacobs to approve the November 27, 2023, agenda with no changes or alterations. Motion Carried.**

**GENERAL TOWNSHIP BUSINESS**

**Moved by Trustee Jacobs, supported by Trustee Hurwitz, to approve the following minutes and accept and file the following reports and communication under consent agenda. Motion Carried.**

**A. APPROVAL OF TOWNSHIP BOARD MINUTES**

1. Regular Board Meeting Minutes – November 13, 2023

**B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS**

1. Brownfield Authority Meeting Minutes – March 20, 2023
2. Downtown Development Authority Meeting Minutes – October 9, 2023
3. Parks, Recreation & Land Preservation Meeting Minutes – October 12, 2023
4. Planning Commission Meeting Minutes – October 19, 2023
5. Ada Historic Society Meeting Minutes – October 12, 2023
6. Water Advisory Council Meeting Minutes – September 9, 2023

**APPROVAL OF WARRANTS**

Treasurer Moran present the following total amount for Hand Checks and Warrants:

Hand Checks- \$225,759.42

Warrants- \$112,345.78

Total all checks and warrants- \$338,105.20

**Moved by Trustee Proos, supported by Trustee Carter, to approve the Warrant Report for November 27, 2023, in the total amount of \$338,105.20. Roll Call: Yes- Hurwitz, Carter, Proos, Leisman, Moran, Jacobs; No-0; Absent-0. Motion Carried.**

### **PUBLIC COMMENT**

Donald Faass, 7374 Grachen Drive SE. Faass spoke about concerns regarding dog walkers cleaning up after their pets and encourages the Township to install more dog bag stations on Buttrick near Lions park.

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **PUBLIC HEARING**

There were no public hearings.

### **NEW BUSINESS**

#### **Resolution R-112723-1: Adopt 2024 Federal Poverty Exemption Guidelines.**

Township Assessor Boerman presented the resolution to the board members. She stated that these guidelines are going to be used by the Board of Review in their next meeting in March 2024. She noted that this is a slight change from the previous year, as it is relative to the Consumer Price Index. **Moved by Trustee Proos, supported by Trustee Carter, to approve R-112723-1, adopt 2024 federal poverty exemption guidelines. Roll Call: Yes- Hurwitz, Carter, Proos, Leisman, Moran, Jacobs; No-0; Absent-0. Motion Carried.**

#### **Resolution R-112723-2: Approve Fifth Extension to Water and Sanitary Sewer Service Agreement.**

Township Manager Suchy presented the resolution to the board. He stated that this is the fifth extension of the original 30-year contract and the Township participated in a similar extension in 2018. **Moved by Trustee Jacobs, supported by Trustee Proos to approve R-112723-2, approve fifth extension to water and sanitary sewer service agreement. Roll Call: Yes- Hurwitz, Carter, Proos, Leisman, Moran, Jacobs; No-0; Absent-0. Motion Carried.**

#### **Consider Recommendation from Public Safety Committee to Create New Day Time Fire Fighter Position.**

Township Manager Suchy presented the memo to the Township Board members. He stated that due to staff restructuring and support of the public safety millage, a full-time dayshift firefighter has been recommended by the Public Safety Committee. **Moved by Trustee Pross, supported by Trustee Hurwitz to create a new day time fire fighter position. Motion Carried.**

### **DEPARTMENT REPORTS**

#### **A. Township Manager Report – November 22, 2023**

Township Manager Suchy congratulated Forest Hills Central on their win over the weekend! He stated that Forest Hills Eastern hopes to mail out information regarding an informational meeting regarding a cell tower. Finally, he stated that the Ada Historical Society Barn has been painted and repaired.

#### **BOARD MEMBER COMMENT**

Trustee Carter inquired regarding moving the dates of the township board meeting to 6pm. Supervisor Leisman stated the Township Board will continue this move in the next fiscal year, with a potential trial period of January meetings to 6pm. **Moved by Trustee Carter, supported by Trustee Proos to move the January 8, 2024, and January 22, 2024, Township Board meetings to 6:00 P.M. Motion Carried.**

Trustee Proos stated that the lights and downtown holiday decorations were wonderful this year.

Supervisor Leisman stated that Catholic Central also won, wish several Ada residents on the team. He reminded those in attendance of the upcoming Tinsel, Treats and Trolleys event on Friday, December 1 at 5:30 P.M., the Santa Parade on Saturday December 2 at 11:00 A.M., and the Ada Chili and Beer Festival December 2 at 11:00 A.M. to 3:00 P.M.

#### **OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT**

There was no additional public comment.

#### **CLOSED SESSION**

**Moved by Trustee Hurwitz, supported by Trustee Carter, to enter closed session to Consider Purchase of Real Property Pursuant to MCL 15.268 Section 8(1)(d) of the Michigan Open Meetings Act. Roll Call: Yes- Hurwitz, Carter, Proos, Leisman, Moran, Jacobs; No-0; Absent-0. Motion Carried. The Township Board entered closed session at 7:25 P.M.**

**Moved by Trustee Jacobs, supported by Trustee Hurwitz to return to open session. Motion Carried. The Township Board reentered open session at 8:02 P.M.**

#### **ADJOURNMENT**

**Moved by Hurwitz, supported by Carter to adjourn the meeting. The meeting was adjourned at 8:05 P.M.**