



**ADA TOWNSHIP REGULAR BOARD MEETING
MONDAY JUNE 9, 2025
MINUTES**

Supervisor Korth called the meeting to order at 12:00 P.M.

Board Members Present: Supervisor Korth, Clerk DeMarco, Treasurer Moran, Trustees Proos, Carter, Hurwitz and Damstra.

Board Members Absent: None

Staff Present: Township Manager Suchy, Recreation Coordinator Engle, Planning and Zoning Administrator Bajdek, Planning Director Said, Deputy Clerk McIntosh, Parks and Recreation Director Deason, Assessor Boerman, Downtown Development Authority Director Austin, Deputy Chief Dewey, Accountant Rodriguez, Chief Murray

Public Present: 10 members of the public

APPROVAL OF AGENDA

Moved by Trustee Hurwitz, supported by Trustee Carter to approve the agenda with no additions or changes. Motion Carried. 7-0.

GENERAL TOWNSHIP BUSINESS

Moved by Trustee Proos, supported by Trustee Carter to approve minutes and accept, and file reports/communications under consent agenda. Motion Carried. 7-0.

A. APPROVAL OF TOWNSHIP BOARD MINUTES

1. Regular Board Meeting Minutes – May 27, 2025
2. Special Work Session Meeting Minutes – May 20, 2025
3. Special Work Session Meeting Minutes – May 27, 2025

B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS

1. Zoning Board of Appeals Meeting Minutes – May 6, 2025
2. Hall Street Lift Station and Sanitary Force Main Pre-Construction Meeting Minutes – June 4, 2025
3. Revenue & Expense Report as of May 31, 2025

APPROVAL OF WARRANTS

Treasurer Moran presented the Township General Warrants in the following amounts:

Hand Checks: \$5,465.00

Warrants: \$752,803.27

Total all checks and warrants: \$758,268.27

Moved by Trustee Carter, supported by Trustee Hurwitz to approve the June 9, 2025 warrant report in the total amount of \$758,268.27. Roll Call: Yes- 7 (Korth, DeMarco, Moran, Carter, Proos, Damstra, Hurwitz); No-0; Absent- None. Motion Carried. 7-0.

Consider Pettis Avenue Trail Phase II Project Pay Application #2 to C&D Hughes Excavators Inc. in the Amount of \$497,869.63

Steve Groenenboom, Township Engineer. He reports positive progress on the project, with a completion date of August 31, 2025. Proos/Carter. **Moved by Trustee Proos, supported by Trustee Carter to approve the Pay Application #2 to C&D Hughes Excavators Inc. in the Amount of \$497,869.63. Roll Call: Yes- 7 (Korth, DeMarco, Moran, Carter, Proos, Damstra, Hurwitz); No-0; Absent- None. Motion Carried. 7-0.**

PUBLIC COMMENT

There was no public comment.

UNFINISHED BUSINESS

There was no unfinished business.

PUBLIC HEARING

Supervisor Korth opened the public hearing at 12:09pm.

No comments were made.

Supervisor Korth closed the public hearing at 12:10pm.

NEW BUSINESS

Application for a Fireworks Public Display Permit from the Property Owner at 2736 Honey Creek Avenue for July 26, 2025

Michael Falk from Pyrotecnico Fireworks Inc. Mr. Falk stated that this was done 10 years ago by his company, and they are returning to do the event again. **Moved by Trustee Hurwitz, supported by Trustee Damstra to approve the Fireworks Public Display Permit. Motion Carried. 7-0.**

Solicitation Permit Revocation Appeal - Greenix

Andrew Maki, 68 Orchard Drive, Sparta, Regional director of Greenix Pest Control. He is here to discuss the appeal. He presented the communication sent previously to Clerk DeMarco. Clerk DeMarco outlined her interactions with the Greenix staff. The board members discussed the violation and asked questions to the Greenix representative. Clerk DeMarco reiterated her point of this is a precedent set for other solicitation issues in the future. **Moved by Trustee Proos, supported by Trustee Carter to grant the appeal, reinstating Greenix's permit. Roll Call: Yes- 6 (Korth, Moran, Carter, Proos, Damstra, Hurwitz); No- 1 (DeMarco); Absent- None. Motion Carried. 6-1.**

Consider Resolution R-060925-1: A Resolution Approving Findings of Fact in Support of Amendments to Chapter 54, Article II, Entitled "Peddlers and Solicitors, Solicitors, Solicitation" of the Ada Township Code of Ordinances

Clerk DeMarco presented the findings of fact in support of the amendments to the Code of ordinance regarding solicitation. Supervisor Korth stated that the Administrative Committee has worked on this project, and stated that Clerk DeMarco has worked to address vulnerabilities in the existing ordinance through communication and working with Legal Counsel. **Moved by**

Treasurer Moran, supported by Trustee Carter to approve R-060925-1. Roll Call: Yes- 7 (Korth, DeMarco, Moran, Carter, Proos, Damstra, Hurwitz); No-0; Absent- None. Motion Carried. 7-0.

Consider Ordinance O-060925-1: An Ordinance to Amend Chapter 54, Article II, Entitled “Peddlers and Solicitors, Solicitors, Solicitation” of the Ada Township Code of Ordinances

Clerk DeMarco presented the new ordinance to the board. Clerk DeMarco highlighted the increased resident protections, and emphasized strict compliance for those obtaining permits. The board members discussed the new ordinance, ensuring that it protects residents and ensures compliance. **Moved by Trustee Carter, supported by Treasurer Moran to adopt O-060925-1. Roll Call: Yes- 7 (Korth, DeMarco, Moran, Carter, Proos, Damstra, Hurwitz); No-0; Absent- None. Motion Carried. 7-0.**

Consider Resolution R-060925-2: A Resolution Establishing Fees & Charges Related to Solicitation

Clerk DeMarco presented the proposed fees and charges related to solicitation to the board. The board members discussed the background check costs, what the background check obtains and other procedures. Board members encouraged Clerk DeMarco to look for a less expensive option as long as it still covers the same information. **Moved by Trustee Carter, supported by Trustee Damstra to approve R-060925-2. Roll Call: Yes- 7 (Korth, DeMarco, Moran, Carter, Proos, Damstra, Hurwitz); No-0; Absent- None. Motion Carried. 7-0.**

Consider Ordinance O-060925-2: An Ordinance to Amend Chapter 22, Article IV, Entitled “Ada Township Cemetery Ordinance” of the Ada Township Code of Ordinances

Clerk DeMarco presented the amended ordinance to the board. Board members discussed agreed changes that occurred at the May 20, 2025 Work Session. **Moved by Trustee Proos, supported by Trustee Carter to approve O-060925-2. Roll Call: Yes- 7 (Korth, DeMarco, Moran, Carter, Proos, Damstra, Hurwitz); No-0; Absent- None. Motion Carried. 7-0.**

Resolution R-060925-3: A Resolution Establishing Fees & Charges Related to the Ada Township Cemetery System

Clerk DeMarco presented the fees and charges for the Township Cemeteries to the board. She stated that this is a new process and includes staff time in this new fee system in order to track actual costs. Board members discussed the new fees and agree that long-term care is the goal. **Moved by Trustee Proos, supported by Trustee Hurwitz to approve R-060925-3. Roll Call: Yes- 7 (Korth, DeMarco, Moran, Carter, Proos, Damstra, Hurwitz); No-0; Absent- None. Motion Carried. 7-0.**

Consider the Award of Covered Bridge Park Construction Bid to Katerberg VerHage Inc. for an Amount Not to Exceed \$3,241,047.00

Parks and Recreation Director Deason presented the award to the board. Director Deason introduced Mike Oser, Progressive Companies. Board Members noted the deadlines, and concern for penalties regarding late work. Board members request change from \$500 a day

penalty to \$1,000. **Moved by Trustee Hurwitz, supported by Trustee Proos to award the Covered Bridge Park Construction bid, with the revised \$1,000 per day penalty, to Katerberg VerHage Inc for an amount not to exceed \$3,241,047.00. Motion Carried. 7-0.**

Consider Purchase of Covered Bridge Park Playground Equipment and Surfacing from Play Environments for an Amount Not to Exceed \$579,300.30

Parks and Recreation Director Deason presented the proposal. Director Deason stated that this proposal went through the design process and was approved by the Parks Board. He stated that this was a similar design that was presented at a previous meeting at the time of the 70% design proposal. **Moved by Trustee Carter, supported by Trustee Hurwitz to purchase from Play Environments for an amount not to exceed \$579,300.30. Motion Carried. 7-0.**

Consider Purchase of Covered Bridge Park Splash Pad Equipment from Vortex for an Amount Not to Exceed \$286,610.90

Parks and Recreation Director Deason presented the proposal. **Moved by Trustee Proos, supported by Trustee Damstra to purchase from Vortex for an amount not to exceed \$286,610.90. Motion Carried. 7-0.**

Consider the Proposal from Progressive Companies for Covered Bridge Park Phase I Professional Design and Construction Services (Staking, Materials Testing) for Covered Bridge Park for an Amount Not to Exceed \$181,000.00

Township Manager Suchy presented the proposal. He stated that he has enjoyed working with the local veterans group and Progressive Companies to create an intentional and beautiful dedication to the veterans of our community. Phase I for this project only includes the Covered Bridge portion of the Connecting Community Campaign. **Moved by Trustee Proos, supported by Trustee Carter to approve Phase I professional design and construction services for an amount not to exceed \$181,000.00. Motion Carried. 7-0.**

Consider Approval of Proposal for Notre Dame School of Architecture Engagement with New Township Hall Project

Supervisor Korth presented his memo regarding the township hall construction. He noted that space needs, fiscal responsibility, Master Plan integration and effective completion of the project. He encourages the board to approve the Notre Dame project. **Moved by Trustee Carter, supported by Trustee Hurwitz to approve the proposal, with Township allocation of \$50,000.00. Motion Carried. 7-0.**

DEPARTMENT REPORTS

- A. Township Manager Report – June 4, 2025
- B. Assessing Department Report – June 2, 2025
- C. Building, Facilities & Grounds Department Report – June 2, 2025
- D. Downtown Development Authority Director Report – June 5, 2025
- E. Fire Department Report – May, 2025

- F. Historical Society Executive Director Report – May, 2025
- G. Parks & Recreation Department Report – June 4, 2025
- H. Planning Department Report – May, 2025
- I. Engineering Monthly Report – June 3, 2025
- J. F&V Operations & Resource Management Utility Report – May, 2025

BOARD MEMBER COMMENT

Treasure Moran thanked Matt Donald, a BFG and Fire Department staff member, and his daughter for placing the flags in the cemeteries.

Trustee Carter, in regard to a recent meeting with the Kent County Drain Board, stated that he was bothered that the Drain Commissioner felt like he was disrespected when he visited the Township Board meeting.

Supervisor Korth stated that Township Manager Suchy did a fantastic job pushing that over the finish line and advocating for the Township residents.

CLOSED SESSION

There was no closed session.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

Deb Emery, 7534 Fase Street. She said she doesn't like what the township is doing with the Leonard field. Believes there is enough building in the downtown area, and feels it has been ruined from the nice little town it was.

ADJOURNMENT

Moved by Trustee Hurwitz, supported by Trustee Carter to adjourn the meeting. Motion Carried. 7-0.

The meeting was adjourned at 1:51 P.M.

Date

Jo DeMarco
Ada Township Clerk