



ADA TOWNSHIP REGULAR BOARD MEETING
MONDAY SEPTEMBER 9, 2024 at 7:00 P.M.
MINUTES

The meeting was called to order by Treasurer Moran at 7:00 P.M.

Present: Clerk Burton, Treasurer Moran, Trustees Hurwitz, Carter, Proos, Jacobs.

Absent: Supervisor Leisman.

Staff Present: Planning Director Said, Accountant Rodriguez, Buildings, Facilities and Grounds Director Brinks, Assessor Boerman, Parks and Recreation Director Deason, Township Manager Suchy, Deputy Clerk McIntosh.

Public Present: 4 members of the public.

APPROVAL OF AGENDA

Moved by Trustee Hurwitz, supported by Trustee Jacobs to approve the agenda. Motion Carried.

GENERAL TOWNSHIP BUSINESS

Moved by Trustee Hurwitz, supported by Trustee Carter to approve minutes and accept and file reports and communications under consent agenda. Motion Carried.

A. APPROVAL OF TOWNSHIP BOARD MINUTES

1. Regular Board Meeting Minutes – August 12, 2024
2. Closed Session Meeting Minutes – August 12, 2024

B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS

1. Ada Historical Society Meeting Minutes – July 11, 2024
2. Downtown Development Authority-Semi-Annual Informational Meeting Minutes – July 11, 2024
3. Downtown Development Authority Regular Meeting Minutes – July 11, 2024
4. Planning Commission Regular Meeting Minutes – June 20, 2024
5. Planning Commission Special Meeting Minutes – July 2, 2024
6. Parks, Recreation and Land Preservation Meeting Minutes – June 20, 2024
7. Zoning Board of Appeals Meeting Minutes – May 7, 2024
8. Zoning Board of Appeals Meeting Minutes – August 13, 2024
9. Financial Revenue & Expense Report as of August 31, 2024

APPROVAL OF WARRANTS

Treasurer Moran presented the following amounts of the Township General Warrants, noting one change due to duplicate submission that has been addressed:

Hand Checks: \$21,079.31

Warrants: \$792,958.40

Total Hand Checks and Warrants: \$814,037.71

Moved by Trustee Proos, supported by Trustee Carter. Roll Call vote: Yes-6 (Burton, Moran, Carter, Proos, Hurwitz, Jacobs); No- 0; Absent-1 (Leisman). Motion Carried. 6-0.

PUBLIC COMMENT

There was no public comment.

UNFINISHED BUSINESS

There was no unfinished business.

PUBLIC HEARING

Ordinance O-090924-1: An Ordinance to Amend Chapter 18 of the Ada Township Code of Ordinances Regulating Address Numbers

Treasurer Moran opens the floor to public hearing. There was no public comment regarding the hearing.

NEW BUSINESS

Ordinance O-090924-1: An Ordinance to Amend Chapter 18 of the Ada Township Code of Ordinances Regulating Address Numbers

Planning Director Said stated the purpose of this ordinance is to restore previous language to the municipal code. Director Said answered general questions from board members regarding enforcement, citation process, and noncompliant residents. **Moved by Trustee Proos, supported by Clerk Burton to approve Ordinance O-090924-1 to amend chapter 18 of the Ada township Code of Ordinances Regulating Address Numbers. Roll Call vote: Yes-6 (Burton, Moran, Carter, Proos, Hurwitz, Jacobs); No- 0; Absent-1 (Leisman). Motion Carried. 6-0.**

Consider Proposal from Materials Testing Consultants to Complete Soil Boring Testing & Engineering Report for Conservation Street Non-Motorized Path Boardwalk for an Amount Not to Exceed \$10,600.00.

Manager Suchy summarized the memo provided, stating that the boardwalk that was initially built in 2010 has experienced settling. Jacob Siegrist, Materials Testing Consultants, stated this is not uncommon around these organic areas due to decomposing grasses and dirt. Board members asked questions regarding preventative maintenance and preventative building. **Moved by Trustee Proos, supported by Trustee Hurwitz to table the discussion until Mr. Groenenboom could be present to answer questions. Motion Carried.**

Consider Quote from Eco-Counter Corp for Purchase of Two Pedestrian Counters and Professional Service Package for an Amount Not to Exceed \$8,545.00

Township Manager Suchy outlined the memo provided and stated that this is to ensure a data driven decision making process to effectively place rectangular blinkers at various crosswalks throughout the township. Board members discussed bike safety, potential damage, insurance for damages, and the continued prioritization of pedestrian safety. **Moved by Trustee Jacobs, supported by Clerk Burton to approve quote from Eco-Counter Corp for an amount not to exceed \$8,545.00. Motion Carried.**

Consider Proposal from Aquatic Consulting Services for Spongy Moth Population Survey for an Amount Not to Exceed \$10,850.00

Manager Suchy outlined the yearly proposal provided by Aquatic Consulting. Suchy stated that the acreage has reduced each year and stated that Aquatic Consulting has been good to work with due

to their detailed work in spray coordination, resident contacts, and communication. He stated that this cost is worked into the budget. Board members discussed resident satisfaction and environmental safety. **Moved by Trustee Proos, supported by Trustee Jacobs to approve proposal from Aquatic Consulting Services for an amount not to exceed \$10,850.00. Motion Carried.**

Discuss Potential Tall Grass Restrictions in Certain Zoning Districts

Planning Director Said stated the township does not have any current regulations regarding tall grass. Stated that this has been reviewed several years ago, where property rights were discussed, and this is bring brought to the board regarding residents' concerns. Board members discussed the international property management code, research regarding neighboring communities' policy, and best practices. Board members requested staff to preform regional analysis regarding requirements in surrounding municipalities.

DEPARTMENT REPORTS

A. Township Manager Report – September 4, 2024

Manager Suchy summarized his report and highlighted the paving consideration of 3 Mile Road. He stated that a public hearing was likely due to the interest in the project. Board members asked questions regarding location, surrounding 2 Mile Road residents, and cost. Manager Suchy also stated that the September 23, 2204 meeting will be held without him due to a conference conflict.

B. Assessing Department Report – September 3, 2024

Trustee Jacobs inquired regarding Old National Bank situation noted in Assessor Boerman's report. Boerman stated that due to them combining years and the tribunal being behind schedule, the issue has been delayed and has taken longer than anticipated to resolve.

C. Building, Facilities & Grounds Department Report – September 9, 2024

D. Downtown Development Authority Director Report – September 9, 2024

E. Fire Department Report – August, 2024

F. Historical Society Executive Director Report – August, 2024

G. Parks & Recreation Department Report – September 3, 2024

Parks and Recreation Director Deason announced his department had a successful community camp-out with over 100 individuals with activities from Blandford Nature Center, a movie showing by TruMedia, and positive feedback from families and staff members involved. Stated that the pickleball courts are being resurfaced weather permitting.

H. Planning Department Report – September 4, 2024

I. Engineering Monthly Report – September 4, 2024

J. F&V Operations & Resource Management Utility Report – September 4, 2024

BOARD MEMBER COMMENT

Trustee Jacobs stated that the camp-out was great to see driving past and stated that community members are praising landscaping in downtown area.

Clerk Burton stated that the November 5, 2024 election is coming up with early voting to start Saturday October 26 at 9:00 A.M.

Trustee Proos asked Manager Suchy about deer management progress. Manager Suchy had communicated with Road Commission regarding study. Suchy stated that once information is available it will be shared with the board members.

Treasurer Moran inquired about the race that took place over Labor Day weekend. Manager Suchy to follow up with the Ada Business Association regarding an uptick in business and parking during the event, and with the Road Commission regarding the lane closure. Suchy indicated that there is a recap meeting scheduled with staff and race organizers.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional public comment

CLOSED SESSION

Moved by Hurwitz, supported by Jacobs to enter closed session to Discuss Pending Litigation Pursuant to MCL 15.268 Section 8(1)(e) of the Michigan Open Meetings Act. Motion Carried.

The Township Board returned to open session at 9:05 P.M.

ADJOURNMENT

Moved by Trustee Proos, supported by Trustee Carter to adjourn. The meeting was adjourned at 9:06 P.M.

Date: October 14, 2024

Susan Burton
Ada Township Clerk