



**ADA TOWNSHIP BOARD MEETING
MINUTES
JANUARY 23, 2023 - 7:00 p.m.**

The meeting was conducted at the Ada Township Hall. The roll was called. Members present: Supervisor Leisman, Clerk Smith, Treasurer Moran, and Trustees Jacobs, and Proos. Absent: Trustee Carter, Trustee Hurwitz. Also present: Township Manager Suchy, Planning Director Said, Parks Director Fitzpatrick, and approximately eight members of the community.

APPROVAL OF AGENDA

Clerk Smith noted that the December 12, 2022, Closed Session Minutes were on the agenda for the January 9 meeting but were not handed out to board members and therefore not approved. She suggested adding it to the Agenda for this meeting. **Moved by Proos, supported by Jacobs, to approve the January 9, 2023, agenda as amended to add December 12, 2022, closed session minutes. Motion carried.**

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Board Meeting Minutes & Accept Reports/Communications

- A. Closed Session Board Meeting Minutes – January 9, 2023
- B. Regular Board Meeting Minutes – January 9, 2023
- C. Closed Session Board Meeting Minutes - December 12, 2022

Receive and File Various Reports and Communications

- 1. Ada Historical Society Meeting Minutes – December 8, 2022
- 2. DDA Board Meeting Minutes – December 12, 2022
- 3. PRLP Meeting Minutes – December 8, 2022
- 4. Water Advisory Council Minutes - November 9, 2022
- 5. ZBA Meeting Minutes – November 1, 2022

Moved by Jacobs, supported by Proos, to approve the Minutes and Accept the Reports/Communications under the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran presented the following Hand Checks: \$37,822.68, Warrants: \$73,736.40. Total of all Checks and Warrants: \$111,559.08. **Moved by Jacobs, supported by Proos, to approve the Warrant Report for January 23, 2023, in the total amount of \$111,559.08. Roll Call: Yes – Jacobs, Proos, Moran, Smith, Leisman; No - 0; Absent – Carter, Hurwitz. Motion carried.**

Consider Adatowne & Adacroft (Phase II & III) Water Main & Street Improvement Project Change Order #4 from CL Trucking & Excavating LLC for an Increase of \$4,242.00 to Add Various Watermain Fittings That Were Required During Construction

Steve Groenenboom, Moore & Bruggink, explained this request. **Moved by Proos, supported by Jacobs, to approve Adatowne & Adacroft (Phase II & III) Water Main & Street Improvement Project Change Order #4 from CL Trucking & Excavating LLC for an Increase of \$4,242.00 to Add Various Watermain Fittings That Were Required During Construction. Motion carried.**

Consider Adatowne & Adacroft (Phase II & III) Water Main & Street Improvement Project Pay Application #16 to CL Trucking & Excavating LLC in the Amount of \$204,811.46

Steve Groenenboom, Moore & Bruggink, explained this request. There was discussion among board members regarding the amount of retainage. **Moved by Jacobs, supported by Moran, to approve the Adatowne & Adacroft (Phase II & III) Water Main & Street Improvement Project Pay Application #16 to CL Trucking & Excavating LLC in the Amount of \$179,811.46. Motion carried.**

Consider Pettis Ave. Trail Project Change Order #1 from Brenner Excavating Inc. for an Increase of \$28,909.00 to Add Cross Walk Signage and Additional Purchase of Lumber

Steve Groenenboom, Moore & Bruggink, explained this request. There was talk among board members regarding the purchase and storage of the lumber. **Moved by Proos, supported by Jacobs, to approve the Pettis Ave. Trail Project Change Order #1 from Brenner Excavating Inc. for an Increase of \$28,909.00 to Add Cross Walk Signage and Additional Purchase of Lumber. Motion carried.**

Consider Pettis Ave. Trail Project Pay Application #7 to Brenner Excavating Inc. in the Amount of \$225,785.40

Steve Groenenboom, Moore & Bruggink, explained this request. There was talk among board members about increasing the retainage from \$100,000 to \$125,000. **Moved by Jacobs, supported by Proos to approve Pettis Ave. Trail Project Pay Application #7 to Brenner Excavating Inc. in the Amount of \$225,785.40. Motion carried.**

Consider Fase Street Non-Motorized Path Improvement Project Final Pay Application (2) to CL Trucking & Excavating LLC in the Amount of \$32,845.62

Steve Groenenboom, Moore & Bruggink, explained this request. **Moved by Jacobs, supported by Proos, to approve the Fase Street Non-Motorized Path Improvement Project Final Pay Application (2) to CL Trucking & Excavating LLC in the Amount of \$32,845.62. Motion carried.**

PUBLIC COMMENT

There was no public comment.

UNFINISHED BUSINESS

2022 Spongy (Gypsy) Moth Activity Report & Discuss Next Steps

Manager Suchy gave an update on the Spongy Moth testing and recommendations. There was some talk by board members, but no action was taken.

PUBLIC HEARING

There were no public hearings.

NEW BUSINESS

Consider Conservation Easement with Hidden Lakes at Ada, LLC for 3201 Egypt Valley Ave.

Parks Director Fitzpatrick, and property owner/developer Paul Heule gave the history and information regarding this property. **Moved by Jacobs, supported by Proos, to approve the acceptance of a conservation easement on behalf of the Township and authorize the Township Supervisor and Township Clerk to execute a conservation easement on behalf of the Township and make it binding. Further, the Board authorizes the Township Supervisor and Township Clerk, in conjunction with the Township Attorney, to make non-substantive revisions to the Conservation Easement consistent with the Township Board's discussion prior to execution, subject to the noted conditions. Motion carried.**

Recommendation from Public Safety Committee to Consider Purchase of Lucas CPR Compression Device from Stryker for an Amount Not to Exceed \$15,753.56

Dave Langeland presented the request. **Moved by Proos, supported by Moran, to approve the Recommendation from Public Safety Committee to Consider Purchase of Lucas CPR Compression Device from Stryker for an Amount Not to Exceed \$15,753.56. Motion carried.**

Ordinance O-012323-1: An Ordinance to Amend the Ada Township Code of Ordinances to Authorize Authority of Preparation and Review of the Capital Improvement Plan to the Township Board

Manager Suchy explained that previously the CIP has been prepared and presented by the Planning Commission, but it seemed more efficient for the board to prepare it as part of the budgeting process. **Moved by Jacobs, supported by Proos, to adopt O-012323-1, which is an Ordinance to Amend the Ada Township Code of Ordinances to Authorize Authority of Preparation and Review of the Capital Improvement Plan to the Township Board. Roll Call: Yes – Proos, Jacobs, Moran, Leisman, Smith; No – 0; Absent – Carter, Hurwitz. Ordinance adopted.**

Ordinance O-012323-2: An Ordinance to Amend Chapter 18 of the Ada Township Code of Ordinances Regulating Buildings, Construction, Swimming Pools, and Regarding Flood Damage Prevention

Planning Director Said explained the purpose for this ordinance. **Moved by Proos, supported by Moran, to adopt Ordinance O-012323-2, which is an Ordinance to Amend Chapter 18 of the Ada Township Code of Ordinances Regulating Buildings, Construction, Swimming Pools, and Regarding Flood Damage Prevention. Roll Call: Yes – Proos, Jacobs, Smith, Leisman, Moran. No – 0; Absent – Carter, Hurwitz. Ordinance adopted.**

BOARD COMMENT

Clerk Smtih stated that Ada Township Precinct 6 was selected by the State for a random audit of the November, 2022 election. Although there were a few minor items, overall the audit went well.

DEPARTMENT REPORTS

Township Manager Report- January 18, 2023

Manager Suchy explained the history from last year and results of the 2022 study. There was discussion among board members about whether to do a special assessment to cover 2023 spraying. No action was taken at this time.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

Newly-elected State Representative Rachel Hood introduced herself.

CLOSED SESSION

Moved by Proos, supported by Moran, to move into Closed Session to consider purchase of real property pursuant to MCL 15.268 Section 8(1)(d) of the Michigan open meetings act at 8:32 pm.

Roll Call: Yes – Moran, Proos, Jacobs, Smith, Leisman; No – 0; Absent – Carter, Hurwitz. Motion carried.

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CLOSED SESSION

(Minutes prepared separately)

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Moved by Jacobs, supported by Proos, to return to open session at 8:48 p.m.

ADJOURNMENT

Moved by Moran, supported by Jacobs, to adjourn. Motion carried. The meeting was adjourned at 8:49 p.m.

Jacqueline Smith
Ada Township Clerk

Date