



**ADA TOWNSHIP BOARD MEETING
MINUTES
MARCH 27, 2023 - 7:00 p.m.**

The meeting was conducted at the Ada Township Hall. The roll was called. Members present: Clerk Smith, Treasurer Moran, and Trustees Carter, Hurwitz, Jacobs, and Proos. Also present: Township Manager Suchy, Planning Director Said, Fire Chief Murray, Parks Director Fitzpatrick, Assessor Boerman, DDA Director Stitchman, and approximately nine members of the community.

In Supervisor Leisman's absence, the meeting was opened by Clerk Smith. **Moved by Jacobs, supported by Hurwitz, to appoint Treasurer Moran to moderate the meeting. Motion carried.**

APPROVAL OF AGENDA

Agenda was amended to add New Business Items I (DDA Train Mural Project) and J (Consider Purchase of 2023 Chevy Tahoe for the Fire Department). **Moved by Hurwitz, supported by Carter, to approve the March 27, 2023, agenda as amended. Motion carried.**

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Board Meeting Minutes & Accept Reports/Communications

1. Regular Board Meeting Minutes – March 13, 2023
2. Closed Session Meeting Minutes – March 13, 2023

Receive and File Various Reports and Communications

1. Brownfield Authority Meeting Minutes – October 17, 2022
2. Downtown Development Authority Meeting Minutes – February 13, 2023
3. Planning Commission Regular Meeting Minutes – February 16, 2023
4. Water Advisory Council Regular Meeting Minutes – January 11, 2023
5. 2022 Cascade Township Building Department Annual Report

Moved by Proos, supported by Hurwitz, to approve the Minutes and Accept the Reports/Communications under the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran presented the following Warrants of \$131,069.33. He noted there were no hand checks this meeting. **Moved by Proos, supported by Carter, to approve the Warrant Report for March 27, 2023, in the total amount of \$131,069.33. Roll Call: Yes – Carter, Proos, Hurwitz, Jacobs, Smith, Moran; No - 0; Absent – Leisman. Motion carried.**

PUBLIC COMMENT

There was no public comment.

UNFINISHED BUSINESS

There was no Unfinished Business.

PUBLIC HEARING

There were no public hearings.

NEW BUSINESS

Consider License Agreement with Alticor Inc. for use of Property for 2023 4th of July Fireworks Show

Manager Suchy explained this is the same agreement with enter with Alticor every year. **Moved by Proos, supported by Carter, to enter the License Agreement with Alticor Inc. for use of Property for 2023 4th of July Fireworks Show. Motion carried.**

Resolution R-032723-1 – Social District Local Government Unit Approval – Scopo Hospitality LLC

DDA Director Stichman and applicant Paul Berglund explained this request. **Moved by Proos, supported by Jacobs, to adopt Resolution R-032723-1. Roll Call: Yes – Proos, Jacobs, Hurwitz, Carter, Moran, Smith; No – 0; Absent – Leisman. Resolution adopted.**

Ordinance O-032723-1 – An Ordinance Establishing a Moratorium on Development within the PVM Overlay District

Planning Director Said explained the reasoning for this moratorium request. **Moved by Jacobs, supporter by Carter, to adopt Ordinance O-0321723-1 – an Ordinance Establishing a Moratorium on Development within the PVM Overlay District, using Option 1, (with exemptions). Roll Call: Yes – Jacobs, Hurwitz, Carter, Proos, Smith, Moran; No – 0; Absent – Leisman. Ordinance adopted.**

2022-2023 Planning Commission Annual Report

Planning Director Said stated the biggest part of this is the Master Plan development.

Consider Release of Draft Ada Township Master Plan for 63 Day Review Period

Planning Director Said there was significant public participation. Trustee Proos stated this is a good product. Treasurer Moran stated there is a lot of information here and stated this is a draft. **Moved by Jacobs, supported by Carter, to Release Draft of the Ada Township Master Plan for the 63-Day Review Period. Motion carried.**

Recommendation from Investment/Finance Committee to Engage with Maner Costerisan for Contracted Financial Services Related to Audit Preparation

Manager Suchy and Treasurer Moran explained the reason for this recommendation is to help prepare for the audit and save some money on the audit. Trustee Proos stated this should be for one year only and that we should learn enough from this to not need it in the future. **Moved by Carter, supported by Proos, to engage with Maner Costerisan for Contracted Financial Services Related to Audit Preparation, at a cost not to exceed \$6,000. Motion carried.**

Resolution R-032723-2 – a Resolution Establishing Utility Rates for the 2023-2024 Fiscal Year

Steve Groenenboom, Moore & Bruggink, explained the rate study and how they came to the recommendation for rates. **Moved by Proos, supported by Hurwitz, to Adopt the Resolution Establishing Utility Rates for the 2023-2024 Fiscal Year. Roll Call: Yes – Hurwitz, Carter, Proos, Jacobs, Moran, Smith; No – 0; Absent – Leisman. Resolution adopted.**

Resolution R-032723-3 – a Resolution Amending the FY 2022-2023 Budget

Manager Suchy presented the resolution and explained the amendments. **Moved by Proos, supported by Jacobs, to adopt Resolution R-032723-3, which is a Resolution Amending the FY 2022-2023 Budget. Roll Call: Yes – Proos, Carter, Hurwitz, Jacobs, Smith, Moran; No – 0; Absent – Leisman. Resolution Adopted.**

Downtown Development Authority Train Budget Mural Project – Update/Feedback

DDA Director Stichman presented information regarding the proposed train mural project. There was discussion about the process and about the options presented.

Consider Purchase of 2023 Chevy Tahoe for the Fire Department from Berger Chevrolet for an Amount Not to Exceed \$39,821.00

Fire Chief Murray explained the history and the request for the 2023 Chevy Tahoe. **Moved by Proos, supported by Jacobs, to approve the purchase of 2023 Chevy Tahoe for the Fire Department from Berger Chevrolet for an Amount Not to Exceed \$39,821.00 Motion carried.**

DEPARTMENT REPORTS

A. Township Manager Report- March 8, 2023

Manager Suchy explained the trail wayfinding, charging station, and purchase of office chairs.

BOARD MEMBER COMMENT

There was no Board Member comment.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

J. Mowry stated the river is undercutting the bank on Pettis. There is too much traffic to cross there. The trail should be on the river side.

Betty Jo Crosby stated the moratorium in the village is the right move to make.

Fire Chief Murray stated all have passed the EMT Certification.

Parks Director Fitzpatrick talked about the park project.

CLOSED SESSION

Moved by Proos, supported by Hurwitz, to move into Closed Session to consider purchase of real property pursuant to MCL 15.268 Section 8(1)(d) of the Michigan open meetings act at 8:58 pm.

Roll Call: Yes – Proos, Hurwitz, Jacobs, Carter, Moran, Smith; No – 0; Absent – Leisman. Motion carried.

* * *

CLOSED SESSION

(Minutes prepared separately)

* * *

Moved by Hurwitz, supported by Carter, to return to open session at 9:46 p.m.

Moved by Proos, supported by Jacobs, to proceed as discussed in closed session. Motion carried.

ADJOURNMENT

Moved by Hurwitz, supported by Jacobs, to adjourn. Motion carried. The meeting was adjourned at 9:47 p.m.

Jacqueline Smith
Ada Township Clerk

Date