



**ADA TOWNSHIP BOARD MEETING
MINUTES
March 28, 2022 – 7:00 p.m.**

The meeting was conducted at the Ada Township Hall. The roll was called. Members present: Supervisor Leisman, Clerk Smith, Treasurer Moran, Trustee Hurwitz, Trustee Jacobs, Trustee Proos, and Trustee Winczewski. Also present: Township Manager Julius Suchy, Planning Director Said, Parks Director Fitzpatrick, Firefighter Dewey, Accountant Rodriguez, plus approximately eight members of the community.

APPROVAL OF AGENDA

Moved by Jacobs, supported by Hurwitz to approve the March 28, 2022, agenda, as presented. Motion carried.

GENERAL TOWNSHIP BUSINESS

Approval of Minutes; Accept Reports/Communications

Clerk Smith explained the Closed Session minutes were distributed to board members then retrieved for shredding, with the original to be remain sealed for one year and one day, then shredded.

Moved by Proos, supported by Winczewski, to approve the Consent Agenda.

- A. APPROVAL OF TOWNSHIP BOARD MINUTES
 - 1. Regular Board Meeting Minutes - March 14, 2022
 - 2. Closed Session Meeting Minutes – March 14, 2022
- B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS
 - 1. DDA Regular Board Meeting Minutes – February 14, 2022
 - 2. DDA Special Board Meeting Minutes – February 2, 2022
 - 3. DDA Special Board Meeting Minutes – February 23, 2022
 - 4. Planning Commission Regular Meeting Minutes – March 2, 2022
 - 5. Parks, Recreation & Land Preservation Meeting Minutes – January 13, 2022

Motion carried.

APPROVAL OF WARRANTS

Township General Warrants

Treasurer Moran presented the following: Hand Checks: \$4,600.21, Warrants: \$144,018.41. Total of all Checks and Warrants: \$148,618.62. **Moved by Proos, supported by Jacobs, to approve the Warrant Report for March 28, 2022, in the total amount of \$148,618.62. Roll Call: Yes – Winczewski, Hurwitz, Proos, Jacobs, Smith, Moran, Leisman; No – 0; Absent - 0. Motion carried.**

Adacroft/Adatowne Watermain & Street Improvement Project Pay Application #9 for an amount not to exceed \$82,178.94 to C. L. Trucking

Steven Groenenboom, Moore & Bruggink, explained this pay application. **Moved by Proos, supported by Moran, to approve Pay Application #9 for the Adacroft/Adatowne Watermain & Street Improvement Project to C. L. Trucking & Excavating, LLC, in an amount not to exceed \$82,178.94. Motion carried.**

PUBLIC COMMENT

There was no public comment.

UNFINISHED BUSINESS

There was no Unfinished Business.

PUBLIC HEARINGS

There were no public hearings.

NEW BUSINESS

A. Kent District Library Amy Van Andel Library Quarterly Report

Scott Ninemeier, KDL, gave the first yearly report for the Amy Van Andel Library.

B. Resolution R-032822-1, a Resolution to Adopt Revised Bylaws of the Brownfield Authority

Planning Director Said explained the need to update the bylaws. **Moved by Jacobs, supported by Winczewski, to adopt Resolution R-032822-1, which is a resolution to adopt revised bylaws of the Brownfield Authority. Roll Call: Yes – Jacobs, Winczewski, Hurwitz, Proos, Moran, Smith, Leisman; No – 0; Absent – 0. Resolution adopted.**

C. Consider Proposal from RJM-Design for Engineering & Construction Administration Services for the Leonard Field Park Riverfront Improvement Project for an amount not to exceed \$86,000

Parks Director Fitzpatrick explained the status of this project. Trustee Winczewski asked if this was a budgeted item. **Moved by Proos, supported by Hurwitz, to approve the proposal from RJM-Design for Engineering & Construction Administration Services for the Leonard Field Park Riverfront Improvement Project for an amount not to exceed \$86,000.** Clerk Smith noted that the proposal indicated an amount not to exceed \$86,800. **Moved by Proos, supported by Hurwitz, to amend the motion to approve the proposal from RJM-Design Engineering & Construction Administration Services for the Leonard Field Park Riverfront Improvement Project for an amount not to exceed \$86,800. Motion carried.**

D. Request from Ada Business Association for Alcohol Waiver for Amy Van Andel Library on Wednesday, May 4, from 5-7 pm, for Story StROLL Kick-Off Party

Kim Rantala, ABA, explained the event and the request. **Moved by Jacobs, supported by Winczewski, to approve the request from Ada Business Association for Alcohol Waiver for Amy Van Andel Library on Wednesday, May 4, from 5-7 p., for Story StROLL Kick-Off Party. Motion carried.**

DEPARTMENT REPORTS

A. Township Manager Report – March 23, 2022

Manager Suchy introduced his current intern, Kevin Austin. Mr. Austin stated he was looking forward to this opportunity.

B. Treasurer's Quarterly Report Ending December 31, 2021

BOARD COMMENT

Trustee Winczewski asked about a formal policy regarding grants. He also stated he is planning a move to Ohio in June, and stated he has enjoyed serving the township.

Trustee Proos expressed thanks for Trustee Wisniewski and stated he would miss him. Proos also noted that the program to coordinate signs in the township began in 2017.

Clerk Smith expressed thanks to Trustee Winczewski for his service. She also stated that redistricting is now final, with Ada being in the 3rd Congressional District, the 81st State House District, and the 30th State Senate District. She noted that Ada Township is completely inside those boundary lines so it is not split. Smith also announced that the

State is issuing grants for election security. These are actually coming from federal funds, and Ada can anticipate receiving about \$12,000.

Hurwitz asked about the repaving that will be necessary on the Ada Drive trail.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional public comment.

ADJOURNMENT

Moved by Proos, supported by Hurwitz, to adjourn. Motion carried. The meeting was adjourned at 7:47 p.m.

Jacqueline Smith
Ada Township Clerk

Date

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