



**ADA TOWNSHIP BOARD MEETING
MINUTES
MAY 9, 2022 – 7:00 p.m.**

The meeting was conducted at the Ada Township Hall. The roll was called. Members present: Supervisor Leisman, Clerk Smith, Treasurer Moran, Trustees, Jacobs, and Winczewski. Absent: Trustees Hurwitz and Proos. Also present: Township Manager Suchy, Planning Director Said, Parks Director Fitzpatrick, Accountant Rodriguez, Assessor Boerman, plus approximately 12 members of the community.

APPROVAL OF AGENDA

Moved by Jacobs, supported by Winczewski, to approve the Agenda as presented. Motion carried.

GENERAL TOWNSHIP BUSINESS

Approval of Minutes; Accept Reports/Communications

- A. APPROVAL OF TOWNSHIP BOARD MINUTES
 - 1. Regular Board Meeting Minutes – April 25, 2022
- B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS
 - 1. DDA Regular Board Meeting Minutes – April 11, 2022
 - 2. Trails Committee Meeting Summary – April 18, 2022

Moved by Jacobs, supported by Moran, to approve the board meeting minutes and accept reports/communications under the consent agenda. Motion carried.

APPROVAL OF WARRANTS

Township General Warrants

Treasurer Moran presented the following: Hand Checks: \$24,828.60, Warrants: \$475,205.78 Total of all Checks and Warrants: \$500,034.38. **Moved by Jacobs, supported by Winczewski, to approve the Warrant Report for May 9, 2022, in the total amount of \$500,034.38. Roll Call: Yes –, Jacobs, Winczewski, Moran, Leisman, Smith; No – 0; Absent – Hurwitz, Proos. Motion carried.**

Consider Roselle Park Parking Lot Improvement Project Pay Application #1 to Redline Excavating for an Amount Not to Exceed \$23,372.33.

Steve Groenenboom, Moore & Bruggink, explained the pay application. Katie Chase, OCBA, provided further explanation. **Moved by Jacobs, supported by Moran, to approve the Roselle Park Parking Lot Improvement Project Pay Application #1 to Redline Excavating for an Amount Not to Exceed \$23,372.33. Motion carried.**

PUBLIC COMMENT

Dave Hildenbrand, Lowell, introduced himself as a candidate for the Kent County Commission District #5.

Nevin Zolenski commented on development and resources, the DeVos family, and the fact that taxpayers expect certain things like roads, etc.

UNFINISHED BUSINESS

There was no Unfinished Business.

PUBLIC HEARINGS

There were no public hearings.

NEW BUSINESS

A. **Kent District Library Annual Report – Kent District Library Representatives**

Chuck Myers, Board of Trustees, gave an update on the Amy Van Andel Library. He also introduced Branch Manager Scott Ninemeier and Director of Library Operations Jennifer DeVault.

B. **MML Compensation Study Final Report – Marcia Cornell, MML**

Manager Suchy explained that due to the absence of two board members, we are looking to postpone this item for this evening and reschedule.

C. **Recommendation from Personnel Committee Regarding MML Compensation Study Implementation – Phase I**

Clerk Smith expressed her disappointment in the staff's reactions to the board/personnel committee's actions regarding wages. **Moved by Winczewski, supported by Moran, to table this item and to schedule a special board work session at a time to be determined. Motion carried.**

D. **Consider Approval of Pettis Avenue Design & Construction Engineering**

Manager Suchy and Steve Groenenboom, Moore & Bruggink, explained the trail budget and the item for construction engineering. **Moved by Moran, supported by Jacobs, to approve the Pettis Avenue Trail Budget as Outlined in the Moore & Bruggink Budget Letter dated May 4, 2022, for an amount Not to Exceed \$682,160.00. Motion Carried.**

E. **Consider Award of Pettis Avenue (Knapp St. to Chief Hazy Cloud Entrance) Non-Motorized Trail Construction Bid Award to Brenner Excavating for an Amount Not to Exceed \$3,097,840.00**

Manager Suchy and Steve Groenenboom, Moore & Bruggink, explained the bids received and the differences in them, mainly being sand and trail grading. There was much discussion about the differences between the bids. **Moved by Winczewski, supported by Jacobs, to award the Pettis Avenue (Knapp St. to Chief Hazy Cloud entrance) Non-Motorized Trail Construction Bid Award to Brenner Excavating for an Amount Not to Exceed \$3,097,840.00. Motion carried.**

F. **Consider Ordinance O-050922-1 – An Ordinance to Amend the Ada Township Zoning Regulations (Chapter 78 of the Code of Ordinances, As Amended), Regarding Adult Foster Care Group Home Requirements**

Planning Director Said explained the history of this ordinance request. **Moved by Winczewski, supported by Jacobs, to table Ordinance O-050922-1, to the May 23 board meeting. Motion Carried.**

G. **Consider Recommendation from BGU Committee to Approve Low-Income Household Water Assistance Program Memorandum of Understanding with the State of Michigan Department of Health and Human Services and Kent County Community Action**

Manager Suchy explained the program regarding low-income household water assistance. **Moved by Jacobs, supported by Moran, to approve the Low-Income Household Water Assistance Program Memorandum of Understanding with the State of Michigan Department of Health and Human Services, Kent County Community Action, and Michigan Department of Human Services. Motion Carried.**

H. **Consider Recommendation from Trails Committee to Release Request for Proposals for Non-Motorized Wayfinding Signage Project Design**

Manager Suchy explained the recommendation from the Trails Committee regarding wayfinding signs. **Moved by Smith, supported by Jacobs, to approve the recommendation from the Trails Committee to Release Request for Proposals for Non-Motorized Wayfinding Signage Project Design. Motion Carried.**

DEPARTMENT REPORTS

A. Township Manager Report – May 4, 2022

Manager Suchy elaborated on the Ada Drive trail, the Fiber system, the gypsy moth treatments, and the township parking lot.

Assessing Department Report – May 2, 2022

B. Downtown Development Authority Director Report – May 9, 2022

Trustee Jacobs asked about the \$3,000 for work on the train mural and asked who gives final approval. There was general consensus it would be the Board.

Fire Department Report – April, 2022

C. Historical Society Museum Manager Report – April, 2022

Parks & Recreation report – My 2, 2022

D. Planning Department Report – May 2, 2022

Planning Director said the master plan process is underway. He also reported that Channel 13 is presenting works about Ada this week.

E. Engineering Monthly Report – May 3, 2022

F. Ryan's Municipal Utility Report – April, 2022

Treasurer Moran asked and Steve Ryan answered about updates regarding the sulfur smell.

CLOSED SESSION

There was no Closed Session.

BOARD COMMENT

Trustee Winczewski stated he had reported earlier that he would be moving. He said now that his last meeting will be on May 23. Supervisor Leisman replied that he had started looking for replacement and urged anyone interested to contact him.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

Nevin Zolenski talked about transparency, allowing sufficient public comment, and zoning in regard to 3 Mile Road.

ADJOURNMENT

Moved by Jacobs , supported by Winczewski, to adjourn. Motion carried. The meeting was adjourned at 9:01 p.m.

Jacqueline Smith
Ada Township Clerk

Date

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