



**ADA TOWNSHIP BOARD MEETING
MINUTES
JUNE 12, 2023 - 12:00 NOON**

The meeting was called to order by Supervisor Leisman at 12 p.m. The roll was called. Members present: Supervisor Leisman, Clerk Smith, Treasurer Moran, and Trustees, Carter, Hurwitz, Jacobs and Proos. Staff present: Township Manager Suchy, Planning Director Said, Parks Director Fitzpatrick, Assessor Boerman, Planner/Zoning Administrator Bajdek, Accountant Rodriguez, Utility Accountant Nguyen, Manager/Zoning Administrative Assistant Buckley, Parks Administrative Assistant McIntosh, and Interns. Also present: approximately six members of the community.

APPROVAL OF AGENDA

Moved by Hurwitz, supported by Proos, to approve the June 12, 2023, agenda with the addition of Item 16 (after closed session) Possible action on property purchase. Motion carried.

FIRE DEPARTMENT

The board recessed at 12:05 to look at the new fire truck in township hall parking lot.
Reconvened at 12:10 p.m.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Board Meeting Minutes & Accept Reports/Communications

1. Special Board Meeting Minutes – May 22, 2023
2. Regular Board Meeting Minutes – May 22, 2023

Receive and File Various Reports and Communications

1. Downtown Development Authority Meeting Minutes – April 10, 2023
2. Zoning Board of Appeals Meeting Minutes – March 7, 2023

Moved by Hurwitz, supported by Carter, to approve the Minutes and Accept the Reports/Communications under the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran presented the following Hand Checks and Warrants: Hand Checks: \$986,247.77; Warrants: \$762,589.16. Total Checks and Warrants: \$1,348,836.93. **Moved by Jacobs, supported by Hurwitz, to approve the Warrant Report for June 12, 2023, in the total amount of \$1,348,836.93. Roll Call: Yes – Carter, Hurwitz, Jacobs, Proos, Moran, Smith, Leisman; No - 0; Absent – 0. Motion carried.**

ROSELLE PARK PARKING LOT PROJECT PAY APPLICATION #6 TO REDLINE EXCAVATING INC IN THE AMOUNT OF \$23,296.23

Parks Director Fitzpatrick explained the progress of this project. **Moved by Proos, supported by Jacobs, to approve Pay Application #6 to Redline Excavating Inc. in the amount of \$23,296.23. Motion carried.**

CASCADE ROAD TRAIL CONNECTOR PROJECT FINAL PAY APPLICATION #2 TO WYOMING EXCAVATORS IN THE AMOUNT OF \$5,000

Steve Groenenboom, Moore & Bruggink, explained the progress of this project. **Moved by Proos, supported by Moran, to approve Pay Application #2 to Wyoming Excavators in the amount of \$5,000. Motion carried.**

PETTIS AVE TRAIL PROJECT PAY APPLICATION #8 TO BRENNER EXCAVATING IN THE AMOUNT OF \$125,000
Steve Groenenboom, explained the progress of this project. Trustee Proos talked about the recommended holdback, stating we should increase it by \$10,000. **Moved by Proos, supported by Carter, to approve \$115,000 to Brenner Excavating. Motion carried.**

PUBLIC COMMENT

There was no public comment.

UNFINISHED BUSINESS

PETTIS AVENUE PHASE II TRAIL LOCATION PARKING STUDY PROPOSAL FROM RICH & ASSOCIATES

Manager Suchy gave updates on these two topics and noted they are referred in the manager report.

PUBLIC HEARING

There were no public hearings.

NEW BUSINESS

Kent District Library Quarterly Report – Scott Ninemeier, Kent District Library

Director Lance Werner, Carla Moyer Hotz, and Shawn White, gave an update on the Kent District Library.

Consider Approval of Moore & Bruggink 2023 Trail Repairs Project Design Engineering, Construction Inspection, and Contingencies Proposal for an Amount Not to Exceed \$45,800.26

Manager Suchy explained this request. **Moved by Proos, supported by Carter, to approve the 2023 Trail Repairs Project Design Engineering with Moore & Bruggink in an amount Not to Exceed \$45,800.26. Motion carried.**

Consider Award of the 2023 Trails Repair Project to Thomet Construction for an amount Not to Exceed \$354,199.74

This matter was discussed by the board in conjunction with the Engineering request above.

Discuss Concrete v Asphalt Surface Material for Fulton Street Connector Trail Bid Documents. Manager Suchy will follow up with trail committee for feedback but board was comfortable with concrete.

Resolution R-061223-1: A resolution to authorize road closure for 2023 4th of July Celebration Parade
Moved by Proos, supported by Hurwitz, to adopt Resolution R-061223-1, a resolution to authorize road closure for the 2023 4th of July Celebration Parade. Roll Call: Yes – Proos, Jacobs, Hurwitz, Carter, Moran, Smith, Leisman; No – 0. Resolution adopted.

Appoint Dennis Brinks as Buildings, Facilities & Grounds Director

Manager Suchy introduced Dennis Brinks, potential appointee to the Buildings, Facilities, and Grounds Director position. **Moved by Moran, supported by Smith, to appoint Dennis Brinks as Buildings, Facilities and Grounds Director, pending successful background and negotiation. Motion carried.**

DEPARTMENT REPORTS

- A. Township Manager Report – May 17, 2023**
Suchy explained the Right Place has indicated the Thornapple River pedestrian bridge amount was reduced from \$750,000 to \$500,000 but the project is still in the potential pool for funding. Harrison Hill, intern, was introduced.
- B. Assessing Department Report – June 5, 2023**
- C. Downtown Development Authority Director Report – June 5, 2023**
- D. Fire Department Report – May, 2023**
- E. Historical Society Museum Manager Report – May, 2023**
- F. Parks and Recreation Department Report – June 5, 2023**
- G. Planning Department Report – June 8, 2023**
Planning Director Said referenced the Master Plan.
- H. Engineering Monthly Report – June 5, 2023**

I. F & V Operations & Resource Management Utility Report – June 7, 2023

BOARD MEMBER COMMENT

Trustee Jacobs referenced parking and said we should have places to lock up bikes.

Clerk Smith reported on turnout for the May election and that we are in the process of major maintenance and updates to the election equipment.

Trustee Proos was thankful for board meetings at noon and referenced Ada's growth and notoriety.

Supervisor Leisman referenced 15 concerts in the township this year and talked about the tremendous staffing required.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional public comment.

CLOSED SESSION

Moved by Smith, supported by Proos, to proceed into closed session with the board, attorney Blake Conklin, Supervisor Suchy, Parks Director Fitzpatrick and Planning Director Said at 1:08 p.m. to consider the purchase of real property pursuant to MCL 15.268 Section 8 (1)(d) of the Open Meetings Act. Roll Call: Yes- Leisman, Moran, Proos, Carter, Hurwitz, Jacobs, Smith; No - 0. Motion carried.

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(Minutes prepared separately)

RETURN TO OPEN SESSION

Moved by Jacobs, supported by Hurwitz, to return to open session at 1:50 p.m. Motion carried.

ACTION ON PROPERTY PURCHASE

Moved by Hurwitz, supported by Proos, to adopt Resolution R-061223-2. Roll Call: Yes – Carter, Hurwitz, Proos, Jacobs, Smith, Moran, Leisman. Resolution adopted.

Moved by Proos, supported by Hurwitz, to adopt R-061223-3. Roll Call: Yes – Proos, Hurwitz, Jacobs, Carter, Moran, Leisman, Smith. Resolution adopted.

ADJOURNMENT

Moved by Hurwitz, supported by Carter, to adjourn. Motion carried. The meeting was adjourned at 1:54 p.m.

Jacqueline Smith
Ada Township Clerk

Date