



**ADA TOWNSHIP BOARD MEETING
MINUTES
JULY 11, 2022 – 12:00 noon**

The meeting was conducted at the Ada Township Hall. The roll was called. Members present: Supervisor Leisman, Clerk Smith, Treasurer Moran, Trustees Carter, Hurwitz, Jacobs, and Proos. Staff present: Township Manager Suchy, Planning Director Said, Parks Director Fitzpatrick, Fire Chief Murray, Accountant Rodriguez, Assessor Boerman, Zoning Administrator Bajdek, Administrative Assistant Buckley. Also present: approximately 12 members of the community.

APPROVAL OF AGENDA

Moved by Jacobs, supported by Proos, to approve the Agenda as presented. Clerk Smith noted that the minutes from June 13 Closed Session are not included. **Motion carried.**

GENERAL TOWNSHIP BUSINESS

Approval of Minutes; Accept Reports/Communications

- A. APPROVAL OF TOWNSHIP BOARD MINUTES
 - 1. Regular Board Meeting Minutes – June 13, 2022
- B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS
 - 1. DDA Regular Board Meeting Minutes – June 13, 2022
 - 2. DDA Semi Annual Info Meeting Minutes – June 13, 2022
 - 3. Planning Commission Meeting Minutes – May 19, 2022
 - 4. Utility Advisory Board Meeting Minutes – April 21, 2022
 - 5. Letter from Noelle Divozzo, 7115 Bronson St. re: PVM Overlay District Expansion
 - 6. The Right Place Thank You Card – July 1, 2022

Moved by Proos, supported by Carter, to approve the board meeting minutes and accept reports/communications under the consent agenda. Motion carried.

APPROVAL OF WARRANTS

A. Township General Warrants

Treasurer Moran presented the following: Hand Checks: \$334,871.04, Warrants: \$513,198.14. Total of all Checks and Warrants: \$848,069.18. **Moved by Jacobs, supported by Hurwitz, to approve the Warrant Report for July, 2022, in the total amount of \$848,069.18. Roll Call: Yes – Jacobs, Proos, Carter, Hurwitz, Moran, Smith, Leisman; No – 0; Absent – 0. Motion carried.**

B. Consider Water Tower Dry Interior Partial Repainting and Miscellaneous Repairs Bid change Order #1 to Reduce the Project Cost by \$10,000 and Pay Application#1 to George Kountoupes Painting in the Amount of \$95,475.00

Manager Suchy explained this request.

Moved by Jacobs, supported by Proos, to approve Change Order 1, which is a reduction in cost by \$10,000. Motion carried.

Moved by Jacobs, supported by Carter, to approve payment 2207-1, to George Kountoupes Painting in the amount of \$495,475.00. Motion carried.

- C. **Consider Pettis Avenue Trail Project Pay Application #1 to Brenner Excavating Inc. in the amount of \$144,493.20**
Steve Groenenboom, Moore & Bruggink, explained this project. Moved by Moran, supported by Hurwitz, to approve Pay Application 1 to Brenner Excavating in the amount of \$144,493.20. Motion carried.
- D. Consider Adatowne & Adacroft Neighborhoods (Phase II & III) Water Main & Street Improvement Project Pay Application #11 to CL Trucking & Excavating LLC in the amount of \$295,860.87
Moved by Proos, supported by Jacobs, to approve Pay Application 11 to C L Trucking & Excavating in the amount of \$295,860.87. Motion carried.
- E. Consider Ada Drive Trail & Boardwalk Replacement Project Pay Application #4 to Katerberg VerHage Inc. in the amount of \$158,231.50 Steve Groenenboom, Moore & Bruggink, explained this would reduce the retainage and includes liquidated damages of \$26,000, for a total of \$158,231.50. There was discussion among board members regarding the liquidated damages, etc. Moved by Proos, supported by Moran, to approve Pay Application 4 to Katerberg VerHage in the amount of \$158,231.50. Motion carried.

PUBLIC COMMENT

There was no public comment.

UNFINISHED BUSINESS

There was no Unfinished Business.

PUBLIC HEARINGS

There were no public hearings.

NEW BUSINESS

- A. **Request from Grand Rapids Triathlon to Hold Grand Rapids Triathlon on June 10-11, 2023**
John Mosey, race director, explained the triathlon. Manager Suchy explained they discussed a multi-year agreement but will not do for now. The matter will be brought back for road closure requests. Treasurer Moran noted it will be a two-day event. Moved by Moran, supported by Jacobs, to approve June 10-11, 2023, for the 2023 Grand Rapids Triathlon. Motion carried.
- B. **Consider Recommendation from Building, Grounds & Utilities Committee to Authorize Assignment of Operations and Maintenance Agreement for Water & Sanitary Sewer from Ryan's Municipal to F & V Operations and Resource Management Inc.**
Manager Suchy explained that Ryan's and F & V will be working together through the transition. Moved by Proos, supported by Jacobs, to approve the assignment of the Operations and Maintenance Agreement for Water & Sanitary Sewer from Ryan's Municipal to F & V Operations and Resource Management. Motion carried.
- C. **Request from Friends of the Amy Van Andel Library Group to Waive Alcohol Exemption in Township Facilities for Event to be held September 21, 2022 I**
Jim Ferro, Honey Creek Avenue, representing a non-profit, presented the request. Moved by Moran, supported by Hurwitz, to approve the request. Motion carried.
- D. **Consider Recommendation from Planning Commission to Adopt Ordinance O-07122-1, an Ordinance to Amend the Zoning Map of Chapter 78 (Zoning Ordinance) of the Township Code of Ordinances to**

Extend the Planned Village Mixed-Use (PVM) Overlay District to Include 7535 and 7567 Fase Street (41-15-34-180-008 and 41-15-34-200-036)

Planning Director Said explained the Planning Commission had held a public meeting. Moved by Carter, supported by Jacobs, to adopt Ordinance O-071122-1, which is an amendment to Chapter 78 of the Township Code to extend the Planned Village Mixed-Use (PVM) Overlay District to include 7535 and 7567 Fase Street. Roll Call: Yes – Proos, Carter, Hurwitz, Jacobs, Smith, Leisman, Moran; No – 0; Absent – 0. Ordinance adopted.

E. Consider Recommendation from Building, Grounds & Utilities Committee to Approve Hall Street Lift Station Engineering Services Proposal from Moore & Bruggink for an Amount Not to Exceed \$42,000.00

Manager Suchy explained the need for these engineering services. Moved by Jacobs, supported by Hurwitz, to approve the Hall Street Lift Station Engineering Services proposal from Moore & Bruggink for an amount not to exceed \$42,000.00. Motion carried.

F. Consider Approval of Adatowne & Adacroft Neighborhoods (Phase II & III) Water Main & Street Improvement Project Change Order #3 for an Increase of \$75,650.80 to be Split Equally with the Kent County Road Commission

G. Quota Liquor License Update – Discuss Next Steps

Recent direction from the LLOC was indicated. The matter will come back to the board at a future date.

DEPARTMENT REPORTS

A. Township Manager Report – July 6, 2022
Manager Suchy is working on sign proposals.

B. Assessing Department Report – July 5, 2022

C. Downtown Development Authority Director Report – June 2022

D. Fire Department Report – May, 2022

Chief Murray indicated numbers are about the same. The 4th of July breakfast, car show, and fireworks were well attended.

E. Historical Society Museum Manager Report – June, 2022

F. Parks & Recreation report – July 5, 2022
a. Parks Newsletter June 2022
The Roselle Park parking lot project has been delayed.

G. Planning Department Report – July 5, 2022
Planning Director said the master plan process is underway. He also reported that Channel 13 is presenting works about Ada this week.

H. Engineering Monthly Report – July 5, 2022

I. Ryan's Municipal Utility Report – June, 2022

BOARD COMMENT

Trustee Hurwitz commented on the Pettis trail.

Clerk Smith gave an update on the August 2 election, stating many absentee ballots have been mailed out, and explaining that voters must vote on party (Republican or Democrat) only, and that the Ada Public Safety millage is on the back of the ballot.

Treasurer Moran commented on the July 4th holiday and the Beers at the Bridge.

Trustee Carter stated this is his first meeting and he is looking forward to working with the board.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional public comment.

ADJOURNMENT

Moved by Hurwitz, supported by Moran, to adjourn. Motion carried. The meeting was adjourned at 1:44 p.m.

Jacqueline Smith
Ada Township Clerk

Date

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