



**ADA TOWNSHIP BOARD MEETING
MINUTES
AUGUST 8, 2022 – 12:00 noon**

The meeting was conducted at the Ada Township Hall. The roll was called. Members present: Supervisor Leisman, Trustees Carter, Hurwitz, Jacobs, and Proos. Staff present: Deputy Clerk Thompson, Special Projects Manager Kevin Austin, Planning Director Said, Parks Director Fitzpatrick, DDA Director Haley Stichman, Zoning Administrator Bajdek. Also present: approximately 10 members of the community.

APPROVAL OF AGENDA

- A. Moved by Proos, supported by Jacobs, to approve the Agenda as amended. Removed from the Agenda: Ordinance O-080822-1:-An Ordinance to Amend Chapter 78 of the Township Code of Ordinances Regarding Adult Foster Care Group Home Requirements. Motion carried.**

GENERAL TOWNSHIP BUSINESS

Approval of Minutes; Accept Reports/Communications

- A. APPROVAL OF TOWNSHIP BOARD MINUTES**
1. Regular Board Meeting Minutes – July 9, 2022
2. Special Board Meeting/Joint Trails Meeting Minutes-June 29, 2022
- B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS**
1. Ada Historical Society Meeting Minutes – June 9, 2022
2. DDA Regular Board Meeting Minutes – July 11, 2022
3. Planning Commission Meeting Minutes – June 16, 2022
4. Zoning Board of Appeals Meeting Minutes- June 7, 2022
5. REGIS Board of Directors Meeting Minutes-July 28, 2021
6. Water Advisory Council Meeting Minutes- May 11, 2022

Moved by Hurwitz, supported by Carter, to approve the minutes and accept reports/communications under the consent agenda. Motion carried.

APPROVAL OF WARRANTS

A. Township General Warrants

Supervisor Leisman presented the following: Hand Checks: \$751,286.22, Warrants: \$864,027.74. Total of all Checks and Warrants: \$1,615,313.96. **Moved by Proos, supported by Jacobs, to approve the Warrant Report for July, 2022, in the total amount of \$1,615,313.96. Roll Call: Yes –, Jacobs, Proos, Carter, Hurwitz, Leisman; Yes- 5; No – 0; Absent – Moran, Smith. Motion carried.**

- B. Consider Adatowne & Adacroft Neighborhoods (Phase II & III) Water Main & Street Improvement Project Pay Application #12 to CL Trucking & Excavating LLC in the Amount of \$513,540.16. Steve Groenenboom, Moore & Bruggink, explained the progress of the project and this request. Moved by Proos, supported by Carter, to approve Pay Application #12 to CL Trucking & Excavating LLC in the amount of \$513,540.16. Motion Carried**

- C. Consider Pettis Avenue Trail Project Pay Application #2 to Brenner Excavating Inc. in the amount of \$433,804.72. Steve Groenenboom, Moore & Bruggink, explained the status of this project. Moved by Proos supported by Carter, to approve Pay Application #2 to Brenner Excavating in the amount of \$433,804.72. Motion carried.**

- D. **Consider Roselle Park Parking Lot Project Change Order #1 from OCBA & Redline Excavating for an increase of \$102,010.00 to Deal with the Discovery of Contaminated Solids Outside of the Restricted Covenant Area of the Site and Unsuitable Soils Beneath the Existing Parking Lot.** Mark Fitzpatrick, Ada Township Park Director, explained status of the project to the Board. **Moved by Hurwitz, supported by Jacobs . to approve Roselle Park Parking Lot Project Change Order #1 from OCBA & REDLINE EXCAVATING increase in the amount of \$102,010.00. Motion carried.**

PUBLIC COMMENT

Patty Bartel, resident of Ada, is concerned about the two houses on River St. to be demolished and that she hopes it doesn't go too far in losing many other older homes in the area.

UNFINISHED BUSINESS

There was no Unfinished Business.

PUBLIC HEARINGS

There were no public hearings.

NEW BUSINESS

- A. **Resolution R-080822-1: Local Government Approval of Quota Liquor License**
DDA Director Haley Stichman presented the request. She talked about an agreement that, if granted, they cannot sell the license for a period of three years. **Moved Proos, supported by Hurwitz, to approve Resolution R-080822-1 – a Quota Liquor License for Scopo Hospitality. Roll Call: Hurwitz, Proos, Carter, and Leisman. Jacobs-Abstained. Yes - 4; No - 0; Absent - 2; Abstained - 1. Motion carried.**
- B. **Consider Request from Doug Gibblett, 629 Ada Drive, Regarding Retaining Wall in Right-of-Way**
Steve Groenenboom, Moore & Bruggink, explained the project. **Moved by Jacobs, supported by Proos, to approve request for Retaining Wall in Right-of-Way. Motion carried.**
- C. **Consider approval of Moore & Bruggink Kamp Twins and Cascade Rd. Connector Trail Projects Engineering & Permitting Services Proposal for an Amount Not to Exceed \$90,586.00.** Moved by Jacobs, supported by Proos to table this item. **Motion carried.**
- D. **Consider Award of Kamp Twins & Cascade Rd. Connector Trail Projects to Wyoming Excavating for an Amount not exceed \$369,414.00.** Moved by Hurwitz, supported by Proos, to table this item, except to approve the expenditure of \$25,000 for purchase of the blocks. **Motion carried.**
- E. **Consider Recommendation from Trails Committee to Award Non-Motorized Trails Wayfinding Signage Project to Corbin Design**
Mark Fitzpatarick, Parks Director, explained the proposed project. **Moved by Proos, supported by Hurwitz to award Non-Motorized Trails Wayfind Signage Project to Corbin Design not to exceed \$39,550.00. Motion Carried.**
- F. **Township Hall Cleaning Services**
Kevin Austin, Special Projects Administrator, explained the dissatisfaction of the current cleaning company and explained the proposal. **Moved by Jacobs, supported by Hurwitz, to award the township hall cleaning services to Pinnacle Cleaning Services. Motion carried.**

- G. Social Distancing Extension to the end of September with change of time from 12:00 pm to 9: 00 pm.** DDA Director Stichman to update these changes at a future meeting with board approval at that time. **Moved by Hurwitz, supported by Carter, to extend the social district until the end of September. Motion Carried.**
- H. Schedule Special Work Session for New Township Hall Feasibility Update** **Moved by Proos, supported by Jacobs, to schedule a Special Work Session for New Township Hall Feasibility Update. Motion Carried.**

DEPARTMENT REPORTS

- A. Township Manager Report – August 3, 2022**
- B. Assessing Department Report - August 1, 2022**
- C. Downtown Development Authority Director Report-August 8, 2022**
- D. Fire Department Report- July 2022**
- E. Historical Society Museum Manager Report - August , 2022**
- F. Parks and Recreation Report - August 1, 2022**
- G. Planning Department Report - July, 2022**
- H. Engineering Monthly Report - August 1, 2022**
- I. Ryan’s Municipal Utility Report - July, 2022**

BOARD COMMENT

Trustee Jacobs gave a shout out to the Clerk’s Department for a successful August 2, 2022 Primary Election and to all the inspectors and volunteers.

Supervisor Leisman recognized new Trustee Dan Carter who has replaced Trustee Winczewski.

Supervisor Leisman noted we have a ribbon cutting on August 10, 2022 for the new Pharmacy in Ada. He stated, also, a new bookstore, Plumfield Books, is set to open in the late summer of 2022.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional public comment.

ADJOURNMENT

Moved by Hurwitz, supported by Jacobs, to adjourn. Motion carried. The meeting was adjourned at 1:19 p.m. Motion Carried.

Jacqueline Smith
Ada Township Clerk

Date

dt/js