



**ADA TOWNSHIP BOARD MEETING
MINUTES
SEPTEMBER 12, 2022 - 7:00 PM**

The meeting was conducted at the Ada Township Hall. The roll was called. Members present: Supervisor Leisman, Clerk Smith, Treasurer Moran, Trustees Carter, Hurwitz, Jacobs, and Proos. Staff present: Township Manager Suchy, Planning Director Said, Parks Director Fitzpatrick, Fire Chief Murray, Assessor Boerman, DDA Director Stitchman. Also present: approximately 12 members of the community.

APPROVAL OF AGENDA

Added to the Agenda: Clerk Smith noted that the June 13 Closed Session minutes are added. **Moved by Hurwitz, supported by Jacobs, to approve the Agenda as amended. Motion carried.**

GENERAL TOWNSHIP BUSINESS

Approval of Minutes; Accept Reports/Communications

- A. APPROVAL OF TOWNSHIP BOARD MINUTES
 1. Regular Board Meeting Minutes - August 8, 2022
 2. Closed Session Minutes - June 13, 2022
- B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS
 1. Ada Historical Society Meeting Minutes - August 11, 2022
 2. DDA Regular Board Meeting Minutes - August 8, 2022
 3. Planning Commission Meeting Minutes - July 21, 2022
 4. Parks, Recreation and Land Preservation - July 14, 2022
 5. Grand Valley Metro Council Meeting Minutes - June 2, 2022
 6. Trails Committee Meeting Summary - July 26, 2022
 7. FEMA Final Flood Hazard Determination Letter - August 23, 2022
 8. Comcast Channel Update Letter - August 2, 2022

Moved by Proos, supported by Jacobs, to approve the board meeting minutes and accept reports/communications under the consent agenda. Motion carried.

APPROVAL OF WARRANTS

A. Township General Warrants

Treasurer Moran presented the following: Hand Checks: \$1,006,520.22, Warrants: \$611,913.52. Total of all Checks and Warrants: \$1,618,433.74. **Moved by Jacobs, supported by Hurwitz, to approve the Warrant Report for September 12, 2022, in the total amount of \$1,618,433.74. Roll Call: Yes - Hurwitz, Carter, Proos, Jacobs, Moran, Smith, Leisman; No - 0; Absent - 0. Motion carried.**

B. Consider Adatowne & Adacroft Neighborhoods (Phase II & III) Water Main & Street Improvement Project Pay Application #13 to CL Trucking & Excavating LLC in the amount of \$250,016.73

Steve Groenenboom, Moore & Bruggink, explained this request. It was noted that additional time to complete the project had already been requested.

Moved by Jacobs, supported by Moran, to approve payment for the Adatowne & Adacroft Neighborhoods (Phase II & III) Water Main & Street Improvement Project Pay Application #13 to CL Trucking & Excavating LLC in the amount of \$250,016.73. Motion carried.

- C. Consider Pettis Avenue Trail Project Pay Application #3 to Brenner Excavating Inc. in the amount of \$628,694.82**
Steve Groenenboom, Moore & Bruggink, explained this project. Trustee Jacobs asked if this is an EGLE issue. Groenenboom answered that it is.
Moved by Proos, supported by Jacobs, to approve Pay Application #3 to Brenner Excavating in the amount of \$628,694.82. Motion carried.
- D. Consider Ada Drive Repair Project Change Order #1 from Katerberg Verhage for an increase of \$13,000**
- E. Consider Ada Drive Trail & Boardwalk Replacement Project Pay Application #5 to Katerberg VerHage Inc. in the amount of \$71,913.58.**
Steve Groenenboom, Moore & Bruggink, explained this would reduce the retainage and includes liquidated damages of \$26,000. There was discussion among board members regarding time frames, liquidated damages, etc. There was additional discussion among board members regarding time frames, liquidated damages, etc.
Moved by Proos, supported by Jacobs, to table the change order and pay application request.
Steve Groenenboom is to go over the paving with Manager Suchy before the next board meeting and review with the Buildings and Grounds manager regarding liquidated damages. **Motion carried.**

PUBLIC COMMENT

Lynn Afendoulis, 3333 Falcon Bluff Drive, introduced herself as a candidate for State House District 81.

Matt Michiels, 7810 Aspenwood Drive in Cascade, commented in support of the social district success and the increase in business.

Tastante 225 Plainview, Grand Rapids, thanked the board for the work they do. He talked about the importance of communication. He presented statistics showing the benefits of the social district.

Savannah Buehl, 7852 Oxford Drive, spoke about a great experience with the social district.

UNFINISHED BUSINESS

- A. An Ordinance to Amend Chapter 78 of the Township Code of Ordinances Regarding Adult Foster Care Group Home Requirements**
Planning Director Said explained the request. **Moved by Jacobs, supported by Smith, to approve Resolution R-0912122-1, which is a resolution to Amend Chapter 78 of the Township Code of Ordinances Regarding Adult Foster Care Group Home Requirements. Roll Call: Yes - Proos, Carter, Jacobs, Hurwitz, Smith; No - Moran, Leisman; Absent - 0. Ordinance adopted.**
- B. Consider Recommendation from DDA Board to Extend Social District Operations**
DDA Director Haley Stichman, presented the request. There was discussion among board members regarding the details, specifically calendar, weekdays involved, times, etc. **Moved by Jacobs, supported by Carter, to table the matter until the next board meeting. Motion carried.**

PUBLIC HEARINGS

There were no public hearings.

NEW BUSINESS

- A. Resolution R-091222-1, a Resolution to Exempt 4900 East Fulton (Caves LLC) from the Utility Connection Requirements of Section 74-324 of the Ada Township Code of Ordinances**
Planning Director Said explained the history and this request. He stated in 2017 Amway was not willing to permit an easement for sewer. **Moved by Jacobs, supported by Smith, to approve Resolution R-0912122-1, which is a resolution to Exempt 4900 East Fulton (Caves LLC) from the Utility Connection Requirements of Section 74-324, of the Ada Township Code of Ordinances, with the addition that if sewer ever becomes available, the applicant must connect. Roll Call: Yes - Hurwitz, Jacobs, Proos, Carter, Moran, Smith, Leisman; No - 0; Absent - 0. Resolution adopted.**
- B. Resolution R-091222-2, a Resolution to Authorize Forest Hills Central High School to Close Streets for their Homecoming Parade on October 14, 2022**
Moved by Proos, supported by Jacobs, to adopt Resolution R-091222-2, a resolution to Authorize Forest Hills Central High School to Close Streets for their Homecoming Parade on October 14, 2022. Roll Call: Yes - Proos, Carter, Hurwitz, Jacobs, Smith, Leisman, Moran; No - 0; Absent - 0. Resolution adopted.
- C. Resolution R-091222-3, a Resolution to Appoint James Moyer to the Planning Commission**
Moved by Jacobs, supported by Hurwitz, to adopt Resolution R-091222-3, a resolution to appoint James Moyer to the Planning Commission. Roll Call: Yes - Jacobs, Hurwitz, Carter, Proos, Moran, Leisman, Smith; No - 0; Absent - 0. Resolution adopted.
- D. Consider Appointment of Wayman Britt to the Trail Committee**
Moved by Smith, supported by Moran, to appoint Wayman Britt to the Trail Committee. Motion carried.
- E. Resolution R-091222-4, a Resolution Recognizing September 1, 2022, as Prisoner of War/Missing in Action Recognition Day**
Moved by Proos, supported by Smith, to adopt Resolution R-091222-4, a resolution Recognizing September 16, 2022, as Prisoner of War/Missing in Action Recognition Day. Roll Call: Yes - Hurwitz, Jacobs, Proos, Carter, Smith, Moran, Leisman; No - 0; Absent - 0. Resolution adopted.
- F. Ordinance O-091222-1, an Ordinance to Amend Chapter 78 of the Township Code of Ordinances Regarding Accessory Buildings and Uses**
Moved by Jacobs, supported by Carter, to adopt Ordinance O-091222-1, an ordinance to amend Chapter 78 of the Township Code of Ordinances Regarding Accessory Buildings and Uses. Roll Call: Yes - Jacobs, Proos, Hurwitz, Carter, Moran, Leisman, Smith; No - 0; Absent - 0. Ordinance adopted.
- G. Consider Purchase of John Deere XUV865M HVAC Model with Boss V-Blade Plow from Four Seasons Yard and Sport for an Amount Not to Exceed \$30,233.02**
Kevin Austin, Management Assistant, explained the details of the proposed purchase. **Moved by Proos, supported by Moran, to purchase a John Deere XUV865M HVAC Model with Boss V-Blade Plow from Four Seasons Yard and Sport for an Amount Not to Exceed \$30,233.02. Motion carried.**
- H. Consider Proposal from Aquatic Consulting Services for Gypsy Moth Population Survey for an Amount Not to Exceed \$10,650.00**
Manager Suchy explained there were excellent results from this year's services. **Moved by Moran, supported by Jacobs, to approve the proposal from Aquatic Consulting Services for Gypsy Moth Population Survey for an amount not to exceed \$10,650. Motion carried.**
- I. Consider Survey and Preliminary Design Engineering Proposal from Moore & Bruggink for Pettis Trail (Chief Hazy Cloud Park to Vergennes), Legacy Park Trail Under M-21 Bridge, and Rix Street Trail (Ada Drive to Adaridge Drive) not to Exceed \$205,000**

Moved by Proos, supported by Carter, to approve the Preliminary Design Engineering Survey by Moore & Bruggink at a cost not to exceed \$205,000.00. Motion carried.

J. Consider Recommendation from Public Safety Committee to Send Nine Firefighters through EMT Certification Course

Fire Chief Murray explained that about half of the Department are EMTs or paramedics.

Moved by Proos, supported by Moran, to approve sending nine of the firefighters through the EMT Certification Course, at a cost of approximately \$33,116.22. Motion carried.

K. Consider Approval of Moore & Bruggink Cascade Road Connector Trail Project Engineering & Permitting Services Proposal for an Amount Not to Exceed \$39,000.00

Moved by Proos, supported by Jacobs, to approve Moore & Bruggink's budget of \$39,000.00. Motion carried.

L. Consider Award of Kamp Twins & Cascade Road Connector Trail Projects to Wyoming Excavating for an Amount Not to Exceed \$208,790.00

Moved by Proos, supported by Smith, to award the bid to Wyoming Excavators at a cost not to exceed \$208,790.00. Motion carried.

M. Consider T-Mobile Mobile Antenna First Amendment to Standard Lease Agreement for a Twenty-Five Year Lease Extension

Manager Suchy explained that this had been reviewed by counsel. There was no change in equipment. Moved by Moran, supported by Smith, to approve the lease agreement as presented. Motion carried.

N. Consider Proposal from Moore & Bruggink to Conduct a Boundary and Topographical Survey of Leonard Field Park for an Amount Not to Exceed \$8,900.00

Moved by Proos, supported by Carter, to approve proposal #2 for a boundary and topography survey of Leonard Field Park by Moore & Bruggink at a cost not to exceed \$8,900.00. This will come from the PRLP funds. Motion carried.

DEPARTMENT REPORTS

- A. Township Manager Report - September 7, 2022**
- B. Assessing Department Report - September 6, 2022**
- C. Downtown Development Authority Director Report - September 12, 2022**
- D. Fire Department Report - August, 2022**
- E. Historical Society Museum Manager Report - August, 2022**
- F. Parks & Recreation report - September 6, 2022**
- G. Planning Department Report - September 6, 2022**
- H. Engineering Monthly Report - September 6, 2022**
- I. Ryan's Municipal Utility Report - September 7, 2022**

BOARD COMMENT

As Clerk Smith was absent from the last board meeting due to covid, she gave an update on the August election results.

Treasurer Moran stated taxes are due on Wednesday.

Trustee Carter commented on a letter from Chris Winczewski.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional public comment.

ADJOURNMENT

Moved by Hurwitz, supported by Carter, to adjourn. Motion carried. The meeting was adjourned at 9:18 p.m.

Jacqueline Smith
Ada Township Clerk

Date

js