



**ADA TOWNSHIP BOARD MEETING
MINUTES
OCTOBER 25, 2021 – 7:00 p.m.**

The meeting was conducted at the Ada Township Hall. The roll was called. Members present: Supervisor Leisman, Clerk Smith, Treasurer Moran, Trustees Jacobs, Proos, and Winczewski. Absent: Trustee Hurwitz. Also present: Township Manager Julius Suchy, Parks Director Fitzpatrick, Assessor Boerman, Planning Director John Said, Fire Chief Murray, Deputy Clerk Thompson, and approximately six members of the community.

APPROVAL OF AGENDA

Moved by Proos, supported by Winczewski, to approve the October 25, 2021 Agenda as presented. Motion carried.

GENERAL TOWNSHIP BUSINESS

Approval of Minutes; Accept Reports/Communications

Moved by Jacobs, supported by Moran, to approve the Consent Agenda.

- A. TOWNSHIP BOARD MINUTES**
 - 1. Regular Board Meeting Minutes – October 11, 2021.**
- B. REPORTS AND COMMUNICATIONS**
 - 1. Ada Historic Society Meeting Minutes September 9, 2021**
 - 2. Planning Commission Meeting Minutes September 16, 2021**
 - 3. PRLP Advisory Board Meeting Minutes September 9, 2021**
 - 4. Utility Advisory Board Meeting Minutes September 16, 2021**
 - 5. Amy Van Andel Library 2021 3rd Quarter Report – Kent District Library**
 - 6. Clean Air Action Display Thank You Letter – Grand Valley Metro Council**
 - 7. Grand Valley Estates Water System Sanitary Survey Letter - EGLE**

Motion carried.

APPROVAL OF WARRANTS

Township General Warrants

Treasurer Moran presented the following: Hand Checks: \$619,920.96, Warrants: \$160,910.33. Total of all Checks and Warrants: \$780,831.29. **Moved by Proos, supported by Hurwitz, to approve the Warrant Report for October 25, 2021, in the total amount of \$780,831.29. Roll Call: Yes – Jacobs, Leisman, Moran, Proos, Smith, and Winczewski; Absent - Hurwitz. Motion carried.**

Consider Thornapple River Drive Crosswalk Improvement Final Pay Application (#2) from Nagel Construction Inc. for \$7,862.00 including Change Order #1 for an Increase of \$2,862.00

Township Engineer Steve Groenenboom presented the pay application and change order for work done last year. This releases the retainage and approves the change order. One is for a cracked sidewalk that cracked over the winter and one is for additional curb and gutter that was replaced when they did the ramps.

Moved by Jacobs, supported by Winczewski, to approve Thornapple River Drive Crosswalk Improvement Final Pay Application (#2) from Nagel Construction Inc. for \$7,862.00 including Change Order #1 for an Increase of \$2,862.00. Motion carried.

Consider Ada Drive Trail Paving & Boardwalk Replacement Project Pay Application #1 from Katerberg VerHage for \$73,886.96

Township Engineer Steve Groenenboom first gave an update on the construction. The intention was to build the wall brand new. Right when they took the wall down, the property owner said he was going to take it apart and redo the front yard, which does change things a bit. More information to follow as updates are available on this. Additionally, they plan to start paving this week. It's frustrating to not see any work done on the boardwalks. It's a job that was bid and awarded in July and they said they need until November 15th to complete the job.

Moved by Jacobs, supported by Moran, to approve Ada Drive Trail Paving & Boardwalk Replacement Project Pay Application #1 from Katerberg VerHage for \$73,886.96. Motion carried.

PUBLIC COMMENT

Nevin Zolenski of 6151 3 Mile Road, spoke regarding the Public Comment section of the meetings. He said there used to be public comment at the beginning and then additional public comment. He asked for clarification on this procedure. Mr. Zolenski made comments regarding the library, stating he believes it is wasted resources and something not fully utilized by the residents. He said architecturally it is a sad example of not being environmentally conscious. Mr. Zolenski also stated the Trail Committee needs to be more diverse and he is concerned about certain conflicts of interest.

Township Supervisor Lesiman responded that the Open Meetings Act only requires public comment once, but they generally do have it twice per meeting.

UNFINISHED BUSINESS

None.

PUBLIC HEARINGS

None.

NEW BUSINESS

A. Consider Recommendation from Building, Grounds, Utility Committee to Purchase 2022 Ford F-250 from Signature Ford for an Amount Not to Exceed \$30,396.00

Township Manager Suchy presented this request. He stated this would be split between the general fund and trails and parks, with each \$8,000. This F-250 truck is planned for the additional staff member which the Township is looking at bringing on. Staff would like to move forward with an F-150 due to its greater plowing capabilities that will make it more versatile. Staff worked through the State of Michigan Mi-Deal program and they are asking for approval to purchase this truck in the amount not to exceed \$30,396.00. The deadline for purchasing is November 12th. The Township will separately follow up with Hoekstra regarding plow equipment for the truck. **Moved by Proos, supported by Jacobs, to approve the purchase of 2022 Ford F-250 from Signature Ford for an amount not to exceed \$30,396.00. Motion carried.**

B. Consider Recommendation from Building, Grounds, Utility Committee to Televis Ada Drive Sanitary Sewer Outlet Lining Project

Township Manager Suchy summarized this request. He said the Building, Grounds, Utility Committee reviewed a proposal from Ryan's Municipal to perform televising work, as well as a quote for traffic control services for Ada Drive. This will allow the Township to ensure the section that was lined has not had any issues arise over the course of the last year. Prior to completion there was a small section of pipe east of Spaulding that had a "folding" effect but at the time it was identified as minimal and the Township received an additional warranty for up to five years due to this issue. They are looking to get this televised so they can follow-up and make sure they are not running into any issues. The

quote from Ryan's Municipal to perform the televising work is \$3,600 - \$4,000, along with a quote for traffic control services at \$4,325.00 per day. Ada Drive is a very busy road and will require coordinated traffic control. It is anticipated it will take two days, and thus the total project cost for two days is \$12,250 - \$12,650 depending on how long the televising takes Ryan's. This project will be funded out of the sewer fund.

Moved by Moran, supported by Winczewski, to approve televising Ada Drive Sanitary Sewer from Paradise Lake to Patterson for an amount not to exceed \$12,650. Motion carried.

C. Consider Recommendation from Public Safety Committee to Purchase 2022 Chevy Tahoe to Replace Medic 9 Truck from Berger Chevy for an Amount Not to Exceed \$39,000.00

Township Manager Suchy presented this request. The public safety committee reviewed a request from Chief Murray to replace Medic 9 with a new 2022 Chevrolet Tahoe (there are no 2021 models available). They are looking at a November 12th deadline for this. The replacement of Medic 9 is currently listed in the capital improvement plan for next year FY 2022-2023. Fire Chief Murray has included additional expenses which would be part of the purchase once the truck is received, such as \$7,000 for decals and emergency lighting, and \$2,000 for interior storage area shelves and drawers. Township Manager Suchy noted that at this time, they are only asking for approval of the vehicle purchase, not the additional accessories.

Chief Murray next spoke regarding the necessity for replacement of Medic 9, which is the primary first responder vehicle. He said the current Medic 9 is a 2009 and has over 100,000 miles on it and is starting to rust. He believes with the current market, they should be able to get good money for this at the auction.

Moved by Proos, supported by Winczewski, to approve purchase of 2022 Chevy Tahoe to replace Medic 9 Vehicle from Berger Chevy for an amount not to exceed \$39,000.00. Motion carried.

D. Consider Purchase of HP DesignJet T830 Plotter from Applied Imaging for an Amount not to Exceed \$7,089.00

Director of Planning John Said presented this request for purchase of a plotter from Applied Imaging. The lowest price replacement is the HP model and the HP DesignJet T830 would best serve the Department's needs and occupies less space. The current plotter is no longer operable. Township Manager Suchy added that this item was included in the FY 2021-22 budget with an overall cost of \$6,000 and the purchase will be split 40% -- \$2,835.60 general fund and 60% - \$4,253.40 building department. **Moved by Moran, supported by Jacobs, to approve purchase of HP DesignJet T830 Plotter from Applied Imaging for a net cost of \$7,739.00 with a rebate reducing the cost to \$7,089.00. Motion carried.**

E. Appointment of Heather Alfonso and Jim Ferro to Trails Committee

Supervisor Leisman summarized his memorandum stating the Trail Committee is a resident member committee set up by the Board to work with the Board, the Township Manager, Parks Director, Planning Director and Engineer. It was initially set up to be seven members. He is recommending the addition of Heather Alfonso and Jim Ferro. Heather Alfonso was recommended by Trustee Hurwitz. Her resume is included in the Board packet and Supervisor Leisman believes she would be a quality addition to the Committee. **Moved by Proos, supported by Jacobs, to approve the appointment of Jim Ferro and Heather Alfonso to the Trail Committee. Motion carried.**

F. Request to Authorize Design/Feasibility Engineering for Potential Trail Segments

Trail Committee Chair Jeff VandenBerge presented the request. He stated that they requested that Township Engineer Steve Groenenboom provide engineering estimates for some design and feasibility work to have a better understanding of what trail segments are possible. **Moved by Proos, supported by Moran, to approve Engineering for Potential Trail Segments. Motion carried.**

DEPARTMENT REPORTS

Township Manager Report – October 20, 2021

Township Manager Suchy summarized his October 20, 2021 report.

Treasurer Investment Report – April to August, 2021

Treasurer Moran explained the treasurer's report.

BOARD COMMENT

Trustee Jacobs commented regarding Paradise Lake traffic.

Clerk Smith stated that Ada Township does not have an election on November 2, although some jurisdictions do.

Trustee Wincewski asked if redistricting was complete. Clerk Smith stated it was not.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

None.

ADJOURNMENT

Moved by Winczewski, supported by Moran, to adjourn the meeting at 8:06 p.m. Motion carried.

Jacqueline Smith
Ada Township Clerk

Date

llm