



**ADA TOWNSHIP BOARD MEETING
MINUTES
NOVEMBER 14, 2022 - 7:00 p.m.**

The meeting was conducted at the Ada Township Hall. The roll was called. Members present: Supervisor Leisman, Clerk Smith, Treasurer Moran, and Trustees Carter, Hurwitz, Jacobs and Proos. Also present: Township Manager Suchy, Planning Director Said, Fire Chief Murray, Assessor Boerman, Accountant Rodriguez, and approximately six members of the public.

APPROVAL OF AGENDA

Moved by Proos, supported by Carter, to approve the November 15, 2022, agenda as presented. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Board Meeting Minutes & Accept Reports/Communications

1. Township Board Minutes – October 24, 2022

Receive and File Various Reports and Communications

1. Brownfield Board Meeting Minutes – March 21, 2022
2. Downtown Development Authority Meeting Minutes – September 12, 2022
3. Planning Commission Meeting Minutes – September 15, 2022
4. PRLP Advisory Board Meeting Minutes – October 13, 2022
5. Zoning Board of Appeals Meeting Minutes – September 6, 2022
6. Trails Committee Meeting Summary – September 15, 2022
7. Utility Advisory Board Meeting Minutes – September 15, 2022

Moved by Carter, supported by Hurwitz, to approve the Minutes and Accept the Reports/Communications under the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran presented the following Hand Checks: \$682,088.36, Warrants: \$528,982.37. Total of all Checks and Warrants: \$1,211,070.73. **Moved by Proos, supported by Jacobs, to approve the Warrant Report for November 15, 2022, in the total amount of \$1,211,070.73. Roll Call: Yes – Hurwitz, Carter, Proos, Jacobs, Smith, Leisman, Moran; No - 0; Absent - 0. Motion carried.**

CONSIDER ROSELLE PARK PARKING LOT PROJECT PAY APPLICATION #3 TO REDLINE EXCAVATING IN THE AMOUNT OF \$111,123.00 OF \$211,462.11

Parks Director Fitzpatrick and Katie Chase, OCBA, explained this pay application. **Moved by Jacobs, supported by Hurwitz, to approve Pay Application #3 to Redline Excavating in the amount of \$111,123.00. Motion carried.**

CONSIDER PETTIS AVENUE TRAIL PROJECT PAY APPLICATION #5 TO BRENNER EXCAVATING INC. IN THE AMOUNT OF \$348,856.90

Steve Groenenboom, Moore & Bruggink, explained the pay request to Brenner Excavating, in the amount of \$348,856.90. **Moved by Proos, supported by Jacobs, to approve the pay application #5 to Brenner Excavating, Inc. in the amount of \$348,856.910 Motion carried.**

CONSIDER CASCADE ROAD TRAIL PROJECT CHANGE ORDER #1 FROM EYOMING EXCAVATORS FOR AN INCREASE OF \$4,736.00 TO ADD ADDITIONAL STORM SEWER PIPING

Steve Groenenboom, Moore & Bruggink, explained this project. Moved by Moran, supported by Proos, to adopt Change Order #1 to Wyoming Excavators in the amount of \$4,736.00 for additional storm sewer piping. Motion carried.

CONSIDER CASCADE ROAD TRAIL PROJECT PAY APPLICATION #1 TO WYOMING EXCAVATORS IN THE AMOUNT OF \$196,558.00

Steve Groenenboom, Moore & Bruggink, explained this request. Moved by Moran, supported by Jacobs, to approve Pay Application 1, to Wyoming Excavators in the amount of \$196,558.00. Motion carried.

PUBLIC COMMENT

Matt Michiels talked about the Fall Festival and Pumpkin Prowl, and stated that due to the social district, they more than doubled their sales.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

MASTER PLAN UPDATE PRESENTATION – PROGRESSIVE AE

Planning Director Said and Suzanne Schulz from Progressive AE, explained the progress of the master plan.

RESOLUTION R-111422-1, A RESOLUTION TO DETERMINE THE TOWNSHIP BUDGET SCHEDULE FOR FISCAL YEAR 2023/2024

Manager Suchy explained the budget schedule for the township budgets. Moved by Jacobs, supported by Proos, to adopt Resolution R-111422-1, which is a resolution to determine the township budget schedule for Fiscal Year 2023/2024. Roll Call: Yes – Proos, Carter, Hurwitz, Jacobs, Moran, Leisman, Smith; No – 0; Absent – 0. Resolution adopted.

RESOLUTION R-111422-2, A RESOLUTION AUTHORIZING SANTA PARADE ROAD CLOSURE

Moved by Proos, supported by Jacobs, to adopt Resolution R-111422-2, which is a resolution for Road Closure for the Santa Parade. Roll Call: Yes – Jacobs, Proos, Carter, Hurwitz, Smith, Moran, Leisman ; No – 0; Absent – 0. Resolution adopted.

CONSIDER RECOMMENDATION FROM BUILDING, GROUNDS, UTILITY COMMITTEE TO PURCHASE 2023 CHEVY SILVERADO 2500 FROM BERGER CHEVROLET FOR AN AMOUNT NOT TO EXCEED \$32,094.00

Manager Suchy explained the history of ordering a new Chevy Silverado. Moved by Proos, supported by Moran, to approve the purchase of 2023 Chevy Silverado from Berger Chevrolet for an Amount Not to Exceed \$32,094.00. Motion carried.

DEPARTMENT REPORTS

Township Manager Report – November 9, 2022

Assessing department report – November 1, 2022

BOARD COMMENT

Downtown development authority director report – November 14, 2022

Fire department Report – October, 2022

Historical Society Museum Manager Report – October, 2022

Parks & Recreation Department Report – November 7, 2022

Planning Department Report – November 8, 2022

Engineering Monthly Report – November 4, 2022

F & V Operations & Resource Management Utility Report – November 2, 2022

CLOSED SESSION

Moved by Proos, supported by Carter, to move into closed session to consider purchase of real property pursuant to MCL 15.268 Section 8(1)(d) of the Michigan Open Meetings Act at 8:19 p.m.

Roll Call: Yes – Proos, Carter, Hurwitz, Jacobs, Smith, Leisman, Moran; No – 0; Absent – 0. Motion carried.

**** CLOSED SESSION**
(Separate minutes)**

Moved by Jacobs, supported by Carter, to return to open session. Motion carried.

Moved by Hurwitz, supported by Proos, to authorize the Township Manager and the Administrative Committee to act as discussed in the Closed Session. Motion carried.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional public comment.

ADJOURNMENT

Moved by Hurwitz, supported by Carter, to adjourn at 9:29 p.m. Motion carried. The meeting was adjourned at 9:29 p.m.

Jacqueline Smith
Ada Township Clerk

Date