



**ADA TOWNSHIP BOARD MEETING
MINUTES
NOVEMBER 22, 2021**

Meeting was called to order by Supervisor Leisman at 7 p.m. Members present: Supervisor Leisman, Clerk Smith, Treasurer Moran, and Trustees Hurwitz, Jacobs, Proos and Winczewski. Also Present: Township Manager Suchy, Planning Director Said, Fire Chief Murray, and Parks Director Fitzpatrick, and approximately six community members.

APPROVAL OF AGENDA

Moved by Winczewski, supported by Proos, to approve the Agenda as presented. Motion carried.

CONSENT AGENDA

Approval of Board Meeting Minutes

Township Board Minutes – 11/08/21.

Receive and File Various Reports/Communications

1. DDA Regular Meeting Minutes October 11, 2021; 2. Historic Society Meeting Minutes October 14, 2021; 3. Planning Commission Meeting Minutes October 21, 2021; 4. Parks, recreation & Land Preservation Meeting Minutes October 14, 2021; 5. Utility Advisory Board Meeting Minutes October 21, 2021; 6. Trail Committee Meeting Summary November 8, 2021.. **Moved by Hurwitz, supported by Winczewski, to approve the Minutes and Reports/Communications on the Consent Agenda. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran presented the following Hand Checks: #101, \$500,213.45; #205 \$1,199.65; #214 \$1,113.85; #590, \$12,480.70; #591, \$155,100.17; Total of all Hand Checks: \$670,107.82. Warrants: #101, \$28,608.96; #205, \$7,219.29; #211 \$8,430.44; #214 \$3,403.79; #243 \$147,16.17; #248 \$217.00; #401 \$1,628.00; #590 \$129,482.55; #591 \$138,310.14; #592 \$5,192.36. Total of all Warrants: \$469,609.70. Total of all Checks and Warrants: \$1,139,717.52. **Moved by Proos, supported by Jacobs, to approve the Warrant Report for January 13, 2020, in the total amount of \$1,145,508.33. Roll Call: Yes – Hurwitz, Jacobs, Winczewski, Proos, Leisman, Moran, Smith; No - 0; Motion carried.**

PAY APPLICATION 6 & 7 – ADA DRIVE BOOSTER STATION IMPROVEMENTS FROM ALLIED MECHANICAL

Jake from Moore & Bruggink explained the request. **Moved by Winczewski, supported by Jacobs, to approve Pay Applications Number 6 and 7 for the Ada Drive Booster Station Improvements to Allied Mechanical, in an amount not to exceed \$9,897.16. Motion carried.**

PUBLIC COMMENT

Gary Metcalf, Paradise Lake Drive, spoke about the request to the trail committee regarding trail, stating that not all the residents are in favor of this.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

ROSELLE PARK SHELTER PROJECT SCHEDULE CHANGE & REVISED OCBA CONTRACT

Parks Director Fitzpatrick explained the project. The grant which had been applied for was not approved but was resubmitted. **Moved by Winczewski, supported by Proos, to approve the change in scope of the Roselle Park Shelter and Accessible Picnic Area to divide it into two separate projects, to approve the moving forward with just the parking lot phase of the project in 2022 with a construction cost estimate of \$277,950.000, and to approve the new proposal by OCBA to administrate the parking lot phase of the project at a “not to exceed” fee of \$29,057.50. Motion carried.**

CONSIDER RECOMMENDATION FROM PERSONNEL COMMITTEE TO SELECT MICHIGAN MUNICIPAL LEAGUE TO COMPLETE A COMPENSATION/BENEFIT STUDY

Township Manager Suchy explained that the personnel committee had reviewed two proposals and recommends selecting Michigan Municipal League to Complete a Compensation/Benefit Study. **Moved by Jacobs, supported by Winczewski, to approve the recommendation from the Personnel Committee to select Michigan Municipal League to Complete a Compensation/Benefit study for an initial amount of \$14,400, and add services as needed, not to exceed \$20,000. Motion carried.**

DOWNTOWN DEVELOPMENT AUTHORITY BOARD MEMBER APPOINTMENTS EFFECTIVE JANUARY 1, 2022

Supervisor Leisman explained his request to make appointments to the Downtown Development Authority board. **Moved by Smith, supported by Jacobs, to appoint Lindsey Vogl, Jeremy Frost, Margaret Idema, to the Downtown Development Authority board for four-year terms to expire on December 31, 2025. In addition, the following reappointments to be made: Devin Norman and Dawn Marie Coe, to terms expiring December 31, 2022, Bryan Harrison and Terry Bowersox, expiring December 31, 2023, and Justin Knapp and Ross Leisman, expiring December 31, 2024. Motion carried.**

ETHICS COMMITTEE DISCUSSION & FUTURE ACTION

Manager Suchy gave the history of the Ethics Committee, especially in light of their not meeting regularly. There was some discussion and general consensus to pursue dissolving the committee.

DEPARTMENT REPORTS

Township Manager Report – November 17, 2021

BOARD COMMENT

Trustee Winczewski commented on the good report.

Trustee Proos commented on the trail committee, stating the last meeting was really intense, good points, great committee members, and he’s hoping the county will pay for the bridge.

Treasurer Moran stated the trail committee report was great. He expressed disappointment on the Ada Drive trail.

Clerk Smith stated the Ada Drive trail is still not finished and she has noticed bikers on the incompleted boardwalks. She thanked Ted Wright for his years of service on the DDA board.

Trustee Hurwitz commented on the Ada Drive trail, stating the damages don’t stop.

Supervisor Leisman thanked Ted Wright for his service.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional Public Comment.

ADJOURNMENT

Moved by Hurwitz, supported by Winczewski, to adjourn. The meeting was adjourned at 8:07 p.m.

Jacqueline Smith
Ada Township Clerk

Date

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