



**ADA TOWNSHIP BOARD MEETING
MINUTES
FEBRUARY 14, 2022 - 6:00 p.m.**

Meeting was called to order by Supervisor Leisman at 6:00 p.m. Members present: Supervisor Leisman, Treasurer Moran, Clerk Smith, Trustees Jacobs, Proos and Winczewski. Trustee Hurwitz arrived at 6:21 p.m. Also present: Manager Suchy, Planning Director Said, Parks Director Fitzpatrick, Accountant Rodriguez, Assessor Boerman, and approximately four community members.

APPROVAL OF AGENDA

Moved by Winczewski, supported by Proos, to approve the February 14, 2022, agenda as presented. Motion carried.

CONSENT AGENDA

Consent Agenda

Board Meeting Minutes

1. Regular Board Meeting Minutes – January 24, 2022.

Receive and file various reports and communications

1. DDA Regular Meeting Minutes – January 10, 2022
2. PRLP Meeting Minutes – December 9, 2021
3. Planning Commission Regular Meeting Minutes – December 16, 2021
4. Zoning Board of Appeals Meeting Minutes – January 4, 2022
5. Kent County Fire Commission Meeting Minutes – December 10, 2021
6. Kent County Lab Suspension Letter – January 21, 2022
7. Cascade Township Building Department 2021 Annual Report
8. Ken Dixon Zoning Board of Appeals Resignation Letter – February 4, 2022

Moved by Proos, supported by Jacobs, to approve the minutes of the January 24, 2022, board meeting, and accept the reports and communications on the consent agenda. Motion carried.

APPROVAL OF WARRANTS

Treasurer Moran presented the following: Hand Checks: \$181,566.55, Warrants: \$1,224,550.39. Total of all Checks and Warrants: \$1,406,116.94. **Moved by Proos, supported by Winczewski, to approve the Warrant Report for February 14, 2022, in the total amount of \$1,406,116.94. Roll Call: Yes - Jacobs, Winczewski, Proos, Leisman, Moran, Smith; No – 0; Absent - Hurwitz. Motion carried.**

PUBLIC COMMENT

Ben Hammer read a letter he distributed to board members regarding recent interactions with the ZBA.

Andy Steenstra (future neighbor to the Hammers) stated several of his observations with ZBA members.

UNFINISHED BUSINESS

There was no Unfinished Business.

PUBLIC HEARING

There was no public hearing.

NEW BUSINESS

REQUEST FROM CASCADE COMMUNITY FOUNDATION FOR ALCOHOL WAIVER ON MARCH 16, 2022 AT THE AMY VAN ANDEL LIBRARY

Manager Suchy explained the requested. **Moved by Winczewski, supported by Jacobs, to approve the request from Cascade Community Foundation to an alcohol waiver for March 16, 2022, at the Amy Van Andel Library. Motion carried.**

CONSIDER RECOMMENDATION FROM SUPERVISOR ROSS LEISMAN TO APPOINT BRUCE COURTADE TO THE ZONING BOARD OF APPEALS

Supervisor Leisman explained the need for a ZBA appointment due to Ken Dixon's resignation. **Moved by Proos, supported by Moran, to appoint Bruce Courtade to the Zoning Board of Appeals, effective immediately. Motion carried.**

CONSIDER RECOMMENDATION FROM PERSONNEL COMMITTEE TO DESIGNATE HUB INTERNATIONAL AS WORKERS COMPENSATION AGENT OF RECORD

Manager Suchy explained the request. **Moved by Moran, supported by Winczewski, to designate HUB International as our worker's compensation agent of record. Motion carried.**

CONSIDER RECOMMENDATION FROM PERSONNEL COMMITTEE TO DESIGNATE HUB INTERNATIONAL AS TOWNSHIP HEALTH INSURANCE AGENT OF RECORD

Manager Suchy explained the request. **Moved by Winczewski, supported by Moran, to designate HUB International as the township health insurance agent of record. Motion carried.**

SCHEDULE WORK SESSION TO DISCUSS ITEMS NEEDING FURTHER CONSIDERATION

Supervisor Leisman explained the board is facing several large items for consideration. There was some discussion about scheduling a work session. Manager Suchy will coordinate possible dates.

DEPARTMENT REPORTS

Township Manager Report – January 20, 2022

Assessing Department Report – February 7, 2022

Downtown Development Authority Director Report – January 2022

Fire Department Report – January 2022

Historical Society Museum Manager Report – January 2022

Parks & Recreation Report – February 8, 2022

Planning Department Report – January 2022

Engineering Monthly Report – February 8, 2022

Ryan's Municipal Utility Report – January 2022

Steve Ryan, Ryan's Municipal Service, explained that the Fulton Street lift station was hit by a car the morning of January 24, and the generator was destroyed. He talked about options.

BOARD MEMBER COMMENT

Clerk Smith stated it has been confirmed Ada does not have a May election this year, so the only elections will be August and November. She also stated the due dates for ballot questions, including a public safety millage.

Treasurer Moran stated taxes were due today, the 14th.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional public comment

ADJOURNMENT

Moved by Hurwitz, supported by Jacobs, to adjourn the meeting at 7:09 p.m. Motion carried.

Jacqueline Smith
Ada Township Clerk

Date

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