



**ADA TOWNSHIP BOARD MEETING
MINUTES
March 14, 2022 – 7:00 p.m.**

The meeting was conducted at the Ada Township Hall. The roll was called. Members present: Supervisor Leisman, Clerk Smith, Treasurer Moran, Trustee Hurwitz, Trustee Jacobs, and Trustee Proos. Absent: Trustee Winczewski. Also present: Township Manager Suchy, Planning Director Said, Parks Director Fitzpatrick, Assessor Boerman, Fire Chief Murray, DDA Director Stitchman, Accountant Rodriguez, and approximately six members of the community.

APPROVAL OF AGENDA

Moved by Hurwitz, supported by Jacobs, to approve the March 14, 2022 Agenda as revised to add Section XIII (Closed Session) under New Business. Motion carried.

GENERAL TOWNSHIP BUSINESS

Approval of Minutes; Accept Reports/Communications

Moved by Proos, supported by Jacobs, to approve the Consent Agenda:

- A. APPROVAL OF TOWNSHIP BOARD MINUTES
 - 1. Regular Board Meeting Minutes – February 28, 2022
 - 2. Special Work Session Meeting Minutes – March 7, 2022
- B. RECEIVE AND FILE REPORTS AND COMMUNICATIONS
 - 1. DDA Citizens Council Meeting Minutes – October 26, 2021
 - 2. Grand Valley Metro Council Meeting Minutes – November 2, 2021
 - 3. Historic Society Meeting Minutes – February 10, 2022
 - 4. Planning Commission Meeting Minutes – January 20, 2022
 - 5. Water Advisory Council Meeting Minutes – January 12, 2022

Motion carried.

APPROVAL OF WARRANTS

Township General Warrants

Treasurer Moran presented the following: Hand Checks: \$3,551.04, Warrants: \$335,539.54. Total of all Checks and Warrants: \$339,090.58. **Moved by Jacobs, supported by Hurwitz, to approve the Warrant Report for March 14, 2022, in the total amount of \$339,090.58. Roll Call: Yes – Hurwitz, Jacobs, Proos, Leisman, Moran, and Smith; No – 0; Absent - Winczewski. Motion carried.**

PUBLIC COMMENT

None.

UNFINISHED BUSINESS

None.

PUBLIC HEARINGS

- A. Fiscal Year 2022-2023 Township Budget and 2022-2028 Capital Improvement Plan.**
Supervisor Leisman opened the public hearing at 7:06 p.m. There were no public comments, and the hearing was closed at 7:07 p.m. Supervisor Leisman noted there had been a work meeting held on the budget and capital improvement plan.

NEW BUSINESS

- A. Resolution R-031422-1: A Resolution to Appoint Wayman Britt and Dan Hurwitz and Re-Appoint Betty Jo Crosby and Kraig Schmottlach to the Parks, Recreation & Land Preservation Board**
Moved by Smith, supported by Jacobs, to adopt Resolution R-031422-1: a Resolution to Appoint Wayman Britt and Dan Hurwitz and Re-Appoint Betty Jo Crosby and Kraig Schmottlach to the Parks, Recreation & Land Preservation Board. Roll Call: Yes – Hurwitz, Jacobs, Leisman, Moran, Proos, and Smith. No: 0; Absent: Winczewski. Resolution adopted.
- B. Resolution R-031422-2: a Resolution to Appoint Treasurer Kevin Moran and Planning Director John Said to the Brownfield Authority and Re-Confirming the Terms of the Brownfield Authority Membership**
Planning Director Said stated he appreciates the Board's consideration. He also noted they are currently working on updating the Bylaws for the Brownfield Board Authority
Moved by Jacobs, supported by Proos, to adopt Resolution R-031422-2: a Resolution to Appoint Treasurer Kevin Moran and Planning Director John Said to the Brownfield Authority and Re-Confirming the Terms of the Brownfield Authority Membership. Roll Call: Yes – Hurwitz, Jacobs, Leisman, Moran, Proos, and Smith; No – 0; Absent – Winczewski. Resolution adopted.
- C. Resolution R-031422-3: A Resolution Amending the Fiscal Year 2021-2022 Budget**
Manager Suchy explained the need for amending the 2021-22 budget. **Moved by Jacobs, supported by Hurwitz, to adopt Resolution R-031422-3, which is a resolution to amend the amending the Fiscal Year 2021-22 budget. Roll Call: Yes – Proos, Hurwitz, Jacobs, Smith, Leisman, Moran; No – 0; Absent – Winczewski. Resolution adopted.**
- D. Employee Compensation and Benefits Recommendation for FY 2022-2023**
Manager Suchy explained the Fiscal Year 2022-23 recommendation regarding employee compensation and benefits. **Moved by Jacobs, supported by Moran, to approve the recommendation from the personnel committee regarding FY 2022-23 employee compensation and benefits. Motion carried.**
- E. Resolution R-031422-4: A Resolution Approving the FY 2022-2023 Budget Appropriations and the FY 2022-2028 Capital Improvement Plan**
Manager Suchy explained the proposed Fiscal Year 2022-23 budget appropriations and the proposed Fiscal Year 2022-2028 Capital Improvement plan.
Moved by Hurwitz, supported by Proos, to adopt Resolution R-031422-4, which is a resolution to adopt the general appropriations Act for the Budgets of all Ada Township funds for Fiscal Year April 1, 2022, through March 31, 2023. Roll Call: Yes- Hurwitz, Jacobs, Proos, Leisman, Moran, Smith; No – 0; Absent – Winczewski. Resolution adopted.
Moved by Jacobs, supported by Moran, to adopt Resolution R-031422-5, which is a resolution to approve the Capital Improvement Plan for FY 2022-28. Roll Call: Yes – Jacobs, Proos, Hurwitz, Moran, Smith, Leisman; No – 0; Absent – Winczewski. Resolution adopted.
- F. Consider Recommendation from Planning Commission to Award Master Plan Update to Progressive AE for an Amount Not to Exceed \$50,000**
Planning Director Said explained that Planning Commission has recommended to award the Master Plan contract to Progressive AE for an amount not to exceed \$50,000. **Moved by Hurwitz, supported by Jacobs, to award the Master Plan contract to Progressive AE for an amount not to exceed \$50,000. Motion carried.**
- G. Consider Proposal from Hamilton Helicopter for Gypsy Moth Spray Services**
Manager Suchy explained the gypsy moth recommendations for spraying. **Moved by Proos, supported by Jacobs, to approve the "Gypsy Moth Suppression services Agreement" and authorize the manager to execute and modify as suggested. Motion carried.**

- H. Consider Liquor License Application for Scopo Hospitality**
DDA Director Stitchman explained the request from Scopo Hospitality. The applicant, Paul Berglund was also present. **Moved by Moran, supported by Hurwitz, to deny the quota license application. Motion carried. Moved by Proos, supported by Hurwitz, to adopt Resolution R-031422-6, which is an application for a redevelopment license,. Roll Call: Yes – Proos, Hurwitz, Jacobs, Smith, Leisman, Moran; - No – 0; Absent – Winczewski. Resolution adopted.**
- I. Consider Recommendation from Public Safety Committee to Purchase Jaws of Life for Fire Department from MI Rescue Resource for an Amount Not to Exceed \$12,700.50**
Fire Chief Murray explained the recommendation from the public safety committee to purchase new “jaws of life” equipment. **Moved by Proos, supported by Jacobs, to approve the purchase of “Jaws of Life” equipment at an amount not to exceed \$12,700.50. Motion carried.**
- J. Discuss Township Manager Review Process – Personnel Committee**
Supervisor Leisman explained that the personnel committee would be performing the review for the township manager. The previous review form will be sent to board members and they can return comments to the personnel committee (Leisman, Jacobs, Smith).

DEPARTMENT REPORTS

- A. Township Manager Report – March 9, 2022
- B. Assessing Department Report – March 8, 2022
- C. Downtown Development Authority Director Report – March 14, 2022
- D. Fire Department Report – February 2022
- E. Historical Society Museum Manager Report – February 2022
- F. Parks & Recreation Report – March 7, 2022
- G. Planning Department Report – February 2022
 - a. Planning Development Report Presentation to ABA – February 17, 2022
- H. Engineering Monthly Report – March 9, 2022
- I. Ryan’s Municipal Utility Report – February 2022
Steve Ryan explained the recent report and follow-up of the condition of the water in the Adacraft pond.

PUBLIC COMMENT

Frank Hoover thanked Steve Ryan for his quick response and follow-up regarding the Adacraft pond.

Nevin Zolenski stated the developer of the Fase Street property should pay for the intersection updates. He also thought a consultant for the master plan was overpaid and unnecessary. The township should do more things in-house.

CLOSED SESSION

- A. Closed Session to Consider the Purchase or Lease of Real Property**
Moved by Jacobs, supported by Hurwitz, to go into closed session to consider the purchase or lease of real property at 8:50 p.m. Motion carried.

RETURN TO OPEN SESSION

Moved by Hurwitz, supported by Moran, to return to open session at 9:45 p.m.

BOARD COMMENT

There was no board comment.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional public comment.

B. Possible Action on Purchase or Lease of Real Property as Discussed in Closed Session

Moved by Smith, supported by Proos, to proceed as discussed in closed session and to appoint a task force to pursue negotiations for property acquisition. Motion carried.

ADJOURNMENT

Moved by Hurwitz, supported by Moran to adjourn the meeting at 9:46 p.m. Motion carried.

Jacqueline Smith
Ada Township Clerk

Date

lm/js