



**ADA TOWNSHIP BOARD MEETING  
MINUTES  
MAY 10, 2021 - 7:00 p.m.**

The meeting was conducted at the Roselle Park Resource Building. The roll was called. Members present: Supervisor Leisman, Treasurer Moran, Clerk Smith, Trustees Hurwitz, Jacobs, and Winczewski. Members Absent: Trustee Proos. Also present: Township Manager Julius Suchy, Planning Director Ferro, Parks Director Fitzpatrick, Assessor Boerman, and eight members of the public.

**APPROVAL OF AGENDA**

Moved by Winczewski, supported by Hurwitz, to approve the May 10, 2021 Agenda as presented. Roll Call: Yes - Hurwitz, Jacobs, Leisman, Moran, Smith and Winczewski. Motion carried.

**GENERAL TOWNSHIP BUSINESS**

**Approval of Minutes; Accept Reports/Communications**

Moved by Jacobs, supported by Winczewski, to approve the April 26, 2021 Regular Board Minutes with the correction to move Mr. Zolenski's comments from Unfinished Business to Public Comment, and to Accept the Reports/Communications (the February 4, 2021 Grand Valley Metro Council Meeting Minutes, and the Michigan Public Service Commission 10-Digit Dialing Press Release). Roll Call: Yes - Hurwitz, Jacobs, Leisman, Moran, Smith and Winczewski. Motion carried.

**APPROVAL OF WARRANTS**

**Township General Warrants**

Treasurer Moran presented the following: Hand Checks: \$237,860.20, Warrants: \$365,783.78. Total of all Checks and Warrants: \$603,643.98. Moved by Jacobs, supported by Hurwitz, to approve the Warrant Report for May 10, 2021, in the total amount of \$603,643.98. Roll Call: Yes - Hurwitz, Jacobs, Leisman, Moran, Smith and Winczewski. Motion carried.

**Amy Van Andel Library - Ada Community Center Pay App #21 from Erhardt Construction for \$84,934.07**

Moved by Hurwitz, supported by Jacobs, to approve Amy Van Andel Library - Ada Community Center Pay App #21 from Erhardt Construction in the amount of \$84,934.07. Roll Call: Yes - Hurwitz, Jacobs, Leisman, Moran, Smith and Winczewski. Motion carried.

**Ada Drive Booster Station Improvement Pay App #3 from Allied Mechanical Services for \$86,559.84**

Moved by Jacobs, supported by Moran, to approve Ada Drive Booster Station Improvement Pay App #3 from Allied Mechanical Services for \$86,559.84. Roll Call: Yes - Hurwitz, Jacobs, Leisman, Moran, Smith and Winczewski. Motion carried.

**PUBLIC COMMENT**

There was no public comment.

**UNFINISHED BUSINESS**

None.

## PUBLIC HEARINGS

None.

## NEW BUSINESS

- A. Kent District Library - Annual Report Presentation**  
Chuck Myers, Dawn Lewis and Lance Werner presented the KDL Annual Report.
- B. Resolution R-051021-1: A Resolution Rescinding R-041221-1: A Resolution to Place a Police and Fire Protection Millage Proposal on the August 3, 2021 Election Ballot**  
**Moved by Jacobs, supported by Moran, to approve Resolution R-051021-1: A Resolution Rescinding R-041221-1: A Resolution to Place a Police and Fire Protection Millage Proposal on the August 3, 2021 Election Ballot. Roll Call: Yes - Hurwitz, Jacobs, Leisman, Moran, Smith and Winczewski. Motion carried.**
- C. Consider Purchase of Charcoal Filters to Address Ada Dr. Sanitary Sewer Issue**  
Township Manager Suchy summarized this request stating that following the lining of the Ada Drive sanitary sewer main the Township received a number of complaints regarding the smell of sewer gas in the air. The Township purchased data loggers to track the smell. The Township received a quote of approximately \$85,000 per year to add an oxidizer to the system, which is cost prohibitive. Ryan's Municipal is working towards a more affordable solution one of which is installing charcoal filters which would be approximately \$300 per home for about 10 homes to start. Based on complaints this can be expanded if needed. Township Manager Suchy added that staff would recommend working with property owners to install the charcoal filters on vent stacks, with staff still exploring other long-term options. **Moved by Hurwitz, supported by Moran, to approve purchase of charcoal vent stacks to address the sanitary sewer gas smell on Ada Drive. Roll Call: Yes - Hurwitz, Jacobs, Leisman, Moran, Smith and Winczewski. Motion carried.**
- D. Consider Designation of Bloom/Sluggett as Township General Legal Counsel**  
Township Manager Suchy stated that the Township has utilized Miller Johnson for different matters as its law firm for a number of years. Jeff Ammon of Miller Johnson has submitted a letter of resignation as Ada's township attorney. Following discussion, the Admin Committee has made a recommendation for the Township to work with Bloom Sluggett for general municipal work moving forward. Manager Suchy noted that the Township's employment law issues will still be handled by Pete Peterson of Miller Johnson and any attorney working with the assessing department on tax tribunal items would not change. **Moved by Winczewski, supported by Jacobs, to approve designation of Bloom Sluggett as General Legal Counsel for the Township. Motion carried.**
- E. Consider Easement Request from Comcast for Southern Corner of Roselle Park**  
Township Manager Suchy stated that Comcast is seeking an easement on the southern corner of Roselle Park to provide service to the property located at 901 Grand River Avenue across the street. They need access to an existing line that runs in this area. An easement agreement has been drafted and is pending final review. As set forth in Township Manager Suchy's memo:
- The goal would be for them to install/bore an underground conduit to the pole in order to provide the service access.
  - A pedestal will be installed as part of the project but this will be located across the street at the neighbor's property, not the park.
  - The bike path/trail should not be disturbed during the boring process. If it does get damaged, Comcast would be responsible for the repairs.
  - Timewise they are hoping to do the boring in June.
- Moved by Moran, supported by Hurwitz, to approve the easement to Comcast subject to legal counsel final review. Motion carried 6 to 0.**

## DEPARTMENT REPORTS

**A. Township Manager Report - May 4, 2021**

Township Manager Suchy summarized his Report which contains updates on the DDA Director Hiring, Trails Committee, Ada Drive Sewer Outlet Project Pay Application #4 (Final), the Administrative Consent Order (ACO) Extension Request, and Upcoming Paving Quotes, and the Information Technology Committee April 29<sup>th</sup> meeting.

**B. Assessing Department Report - May 6, 2021**

**C. Fire Department Report - April 2021**

**D. Historical Society Museum Manager Report - April 2021**

**E. Parks & Recreation Report - May 5, 2021**

**F. Planning/Building Department Report - May 6, 2021**

It was noted that Planning Director Jim Ferro has submitted his retirement date of July 31, 2021.

**G. Engineering Monthly Report - May 5, 2021**

**H. Ryan's Municipal Utility Report - April 2021**

## BOARD COMMENT

Several board members commented that it's nice to be back to in-person meetings and also congratulated and thanked Jim Ferro for his service as Planning Director.

## OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional public comment.

## ADJOURNMENT

The meeting was adjourned at 8:15 p.m.

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Jacqueline Smith  
Ada Township Clerk

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Date

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