



**ADA TOWNSHIP BOARD MEETING
MINUTES
July 10, 2023 - 12:00 NOON**

The meeting was called to order by Supervisor Leisman at 12 p.m. The roll was called. Members present: Supervisor Leisman, Clerk Smith, Treasurer Moran, and Trustees, Carter, Jacobs and Proos. Trustee Hurwitz arrived at 12:05 p.m. Staff present: Township Manager Suchy, Planning Director Said, Parks Director Fitzpatrick, Assessor Boerman, Planner/Zoning Administrator Bajdek, Accountant Rodriguez, Manager/Planning Department Administrative Assistant Buckley, Parks Administrative Assistant McIntosh, and Fire Chief Murray. Also present: approximately 13 members of the community.

APPROVAL OF AGENDA

Moved by Jacobs, supported by Proos, to approve the July 10, 2023, agenda with the addition of New Business Item H (Fire Truck). Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Board Meeting Minutes & Accept Reports/Communications

1. Regular Board Meeting Minutes – June 12, 2023
2. Closed Session Board Meeting Minutes – June 12, 2023

Receive and File Various Reports and Communications

1. Ada Historical Society Meeting Minutes – May 11, 2023
2. Downtown Development Authority Meeting Minutes – May 8, 2023
3. Planning Commission Regular Meeting Minutes- April 20, 2023
4. Planning Commission Special Meeting Minutes – April 6, 2023
5. Utility Advisory Board Meeting Minutes – May 18, 2023

Moved by Hurwitz, supported by Carter, to approve the Minutes and Accept the Reports/Communications under the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran presented the following Hand Checks and Warrants: Hand Checks: \$205,546.47; Warrants: \$551,925.06. Total Checks and Warrants: \$757,471.53. **Moved by Proos, supported by Carter, to approve the Warrant Report for July 10, 2023, in the total amount of \$757,471.53. Roll Call: Yes – Carter, Hurwitz, Jacobs, Proos, Moran, Smith, Leisman; No - 0; Absent – 0. Motion carried.**

CONSIDER LEGACY PARK EROSION CONTROL PROJECT PAY APPLICATION #1 TO LAWNS OF DISTINCTION IN THE AMOUNT OF \$14,800.00

Parks Director Fitzpatrick presented the request for the Legacy Park erosion area work. **Moved by Moran, supported by Carter, to approve Pay Application #1 to Lawns of Distinction for \$14,800.** Trustee Proos asked if we were happy with the work and if it is anticipated to solve the problem. Parks & Recreation Director Fitzpatrick indicated that staff is satisfied with the work completed. **Motion carried.**

CONSIDER ADATOWNE AND ADAROF (PHASE II AND III) WATER MAIN AND STREET IMPROVEMENT PROJECT PAY APPLICATION #17 TO CL TRUCKING AND EXCAVATING IN THE AMOUNT OF \$100,000.00

Steve Groenenboom, Moore & Bruggink, explained the project and its progress. **Moved by Proos, supported by Jacobs, to approve Pay Application #17 of the Adacraft/Adatowne Water Main and Street Improvements project to CL Trucking in the amount of \$100,000.00. Motion carried.**

PUBLIC COMMENT

There was no public comment.

UNFINISHED BUSINESS

PETTIS AVENUE PHASE II TRAIL LOCATION

Manager Suchy expects to have an update at the August meeting for the board.

PARKING STUDY PROPOSAL FROM RICH & ASSOCIATES

This item has been reviewed with the DDA and internally with staff and we will work with staff and our summer intern to update inventory and some of the initial information and then revisit this discussion when the hotel and other major construction downtown has been completed.

PUBLIC HEARING

There were no public hearings.

NEW BUSINESS

LEONARD FIELD RIVERFRONT IMPROVEMENTS PROJECT UPDATE

Parks Director Fitzpatrick and Jim Morgan, RJM Design, gave an update on the Leonard Field Riverfront Improvement Project and the sidewalk from the deck to Thornapple River Dr. Bridge is being removed to comply with EGLE permitting requirements but it can be re-evaluated as part of the larger Parks Campaign for this area.

RESOLUTION R-017023-1 – A RESOLUTION TO ADOPT THE 2023 ADA TOWNSHIP MASTER PLAN

Planning Director Said and Suzanne Schulz, Progressive AE, gave a short presentation and explained that this has been in process for well over a year. **Moved by Smith, supported by Jacobs, to adopt Resolution R-071023-2, a resolution to adopt the 2023 Township Master Plan. Roll Call: Yes – Hurwitz, Jacobs, Carter, Proos, Moran, Leisman, Smith; No – 0; Absent – 0. Resolution adopted.**

RESOLUTION R-071023-2 – A RESOLUTION TO AUTHORIZE FOREST HILLS CENTRAL HIGH SCHOOL TO CLOSE STREETS FOR THEIR HOMECOMING PARADE ON OCTOBER 6, 2023

Laura Stiles and a parent from Forest Hills Central presented this request. **Moved by Proos, supported by Carter, to adopt Resolution R-071023-2, which is a resolution to authorize Forest Hills Central High School to close streets for their homecoming parade on October 6, 2023. Roll Call: Yes – Carter, Proos, Moran, Jacobs, Hurwitz, Smith, Leisman; No – 0; Absent – 0. Resolution adopted.**

RESOLUTION R-071023-3 – A RESOLUTION TO APPROVE AMENDMENT NO. 41 IN THE ARTICLES OF INCORPORATION OF GRAND VALLEY METRO COUNCIL – CITY OF HASTINGS WITHDRAWAL FROM GRAND VALLEY METRO COUNCIL

Supervisor Leisman explained the need for this resolution. **Moved by Moran, supported by Jacobs, to adopt Resolution R-071023-3, which is a resolution to Approve Amendment No. 41 in the Articles of Incorporation of Grand Valley Metro Council – City of Hastings Withdrawal from Grand Valley Metro Council. Roll Call: Yes – Proos, Jacobs, Hurwitz, Carter, Moran, Smith, Leisman; No – 0; Absent – 0. Resolution adopted.**

RESOLUTION R-071023-4 – A LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES FOR THE FOREST HILLS EASTERN SENIOR CLASS

Kim Schmidbauer and another parent were present to explain this request. **Moved by Proos, supported by Carter, to adopt Resolution R-071023-4, which is a resolution to approve a local governing body resolution for**

charitable gaming licenses for the Forest Hills Eastern Class. Roll Call: Yes – Proos, Hurwitz, Jacobs, Carter, Smith, Moran, Leisman; No – 0; Absent – 0. Resolution adopted.

CONSIDER APPROVAL OF MOORE & BRUGGINK FULTON ST. TRAIL PROJECT DESIGN ENGINEERING, CONSTRUCTION INSPECTION, AND CONTINGENCIES PROPOSAL FOR AN AMOUNT NOT TO EXCEED \$410,504.00

Manager Suchy and Steve Groenenboom, Moore & Bruggink, explained this item. **Moved by Jacobs, supported by Carter, to approve the contingency budget for this project not to exceed \$410,504.00. Motion carried.**

CONSIDER AWARD OF FULTON ST. TRAIL PROJECT BID TO WYOMING EXCAVATORS FOR AN AMOUNT NOT TO EXCEED \$1,639,496.00

Moved by Proos, supported by Carter, to approve the bid from Wyoming Excavators in the amount of \$1,639,496.00. Clerk Smith asked if there were consequences of completing the project late? Mr. Groenenboom stated there are liquidated damages per day if the project is not completed on time. Trustee Proos reminded the contractor that he did not like change orders. **Motion carried.**

SALE OF FIRE ENGINE 7

Fire Chief Murray explained that with our new fire truck, there was no longer a need for Fire Engine 7. He proposed selling the truck to the Sand Lake Fire Department for \$30,000.00. **Moved by Proos, supported by Carter, to approve the sale of Fire Engine 7 to the Sand Lake Fire Department for \$30,000.00. Motion carried.**

DEPARTMENT REPORTS

- A. Township Manager Report – July 5, 2023
- B. Assessing Department Report – July 3, 2023
- C. Fire Department Report – June, 2023
- D. Historical Society Museum Manager Report – June, 2023
- E. Parks and Recreation Department Report – July 5, 2023
- F. Planning Department Report – July 5, 2023
- G. Engineering Monthly Report – July 3, 2023
- H. F & V Operations & Resource Management Utility Report – July 5, 2023

BOARD MEMBER COMMENT

Trustee Hurwitz referenced speeding and the need to control it.

Trustee Jacobs stated the painting of the railroad trestles was nice.

Clerk Smith referenced potholes causing recent damage to her car on Ada Drive.

Treasurer Moran commented on ARPA projects expiring in 2024.

Trustee Proos expressed congratulations to Mark on his recent award, and stated the 4th of July fireworks were good and the bridge painting was well done.

Supervisor Leisman announced the ribbon cutting ceremony Thursday at 3 pm for the train bridge murals. He also talked about the \$2.1 million donation for the parks and that he and Julius would be meeting to put together campaign chairs and honorary chairs for the park project.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

Joe also stated the potholes were bad. He asked about the hotel and East Village progress.

ADJOURNMENT

Moved by Jacobs, supported by Hurwitz, to adjourn. Motion carried. The meeting was adjourned at 1:31 p.m.

Jacqueline Smith
Ada Township Clerk

Date