



**ADA TOWNSHIP REGULAR BOARD MEETING
MONDAY JANUARY 8, 2024 at 6:00 P.M.
MINUTES**

The meeting was called to order by Supervisor Leisman at 6:05 P.M.

Members Present: Trustees Proos, Supervisor Leisman, Treasurer Moran. Trustees Jacobs and Trustee Hurwitz joined the meeting at 6:05 P.M.

Members Absent: Clerk Smith, Trustee Carter.

Staff Present: Parks and Recreation Director Deason, Planning Director Said, Assessor Boerman, Deputy Clerk McIntosh, Accountant Rodriguez, Downtown Development Authority Director Stichman, Buildings, Facilities and Grounds Director Brinks.

Public Present: 15 members of the public.

APPROVAL OF AGENDA

Moved by Proos, supported by Jacobs to approve the January 8, 2024 agenda with no changes or alterations. Motion Carried.

GENERAL TOWNSHIP BUSINESS

Moved by Proos, supported by Jacobs to approve the following minutes and accept and file the following reports and communication under consent agenda. Motion carried.

A. APPROVAL OF TOWNSHIP BOARD MINUTES

1. Regular Board Meeting Minutes – December 11, 2023

B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS

1. Downtown Development Authority Meeting Regular Meeting Minutes – November 13, 2023
2. Downtown Development Authority Meeting Minutes Semi-Annual Meeting Minutes – November 13, 2023
3. Parks, Recreation & Land Preservation Meeting Minutes – November 9, 2023
4. Planning Commission Regular Meeting Minutes – November 16, 2023
5. Zoning Board of Appeals Regular Meeting Minutes – November 7, 2023

APPROVAL OF WARRANTS

Treasurer Moran presented the following total amount for Hand Checks and Warrants:

Hand Checks- \$951,785.26

Warrants- \$220,818.87

Total all checks and warrants- \$1,172,604.13

Moved by Proos, supported by Jacobs, to approve the Warrant Report for January 8, 2024, in the total amount of \$1,172,604.13. Roll Call: Yes- Hurwitz, Proos, Leisman, Moran, Jacobs; No-0; Absent-2. Motion Carried.

Consider Fulton St. Trail Project Change Order #1 from Wyoming Excavators Inc for an Increase of \$61,815.00 for Additional Work Completed.

Engineer Gronenboom presented for Change Order #1 and Final Pay Application #4. He stated that there is still \$40,000 held through the winter to confirm plant growth in the spring. Board members asked questions regarding the utility of a unit price budget.

Moved by Moran, supported by Jacobs, to approve Change Order #1 from Wyoming Excavators Inc for an Increase of \$61,815.00. Motion Carried.

Consider Fulton St. Trail Project Final Pay Application (#4) to Wyoming Excavators Inc in the Amount of \$61,815.00

Moved by Proos, supported by Jacobs, to approve Final Pay Application #4 to Wyoming Excavators Inc in the Amount of \$61,815.00. Motion Carried.

PUBLIC COMMENT

Mara Norden, Paster of Community church in Ada, to speak in favor of the expansion of the social district. She has heard from many businesses, as part of the Ada Business Association, how beneficial the social district is for the community and how easy it will be to streamline events throughout the village. She encouraged the social district to be expanded to open more opportunities for businesses to get creative and become more involved with community centered events.

Mario Cascante, 2251 Grand Rapids, expressed gratitude for listening to business owners regarding their needs and supporting the entrepreneurship. He shared the positive experience that Luna had utilizing the social district when catering events and is in high support of expanding the social district.

UNFINISHED BUSINESS

There was no unfinished business.

PUBLIC HEARING

There were no public hearings.

NEW BUSINESS

Resolution R-010824-1 Consider Recommendation from Downtown Development Authority to Revise the Hours/Dates of Operation for the Ada Township Social District.

Haley Stichman, Director of the Downtown Development Authority presented the recommended plan. With the upcoming deadline of the social district, Stichman provided information from a work session that was held with the businesses and retail spaces. This work session also includes workshopping improvements to the district and addressing safety concerns. The report provided boundary and time/day expansions. It is recommended by the Downtown Development Authority (DDA) Board that the social district be expanded to 10:00 A.M.-10:00 P.M., 7 days a week with the district expanding. Board members asked questions on what area municipalities are doing, and how many businesses are open during these new hours. Supervisor Leisman, who is a member of the DDA Board, voted in favor of the resolution. **Moved by Jacobs, supported by Hurwitz, to table Resolution R-010824-1 until the January 22, 2024 meeting. Motion Carried.**

Resolution R-010824-2: A Resolution to Re-Appoint Zoning Board of Appeals Members. Moved by Proos, supported by Jacobs, to approve R-010824-2 to re-appoint Zoning Board of Appeals members. Roll Call: Yes- Hurwitz, Proos, Leisman, Moran, Jacobs; No-0; Absent-2. Motion Carried.

2023 Spongy Moth Activity Report.

Supervisor Leisman talked with Township Manager Suchy, and he stated that the report will be formally presented to the board and will bring more information to the January 22, 2024 meeting.

Schedule Special 2024-25 Budget Work Session

Supervisor Leisman talked with Township Manager Suchy regarding scheduling. **Moved by Moran, supported by Hurwitz, to authorize Township Manager to schedule work session. Motion Carried.**

DEPARTMENT REPORTS

A. Township Manager Report – January 3, 2024

Trustee Proos noted that there is a meeting regarding the Forest Hills Eastern cell tower Thursday at 6:30 P.M and encourages board members to attend.

B. Assessing Department Report – January 2, 2024

C. Building, Facilities & Grounds Department Report – January, 2024

D. Downtown Development Authority Director Report – January 2, 2024

E. Fire Department Report – December, 2023

F. Historical Society Museum Manager Report – December, 2023

G. Parks & Recreation Department Report – January 3, 2024

H. Planning Department Report – December, 2023

I. Engineering Monthly Report – January 2, 2024

J. F&V Operations & Resource Management Utility Report – January 3, 2024

BOARD MEMBER COMMENT

There was no board member comment.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional public comment.

CLOSED SESSION

Moved by Proos, supported by Jacobs, to enter closed session to Consider Purchase of Real Property Pursuant to MCL 15.268 Section 8(1)(d) of the Michigan Open Meetings Act and Consider Written Legal Opinion Pursuant to MCL 15.268 Section 8(1)(h) of the Michigan Open Meetings Act. Roll Call: Yes- Hurwitz, Proos, Leisman, Moran, Jacobs; No-0; Absent-2. Motion Carried. The Township Board entered closed session at 6:40 P.M.

Moved by Hurwitz, supported by Jacobs to return to open session. Motion Carried. The Township Board reentered open session at 6:55 P.M.

ADJOURNMENT

Moved by Hurwitz, supported by Proos to adjourn the meeting. The meeting was adjourned at 6:56 P.M.

Jacqueline Smith
Ada Township Clerk

Date