



AGENDA
ADA TOWNSHIP REGULAR BOARD MEETING
MONDAY, MAY 12, 2025, at 7:00 P.M.
ADA TOWNSHIP HALL
7330 THORNAPPLE RIVER DRIVE

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. MOMENT OF SILENCE
- IV. ROLL CALL
- V. APPROVAL OF AGENDA
- VI. GENERAL TOWNSHIP BUSINESS
 - Motion to approve minutes and accept, and file reports/communications under the consent agenda
 - A. APPROVAL OF TOWNSHIP BOARD MINUTES
 - 1. Regular Board Meeting Minutes – April 28, 2025
 - B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS
 - 1. Zoning Board of Appeals Meeting Minutes – January 7, 2025
 - 2. Revenue & Expense Report as of April 30, 2025
 - 3. Hope Network Discontinuation of KCT Service Letter – April 21, 2025
- VII. APPROVAL OF WARRANTS
 - A. Township General Warrants
 - B. Consider Pettis Avenue Trail Phase II Project Change Order #2 from C&D Hughes Excavators Inc for an Increase of \$26,650.00 for the Improvements at the Honey Creek Avenue/Pettis Avenue Intersection
 - C. Consider Pettis Avenue Trail Phase II Project Pay Application #1 to C&D Hughes Excavators Inc. in the Amount of \$604,235.22
- VIII. PUBLIC COMMENT (*Limit of 3 Minutes Per Speaker*)
- IX. UNFINISHED BUSINESS
 - A. Thornapple River Pedestrian Bridge Layout Options for Thornapple River Pedestrian Bridge – Steve Groenenboom, Moore + Bruggink
- X. PUBLIC HEARING – None
- XI. NEW BUSINESS
 - A. Request from Egypt Valley Country Club for Public Firework Display Permit on September 27, 2025 with Rain Date of October 18, 2025

- B. Resolution R-051225-1: A Resolution Approving Road Closures for the Ada 4th of July Parade
- C. Introduce Ordinance O-051225-1: An Ordinance to Amend Chapter 54, Article II, Entitled “Peddlers and, Solicitors, Solicitors, Solicitation” of the Ada Township Code of Ordinances
- D. Potential Charrette Process through the Housing & Community Regeneration Initiative at the University of Notre Dame School of Architecture

XII. DEPARTMENT REPORTS

- A. Township Manager Report – May 7, 2025
- B. Assessing Department Report – April, 2025
- C. Building, Facilities & Grounds Department Report – May 5, 2025
- D. Downtown Development Authority Director Report – May 12, 2025
- E. Fire Department Report – April, 2025
- F. Historical Society Executive Director Report – April, 2025
- G. Parks & Recreation Department Report – March 30, 2025
- H. Planning Department Report – April, 2025
- I. Engineering Monthly Report – May 7, 2025
- J. F&V Operations & Resource Management Utility Report – May 7, 2025

XIII. BOARD MEMBER COMMENT

XIV. CLOSED SESSION –

XV. OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT (*Limit of 3 Minutes Per Speaker*)

XVI. ADJOURNMENT

ADA TOWNSHIP REGULAR BOARD MEETING
Monday, April 28, 2025 , AT 7:00 P.M.
MINUTES

VI A1

Supervisor Korth called the regular meeting of the Township Board to order at 7:00 P.M.

Board Members Present: Supervisor Korth, Clerk DeMarco, Treasurer Moran, Trustee Carter, Trustee Damstra, Trustee Hurwitz, Trustee Proos.

Board Members Absent: 0

Staff Present: Township Manager Suchy, Chief Murray, Cassie Rodriguez, Dennis Brinks, Stephanie Boerman, John Said, Wesley Dearson

Public Present: None

APPROVAL OF AGENDA

Supervisor Korth: The agenda in front of us has a couple of proposed changes. Adding under NEW BUSINESS XI I. Pettis Ave trail, a change in work order because the value has change. J. A continued discussion from the last meeting regarding the Economic Survey we are collaborating with the Baton Collective. I would ask whoever moves to approve the agenda would include those two items. **Moved by Trustee Proos, supported by Treasurer Moran.**

Roll Call Yea: 7(Supervisor Korth, Clerk DeMarco, Treasurer Moran, Trustee Carter, Trustee Damstra, Trustee Hurwitz, Trustee Proos) Nay-0; Absent-0. Motion Carried.

GENERAL TOWNSHIP BUSINESS

Motion to Approve minutes and accept, and file reports/communications under the consent agenda

A. APPROVAL OF TOWNSHIP BOARD MINUTES

1. Regular Board Meeting Minutes – April 14, 2025
2. Closed Session Meeting Minutes – April 14, 2025

B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS

1. Downtown Development Authority Meeting Minutes – March 10, 2025
2. Planning Commission Meeting Minutes – March 20, 2025
3. Election Commission Meeting Minutes- April 14, 2025
4. Ada Historical Society Meeting Minutes – March 13, 2025

Moved by Trustee Hurwitz, supported by Trustee Carter to approve minutes and accept and file reports/communications under consent agenda.

Roll Call Yea: 7(Supervisor Korth, Clerk DeMarco, Treasurer Moran, Trustee Carter, Trustee Damstra, Trustee Hurwitz, Trustee Proos) Nay-0; Absent-0. Motion Carried.

APPROVAL OF WARRANTS

Treasurer Moran presented the Township General Warrants in the following amount:

Hand Checks:	\$504,688
Warrants:	\$1,224,270.20
Total All Checks and Warrants:	\$1,728,958.20

Moved by Trustee Hurwitz, supported by Trustee Carter to approve the Warrant Report in the total amount of \$1,728,958.20. Roll Call Yea: 7(Supervisor Korth, Clerk DeMarco, Treasurer Moran, Trustee Carter, Trustee Damstra, Trustee Hurwitz, Trustee Proos) Nay-0; Absent 0. Motion Carried.

PUBLIC COMMENT

There were no public comments

UNFINISHED BUSINESS

There was no unfinished business

PUBLIC HEARING

There was no public hearing

NEW BUSINESS

Resolution R-042828-1: A Local Governing Body Resolution for Charitable Gaming Licenses for the Ada Vista PTO.

Jessica Kochin from Ada Vista Elementary School, Treasurer of the PTO. Wanting to do 50/50 raffles at the Golf outing to raise additional funds.

Township Manager Suchy explained that this is a request we receive a couple of times a year from different school organizations. We provide the avenue for them to apply to the State. The State still verifies the particulars in terms of the permit license give.

Trustee Proos: I question if this is for specific event or is it more open ended. Township Manager Suchy explained, it's within the realm of what the state requirements are. They may be wanting it for a specific date but the resolution we make is effective for one year. Organizations will come back each year to request this but the state is the one that implements it and the organizations must follow the states rules.

Moved by Trustee Proos, supported by Trustee Carter. Roll Call Yea: 7(Supervisor Korth, Clerk DeMarco, Treasurer Moran, Trustee Carter, Trustee Damstra, Trustee Hurwitz, Trustee Proos) Nay-0; Absent 0. Motion Carried.

Resolution R-042825-2: A Resolution to Approve a Preliminary PUD Plan for "The Caves" Planned Unit Development Amendment located at 4900 & 4920 Fulton St.

Supervisor Korth made board aware that his company is a tenant and has a long-term lease at the 4900 location and offered to recuse himself. No one felt this necessary. Treasurer Moran specifically said he did not have an issue and feels his insight could be valuable.

John Said Director of Planning for Ada Township and Mr. Reed the applicant for "The Cave" is here also. There have been some alterations since the initial development of this project. That includes the allowed uses. There have been conversations with a list that is satisfactory to all parties. Limiting fabrication, also the outdoor trailer storage areas, are well screened by existing building and proposed building so they will not be seen from the roads. Trustee Proos asked if the trailer storage area would be paved. Director Said, stated it did specify that it would be paved. Trustee Proos asked if there had been an issue regarding the sewer. Mr. Reed state that he was asked to connect to the water and sewer but it is a significant distance away, Spaulding and the rail road tracks. The agreement made, was that if that site was developed they would bring the services to our site and then we would have to connect. Mr. Reed commented that they were considering allowing the grass to grow through instead of paving the area using grass matting to allow the grass to grow through. Director Said, stated that ordinance does

require hard surface area for parking and would be a difficult thing to adjust at this stage. Treasurer Moran questioned why there was occupancy limitation on one location but not the other, also not understanding what these buildings are going to be used for. Supervisor Korth explained, it is currently being used as the corporate office for his aviation tooling company. Has fulfillment staff and storage of inventory maintenance tools, with 2-7 employees there on any given day.

Moved by Trustee Carter, supported by Trustee Hurwitz. Roll Call Yea: 7(Supervisor Korth, Clerk DeMarco, Treasurer Moran, Trustee Carter, Trustee Damstra, Trustee Hurwitz, Trustee Proos) Nay-0; Absent 0. Motion Carried.

Resolution R-042825-3: A Resolution Authorizing the Beers at the Bridge Special Event Liquor License Application.

Township Manager Suchy: this is our annual request to the township board to submit an application to the Michigan Liquor Control Commission authorizing the special event Beers at the Bridge special event liquor license. This year the event is moving from three dates to two dates, June 20th and August 15th, the idea is beginning of summer and end of summer. Trying to move away from July based on a request from entities involved. The DDA (Downtown Development Authority) reviewed deciding to move forward with only those two dates. One concern was O'Briens; they chose to serve on site but they cannot sell Social District Beverage during the event. This means they can maintain their location inside of the fenced barrier. Which makes it a lot easier for the township in terms of fencing, ticketing, wrist bands and ID checks. Location including barrier locations is staying the same as last year. Supervisor Korth asked for some clarification. Township Manager Suchy explained that O'Briens can still serve alcohol but it must stay there and they cannot sell it in a Social District cup. Also, a Social District cup cannot be taken into O'Briens.

Moved by Treasurer Moran, supported by Trustee Damstra. Roll Call Yea: 7(Supervisor Korth, Clerk DeMarco, Treasurer Moran, Trustee Carter, Trustee Damstra, Trustee Hurwitz, Trustee Proos) Nay-0; Absent 0. Motion Carried.

Review Bid Documents for Covered Bridge Park Phase 1 Project – Mike Oezer, Progressive Companies.

Wesley Deason, Director of Parks and Recreation: presented – Not much has changed since our February 24th meeting. No major changes in design just continued refinement. With good dialog around our Veterans memorial, including conversations with Township Manager Suchy and Kristen Wildes from Ada Historical Society. Budget is also trending in a positive direction, being less than we anticipated. Mike Oezer is also here to answer any question regarding design elements or features.

Mike Oezer presented, stating that Monday May 5th they would be getting bids out, with due date of May 29th. Will represent to Board on Monday June 9th. We will have a General Contractor on this, bidding out a part of it, but there are two other parts to this. A Playground and a Splash Pad system that will be procured by the Township. This will allow the township to acquire through buying groups and will provide significant savings. Start date would depend on the contractor. With start and end date boundaries.

Trustee Proos complimented on the locations of picnic tables.

Treasurer Moran had concerns of the cross walk on Thornapple. Where are we at with the Road Commission on this issue?

Township Manager Suchy answered – We have talked about this crossing and potentially one on River Street to go into the park on each side. He emailed Tim Hoggmsa, asking for an update. After having submitted a Pedestrian Safety Plan to the county.

The plan is based on a decision tree based on vehicle numbers and pedestrian crossing counts. The Road Commission knows that once Ada puts this in every other township is going to be asking for this as well. We have been trying to work with them, allowing them to have a say but ultimately it is the Townships Pedestrian Safety Plan.

Treasurer Moran asked about the placement of the crossing. Also, what phase of the park is this? Mike: This is one contract, but three portions. The North portion should be done by November/December of this year. This part is to be done by Memorial Day of 2026. Additional areas need to be planned out more.

Clerk DeMarco questioned what the surfaces under the playground equipment is made of, response was it's a poured in placed rubberized surface.

Trustee Hurwitz questioned if there is about a 10–12-year life on that surface, response was more like 15-20 years. Also want to make sure down the road that replacing the surface is an easy enough process. Trustee Damstra asked how is ADA accessibility for phase one being incorporated? It is fully compliant? Response was where there are steps you can still go around on either side. There are three parking spaces on that side and on the other side there are four. With two located near the Veterans memorial also.

Township Manager Suchy mentioned that if there is a special event they are able to put up temporary handicapped space signs.

Moved by Trustee Proos, seconded by Trustee Carter. Motion Carried.

Consider License Agreement with Alticor Inc. for use of Property for the 2025 4th of July Fireworks Show.

Township Manager Suchy: This is an annual item that we bring to the township board. In 2021 we moved the fireworks to downtown Ada, made possible by a license agreement with Alticor, for use of the property to launch the fireworks and for public parking. Amway wants to make sure we are not going to cause any property issues. We work with BFG and staff to clean up the site. Very reputable contractor that shoots off the fireworks and has done so for several years now.

Moved by Trustee Damstra, supported by Trustee Hurwitz. Motion Carried.

Consider Award of Fire Hall Station #1 & #2 Garage Door Replacement Project to West Michigan Door for an Amount Not to Exceed \$93,349.00.

David Murray, Fire Chief: We have been working on this for over a year. It had somewhat been budgeted for last year but it came in for a lot more than we thought so we put it off, did some shopping around. I am looking at an all-glass door to allow light to come in. Talking with Grand Rapids Township lieutenant on shift he was originally worried that they would feel like they were in a fishbowl being watched all the time. That has not been the case. In addition, with them being there 24 hours we don't have that dark feeling anymore. Cannon Township has not noticed any increase in heating cost due to the glass. There have been many improvements to station 2, but the doors are the original from the 70's, station 1 is 35 years old. The doors are faded and really can't be cleaned etc.

Trustee Proos questioned if panels are able to be replaced as opposed to the entire door. Chief Murray replied yes.

It was also suggested if they should check with our insurance company to see if it is an issue that would cause an increase in premiums.

Trustee Damstra asked if there is a warranty with the door/panes. Chief Murray will find that out.

Supervisor Korth asked if the Chief had a preference for the bottom pane to be glass or solid. He said he did not.

Moved by Trustee Proos, seconded by Trustee Carter. Motion Carried.

Consider Work Order from Kent County Road Commission for Full Depth Mill & Fill of Grand Valley ct., Grand Valley DR., Knollpoint Dr., Pettis Lane, Well point Ct., & Well point Drive for an Amount not to Exceed \$400,000 wit Ada Township Contributing \$200,000 (50%) of the Total Project Cost.

Township Manager Suchy explains, this is our annual work order request, from the Kent County Road Commission. We meet with and review projects trying to stay within \$250,000 window. This totals \$260,000 for both projects. This project has been on our list for a while and we knew it would be an expensive project due to the length of the road. This is not a preservation treatment; this is a reconstruction treatment.

Supervisor Korth asked, this would be the first rebuild of these roads? Trustee Proos said at least 25 years. Trustee Proos, do we know when work will take place and will residents be notified. Township Manager Suchy, yes there will be information sent to homeowners with a schedule that we will share with the public.

Moved by Treasurer Moran, supported by Trustee Carter. Motion Carried.

Consider Work Order from Kent County Road Commission for Seal Coat of Sargent Avenue from Fulton (M-21) to Bennett Street for an Amount not to Exceed \$120,000 with Ada Township Contributing \$60,000 (50%) of the Total Project Cost.

Township Manager Suchy: This is not in need of reconstruction but will extend the life and continue to preserve that base. Ada Township has 75% of the roads are considered good or fair condition. A lot of the communities around the state do not have road commission that match 50%. We are very fortunate to have this.

Moved by Trustee Hurwitz, supported by Trustee Damstra. Motion Carried.

Pettis Change Order, which was added to our Agenda at the start of our meeting.

Township Manager Suchy explained, Steve Groenenboom Engineer was unable to be here tonight but we have discussed. The request from C&D Hughes for an amount for \$10,506.50. When they started digging to do the retaining wall, they identified an old septic tank in the public right-of-way. Near Honey Creak and Pettis. It requires a specific type of abandonment, not just removing it. There also needs to be repair of the drain field that was in the path. During construction they hit that so they need to fix it. Also need regrading the base of the concrete wall due to this work. If we don't move forward there are other items that will be help up.

Moved by Trustee Proos, supported by Trustee Carter. Motion Carried.

Continuation of the Economic Survey discussion from the last Board Meeting.

Township Manager Suchy explained, the survey is in good shape. He was shocked when receiving an email from Baton Collective that they were ready to go live on social media next week. There was discussion as to what roll the township would have in this survey. Since this is not something we were pursuing, should we put any time and money towards this? Sending out postcards could be \$10,000. If we sent actual hard copies even more. Manager Suchy asked Baton Collective how they were considering meeting this hard copy request and if they could be brought back to the board at the May 12th meeting. Supervisor Korth stated that he was surprised by the pace of this and the fact that this is not even on our internal agenda. If we are going to have to create and collect data, we need to give it the time that it needs. A specific question was "do you live or work in the township?"

Trustee Damstra stated after seeing the complete survey that they were really focused on the C Block and they were ready to go and maybe we could do a broader survey in the future. They are able to do a QR code for Ada, so we could put this in the AdaView Newsletter. Treasurer Moran agreed that their company was adamant about only doing social media and that we shouldn't hold up a private company trying to get specific data. We should try to get a larger over view in the future. Further debate about letting it proceed as is and allowing them to use Ada's social media was their concern about multiple surveys in a short period of time. Is there data on survey participation done on social media versus mailings. We want to make sure it's clear that Ada Township is assisting with this survey, but it's not ours. Not wanting to put up obstacles after everything they have helped with that is now Ada. The block that is being discussed they largely can build what they want within the limitations of the planning process.

No motion needed.

DEPARTMENT REPORTS

Township Manager Report – April 23, 2025

We have a date for our meeting with the Kent County Drain Commission with the Board of Determination, Thursday May 29th at 1:00 pm. We will be making the public aware of this. This is related to the Knapps Corner Drain that will divert the water from the Knapps Corner Development to the Cook Drain and then to the Grand River. We started working with Seyferth Public Relations to spread this information. We were waiting until the settlement agreement with the Kent County Drain Commission was signed. Supervisor Korth signed that today. Now we can start the public information campaign, sharing that with the residents. We are still looking for an Environmental Engineer

I am working on finalizing our ARPA submission for April 30th, which allocated the township about 1.5 million dollars. We had to allocate all that money by December 31, 2024 and we have to spend it by December 31, 2026. Including some road work that was completed, which came in under bid, which is good news, but we allocated the money. We are looking to see if we can move the funds to other items that we also allocated funds to.

Kevin Austin DDA Director contacted me, we had this on our radar as a possibility. The Township has an AmeriCorps employee Raquel Valverde, she is the Farmers Market Manager. With changes at the Federal level funding. AmeriCorps employees have been informed that their funding has been cut and not to report to work as of April 29, 2025. She has been a wonderful addition to the DDA and Farmers Market. We are looking to make her a Temporary Part Time Employee so she can finish the work she started around the design and organization of the Farmers Market.

BOARD MEMBER COMMENT

Clerk DeMarco stated that she is glad there is a work session scheduled for the cemetery project. If any board members have specific questions, they would like addressed please reach out.

Treasurer Moran Complimented the Transcriber saying well done.

Chief Murray noted the spike in calls to the fire department are just hit or miss.

Chief Murray introduced new Deputy Fire Chief Nick Dewy. Chief also noted that the new fire truck was outside.

CLOSED SESSION

None

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

None

ADJOURNMENT

Moved by Treasurer Moran, supported by Trustee Carter.



**ADA TOWNSHIP ZONING BOARD OF APPEALS
MINUTES OF THE JANUARY 7, 2025, REGULAR MEETING**

A regular meeting of the Ada Township Zoning Board of Appeals was held on Tuesday, January 7, 2025, at 4:30 p.m., at the Ada Township Hall Assembly Room, 7330 Thornapple River Dr. SE, Ada, Michigan

I. CALL TO ORDER

Chair McNamara called the meeting to order at 4:30 p.m.

II. ROLL CALL

Members Present: Courtade, Ellixson-Andrews, McNamara, Nuttall

Members Absent: 0

Staff Present: Bajdek, Buckley, Said, Clerk DeMarco

Others Present: 4 members of the public

III. APPROVAL OF AGENDA

Moved by Courtade, supported by Nuttall, to approve the agenda as presented. Motion carried.

IV. APPROVAL OF MINUTES OF THE DECEMBER 3, 2024, REGULAR MEETING

Moved by Nuttall, supported by Courtade, to approve the December 3, 2024, meeting minutes as presented. Motion carried.

V. UNFINISHED BUSINESS - none

VI. NEW BUSINESS

- 1. Request for a variance, rear yard setback, to allow for an addition on existing single-family home in the RR Rural Residential zoning district, 5999 Grand River Drive SE, Parcel No. 41-15-29-126-010, Thomas and Emily Smith**

Applicant David Contant, with BDR, Inc., spoke on behalf of property owners Thomas and Emily Smith (Emily Smith was also in attendance at the meeting). He said they are requesting a variance for the rear yard setback to complete an addition to the existing home. He referred to the drawings and explained the layout of the property with the home situated at the north end of the property. The current rear yard setback is 10.3 feet for the existing home and with the proposed addition, the rear yard setback would be 14.1 feet.

Mr. Contant referred to three letters of support from the neighbors of the Smith's and he submitted the letters for the record. Letters in support of variance request received from: John Sebright, 6001 Grand River Dr. NE; Michael Lewis, 577 Preservation Ct. NE; and Phyllis Gilmore, 6185 Grand River Dr. NE.

Planner/Zoning Administrator Bajdek summarized the staff report and confirmed that the applicant proposes to construct an addition to their existing home on the subject irregularly shaped parcel in the RR Rural Residential zoning district. The addition is proposed to be 14.1 feet at its nearest point from the rear lot line rather than the required 50 feet. The proposed addition would meet the other applicable zoning requirements.

Bajdek noted the ZBA Board granted rear yard setback variances in the past for the existing dwelling. A variance was granted in 1993 for the initial construction of the dwelling. Another variance was granted in 2012 for an addition, resulting in the existing home being located 10.3 feet at its nearest point from the rear lot line rather than the required 50 feet.

Bajdek stated that while the building mass of the existing dwelling would be increased, there appear to be some practical difficulties associated with any further potential expansion of the home on the property due to its physical shape, as well as the previously approved placement of it from the priorly approved variances. Based on these conditions and the applicable standards for variance, Staff has no objections to the requested variance.

McNamara opened the public hearing at 4:38 p.m. McNamara noted the receipt of three letters from the neighbors in support. There was no public comment and the public hearing was closed.

There was ZBA and applicant discussion regarding the topography of the property and the limitations of where an addition be placed. Courtade stated that the variance request falls within two of the criteria, in that the shape of property causes a practical difficulty and/or unnecessary hardship.

Moved by Courtade, supported by Nuttall, to approve the request for variance for rear yard setback of 14.1 feet. Motion carried.

VII. CORRESPONDENCE

Planning Director Said referred the ZBA to a copy of the proposed ZBA meeting dates for the FY2025-2026. ZBA members reviewed the proposed calendar and adjusted the April meeting to April 1, 2025. The ZBA members concurred with the proposed meeting dates as amended.

Said introduced Clerk Jo DeMarco.

Said updated on the progress of the zoning ordinance rewrite project. Said is going to present a summary of the project at the next Planning Commission meeting on January 16, 2025, and encouraged ZBA members to attend the meeting for additional updates.

Said informed that Ada Township was awarded a \$50,000 grant through the Michigan State Housing Development Authority which will assist with costs to help cover the zoning ordinance rewrite project. Township Manager Suchy is reviewing a Grant Agreement that will require approval by the Township Board. Said will provide further update after the review of the

agreement.

Courtade said he is part of the committee that is reviewing some of the work put into the zoning ordinance rewrite and he complimented Said for the detailed amount of work with the rewriting, reorganizing, reformatting and displays of graphs and charts. Courtade said he is impressed with the more 'user-friendly' version.

VIII. PUBLIC COMMENT - none

IX. ADJOURNMENT

Moved by Nuttall, supported by Courtade, to adjourn the meeting at 4:52 p.m. Motion carried.

Respectfully submitted,

Jo DeMarco, Ada Township Clerk

rs:eb

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP

PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 8.22

VI B2

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - ADA TOWNSHIP GENERAL FUND							
Revenues							
Dept 020.000 - TAXES							
101-020.000-402.000	TAXES: TWP OPERATING AD VAL	1,229,839.00	1,229,839.00	0.00	0.00	1,229,839.00	0.00
101-020.000-445.000	TAXES: PENALTIES/INTEREST	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-020.000-447.000	TAXES: SCHOOL TAX FEE	23,000.00	23,000.00	0.00	0.00	23,000.00	0.00
101-020.000-451.000	TAXES: LIGHT DISTRICTS	74,132.00	74,132.00	0.00	0.00	74,132.00	0.00
101-020.000-452.000	SPECIAL ASSESSMENTS- PL	7,056.00	7,056.00	0.00	0.00	7,056.00	0.00
101-020.000-573.000	LOCAL COMMUNITY STABILIZATION	3,867.00	3,867.00	0.00	0.00	3,867.00	0.00
Total Dept 020.000 - TAXES		1,347,894.00	1,347,894.00	0.00	0.00	1,347,894.00	0.00
Dept 022.000 - CABLE LICENSE & FEES							
101-022.000-477.000	LICENSE: FRANCHISE FEES	200,000.00	200,000.00	1,780.16	1,780.16	198,219.84	0.89
101-022.000-477.001	CABLE: MAINTENANCE FEE : PA 48	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-022.000-477.002	CABLE PEG GRANTS	0.00	0.00	534.09	534.09	(534.09)	100.00
Total Dept 022.000 - CABLE LICENSE & FEES		215,000.00	215,000.00	2,314.25	2,314.25	212,685.75	1.08
Dept 023.000 - INTEREST & RENTS							
101-023.000-665.001	MI CLASS - INTEREST	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-023.000-665.005	INT: GEN FUND - BANK	14,500.00	14,500.00	0.00	0.00	14,500.00	0.00
101-023.000-665.006	INT: GEN FUND CONTINGENCY	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-023.000-667.001	CELL TOWER RENTS	107,132.00	107,132.00	13,146.92	13,146.92	93,985.08	12.27
Total Dept 023.000 - INTEREST & RENTS		138,132.00	138,132.00	13,146.92	13,146.92	124,985.08	9.52
Dept 024.000 - STATE REVENUE SHARING							
101-024.000-574.000	STATE: SALES TAX	1,564,931.00	1,564,931.00	0.00	0.00	1,564,931.00	0.00
101-024.000-574.001	EVIP REVENUE SHARING	75,146.00	75,146.00	0.00	0.00	75,146.00	0.00
Total Dept 024.000 - STATE REVENUE SHARING		1,640,077.00	1,640,077.00	0.00	0.00	1,640,077.00	0.00
Dept 024.001 - GRANTS							
101-024.001-565.000	STATE: ELECTION REIMBURSEMENT	0.00	0.00	6,480.00	6,480.00	(6,480.00)	100.00
101-024.001-566.000	STATE GRANT	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 024.001 - GRANTS		50,000.00	50,000.00	6,480.00	6,480.00	43,520.00	12.96
Dept 025.000 - CHARGES FOR SERVICES							
101-025.000-607.000	ZONING HRGS/APPEALS/PERMITS	13,000.00	13,000.00	1,000.00	1,000.00	12,000.00	7.69
101-025.000-634.000	CEMETERY SERVICE	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-025.000-643.000	SALES: CEMETERY SITES	15,000.00	15,000.00	2,100.00	2,100.00	12,900.00	14.00
101-025.000-644.000	FEES: ELECTRIC CAR CHARGE STATI	700.00	700.00	73.23	73.23	626.77	10.46
101-025.000-667.003	FEES: COMMUNITY ROOM RENTALS	15,000.00	15,000.00	200.00	200.00	14,800.00	1.33
101-025.000-667.004	FEES: KDL LEASE	41,282.00	41,282.00	10,320.50	10,320.50	30,961.50	25.00
Total Dept 025.000 - CHARGES FOR SERVICES		99,982.00	99,982.00	13,693.73	13,693.73	86,288.27	13.70

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP

PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 8.22

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - ADA TOWNSHIP GENERAL FUND							
Revenues							
Dept 027.000 - OTHER REVENUE							
101-027.000-675.000	MISC AND OTHER REVENUE	5,000.00	5,000.00	13,749.57	13,749.57	(8,749.57)	274.99
Total Dept 027.000 - OTHER REVENUE		5,000.00	5,000.00	13,749.57	13,749.57	(8,749.57)	274.99
TOTAL REVENUES		3,496,085.00	3,496,085.00	49,384.47	49,384.47	3,446,700.53	1.41
Expenditures							
Dept 101.000 - BOARD OF TRUSTEES							
101-101.000-701.000	SALARIES, ELECTED OFFICIALS	35,060.00	35,060.00	2,661.28	2,661.28	32,398.72	7.59
101-101.000-715.000	FICA - TOWNSHIP SHARE	2,192.00	2,192.00	165.00	165.00	2,027.00	7.53
101-101.000-716.000	FICA - MEDICARE TWP SHARE	439.00	439.00	38.60	38.60	400.40	8.79
101-101.000-719.000	RETIREMENT - EMPLOYER COST	3,506.00	3,506.00	266.12	266.12	3,239.88	7.59
101-101.000-800.000	CONTINUING EDUCATION	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-101.000-870.000	MILEAGE & EXPENSES	750.00	750.00	0.00	0.00	750.00	0.00
Total Dept 101.000 - BOARD OF TRUSTEES		43,947.00	43,947.00	3,131.00	3,131.00	40,816.00	7.12
Dept 171.000 - SUPERVISOR'S OFFICE							
101-171.000-701.000	SALARIES, ELECTED OFFICIALS	43,824.00	43,824.00	3,326.56	3,326.56	40,497.44	7.59
101-171.000-708.000	WAGES - ADMIN ASSISTANT	14,508.00	14,508.00	1,123.02	1,123.02	13,384.98	7.74
101-171.000-715.000	FICA - TOWNSHIP SHARE	3,650.00	3,650.00	265.74	265.74	3,384.26	7.28
101-171.000-716.000	FICA - MEDICARE TWP SHARE	730.00	730.00	62.14	62.14	667.86	8.51
101-171.000-719.000	RETIREMENT - EMPLOYER COST	5,835.00	5,835.00	444.96	444.96	5,390.04	7.63
101-171.000-719.001	MEDICAL, DENTAL INSURANCE	6,900.00	6,900.00	854.28	854.28	6,045.72	12.38
101-171.000-800.000	CONTINUING EDUCATION	500.00	500.00	0.00	0.00	500.00	0.00
101-171.000-820.000	MEMBERSHIP & DUES	125.00	125.00	0.00	0.00	125.00	0.00
101-171.000-870.000	MILEAGE & EXPENSES	150.00	150.00	0.00	0.00	150.00	0.00
Total Dept 171.000 - SUPERVISOR'S OFFICE		76,222.00	76,222.00	6,076.70	6,076.70	70,145.30	7.97
Dept 172.000 - MANAGER'S OFFICE							
101-172.000-703.000	SALARIES & WAGES	52,000.00	52,000.00	5,797.67	5,797.67	46,202.33	11.15
101-172.000-715.000	FICA - TOWNSHIP SHARE	3,300.00	3,300.00	355.89	355.89	2,944.11	10.78
101-172.000-716.000	FICA - MEDICARE TWP SHARE	725.00	725.00	83.24	83.24	641.76	11.48
101-172.000-719.000	RETIREMENT - EMPLOYER COST	5,200.00	5,200.00	579.76	579.76	4,620.24	11.15
101-172.000-719.001	MEDICAL, DENTAL INSURANCE	5,065.00	5,065.00	1,270.37	1,270.37	3,794.63	25.08
101-172.000-724.000	PHONE ALLOWANCE	250.00	250.00	15.00	15.00	235.00	6.00
101-172.000-726.000	OFFICE SUPPLIES/SERVICES	500.00	500.00	0.00	0.00	500.00	0.00
101-172.000-800.000	CONTINUING EDUCATION	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-172.000-820.000	MEMBERSHIP & DUES	1,750.00	1,750.00	0.00	0.00	1,750.00	0.00
101-172.000-870.000	MILEAGE & EXPENSES	3,700.00	3,700.00	300.00	300.00	3,400.00	8.11
101-172.000-983.000	NEW EQUIPMENT	1,250.00	1,250.00	0.00	0.00	1,250.00	0.00
Total Dept 172.000 - MANAGER'S OFFICE		78,740.00	78,740.00	8,401.93	8,401.93	70,338.07	10.67
Dept 215.000 - CLERK'S OFFICE							
101-215.000-701.000	SALARIES, ELECTED OFFICIALS	92,236.00	92,236.00	6,953.95	6,953.95	85,282.05	7.54
101-215.000-706.000	WAGES - DEPUTY/ASSISTANT	61,800.00	61,800.00	4,707.55	4,707.55	57,092.45	7.62

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP

PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 8.22

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - ADA TOWNSHIP GENERAL FUND							
Expenditures							
101-215.000-715.000	FICA - TOWNSHIP SHARE	9,628.00	9,628.00	722.04	722.04	8,905.96	7.50
101-215.000-716.000	FICA - MEDICARE TWP SHARE	1,930.00	1,930.00	168.87	168.87	1,761.13	8.75
101-215.000-719.000	RETIREMENT - EMPLOYER COST	15,405.00	15,405.00	1,166.14	1,166.14	14,238.86	7.57
101-215.000-719.001	MEDICAL, DENTAL INSURANCE	11,000.00	11,000.00	1,001.86	1,001.86	9,998.14	9.11
101-215.000-724.000	PHONE ALLOWANCE	1,440.00	1,440.00	120.00	120.00	1,320.00	8.33
101-215.000-800.000	CONTINUING EDUCATION	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-215.000-820.000	MEMBERSHIP & DUES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-215.000-870.000	MILEAGE & EXPENSES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-215.000-903.000	PRINTING/PUBLISHING	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 215.000 - CLERK'S OFFICE		209,939.00	209,939.00	14,840.41	14,840.41	195,098.59	7.07
Dept 223.000 - LEGAL & ACCOUNTING							
101-223.000-807.000	AUDIT SERVICES	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 223.000 - LEGAL & ACCOUNTING		20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Dept 247.000 - BOARD OF REVIEW							
101-247.000-710.000	WAGES - OTHER WORKERS	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00
101-247.000-715.000	FICA - TOWNSHIP SHARE	100.00	100.00	0.00	0.00	100.00	0.00
101-247.000-716.000	FICA - MEDICARE TWP SHARE	25.00	25.00	0.00	0.00	25.00	0.00
101-247.000-870.000	MILEAGE & EXPENSES	350.00	350.00	0.00	0.00	350.00	0.00
Total Dept 247.000 - BOARD OF REVIEW		2,075.00	2,075.00	0.00	0.00	2,075.00	0.00
Dept 253.000 - TREASURER'S OFFICE							
101-253.000-701.000	SALARIES, ELECTED OFFICIALS	92,236.00	92,236.00	6,953.95	6,953.95	85,282.05	7.54
101-253.000-706.000	WAGES - DEPUTY/ASSISTANT	67,200.00	67,200.00	5,083.52	5,083.52	62,116.48	7.56
101-253.000-715.000	FICA - TOWNSHIP SHARE	9,965.00	9,965.00	677.40	677.40	9,287.60	6.80
101-253.000-716.000	FICA - MEDICARE TWP SHARE	1,995.00	1,995.00	158.43	158.43	1,836.57	7.94
101-253.000-719.000	RETIREMENT - EMPLOYER COST	15,945.00	15,945.00	1,203.74	1,203.74	14,741.26	7.55
101-253.000-719.001	MEDICAL, DENTAL INSURANCE	45,900.00	45,900.00	5,732.62	5,732.62	40,167.38	12.49
101-253.000-724.000	PHONE ALLOWANCE	1,440.00	1,440.00	120.00	120.00	1,320.00	8.33
101-253.000-740.000	OPERATING SUPPLIES/SERVICES	13,360.00	13,360.00	1,731.00	1,731.00	11,629.00	12.96
101-253.000-800.000	CONTINUING EDUCATION	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
101-253.000-820.000	MEMBERSHIP & DUES	700.00	700.00	0.00	0.00	700.00	0.00
101-253.000-870.000	MILEAGE & EXPENSES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-253.000-983.000	NEW EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 253.000 - TREASURER'S OFFICE		259,241.00	259,241.00	21,660.66	21,660.66	237,580.34	8.36
Dept 257.000 - ASSESSING DEPT.							
101-257.000-704.000	WAGES	112,595.00	112,595.00	11,117.07	11,117.07	101,477.93	9.87
101-257.000-704.002	APPRAISER	55,103.00	55,103.00	4,201.49	4,201.49	50,901.51	7.62
101-257.000-708.000	WAGES - ASSESS. TECHNICIAN	35,348.00	35,348.00	1,944.24	1,944.24	33,403.76	5.50
101-257.000-715.000	FICA - TOWNSHIP SHARE	12,690.00	12,690.00	1,061.02	1,061.02	11,628.98	8.36
101-257.000-716.000	FICA - MEDICARE TWP SHARE	2,538.00	2,538.00	248.14	248.14	2,289.86	9.78
101-257.000-719.000	RETIREMENT - EMPLOYER COST	11,260.00	11,260.00	1,111.70	1,111.70	10,148.30	9.87
101-257.000-719.001	MEDICAL, DENTAL INSURANCE	8,776.00	8,776.00	3,078.34	3,078.34	5,697.66	35.08

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP

PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 8.22

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - ADA TOWNSHIP GENERAL FUND							
Expenditures							
101-257.000-724.000	PHONE ALLOWANCE	1,440.00	1,440.00	120.00	120.00	1,320.00	8.33
101-257.000-730.000	COMPUTER SUPPLIES/SERVICES	500.00	500.00	0.00	0.00	500.00	0.00
101-257.000-740.000	OPERATING SUPPLIES/SERVICES	5,000.00	5,000.00	223.69	223.69	4,776.31	4.47
101-257.000-800.000	CONTINUING EDUCATION	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-257.000-801.000	CONTRACT SERVICE	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
101-257.000-820.000	MEMBERSHIP & DUES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-257.000-870.000	MILEAGE & EXPENSES	12,000.00	12,000.00	177.80	177.80	11,822.20	1.48
101-257.000-983.000	NEW EQUIPMENT	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 257.000 - ASSESSING DEPT.		279,250.00	279,250.00	23,283.49	23,283.49	255,966.51	8.34
Dept 262.000 - ELECTIONS							
101-262.000-710.000	WAGES - OTHER WORKERS	37,000.00	37,000.00	895.16	895.16	36,104.84	2.42
101-262.000-715.000	FICA - TOWNSHIP SHARE	1,100.00	1,100.00	51.83	51.83	1,048.17	4.71
101-262.000-716.000	FICA - MEDICARE TWP SHARE	460.00	460.00	12.10	12.10	447.90	2.63
101-262.000-719.000	RETIREMENT - EMPLOYER COST	581.00	581.00	43.78	43.78	537.22	7.54
101-262.000-719.001	MEDICAL, DENTAL INSURANCE	1,500.00	1,500.00	244.97	244.97	1,255.03	16.33
101-262.000-724.000	PHONE ALLOWANCE	135.00	135.00	5.89	5.89	129.11	4.36
101-262.000-740.000	OPERATING SUPPLIES/SERVICES	20,000.00	20,000.00	283.33	283.33	19,716.67	1.42
101-262.000-870.000	MILEAGE & EXPENSES	300.00	300.00	0.00	0.00	300.00	0.00
101-262.000-903.000	PRINTING/PUBLISHING	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
101-262.000-983.000	NEW EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 262.000 - ELECTIONS		72,076.00	72,076.00	1,537.06	1,537.06	70,538.94	2.13
Dept 265.000 - BUILDINGS & GROUNDS							
101-265.000-704.000	WAGES	86,080.00	86,080.00	5,769.44	5,769.44	80,310.56	6.70
101-265.000-715.000	FICA - TOWNSHIP SHARE	6,156.00	6,156.00	344.68	344.68	5,811.32	5.60
101-265.000-716.000	FICA - MEDICARE TWP SHARE	1,232.00	1,232.00	80.58	80.58	1,151.42	6.54
101-265.000-719.000	RETIREMENT - EMPLOYER COST	8,608.00	8,608.00	576.95	576.95	8,031.05	6.70
101-265.000-719.001	MEDICAL, DENTAL INSURANCE	17,500.00	17,500.00	2,883.75	2,883.75	14,616.25	16.48
101-265.000-724.000	PHONE ALLOWANCE	1,100.00	1,100.00	71.50	71.50	1,028.50	6.50
101-265.000-729.000	UNIFORMS	1,800.00	1,800.00	857.29	857.29	942.71	47.63
101-265.000-740.000	OPERATING SUPPLIES/SERVICES	12,500.00	12,500.00	27.73	27.73	12,472.27	0.22
101-265.000-801.000	CONTRACT SERVICE	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
101-265.000-801.001	COMMUNITY PARKING LEASE	26,804.00	26,804.00	0.00	0.00	26,804.00	0.00
101-265.000-817.000	LAWN CARE CONTRACT	15,500.00	15,500.00	0.00	0.00	15,500.00	0.00
101-265.000-818.000	SANITATION CONT SERVICE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-265.000-819.000	JANITORIAL CONT SERVICE	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
101-265.000-930.000	MAINTENANCE & REPAIR	17,000.00	17,000.00	2,075.00	2,075.00	14,925.00	12.21
101-265.000-930.010	IRRIGATION MAINTENANCE	11,300.00	11,300.00	0.00	0.00	11,300.00	0.00
101-265.000-933.000	TRUCK/EQUIP EXPENSES	12,000.00	12,000.00	84.98	84.98	11,915.02	0.71
101-265.000-933.001	TRUCK FUEL	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-265.000-974.000	IMPROVEMENTS	0.00	0.00	6.00	6.00	(6.00)	100.00
101-265.000-983.000	NEW EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 265.000 - BUILDINGS & GROUNDS		294,080.00	294,080.00	12,777.90	12,777.90	281,302.10	4.35
Dept 266.000 - LEGAL & ACCOUNTING							
101-266.000-828.000	LEGAL SERVICES	80,000.00	80,000.00	0.00	0.00	80,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP

PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 8.22

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GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	BUDGET	04/30/2025	MONTH 04/30/25	BALANCE	
Fund 101 - ADA TOWNSHIP GENERAL FUND							
Expenditures							
Total Dept 266.000 - LEGAL & ACCOUNTING		80,000.00	80,000.00	0.00	0.00	80,000.00	0.00
Dept 272.000 - GENERAL ADMINISTRATION							
101-272.000-702.000	WAGES - TOWNSHIP ACCOUNTANT	75,831.00	75,831.00	5,717.44	5,717.44	70,113.56	7.54
101-272.000-707.001	WAGES - INTERN	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
101-272.000-708.000	WAGES - ADMIN ASSISTANT	53,133.00	53,133.00	1,978.40	1,978.40	51,154.60	3.72
101-272.000-710.000	WAGES - OTHER WORKERS	21,680.00	21,680.00	1,634.49	1,634.49	20,045.51	7.54
101-272.000-715.000	FICA - TOWNSHIP SHARE	9,980.00	9,980.00	533.39	533.39	9,446.61	5.34
101-272.000-716.000	FICA - MEDICARE TWP SHARE	2,000.00	2,000.00	124.74	124.74	1,875.26	6.24
101-272.000-719.000	RETIREMENT - EMPLOYER COST	15,065.00	15,065.00	933.03	933.03	14,131.97	6.19
101-272.000-719.001	MEDICAL, DENTAL INSURANCE	38,000.00	38,000.00	5,802.13	5,802.13	32,197.87	15.27
101-272.000-724.000	PHONE ALLOWANCE	936.00	936.00	73.80	73.80	862.20	7.88
101-272.000-726.000	OFFICE SUPPLIES/SERVICES	20,000.00	20,000.00	1,809.29	1,809.29	18,190.71	9.05
101-272.000-727.000	POSTAGE	16,000.00	16,000.00	0.00	0.00	16,000.00	0.00
101-272.000-775.001	COMPUTER MAINTENANCE	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
101-272.000-800.000	CONTINUING EDUCATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-272.000-801.000	CONTRACT SERVICE	40,000.00	40,000.00	8,332.18	8,332.18	31,667.82	20.83
101-272.000-801.020	CONTRACT-I.T. MAINTENANCE	39,400.00	39,400.00	0.00	0.00	39,400.00	0.00
101-272.000-820.000	MEMBERSHIP & DUES	52,000.00	52,000.00	0.00	0.00	52,000.00	0.00
101-272.000-853.000	COMMUNICATIONS/TELEPHONE,ETC	16,500.00	16,500.00	(180.20)	(180.20)	16,680.20	(1.09)
101-272.000-870.000	MILEAGE & EXPENSES	100.00	100.00	0.00	0.00	100.00	0.00
101-272.000-890.000	COMMUNITY EVENTS/PROMOTIONS	58,500.00	58,500.00	2,450.00	2,450.00	56,050.00	4.19
101-272.000-890.001	COMMUNITY SERVICE	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
101-272.000-903.000	PRINTING/PUBLISHING	30,000.00	30,000.00	197.00	197.00	29,803.00	0.66
101-272.000-906.001	PRINTINGS - COMMUNITY EVENTS	0.00	0.00	10,500.00	10,500.00	(10,500.00)	100.00
101-272.000-920.000	UTILITIES/SPEC ASSM'TS	34,000.00	34,000.00	670.71	670.71	33,329.29	1.97
101-272.000-943.000	OFFICE EQUIP RENTAL	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
101-272.000-974.000	IMPROVEMENTS	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-272.000-983.000	NEW EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 272.000 - GENERAL ADMINISTRATION		568,625.00	568,625.00	40,576.40	40,576.40	528,048.60	7.14
Dept 279.000 - OTHER TOWNSHIP EXPENSES							
101-279.000-719.002	LIFE INSURANCE, OTHERS	7,000.00	7,000.00	459.35	459.35	6,540.65	6.56
101-279.000-910.000	TOWNSHIP INSURANCE/BONDS	50,000.00	50,000.00	4,061.76	4,061.76	45,938.24	8.12
101-279.000-991.000	BOND PRINCIPAL PAYMENTS	67,036.00	67,036.00	0.00	0.00	67,036.00	0.00
101-279.000-993.000	BOND INTEREST PAYMENTS	24,014.00	24,014.00	0.00	0.00	24,014.00	0.00
101-279.000-999.000	PAYING AGENT FEES	800.00	800.00	0.00	0.00	800.00	0.00
Total Dept 279.000 - OTHER TOWNSHIP EXPENSES		148,850.00	148,850.00	4,521.11	4,521.11	144,328.89	3.04
Dept 441.000 - CONTRACTED SERVICES							
101-441.000-801.000	CONTRACT SERVICE	42,544.00	42,544.00	0.00	0.00	42,544.00	0.00
101-441.000-801.008	ROAD CONSTRUCTION/MAJOR	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00
101-441.000-801.009	ROAD CONSTRUCTION/MINOR	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-441.000-801.010	ROAD DUSTLAYER	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-441.000-801.100	PARADISE LAKE ASSESSMENT	10,000.00	10,000.00	550.00	550.00	9,450.00	5.50
101-441.000-808.000	ENGINEERS SERVICE	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00
Total Dept 441.000 - CONTRACTED SERVICES		515,544.00	515,544.00	550.00	550.00	514,994.00	0.11

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP
 PERIOD ENDING 04/30/2025
 % Fiscal Year Completed: 8.22

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - ADA TOWNSHIP GENERAL FUND							
Expenditures							
Dept 445.000 - PUBLIC WORKS							
101-445.000-935.000	ROAD DRAINS	1,638.00	1,638.00	0.00	0.00	1,638.00	0.00
Total Dept 445.000 - PUBLIC WORKS		1,638.00	1,638.00	0.00	0.00	1,638.00	0.00
Dept 448.000 - PUBLIC WORKS							
101-448.000-922.000	STREET LIGHTING	78,000.00	78,000.00	480.00	480.00	77,520.00	0.62
Total Dept 448.000 - PUBLIC WORKS		78,000.00	78,000.00	480.00	480.00	77,520.00	0.62
Dept 567.000 - CEMETERIES							
101-567.000-707.000	WAGES - HOURLY WORKER	17,413.00	17,413.00	1,226.72	1,226.72	16,186.28	7.04
101-567.000-715.000	FICA - TOWNSHIP SHARE	1,286.00	1,286.00	73.43	73.43	1,212.57	5.71
101-567.000-716.000	FICA - MEDICARE TWP SHARE	257.00	257.00	17.19	17.19	239.81	6.69
101-567.000-719.000	RETIREMENT - EMPLOYER COST	1,742.00	1,742.00	122.66	122.66	1,619.34	7.04
101-567.000-719.001	MEDICAL, DENTAL INSURANCE	3,963.00	3,963.00	481.21	481.21	3,481.79	12.14
101-567.000-724.000	PHONE ALLOWANCE	249.00	249.00	15.92	15.92	233.08	6.39
101-567.000-740.000	OPERATING SUPPLIES/SERVICES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-567.000-801.000	CONTRACT SERVICE	7,000.00	7,000.00	1,875.00	1,875.00	5,125.00	26.79
101-567.000-817.000	LAWN CARE CONTRACT	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-567.000-920.000	UTILITIES/SPEC ASSM'TS	375.00	375.00	28.69	28.69	346.31	7.65
101-567.000-930.000	MAINTENANCE & REPAIR	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
101-567.000-974.000	IMPROVEMENTS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 567.000 - CEMETERIES		78,285.00	78,285.00	3,840.82	3,840.82	74,444.18	4.91
Dept 701.000 - PLANNING DEPARTMENT							
101-701.000-704.000	WAGES	55,509.00	55,509.00	5,004.59	5,004.59	50,504.41	9.02
101-701.000-707.000	WAGES - ADMIN ASSISTANT	23,213.00	23,213.00	1,796.76	1,796.76	21,416.24	7.74
101-701.000-708.000	WAGES - PLANNER/ZONING ADMIN	54,164.00	54,164.00	4,613.02	4,613.02	49,550.98	8.52
101-701.000-711.000	PER DIEM: PLANNING COMMISSION	4,000.00	4,000.00	470.00	470.00	3,530.00	11.75
101-701.000-712.000	PER DIEM: BOARD OF APPEALS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-701.000-715.000	FICA - TOWNSHIP SHARE	8,600.00	8,600.00	731.50	731.50	7,868.50	8.51
101-701.000-716.000	FICA - MEDICARE TWP SHARE	1,725.00	1,725.00	171.08	171.08	1,553.92	9.92
101-701.000-719.000	RETIREMENT - EMPLOYER COST	13,290.00	13,290.00	1,162.44	1,162.44	12,127.56	8.75
101-701.000-719.001	MEDICAL, DENTAL INSURANCE	26,383.00	26,383.00	4,062.15	4,062.15	22,320.85	15.40
101-701.000-724.000	PHONE ALLOWANCE	400.00	400.00	69.00	69.00	331.00	17.25
101-701.000-726.000	OFFICE SUPPLIES/SERVICES	3,000.00	3,000.00	89.98	89.98	2,910.02	3.00
101-701.000-800.000	CONTINUING EDUCATION	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
101-701.000-801.000	CONTRACT SERVICE	80,000.00	80,000.00	0.00	0.00	80,000.00	0.00
101-701.000-820.000	MEMBERSHIP & DUES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-701.000-829.000	ENGINEERING FEES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-701.000-870.000	MILEAGE & EXPENSES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-701.000-983.000	NEW EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 701.000 - PLANNING DEPARTMENT		283,784.00	283,784.00	18,170.52	18,170.52	265,613.48	6.40
Dept 790.000 - LIBRARY & COMMTY CENTER							
101-790.000-704.000	WAGES	21,908.00	21,908.00	1,425.81	1,425.81	20,482.19	6.51

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP

PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 8.22

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - ADA TOWNSHIP GENERAL FUND							
Expenditures							
101-790.000-704.001	WAGES - SUPPORT	12,186.00	12,186.00	1,201.89	1,201.89	10,984.11	9.86
101-790.000-715.000	FICA - TOWNSHIP SHARE	2,402.00	2,402.00	155.64	155.64	2,246.36	6.48
101-790.000-716.000	FICA - MEDICARE TWP SHARE	330.00	330.00	36.41	36.41	293.59	11.03
101-790.000-719.000	RETIREMENT - EMPLOYER COST	3,410.00	3,410.00	262.72	262.72	3,147.28	7.70
101-790.000-719.001	MEDICAL, DENTAL INSURANCE	7,380.00	7,380.00	1,439.14	1,439.14	5,940.86	19.50
101-790.000-724.000	PHONE ALLOWANCE	430.00	430.00	29.73	29.73	400.27	6.91
101-790.000-740.000	OPERATING SUPPLIES/SERVICES	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
101-790.000-801.000	CONTRACT SERVICE	28,000.00	28,000.00	1,344.85	1,344.85	26,655.15	4.80
101-790.000-817.000	LAWN CARE CONTRACT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-790.000-818.000	SANITATION CONT SERVICE	5,400.00	5,400.00	0.00	0.00	5,400.00	0.00
101-790.000-819.000	JANITORIAL CONT SERVICE	52,000.00	52,000.00	0.00	0.00	52,000.00	0.00
101-790.000-920.000	UTILITIES/SPEC ASSM'TS	64,000.00	64,000.00	3,070.05	3,070.05	60,929.95	4.80
101-790.000-930.000	MAINTENANCE & REPAIR	15,000.00	15,000.00	1,373.81	1,373.81	13,626.19	9.16
101-790.000-974.000	IMPROVEMENTS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-790.000-983.000	NEW EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 790.000 - LIBRARY & COMMTY CENTER		224,946.00	224,946.00	10,340.05	10,340.05	214,605.95	4.60
Dept 804.000 - HISTORICAL SOCIETY							
101-804.000-802.000	MUSEUM MANAGER	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-804.000-880.000	COMMUNITY PROMOTION	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-804.000-920.000	UTILITIES/SPEC ASSM'TS	10,500.00	10,500.00	175.65	175.65	10,324.35	1.67
101-804.000-930.000	MAINTENANCE & REPAIR	5,000.00	5,000.00	562.59	562.59	4,437.41	11.25
Total Dept 804.000 - HISTORICAL SOCIETY		47,000.00	47,000.00	738.24	738.24	46,261.76	1.57
TOTAL EXPENDITURES		3,362,242.00	3,362,242.00	170,926.29	170,926.29	3,191,315.71	5.08
Fund 101 - ADA TOWNSHIP GENERAL FUND:							
TOTAL REVENUES		3,496,085.00	3,496,085.00	49,384.47	49,384.47	3,446,700.53	1.41
TOTAL EXPENDITURES		3,362,242.00	3,362,242.00	170,926.29	170,926.29	3,191,315.71	5.08
NET OF REVENUES & EXPENDITURES		133,843.00	133,843.00	(121,541.82)	(121,541.82)	255,384.82	90.81
BEG. FUND BALANCE		4,242,118.10	4,242,118.10	4,242,118.10			
NET OF REVENUES/EXPENDITURES - 2024-25				473,807.00		473,807.00	
END FUND BALANCE		4,375,961.10	4,375,961.10	4,594,383.28			

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP

PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 8.22

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GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	04/30/2025	MONTH 04/30/25	BALANCE	
		BUDGET		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 205 - PUBLIC SAFETY FUND							
Revenues							
Dept 020.000 - TAXES							
205-020.000-404.000	TAXES: VOTED	1,938,823.00	1,938,823.00	0.00	0.00	1,938,823.00	0.00
205-020.000-573.000	LOCAL COMMUNITY STABILIZATION	3,036.00	3,036.00	0.00	0.00	3,036.00	0.00
Total Dept 020.000 - TAXES		1,941,859.00	1,941,859.00	0.00	0.00	1,941,859.00	0.00
Dept 023.000 - INTEREST & RENTS							
205-023.000-665.003	INT: PUBLIC SAFETY FUND	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
205-023.000-665.007	INT: FIRE DEPT CAPITAL OUTLAY	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
205-023.000-665.008	INTEREST: FD CONTINGENCY MI CLA	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
205-023.000-665.012	INT: FD EMER EQUIP REPAIR	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 023.000 - INTEREST & RENTS		14,500.00	14,500.00	0.00	0.00	14,500.00	0.00
Dept 027.000 - OTHER REVENUE							
205-027.000-675.000	MISC AND OTHER REVENUE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 027.000 - OTHER REVENUE		2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
TOTAL REVENUES		1,958,359.00	1,958,359.00	0.00	0.00	1,958,359.00	0.00
Expenditures							
Dept 279.000 - OTHER TOWNSHIP EXPENSES							
205-279.000-719.002	LIFE INSURANCE, OTHERS	4,500.00	4,500.00	230.83	230.83	4,269.17	5.13
Total Dept 279.000 - OTHER TOWNSHIP EXPENSES		4,500.00	4,500.00	230.83	230.83	4,269.17	5.13
Dept 301.000 - LAW ENFORCEMENT							
205-301.000-969.000	CO ASSESSMENT	440,000.00	440,000.00	0.00	0.00	440,000.00	0.00
Total Dept 301.000 - LAW ENFORCEMENT		440,000.00	440,000.00	0.00	0.00	440,000.00	0.00
Dept 336.000 - FIRE DEPARTMENT							
205-336.000-704.000	WAGES	119,107.00	119,107.00	10,473.52	10,473.52	108,633.48	8.79
205-336.000-704.001	WAGES - SUPPORT	23,735.00	23,735.00	2,650.91	2,650.91	21,084.09	11.17
205-336.000-705.000	WAGES - FIRE/RESCUE PERSON	250,000.00	250,000.00	22,939.91	22,939.91	227,060.09	9.18
205-336.000-705.001	WAGES: OVERTIME	25,000.00	25,000.00	1,059.61	1,059.61	23,940.39	4.24
205-336.000-706.000	WAGES - DEPUTY/ASSISTANT	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
205-336.000-710.000	WAGES - OTHER WORKERS	60,000.00	60,000.00	4,937.81	4,937.81	55,062.19	8.23
205-336.000-714.000	WAGES - TRAINING	40,000.00	40,000.00	3,080.68	3,080.68	36,919.32	7.70
205-336.000-715.000	FICA - TOWNSHIP SHARE	31,000.00	31,000.00	2,668.45	2,668.45	28,331.55	8.61
205-336.000-716.000	FICA - MEDICARE TWP SHARE	8,000.00	8,000.00	649.20	649.20	7,350.80	8.12
205-336.000-719.000	RETIREMENT - EMPLOYER COST	43,000.00	43,000.00	3,494.18	3,494.18	39,505.82	8.13
205-336.000-719.001	MEDICAL, DENTAL INSURANCE	64,636.00	64,636.00	7,955.08	7,955.08	56,680.92	12.31
205-336.000-724.000	PHONE ALLOWANCE	4,000.00	4,000.00	254.52	254.52	3,745.48	6.36
205-336.000-729.000	UNIFORMS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
205-336.000-740.000	OPERATING SUPPLIES/SERVICES	50,000.00	50,000.00	252.01	252.01	49,747.99	0.50
205-336.000-800.000	CONTINUING EDUCATION	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP
 PERIOD ENDING 04/30/2025
 % Fiscal Year Completed: 8.22

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GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 205 - PUBLIC SAFETY FUND							
Expenditures							
205-336.000-801.000	CONTRACT SERVICE	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
205-336.000-817.000	LAWN CARE CONTRACT	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
205-336.000-818.000	SANITATION CONT SERVICE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
205-336.000-820.000	MEMBERSHIP & DUES	500.00	500.00	0.00	0.00	500.00	0.00
205-336.000-853.000	COMMUNICATIONS/TELEPHONE,ETC	6,000.00	6,000.00	(8.47)	(8.47)	6,008.47	(0.14)
205-336.000-870.000	MILEAGE & EXPENSES	2,000.00	2,000.00	925.64	925.64	1,074.36	46.28
205-336.000-910.000	TOWNSHIP INSURANCE/BONDS	40,000.00	40,000.00	2,538.60	2,538.60	37,461.40	6.35
205-336.000-920.000	UTILITIES/SPEC ASSM'TS	22,000.00	22,000.00	717.86	717.86	21,282.14	3.26
205-336.000-930.000	MAINTENANCE & REPAIR	50,000.00	50,000.00	545.00	545.00	49,455.00	1.09
205-336.000-933.000	TRUCK/EQUIP EXPENSES	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
205-336.000-934.000	OTHER EQUIPMENT REPAIR	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
205-336.000-941.000	NEW TRUCK CONTINGENCY	125,000.00	125,000.00	0.00	0.00	125,000.00	0.00
205-336.000-941.001	NEW EQUIPMENT CONTINGENCY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
205-336.000-969.000	CO ASSESSMENT	23,000.00	23,000.00	0.00	0.00	23,000.00	0.00
205-336.000-983.000	NEW EQUIPMENT	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
Total Dept 336.000 - FIRE DEPARTMENT		1,095,978.00	1,095,978.00	65,134.51	65,134.51	1,030,843.49	5.94
Dept 900.000 - OTHER TOWNSHIP EXPENSES							
205-900.000-970.000	CAPITAL PURCHASE	748,000.00	748,000.00	504,688.00	504,688.00	243,312.00	67.47
Total Dept 900.000 - OTHER TOWNSHIP EXPENSES		748,000.00	748,000.00	504,688.00	504,688.00	243,312.00	67.47
TOTAL EXPENDITURES		2,288,478.00	2,288,478.00	570,053.34	570,053.34	1,718,424.66	24.91
Fund 205 - PUBLIC SAFETY FUND:							
TOTAL REVENUES		1,958,359.00	1,958,359.00	0.00	0.00	1,958,359.00	0.00
TOTAL EXPENDITURES		2,288,478.00	2,288,478.00	570,053.34	570,053.34	1,718,424.66	24.91
NET OF REVENUES & EXPENDITURES		(330,119.00)	(330,119.00)	(570,053.34)	(570,053.34)	239,934.34	172.68
BEG. FUND BALANCE		1,611,486.16	1,611,486.16	1,611,486.16			
NET OF REVENUES/EXPENDITURES - 2024-25				539,495.85		539,495.85	
END FUND BALANCE		1,281,367.16	1,281,367.16	1,580,928.67			

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP
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GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 208 - PARKS AND RECREATION FUND							
Revenues							
Dept 020.000 - TAXES							
208-020.000-406.002	TAXES: PARK/OPEN SPACE AD VAL	883,116.00	883,116.00	0.00	0.00	883,116.00	0.00
208-020.000-573.000	LOCAL COMMUNITY SABILIZATION	61,494.00	61,494.00	0.00	0.00	61,494.00	0.00
Total Dept 020.000 - TAXES		944,610.00	944,610.00	0.00	0.00	944,610.00	0.00
Dept 023.000 - INTEREST & RENTS							
208-023.000-665.004	INT: COUNTY POOL	500.00	500.00	0.00	0.00	500.00	0.00
208-023.000-665.016	INTEREST - BANK	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
208-023.000-667.001	CELL TOWER RENTS	7,906.00	7,906.00	658.85	658.85	7,247.15	8.33
208-023.000-667.110	RENTAL: ADA PARK BLDG	8,750.00	8,750.00	0.00	0.00	8,750.00	0.00
208-023.000-667.120	RENTAL: ADA PARK FIELD	22,000.00	22,000.00	8,760.00	8,760.00	13,240.00	39.82
208-023.000-667.130	RENTAL: ADA PARK SPECIAL EVENT	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
208-023.000-667.210	RENTAL: LEONARD PARK BLDG	500.00	500.00	0.00	0.00	500.00	0.00
208-023.000-667.230	RENTAL: LEONARD PARK SPECIAL EVI	700.00	700.00	0.00	0.00	700.00	0.00
208-023.000-667.310	RENTAL: ROSELLE PARK BLDG	32,250.00	32,250.00	(145.00)	(145.00)	32,395.00	(0.45)
208-023.000-667.320	RENTAL: ROSELLE PARK FIELD	200.00	200.00	0.00	0.00	200.00	0.00
208-023.000-667.330	RENTAL: ROSELLE PARK SPECIAL EVI	250.00	250.00	0.00	0.00	250.00	0.00
208-023.000-667.410	RENTAL: LEGACY PARK BLDG	2,750.00	2,750.00	0.00	0.00	2,750.00	0.00
208-023.000-667.420	RENTAL: LEGACY PARK FIELD	300.00	300.00	0.00	0.00	300.00	0.00
208-023.000-667.430	RENTAL: LEGACY PARK SPECIAL EVEI	750.00	750.00	0.00	0.00	750.00	0.00
Total Dept 023.000 - INTEREST & RENTS		86,056.00	86,056.00	9,273.85	9,273.85	76,782.15	10.78
Dept 025.000 - CHARGES FOR SERVICES							
208-025.000-647.000	PARK CREDIT CARD RECEIPTS	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
208-025.000-651.100	FEES: SPORTS YOUTH	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
208-025.000-651.200	FEES: SPORTS ADULT/FAMILY	35,000.00	35,000.00	5,195.00	5,195.00	29,805.00	14.84
208-025.000-652.100	FEES: ENRICHMENT YOUTH	200.00	200.00	0.00	0.00	200.00	0.00
208-025.000-652.200	FEES: ENRICHMENT ADULT/FAMILY	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
208-025.000-652.300	FEES: SPECIAL EVENTS	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
208-025.000-653.000	FEES: STEWARDSHIP	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 025.000 - CHARGES FOR SERVICES		53,200.00	53,200.00	5,195.00	5,195.00	48,005.00	9.77
Dept 026.000 - CONTRIBUTIONS							
208-026.000-674.001	CONTRIBUTIONS - ADA PARK	5,000.00	5,000.00	880.00	880.00	4,120.00	17.60
208-026.000-674.003	CONTRIBUTIONS - ROSELLE PARK	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
208-026.000-674.004	CONTRIBUTIONS - MOTL SPONSORSHI	10,000.00	10,000.00	500.00	500.00	9,500.00	5.00
208-026.000-674.400	CONTRIBUTIONS - LEGACY PARK	500.00	500.00	0.00	0.00	500.00	0.00
208-026.000-677.000	CONTRIBUTIONS - STEWARDSHIP	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 026.000 - CONTRIBUTIONS		19,000.00	19,000.00	1,380.00	1,380.00	17,620.00	7.26
Dept 027.000 - OTHER REVENUE							
208-027.000-675.000	MISC AND OTHER REVENUE	1,500.00	1,500.00	14,546.00	14,546.00	(13,046.00)	969.73
Total Dept 027.000 - OTHER REVENUE		1,500.00	1,500.00	14,546.00	14,546.00	(13,046.00)	969.73

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP
 PERIOD ENDING 04/30/2025
 % Fiscal Year Completed: 8.22

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GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 04/30/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 208 - PARKS AND RECREATION FUND							
Revenues							
TOTAL REVENUES		1,104,366.00	1,104,366.00	30,394.85	30,394.85	1,073,971.15	2.75
Expenditures							
Dept 279.000 - OTHER TOWNSHIP EXPENSES							
208-279.000-719.002	LIFE INSURANCE, OTHERS	0.00	0.00	164.55	164.55	(164.55)	100.00
208-279.000-995.000	TRANSFERS OUT TO OTHER FUNDS	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
208-279.000-999.000	PAYING AGENT FEES	75.00	75.00	0.00	0.00	75.00	0.00
Total Dept 279.000 - OTHER TOWNSHIP EXPENSES		50,075.00	50,075.00	164.55	164.55	49,910.45	0.33
Dept 753.000 - RECREATION DEPARTMENT							
208-753.000-704.000	WAGES	31,918.00	31,918.00	2,409.77	2,409.77	29,508.23	7.55
208-753.000-707.000	WAGES - HOURLY WORKER	8,844.00	8,844.00	0.00	0.00	8,844.00	0.00
208-753.000-707.005	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
208-753.000-710.000	WAGES - UMPIRE/SCOREKEEPER	21,850.00	21,850.00	0.00	0.00	21,850.00	0.00
208-753.000-715.000	FICA - TOWNSHIP SHARE	4,000.00	4,000.00	143.91	143.91	3,856.09	3.60
208-753.000-716.000	FICA - MEDICARE TWP SHARE	900.00	900.00	33.65	33.65	866.35	3.74
208-753.000-719.000	RETIREMENT - EMPLOYER COST	3,192.00	3,192.00	240.98	240.98	2,951.02	7.55
208-753.000-719.001	MEDICAL, DENTAL INSURANCE	7,746.00	7,746.00	1,274.70	1,274.70	6,471.30	16.46
208-753.000-724.000	PHONE ALLOWANCE	360.00	360.00	30.00	30.00	330.00	8.33
208-753.000-740.000	OPERATING SUPPLIES/SERVICES	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
208-753.000-800.000	CONTINUING EDUCATION	250.00	250.00	0.00	0.00	250.00	0.00
208-753.000-801.000	CONTRACT SERVICE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
208-753.000-983.000	NEW EQUIPMENT	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
Total Dept 753.000 - RECREATION DEPARTMENT		105,560.00	105,560.00	4,133.01	4,133.01	101,426.99	3.92
Dept 754.000 - PARK PROGRAMS							
208-754.000-704.000	WAGES	31,918.00	31,918.00	2,409.90	2,409.90	29,508.10	7.55
208-754.000-707.000	WAGES - HOURLY WORKER	9,216.00	9,216.00	0.00	0.00	9,216.00	0.00
208-754.000-715.000	FICA - TOWNSHIP SHARE	2,500.00	2,500.00	143.91	143.91	2,356.09	5.76
208-754.000-716.000	FICA - MEDICARE TWP SHARE	800.00	800.00	33.66	33.66	766.34	4.21
208-754.000-719.000	RETIREMENT - EMPLOYER COST	3,192.00	3,192.00	240.99	240.99	2,951.01	7.55
208-754.000-719.001	MEDICAL, DENTAL INSURANCE	7,746.00	7,746.00	1,274.76	1,274.76	6,471.24	16.46
208-754.000-724.000	PHONE ALLOWANCE	360.00	360.00	30.00	30.00	330.00	8.33
208-754.000-740.000	OPERATING SUPPLIES/SERVICES	6,000.00	6,000.00	320.00	320.00	5,680.00	5.33
208-754.000-801.000	CONTRACT SERVICE	3,200.00	3,200.00	0.00	0.00	3,200.00	0.00
208-754.000-983.000	NEW EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 754.000 - PARK PROGRAMS		66,932.00	66,932.00	4,453.22	4,453.22	62,478.78	6.65
Dept 755.000 - PARKS AND ARBORETUM							
208-755.000-704.000	WAGES	39,589.00	39,589.00	2,984.75	2,984.75	36,604.25	7.54
208-755.000-704.001	WAGES - SUPPORT	28,159.00	28,159.00	2,982.67	2,982.67	25,176.33	10.59
208-755.000-704.003	PK MAINTENANCE	95,834.00	95,834.00	5,688.63	5,688.63	90,145.37	5.94
208-755.000-707.000	WAGES - HOURLY WORKER	8,844.00	8,844.00	0.00	0.00	8,844.00	0.00
208-755.000-708.000	WAGES - ADMIN ASSISTANT	42,649.00	42,649.00	4,206.51	4,206.51	38,442.49	9.86
208-755.000-715.000	FICA - TOWNSHIP SHARE	13,438.00	13,438.00	953.19	953.19	12,484.81	7.09
208-755.000-716.000	FICA - MEDICARE TWP SHARE	3,000.00	3,000.00	222.89	222.89	2,777.11	7.43
208-755.000-719.000	RETIREMENT - EMPLOYER COST	20,000.00	20,000.00	1,586.31	1,586.31	18,413.69	7.93

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP

PERIOD ENDING 04/30/2025

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GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	04/30/2025	MONTH 04/30/25	BALANCE	
		BUDGET		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 208 - PARKS AND RECREATION FUND							
Expenditures							
208-755.000-719.001	MEDICAL, DENTAL INSURANCE	37,000.00	37,000.00	6,288.38	6,288.38	30,711.62	17.00
208-755.000-724.000	PHONE ALLOWANCE	2,000.00	2,000.00	155.75	155.75	1,844.25	7.79
208-755.000-729.000	UNIFORMS	2,500.00	2,500.00	180.16	180.16	2,319.84	7.21
208-755.000-740.000	OPERATING SUPPLIES/SERVICES	30,000.00	30,000.00	179.02	179.02	29,820.98	0.60
208-755.000-742.000	ARBORETUM TREE CARE	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
208-755.000-800.000	CONTINUING EDUCATION	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
208-755.000-801.000	CONTRACT SERVICE	30,000.00	30,000.00	782.87	782.87	29,217.13	2.61
208-755.000-817.000	LAWN CARE CONTRACT	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
208-755.000-818.000	SANITATION CONT SERVICE	10,000.00	10,000.00	319.25	319.25	9,680.75	3.19
208-755.000-820.000	MEMBERSHIP & DUES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
208-755.000-853.000	COMMUNICATIONS/TELEPHONE,ETC	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
208-755.000-870.000	MILEAGE & EXPENSES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
208-755.000-910.000	TOWNSHIP INSURANCE/BONDS	26,000.00	26,000.00	1,523.16	1,523.16	24,476.84	5.86
208-755.000-920.000	UTILITIES/SPEC ASSM'TS	25,000.00	25,000.00	963.86	963.86	24,036.14	3.86
208-755.000-930.000	MAINTENANCE & REPAIR	70,000.00	70,000.00	11,398.98	11,398.98	58,601.02	16.28
208-755.000-933.000	TRUCK/EQUIP EXPENSES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
208-755.000-933.001	TRUCK FUEL	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
208-755.000-955.000	CREDIT CARD EXPENSES	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
208-755.000-970.000	CAPITAL PURCHASE	265,000.00	265,000.00	0.00	0.00	265,000.00	0.00
208-755.000-974.000	IMPROVEMENTS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
208-755.000-983.000	NEW EQUIPMENT	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 755.000 - PARKS AND ARBORETUM		849,913.00	849,913.00	40,416.38	40,416.38	809,496.62	4.76
Dept 765.000 - OPEN SPACE							
208-765.000-704.000	WAGES	16,357.00	16,357.00	1,456.75	1,456.75	14,900.25	8.91
208-765.000-715.000	FICA - TOWNSHIP SHARE	1,023.00	1,023.00	90.27	90.27	932.73	8.82
208-765.000-716.000	FICA - MEDICARE TWP SHARE	205.00	205.00	21.11	21.11	183.89	10.30
208-765.000-719.000	RETIREMENT - EMPLOYER COST	1,636.00	1,636.00	145.68	145.68	1,490.32	8.90
208-765.000-719.001	MEDICAL, DENTAL INSURANCE	250.00	250.00	126.56	126.56	123.44	50.62
208-765.000-724.000	PHONE ALLOWANCE	144.00	144.00	12.00	12.00	132.00	8.33
208-765.000-726.000	OFFICE SUPPLIES/SERVICES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
208-765.000-740.000	OPERATING SUPPLIES/SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
208-765.000-801.000	CONTRACT SERVICE	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
208-765.000-828.000	LEGAL SERVICES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
208-765.000-974.000	IMPROVEMENTS	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 765.000 - OPEN SPACE		31,615.00	31,615.00	1,852.37	1,852.37	29,762.63	5.86
Dept 905.000 - OTHER TOWNSHIP EXPENSES							
208-905.000-991.000	BOND PRINCIPAL PAYMENTS	105,000.00	105,000.00	35,000.00	35,000.00	70,000.00	33.33
208-905.000-993.000	BOND INTEREST PAYMENTS	15,063.00	15,063.00	6,656.25	6,656.25	8,406.75	44.19
Total Dept 905.000 - OTHER TOWNSHIP EXPENSES		120,063.00	120,063.00	41,656.25	41,656.25	78,406.75	34.70
TOTAL EXPENDITURES		1,224,158.00	1,224,158.00	92,675.78	92,675.78	1,131,482.22	7.57

Fund 208 - PARKS AND RECREATION FUND:

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP
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GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 208 - PARKS AND RECREATION FUND							
TOTAL REVENUES		1,104,366.00	1,104,366.00	30,394.85	30,394.85	1,073,971.15	2.75
TOTAL EXPENDITURES		1,224,158.00	1,224,158.00	92,675.78	92,675.78	1,131,482.22	7.57
NET OF REVENUES & EXPENDITURES		(119,792.00)	(119,792.00)	(62,280.93)	(62,280.93)	(57,511.07)	51.99
BEG. FUND BALANCE		1,050,674.20	1,050,674.20	1,050,674.20			
NET OF REVENUES/EXPENDITURES - 2024-25				484,237.84		484,237.84	
END FUND BALANCE		930,882.20	930,882.20	1,472,631.11			

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP

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GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 211 - TOWNSHIP TRAILS							
Revenues							
Dept 020.000 - TAXES							
211-020.000-406.002	TAXES: TRAILS AD VAL	2,220,771.00	2,220,771.00	0.00	0.00	2,220,771.00	0.00
211-020.000-437.000	TAXES: TRAILS IFT	15,448.00	15,448.00	0.00	0.00	15,448.00	0.00
211-020.000-573.000	LOCAL COMMUNITY STABILIZATION	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 020.000 - TAXES		2,241,219.00	2,241,219.00	0.00	0.00	2,241,219.00	0.00
Dept 023.000 - INTEREST & RENTS							
211-023.000-665.016	INTEREST - BANK	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 023.000 - INTEREST & RENTS		10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
Dept 024.001 - GRANTS							
211-024.001-566.000	STATE GRANT	425,000.00	425,000.00	0.00	0.00	425,000.00	0.00
Total Dept 024.001 - GRANTS		425,000.00	425,000.00	0.00	0.00	425,000.00	0.00
TOTAL REVENUES		2,676,219.00	2,676,219.00	0.00	0.00	2,676,219.00	0.00
Expenditures							
Dept 265.000 - BUILDINGS & GROUNDS							
211-265.000-704.000	WAGES	235,837.00	235,837.00	19,383.25	19,383.25	216,453.75	8.22
211-265.000-715.000	FICA - TOWNSHIP SHARE	15,836.00	15,836.00	1,179.60	1,179.60	14,656.40	7.45
211-265.000-716.000	FICA - MEDICARE TWP SHARE	3,168.00	3,168.00	275.87	275.87	2,892.13	8.71
211-265.000-719.000	RETIREMENT - EMPLOYER COST	23,584.00	23,584.00	1,938.37	1,938.37	21,645.63	8.22
211-265.000-719.001	MEDICAL, DENTAL INSURANCE	38,000.00	38,000.00	5,940.61	5,940.61	32,059.39	15.63
211-265.000-724.000	PHONE ALLOWANCE	1,900.00	1,900.00	160.07	160.07	1,739.93	8.42
211-265.000-740.000	OPERATING SUPPLIES/SERVICES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
211-265.000-801.000	CONTRACT SERVICE	25,000.00	25,000.00	809.63	809.63	24,190.37	3.24
211-265.000-930.000	MAINTENANCE & REPAIR	1,670,000.00	1,670,000.00	0.00	0.00	1,670,000.00	0.00
211-265.000-933.000	TRUCK/EQUIP EXPENSES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
211-265.000-933.001	TRUCK FUEL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 265.000 - BUILDINGS & GROUNDS		2,043,325.00	2,043,325.00	29,687.40	29,687.40	2,013,637.60	1.45
Dept 266.000 - LEGAL & ACCOUNTING							
211-266.000-828.000	LEGAL SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 266.000 - LEGAL & ACCOUNTING		5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Dept 279.000 - OTHER TOWNSHIP EXPENSES							
211-279.000-719.002	LIFE INSURANCE, OTHERS	1,300.00	1,300.00	112.19	112.19	1,187.81	8.63
Total Dept 279.000 - OTHER TOWNSHIP EXPENSES		1,300.00	1,300.00	112.19	112.19	1,187.81	8.63
Dept 771.000 - PUBLIC WORKS							
211-771.000-808.000	ENGINEERS SERVICE	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP

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GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	04/30/2025	MONTH 04/30/25	BALANCE	
		BUDGET		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 211 - TOWNSHIP TRAILS							
Expenditures							
211-771.000-808.000-TRAILS-	2025 ENGINEERS SERVICE	359,000.00	359,000.00	0.00	0.00	359,000.00	0.00
211-771.000-974.005-TRAILS-	2025 TRAIL CONSTRUCTION	2,982,900.00	2,982,900.00	0.00	0.00	2,982,900.00	0.00
211-771.000-974.006	THORNAPPLE RIVER BRIDGE	1,075,000.00	1,075,000.00	0.00	0.00	1,075,000.00	0.00
Total Dept 771.000 - PUBLIC WORKS		4,451,900.00	4,451,900.00	0.00	0.00	4,451,900.00	0.00
Dept 905.000 - OTHER TOWNSHIP EXPENSES							
211-905.000-910.000	TOWNSHIP INSURANCE/BONDS	10,000.00	10,000.00	507.72	507.72	9,492.28	5.08
211-905.000-991.000	BOND PRINCIPAL PAYMENTS	650,000.00	650,000.00	650,000.00	650,000.00	0.00	100.00
211-905.000-993.000	BOND INTEREST PAYMENTS	256,519.00	256,519.00	131,509.38	131,509.38	125,009.62	51.27
211-905.000-999.000	PAYING AGENT FEES	750.00	750.00	0.00	0.00	750.00	0.00
Total Dept 905.000 - OTHER TOWNSHIP EXPENSES		917,269.00	917,269.00	782,017.10	782,017.10	135,251.90	85.25
TOTAL EXPENDITURES		7,418,794.00	7,418,794.00	811,816.69	811,816.69	6,606,977.31	10.94
Fund 211 - TOWNSHIP TRAILS:							
TOTAL REVENUES		2,676,219.00	2,676,219.00	0.00	0.00	2,676,219.00	0.00
TOTAL EXPENDITURES		7,418,794.00	7,418,794.00	811,816.69	811,816.69	6,606,977.31	10.94
NET OF REVENUES & EXPENDITURES		(4,742,575.00)	(4,742,575.00)	(811,816.69)	(811,816.69)	(3,930,758.31)	17.12
BEG. FUND BALANCE		11,661,965.64	11,661,965.64	11,661,965.64			
NET OF REVENUES/EXPENDITURES - 2024-25				748,083.72		748,083.72	
END FUND BALANCE		6,919,390.64	6,919,390.64	11,598,232.67			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 213 - PARKS & OPEN SPACE							
Revenues							
Dept 023.000 - INTEREST & RENTS							
213-023.000-665.016	INTEREST - BANK	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 023.000 - INTEREST & RENTS		1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Dept 030.000 - TRANSFER IN							
213-030.000-699.000	TRANSFERS IN	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 030.000 - TRANSFER IN		50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL REVENUES		51,000.00	51,000.00	0.00	0.00	51,000.00	0.00
Fund 213 - PARKS & OPEN SPACE:							
TOTAL REVENUES		51,000.00	51,000.00	0.00	0.00	51,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		51,000.00	51,000.00	0.00	0.00	51,000.00	0.00
BEG. FUND BALANCE		202,368.69	202,368.69	202,368.69			
NET OF REVENUES/EXPENDITURES - 2024-25				(48,209.25)		(48,209.25)	
END FUND BALANCE		253,368.69	253,368.69	154,159.44			

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP
 PERIOD ENDING 04/30/2025
 % Fiscal Year Completed: 8.22

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 04/30/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 248 - DDA FUND							
Revenues							
Dept 000.000							
248-000.000-401.405	TAXES: DDA AD VAL	296,000.00	296,000.00	0.00	0.00	296,000.00	0.00
248-000.000-401.406	TAXES: DDA IFT	20,375.00	20,375.00	0.00	0.00	20,375.00	0.00
248-000.000-665.000	INTEREST REVENUE	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
Total Dept 000.000		325,375.00	325,375.00	0.00	0.00	325,375.00	0.00
Dept 020.000 - TAXES							
248-020.000-406.000	TAXES: DDA MILLAGE	505,000.00	505,000.00	0.00	0.00	505,000.00	0.00
248-020.000-573.000	LOCAL COMMUNITY SABILIZATION	125,000.00	125,000.00	0.00	0.00	125,000.00	0.00
Total Dept 020.000 - TAXES		630,000.00	630,000.00	0.00	0.00	630,000.00	0.00
Dept 026.000 - CONTRIBUTIONS							
248-026.000-654.001	BEERS AT THE BRIDGE	70,000.00	70,000.00	9,750.00	9,750.00	60,250.00	13.93
Total Dept 026.000 - CONTRIBUTIONS		70,000.00	70,000.00	9,750.00	9,750.00	60,250.00	13.93
Dept 027.000 - OTHER REVENUE							
248-027.000-675.000	MISC AND OTHER REVENUE	0.00	0.00	320.00	320.00	(320.00)	100.00
Total Dept 027.000 - OTHER REVENUE		0.00	0.00	320.00	320.00	(320.00)	100.00
Dept 028.000 - FARMER'S MARKET							
248-028.000-675.000-FARMERMARKET	MISC AND OTHER REVENUE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
248-028.000-675.001-FARMERMARKET	REGISTRATIONS	10,000.00	10,000.00	4,400.00	4,400.00	5,600.00	44.00
Total Dept 028.000 - FARMER'S MARKET		15,000.00	15,000.00	4,400.00	4,400.00	10,600.00	29.33
TOTAL REVENUES		1,040,375.00	1,040,375.00	14,470.00	14,470.00	1,025,905.00	1.39
Expenditures							
Dept 272.000 - GENERAL ADMINISTRATION							
248-272.000-890.001	BEERS AT THE BRIDGE	70,000.00	70,000.00	1,154.00	1,154.00	68,846.00	1.65
248-272.000-890.002	WINTER WONDERLAND	33,000.00	33,000.00	0.00	0.00	33,000.00	0.00
248-272.000-890.004	4TH OF JULY	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
248-272.000-890.005	SANTA PARADE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
248-272.000-890.006	TINSEL, TREATS & TROLLEYS	10,000.00	10,000.00	10,000.00	10,000.00	0.00	100.00
248-272.000-890.007	MUSIC ON THE LAWN	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
248-272.000-959.000	CONTRIBUTIONS TO OTHER GOVN'T	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
Total Dept 272.000 - GENERAL ADMINISTRATION		192,500.00	192,500.00	11,154.00	11,154.00	181,346.00	5.79
Dept 277.000 - DDA OPERATIONS/CONSTRUCTION							
248-277.000-704.000	WAGES	81,000.00	81,000.00	6,230.76	6,230.76	74,769.24	7.69
248-277.000-704.001	WAGES - SUPPORT	43,083.00	43,083.00	3,140.94	3,140.94	39,942.06	7.29
248-277.000-707.001	WAGES - INTERN	9,900.00	9,900.00	0.00	0.00	9,900.00	0.00

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP

PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 8.22

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 248 - DDA FUND							
Expenditures							
248-277.000-715.000	FICA - TOWNSHIP SHARE	9,100.00	9,100.00	537.14	537.14	8,562.86	5.90
248-277.000-716.000	FICA - MEDICARE TWP SHARE	1,800.00	1,800.00	125.63	125.63	1,674.37	6.98
248-277.000-719.000	RETIREMENT - EMPLOYER COST	12,409.00	12,409.00	937.13	937.13	11,471.87	7.55
248-277.000-719.001	MEDICAL, DENTAL INSURANCE	23,835.00	23,835.00	3,897.85	3,897.85	19,937.15	16.35
248-277.000-724.000	PHONE ALLOWANCE	930.00	930.00	84.92	84.92	845.08	9.13
248-277.000-740.000	OPERATING SUPPLIES/SERVICES	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00
248-277.000-740.000-FARMERMARKET	OPERATING SUPPLIES/SERVICES	6,429.00	6,429.00	711.96	711.96	5,717.04	11.07
248-277.000-788.000-FARMERMARKET	PROGRAM SUPPLIES/SERVICES	2,846.00	2,846.00	0.00	0.00	2,846.00	0.00
248-277.000-800.000	CONTINUING EDUCATION	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
248-277.000-800.000-FARMERMARKET	CONTINUING EDUCATION	500.00	500.00	0.00	0.00	500.00	0.00
248-277.000-801.000	CONTRACT SERVICE	31,000.00	31,000.00	0.00	0.00	31,000.00	0.00
248-277.000-801.000-FARMERMARKET	CONTRACT SERVICE	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00
248-277.000-801.010	LANDSCAPING/BEAUTIFICATION	53,000.00	53,000.00	0.00	0.00	53,000.00	0.00
248-277.000-801.020	I.T. MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
248-277.000-801.030	SNOW REMOVAL SERVICES	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
248-277.000-801.040	MARKETING/PROMOTION	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
248-277.000-820.000	MEMBERSHIP & DUES	750.00	750.00	0.00	0.00	750.00	0.00
248-277.000-820.000-FARMERMARKET	MEMBERSHIP & DUES	150.00	150.00	0.00	0.00	150.00	0.00
248-277.000-821.000	ENGINEERING	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
248-277.000-828.000	LEGAL SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
248-277.000-870.000	MILEAGE & EXPENSES	400.00	400.00	0.00	0.00	400.00	0.00
248-277.000-870.000-FARMERMARKET	MILEAGE & EXPENSES	325.00	325.00	84.00	84.00	241.00	25.85
248-277.000-927.000	MAINTENACE & REPAIR/IMPROVEMENT	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
248-277.000-974.000	IMPROVEMENTS	210,000.00	210,000.00	0.00	0.00	210,000.00	0.00
Total Dept 277.000 - DDA OPERATIONS/CONSTRUCTION		574,957.00	574,957.00	15,750.33	15,750.33	559,206.67	2.74
Dept 279.000 - OTHER TOWNSHIP EXPENSES							
248-279.000-719.002	LIFE INSURANCE, OTHERS	1,000.00	1,000.00	17.55	17.55	982.45	1.76
248-279.000-999.000	PAYING AGENT FEES	725.00	725.00	0.00	0.00	725.00	0.00
Total Dept 279.000 - OTHER TOWNSHIP EXPENSES		1,725.00	1,725.00	17.55	17.55	1,707.45	1.02
Dept 905.000 - OTHER TOWNSHIP EXPENSES							
248-905.000-991.000	BOND PRINCIPAL PAYMENTS	193,382.00	193,382.00	0.00	0.00	193,382.00	0.00
248-905.000-993.000	BOND INTEREST PAYMENTS	75,557.00	75,557.00	0.00	0.00	75,557.00	0.00
Total Dept 905.000 - OTHER TOWNSHIP EXPENSES		268,939.00	268,939.00	0.00	0.00	268,939.00	0.00
TOTAL EXPENDITURES		1,038,121.00	1,038,121.00	26,921.88	26,921.88	1,011,199.12	2.59
Fund 248 - DDA FUND:							
TOTAL REVENUES		1,040,375.00	1,040,375.00	14,470.00	14,470.00	1,025,905.00	1.39
TOTAL EXPENDITURES		1,038,121.00	1,038,121.00	26,921.88	26,921.88	1,011,199.12	2.59
NET OF REVENUES & EXPENDITURES		2,254.00	2,254.00	(12,451.88)	(12,451.88)	14,705.88	552.43
BEG. FUND BALANCE		1,322,555.11	1,322,555.11	1,322,555.11			
NET OF REVENUES/EXPENDITURES - 2024-25				289,717.58		289,717.58	
END FUND BALANCE		1,324,809.11	1,324,809.11	1,599,820.81			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26		2025-26		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDT
		ORIGINAL	BUDGET	AMENDED	BUDGET	04/30/2025	MONTH 04/30/25	NORM	(ABNORM)	
						NORM (ABNORM)	INCR (DECR)			USED

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP
 PERIOD ENDING 04/30/2025
 % Fiscal Year Completed: 8.22

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 249 - BUILDING DEPARTMENT							
Revenues							
Dept 021.000 - PERMITS							
249-021.000-475.000	PERMITS: PLUMBING	25,000.00	25,000.00	3,174.00	3,174.00	21,826.00	12.70
249-021.000-476.000	PERMITS: ELECTRICAL	40,000.00	40,000.00	4,485.00	4,485.00	35,515.00	11.21
249-021.000-477.000	PERMITS: BUILDING	211,000.00	211,000.00	5,601.00	5,601.00	205,399.00	2.65
249-021.000-478.000	PERMITS: MECHANICAL	50,000.00	50,000.00	6,321.00	6,321.00	43,679.00	12.64
Total Dept 021.000 - PERMITS		326,000.00	326,000.00	19,581.00	19,581.00	306,419.00	6.01
Dept 023.000 - INTEREST & RENTS							
249-023.000-665.016	INTEREST - BANK	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 023.000 - INTEREST & RENTS		6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
TOTAL REVENUES		332,000.00	332,000.00	19,581.00	19,581.00	312,419.00	5.90
Expenditures							
Dept 279.000 - OTHER TOWNSHIP EXPENSES							
249-279.000-719.002	LIFE INSURANCE, OTHERS	600.00	600.00	46.68	46.68	553.32	7.78
Total Dept 279.000 - OTHER TOWNSHIP EXPENSES		600.00	600.00	46.68	46.68	553.32	7.78
Dept 371.000 - INSPECTION DEPT.							
249-371.000-704.001	WAGES - SUPPORT	86,112.00	86,112.00	7,359.08	7,359.08	78,752.92	8.55
249-371.000-715.000	FICA - TOWNSHIP SHARE	5,382.00	5,382.00	450.52	450.52	4,931.48	8.37
249-371.000-716.000	FICA - MEDICARE TWP SHARE	1,077.00	1,077.00	105.35	105.35	971.65	9.78
249-371.000-719.000	RETIREMENT - EMPLOYER COST	8,612.00	8,612.00	735.90	735.90	7,876.10	8.55
249-371.000-719.001	MEDICAL, DENTAL INSURANCE	17,135.00	17,135.00	2,685.27	2,685.27	14,449.73	15.67
249-371.000-724.000	PHONE ALLOWANCE	225.00	225.00	40.80	40.80	184.20	18.13
249-371.000-801.000	CONTRACT SERVICE	220,000.00	220,000.00	15,664.80	15,664.80	204,335.20	7.12
249-371.000-983.000	NEW EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 371.000 - INSPECTION DEPT.		340,543.00	340,543.00	27,041.72	27,041.72	313,501.28	7.94
TOTAL EXPENDITURES		341,143.00	341,143.00	27,088.40	27,088.40	314,054.60	7.94
Fund 249 - BUILDING DEPARTMENT:							
TOTAL REVENUES		332,000.00	332,000.00	19,581.00	19,581.00	312,419.00	5.90
TOTAL EXPENDITURES		341,143.00	341,143.00	27,088.40	27,088.40	314,054.60	7.94
NET OF REVENUES & EXPENDITURES		(9,143.00)	(9,143.00)	(7,507.40)	(7,507.40)	(1,635.60)	82.11
BEG. FUND BALANCE		557,773.66	557,773.66	557,773.66			
NET OF REVENUES/EXPENDITURES - 2024-25				24,185.42		24,185.42	
END FUND BALANCE		548,630.66	548,630.66	574,451.68			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 282 - AMERICAN RESCUE PLAN ACT							
Revenues							
Dept 023.000 - INTEREST & RENTS							
282-023.000-665.016	INTEREST - BANK	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 023.000 - INTEREST & RENTS		5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL REVENUES		5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Expenditures							
Dept 441.000 - CONTRACTED SERVICES							
282-441.000-970.000	CAPITAL PURCHASE	897,862.00	897,862.00	0.00	0.00	897,862.00	0.00
Total Dept 441.000 - CONTRACTED SERVICES		897,862.00	897,862.00	0.00	0.00	897,862.00	0.00
TOTAL EXPENDITURES		897,862.00	897,862.00	0.00	0.00	897,862.00	0.00
Fund 282 - AMERICAN RESCUE PLAN ACT:							
TOTAL REVENUES		5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES		897,862.00	897,862.00	0.00	0.00	897,862.00	0.00
NET OF REVENUES & EXPENDITURES		(892,862.00)	(892,862.00)	0.00	0.00	(892,862.00)	0.00
BEG. FUND BALANCE		1,410,962.18	1,410,962.18	1,410,962.18			
NET OF REVENUES/EXPENDITURES - 2024-25				(1,179,774.54)		(1,179,774.54)	
END FUND BALANCE		518,100.18	518,100.18	231,187.64			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025 NORM (ABNORM)	04/30/25 MONTH INCR (DECR)	BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)			
Fund 284 - OPIOID SETTLEMENT FUND										
Revenues										
Dept 000.000										
284-000.000-685.000	OPIOIDS SETTLEMENT	304.00	304.00		0.00		0.00		304.00	0.00
Total Dept 000.000		304.00	304.00		0.00		0.00		304.00	0.00
Dept 023.000 - INTEREST & RENTS										
284-023.000-665.016	INTEREST - BANK	20.00	20.00		0.00		0.00		20.00	0.00
Total Dept 023.000 - INTEREST & RENTS		20.00	20.00		0.00		0.00		20.00	0.00
TOTAL REVENUES		324.00	324.00		0.00		0.00		324.00	0.00
Fund 284 - OPIOID SETTLEMENT FUND:										
TOTAL REVENUES		324.00	324.00		0.00		0.00		324.00	0.00
TOTAL EXPENDITURES		0.00	0.00		0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		324.00	324.00		0.00		0.00		324.00	0.00
BEG. FUND BALANCE		3,207.70	3,207.70		3,207.70					
NET OF REVENUES/EXPENDITURES - 2024-25					1,294.61				1,294.61	
END FUND BALANCE		3,531.70	3,531.70		4,502.31					

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 408 - CAPITAL PROJECT							
Revenues							
Dept 023.000 - INTEREST & RENTS							
408-023.000-665.016	INTEREST - BANK	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 023.000 - INTEREST & RENTS		6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
Dept 026.000 - CONTRIBUTIONS							
408-026.000-674.000	CONTRIBUTIONS-CAPITAL CAMPAIGN	2,432,344.00	2,432,344.00	513,000.00	513,000.00	1,919,344.00	21.09
Total Dept 026.000 - CONTRIBUTIONS		2,432,344.00	2,432,344.00	513,000.00	513,000.00	1,919,344.00	21.09
TOTAL REVENUES		2,438,344.00	2,438,344.00	513,000.00	513,000.00	1,925,344.00	21.04
Expenditures							
Dept 441.000 - CONTRACTED SERVICES							
408-441.000-808.002	ENGINEERS SERVICE-GENERAL	871,194.00	871,194.00	0.00	0.00	871,194.00	0.00
408-441.000-974.000	IMPROVEMENTS	4,677,429.00	4,677,429.00	0.00	0.00	4,677,429.00	0.00
Total Dept 441.000 - CONTRACTED SERVICES		5,548,623.00	5,548,623.00	0.00	0.00	5,548,623.00	0.00
TOTAL EXPENDITURES		5,548,623.00	5,548,623.00	0.00	0.00	5,548,623.00	0.00
Fund 408 - CAPITAL PROJECT:							
TOTAL REVENUES		2,438,344.00	2,438,344.00	513,000.00	513,000.00	1,925,344.00	21.04
TOTAL EXPENDITURES		5,548,623.00	5,548,623.00	0.00	0.00	5,548,623.00	0.00
NET OF REVENUES & EXPENDITURES		(3,110,279.00)	(3,110,279.00)	513,000.00	513,000.00	(3,623,279.00)	16.49
BEG. FUND BALANCE		32,626.42	32,626.42	32,626.42			
NET OF REVENUES/EXPENDITURES - 2024-25				3,003,039.35		3,003,039.35	
END FUND BALANCE		(3,077,652.58)	(3,077,652.58)	3,548,665.77			

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP
 PERIOD ENDING 04/30/2025
 % Fiscal Year Completed: 8.22

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 04/30/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - ADA TOWNSHIP SEWER SYSTEM							
Revenues							
Dept 001.000 - UTILITY SERVICES							
590-001.000-626.001	SERVICE CHARGE	2,100,000.00	2,100,000.00	353,778.93	353,778.93	1,746,221.07	16.85
590-001.000-626.004	LATE PENALTY CHARGES	14,000.00	14,000.00	1,101.19	1,101.19	12,898.81	7.87
Total Dept 001.000 - UTILITY SERVICES		2,114,000.00	2,114,000.00	354,880.12	354,880.12	1,759,119.88	16.79
Dept 001.010 - ACCESS BUSINESS GROUP							
590-001.010-626.000	COMMODITY CHARGES (USAGE)	600,000.00	600,000.00	133,944.38	133,944.38	466,055.62	22.32
Total Dept 001.010 - ACCESS BUSINESS GROUP		600,000.00	600,000.00	133,944.38	133,944.38	466,055.62	22.32
Dept 005.000 - PERMITS							
590-005.000-608.000	CONNECTION CHARGES	6,000.00	6,000.00	1,050.00	1,050.00	4,950.00	17.50
590-005.000-609.001	INSPECTION CHARGES	500.00	500.00	75.00	75.00	425.00	15.00
590-005.000-611.000	TAP FEES	50,000.00	50,000.00	6,250.00	6,250.00	43,750.00	12.50
590-005.000-612.000	GRAND RAPIDS CONNECTION FEE	10,000.00	10,000.00	1,185.00	1,185.00	8,815.00	11.85
Total Dept 005.000 - PERMITS		66,500.00	66,500.00	8,560.00	8,560.00	57,940.00	12.87
Dept 009.000 - OTHER							
590-009.000-675.000	MISC AND OTHER REVENUE	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 009.000 - OTHER		500.00	500.00	0.00	0.00	500.00	0.00
Dept 023.000 - INTEREST & RENTS							
590-023.000-665.016	INTEREST - BANK	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 023.000 - INTEREST & RENTS		40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
TOTAL REVENUES		2,821,000.00	2,821,000.00	497,384.50	497,384.50	2,323,615.50	17.63
Expenditures							
Dept 223.000 - LEGAL & ACCOUNTING							
590-223.000-807.000	AUDIT SERVICES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 223.000 - LEGAL & ACCOUNTING		1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Dept 266.000 - LEGAL & ACCOUNTING							
590-266.000-828.000	LEGAL SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 266.000 - LEGAL & ACCOUNTING		5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Dept 272.000 - GENERAL ADMINISTRATION							
590-272.000-726.000	OFFICE SUPPLIES/SERVICES	3,200.00	3,200.00	185.39	185.39	3,014.61	5.79
590-272.000-727.000	POSTAGE	3,750.00	3,750.00	325.03	325.03	3,424.97	8.67

PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 8.22

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GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 590 - ADA TOWNSHIP SEWER SYSTEM							
Expenditures							
Total Dept 272.000 - GENERAL ADMINISTRATION		6,950.00	6,950.00	510.42	510.42	6,439.58	7.34
Dept 279.000 - OTHER TOWNSHIP EXPENSES							
590-279.000-719.002	LIFE INSURANCE, OTHERS	400.00	400.00	28.96	28.96	371.04	7.24
590-279.000-962.000	VARIOUS MISC EXPENSES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
590-279.000-991.000	BOND PRINCIPAL PAYMENTS	252,505.00	252,505.00	145,000.00	145,000.00	107,505.00	57.42
590-279.000-993.000	BOND INTEREST PAYMENTS	51,777.00	51,777.00	5,575.00	5,575.00	46,202.00	10.77
590-279.000-999.000	PAYING AGENT FEES	1,250.00	1,250.00	0.00	0.00	1,250.00	0.00
Total Dept 279.000 - OTHER TOWNSHIP EXPENSES		306,932.00	306,932.00	150,603.96	150,603.96	156,328.04	49.07
Dept 537.000 - UTILITY DIRECTOR							
590-537.000-703.000	SALARIES & WAGES	28,159.00	28,159.00	3,201.42	3,201.42	24,957.58	11.37
590-537.000-715.000	FICA - TOWNSHIP SHARE	1,760.00	1,760.00	194.67	194.67	1,565.33	11.06
590-537.000-716.000	FICA - MEDICARE TWP SHARE	352.00	352.00	45.55	45.55	306.45	12.94
590-537.000-719.000	RETIREMENT - EMPLOYER COST	2,816.00	2,816.00	320.14	320.14	2,495.86	11.37
590-537.000-719.001	MEDICAL, DENTAL INSURANCE	2,853.00	2,853.00	400.48	400.48	2,452.52	14.04
590-537.000-722.000	WORKERS COMPENSATION	2,500.00	2,500.00	345.25	345.25	2,154.75	13.81
590-537.000-724.000	PHONE ALLOWANCE	108.00	108.00	14.95	14.95	93.05	13.84
590-537.000-801.000	CONTRACT SERVICE	13,433.00	13,433.00	1,119.39	1,119.39	12,313.61	8.33
Total Dept 537.000 - UTILITY DIRECTOR		51,981.00	51,981.00	5,641.85	5,641.85	46,339.15	10.85
Dept 538.000 - UTILITY ASSISTANT							
590-538.000-703.000	SALARIES & WAGES	25,845.00	25,845.00	2,438.83	2,438.83	23,406.17	9.44
590-538.000-715.000	FICA - TOWNSHIP SHARE	1,616.00	1,616.00	139.56	139.56	1,476.44	8.64
590-538.000-716.000	FICA - MEDICARE TWP SHARE	324.00	324.00	32.63	32.63	291.37	10.07
590-538.000-719.000	RETIREMENT - EMPLOYER COST	2,585.00	2,585.00	243.89	243.89	2,341.11	9.43
590-538.000-719.001	MEDICAL, DENTAL INSURANCE	11,500.00	11,500.00	1,552.21	1,552.21	9,947.79	13.50
590-538.000-722.000	WORKERS COMPENSATION	2,500.00	2,500.00	345.25	345.25	2,154.75	13.81
Total Dept 538.000 - UTILITY ASSISTANT		44,370.00	44,370.00	4,752.37	4,752.37	39,617.63	10.71
Dept 540.000 - CONTRACTED SERVICES							
590-540.000-780.000	G.R. CONNECTION FEES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
590-540.000-783.000	G.R. SEWAGE TREATMENT	975,000.00	975,000.00	0.00	0.00	975,000.00	0.00
590-540.000-784.000	G.R. SERVICE CHARGE	500,000.00	500,000.00	0.00	0.00	500,000.00	0.00
590-540.000-801.000	CONTRACT SERVICE	108,591.00	108,591.00	9,049.20	9,049.20	99,541.80	8.33
590-540.000-817.000	LAWN CARE CONTRACT	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
590-540.000-824.000	MISS DIG SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
590-540.000-829.000	ENGINEERING FEES	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
590-540.000-832.000	TAPPING SERVICES	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
Total Dept 540.000 - CONTRACTED SERVICES		1,671,091.00	1,671,091.00	9,049.20	9,049.20	1,662,041.80	0.54
Dept 571.000 - SYSTEM OPERATIONS							
590-571.000-740.000	OPERATING SUPPLIES/SERVICES	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
590-571.000-775.000	EQUIP MAINT & REPAIR	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
590-571.000-853.000	COMMUNICATIONS/TELEPHONE,ETC	3,500.00	3,500.00	20.03	20.03	3,479.97	0.57

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GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 590 - ADA TOWNSHIP SEWER SYSTEM							
Expenditures							
590-571.000-915.000	INSURANCE	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00
590-571.000-920.000	UTILITIES, GAS, ELECTRIC	65,000.00	65,000.00	4,310.34	4,310.34	60,689.66	6.63
590-571.000-930.001	PLANT MAINT & REPAIR	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
590-571.000-930.003	SYSTEM LINE MAINT/REPAIR	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
590-571.000-930.005	LIFT STATION MAINT & REPAIR	2,150,000.00	2,150,000.00	0.00	0.00	2,150,000.00	0.00
590-571.000-968.000	SYSTEM DEPRECIATION	230,000.00	230,000.00	0.00	0.00	230,000.00	0.00
590-571.000-983.000	NEW EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 571.000 - SYSTEM OPERATIONS		2,535,500.00	2,535,500.00	4,330.37	4,330.37	2,531,169.63	0.17
TOTAL EXPENDITURES		4,623,324.00	4,623,324.00	174,888.17	174,888.17	4,448,435.83	3.78
Fund 590 - ADA TOWNSHIP SEWER SYSTEM:							
TOTAL REVENUES		2,821,000.00	2,821,000.00	497,384.50	497,384.50	2,323,615.50	17.63
TOTAL EXPENDITURES		4,623,324.00	4,623,324.00	174,888.17	174,888.17	4,448,435.83	3.78
NET OF REVENUES & EXPENDITURES		(1,802,324.00)	(1,802,324.00)	322,496.33	322,496.33	(2,124,820.33)	17.89
BEG. FUND BALANCE		9,346,964.33	9,346,964.33	9,346,964.33			
NET OF REVENUES/EXPENDITURES - 2024-25				86,918.42		86,918.42	
END FUND BALANCE		7,544,640.33	7,544,640.33	9,756,379.08			

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP

PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 8.22

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 591 - ADA TOWNSHIP WATER SYSTEM							
Revenues							
Dept 001.000 - UTILITY SERVICES							
591-001.000-626.000	COMMODITY CHARGES (USAGE)	1,325,000.00	1,325,000.00	118,295.57	118,295.57	1,206,704.43	8.93
591-001.000-626.001	SERVICE CHARGE	745,000.00	745,000.00	125,410.13	125,410.13	619,589.87	16.83
591-001.000-626.004	LATE PENALTY CHARGES	15,000.00	15,000.00	937.95	937.95	14,062.05	6.25
Total Dept 001.000 - UTILITY SERVICES		2,085,000.00	2,085,000.00	244,643.65	244,643.65	1,840,356.35	11.73
Dept 001.010 - ACCESS BUSINESS GROUP							
591-001.010-626.000	COMMODITY CHARGES (USAGE)	630,000.00	630,000.00	88,857.99	88,857.99	541,142.01	14.10
591-001.010-626.001	SERVICE CHARGE	6,000.00	6,000.00	1,176.56	1,176.56	4,823.44	19.61
Total Dept 001.010 - ACCESS BUSINESS GROUP		636,000.00	636,000.00	90,034.55	90,034.55	545,965.45	14.16
Dept 005.000 - PERMITS							
591-005.000-608.000	CONNECTION CHARGES	6,500.00	6,500.00	600.00	600.00	5,900.00	9.23
591-005.000-609.000	INSPECTION CHARGE & SET METER	1,500.00	1,500.00	135.00	135.00	1,365.00	9.00
591-005.000-610.000	METER SALES	15,000.00	15,000.00	1,395.00	1,395.00	13,605.00	9.30
591-005.000-611.000	TAP FEES	40,000.00	40,000.00	18,750.00	18,750.00	21,250.00	46.88
591-005.000-612.000	GRAND RAPIDS CONNECTION FEE	14,000.00	14,000.00	1,815.00	1,815.00	12,185.00	12.96
591-005.000-614.000	FIRE HYDRANT RENTAL	900.00	900.00	45.00	45.00	855.00	5.00
591-005.000-614.001	FIRE HYDRANT USAGE	3,300.00	3,300.00	802.68	802.68	2,497.32	24.32
Total Dept 005.000 - PERMITS		81,200.00	81,200.00	23,542.68	23,542.68	57,657.32	28.99
Dept 007.000 - INVESTMENTS							
591-007.000-665.000	INTEREST EARNED	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 007.000 - INVESTMENTS		50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL REVENUES		2,852,200.00	2,852,200.00	358,220.88	358,220.88	2,493,979.12	12.56
Expenditures							
Dept 223.000 - LEGAL & ACCOUNTING							
591-223.000-807.000	AUDIT SERVICES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 223.000 - LEGAL & ACCOUNTING		1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Dept 266.000 - LEGAL & ACCOUNTING							
591-266.000-828.000	LEGAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 266.000 - LEGAL & ACCOUNTING		3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Dept 272.000 - GENERAL ADMINISTRATION							
591-272.000-726.000	OFFICE SUPPLIES/SERVICES	6,000.00	6,000.00	185.39	185.39	5,814.61	3.09
591-272.000-727.000	POSTAGE	3,750.00	3,750.00	325.03	325.03	3,424.97	8.67

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP
 PERIOD ENDING 04/30/2025
 % Fiscal Year Completed: 8.22

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 591 - ADA TOWNSHIP WATER SYSTEM							
Expenditures							
Total Dept 272.000 - GENERAL ADMINISTRATION		9,750.00	9,750.00	510.42	510.42	9,239.58	5.24
Dept 279.000 - OTHER TOWNSHIP EXPENSES							
591-279.000-719.002	LIFE INSURANCE, OTHERS	400.00	400.00	28.93	28.93	371.07	7.23
591-279.000-991.000	BOND PRINCIPAL PAYMENTS	362,080.00	362,080.00	0.00	0.00	362,080.00	0.00
591-279.000-993.000	BOND INTEREST PAYMENTS	140,115.00	140,115.00	0.00	0.00	140,115.00	0.00
591-279.000-999.000	PAYING AGENT FEES	1,250.00	1,250.00	0.00	0.00	1,250.00	0.00
Total Dept 279.000 - OTHER TOWNSHIP EXPENSES		503,845.00	503,845.00	28.93	28.93	503,816.07	0.01
Dept 537.000 - UTILITY DIRECTOR							
591-537.000-703.000	SALARIES & WAGES	28,159.00	28,159.00	3,201.41	3,201.41	24,957.59	11.37
591-537.000-715.000	FICA - TOWNSHIP SHARE	1,760.00	1,760.00	194.67	194.67	1,565.33	11.06
591-537.000-716.000	FICA - MEDICARE TWP SHARE	352.00	352.00	45.55	45.55	306.45	12.94
591-537.000-719.000	RETIREMENT - EMPLOYER COST	2,816.00	2,816.00	320.14	320.14	2,495.86	11.37
591-537.000-719.001	MEDICAL, DENTAL INSURANCE	2,853.00	2,853.00	400.46	400.46	2,452.54	14.04
591-537.000-722.000	WORKERS COMPENSATION	2,500.00	2,500.00	345.25	345.25	2,154.75	13.81
591-537.000-724.000	PHONE ALLOWANCE	108.00	108.00	14.95	14.95	93.05	13.84
591-537.000-801.000	CONTRACT SERVICE	13,433.00	13,433.00	1,119.39	1,119.39	12,313.61	8.33
591-537.000-820.000	MEMBERSHIP & DUES	400.00	400.00	0.00	0.00	400.00	0.00
Total Dept 537.000 - UTILITY DIRECTOR		52,381.00	52,381.00	5,641.82	5,641.82	46,739.18	10.77
Dept 538.000 - UTILITY ASSISTANT							
591-538.000-703.000	SALARIES & WAGES	25,845.00	25,845.00	2,438.68	2,438.68	23,406.32	9.44
591-538.000-715.000	FICA - TOWNSHIP SHARE	1,616.00	1,616.00	139.52	139.52	1,476.48	8.63
591-538.000-716.000	FICA - MEDICARE TWP SHARE	324.00	324.00	32.64	32.64	291.36	10.07
591-538.000-719.000	RETIREMENT - EMPLOYER COST	2,585.00	2,585.00	243.86	243.86	2,341.14	9.43
591-538.000-719.001	MEDICAL, DENTAL INSURANCE	11,360.00	11,360.00	1,552.23	1,552.23	9,807.77	13.66
591-538.000-722.000	WORKERS COMPENSATION	2,500.00	2,500.00	345.25	345.25	2,154.75	13.81
Total Dept 538.000 - UTILITY ASSISTANT		44,230.00	44,230.00	4,752.18	4,752.18	39,477.82	10.74
Dept 540.000 - CONTRACTED SERVICES							
591-540.000-780.000	G.R. CONNECTION FEES	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00
591-540.000-782.000	G.R. COMMODITY PURCHASE	875,000.00	875,000.00	0.00	0.00	875,000.00	0.00
591-540.000-784.000	G.R. SERVICE CHARGE	715,000.00	715,000.00	0.00	0.00	715,000.00	0.00
591-540.000-801.000	CONTRACT SERVICE	122,000.00	122,000.00	9,984.30	9,984.30	112,015.70	8.18
591-540.000-817.000	LAWN CARE CONTRACT	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
591-540.000-824.000	MISS DIG SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
591-540.000-826.000	WATERMAIN TAP SERVICES	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
591-540.000-829.000	ENGINEERING FEES	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
Total Dept 540.000 - CONTRACTED SERVICES		1,796,500.00	1,796,500.00	9,984.30	9,984.30	1,786,515.70	0.56
Dept 571.000 - SYSTEM OPERATIONS							
591-571.000-740.000	OPERATING SUPPLIES/SERVICES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
591-571.000-853.000	COMMUNICATIONS/TELEPHONE,ETC	7,000.00	7,000.00	20.03	20.03	6,979.97	0.29
591-571.000-915.000	INSURANCE	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025	MONTH 04/30/25	BALANCE	
				NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 591 - ADA TOWNSHIP WATER SYSTEM							
Expenditures							
591-571.000-920.000	UTILITIES, GAS, ELECTRIC	17,000.00	17,000.00	460.63	460.63	16,539.37	2.71
591-571.000-930.001	PLANT MAINT & REPAIR	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
591-571.000-930.002	SYSTEM MAINT & REPAIR	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
591-571.000-968.000	SYSTEM DEPRECIATION	235,000.00	235,000.00	0.00	0.00	235,000.00	0.00
591-571.000-983.000	NEW EQUIPMENT	700.00	700.00	0.00	0.00	700.00	0.00
591-571.000-983.005	WATER METERS	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 571.000 - SYSTEM OPERATIONS		406,700.00	406,700.00	480.66	480.66	406,219.34	0.12
TOTAL EXPENDITURES		2,817,906.00	2,817,906.00	21,398.31	21,398.31	2,796,507.69	0.76
Fund 591 - ADA TOWNSHIP WATER SYSTEM:							
TOTAL REVENUES		2,852,200.00	2,852,200.00	358,220.88	358,220.88	2,493,979.12	12.56
TOTAL EXPENDITURES		2,817,906.00	2,817,906.00	21,398.31	21,398.31	2,796,507.69	0.76
NET OF REVENUES & EXPENDITURES		34,294.00	34,294.00	336,822.57	336,822.57	(302,528.57)	982.16
BEG. FUND BALANCE		17,427,601.69	17,427,601.69	17,427,601.69			
NET OF REVENUES/EXPENDITURES - 2024-25				(31,375.05)		(31,375.05)	
END FUND BALANCE		17,461,895.69	17,461,895.69	17,733,049.21			

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP

PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 8.22

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 597 - GRAND VALLEY ESTATES WATER SYS							
Revenues							
Dept 001.000 - UTILITY SERVICES							
597-001.000-626.000	COMMODITY CHARGES (USAGE)	102,000.00	102,000.00	5,355.80	5,355.80	96,644.20	5.25
597-001.000-626.001	SERVICE CHARGE	31,000.00	31,000.00	4,739.28	4,739.28	26,260.72	15.29
597-001.000-626.004	LATE PENALTY CHARGES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 001.000 - UTILITY SERVICES		134,000.00	134,000.00	10,095.08	10,095.08	123,904.92	7.53
Dept 023.000 - INTEREST & RENTS							
597-023.000-665.016	INTEREST - BANK	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 023.000 - INTEREST & RENTS		3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
TOTAL REVENUES		137,000.00	137,000.00	10,095.08	10,095.08	126,904.92	7.37
Expenditures							
Dept 272.000 - GENERAL ADMINISTRATION							
597-272.000-726.000	OFFICE SUPPLIES/SERVICES	800.00	800.00	41.20	41.20	758.80	5.15
597-272.000-727.000	POSTAGE	600.00	600.00	72.24	72.24	527.76	12.04
Total Dept 272.000 - GENERAL ADMINISTRATION		1,400.00	1,400.00	113.44	113.44	1,286.56	8.10
Dept 279.000 - OTHER TOWNSHIP EXPENSES							
597-279.000-719.002	LIFE INSURANCE, OTHERS	150.00	150.00	9.85	9.85	140.15	6.57
Total Dept 279.000 - OTHER TOWNSHIP EXPENSES		150.00	150.00	9.85	9.85	140.15	6.57
Dept 537.000 - UTILITY DIRECTOR							
597-537.000-703.000	SALARIES & WAGES	1,754.00	1,754.00	132.71	132.71	1,621.29	7.57
597-537.000-715.000	FICA - TOWNSHIP SHARE	110.00	110.00	7.84	7.84	102.16	7.13
597-537.000-716.000	FICA - MEDICARE TWP SHARE	22.00	22.00	1.84	1.84	20.16	8.36
597-537.000-719.000	RETIREMENT - EMPLOYER COST	176.00	176.00	13.28	13.28	162.72	7.55
597-537.000-719.001	MEDICAL, DENTAL INSURANCE	200.00	200.00	32.76	32.76	167.24	16.38
597-537.000-722.000	WORKERS COMPENSATION	500.00	500.00	71.08	71.08	428.92	14.22
597-537.000-724.000	PHONE ALLOWANCE	20.00	20.00	1.20	1.20	18.80	6.00
597-537.000-801.000	CONTRACT SERVICE	4,741.00	4,741.00	395.08	395.08	4,345.92	8.33
Total Dept 537.000 - UTILITY DIRECTOR		7,523.00	7,523.00	655.79	655.79	6,867.21	8.72
Dept 538.000 - UTILITY ASSISTANT							
597-538.000-703.000	SALARIES & WAGES	12,923.00	12,923.00	1,219.39	1,219.39	11,703.61	9.44
597-538.000-715.000	FICA - TOWNSHIP SHARE	808.00	808.00	69.78	69.78	738.22	8.64
597-538.000-716.000	FICA - MEDICARE TWP SHARE	162.00	162.00	16.32	16.32	145.68	10.07
597-538.000-719.000	RETIREMENT - EMPLOYER COST	1,293.00	1,293.00	121.94	121.94	1,171.06	9.43
597-538.000-719.001	MEDICAL, DENTAL INSURANCE	6,000.00	6,000.00	776.10	776.10	5,223.90	12.94
597-538.000-722.000	WORKERS COMPENSATION	500.00	500.00	71.08	71.08	428.92	14.22
Total Dept 538.000 - UTILITY ASSISTANT		21,686.00	21,686.00	2,274.61	2,274.61	19,411.39	10.49

REVENUE AND EXPENDITURE REPORT FOR ADA TOWNSHIP
 PERIOD ENDING 04/30/2025
 % Fiscal Year Completed: 8.22

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	04/30/2025	MONTH 04/30/25	BALANCE	
		BUDGET		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 597 - GRAND VALLEY ESTATES WATER SYS							
Expenditures							
Dept 540.000 - CONTRACTED SERVICES							
597-540.000-801.000	CONTRACT SERVICE	38,327.00	38,327.00	3,193.84	3,193.84	35,133.16	8.33
597-540.000-817.000	LAWN CARE CONTRACT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 540.000 - CONTRACTED SERVICES		39,327.00	39,327.00	3,193.84	3,193.84	36,133.16	8.12
Dept 571.000 - SYSTEM OPERATIONS							
597-571.000-740.000	OPERATING SUPPLIES/SERVICES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
597-571.000-853.000	COMMUNICATIONS/TELEPHONE,ETC	1,500.00	1,500.00	4.46	4.46	1,495.54	0.30
597-571.000-915.000	INSURANCE	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
597-571.000-920.000	UTILITIES, GAS, ELECTRIC	10,500.00	10,500.00	369.52	369.52	10,130.48	3.52
597-571.000-930.001	PLANT MAINT & REPAIR	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
597-571.000-930.002	SYSTEM MAINT & REPAIR	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
597-571.000-968.000	SYSTEM DEPRECIATION	31,000.00	31,000.00	0.00	0.00	31,000.00	0.00
597-571.000-983.000	NEW EQUIPMENT	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 571.000 - SYSTEM OPERATIONS		66,500.00	66,500.00	373.98	373.98	66,126.02	0.56
TOTAL EXPENDITURES		136,586.00	136,586.00	6,621.51	6,621.51	129,964.49	4.85
Fund 597 - GRAND VALLEY ESTATES WATER SYS:							
TOTAL REVENUES		137,000.00	137,000.00	10,095.08	10,095.08	126,904.92	7.37
TOTAL EXPENDITURES		136,586.00	136,586.00	6,621.51	6,621.51	129,964.49	4.85
NET OF REVENUES & EXPENDITURES		414.00	414.00	3,473.57	3,473.57	(3,059.57)	839.03
BEG. FUND BALANCE		1,057,062.77	1,057,062.77	1,057,062.77			
NET OF REVENUES/EXPENDITURES - 2024-25				10,626.15		10,626.15	
END FUND BALANCE		1,057,476.77	1,057,476.77	1,071,162.49			
TOTAL REVENUES - ALL FUNDS		18,912,272.00	18,912,272.00	1,492,530.78	1,492,530.78	17,419,741.22	7.89
TOTAL EXPENDITURES - ALL FUNDS		29,697,237.00	29,697,237.00	1,902,390.37	1,902,390.37	27,794,846.63	6.41
NET OF REVENUES & EXPENDITURES		(10,784,965.00)	(10,784,965.00)	(409,859.59)	(409,859.59)	(10,375,105.41)	3.80
BEG. FUND BALANCE - ALL FUNDS		49,927,366.65	49,927,366.65	49,927,366.65			
END FUND BALANCE - ALL FUNDS		39,142,401.65	39,142,401.65	53,919,554.16			



April 21, 2025

Dear Thomas Korth,

This is a letter that we wish we did not have to send, but we wanted to be honest and transparent with you. Due to ongoing operational cost increases, and lack of sufficient funding to support this service, it is no longer viable for Hope Network to perform the transportation service that we have done for many years under the KCT program. This transportation service will cease at the **close of business on June 30, 2025**. All other Hope Network transportation services remain fully operational and are unaffected by this change.

Over the past few years, we have done everything to keep this service running. We have diligently searched for alternative funding solutions, including applying for multiple grants, because we know that a ride to work or a medical appointment can be a lifeline. We never forget that.

Hope Network remains committed to seeking long-term transportation solutions. If we are able to reinstate this service in the future, you will be the first to know. In the meantime, below are a couple of options that Hope Network may have for your Township:

- **Wheels to Work:** Our Wheels to Work program may be an option if employers signs up to become a participating member of the program. A self-pay option is also available if an employer is not yet a participating member. Learn more about Wheels to Work at www.RideWheelsToWork.com.
- **RideLink:** Persons 60 years or older, can apply for rides through use of RideLink, a network of Kent County area transportation providers. Call 844-694-6589 or visit www.RideLinkMI.com to learn more.

Again, we wish that the situation had a different outcome. We are continuing to work on a solution and are committed to helping you in any way possible.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jason Ulanowicz", is written over the printed name.

Jason Ulanowicz

Director, Hope Network Transportation Services

616.243.0876 [P]
616.243.1258 [F]
755 36th Street, P.O. Box 141
Grand Rapids, MI 49501-0141
www.hopenetwork.org

A United Way Member Agency
Network Accredited by CARF

ADA TOWNSHIP
WARRANTS FOR BOARD APPROVAL
ON BOARD MEETING DATE: May 12, 2025

HAND CHECKS

#101	# 57795, 57797	\$ 11,015.08
#205	#	
#208	#	
#211	#	
#213	#	
#243	#	
#248	#	
#282	#	
#408	#	
#590	#	
#591	#	
#597	#	
#701	#	
TOTAL ALL HAND CHECKS		\$ 11,015.08

WARRANTS

#101	GENERAL FUND	\$ 74,280.66
#205	PUBLIC SAFETY FUND	\$ 92,450.86
#208	PARKS & RECREATION	\$ 15,780.32
#211	TOWNSHIP TRAILS	\$ 881.38
#213	PARKS & OPEN SPACE	
#243	BROWNFIELD REDEVELOPMENT	
#248	DDA FUND	\$ 5,941.79
#282	AMERICAN RESCUE	
#408	CAPITAL PROJECT	
#590	SEWER OPERATION FUND	\$ 179,680.53
#591	WATER OPERATION FUND	\$ 138,422.19
#597	GRAND VALLEY ESTATES FUND	\$ 4,124.69
#701	ESCROW ACCT	
TOTAL WARRANTS		\$ 511,562.42
TOTAL ALL CHECKS & WARRANTS		\$ 522,577.50

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INVOICE APPROVAL BY INVOICE REPORT FOR ADA TOWNSHIP

INVOICE ENTRY DATES 05/01/2025 - 05/12/2025

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: GEN

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Vendor Name	Description	Amount	Check #	Check Date
1. ADA TOWNSHIP	WATER SERVICES-4861 ADA DR	137.67		
2. AFLAC	EMPLOYEE PREMIUMS	636.52		
3. AMAZON CAPITAL SERVICES, INC.	SUPPLIES-GEN	22.18		
	PRINTER PROTECTION PLAN - CLERKS OFFICE	43.99		
	PRINTER - CLERKS OFFICE	342.00		
	TOTAL	408.17		
4. ANGELA MARIE DELING	TRANSCRIPTION SERVICES - 04/14/25	100.00	57795	05/01/2025
	TRANSCRIPTION SERVICES - 04/28/25	100.00	57795	05/01/2025
	TOTAL	200.00		
5. BAKER BUICK GMC	TAHOE - OIL CHANGE	110.42		
6. BERGER CHEVROLET	TRAILBLAZER REPAIRS	10,815.08	57797	05/05/2025
7. BERNARD'S HARDWARE	SUPPLIES-PARKS	59.73		
8. BLACKBURN MANUFACTURING CO	IRRIGATION FLAGS -DDA	146.79		
9. BRENT ARMSTRONG	REIMBURSEMENT - EMT LICENSE	25.00		
10. BSN SPORTS	SUPLIES-REC/SOFTBALL	800.00		
11. CITY GR DEVELOPMENT CENTER	STE#300			
	WATER/SEWER CONNECTION FEE	3,000.00		
12. COMCAST	INTERNET-LIFT STATION	254.85		
	INTERNET-ADA PARK	229.85		
	INTERNET-FIRE #1	178.90		
	INTERNET-ROSELLE PARK	208.85		
	TOTAL	872.45		

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INVOICE APPROVAL BY INVOICE REPORT FOR ADA TOWNSHIP

INVOICE ENTRY DATES 05/01/2025 - 05/12/2025

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

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Vendor Name	Description	Amount	Check #	Check Date
13. CONSUMERS ENERGY				
	ELECTRIC SERVICES-SIRENS	36.72		
	ELECTRIC SERVICES-SIRENS	44.67		
	ELECTRIC SERVICES-STREETLIGHTS, 49301 LED	1,369.01		
	ELECTRIC SERVICES-STREETLIGHTS	4,547.98		
	ELECTRIC SERVICES-LEGACY PARK	10.00		
	ELECTRIC SERVICES-7351 BRONSON	68.20		
	TOTAL	6,076.58		
14. CONTINENTAL LINEN SERVICE				
	LINEN/RUG SERVICES-FIRE	129.32		
	LINEN/RUG SERVICES-FIRE	129.32		
	LINEN/RUG SERVICES-TWP HALL	119.61		
	TOTAL	378.25		
15. CONTROL NET				
	MAINTENANCE - LIBRARY	492.00		
16. CRYSTAL FLASH				
	ADA PARK PROPANE	688.86		
17. DIRT CHEAP EXCAVATING & LANDSCAPING				
	ADA PARK MAINTENANCE	1,650.00		
	MAINTENANCE - ADA PARK	510.00		
	MAINTENANCE - CEMETERY	475.00		
	TOTAL	2,635.00		
18. DOGGIE WALK BAGS				
	DOGGIE BAGS - TRAILS/PARKS	1,126.08		

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INVOICE APPROVAL BY INVOICE REPORT FOR ADA TOWNSHIP

INVOICE ENTRY DATES 05/01/2025 - 05/12/2025

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

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Vendor Name	Description	Amount	Check #	Check Date
19. DTE ENERGY				
	GAS SERVICES-MUSEUM	206.81		
	GAS SERVICES-7351 BRONSON	44.54		
	GAS SERVICES-LIBRARY	1,595.42		
	GAS SERVICES-FIRE #1	274.72		
	GAS SERVICES-LEONARD FLD	179.71		
	GAS SERVICES-ROSELLE PARK	223.56		
	GAS SERVICES-FIRE #2	316.33		
	GAS SERVICES-LEGACY PARK	150.22		
	GAS SERVICES-5465 HALL	62.23		
	GAS SERVICES-4861 ADA DR	217.72		
	GAS SERVICES-6245 FULTON	57.20		
	GAS SERVICES-TWP HALL	412.23		
	GAS SERVICES-7380 FULTON	145.33		
	GAS SERVICES-ADA PARK	111.87		
	GAS SERVICES-5458 GRAND VALLEY	119.10		
	TOTAL	4,116.99		
20. ELECTION SOURCE				
	SUPPLIES - ELECTIONS	5,339.00		
21. ETNA SUPPLY				
	METER & MXU FOR STOCK QUOTE# S106143962	11,280.00		
22. F & V OPERATIONS				
	UTILITY SERVICES-MAINTENANCE	9,257.98		
	UTILITY SERVICES-O&M WW, MAY	25,069.00		
	TOTAL	34,326.98		
23. FOX FORD				
	2019 F-250 OIL CHANGE	266.18		
24. GODWIN HARDWARE, INC				
	SUPPLIES-FIRE	41.64		
	SUPPLIES-BFG	35.63		
	SUPPLIES-FIRE	31.48		
	SUPPLIES-UTILITIES	58.85		
	SUPPLIES-MUSEUM	17.78		
	SUPPLIES-PARKS/BFG	49.98		
	TOTAL	235.36		
25. GRAND RAPIDS CITY TREASURER				
	WATER/SEWER USAGE & SERVICE CHARGE	252,100.10		
26. GREENMARK EQUIPMENT				
	GATOR TIRES	345.18		

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INVOICE APPROVAL BY INVOICE REPORT FOR ADA TOWNSHIP

INVOICE ENTRY DATES 05/01/2025 - 05/12/2025

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

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Vendor Name	Description	Amount	Check #	Check Date
27. HOPE NETWORK WEST MICHIGAN	TRANSPORTATION-APRIL 2025	2.00		
	TRANSPORTATION-OLIVIAS GIFT	229.67		
	TOTAL	231.67		
28. HUB INTERNATIONAL MIDWEST EAST	PUBLIC OFFICAL BOND	256.00		
29. HURST MECHANICAL	SERVICE CALL - LIBRARY	1,916.08		
30. INTEGRITY BUSINESS SOLUTION	SUPPLIES-FIRE	125.94		
	SUPPLIES-GEN	14.07		
	SUPPLIES-GEN	38.74		
	SUPPLIES-GEN	36.99		
	SUPPLIES-GEN	52.59		
	TOTAL	268.33		
31. KENT COMMUNICATIONS, INC	WATER BILLS - MAY	852.78		
32. KENT COUNTY ASSOCIATION OF ASSESSIN	MEMBERSHIP DUES - STEPHANIE	120.00		
	MEMBERHSIP DUES - KYLIE	120.00		
	TOTAL	240.00		
33. KENT COUNTY TREASURER	TOWNSHIP LAW - APRIL	36,577.79		
	2023 PICTOMETRY	3,535.82		
	TOTAL	40,113.61		
34. KINGSLAND'S ACE HARDWARE	SUPPLIES-PARKS	31.99		
	SUPPLIES-BFG	22.99		
	TOTAL	54.98		
35. LEE'S TRENCHING SERVICE INC	7390 THORNAPPLE RIVER DR REPAIRS	15,000.00		
	7500 FULTON SEWER REPAIRS	585.00		
	TOTAL	15,585.00		
36. MCKESSON	SUPPLIES-FIRE	173.90		
37. MICHIGAN FIRE INSPECTORS SOCIETY	MEMBERSHIP DUES	40.00		

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INVOICE APPROVAL BY INVOICE REPORT FOR ADA TOWNSHIP

INVOICE ENTRY DATES 05/01/2025 - 05/12/2025

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

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Vendor Name	Description	Amount	Check #	Check Date
38. MID MICHIGAN ASSOC OF ASSESSING OFF	CON - ED	75.00		
39. NAPA	SUPPLIES-FIRE	171.71		
40. NATIONAL HOSE TESTING SPECIALITIES	2025 FIRE HOSE TESTING	4,118.40		
41. NYE UNIFORM CO.	UNIFORMS - SEAN	84.00		
42. ORKIN PEST CONTROL	PEST CONTROL - TWP HALL	154.00		
43. PINNACLE CLEANING SERVICES, INC	CLEANING SERVICES - TWP HALL, APRIL	907.00		
	CLEANING SERVICES - PARK, APRIL	124.00		
	CLEANING SERVICES - LIBRARY, APRIL	3,962.20		
	TOTAL	4,993.20		
44. RAILROAD MANAGEMENT COMPANY, LLC	LICENSE FEES	697.85		
45. REPUBLIC SERVICES	TRASH SERVICES	1,299.54		
46. ROBERT HALF	ADMIN ASSISSTANT TEMP	1,680.00		
	ADMIN ASSISSTANT TEMP	672.00		
	ADMIN ASSISSTANT TEMP	1,326.00		
	TOTAL	3,678.00		
47. ROMANCE GARDENS & GREENSHOUSES, INC	LIBRARY - SPRING POTS	1,200.00		
48. RRR LAWN AND LANDSCAPE LLC	STREETSCAPE LANSCAPING SPRING CLEANUP	5,795.00		
49. SCOTT KENYON	ART CLASS INSTRUCTION	63.00		
50. SHINE OF GRAND RAPIDS	WINDOW CLEANING - ROSELLE PARK	720.00		
51. SITEONE LANDSCAPE SUPPLY	EDGING - STREETSCAPE	110.58		
52. THE COMMUNITY	PARKING LOT LEASE	26,803.39		
53. THOMET CUSTOM CONSTRUCTION	FIRE STATION #2 ROOF	48,013.90		

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DB: Ada

INVOICE APPROVAL BY INVOICE REPORT FOR ADA TOWNSHIP

INVOICE ENTRY DATES 05/01/2025 - 05/12/2025

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: GEN

Page: 6/6

Vendor Name	Description	Amount	Check #	Check Date
54. THORNAPPLE RIVER NURSERY, INC	MULCH - ROSELLE PARK	180.00		
	MULCH - ROSELLE PARK	150.00		
	MULCH - ADA PARK	600.00		
	TOTAL	930.00		
55. THORNAPPLE, INC	MOWING CONTRACT 6 OF 6	14,555.55		
56. VC3, INC	NEW COMPUTERS (2)	2,737.24		
57. VISION SERVICE PLAN	EMPLOYEE VISION PREMIUM-APRIL/MAY	983.26		
58. WEX BANK	FUEL SERVICES	2,920.26		
59. WINDEMULLER	290 SPAULDNG SERVICE	1,872.88		
60. WITTENBACH SERVICES, INC	TREE REMOVAL - CEMETERY	4,250.00		
TOTAL - ALL VENDORS		522,577.50		



MEMORANDUM

Date: 5/7/25

TO: Ada Township Board
FROM: Julius Suchy, Township Manager
RE: Pettis Ave Trail Phase II Change Order #2 and Pay Application #1

Background:

At the February 24th board meeting, the Township awarded the Pettis Avenue Trail Phase II project to C&D Hughes Inc. for \$2,556,656.15. Change Order #1, increasing the amount by \$10,506.50, was approved by the board at the April 28th meeting – this was for the removal of the abandoned septic system in the right-of-way. This increased the total project cost to \$2,567,071.65

The attached proposed change order #2 is for \$26,650.00 and would increase the total project cost to \$2,593,721.65. This change order was anticipated for the intersection work at Honey Creek & Pettis. The project budget included a \$50,000 contingency for this item. Mr. Groenenboom

C&D Hughes Inc. has provided the attached pay application #1 in the amount of \$671,372.47. The pay application includes retainage of \$67,137.25 (10%). This leaves the actual amount paid by the Township as \$604,235.22. This pay application covers the period of 3/31/25 – 4/25/25.

Mr. Groenenboom from Moore+Bruggink has provided a letter explaining the change order and recommendation for approval and will be present at the meeting to discuss the pay application and to answer any questions.

Recommendation:

Staff recommends approval of change order #2 and payment of pay application #1. The change order was necessary to narrow the intersection at Honey Creek Avenue to improve pedestrian safety. This was included in the original project budget at a cost of \$50,000.

Requested Motion(s):

1. *Motion to Approve Pettis Avenue Trail Phase II Project Change Order #2 for an Increase of \$26,650.00 for the improvements at the Honey Creek Avenue/Pettis Avenue intersection.*
2. *Motion to Approve Pettis Avenue Trail Phase II Project Pay Application (#1) to C&D Hughes Inc. in the Amount of \$604,235.22.*



Moore+Bruggink
Consulting Engineers

May 8, 2025

Re: Pettis Trail from Chief Hazy
Cloud Park to Vergennes
Project No. 210187.02

Mr. Julius Suchy
Ada Township
7330 Thornapple River Drive SE
Ada, Michigan 49301

Dear Mr. Suchy:

Pay Request No. 1 for the Pettis Avenue Trail is attached. This estimate is for \$604,235.22 and includes work performed through April 25, 2025.

Change Order 1 is for the septic tank and drain field work in front of 390 Pettis. This change order was approved at the last Township Board meeting.

Change Order 2 is for work required to narrow the Honey Creek curb line, including the following. A plan of the narrower Honey Creek/Pettis intersection is attached.

- **Item 42** – This is for construction of a complicated 4-foot diameter catch basin at the southeast corner of Honey Creek and Pettis. This is required due to the narrowing of the roadway and a resulting low spot in the curb line. Total Cost = \$10,000.
- **Item 43** – Additional ADA (Americans with Disabilities Act) steel plates are required to be in the concrete ramps at Honey Creek and Pettis. Total Cost = \$2,400.
- **Item 44** – This is for relocation of two gas line markers near the intersection. We requested DTE do the work, but C & D Hughes did the work for a lesser price. Total Cost = \$900.
- **Item 45** – There are two other manholes/catch basins in the intersection that needed to be adjusted to final roadway and path elevation. Total Cost = \$1,600.
- **Item 46** – Embankment. This is for the dirt fill that will be placed in back of the new curb line on Honey Creek. Total Cost = \$1,750.
- **Item 47** – Hand Patching. This is for placement of new asphalt between the new curb line and edge of pavement at the intersection of Pettis and Honey Creek. Total Cost = \$4,500.
- **Item 48** – HMA Surface, Rem. This is for removal of the old pavement on Honey Creek in order to make the roadway narrower. Total Cost = \$4,000.
- **Item 49** – Minor Traffic Devices. This is for the additional flagging/traffic control operations along Honey Creek that became necessary for the additional work to narrow the roadway. Total Cost = \$1,500.



Mr. Julius Suchy
May 8, 2025
Page 2

This change order is for \$26,650. The approved project budget contained an estimate of \$50,000 for this work.

We have reviewed and agree with the quantities and amount of work performed, and we recommend payment in the amount of \$604,235.22 to C & D Hughes.

Sincerely,

A handwritten signature in blue ink, appearing to read 'S. C. Groenenboom', is written over a faint, light blue circular stamp.

Steven C. Groenenboom, P.E.
Project Engineer

Attachments

APPLICATION AND CERTIFICATE FOR PAYMENT

TO: Moore & Bruggink, INC.
7330 thornapple River Drive SE
Ada, MI 49301

JOB #: 25018
PROJECT: Pettis Avenue Trail
ARCHITECT: Moore & Bruggin, Inc
APPLICATION #: 1
PERIOD TO: 3/31/25 - 4/25/25
CONTRACT DATE:

FROM: C&D Hughes, Inc.
3097 Lansing Rd
Charlotte, MI 48813

CONTRACT FOR: C&D Hughes, Inc.

CONTRACTORS APPLICATION FOR PAYMENT

1 ORIGINAL CONTRACT SUM:	\$2,556,565.15
2 NET CHANGE BY CHANGE ORDERS:	\$37,156.50
3 CONTRACT SUM TO DATE:	\$2,593,721.65
4 TOTAL COMPLETED & STORED TO DATE: (from Column G on continuation sheet)	\$671,372.47
5 RETAINAGE:	
10 % OF COMPLETED WORK:	\$67,137.25
6 TOTAL EARNED LESS RETAINAGE: (line 4 less line 5 total)	\$604,235.22
7 LESS PREVIOUS CERTIFICATES FOR PAYMENT (line 6 from prior certificate)	\$0.00
8 CURRENT PAYMENT DUE:	\$604,235.22
9 BALANCE TO FINISH, INCLUDING RETAINAGE: (line 3 less line 6)	\$1,989,486.43

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
TOTAL CHANGES APPROVED IN PREVIOUS MONTHS BY OWNER	\$0.00	\$0.00
TOTAL APPROVED THIS MONTH	\$37,156.50	\$0.00
TOTALS	\$37,156.50	\$0.00
NET CHANGES BY CHANGE ORDER	\$0.00	\$0.00

The undersigned contractor certifies that to the best of the Contractors knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for payment were issued and payments received from owner, and that current payment shown herein is now due.

Contractor:

By: 

Date: 5/7/25

State of: Michigan
County of: Eaton

Subscribed and sworn to before
me this 7 day of May, 2025



Notary Public:

My Commission expires: 22-Aug-2031

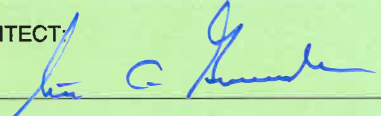
ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED:

0

ARCHITECT:

By: 

date: 5/8/2025

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

APPLICATION AND CERTIFICATE FOR PAYMENT (CONTINUATION SHEET)

TO: Moore & Bruggink, INC.
7330 thomapple River Drive SE
Ada, MI 49301

JOB #: 25018
PROJECT: Pettis Avenue Trail
ARCHITECT: Moore & Bruggin, Inc
APPLICATION #: 1
PERIOD TO: 3/31/25 - 4/25/25
CONTRACT DATE: -

FROM: C&D Hughes, Inc.
3097 Lansing Rd
Charlotte, MI 48813

A	B	C	D	E	F	G	H	I	J
ITEM # & DESCRIPTION	UNIT PRICE	UNIT	ORIGINAL EST. QTY.	PRIOR PERIOD QUANTITY	PRIOR PERIOD AMOUNT	CURRENT PERIOD QUANTITY	CURRENT PERIOD AMOUNT	TOTAL QUANTITY	TOTAL AMOUNT
Mobilization, Max \$3000,000	\$300,000.00	Lsum	1.00	0.00	\$0.00	1.00	\$300,000.00	1.00	\$300,000.00
Tree, Remove, 8inch to 18inch	\$450.00	Ea	50.00	0.00	\$0.00	48.00	\$21,600.00	48.00	\$21,600.00
Tree, Remove, 19inch to 36inch	\$1,700.00	Ea	5.00	0.00	\$0.00	5.00	\$8,500.00	5.00	\$8,500.00
Removing HMA Driveway	\$1.25	Sft	8,100.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Removing Concrete Driveway	\$4.25	Sft	700.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Saw cutting HMA	\$1.75	Lft	1,000.00	0.00	\$0.00	477.00	\$834.75	477.00	\$834.75
12inch Diameter Concrete Storm Sewer C-76-III	\$75.00	Lft	200.00	0.00	\$0.00	200.00	\$15,000.00	200.00	\$15,000.00
12inch Concrete Storm Sewer Sloped End Section	\$2,500.00	Ea	3.00	0.00	\$0.00	3.00	\$7,500.00	3.00	\$7,500.00
2' Diameter yard Basin w/flat grate(188 Pettis)	\$2,500.00	Ea	2.00	0.00	\$0.00	1.00	\$2,500.00	1.00	\$2,500.00
EJIW Type K Casting (Deer run drive)	\$345.00	Ea	2.00	0.00	\$0.00	2.00	\$690.00	2.00	\$690.00
Storm Inlet at soil nail retaining wall	\$1,725.00	Ea	4.00	0.00	\$0.00	4.00	\$6,900.00	4.00	\$6,900.00
Heavy Rip-Rap over Geotextile Blanket	\$95.00	Syd	200.00	0.00	\$0.00	25.00	\$2,375.00	25.00	\$2,375.00
Trail Grading	\$60.00	Lft	4,500.00	0.00	\$0.00	1,653.00	\$99,180.00	1,653.00	\$99,180.00
Sand, MDOT Class 2, 6inch CIP	\$35.00	Cyd	900.00	0.00	\$0.00	336.72	\$11,785.24	336.72	\$11,785.24
Aggregate Base, 6inch, 21AA, Mod.	\$15.00	Syd	6,100.00	0.00	\$0.00	2,020.33	\$30,304.98	2,020.33	\$30,304.98
HMA 13A	\$105.15	Ton	400.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
HMA, 36A	\$108.40	Ton	400.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Bit Approach (Driveway 36A)	\$139.10	Ton	159.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
6inch Concrete Driveway	\$7.00	Sft	700.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Remove Curb and Gutter	\$15.00	Lft	400.00	0.00	\$0.00	91.50	\$1,372.50	91.50	\$1,372.50
24inch Curb and Gutter, Det. F-4, Mod.	\$25.00	Lft	320.00	0.00	\$0.00	91.50	\$2,287.50	91.50	\$2,287.50
Type M driveway Opening	\$25.00	Lft	110.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
6inch Concrete Sidewalk	\$7.00	Sft	600.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Detectable warning Surface	\$70.00	Lft	60.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Pavt Mrkg, Waterborne, 12inch, White	\$2.00	Lft	720.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Inlet Protection, Fabric Drop	\$100.00	Ea	6.00	0.00	\$0.00	6.00	\$600.00	6.00	\$600.00
Slit Fence	\$2.00	Lft	5,000.00	0.00	\$0.00	138.00	\$276.00	138.00	\$276.00
Boardwalk Concrete Abutment/Foundation	\$2,500.00	Ea	2.00	0.00	\$0.00	1.50	\$3,750.00	1.50	\$3,750.00
Timber Boardwalk	\$515.00	Lft	242.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Boardwalk Pile, 20' length	\$1,900.00	Ea	30.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Segmental Block Retaining wall	\$90.00	Sft	1,760.00	0.00	\$0.00	974.00	\$87,660.00	974.00	\$87,660.00
Soil Nail Cast-in-place Retaining wall w/Formliner	\$120.00	Sft	9,100.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Black Vinyl Poly Coated Chain Link Fence	\$47.73	Lft	125.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Sign, type IIIB	\$20.00	Sft	34.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Steel Post, 3#	\$9.00	Lft	60.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
12inch Waterborne Crosswalk Pavement Marking	\$2.00	Lft	500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
12inch waterborne Stop Bar	\$2.00	Lft	16.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Maintaining Traffic	\$125,000.00	Lsum	1.00	0.00	\$0.00	0.35	\$43,750.00	0.35	\$43,750.00
Turf Establishment	\$2.50	Syd	15,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Mulch Blanket	\$1.25	Syd	5,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Septic System Repair	\$10,506.50	Ea	0.00	0.00	\$0.00	1.00	\$10,506.50	1.00	\$10,506.50
4 Ft Dr Structure Special	\$10,000.00	Ea	0.00	0.00	\$0.00	1.00	\$10,000.00	1.00	\$10,000.00
ADA Compliant Castings	\$800.00	Ea	0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Fiber Marker Relocate	\$450.00	Ea	0.00	0.00	\$0.00	2.00	\$900.00	2.00	\$900.00
Dr Structure Cover, Adj, case 1 Modified	\$800.00	Ea	0.00	0.00	\$0.00	2.00	\$1,600.00	2.00	\$1,600.00
Embankment, LM	\$35.00	Cyd	0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Hand Patching	\$300.00	Ton	0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
HMA Surface, rem	\$20.00	Syd	0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Minor traf Devices	\$1,500.00	Lsum	0.00	0.00	\$0.00	1.00	\$1,500.00	1.00	\$1,500.00
					\$0.00		\$671,372.47		\$671,372.47

APPLICATION AND CERTIFICATE FOR PAYMENT (CONTINUATION SHEET)

TO: Moore & Bruggink, INC.

7330 thornapple River Drive SE

Ada, MI 49301

0

FROM: C&D Hughes, Inc.

3097 Lansing Rd

Charlotte, MI 48813

JOB #: 25018

PROJECT: Pettis Avenue Trail

ARCHITECT: Moore & Bruggin, Inc

APPLICATION #: 1

PERIOD TO: 3/31/25 - 4/25/25

CONTRACT DATE:

A	B	C	WORK COMPLETED		F	G		H	I
			D	E		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)		
ITEM #	ITEM # & DESCRIPTION	SCHEDULED VALUE	FROM PRE. APPLICATIONS (D + E)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)			BALANCE TO FINISH (C-G)	RETAINAGE IF VARIABLE RATE
1	Mobilization, Max \$3000,000	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$300,000.00	100.00%	\$0.00	\$0.00
2	Tree, Remove, 8inch to 18inch	\$22,500.00	\$0.00	\$21,600.00	\$0.00	\$21,600.00	96.00%	\$900.00	\$0.00
3	Tree, Remove, 19inch to 36inch	\$8,500.00	\$0.00	\$8,500.00	\$0.00	\$8,500.00	100.00%	\$0.00	\$0.00
4	Removing HMA Driveway	\$10,125.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,125.00	\$0.00
5	Removing Concrete Driveway	\$2,975.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,975.00	\$0.00
6	Saw cutting HMA	\$1,750.00		\$834.75	\$0.00	\$834.75	47.70%	\$915.25	\$0.00
7	12inch Diameter Concrete Storm Sewer C-76-III	\$15,000.00		\$15,000.00	\$0.00	\$15,000.00	100.00%	\$0.00	\$0.00
8	12inch Concrete Storm Sewer Sloped End Section	\$7,500.00		\$7,500.00	\$0.00	\$7,500.00	100.00%	\$0.00	\$0.00
9	2' Diameter yard Basin w/flat grate(188 Pettis)	\$5,000.00		\$2,500.00	\$0.00	\$2,500.00	50.00%	\$2,500.00	\$0.00
10	EJ/W Type K Casting (Deer run drive)	\$690.00		\$690.00	\$0.00	\$690.00	100.00%	\$0.00	\$0.00
11	Storm Inlet at soil nail retaining wall	\$6,900.00		\$6,900.00	\$0.00	\$6,900.00	100.00%	\$0.00	\$0.00
12	Heavy Rip-Rap over Geotextile Blanket	\$19,000.00		\$2,375.00	\$0.00	\$2,375.00	12.50%	\$16,625.00	\$0.00
13	Trail Grading	\$270,000.00		\$99,180.00	\$0.00	\$99,180.00	36.73%	\$170,820.00	\$0.00
14	Sand, MDOT Class 2, 6inch CIP	\$31,500.00		\$11,785.24	\$0.00	\$11,785.24	37.41%	\$19,714.77	\$0.00
15	Aggregate Base, 6inch, 21AA, Mod.	\$91,500.00		\$30,304.98	\$0.00	\$30,304.98	33.12%	\$61,195.02	\$0.00
16	HMA 13A	\$42,060.00		\$0.00	\$0.00	\$0.00	0.00%	\$42,060.00	\$0.00
17	HMA, 36A	\$43,360.00		\$0.00	\$0.00	\$0.00	0.00%	\$43,360.00	\$0.00
18	Bit Approach (Driveway 36A)	\$22,116.90		\$0.00	\$0.00	\$0.00	0.00%	\$22,116.90	\$0.00
19	6inch Concrete Driveway	\$4,900.00		\$0.00	\$0.00	\$0.00	0.00%	\$4,900.00	\$0.00
20	Remove Curb and Gutter	\$6,000.00		\$1,372.50	\$0.00	\$1,372.50	22.88%	\$4,627.50	\$0.00
21	24inch Curb and Gutter, Det. F-4, Mod.	\$8,000.00		\$2,287.50	\$0.00	\$2,287.50	28.59%	\$5,712.50	\$0.00
22	Type M driveway Opening	\$2,750.00		\$0.00	\$0.00	\$0.00	0.00%	\$2,750.00	\$0.00
23	6inch Concrete Sidewalk	\$4,200.00		\$0.00	\$0.00	\$0.00	0.00%	\$4,200.00	\$0.00
24	Detectable warning Surface	\$4,200.00		\$0.00	\$0.00	\$0.00	0.00%	\$4,200.00	\$0.00
25	Pavt Mrkg, Waterborne, 12inch, White	\$1,440.00		\$0.00	\$0.00	\$0.00	0.00%	\$1,440.00	\$0.00
26	Inlet Protection, Fabric Drop	\$600.00		\$600.00	\$0.00	\$600.00	100.00%	\$0.00	\$0.00
27	Slit Fence	\$10,000.00		\$276.00	\$0.00	\$276.00	2.76%	\$9,724.00	\$0.00
28	Boardwalk Concrete Abutment/Foundation	\$5,000.00		\$3,750.00	\$0.00	\$3,750.00	75.00%	\$1,250.00	\$0.00
29	Timber Boardwalk	\$124,630.00		\$0.00	\$0.00	\$0.00	0.00%	\$124,630.00	\$0.00
30	Boardwalk Pile, 20' length	\$57,000.00		\$0.00	\$0.00	\$0.00	0.00%	\$57,000.00	\$0.00
31	Segmental Block Retaining wall	\$158,400.00		\$87,660.00	\$0.00	\$87,660.00	55.34%	\$70,740.00	\$0.00
32	Soil Nail Cast-in-place Retaining wall w/Formliner	\$1,092,000.00		\$0.00	\$0.00	\$0.00	0.00%	\$1,092,000.00	\$0.00
33	Black Vinyl Poly Coated Chain Link Fence	\$5,966.25		\$0.00	\$0.00	\$0.00	0.00%	\$5,966.25	\$0.00
34	Sign, type IIIB	\$680.00		\$0.00	\$0.00	\$0.00	0.00%	\$680.00	\$0.00
35	Steel Post, 3#	\$540.00		\$0.00	\$0.00	\$0.00	0.00%	\$540.00	\$0.00
36	12inch Waterborne Crosswalk Pavement Marking	\$1,000.00		\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	\$0.00
37	12inch waterborne Stop Bar	\$32.00		\$0.00	\$0.00	\$0.00	0.00%	\$32.00	\$0.00
38	Maintaining Traffic	\$125,000.00		\$43,750.00	\$0.00	\$43,750.00	35.00%	\$81,250.00	\$0.00
39	Turf Establishment	\$37,500.00		\$0.00	\$0.00	\$0.00	0.00%	\$37,500.00	\$0.00
40	Mulch Blanket	\$6,250.00		\$0.00	\$0.00	\$0.00	0.00%	\$6,250.00	\$0.00
41	Septic System Repair	\$10,506.50		\$10,506.50	\$0.00	\$10,506.50	100.00%	\$0.00	\$0.00
42	4 Ft Dr Structure Special	\$10,000.00		\$10,000.00	\$0.00	\$10,000.00	100.00%	\$0.00	\$0.00
43	ADA Compliant Castings	\$2,400.00		\$0.00	\$0.00	\$0.00	0.00%	\$2,400.00	\$0.00
44	Fiber Marker Relocate	\$900.00		\$900.00	\$0.00	\$900.00	100.00%	\$0.00	\$0.00
45	Dr Structure Cover, Adj, case 1 Modified	\$1,600.00		\$1,600.00	\$0.00	\$1,600.00	100.00%	\$0.00	\$0.00
46	Embankment, LM	\$1,750.00		\$0.00	\$0.00	\$0.00	0.00%	\$1,750.00	\$0.00
47	Hand Patching	\$4,500.00		\$0.00	\$0.00	\$0.00	0.00%	\$4,500.00	\$0.00
48	HMA Surface, rem	\$4,000.00		\$0.00	\$0.00	\$0.00	0.00%	\$4,000.00	\$0.00
49	Minor traf Devices	\$1,500.00		\$1,500.00	\$0.00	\$1,500.00	100.00%	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
		\$2,593,721.65		\$671,372.47	\$0.00	\$671,372.47		\$1,922,349.19	



Moore+Bruggink
Consulting Engineers

CHANGE ORDER

CONTRACTOR: C & D Hughes, Inc.
3097 Lansing Road
Charlotte, Michigan 48813

PROJECT NO.: 210187.02
CHANGE ORDER NO.: 1
DATE: May 6, 2025
AMOUNT: \$10,506.50 Increase

PROJECT: Pettis Avenue Trail

The following changes are hereby incorporated into the contract for the construction of the subject project:

Item	Unit	Quantity	Price	Total
41. Septic System Repair	Ea	1	\$10,506.50	\$10,506.50
Total Change Order No. 1 Items				\$10,506.50

The amount of the contract will be increased in the sum of \$10,506.50 with no additional contract time.

Original Total Contract Amount: \$2,556,565.15

New Total Contract Amount with this change: **\$2,567,071.65**

Prepared By: Steven C. Groenenboom, P.E.

Accepted by:

C & D Hughes, Inc.

Date:

5/7/25

Recommended by:

Moore & Bruggink, Inc.

Date:

5/8/2025

Approved by:

Ada Township

Date:

5/7/25



Moore+Bruggink
Consulting Engineers

CHANGE ORDER

CONTRACTOR: C & D Hughes, Inc.
3097 Lansing Road
Charlotte, Michigan 48813

PROJECT NO.: 210187.02
CHANGE ORDER NO.: 2
DATE: May 6, 2025
AMOUNT: \$26,650.00 Increase

PROJECT: Pettis Avenue Trail

The following changes are hereby incorporated into the contract for the construction of the subject project:

Item	Unit	Quantity	Price	Total
42. 4 Ft Dr Structure Special	Ea	1	\$10,000.00	\$10,000.00
43. ADA Compliant Castings	Ea	3	\$800.00	\$2,400.00
44. Fiber Marker Relocate	Ea	2	\$450.00	\$900.00
45. Dr Structure Cover, Adj, Case 1 Modified	Ea	2	\$800.00	\$1,600.00
46. Embankment, LM	Cyd	50	\$35.00	\$1,750.00
47. Hand Patching	Ton	15	\$300.00	\$4,500.00
48. HMA Surface, Rem	Syd	200	\$20.00	\$4,000.00
49. Minor Traf Devices	Lsum	1	\$1,500.00	\$1,500.00

Total Change Order No. 2 Items

\$26,650.00

The amount of the contract will be increased in the sum of \$26,650.00 with no additional contract time.

Original Total Contract Amount: \$2,556,565.15

Total Contract Amount after Change Order #1: \$2,567,071.65

New Total Contract Amount with this change: **\$2,593,721.65**

Prepared By: Steven C. Groenenboom, P.E.

Accepted by:

C & D Hughes, Inc.

Date:

5/7/25

Recommended by:

Moore & Bruggink, Inc.

Date:

5/8/2025

Approved by:

Ada Township

Date:



C & D HUGHES, INC.
P.O. Box 480 Pottersville, MI 48876
Ph: (517) 645-0111 • Fax: (517) 645-0090
MDOT Prequalified • Heavy Highway Construction and Maintenance
Divisions: Milling, Asphalt, Joint Repair, Concrete, Dirt & Pipe

Pettis Ave Trail

CO #2 – This change order was done for the geometric revisions to the Honey Creek intersection. All items of work are part of this work.

Thanks,

Nicholas Byrne
COO
C&D Hughes Inc



MEMORANDUM

Date: 5/8/25

TO: Ada Township Board
FROM: Julius Suchy, Township Manager
RE: Finalize Thornapple River Pedestrian Bridge Layout Options

Background:

The Township Board discussed the Thornapple River Pedestrian Bridge layout options at the April 14, 2025, meeting. At that meeting, there was discussion regarding both options, with most board members favoring option #1 due to its lower cost, but there was interest in option #2 if the Township had additional funds. Following the discussion, I asked the board to table the item so I could discuss it with Parks & Director Deason, the honorary co-chairs and major donors to the park to gain an understanding of their preferences and potential funding options, as this was a change from the previously planned location.

Parks & Recreation Director Deason and I met with Joshua Hulst, Chair of the Parks, Recreation, and Land Preservation (PRLP) advisory board. We discussed concerns regarding the bridge being pushed further into the park and how that would impact the park, change the terminus point of the bridge and change the park experience if the bridge was significantly higher and had large supports due to the additional span. It was also discussed that if option #2 was being considered further, it should be presented to the PRLP advisory board at their May meeting before a decision that moves the location.

I met with the honorary co-chairs (Cheri DeVos and Steve & Amy Van Andel) for the Connecting Community Campaign (Covered Bridge Park project) regarding an update on the park progress but also to discuss the pedestrian bridge. They appreciated looking at both options but felt that option #1 was more appropriate. They had the following feedback with layout option #2:

- It cuts into the park too much, creating a dead space between the pedestrian bridge and Thornapple River Drive.
- The bridge does not terminate in the park, instead it would need to terminate at the sidewalk adjacent to the parking spaces on River St.
- They did not like the size of supports that would be required in Legacy Park for layout #2 and how it would change the pedestrian experience walking along the paths in Legacy Park near the river
- They did not like how, if you were in Legacy Park or on the north side of Covered Bridge Park, it would dominate the landscape as you looked across from each property
- They supported it being parallel to the road bridge and felt the primary purpose of the bridge was to move pedestrians over the river
- We specifically talked about the photo opportunities and picture concerns that were brought up at the board meeting. They felt it was important that the bridge not be out of scale and take away from the Covered Bridge, so having it closer to the road felt more

appropriate. They felt that with the option #1 bridge being raised, there would still be wonderful photo opportunities with Legacy Park as the backdrop.

The current funding breakdown for the project, initially planned at \$1,900,000, is:

- MEDC RAP 2.0 Grant - \$425,000
- Connecting Community Campaign - \$500,000
- Trail Fund - \$975,000

I want to finalize direction from the Board so that we can have a clear path forward, as a potential timeline is included below:

Per Mr. Groenenboom, we should plan to start construction on the abutments this fall and place the bridge next spring. There is a 30-week lead time to order and fabricate the bridge after receiving bids, so the following timeline is feasible:

May 31 - Decision on bridge alignment/confirm funding

June 30 - Issue design documents for bids

July 31 - receive bids

August 11 - Contract Award

September/October - Construct Abutments

April, 2026 - Place the bridge structure

I have attached the renderings of both options with the cost.

Recommendation:

Based on feedback from conversations with staff and the honorary co-chairs, I recommend using the original layout (option #1) for the Thornapple River Pedestrian Bridge. Moving to option #2 would significantly increase the trail fund expense and create new issues, as noted in the memo.

Requested Motion: Motion to Proceed with Thornapple River Pedestrian Bridge Layout #1.

Updated Pedestrian Bridge

From Steve Groenenboom <SGroenenboom@mbce.com>

Date Wed 3/19/2025 11:53 AM

To Julius Suchy <jsuchy@adatownshipmi.com>

 4 attachments (2 MB)

Cost Estimate for Bridge Further From Thornapple River Drive.xlsx; Cost Estimate for Bridge Near Thornapple River Drive Bridge (Option1).xlsx; Pedestrian Bridge Engineering Plan.pdf; Pedestrian Bridge Rendering.pdf;

Julius:

I have attached updated cost estimates, a revised engineering plan, and updated renderings of the Thornapple River Pedestrian bridge. The updated estimates are:

Option 1 - Bridge near Thornapple River Drive vehicular bridge **\$1,900,000**

Option 2 - Bridge located further downstream and angle away from Thornapple River Drive vehicular bridge **\$2,300,000**

As we move further downstream, the width of the floodway increases, so we need longer span bridges. As a result, the cost increases \$400,000.

I will plan on reviewing the new alignment with the Township Board next Monday.

Please call with any questions.

Steve

Layout Option #1



PROGRESSIVE
COMPANIES



COVERED BRIDGE PARK - PEDESTRIAN BRIDGE



C:\Users\clm\OneDrive\Documents\B-240137-01 Thornapple River Dr. Pedestrian Bridge Project Files\CAD DWG\240137-01 IMPROVEMENTS.dwg, 11/7/2025 9:41:15 AM, CHUCK BARTHOLOMEW

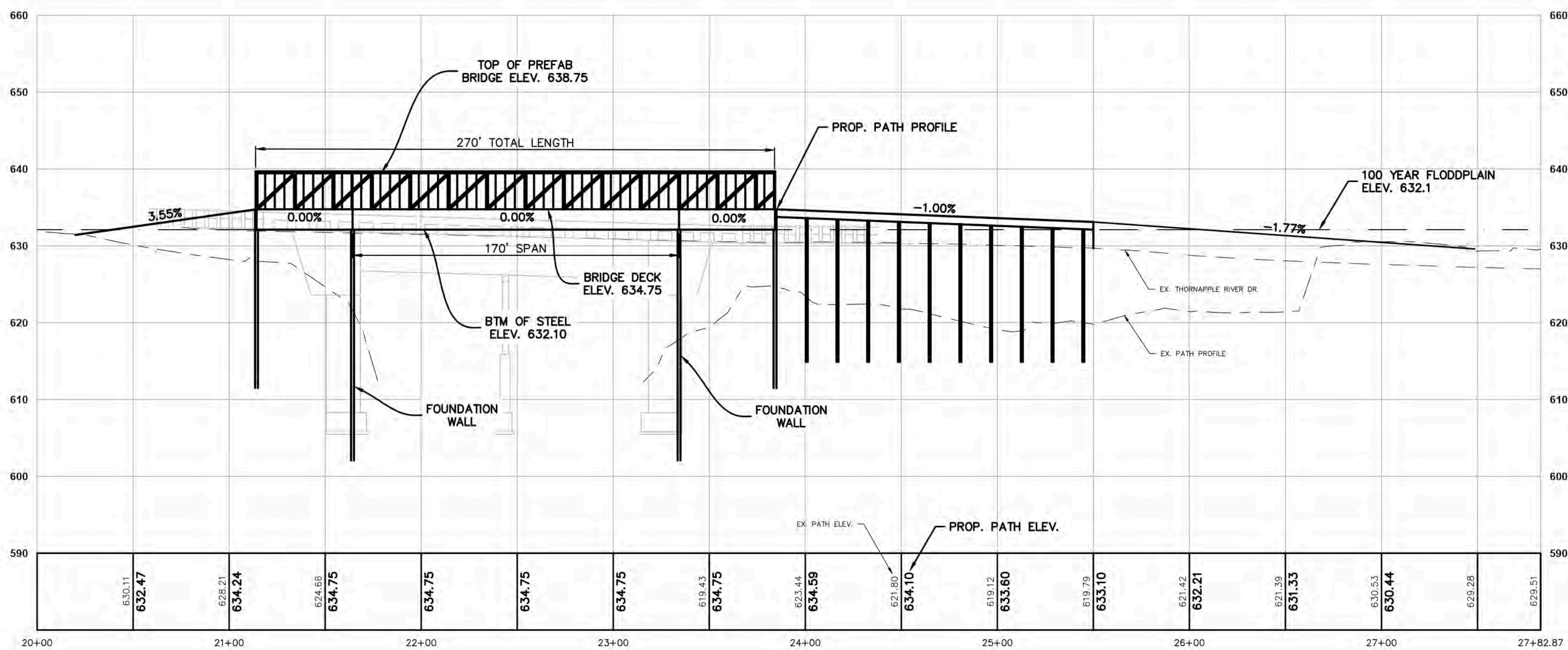
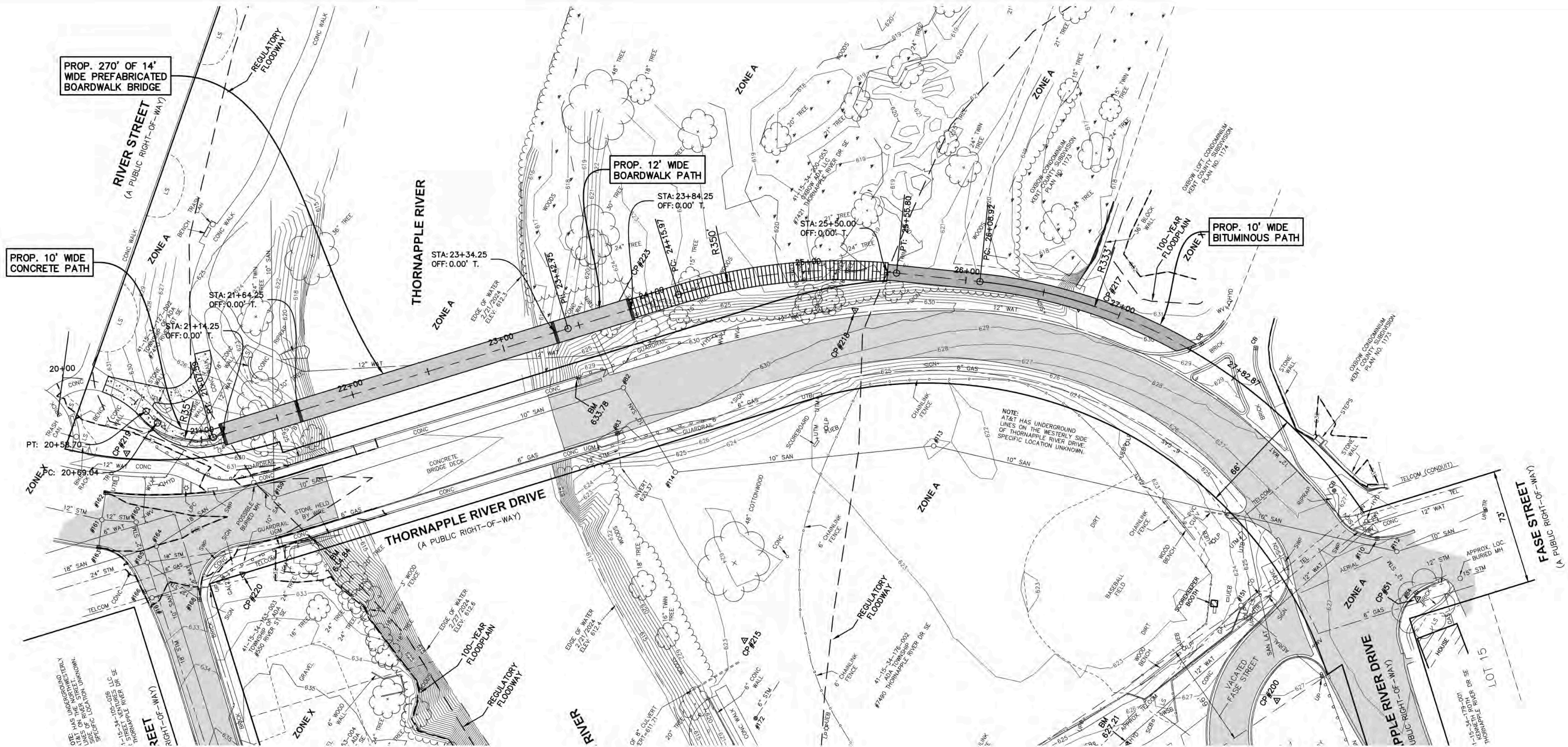
BENCHMARKS - NAVD88
ELEVATION 634.84
TOP OF 3/4" BOLT (NLY BOLT OF 4), LOCATED AT THE
WLY CORNER OF BRIDGE OVER THORNAPPLE RIVER (BOLT
FOR TUBE RAILING & 2.5' ABOVE CONCRETE BRIDGE DECK)

ELEVATION 627.21
TOP OF NORTHEAST FLANGE BOLT (UNDER "E" OF
"EJW") TO HYDRANT, LOCATED 5± NORTHEAST OF
B/WALK & 35± SOUTHWESTERLY OF 3RD BASE DUGOUT

ELEVATION 638.16
TOP OF SOUTHEAST FLANGE BOLT (UNDER "W" OF "EJW")
TO HYDRANT, LOCATED 5± SOUTH OF CENTERLINE RIVER
STREET

ELEVATION 633.78
TOP OF SOUTHERLY BOLT ON THE
EASTERLY END OF THORNAPPLE RIVER
DRIVE BRIDGE OVER THORNAPPLE RIVER

CONTROL POINTS		
CP#215	CP#216	CP#220
M+B RED CAP	M+B RED CAP	M+B RED CAP
N 531075.576	N 531420.3171	N 531710.6126
E 12824047.308	E 12823794.8101	E 12823658.1031
ELEV 627.43	ELEV 623.30	ELEV 631.79
CP#200	CP#217	CP#221
M+B RED CAP	M+B RED CAP	M+B RED CAP
N 531115.7519	N 531315.6913	N 531463.7913
E 12823945.0497	E 12823704.8633	E 12823396.9487
ELEV 627.12	ELEV 623.08	ELEV 637.16
CP#201	CP#218	CP#222
M+B RED CAP	M+B RED CAP	M+B RED CAP
N 531224.1889	N 531355.7799	N 531402.9360
E 12823824.7139	E 12824086.0781	E 12823552.3281
ELEV 626.80	ELEV 629.78	ELEV 635.49
CP#202	CP#219	CP#223
M+B RED CAP	M+B RED CAP	M+B RED CAP
N 531195.4990	N 531474.3492	N 531602.6411
E 12823649.1911	E 12824008.4887	E 12823925.1693
ELEV 619.45	ELEV 630.55	ELEV 625.48
CP#203	CP#220	CP#224
M+B RED CAP	M+B RED CAP	M+B RED CAP
N 531325.6985	N 531813.9713	N 531329.4222
E 12823564.6480	E 12823683.0105	E 12823532.2832
ELEV 615.88	ELEV 632.63	ELEV 630.06



0 20 40
PLAN SCALE: 1" = 40'
PROFILE SCALES:
HORIZ: 1" = 40'
VERT: 1" = 10'

PLAN REVISIONS

NO.	DESCRIPTION

Moore+Bruggink
Consulting Engineers
2020 Monroe Ave.
Grand Rapids, MI 49505
(616) 363-9801
mailto:info@mbce.com

IMPROVEMENTS FOR THORNAPPLE TRAIL BRIDGE
ADA TOWNSHIP, KENT COUNTY, MICHIGAN

FIELD SURVEY / DATE
CJB-JTB 02-21-2024
PROJECT NO.
240137.02
DESIGN DRAWN BY:
CFB
DESIGNED BY:
SG
CHECKED BY:
SG
PLAN DATE:

SHEET NUMBER
1 OF 1

MOORE & BRUGGINK, INC.**3/19/2025****Option 1****Estimate of Cost for Pedestrian Bridge Near Vehicular Bridge**

Thornapple River Drive Legacy Park to Fase Trail

ITEM NO.	PROPOSAL ITEM	UNIT	ESTIMATED QUANTITY	ENGINEER'S ESTIMATE PRICE	ENGINEER'S ESTIMATE AMOUNT
1	Mobilization, Max \$100,000	Lsum	1	\$150,000.00	\$150,000.00
2	Tree Removals & Clearing	Lsum	1	\$10,000.00	\$10,000.00
3	Drainage Improvements	Lsum	1	\$10,000.00	\$10,000.00
4	Trail Grading	Lft	300	\$40.00	\$12,000.00
5	Sand Fill, MDOT Class II, CIP	Cyd	1,800	\$30.00	\$54,000.00
6	Aggregate Base, 6-inch, 21AA, Mod.	Syd	480	\$15.00	\$7,200.00
7	6" Concrete Trail on grade	Sft	3,600	\$10.00	\$36,000.00
8	Silt Fence	Lft	500	\$5.00	\$2,500.00
9	Boardwalk Concrete Abutment/Foundation	Ea	1	\$10,000.00	\$10,000.00
10	Timber Boardwalk	Ft	170	\$800.00	\$136,000.00
11	Boardwalk Pile, 20' length	Ea	28	\$2,000.00	\$56,000.00
12	Prefabricated Steel Bridge 170' Long	Each	1	\$450,000.00	\$450,000.00
13	Prefabricated Steel Bridge 50'	Each	2	\$115,000.00	\$230,000.00
14	Installation of Prefab Bridge Spans	Each	1	\$25,000.00	\$25,000.00
15	CIP 6" Thick Concrete Deck	Sft	3,240	\$10.00	\$32,400.00
16	Concrete Abutments and Steel Piling to Support Bridge Spans	Lsum	1	\$300,000.00	\$300,000.00
17	Maintaining Traffic	Lsum	1	\$20,000.00	\$20,000.00
18	Turf Establishment	LSUM	1	\$10,000.00	\$10,000.00
Sub Total Construction					\$1,551,100.00
EGLE River Crossing Permitting					\$25,000.00
Design/Construction Engineering (15%)					\$175,000.00
Contingency Allowance					\$148,900.00
Total Project Estimate					\$1,900,000.00

Layout Option #2



PROGRESSIVE
COMPANIES



COVERED BRIDGE PARK - PEDESTRIAN BRIDGE



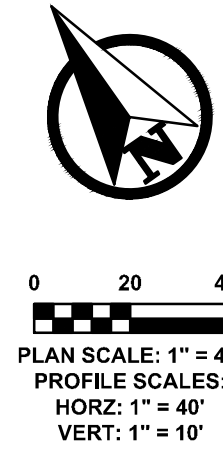
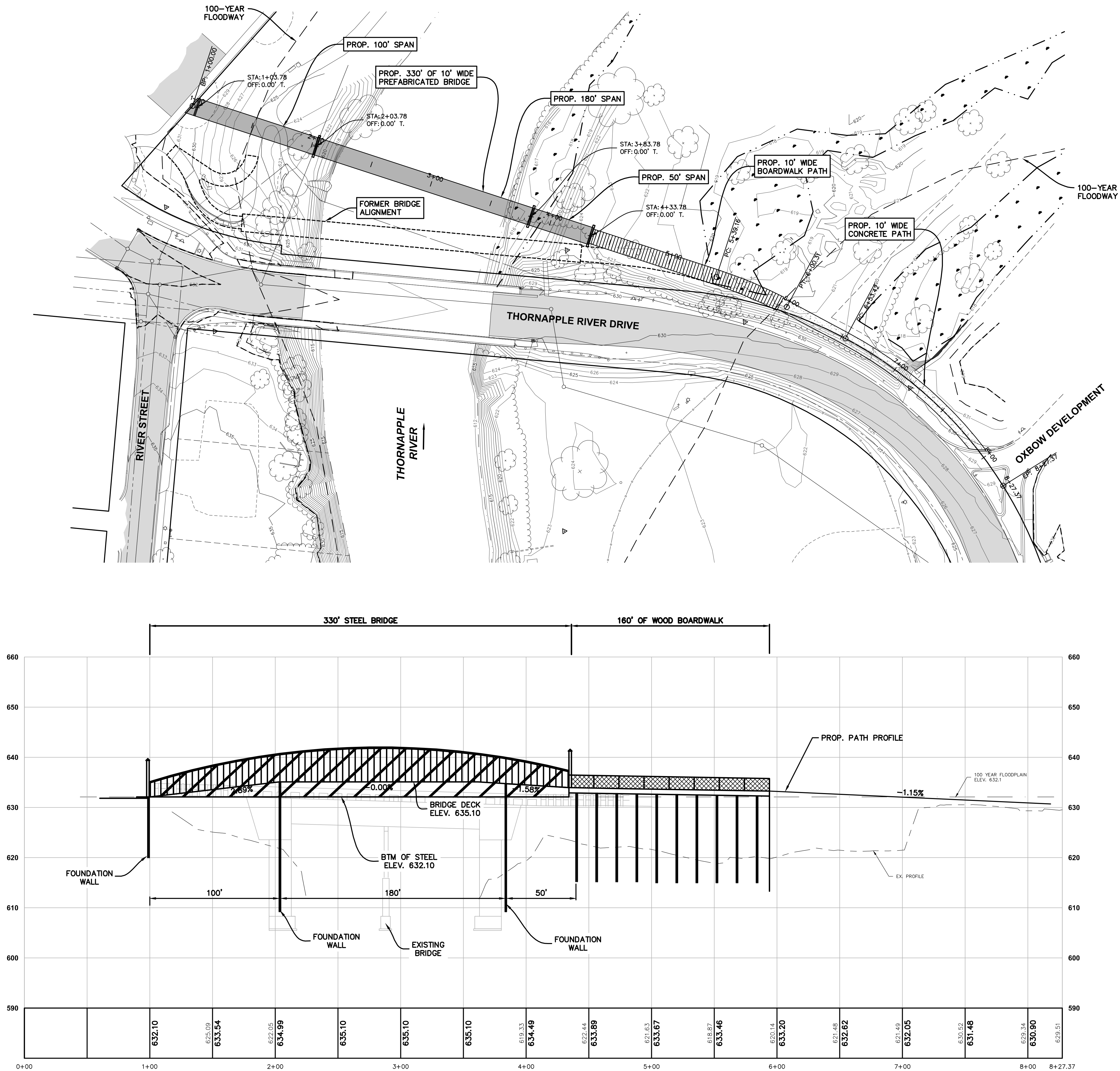


 PROGRESSIVE
COMPANIES



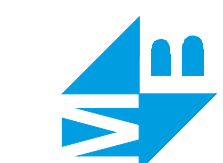
COVERED BRIDGE PARK - PEDESTRIAN BRIDGE

C:\Users\adepoy\DC\ACCDocs\MB\B240137.01 Thornapple River Dr Pedestrian Bridge\Project Files\CADD\DWG\VOID\240137.1_Thornapple River Pedestrian Bridge DESIGN.03-13-25.dwg, 3/19/2025 11:13:58 AM, ALEX DEPOY



PLAN REVISIONS

Moore+Bruggink
Consulting Engineers
2020 Monroe Ave.
Grand Rapids, MI 49505
(616) 363-9801
mailto:mbce.com



THORNAPPLE RIVER PEDESTRIAN CROSSING

ADA TOWNSHIP, KENT COUNTY, MICHIGAN

FIELD SURVEY / DATE
02-21-2024
PROJECT NO.
240137.02
DESIGN DRAWN BY:
CFB
DESIGNED BY:
SG
CHECKED BY:
SG
PLAN DATE:

SHEET NUMBER
1 OF 1

MOORE & BRUGGINK, INC.**3/19/2025****Option 2****Estimate of Cost for Bridge Further from Vehicular Bridge 3/19/25**

Thornapple River Drive Legacy Park to Fase Trail

ITEM NO.	PROPOSAL ITEM	UNIT	ESTIMATED QUANTITY	ENGINEER'S ESTIMATE PRICE	ENGINEER'S ESTIMATE AMOUNT
1	Mobilization, Max \$100,000	Lsum	1	\$150,000.00	\$150,000.00
2	Tree Removals & Clearing	Lsum	1	\$10,000.00	\$10,000.00
3	Drainage Improvements	Lsum	1	\$10,000.00	\$10,000.00
4	Trail Grading	Lft	300	\$40.00	\$12,000.00
5	Sand Fill, MDOT Class II, CIP	Cyd	1,800	\$30.00	\$54,000.00
6	Aggregate Base, 6-inch, 21AA, Mod.	Syd	480	\$15.00	\$7,200.00
7	6" Concrete Trail on grade	Sft	3,600	\$10.00	\$36,000.00
8	Silt Fence	Lft	500	\$5.00	\$2,500.00
9	Timber Boardwalk	Ft	170	\$800.00	\$136,000.00
10	Boardwalk Pile, 20' length	Ea	28	\$2,000.00	\$56,000.00
11	Prefabricated Steel Bridge 180' Long	Each	1	\$500,000.00	\$500,000.00
12	Prefabricated Steel Bridge 100'	Each	1	\$350,000.00	\$350,000.00
13	Prefabricated Steel Bridge 50'	Each	1	\$115,000.00	\$115,000.00
14	Installation of Prefab Bridge Spans	Each	1	\$50,000.00	\$50,000.00
15	CIP 6" Thick Concrete Deck	Sft	3,740	\$10.00	\$37,400.00
16	Concrete Abutments and Steel Piling to Support Bridge Spans	Lsum	1	\$350,000.00	\$350,000.00
17	Maintaining Traffic	Lsum	1	\$20,000.00	\$20,000.00
18	Turf Establishment	LSUM	1	\$10,000.00	\$10,000.00
Sub Total Construction					\$1,906,100.00
EGLE River Crossing Permitting					\$25,000.00
Design/Construction Engineering (10%)					\$200,000.00
Contingency Allowance					\$168,900.00
Total Project Estimate					\$2,300,000.00



MEMORANDUM

Date: 5/7/25

TO: Ada Township Board
FROM: Julius Suchy, Township Manager
RE: Egypt Valley Country Club Fireworks Display Request – 7333 Knapp Street

Background:

Egypt Valley Country Club, located at 7333 Knapp Street, has submitted the attached application for a fireworks display permit for September 27, 2025, with a rain date of October 18, 2025. They have also provided a copy of their insurance certificate as well as a site layout showing the area where the fireworks display will take place. Pyrotecnico Fireworks Inc. has been contracted to produce the fireworks display, as it has for several years.

I have reviewed this with Fire Chief David Murray, and the Township has no issue with the plan as proposed.

Recommendation:

Staff would recommend approval of the Egypt Valley fireworks display permit as submitted for September 27, 2025 with a rain date of October 18, 2025.

Requested Motion: Motion to Approve Egypt Valley Fireworks Display Permit as Submitted for September 27, 2025 with a Rain Date of October 18, 2025.

Firework permit - Egypt Valley Country Club 9/27/2025

From Michael Falk <mfalk@pyrotecnico.com>

Date Thu 3/6/2025 3:24 PM

To Julius Suchy <jsuchy@adatownshipmi.com>

Cc Colleen Pomper <Colleen@egyptvalley.com>

 3 attachments (897 KB)

COI.pdf; Egypt Valley Site Diagram.pdf; Michigan Permit Application.pdf;

cc: Colleen Pomper, Egypt Valley Country Club

Dear Julius,

Good afternoon. I hope you are doing well. Egypt Valley Country Club has hired Pyrotecnico to provide their 2025 Fall Festival fireworks again this year. As the AHJ, I would like to request your consideration and approval so we can move forward.

See attached permit application, insurance certificate and site diagram. Please submit to your government officials for approval. Let me know when you plan to have it on the agenda and I will be sure to attend the meeting to answer any questions they may have. Once approved, please sign Page 2 and email it back to me.

Thank you for your consideration. Let me know if I can be of further assistance and enjoy your day.

Sincerely,



Michael Falk, Account Manager

PYROTECNICO

mfalk@pyrotecnico.com

(m) 616.427.0377

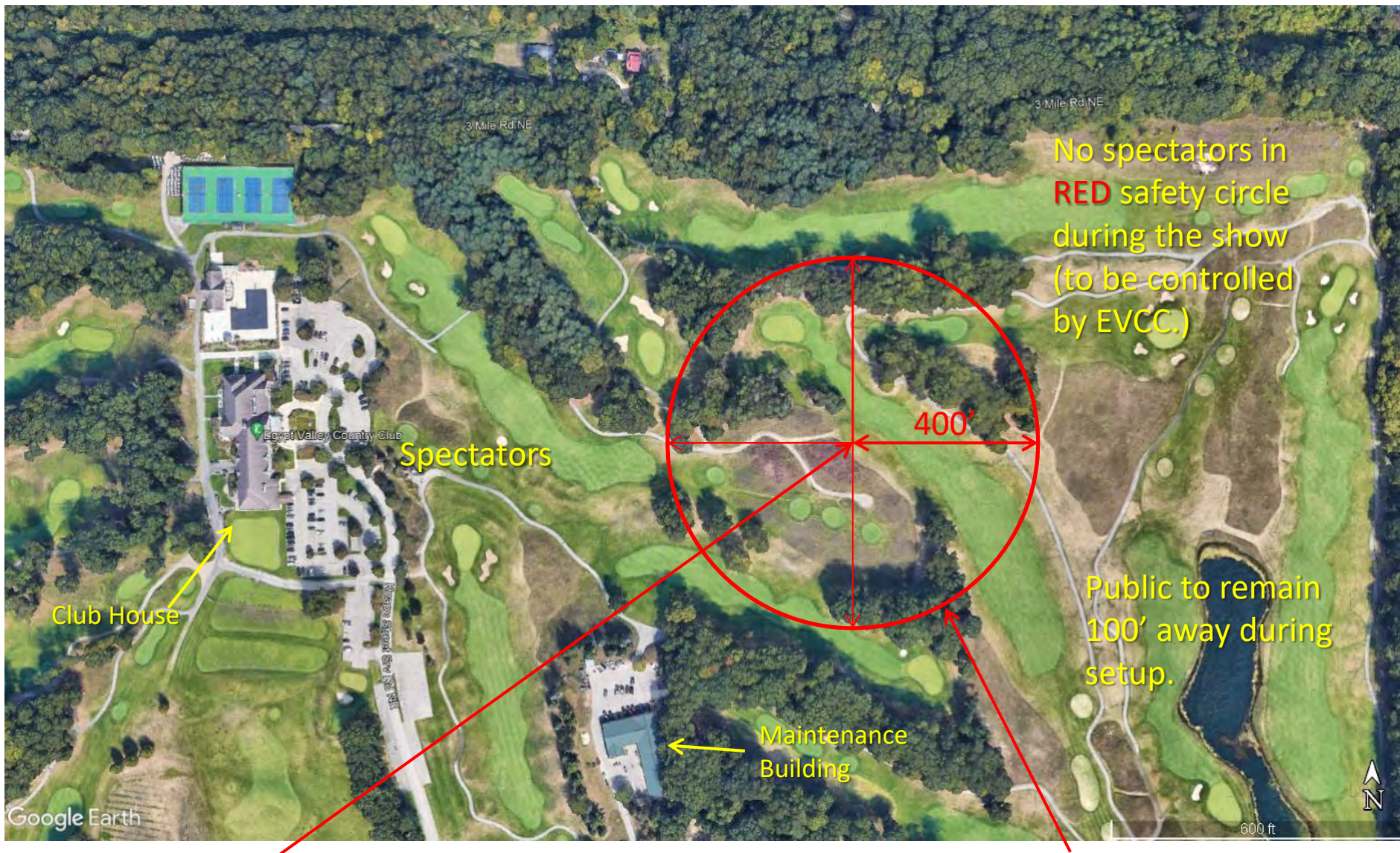
pyrotecnico.com



This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this email. Please notify the sender immediately by e-mail if you have received this email by mistake and delete this email from your system. E-mail transmission cannot be guaranteed to be secure or error-free as information could be intercepted,

Egypt Valley Country Club
7333 Knapp Street NE, Ada Michigan 49301

Pyrotecnico Fireworks, Inc.
2/10/2022 Michael Falk



Launch Location

Setup area: 50' X 50'

Radius from setup area: 400'

**FOR USE BY LEGISLATIVE BODY
OF CITY, VILLAGE OR TOWNSHIP
BOARD ONLY**

The **LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD** will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

☐ Agricultural or Wildlife Fireworks
 ☐ Articles Pyrotechnic
 ☒ Display Fireworks

☒ Public Display
 ☐ Private Display

☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

Bureau of Fire Services
P.O. Box 30700
Lansing, MI 48909
(517) 241-8847

Authority: 1988 PA 358 Compliance: Voluntary Penalty: Permit will not be issued	The Department of Energy, Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, material status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the American with Disabilities Act, you may make your needs known to this agency.
---	--

This permit is not transferable. It authorizes the resident wholesale dealer or jobber named below to have in his or her possession fireworks of any type, for sale only to holders of permits for public display or agriculture control.

Issued To Pyrotecnico Fireworks, Inc.		Age (18 or over) Yes
Address 4369 E Summit Woods Dr NE, Rockford, MI 49341		
Name of Organization, Group, Firm, or Corporation Egypt Valley Country Club		
Address 7333 Knapp Street NE, Ada MI 49301		
Number and Types of Fireworks Approximately 1200 aerial display shells ranging in size from 1 ¼ inches to 5 inches in diameter.		
Exact Location of Display Egypt Valley Country Club, 7333 Knapp Street NE, Ada MI 49301 – golf course		
City, Village, Township Ada Township, MI	Date September 27, 2025 (Rain date of October 18, 2025)	Time Approx. 8:25 pm
Bond or Insurance Filed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Amount \$10,000,000.00

Issued by action of the Legislative Body of the

☐ City ☐ Village ☐ Township of _____ on the _____ day of _____, 2025
(Name of City, Village, Township)

(Signature and Title of Legislative Body Representative)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/7/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure Great Lakes Partners Insurance Services 223 West Grand River Ave #1 Howell MI 48843	CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 E-MAIL ADDRESS: info@brittongallagher.com FAX (A/C, No): 216-658-7101												
INSURED Pyrotecnico Fireworks Inc. P.O. Box 149 299 Wilson Road New Castle PA 16103	INSURER(S) AFFORDING COVERAGE <table><tr><td>INSURER A: Everest Denali Insurance Company</td><td>NAIC # 16044</td></tr><tr><td>INSURER B: Arch Specialty Insurance Company</td><td>21199</td></tr><tr><td>INSURER C: Constitution Insurance Company</td><td>32190</td></tr><tr><td>INSURER D: James River Insurance Company</td><td>12203</td></tr><tr><td>INSURER E: AXIS Surplus Insurance Company</td><td>26620</td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER A: Everest Denali Insurance Company	NAIC # 16044	INSURER B: Arch Specialty Insurance Company	21199	INSURER C: Constitution Insurance Company	32190	INSURER D: James River Insurance Company	12203	INSURER E: AXIS Surplus Insurance Company	26620	INSURER F:	
INSURER A: Everest Denali Insurance Company	NAIC # 16044												
INSURER B: Arch Specialty Insurance Company	21199												
INSURER C: Constitution Insurance Company	32190												
INSURER D: James River Insurance Company	12203												
INSURER E: AXIS Surplus Insurance Company	26620												
INSURER F:													

COVERAGES**CERTIFICATE NUMBER:** 1112245410**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
D	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y	Y	P0000003353	11/14/2024	10/14/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	GCD0010016-241	11/14/2024	10/14/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	UXP1035252-05	11/14/2024	10/14/2025	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	82-872096-04-37 (MI)	10/14/2024	10/14/2025	<input checked="" type="checkbox"/> WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Excess Liability #2			P-001-001451057-01	11/14/2024	10/14/2025	Each Occ/ Aggregate \$5,000,000 Total Limits \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

Display Date: September 27, 2025 Rain Date: October 18, 2025

Location: Egypt Valley Country Club Golf Course, 7333 Knapp Street NE, Ada, MI 49301

Additional Insured: Egypt Valley Country Club; Ada Township

CERTIFICATE HOLDER**CANCELLATION**Egypt Valley Country Club
7333 Knapp Street NE
Ada MI 49301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ADA TOWNSHIP RESOLUTION NO. R-051225-1

A RESOLUTION APPROVING ROAD CLOSURES FOR THE ADA 4TH OF JULY PARADE

Used by governmental units in connection with applications to construct, operate, use and/or maintain within the right-of-way; or to close as roadway under the jurisdiction of the Kent County Road Commission, County of Kent, State of Michigan.

PRESENT: _____

ABSENT: _____

BE IT RESOLVED, that:

The Board of Ada Township, 7330 Thornapple River Drive SE, Ada, MI 49301 represented by its Supervisor, Tom Korth, is hereby authorized to make application to the Kent County Road Commission on behalf of the Township of Ada in the County of Kent, State of Michigan for the necessary permit(s) to:

Conduct a "4th of July Celebration Parade" upon the roadways in Ada Township on July 4, 2025 from 9:30 a.m. to 12:00 p.m. A map of the parade route is attached. The following roads will be closed:

- Ada Drive from Headley Street to Bradfield Street
- Thornapple River Drive from Fase Street to the Bronson/Headley intersection
- Bronson Street from Headley Street to River Street
- Rix Street from Ada Drive to Ellerly Avenue
- River Street from Bronson to Thornapple River Drive
- Teeple from Thornapple River Drive to Bronson
- Headley from River Street to Ada Drive
- Jasperse Avenue SE from Bradfield Street to Rix Street

A map of the street closure is attached as Exhibit A.

And, that the Township of Ada, in the County of Kent, State of Michigan, will faithfully fulfill all permit requirements.

The above resolution was offered by Member _____ and supported by Member _____.

YEA: _____

NO: _____

ABSENT: _____

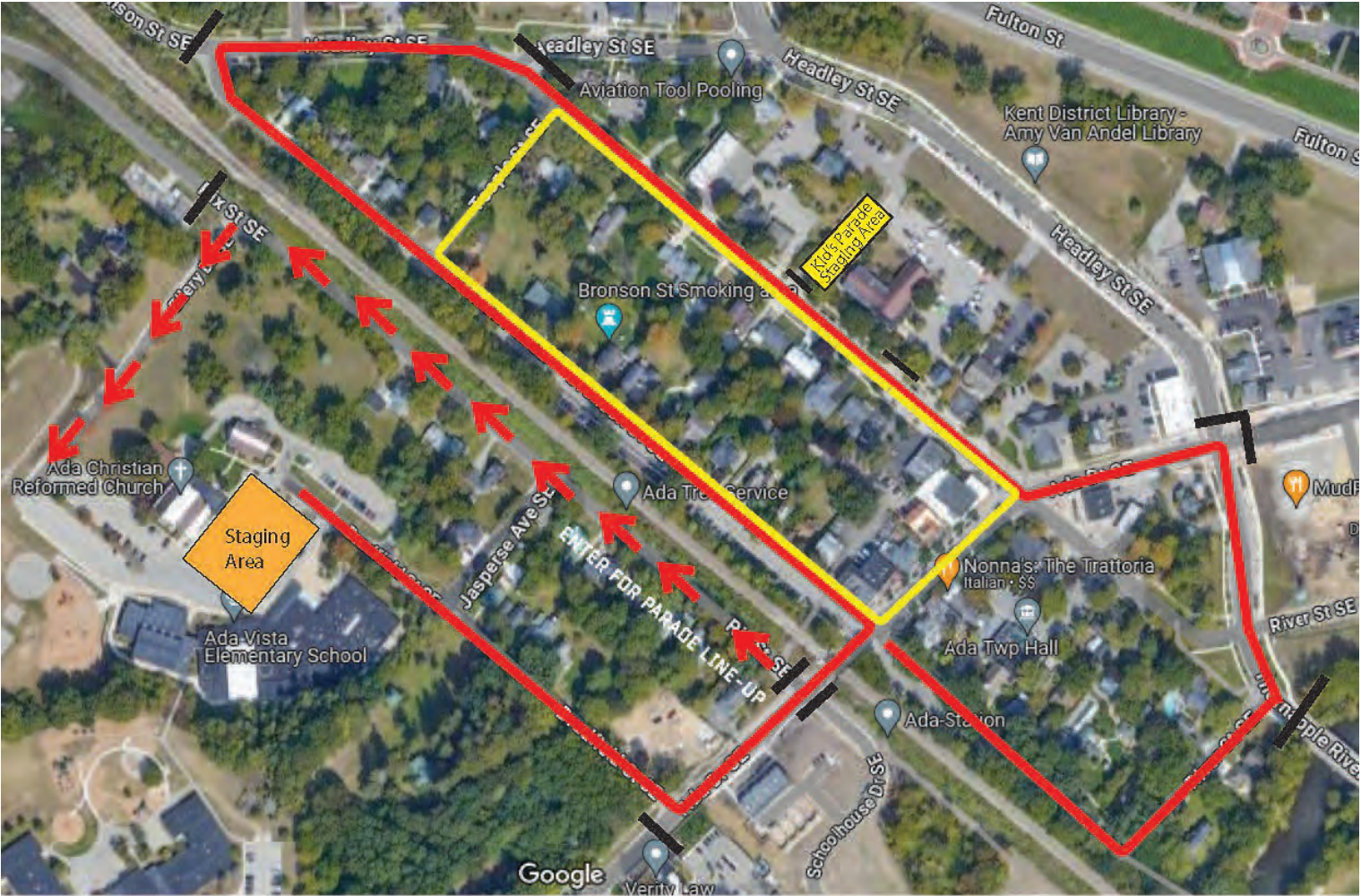
Resolution R-051225-1 Declared Adopted

Date: May 12, 2025

I, HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by the ADA TOWNSHIP BOARD of the TOWNSHIP OF ADA at a regular meeting held on Monday, May 12, 2025.

Signed _____
Jo DeMarco, Ada Township Clerk

EXHIBIT A



Main Parade Route



Kid's Parade Route

Main Parade Staging Area in parking lot @ Ada Vista Elementary School

Road Blocks



MEMORANDUM

Date: 5/7/25

TO: Ada Township Board
FROM: Julius Suchy, Township Manager
RE: Introduce Ordinance O-052725-1: An Ordinance to Amend Chapter 54 Entitled Peddlers and Solicitors, Solicitors, Solicitation

Background:

Clerk DeMarco has been working on an update to the ordinance that regulates solicitation in the Township. The Township has recently experienced issues with solicitors that the current ordinance does not adequately address. The revisions will provide more precise language for the Clerk's office to handle requests and enable residents to sign up for a "Do Not Knock Registry," allowing them to opt out of any solicitation lists. Any solicitors who try to solicit at a home on the registry can have their permit to solicit revoked.

This ordinance is on the agenda to introduce it to the Township Board. The next step is scheduling a public hearing for the June 9, 2025, board meeting. Clerk DeMarco is unable to attend the May 12th board meeting to discuss this matter; however, we have discussed it and wish to move it forward so that the Township can utilize the updated ordinance during the summer months, when permit requests are at their peak. I am available to answer some of the questions regarding the revisions, as I worked with Clerk DeMarco and legal counsel on the update. However, any specific questions regarding the permit process will need to wait until she can provide that information.

The administrative committee has reviewed the revised ordinance and is recommending that the Township move forward with scheduling the public hearing before considering it for approval. The main topic of conversation for the administrative committee was the background check (Section 54-33) and the cost of the permit fee (Section 54-36). An enhanced background check will ensure that individuals who apply for solicitation permits have not been convicted of any crimes. The increased permit fee will cover the cost of that enhanced background check. Clerk DeMarco is currently working with several companies on costs, which range from \$150.00 to \$200.00, depending on the company and level.

At the June 9th meeting, the board will also consider a resolution to update the solicitation permit fees to cover the cost of the enhanced background check. Increasing the fee has been reviewed with legal counsel, and the Township is authorized to do so to cover the costs of the background check.

Recommendation:

Staff supports the revisions to the ordinance, as they will enable the Clerk's office to have more control over the solicitation process and the individuals permitted to solicit and ensure that residents are not bothered unnecessarily. Staff recommend scheduling a public hearing for June 9, 2025, to continue the process of revising the ordinance.

Requested Motion: Motion to Schedule Public Hearing of Ordinance O-052725-1: An Ordinance to Amend Chapter 54, Entitled Peddlers and Solicitors, Solicitors, Solicitation for June 9, 2025.

ADA TOWNSHIP
KENT COUNTY, MICHIGAN

(Ordinance No. O-052725-1)

At a _____ meeting of the Township Board for Ada Township held at the Ada Township Hall on _____, 2025, the following Ordinance was offered for adoption by Township Board Member _____ and was seconded by Township Board Member _____:

AN ORDINANCE TO AMEND CHAPTER 54, ARTICLE II, ENTITLED “PEDDLERS AND SOLICITORS, SOLICITORS, SOLICITATION” OF THE CODE OF ORDINANCES, ADA TOWNSHIP, MICHIGAN.

ADA TOWNSHIP, (“the Township”) ORDAINS:

Article 1. Purpose. The Township finds that regulations regarding solicitors and solicitation should be amended to protect the health, safety, and welfare of the community while preserving rights protected by the First Amendment.

Article 2. Amendment of Section 54-31. Chapter 54, Article II, Section 54-31 of the Code of Ordinances, Ada Township, Michigan is hereby amended to read as follows:

Section 54-31. Solicitor and Solicitation defined. Definitions.

~~The words *solicitor*, *solicit*, *solicitation*, and *soliciting* as used in this article shall mean any person (which includes any individual, firm, entity, corporation, association, partnership, limited liability company, or organization or its agents) traveling either by foot, wagon, automobile, vehicle, or other conveyance, from place to place, from house to house, or from street to street, taking or attempting to take orders for the sale of goods, products, or merchandise or personal property of any nature; or attempting to collect monies, pledges or donations for political, charitable, or religious causes; or for services to be furnished or performed, whether or not such person has, carries or exposes for sale a sample of the subject of such sale or whether such person is collecting advance payments on such sales or not; or any similar action or activities including those persons who call themselves transient merchants, canvassers, hucksters, peddlers or other similar terms. These activities shall also include any actions involving the canvassing or petitioning for a public office, public official, political candidate, election, or millage or public initiative or referendum affecting public policy.~~

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Solicit and/or soliciting means any act related to or involving traveling from place-to-place, from house-to-house, or from street-to-street to:

- (1) Sell or offer for sale, or display for sale any goods, wares, or merchandise to any person not a dealer therein whether or not such person has, carries or exposes for sale a sample of the subject of such sale.
- (2) Take orders for the purchase of goods, wares, or merchandise by samples, lists, catalogs, or subscriptions for magazines and books from any person not a dealer therein whether or not such person has, carries, or exposes for sale a sample of the subject of such sale.
- (3) Sell or offer for sale or take orders for the sale of services (e.g. landscaping, painting, roofing, snow removal, pest control, or any other services to be performed for those who wish to have them).
- (4) Attempt to collect monies, pledges or donations.
- (5) Canvas or petition.

Solicitor means any person soliciting in the township.

Article 3. Amendment of Section 54-32. Chapter 54, Article II, Section 54-32 of the Code of Ordinances, Ada Township, Michigan is hereby amended to read as follows:

Section 54-32. Permit Required.

~~Except as otherwise provided in this article, no person shall solicit or act as a solicitor within Ada Township without first obtaining a permit from the township. No permit shall be granted by the township without prior approval by the township clerk, or such other township official as is appointed by the township board. All permits shall expire 30 days after their issuance, unless renewed by the township clerk, or such other township official as is appointed by the township board.~~

- (a) Except as otherwise provided in this article, no person shall solicit or act as a solicitor within the township without first obtaining a permit from the township. An application for such permit shall be made to the township clerk on the prescribed form(s). All permits shall expire 30 days after their issuance, and may be renewed for additional 30-day periods upon the applicant's written request, payment of all applicable fees, and approval by the township clerk, or other township official appointed by the township board.
- (b) The applicant shall provide all of the information listed on the application before the application will be deemed complete.

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Article 4. Amendment of Section 54-33. Chapter 54, Article II, Section 54-33 of the Code of Ordinances, Ada Township, Michigan is hereby amended to read as follows:

Section 54-33. Background Check.

- (a) Except for persons or solicitors that are partially exempt from this article pursuant to section 54-35 hereof, the township will conduct a complete and comprehensive background check for each permit applicant a background check will be performed by the township for each individual solicitor before a township permit is issued. The township board shall determine what type of background check shall be performed for different categories or types of solicitors based on the potential threat to the public health or safety. Such background check may include, without limitation, a review of records of the Kent County Sheriff, Michigan State Police, and/or similar records. If the individual solicitor has any civil or criminal warrants outstanding, or has been convicted of any crime or offense that, in the township's reasonable discretion renders the individual solicitor a potential threat to the general peace and safety of the township, a permit will be denied in writing setting forth the reasons for any denial. After any such denial, the individual may appeal the denial to the township board. Any such appeal must be in writing (signed by the individual) and filed with the township clerk within ten days of the date of the denial. The township board shall hear and decide the appeal within a reasonable amount of time after the appeal is filed with the township clerk.
- (b) Unless the applicant is charged with any violation of local, state, or federal law subsequent to filing the application, all background checks shall be valid for a period of six months following the approval of the application.
- (c) During any period in which a person is licensed under this chapter, that person must inform the township of any and all changes to the information on their application and any event that would result in a change to the information produced in their background check.

Article 5. Amendment of Section 54-34. Chapter 54, Article II, Section 54-34 of the Code of Ordinances, Ada Township, Michigan is hereby amended to read as follows:

Section 54-34. Permit application.

A permit application may be obtained during normal business hours at the township offices.

- (a) Such application shall be fully completed and filed with the township clerk at least ten days prior to the date of commencement of the solicitation. The application shall contain all of the following information:
- (i) Name of the applicant and, if applicable, the names of those persons soliciting for the applicant. Each individual solicitor must supply, in person, a copy of their driver's license or other form of government issued photo personal identification to the township.
 - (ii) Permanent home address and local address of the applicant (and for all other persons soliciting for the applicant) , and the home street address, driver's license number, and telephone number of the person or persons who will be in direct charge of conducting the soliciting activities in the township.

- (iii) A brief description of the nature of the organization and business and the goods or services to be sold or solicited.
 - (iv) If the solicitor is otherwise employed, the applicant shall provide the name and address of such employer.
 - (v) The length of time for which the solicitation within the township is desired.
 - (vi) The place where the goods or property proposed to be sold or orders taken for the sale are manufactured or produced, where such products or goods are located at the time said application is filed and the proposed method of delivery.
 - (vii) A statement as to approximate locations within the township where the solicitations will take place.
 - (viii) Each solicitor shall sign a statement as to whether or not that solicitor (or the solicitor's firm, corporation or organization) has been convicted of a felony, and/or misdemeanor ~~theft or fraud~~ offense and if so, stating the nature of the offense. A "yes" response ~~may be~~ is cause for denial of a permit for the applicant if, in accordance with the standards of this section, and in the township's reasonable discretion, the conviction renders the individual solicitor a potential threat to the general peace and safety of the township.
- (b) If the requirements of this article are met, the township shall prepare and issue a solicitor permit to each person soliciting under the applicant. The permit shall be displayed by the solicitor at all times while soliciting in the township and shall be presented by that person to any resident requesting identification prior to any attempt to sell a product or service to that resident.
 - (c) Any denial of a permit application shall be made in writing specifying the reasons for denial within three business days of the filing of a complete application. The township may take a longer period of time in determining whether a particular permit will be issued if the background check cannot be completed in a shorter period of time. Any appeal of a permit denial pursuant to this article must be in writing signed by the applicant and filed with the township clerk within ten days of the date of the denial. All appeals shall be heard and ~~decided~~ by the township board within a reasonable amount of time after the appeal is filed with the township clerk.
 - (d) A solicitor permit shall be denied ~~by the township for any of the following reasons: if any of the following standards are not met:~~
 - (i) The applicant has not met ~~Every~~ requirement of this article ~~will be met.~~
 - (ii) In the reasonable determination of the township, granting the permit will create a threat to the general peace and ~~The safety of the township residents of the township will be protected.~~
 - (iii) NEither the applicant nor the applicant's employer or organization has been convicted of either a felony or any kind type or a misdemeanor involving solicitation, theft or fraud, or any other felony or misdemeanor that, in the reasonable determination of the township, will create a threat to the general peace and safety of the township.

(iv) ~~Neither the applicant nor the applicant's~~ employer or organization is delinquent in any real or personal property taxes or other indebtedness to the township.

(e) A permit approved and issued under this article shall be nontransferable.

(f) Applicants may reapply for a permit 60 days after a denial or an unsuccessful appeal of a denial to the township board.

Article 6. Amendment of Section 54-35. Chapter 54, Article II, Section 54-35 of the Code of Ordinances, Ada Township, Michigan is hereby amended to read as follows:

Section 54-35. Partially exempt persons—Religious, political government, and nonprofit activities.

The following persons and organizations are exempt from the permitting requirements under this article when engaging in the type of solicitation ~~mentioned-described~~ below in this section. Except as otherwise provided in this section, all solicitation that is exempt under this section shall still comply with the general regulations and prohibitions of section 54-37 unless otherwise provided therein:

- (a) *Solicitation for religious or charitable institutions.* Any person who is soliciting for a school, state or federally registered or recognized charity, a nonprofit corporation or entity, or a church or religious society shall not be required to register or obtain any permit or pay any permit fee pursuant to this article. ~~The solicitor for any group listed under this subsection must still register with the township and provide the township clerk, or other township official designated by the township board with a name, address, and a copy of their driver's license before such exempt solicitation can occur within the township. The applicant shall provide evidence (i.e., 501(c)(3) status, etc.) to the township that the organization for which the solicitation is taking place is a school, recognizable charitable, nonprofit or religious organization.~~
- (b) *Political speech or canvassing.* Solicitations exclusively intended to canvass or petition for a public official, political candidate, public policy or initiative being promoted for purposes of a public referendum, initiative, millage, or election do not require any registration, permit or permit fee.
- (c) ~~[State, federal law.]~~ Any person exempt from the permitting requirements of this article by virtue of state or federal law.

Article 7. Amendment of Section 54-36. Chapter 54, Article II, Section 54-36 of the Code of Ordinances, Ada Township, Michigan is hereby amended to read as follows:

Section 54-36. Permit fee.

Except for exempt permits-persons specified in section 54-35 hereof, a nonrefundable permit fee in the amount ~~established by the township board of \$25.00~~ shall be paid to the township at the time that an application for a solicitor permit is filed with the township clerk. Permits are issued to be valid for a 30-day period. Renewal applications, permits, and badges will require the same non-refundable fees. ~~If a permit renewal application is filed with the township within the 30-day~~

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~~time period before the date that the original permit expires, a nonrefundable renewal permit fee in the amount of \$15.00 shall be paid to the township. If an application for a permit renewal is not filed with the township (together with the applicable fee) prior to the time the original permit expires, the application shall be deemed an application for a new solicitor permit and the nonrefundable permit fee to be paid to the township at the time of application shall be \$25.00.~~

~~Each solicitor shall also make a deposit of \$25.00 per permit to the township. This deposit will be refunded upon return of the permit to the township. Return of the permit to the township must be made in person by each individual permittee. All permits must be returned within five days of their expiration or the deposit of \$25.00 shall be forfeited. The above fees and deposit may be modified by the township board by resolution from time to time.~~

Article 8. Amendment of Section 54-37. Chapter 54, Article II, Section 54-37 of the Code of Ordinances, Ada Township, is hereby amended to read in its entirety as follows:

Sec. 54-37. General regulations and prohibitions.

Unless otherwise expressly permitted by another township ordinance or mandated by state law:

- (a) Where a permit is required by this article, it shall be unlawful for any person to engage in solicitation without having first obtained a permit issued by the township. The dated permit must be visible at all times while the solicitor is engaged in the act of soliciting and shown upon the request of any person.
- (b) While conducting any act of solicitation, the solicitor shall clearly display the permit and photo identification that correctly identifies who the solicitor is and for whom the solicitor is working.
- (c) No persons shall stop or park a vehicle at the curb for the purpose of solicitation from a vehicle, nor shall any person establish a stand, booth or other place of business on any street curb, sidewalk, public right-of-way or other public place. This subsection shall not be interpreted to prohibit parking for the purpose of making deliveries or for the purpose of consummating a business transaction with persons waiting at the curb, provided that the solicitor leaves the curb immediately after the deliveries or transactions are completed.
- (d) No person shall operate or maintain any stand, structure, building or vehicle on or near to any public right-of-way for the service of customers or for solicitation in such a manner that requires customers to stand, occupy or congregate within the public roadway.
- (e) No person shall conduct any solicitation so as to obstruct any street, alley, sidewalk or driveway except as may be necessary and reasonable to consummate a permitted transaction or at any time after having been requested to desist by any public officer because of congested or dangerous traffic conditions or for the public health, safety or welfare.
- (f) Except for exempt persons under Section 54-35, no person shall engage in any solicitation on any property listed on the "Do-Not-Knock Registry" described in Section

54-40 and maintained by the township clerk. No person shall engage in any solicitation on any property against the wish or desire of the property owner or the tenant or occupant of the property. No person shall trespass on the property of another while engaged in solicitation.

- (g) No person engaged in any solicitation shall visit any dwelling or residence without an appointment where a sign is displayed stating "No peddlers," "No solicitors," "No sales," "No trespassing" or words of similar meaning.
- (h) No person engaged in solicitation shall, while in a stationary position in any public place, shout, cry out his goods or merchandise, nor blow any horn, ring any bell, broadcast or play any sound, or use any other similar device to attract the attention of the public.
- (i) Except for exempt persons under Section 54-35, No persons shall travel from door to door, street to street, or place to place within the township while engaged in solicitation except as provided between the following hours:
 - (i) April 1 to September 30: 9:00 a.m. to 7:00 p.m.
 - (ii) October 1 to March 31: 9:00 a.m. to 5:00 p.m.
- (j) No person engaged in any solicitation shall enter upon a property or call upon any occupant of the property by any means of entry or contact other than approaching the front entry door of the premises. No person engaged in any solicitation shall enter into an attached or detached garage or a side or rear yard, unless invited by the occupant of the premises.
- (k) A permit under this article shall not be granted to any person owing any real or personal property taxes or other indebtedness to the township or who contemplates using any personal property on which personal property taxes are owing in the operation of a business.
- (l) No person shall block or impede the passage of the person being solicited.
- (m) No person who is soliciting shall follow the person being solicited after that person has objected to the solicitation or asked the solicitor to leave.
- (n) No person shall use any threatening or offensive behavior or language when engaging in solicitation as prohibited in Section 46-52 of the Township Code of Ordinances.

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Article 9. Amendment of Section 54-38. Chapter 54, Article II, Section 54-38 of the Code of Ordinances, Ada Township, Michigan is hereby amended to read in its entirety as follows:

Sec. 54-38. Revocation of a permit.

- (a) A permit issued pursuant to this article may be revoked by the township. Such revocation shall be in writing setting forth the reasons for the revocation, and shall be issued ~~done~~ by the township clerk, or such other township official as is appointed by the township board. The revocation shall be delivered by email, or upon request, by first class mail.

- (b) The applicant may appeal the revocation of the applicant's permit revoked pursuant to this article by filing an appeal with the township board. Any such appeal must be in writing (signed by the applicant) and filed with the township clerk within ten days of the date ~~of the permit revocation~~ is emailed or mailed to the applicant. The township board shall hear the appeal within a reasonable amount of time after it is filed with the township clerk.
- (c) When considering whether or not to revoke a permit issued under this article (or during an appeal of such a revocation), the township official or body involved shall consider the following non-exclusive factors:
- (i) Whether one or more provisions of this article have been violated.
 - (ii) Whether continued solicitation by the applicant pursuant to the permit would endanger the health, safety, or welfare of township residents or property owners.
 - (iii) Whether there were material misrepresentations in the permit application.
 - (iv) Whether the applicant/solicitor has previously violated one or more of the provisions of this article.
 - (v) Whether the applicant/solicitor has previously had his/her permit revoked under this section.

(d) A person whose permit has been revoked under this section may reapply for a new permit 30 days after the revocation. The expiration of the 30-day period is not determinative as to whether a new permit will be issued.

Article 10. Amendment of Section 54-39. Chapter 54, Article II, Section 54-39 of the Code of Ordinances, Ada Township, Michigan is hereby amended to read in its entirety as follows:

Sec. 54-39. Penalties and Remedies.

- (a) First violation. Any person who violates any of the provisions of this article shall be responsible for a municipal civil infraction upon and be subject to a fine of not more than \$500.00 plus costs of prosecution as permitted by law. conviction be deemed guilty of a criminal misdemeanor and shall be punished by a fine of not less than \$150.00 nor more than \$500.00 or imprisonment in the county jail for not to exceed 93 days or by both such fine and imprisonment, plus the costs of prosecution.
- (b) (b) Second and subsequent violations. Repeat offenses under this article shall constitute a criminal misdemeanor upon a conviction and shall be punished by a fine of not more than \$500.00 or imprisonment in the county jail for a term not to exceed 90 days or by both such fine and imprisonment, plus costs of prosecution as permitted by law. be subject to increased fines as provided by this section below. As used in this section, repeat offense means a second (or any subsequent) misdemeanor conviction violation of the same requirement or other provision of this article committed by a person within one year of the prior conviction of the person having been found responsible for or convicted of violating this article.
- The increased fine for a repeat offense under this article shall be as follows:

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- ~~(i) The fine for the second conviction shall not be less than \$250.00, plus costs.~~
- ~~(ii) The fine for any third or subsequent conviction shall not be less than \$500.00 each, plus costs.~~
- (c) Each day on which any violation of this article occurs or continues constitutes a separate offense subject to separate sanctions.
- (d) The person or persons authorized by the township board shall enforce this article and may issue appearance tickets for violations of this article.
- (e) In addition to the above, the township shall have such other remedies as are accorded to it for a violation of this article pursuant to law and equity. Any remedy or remedies pursued by the township shall be deemed cumulative and shall not preclude the township from pursuing other remedies available at law or equity.

Article 10. Addition of Section 54-40. Chapter 54, Article II, Section 54-40 of the Code of Ordinances, Ada Township, Michigan is hereby created to read as follows:

Sec. 54-40. Do Not Knock Registry

- (a) The township clerk shall establish and maintain a Do Not Knock Registry for township residents.
- (b) Any person in lawful possession and occupancy of any residence, house, apartment, or other dwelling, or any person in lawful possession of an apartment complex within the township, may request that the township place and maintain his or her residence, house, apartment, dwelling, or apartment complex on the Do Not Knock Registry by submitting a written request on a form supplied by the township clerk. The written request shall contain the following:
 - (1) The name of the person completing the form.
 - (2) The complete address of the residence, house, apartment, dwelling, or apartment complex to be placed on the registry.
 - (3) The date the form was completed.
 - (4) A statement that solicitors shall not knock, ring the doorbell, or otherwise physically call at his or her residence, house, apartment, dwelling, or apartment complex.
 - (5) Any other information reasonably required by the township to verify the identity of the person completing the form as a lawful occupant and possessor of the residence, house, apartment, dwelling or to verify the identity of an owner of an apartment complex.
- (c) Any board of a neighborhood condominium association that is located on a private road or private street, if authorized by the association bylaws, may request that the township add the neighborhood condominium association to the Do Not Knock registry by submitting a request in writing to the township clerk. The written request shall contain the following information:
 - (1) The name of the neighborhood condominium association, and the name of the board members completing the form.

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(2) The location of the condominium association, the name of the private road or private street on which the association is located, and a list of addresses of residences located within the association.

(3) The date the form was completed.

(4) A statement that solicitors shall not knock, ring the doorbell, or otherwise physically call at the residences located within the association.

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(5) Any other information reasonably required by the township clerk to verify the location of the association, the board members, and the association bylaws authorizing such request.

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(d) Any person in lawful possession and occupancy of any residence, house, apartment, or other dwelling within the township, or any owner of an apartment complex may request that the township remove his or her residence, house, apartment, apartment complex, or dwelling from the Do-Not-Knock Registry by submitting a written request to the township clerk. The written request shall contain the following:

(1) The name of the person or persons completing the form.

(2) The complete address of the residence, house, apartment, apartment complex, or dwelling to be removed from the registry.

(3) The date the form was completed.

(4) A statement that his or her residence, house, apartment, apartment complex, or dwelling shall be removed from the Do Not Knock Registry.

(5) Any other information reasonably required by the township to verify the identity of the person completing the form as a lawful occupant and possessor of the residence, house, apartment, or dwelling, or to verify the identity of the owner of an apartment complex.

(e) After being placed on the Do Not Knock Registry, a residence, house, apartment, apartment complex, or dwelling, shall remain on the registry until one of the following occurs:

(1) The township clerk receives a written request to remove the residence, house, apartment, apartment complex, or dwelling from the registry pursuant to this section.

(2) The township receives written notice that that person who submitted the request to have the residence, house, apartment, apartment complex, or dwelling added to the registry pursuant to subsection (a) above is no longer a lawful possessor or occupant of the premises or owner of an apartment complex.

(3) The township receives a property transfer affidavit notifying the township assessor that there has been a transfer of ownership for the residence, house, apartment, apartment complex, or dwelling.

(f) After being placed on the Do Not Knock Registry, a neighborhood condominium association shall remain on the registry until the following occurs:

(1) The board of the neighborhood condominium association submits a written request to the township clerk requesting that the neighborhood condominium association be removed from the registry.

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(g) The township clerk shall provide a copy of the then-current Do Not Knock Registry to each person issued a permit pursuant to this article. The township clerk may impose a reasonable

fee for copies of the registry. A copy of the Do Not Knock Registry shall also be available for public inspection in the township clerk's office during regular business hours.

(h) The failure to add or remove a residence, house, apartment, apartment complex, dwelling, or neighborhood condominium association to or from the Do Not Knock registry shall not be grounds for any claim against the township.

Article 11. Severability.

Should any section, portion or part of this Ordinance be declared to be invalid by a court of competent jurisdiction, such declaration does not void or render inoperable any other part of this Ordinance.

Article 12. Repealer.

All ordinances and parts of ordinances in conflict herewith are repealed to the extent of any such conflict.

Article 13. Effective Date.

This Ordinance shall become effective 30 days after this Ordinance (or a summary thereof) is published as provided by law.

ORDINANCE DECLARED ADOPTED

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I, Jo DeMarco, the Township Clerk for the Township of Ada, attests that the foregoing is a true and accurate copy of an ordinance adopted by the Township Board for the Township of Ada at a regularly scheduled meeting held on _____, 2025, which meeting was held in accordance with state law.

Jo DeMarco, Township Clerk

Introduced: May 12, 2025
Public Hearing: _____
Adopted: _____
Published: _____
Effective: _____

**ADA TOWNSHIP
KENT COUNTY, MICHIGAN**

(Ordinance No. O-052725-1)

At a _____ meeting of the Township Board for Ada Township held at the Ada Township Hall on _____, 2025, the following Ordinance was offered for adoption by Township Board Member _____ and was seconded by Township Board Member _____:

**AN ORDINANCE TO AMEND CHAPTER 54, ARTICLE II,
ENTITLED “PEDDLERS AND SOLICITORS, SOLICITORS,
SOLICITATION” OF THE CODE OF ORDINANCES, ADA
TOWNSHIP, MICHIGAN.**

ADA TOWNSHIP, (“the Township”) ORDAINS:

Article 1. Purpose. The Township finds that regulations regarding solicitors and solicitation should be amended to protect the health, safety, and welfare of the community while preserving rights protected by the First Amendment.

Article 2. Amendment of Section 54-31. Chapter 54, Article II, Section 54-31 of the Code of Ordinances, Ada Township, Michigan is hereby amended to read as follows:

Section 54-31. Definitions.

Solicit and/or *soliciting* means any act related to or involving traveling from place-to-place, from house-to-house, or from street-to-street to:

- (1) Sell or offer for sale, or display for sale any goods, wares, or merchandise to any person not a dealer therein whether or not such person has, carries or exposes for sale a sample of the subject of such sale.
- (2) Take orders for the purchase of goods, wares, or merchandise by samples, lists, catalogs, or subscriptions for magazines and books from any person not a dealer therein whether or not such person has, carries, or exposes for sale a sample of the subject of such sale.
- (3) Sell or offer for sale or take orders for the sale of services (e.g. landscaping, painting, roofing, snow removal, pest control, or any other services to be performed for those who wish to have them).
- (4) Attempt to collect monies, pledges or donations.
- (5) Canvas or petition.

Solicitor means any person soliciting in the township.

Article 3. Amendment of Section 54-32. Chapter 54, Article II, Section 54-32 of the Code of Ordinances, Ada Township, Michigan is hereby amended to read as follows:

Section 54-32. Permit Required.

- (a) Except as otherwise provided in this article, no person shall solicit or act as a solicitor within the township without first obtaining a permit from the township. An application for such permit shall be made to the township clerk on the prescribed form(s). All permits shall expire 30 days after their issuance, and may be renewed for additional 30-day periods upon the applicant's written request, payment of all applicable fees, and approval by the township clerk, or other township official appointed by the township board.
- (b) The applicant shall provide all of the information listed on the application before the application will be deemed complete.

Article 4. Amendment of Section 54-33. Chapter 54, Article II, Section 54-33 of the Code of Ordinances, Ada Township, Michigan is hereby amended to read as follows:

Section 54-33. Background Check.

- (a) Except for persons or solicitors that are partially exempt from this article pursuant to section 54-35 hereof, the township will conduct a complete and comprehensive background check for each permit applicant before a township permit is issued. Such background check may include, without limitation, a review of records of the Kent County Sheriff, Michigan State Police, and/or similar records. If the individual solicitor has any civil or criminal warrants outstanding, or has been convicted of any crime or offense that, in the township's reasonable discretion renders the individual solicitor a potential threat to the general peace and safety of the township, a permit will be denied in writing setting forth the reasons for any denial. After any such denial, the individual may appeal the denial to the township board. Any such appeal must be in writing (signed by the individual) and filed with the township clerk within ten days of the date of the denial. The township board shall hear and decide the appeal within a reasonable amount of time after the appeal is filed with the township clerk.
- (b) Unless the applicant is charged with any violation of local, state, or federal law subsequent to filing the application, all background checks shall be valid for a period of six months following the approval of the application.
- (c) During any period in which a person is licensed under this chapter, that person must inform the township of any and all changes to the information on their application and any event that would result in a change to the information produced in their background check.

Article 5. Amendment of Section 54-34. Chapter 54, Article II, Section 54-34 of the Code of Ordinances, Ada Township, Michigan is hereby amended to read as follows:

Section 54-34. Permit application.

A permit application may be obtained during normal business hours at the township offices.

- (a) Such application shall be fully completed and filed with the township clerk at least ten days prior to the date of commencement of the solicitation. The application shall contain all of the following information:
 - (i) Name of the applicant and, if applicable, the names of those persons soliciting for the applicant. Each individual solicitor must supply, in person, a copy of their driver's license or other form of government-issued photo identification to the township.
 - (ii) Permanent home address and local address of the applicant (and for all other persons soliciting for the applicant) , and the home street address, driver's license number, and telephone number of the person or persons who will be in direct charge of conducting the soliciting activities in the township.
 - (iii) A brief description of the nature of the organization and business and the goods or services to be sold or solicited.
 - (iv) If the solicitor is otherwise employed, the applicant shall provide the name and address of such employer.
 - (v) The length of time for which the solicitation within the township is desired.
 - (vi) The place where the goods or property proposed to be sold or orders taken for the sale are manufactured or produced, where such products or goods are located at the time said application is filed and the proposed method of delivery.
 - (vii) A statement as to approximate locations within the township where the solicitations will take place.
 - (viii) Each solicitor shall sign a statement as to whether or not that solicitor (or the solicitor's firm, corporation or organization) has been convicted of a felony, and/or misdemeanor offense and if so, stating the nature of the offense. A "yes" response may be cause for denial of a permit for the applicant if, in accordance with the standards of this section, and in the township's reasonable discretion, the conviction renders the individual solicitor a potential threat to the general peace and safety of the township.
- (b) If the requirements of this article are met, the township shall prepare and issue a solicitor permit to each person soliciting under the applicant. The permit shall be displayed by the solicitor at all times while soliciting in the township and shall be presented by that person to any resident requesting identification prior to any attempt to sell a product or service to that resident.
- (c) Any denial of a permit application shall be made in writing specifying the reasons for denial within three business days of the filing of a complete application. The township

may take a longer period of time in determining whether a particular permit will be issued if the background check cannot be completed in a shorter period of time. Any appeal of a permit denial pursuant to this article must be in writing signed by the applicant and filed with the township clerk within ten days of the date of the denial. All appeals shall be heard and decided by the township board within a reasonable amount of time after the appeal is filed with the township clerk.

- (d) A solicitor permit shall be denied for any of the following reasons:
 - (i) The applicant has not met every requirement of this article.
 - (ii) In the reasonable determination of the township, granting the permit will create a threat to the general peace and safety of the township residents
 - (iii) Either the applicant or the applicant's employer or organization has been convicted of either a felony or any type of misdemeanor involving solicitation, theft or fraud, or any other felony or misdemeanor that, in the reasonable determination of the township, will create a threat to the general peace and safety of the township.
 - (iv) Either the applicant or the applicant's employer or organization is delinquent in any real or personal property taxes or other indebtedness to the township.
- (e) A permit approved and issued under this article shall be nontransferable.
- (f) Applicants may reapply for a permit 60 days after a denial or an unsuccessful appeal of a denial to the township board.

Article 6. Amendment of Section 54-35. Chapter 54, Article II, Section 54-35 of the Code of Ordinances, Ada Township, Michigan is hereby amended to read as follows:

Section 54-35. Partially exempt persons—Religious, political, and nonprofit activities.

The following persons and organizations are exempt from the permitting requirements under this article when engaging in the type of solicitation described below in this section. Except as otherwise provided in this section, all solicitation that is exempt under this section shall still comply with the general regulations and prohibitions of section 54-37 unless otherwise provided therein:

- (a) *Solicitation for religious or charitable institutions.* Any person who is soliciting for a school, state or federally registered or recognized charity, a nonprofit corporation or entity, or a church or religious society shall not be required to register or obtain any permit or pay any permit fee pursuant to this article..
- (b) *Political speech or canvassing.* Solicitations exclusively intended to canvass or petition for a public official, political candidate, public policy or initiative being promoted for purposes of a public referendum, initiative, millage, or election do not require any registration, permit or permit fee.
- (c) Any person exempt from the permitting requirements of this article by virtue of state or federal law.

Article 7. Amendment of Section 54-36. Chapter 54, Article II, Section 54-36 of the Code of Ordinances, Ada Township, Michigan is hereby amended to read as follows:

Section 54-36. Permit fee.

Except for exempt persons specified in section 54-35 hereof, a nonrefundable permit fee in the amount established by the township board shall be paid to the township at the time that an application for a solicitor permit is filed with the township clerk. Permits are issued to be valid for a 30-day period. Renewal applications, permits, and badges will require the same non-refundable fees.

Article 8. Amendment of Section 54-37. Chapter 54, Article II, Section 54-37 of the Code of Ordinances, Ada Township, is hereby amended to read in its entirety as follows:

Sec. 54-37. General regulations and prohibitions.

Unless otherwise expressly permitted by another township ordinance or mandated by state law:

- (a) Where a permit is required by this article, it shall be unlawful for any person to engage in solicitation without having first obtained a permit issued by the township. The dated permit must be visible at all times while the solicitor is engaged in the act of soliciting and shown upon the request of any person.
- (b) While conducting any act of solicitation, the solicitor shall clearly display the permit and photo identification that correctly identifies who the solicitor is and for whom the solicitor is working.
- (c) No persons shall stop or park a vehicle at the curb for the purpose of solicitation from a vehicle, nor shall any person establish a stand, booth or other place of business on any street curb, sidewalk, public right-of-way or other public place. This subsection shall not be interpreted to prohibit parking for the purpose of making deliveries or for the purpose of consummating a business transaction with persons waiting at the curb, provided that the solicitor leaves the curb immediately after the deliveries or transactions are completed.
- (d) No person shall operate or maintain any stand, structure, building or vehicle on or near to any public right-of-way for the service of customers or for solicitation in such a manner that requires customers to stand, occupy or congregate within the public roadway.
- (e) No person shall conduct any solicitation so as to obstruct any street, alley, sidewalk or driveway except as may be necessary and reasonable to consummate a permitted transaction or at any time after having been requested to desist by any public officer because of congested or dangerous traffic conditions or for the public health, safety or welfare.
- (f) Except for exempt persons under Section 54-35, no person shall engage in any solicitation on any property listed on the "Do-Not-Knock Registry" described in Section 54-40 and maintained by the township clerk. No person shall engage in any solicitation

on any property against the wish or desire of the property owner or the tenant or occupant of the property. No person shall trespass on the property of another while engaged in solicitation.

- (g) No person engaged in any solicitation shall visit any dwelling or residence without an appointment where a sign is displayed stating "No peddlers," "No solicitors," "No sales," "No trespassing" or words of similar meaning.
- (h) No person engaged in solicitation shall, while in a stationary position in any public place, shout, cry out his goods or merchandise, nor blow any horn, ring any bell, broadcast or play any sound, or use any other similar device to attract the attention of the public.
- (i) Except for exempt persons under Section 54-35, no person shall travel from door to door, street to street, or place to place within the township while engaged in solicitation except as provided between the following hours:
 - (i) April 1 to September 30: 9:00 a.m. to 7:00 p.m.
 - (ii) October 1 to March 31: 9:00 a.m. to 5:00 p.m.
- (j) No person engaged in any solicitation shall enter upon a property or call upon any occupant of the property by any means of entry or contact other than approaching the front entry door of the premises. No person engaged in any solicitation shall enter into an attached or detached garage or a side or rear yard, unless invited by the occupant of the premises.
- (k) A permit under this article shall not be granted to any person owing any real or personal property taxes or other indebtedness to the township or who contemplates using any personal property on which personal property taxes are owing in the operation of a business.
- (l) No person shall block or impede the passage of the person being solicited.
- (m) No person who is soliciting shall follow the person being solicited after that person has objected to the solicitation or asked the solicitor to leave.
- (n) No person shall use any threatening or offensive behavior or language when engaging in solicitation as prohibited in Section 46-52 of the Township Code of Ordinances.

Article 9. Amendment of Section 54-38. Chapter 54, Article II, Section 54-38 of the Code of Ordinances, Ada Township, Michigan is hereby amended to read in its entirety as follows:

Sec. 54-38. Revocation of a permit.

- (a) A permit issued pursuant to this article may be revoked by the township. Such revocation shall be in writing setting forth the reasons for the revocation, and shall be issued by the township clerk, or such other township official as is appointed by the township board. The revocation shall be delivered by email, or upon request, by first class mail.
- (b) The applicant may appeal the revocation of the applicant's permit revoked pursuant to this article by filing an appeal with the township board. Any such appeal must be in writing (signed by the applicant) and filed with the township clerk within ten days of the date the

permit revocation is emailed or mailed to the applicant. The township board shall hear the appeal within a reasonable amount of time after it is filed with the township clerk.

- (c) When considering whether or not to revoke a permit issued under this article (or during an appeal of such a revocation), the township official or body involved shall consider the following non-exclusive factors:
 - (i) Whether one or more provisions of this article have been violated.
 - (ii) Whether continued solicitation by the applicant pursuant to the permit would endanger the health, safety, or welfare of township residents or property owners.
 - (iii) Whether there were material misrepresentations in the permit application.
 - (iv) Whether the applicant/solicitor has previously violated one or more of the provisions of this article. (v) Whether the applicant/solicitor has previously had his/her permit revoked under this section.
- (d) A person whose permit has been revoked under this section may reapply for a new permit 30 days after the revocation. The expiration of the 30-day period is not determinative as to whether a new permit will be issued.

Article 10. Amendment of Section 54-39. Chapter 54, Article II, Section 54-39 of the Code of Ordinances, Ada Township, Michigan, is hereby amended to read in its entirety as follows:

Sec. 54-39. Penalties and Remedies.

- (a) First violation. Any person who violates any of the provisions of this article shall be responsible for a municipal civil infraction and be subject to a fine of not more than \$500.00 plus costs of prosecution as permitted by law.
- (b) Second and subsequent violations. Repeat offenses under this article shall constitute a criminal misdemeanor upon a conviction and shall be punished by a fine of not more than \$500.00 or imprisonment in the county jail for a term not to exceed 90 days or by both such fine and imprisonment, plus costs of prosecution as permitted by law. As used in this section, repeat offense means a second (or any subsequent) violation of the same requirement or other provision of this article committed by a person within one year of the person having been found responsible for or convicted of violating this article.
- (c) Each day on which any violation of this article occurs or continues constitutes a separate offense subject to separate sanctions.
- (d) The person or persons authorized by the township board shall enforce this article and may issue appearance tickets for violations of this article.
- (e) In addition to the above, the township shall have such other remedies as are accorded to it for a violation of this article pursuant to law and equity. Any remedy or remedies pursued by the township shall be deemed cumulative and shall not preclude the township from pursuing other remedies available at law or equity.

Article 10. Addition of Section 54-40. Chapter 54, Article II, Section 54-40 of the Code of Ordinances, Ada Township, Michigan is hereby created to read as follows:

Sec. 54-40. Do Not Knock Registry

- (a) The township clerk shall establish and maintain a Do Not Knock Registry for township residents.
- (b) Any person in lawful possession and occupancy of any residence, house, apartment, or other dwelling, or any person in lawful possession of an apartment complex within the township, may request that the township place and maintain his or her residence, house, apartment, dwelling, or apartment complex on the Do Not Knock Registry by submitting a written request on a form supplied by the township clerk. The written request shall contain the following:
 - (1) The name of the person completing the form.
 - (2) The complete address of the residence, house, apartment, dwelling, or apartment complex to be placed on the registry.
 - (3) The date the form was completed.
 - (4) A statement that solicitors shall not knock, ring the doorbell, or otherwise physically call at his or her residence, house, apartment, dwelling, or apartment complex.
 - (5) Any other information reasonably required by the township to verify the identity of the person completing the form as a lawful occupant and possessor of the residence, house, apartment, dwelling or to verify the identity of an owner of an apartment complex.
- (c) Any board of a neighborhood condominium association that is located on a private road or private street, if authorized by the association bylaws, may request that the township add the neighborhood condominium association to the Do Not Knock registry by submitting a request in writing to the township clerk. The written request shall contain the following information:
 - (1) The name of the neighborhood condominium association, and the name of the board members completing the form.
 - (2) The location of the condominium association, the name of the private road or private street on which the association is located, and a list of addresses of residences located within the association.
 - (3) The date the form was completed.
 - (4) A statement that solicitors shall not knock, ring the doorbell, or otherwise physically call at the residences located within the association.
 - (5) Any other information reasonably required by the township clerk to verify the location of the association, the board members, and the association bylaws authorizing such request.
- (d) Any person in lawful possession and occupancy of any residence, house, apartment, or other dwelling within the township, or any owner of an apartment complex may request that the township remove his or her residence, house, apartment, apartment complex, or dwelling from the Do-Not-Knock Registry by submitting a written request to the township clerk. The written request shall contain the following:

- (1) The name of the person or persons completing the form.
 - (2) The complete address of the residence, house, apartment, apartment complex, or dwelling to be removed from the registry.
 - (3) The date the form was completed.
 - (4) A statement that his or her residence, house, apartment, apartment complex, or dwelling shall be removed from the Do Not Knock Registry.
 - (5) Any other information reasonably required by the township to verify the identity of the person completing the form as a lawful occupant and possessor of the residence, house, apartment, or dwelling, or to verify the identity of the owner of an apartment complex.
- (e) After being placed on the Do Not Knock Registry, a residence, house, apartment, apartment complex, or dwelling, shall remain on the registry until one of the following occurs:
- (1) The township clerk receives a written request to remove the residence, house, apartment, apartment complex, or dwelling from the registry pursuant to this section.
 - (2) The township receives written notice that that person who submitted the request to have the residence, house, apartment, apartment complex, or dwelling added to the registry pursuant to subsection (a) above is no longer a lawful possessor or occupant of the premises or owner of an apartment complex.
 - (3) The township receives a property transfer affidavit notifying the township assessor that there has been a transfer of ownership for the residence, house, apartment, apartment complex, or dwelling.
- (f) After being placed on the Do Not Knock Registry, a neighborhood condominium association shall remain on the registry until the following occurs:
- (1) The board of the neighborhood condominium association submits a written request to the township clerk requesting that the neighborhood condominium association be removed from the registry.
- (g) The township clerk shall provide a copy of the then-current Do Not Knock Registry to each person issued a permit pursuant to this article. The township clerk may impose a reasonable fee for copies of the registry. A copy of the Do Not Knock Registry shall also be available for public inspection in the township clerk's office during regular business hours.
- (h) The failure to add or remove a residence, house, apartment, apartment complex, dwelling, or neighborhood condominium association to or from the Do Not Knock registry shall not be grounds for any claim against the township.

Article 11. Severability.

Should any section, portion or part of this Ordinance be declared to be invalid by a court of competent jurisdiction, such declaration does not void or render inoperable any other part of this Ordinance.

Article 12. Repealer.

All ordinances and parts of ordinances in conflict herewith are repealed to the extent of any such conflict.

Article 13. Effective Date.

This Ordinance shall become effective 30 days after this Ordinance (or a summary thereof) is published as provided by law.

ORDINANCE DECLARED ADOPTED

I, Jo DeMarco, the Township Clerk for the Township of Ada, attests that the foregoing is a true and accurate copy of an ordinance adopted by the Township Board for the Township of Ada at a regularly scheduled meeting held on _____, 2025, which meeting was held in accordance with state law.

Jo DeMarco, Township Clerk

Introduced: May 12, 2025
Public Hearing: _____
Adopted: _____
Published: _____
Effective: _____

Is it Time to Update Your Township Plan?



Whether it has been 5, 10, 15 years... or more since your last planning & visioning exercise, hosting an **urban design charrette** in your Township presents the opportunity to facilitate a community discussion to **unify ongoing initiatives** and **check in with strategic economic development goals**.

The process builds on accomplishments, involves local stakeholder groups, and helps the Township **focus priorities for the next phases of growth**.

Building on the strong foundation of an existing charrette-generated plan, a new charrette will provide a renewed enthusiasm and sense of ownership by offering a forum to explore ideas, elaborate on current efforts, and **adapt to the evolving needs of the Township**.





Why Partner with the Housing & Community Regeneration Initiative (HCR)?

1. The work produced by our team focuses heavily on **implementation strategy**. In other words, under the guidance of a strong Township leadership team, **your plan won't sit on a shelf and gather dust**.
2. Since 2021, our partner organizations have leveraged their charrette plans to raise **over \$100 million for implementation**.
3. We assemble teams of **globally-recognized experts** in housing, urban planning, and architecture who specialize in creating vibrant place-based communities through the principles of traditional neighborhood design.
4. Your Township will become a member of our **100-Mile Coalition**, a group of like-minded municipalities and organizations who have hosted an HCR charrette and are working to actively implement their plans. Member organizations operate as a community of shared learning, networking with one another to exchange resources and valuable lessons.
5. Your community will **benefit from and contribute to a larger body of placemaking research** we're compiling at the University of Notre Dame School of Architecture for the benefit of our region and the world.

Limited Availability — Why Now?

HCR is a *'think-and-do tank'*. This means we engage in professional impact work (such as charrettes and consulting work), conduct academic research, and educate students.

We limit ourselves to **a maximum of two charrettes per year** for two reasons: first is to ensure our full time professional initiative staff and faculty director are able to offer **continued implementation support** for our partner organizations throughout the calendar year; and second, to allow faculty and students to participate in the charrettes during breaks in the academic calendar. While the work provided by HCR is professionally-led, we engage upper level students to work side-by-side with leading industry experts and university faculty for experiential learning.

Our only remaining charrette slot in 2025 is in **mid-August**. **Confirmation is needed on or before May 31** to ensure we can mobilize our charrette team and conduct the charrette prep work by August.

CONTACT:

Marianne Cusato

Director of the Housing & Community
Regeneration Initiative

mcusato@nd.edu | (917) 539-6115



WE INVITE YOU TO STAY IN TOUCH

To learn more and support the Housing & Community Regeneration Initiative, scan the QR Code or visit our webpage at www.architecture.nd.edu.



Township Manager Report for May 7, 2025

Submitted by Township Manager Julius Suchy

Community Policing Deputy Interviews:

Representatives from the East Precinct Communities (Ada, Cascade, and Grand Rapids Township) interviewed five individuals for the position. There were several qualified candidates, but the group was unanimous in selecting Zachery Jackson.

Zach will start his assignment on Tuesday, 5/13 and spend the first few days with Deputy Dieppa getting a feel for the position.

New Township Hall & Cemetery Work Session Scheduled:

As a reminder we have two upcoming work sessions:

Tuesday, May 20th (3:00 – 5:00 PM) – Cemetery Work Session

Tuesday, May 27th (2:00 – 4:00 PM) – New Township Hall Work Session

The meetings will be held at the Amy Van Andel Library in Community Room #1.

Spongy Moth Update:

The most recent update from Aquatic Consulting Services, dated May 6, indicates that they are seeing peak hatch in Ada Township as of today. This puts Hamilton Helicopter around 14-18 (approximately) days from their target spray window. This timeframe is still weather-dependent. Aquatic Consulting Services will continue to monitor for leaf development in target trees (oaks) over the next couple of weeks. This puts our tentative spray window during the week of May 19 or May 26, following Memorial Day.

Seyferth PR Service Contract:

Following the last board meeting, I took action to contract with Seyferth PR to assist in our communication strategy to residents regarding the Knapp's Drain issue as discussed with the board. The proposal from Seyferth was for an amount not to exceed \$8,000, with out-of-pocket costs being billed separately. Per our purchasing policy, I am reporting this to the board as it is over my \$5,000 limit. I reached out to the administrative committee for approval, as they can approve up to \$10,000 – they supported approval of the agreement.

American Rescue Plan Act (ARPA) Reporting:

The Township was required to submit a report by April 30th outlining obligations made through December 31, 2024 and expenditures through April 30th. The Township had allocated all of its \$1,558,675,90 prior to the December 31, 2024 deadline as required. The road projects with the KCRC came in significantly under budget, so I confirmed with legal counsel that we could add additional projects that were undertaken in the same reporting window. The following projects were moved to be covered by ARPA funding as opposed to the original fund it was expended from, a summary of which is below:

- Vermeer Chipper - \$7,772.12 (Originally \$30,227.88 ARPA, rest was split to Parks/Trails)
- Spongy Moth Spray Services - \$23,018.85 (Originally General Fund – 101)
- Portion of 2024 Ford F250 Super Duty (Originally 1/3 General Fund, 1/3 Parks, 1/3 Trails)
- New Website - \$23,970.00 (Originally General Fund – 101)
- Pedestrian Trail Counters - \$8,545.00 (Originally Trails Fund – 211)
- Roselle Park Re-Roof Project - \$5,000.00 (Originally Parks Fund – 208)
- Pickleball Court Color Coat & Stripe - \$9,990.03 (Originally Parks Fund – 208)

The Kent County Road Commission still needs to complete the RAP treatments on gravel roads, as approved by the board last year. That work will take place later this year.

Amy Van Andel Library Window Cleaning Services:

Did you know there are 309 exterior windowpanes and 63 internal windowpanes on the library's first floor and 400 exterior windowpanes and 49 internal windowpanes on the 2nd floor? Our BFG staff do, and they are working to ensure those windows are clean for library patrons!

Dennis Brinks, BFG Director, received quotes for interior and exterior window cleaning services at the Amy Van Andel Library. The last time the windows were cleaned was in July 2022. Based on KDL and BFG staff feedback, this is not needed annually but is scheduled as required every few years.

Pinnacle Cleaning, which handles cleaning services at the Library, Township Hall, and Parks office, has proposed to complete the work for an amount not to exceed \$4,375, but it could be lower depending on the actual time spent.

Amy Van Andel Library Carpet Cleaning Services:

Did you know that the library has 9,610 sq. ft. of carpet throughout the KDL staff area, children's area, and the second floor? Staff has contracted Modernistic to clean these carpet areas and the upholstered items in the children's area, and spot clean the upholstered items on the second floor. This work will be completed for \$1,499.30.

Kent County Road Commission Pedestrian Safety Meeting:

Planning Director Said, DDA Director Austin, and I met with Kent County Road Commission officials to discuss potential pilot projects at various pedestrian intersections in downtown Ada. The idea behind the pilot project is that it would allow the Township to install a painted island at an intersection to determine the impact without incurring the full cost implications. The Township would work with the Grand Valley Metro Council, and they would review multiple items, including survey data of residents who provide feedback, to determine if the pilot project is a viable solution that could be implemented long-term. Specifically, the discussion was focused on the following locations:

- Ada Drive & Bronson
- Thornapple River Drive and River Street
- Fase Street at Thornapple River Drive

Staff will continue to work through the details of what this would look like and then bring it back to the Township before any commitments are made.

Revize Website Update:

Staff are working on this as time allows. I hope to make significant progress in the next two weeks.

Spaulding Street Lift Station Insurance Claim:

I am still working with our insurance company on this claim. A summary of the incident in detail was provided as well as reports and information provided from contractors who reviewed the issues after the fact. Once completed, I will report to the board the total amount covered under the insurance claim.

Utility Rate Study:

Staff has to review several accounts that have been run through the rate study scenario to have a better understanding of the impact across different customer bases. Once the review is complete it will be reviewed with the BGU Committee.

3 Mile Road Paving Update:

Jerry Byrne, KCRC, provided me with a draft guidance document for paving sections of non-paved roads that would not be funded with the KCRC cost-sharing program. Staff have not had time to review this and will do so in the next few weeks. I would also like our engineer Mr. Groenenboom to review and provide feedback of the draft document.

Wayfinding Signage Update:

Staff met with Metro Sign staff to stake the location of the kiosk and park identification signs at Roselle Park and Legacy Park. These signs should be installed in the next week. The Metro Sign rep indicated they are having an issue obtaining the signage through Imageloc for some of the other signs they have yet to install. They will be working with Corbin to ensure that whatever is installed meets the design requirements that were specified.

Committee Updates:

- Building, Grounds, Utility Committee: No meeting is scheduled currently
- Public Safety Committee: No meeting is scheduled currently
- Trail Committee:
 - A request for availability was sent out to schedule a meeting in early May, but with other projects taking priority, this has been delayed. I spoke with Chair VandenBerge, and we will be sending out another invitation shortly, requesting availability in mid-to-late May. At that meeting, we will review the remaining bond projects, discuss trail amenities (trash cans & benches), receive updates on the Park to Park bridge, the Knapp Street bridge, and the Thornapple River Pedestrian bridge, and discuss future projects to be considered for new construction.
- Personnel Committee: No meeting is scheduled currently

Memo

To: Julius Suchy, Township Manager
From: Stephanie Boerman, Assessor *SB*
Date: May 7, 2025
Re: Assessing Department Update

Comments: The 2025 Assessing Database has been archived and we have rolled over and are currently working on the 2026 Assessment Roll.

Property questionnaires for the neighborhoods that we will be reviewing this year have been mailed to residents and we have received 30% of the questionnaires back.

Below is an update on our active MTT cases:

- Old National Bank – Valuation Appeal. (2022 & 2023) Appeal Tax years have been combined and will be heard together. Appraisals have been completed on this parcel by both parties. Waiting for hearing date to be set.

Thanks



Buildings, Facilities, and Grounds Report for May 5, 2025

Submitted by Dennis Brinks BFG Director

Buildings / Facilities

I am currently collaborating with Kristen Wildes and the Historical Center to determine the most effective approach for regulating temperature and humidity levels, particularly in the storage areas on the first and second floors. Maintaining appropriate environmental conditions is essential to preserving historical documents, furniture, clothing, and other artifacts. Excessively dry conditions may cause materials to crack, while high humidity can lead to mold growth. To address these challenges, I am working with the original HVAC installer and Hurst Mechanical to assess the existing system and provide recommendations for stabilizing both temperature and humidity.

Update: We are continuing to monitor the temperature and humidity levels on the main and second floors in accordance with contractor guidance. Fortunately, the mild weather has been advantageous thus far.

Following interviews with three candidates for the Permanent Part-Time position with the BFG, a panel consisting of DDA Director Austin, Parks and Recreation Director Deason, and myself, selected William “Bill” Cook for the role. Bill began work on Monday, April 28, 2025. His responsibilities will include trash bin collection in the DDA district and parks, watering non-irrigated flowerbeds, maintaining the appearance of public spaces by removing weeds and overgrowth from sidewalks and pavers, and supporting broader BFG operations as needed. Bill brings with him 27 years of experience as a Police Officer and a background in Public Works. Please give him a warm welcome when you see him around town.

BFG has initiated spring improvements at the Townhall building. Landscaping work is underway ahead of flower planting scheduled for mid-May. The building will also be pressure-washed, and the picnic table currently near the house will be relocated to the Bronson Street side, adjacent to the Assembly Hall.

Additionally, I arranged for the replacement of a malfunctioning sensor-activated faucet at the Amy VanAndel Library with a manual unit. Despite efforts by BFG staff to replace the battery and sensor, and consultations with the original installer, the issue could not be resolved.

Attended the annual meeting at the Amy VanAndel Library alongside Library Manager Scott Ninemire and Township Manager Julius Suchy. Overall, the library is operating effectively, with only a few minor maintenance issues identified. These items are being addressed during the current season.

Parks

I am working closely with Parks and Recreation Director Deason on a mulching initiative for flower beds and trees throughout the township parks. The plan is to use contracted services for Legacy Park, while BFG staff will handle the remaining locations.

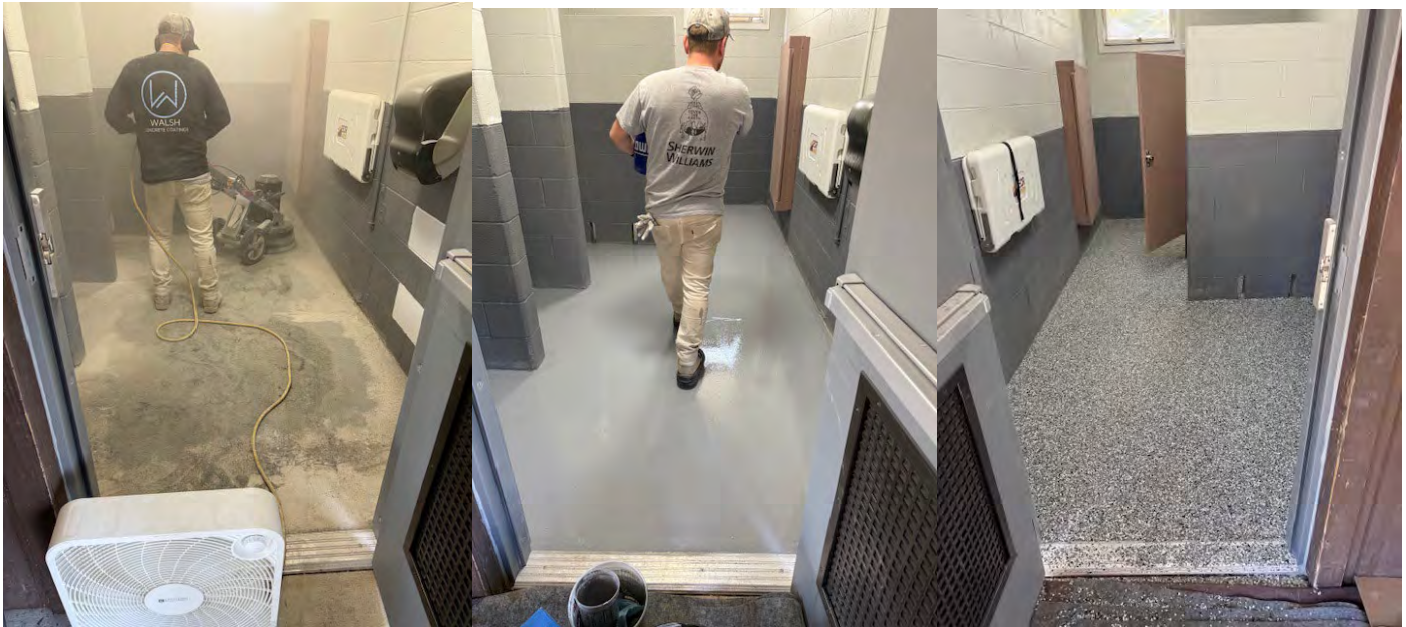
Update: Approximately 95% of the parks have now been refreshed by the BFG with new black mulch.

With the arrival of spring, we've seen a resurgence of graffiti activity. BFG staff remains vigilant and responsive in removing these markings promptly.

BFG staff recently conducted a comprehensive inspection of playground equipment and provided recommendations to Parks and Recreation Director Deason regarding necessary improvements.

The annual fertilizer treatment was completed via contractor to the living roof at Roselle Resource Building.

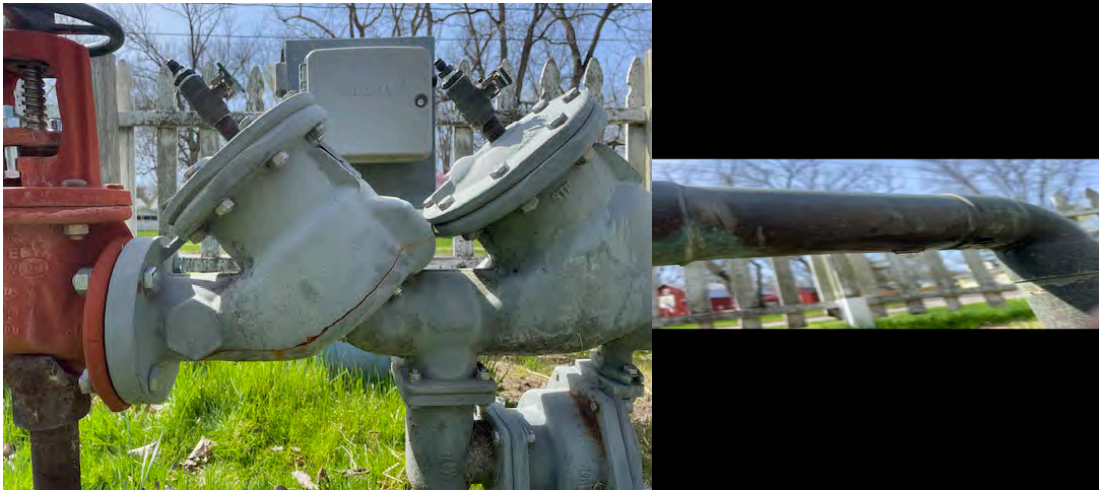
Photos: Below are images from the recent rehabilitation of the Ada Park restrooms: Surface grinding was done, then an epoxy material was laid down and lastly a surface coat was applied.



I also had Everline Coatings return to touch up areas of crack sealing or over banding work completed last fall. I have included both the email correspondence and project update with photos for your reference.

Streetscapes

While working with our contractors for flower planting and irrigation in the DDA, we discovered that two of the meter pits for our streetscape irrigation have malfunctioning valves. Additionally, one of the valves failed over the winter, allowing water to seep into the backflow preventer, freeze, and rupture the pipe and the device itself. These issues will be addressed promptly to prevent further damage.



Trails

Routine maintenance continues across the trail system as we transition into the spring season. This month, we will conduct an informal inspection of all boardwalks to assess conditions, including cracked or rotted boards, misaligned sections, missing fasteners, and other structural concerns. Unlike some municipalities that take a reactive approach, we are committed to proactive maintenance to ensure the long-term sustainability of Ada Township's trails.

Update: I am currently maintaining a spreadsheet tracking all board replacements and will share with our engineer. Recent work includes replacing multiple decking boards near Honey Creek near the small covered bridge along the Conservation trail. Additionally, several decking boards in Carl Creek Crossing are scheduled for replacement this spring due to rot.

Cemeteries

BFG continues to support the Clerk's Office with operational and maintenance tasks in the township cemeteries as needed.



Director Report for May 12, 2025

Submitted by DDA Director Kevin Austin

Events:

4th of July Committee:

I continue to get responses from the restaurants on operating hours on July 4th. We would like to structure the event so that food is provided by our restaurants and we do not offer other options that may deter people from patronizing our restaurants. The Parks Department and I continue to refine the marketing materials that will be dispersed for the event to ensure effective communication.

Beers at the Bridge (BATB) Summer Concerts 2025: 6/20 and 8/15

I have advertised and sent out our Sponsorship Packet this on April 24th. I have continued to get return sponsors over the past few weeks and hope to continue receiving applications and contributions until mid-May. I will be meeting with Seyferth on Wed 5/7 to discuss strategy for the marketing leading to the event and construction of new materials and signage with specific acknowledgment of the 10-year anniversary of the event. The Kari Lynch Band has signed the contract for June 20th and is confirmed to return. I have also confirmed that the Soul Syndicate will be returning for our August 15th BATB date. The committee did approve of removing vendor fees for DDA restaurants and businesses for Grub and Promo sponsorships. We hope that encourages more of our DDA Businesses and restaurants to be involved in the event space.

Upcoming Events:

- Citizens Council Meeting:
 - 5/21 at 5:30 PM at Township Hall
- Ada/Cascade Vintage Baseball Game
 - Saturday May 10 at Ada Park
 - 1180 Buttrick Ave SE
 - 4pm with first pitch at 5pm
- Ada Farmers Market Begins
 - June 3rd at 9am - 1 pm
 - The Community Church
- Ribbon Cutting: William Charles Search Group

- 7159 Headley St, St B
- June 4th at 4pm

Farmers Market

On April 28th CEDAM AmeriCorps informed me that the funding for Raquel's service position with us had been terminated by the Department of Government Efficiency (DOGE). AmeriCorps leadership had assumed that funding to complete the current contract year was ensured however, the State Level agency responsible for their budget allocation informed them that they must halt all service activities. On Thursday May 1st I discussed a potential contract for Raquel Valverde as our Farmer's Market Manager with our Township Manager Julius Suchy and the DDA Chairman Justin Knapp. Following those discussions I extended the contract to Raquel, knowing the time constraints on the Farmer's Market and the potential negative effects of not having her continuing the preparations for the market season. This contract does require that the DDA confirm and approve at their next meeting. On Friday May 2, Raquel accepted the contract and returned to work on Monday 5/5/25. The DDA will be presented with her contract on 5/19/25 and will have the option to amend the contract or approve and confirm it. We have completed interviews for the Farmers Market internship position and have selected Lauren Hallas for the position. She will begin on Monday May 12, 2025.

Streetscape Fixture Update

The DDA provided some feedback on the potential layout of streetscape fixtures at the previous months meeting. They indicated that not every trash location requires a recycling receptacle and that they would prefer to see a more detailed display of the potential locations. DDA Board members Margearet Idema and Shelley Cloutier offered to walk the DDA district with me to discuss potential locations. I will be scheduling that tour and inventory with them in the coming week. This will allow us to move forward with potential locations and review for the acquisition of the items.

Support Local Campaign:

At our monthly meeting, Kim Rantala Liz Haan and I discussed additional items regarding BATB, but then shifted focus to the Support Local Campaign. I provided a synopsis of the feedback I gathered from the Business Roundtable that we held, which provided good insight into how businesses would like to collaborate with us. Liz mentioned that she would have staff start to develop three different brand identities for the campaign and work on the name. Recent discussion has centered around the "Love Your Local" name. We began discussion on building out the first video that will be utilized to gain exposure. This involves developing a script and I will be providing the economic impact pieces to the video.

Complete Streets Pedestrian Island Program

John, Julius, and I will be meeting with TJ Likens of the Roade Commission on Wednesday 5/7/25 to discuss the possible temporary installations as well as to complete site visits of the locations proposed. We hope to

have next steps following the meeting and be able to move forward with the GVMC Workgroup on installation.

Streetlight Banner Installation

I have continued to have trouble with the services coordinated through Fully Promoted regarding both our Streetlight Banner printing and installation. The installation by Fully Promoted has required multiple remediations as Vicente has contracted a crew which has insufficiently installed the Banners. Vicente claims that streetlight equipment prevents them from installing them correctly. Recently his crew improvised the installation by punching holes through the banners to create the ability to Zip Tie the banner to the arm. This resulted in banners slipping and crumpling in the wind and may result in quicker wear and tear. I will be establishing the number of banners that we are deficient, as they have claimed twice that they installed all purchased banners, and the ones that were not installed correctly, so I may logically discuss reducing the amount owed to them and end our contracted services with them.

Ada Drive Irrigation

BFG Director Dennis Brinks and I met with Scott Risic of Thornapple Inc on March 19, 2025, to discuss the current irrigation challenges within Ada Drive. Scott provided us with his knowledge of the system as well as the current malfunctions. He noted that he is available to provide additional information, but he noted that his firm does not do these types of repairs. We have reached out to Moore and Bruggink to receive as-built prints of the irrigation system and will seek to schedule additional meetings with Moore and Bruggink to discuss the next steps in planning the repair.

DDA Events Intern

I have completed interviews for our Part-Time DDA Internship position. I had many qualified candidates for the position, however, Rowan Armour proved more qualified than others. Rowan brings experience in event planning and coordination as well as a great educational knowledge of Public Administration. Rowan is currently pursuing a master's in public administration at GVSU. Rowan will be supplementing the DDA for 10-15 hours a week from now until the end of August. Please welcome Rowan to our Ada Township team.



Ada Township Fire Department



April 2025 Activity Report

Type	April	YTD
Medical	22	117
Vehicle accident	7	28
Structure fire Ada	0	2
Auto aid	2	24
Grass/ illegal burn	3	5
Fire alarm	10	34
Service call/ assist	4	8
Good intent / odor/gas	1	6
Hazardous condition/ CO	3	7
Other calls / wires	6	13
Vehicle fire	1	1
Total	59	245

Year	Month/April	YTD
2025	59	245
2024	51	213
2015	52	202

Auto aid	Received	Received	Given	Given
Department	April	YTD	April	YTD
Alto				
Cannon		2		1
Cascade		1	1	7
GR Twp			1	3
Grattan				1
Lowell				10
Plainfield				3
Total	0	3	2	25

#	Date	Location	Description	Detail	Shift	Time	#FF	Assist
189	4-1	6616 Two Mile	Grass fire	Out on arrival	3	00:50	5	
190	4-1	2954 Pettis	Med 2	Wellness check	1	9:40	3	
191	4-2	6566 Fulton	Vehicle accident	Property damage	1	9:22	4	
192	4-2	6200 Adacraft	Med 1	Medical	1	10:02	2	
193	4-2	383 Boynton	Wires down	Tree down	1	10:56	4	
194	4-2	141 Deer run	Med 1	Medical	1	15:44	5	
195	4-2	7179 Three Mile	Med 0	Medical	2	21:08	3	
196	4-3	274 Pettis	Wires down	Consumers on scene	1	13:15	1	
197	4-3	1012 Maple Hill	CO alarm	Furnace problem	1	15:46	1	
198	4-3	2400 Fair Ridge	Med 1	Medical	2	19:01	3	
199	4-4	Fulton & Spaulding	Investigation	Fog	3	6:33	2	
200	4-4	1551 Honeycreek	Fire alarm	Canceled	2	16:29	2	
201	4-5	7074 Farhill	Fire alarm	Cooking	4	14:38	3	
202	4-5	385 Greentree	Med 2	Medical	2	17:47	5	
203	4-5	242 Preservation	Med 1	Medical	2	19:34	5	
204	4-6	Pettis & Vergennes	Vehicle accident	One car	3	3:19	5	
205	4-7	6555 Grand River	Fire alarm	Construction	1	10:42	1	
206	4-7	6555 Grand River	Fire alarm	Construction	1	10:44	1	
207	4-7	4940 Cascade	Med 1	Medical	2	18:52	2	
208	4-7	6185 Grand River	Fire alarm	Canceled	2	21:19	2	
209	4-7	2383 Pettis	Odor investigation	Dryer problem	2	23:03	3	
210	4-8	570 Auburn Trail	Assist AMR	Forced entry	3	00:19	2	
211	4-8	1565 Cramton	Med 1	Medical	3	7:54	3	
212	4-8	170 Pettis	Wires down	Construction	1	8:21	3	
213	4-9	5044 Cascade Road	Med 2	Medical	2	20:54	5	
214	4-11	1551 Honeycreek	Fire alarm	Construction/canceled	1	10:50	2	
215	4-12	541 Adaway	Fire alarm	Detector problem	4	15:54	2	
216	4-12	Cascade & Spaulding	Vehicle accident	I phone alert	2	22:13	6	

#	Date	Location	Description	Detail	Shift	Time	#FF	Assist
217		Dispatch error						
218	4-13	6534 Grand River	Med 1	Medical	4	14:26	4	
219	4-16	Fulton & Carl	Vehicle accident	Car vs. truck	2	16:13	6	
220	4-16	8460 Longleaf	Med 3	Lift assist	2	18:49	7	
221	4-16	6653 Old Darby Trail	Gas leak/w fire	Construction	2	19:14	8	
222	4-18	8861 Edlyn Lane	Citizens assist	Lockout	3	7:47	1	
223	4-18	230 Alta Dake	Vehicle fire	Semi-truck	1	12:11	5	
224	4-18	4910 Knapp Street	Vehicle accident	I-phone alert canceled	1	15:00	0	
225	4-19	333 Honeycreek	Med 1	Medical	4	14:18	5	
226	4-19	5354 Pinnacle Point	Med 3	Lift assist	4	15:47	4	
227	4-21	6091 Adacraft	Med 1	Medical	3	2:48	5	
228	4-22	Ada & Spaulding	Vehicle accident	Two cars	3	6:00	6	
229	4-22	305 Honeycreek	Wires down	Cable lines	1	10:43	2	
230	4-22	9071 Bailey	Med 2	Medical	1	11:12	2	
231	4-22	8673 Conservation	Fire alarm	False	2	21:17	2	
232	4-25	6990 Fulton	Med 2	Medical	2	16:46	3	
233	4-26	1111 Cramton	Grass fire	Small	4	15:26	4	
234	4-26	1540 Honeycreek	CO alarm	False	2	21:25	2	
235	4-27	3503 Three Mile	Structure fire	Two story home	3	6:13	6	To GR Twp
236	4-27	4900 Quail Run	Med 1	Medical	4	13:31	4	
237	4-28	9300 Fulton	Vehicle accident	Head on two vehicles	2	16:28	3	
238	4-28	7030 Fulton	CO alarm	False	2	17:43	1	
239	4-28	6441 Drumlin Ct.	Med 1	Medical	2	18:32	2	
240	4-29	8301 Bailey	Illegal burn	High winds	1	8:31	1	
241	4-29	7030 Fulton	Fire alarm	Testing	1	8:46	0	
242	4-29	2745 Sturbridge	Structure fire	Smoke in the area	1	9:27	4	To Cascade
243	4-29	6150 Grand River	Wires down	Tree down	1	11:31	2	
244	4-29	2685 Montreux Hills	Med 1	Medical	1	12:15	3	
245		Dispatch error						

#	Date	Location	Description	Detail	Shift	Time	#FF	Assist
246	4-29	6035 Sagebrook	Fire alarm	Power outage	1	12:22	1	
247	4-29	Two Mile & Hunters Run	Wires down	Grass fire	1	12:37	4	
248	4-29	518 Ada Drive	Med 1	Medical	1	12:53	4	
249	4-30	7119 Driftwood	Med 1	Medical	3	1:16	3	

On the Cover

Tender 5 rolls into the Lucas Oil Stadium in Indianapolis for the Fire Department Instructor Conference. The truck which is a Freightliner cab, with a custom body built by Spencer Manufacturing in South Haven. Emergency lighting was provided by Sound Off Signal located in Hudsonville. The truck was displayed in the Sound Off booth and had many visitors looking over the truck and its equipment.

New Gear Racks



Our original 1990 homemade gear rack at Station One has been upgraded. We were gifted two gear racks which are able to house six sets of gear each. The Fire Department at the Ford Airport built a new station and had these racks in surplus and offered them up to us for only \$ 1.00. The retail price on these racks are over \$ 4000.00. New racks are an open grate style which will allow the gear better ventilation. These racks are portable which will make cleaning the floor under them easier.

Delivery of Tender 5

The new tender was on display at the annual Fire Departments Instructor Conference in Indianapolis for firefighters from all over the world to see. The truck was located in the Sound Off Signal booth and drew a large interest from the crowds. Following the show, Deputy Chief Dewey and I were at Spencer Manufacturing for a final inspection before bringing it to Station One. We will be a few weeks outfitting the truck with radios and equipment prior to putting it in service.

Annual CPR Training

Our team recertified our CPR licenses this month, something we do each year. This training not only includes CPR for adults but also children and infants. In addition, we also had hands on training for choking victims. We are working to certify one of our firefighters as a CPR instructor so we can offer this training to other township employees.

Worknight

Our worknight training for tonight began with reviewing the operations of our new tender which arrived this month. Although this truck is similar to our current tender it is 25 years newer and has upgrades, that we reviewed.

Turnout Gear Replacement

In following NFPA recommendations we are preparing to seek bids on our replacement turnout gear. Our gear will be 10 years old this year which is common practice for replacement. Three separate vendors will be visiting the station and providing demonstrations of their product.

Fire Department Instructor Conference

Indianapolis Colts Lucas Oil Stadium was the scene of this year's conference. Hundreds of vendors displayed their goods for firefighters to examine and learn about. Myself and firefighter Bart attended the conference and spoke to vendors about turnout gear for future purchase and many other products that we use in our service.

Garage Door Replacement

The previously approved garage doors for both fire stations have been ordered, it will be approximately six weeks before installation begins.

Executive Director Report

Ada History Center – Kristen Wildes

April 2025

Week of April 7

- Display - per Tom Mulligan's suggestion, prepared a short online survey about museum visitation. Made a sign for next to the ledger with a QR code that points visitors to the survey. Working with FastSigns on the renewal of our village historic panels. Working with FastSigns on refining quotes for the garden sign series and a panel at the silos at Roselle Park. Working with AVA Library to refine the wording on their entry panels about Ada history and Ada's library history.
- Collections - worked with Gary on photo collections and Karey on new accessions.
- Admin - prepared letters and assembled material for membership renewal requests. Worked with nominating committee to prepare drafts and schedule email to membership with election ballots. That email and hard copies for members with no email will go out pending approval from the board. Met with Marie about various scheduling matters and Betty Jo about several things. Working with Dennis and BFG on the excessive heat upstairs in collections storage. Met with Karey about volunteer coordination. Hosted Tuesday open hours with Karey. Spent time reviewing, editing, and updating our website. Added online sign up for our dam tour in June. Been processing donations and sending thank you letters for gifts in memory of Frank. Helped process board packets for monthly meeting. Supplied a little Fire Dept history to Chief Dave.
- Publicity - made a social media post about Edward Pettis making arrangements for the railroad to be built through Ada. Wrote and submitted article for May Our Home Ada about the riverfront as part of our CHANGE exhibit. Working with Gary on researching and planning ahead for social media posts.

Week of April 14

- Display - worked with Margaret on an orientation to the new exhibit CHANGE. Worked a lot with FastSigns on design for replacing the village historic panels. Received the design approval from Julius.
- Collections - worked with Gary on photo collection, Karey on new accessions, and Marcie and Veronica on collections inventory. Did some cleaning and organizing in collections storage. Met with Don about Lowell Ledger past articles.
- Admin - worked Tuesday open hours with Karey. Hosted members Campau Lyon Questers for their board meeting in our meeting room. The gardening volunteers began their weekly Wednesday work session this week. Connected with Kim from the ABA about upcoming programming. Working with committee for new art piece in the library/community center. Processed more gifts in memory of Frank. Processing ballot submissions for our upcoming election. Touched base with Parks Dept about the Vintage Baseball Game and upcoming Music on the Lawn.
- Publicity - made social media posts about the Native communities once at the mouth of the Thornapple and Grand Rivers, the spring flowers blooming in the gardens, and the Two Lights For

Tomorrow campaign in honor of the 250th anniversary of Paul Revere's ride. Working with Gary B. on future social media posts.

Week of April 21

- Display - reviewing estimates from FastSigns for sign projects in the village, in the gardens, and at Roselle Park.
- Collections - worked with Gary on photo collection and tech, Karey on new accessions, Marcie and Veronica on collections inventory.
- Admin - met with researcher to share some historic architectural plans from the 1930s. Met with committee about possible art installation at the library/community center. Griffin came and addressed an ant problem in archival storage. Thornapple came to turn on our sprinklers for the season. Met Shaun the new firefighter and gave him a tour of the museum. Met with Jeanne/Art/Bernie preparing budget for next year. Met briefly with Barb about fundraising. Met with Bernie & Sandy about my performance evaluation. Working with Matt from BFG on the temperature issues in archival storage. Spoke with Aleisha about a few gardening matters as the gardeners have started up again for the season. Established the mulch party for May 12 (rain date May 14). Emailed a request to MSU extension for volunteer help spreading the mulch. Been processing membership renewals received. Processed a couple more gifts in Frank's memory. Worked Tuesday open hours with Karey and Mary. Preparing for and welcoming the Robinson Family for their board meeting on Saturday. Scheduled visit from Meadow Brook Elem for May 9. Working with Karey to staff the event. Spoke with Kim from the ABA about several matters. Set up meeting with Karen Johnson to talk about publishing Frank's Magic Bells story. Communicating with potential new volunteer for communications coordination.
- Publicity - made social media posts about 100 years ago with Webb Ward and a photo of Ronald Whaley. Prepared the Month@theMuseum email for May to be sent out on Monday. Working with Gary B. on social posts and research. Emailed out Historical Society of Michigan's free May lectures to our membership. Edited our part in the next AdaView.

Week of April 28

- Display - gave a private tour.
- Collections - worked with Karey on new accessions, Gary on photo collection, and Marcie on collections inventory. Worked with Mary on obituaries.
- Admin --scheduled visit from Ada Elem. Working with Aleisha on write-up for new native plantings. Working with FastSigns on village panel series renewals. Working with Rhonda on several gift shop matters. Working with Gary on tech issues. Met with Karen Anderson about publishing Frank's book. Met with Vintage Baseball committee. Met with Karey about volunteer coordination and the upcoming Sign Up Genius.
- Publicity - sent Month@theMuseum email with activities for May. Scheduled ahead several social posts. Made social posts about baseball at the riverfront, pics of the spring gardens, new Facebook cover photo of the farm garden, message thanking for membership renewals. Received notice that our article about Kreigh Collins was accepted for publication in Michigan History Magazine, likely for this fall.



Parks & Recreation Department

Director's Report May 7th, 2025

Submitted By: Director of Parks & Recreation – Wesley Deason

Parks, Recreation, and Land Preservation Advisory Board

- The next PRLP Advisory Board meeting is scheduled for May 15th at 8:30am at the Roselle Park Resource Building.

Administrative Items:

- The week of April 21st Parks & Recreation staff interviewed 9 different candidates for two (2) seasonal parks & recreation workers and one (1) recreation intern position. Staff were very pleased with the collection of candidates and selected Ben Cross and Avery Grinwis for our general parks and recreation worker roles, and Anabella Bailey for our recreation intern position. These individuals start their summer employment the first and second weeks of May.
- On April 22nd Parks & Recreation staff had the opportunity to attend the WMRPA quarterly meeting which was hosted jointly with Sinclair Recreation who is a leading playground equipment and service provider located in Holland. We visited three different parks and learned about new playground and project installations, avenues for funding, new technology and play features, and what different communities are doing to create innovative and inclusive play areas.
- From April 29 to May 1, I attended the Parks & Recreation Summit in Charlotte Harbor, FL. This event brought together 50 parks and recreation leaders from across the country to explore emerging trends in the field and share strategies for addressing common challenges in our communities. In addition to these valuable peer discussions, we engaged with a range of vendors who partner with parks and recreation agencies. These conversations provided insight into innovative products and solutions aimed at enhancing our operations, services, and amenities for the people we serve.

Special Events & Programs:

- On April 25th we hosted our second annual ABA Member Pickleball Tournament at Ada Park. This year's tournament was run by Recreation Coordinator Ethan Engel and consisted of 16 teams who participated in various divisions throughout the afternoon to compete for the gold medal. We once again received positive feedback from the Ada Business Association members for this event and look forward to continuing to find ways to enhance our local partnerships.



- On April 26th Parks & Recreation staff worked with the local CascAda group of volunteers who helped with a park cleaning up day in Ada Park by laying mulch, raking leaves, cleaning up downed limbs and debris, and pulling weeds. We are so thankful for this group's annual contributions to our parks system and appreciate their hard work.
- Adult softball leagues officially begin play the week of May 5th. Registration was strong yet again and we continue to see high levels of engagement from the community for this program.



- In preparation for our May 10th Vintage Baseball Game in collaboration with the Ada Historical Society, Recreation Coordinator Ethan Engel had the opportunity to go on *Fox 17 Morning Mix* for a short segment to discuss and promote this year's event. Ethan represented the Township and our Department very well and we appreciated the exposure Fox17 provided us for this community event.
- Our Adult Soccer & Kickball League registration is now open and set to start in June.
- Our 2025 Community Concert Series promotional materials have been completed which includes 7 Music on the Lawn dates, 2 Beers at the Bridge dates, and the 4th of July live music festivities. The first night of music begins Wednesday, June 4th as we kick off the season.





Community Concert Series



<p>JUNE 4TH PRIOR NOON</p>  <p><i>Country</i></p>	<p>JUNE 11TH KELLY QUINN EXPERIENCE</p>  <p><i>Blues</i></p>	<p>JUNE 20TH KARI LYNCH</p>  <p><i>Country</i></p>	<p>JUNE 25TH YACHT ROCK</p>  <p><i>Yacht Rock</i></p>	<p>JULY 4TH HARK UP MUSIC</p>  <p><i>Americana</i></p>
<p>JULY 9TH BARE NAKED VINYL</p>  <p><i>Classic Rock</i></p>	<p>JULY 23RD NATE WALTON & THE REMEDY</p>  <p><i>Soulful Rock n Roll</i></p>	<p>JULY 30TH THE FROG KING</p>  <p><i>Neil Diamond Tribute</i></p>	<p>AUGUST 6TH SPACE BAR</p>  <p><i>Jazz</i></p>	<p>AUGUST 15TH SOUL SYNDICATE</p>  <p><i>Funk/Soul/R&B</i></p>

Ongoing Projects:

- The Covered Bridge Park project bid documents were officially approved for bid letting at our April 28th Township Board meeting. The project officially went to bid on May 5th and will close at the end of the month.
- Significant improvements to the Ada Park seasonal restrooms are nearly complete as we await a fresh coat of paint for both the interior of the men's and women's rooms. New flooring, doors, lighting, and ventilation have been completed. I will have photos once the project is complete.
- 8 new park benches are scheduled to be installed over the coming weeks to replace several old and deteriorating ones throughout Ada Park.
- BFG Staff have been working on beautification efforts throughout our parks system as the growing season picks up. This includes restoring our sand playground pit.



- Township Manager Suchy, BFG Director Brinks, and I met with Metro Signs on May 6th to view several locations where the new wayfinding kiosk and park identification signs will be placed. Installation of the footings and signs are scheduled to begin May 9th.
- I am currently working with BFG Director Brinks on a major clean-up project to address downed and dead debris along our trail system in the far east portion of Ada Park that connects to the Ada Moorings.
- I have been working for several months with a local donor to secure a large gift to enhance our Roselle Park playground equipment. I will be presenting this to the PRLP for review at our May meeting to seek recommendation for approval to the Township Board.



MEMORANDUM

Date: 05.05.25

TO: Julius Suchy, Township Manager
FROM: John D. Said AICP, Director of Planning
RE: Department Activities Summary Report, April 2025

Planning Commission

April 17 Meeting

The following actions took place at the April 17 Planning Commission meeting:

- Review and approval of PVM District Development Plan Amendments with Departures; R-3 zoning district; Fase Street, Oxbow Lane, Riverlet Drive, Watermill Drive, and Watermill Circle (multiple parcels generally located at the northwest corner of Fase Street and Thornapple River Drive); Property Owner Brad Rottschäfer/Oxbow Ada, LLC.
- Review and approval of Amendments to a Planned Unit Development (PUD) for a commercial warehouse/storage facility, in the I Industrial zoning district, The Caves LLC, Tom Reed, 4900 and 4920 Fulton Street East.

Zoning Board of Appeals

April 1 Meeting

The April 1 Zoning Board of Appeals meeting was cancelled due to a lack of applicants.

Other Activities/Information

Code Enforcement

Here is an update concerning the most prominent current/recent code enforcement matters:

- 8460 Conservation Street NE (Kent County Conservation League; KCCL); the Township Attorney continues to review this matter with the coordination of our attorney Steve Stapleton. The hearing originally scheduled for May 5 has now been rescheduled for May 20 at the 63rd District Court, and will focus on whether the KCCL has "preemption" (essentially exemption) from local Zoning Ordinance requirements through State Law.
- 2085 Shady Drive; a court date has been scheduled for Monday, May 12 regarding this matter.
- 8831 Bailey Drive; Township attorneys (Bloom Sluggett) have been working with the property owner's attorney on an agreement to correct the matters of noncompliance within specific deadlines. The initial violation is/was construction of an accessory building without a permit, and apparently use of the other accessory structure on the property as an accessory dwelling, which is also illegal.

Additional Items

The following additional activities and information from January are provided:

- Director coordinating potential West Michigan Planners' Group networking and workshop initiative with Tim Mroz (Senior Vice President, Community Development at The Right Place) and Pete Elam (Staff Planner, Plainfield Township). Event tentatively scheduled for May 22.
- Director participated in Downtown Development Authority (DDA) Strategic Planning Session on Wed. April 16 at the AVA Library. The DDA has engaged in this effort as part of its organizational strategic vision.
- Director attended Ada Business Association (ABA) Lunch & Learn on Thurs. April 17 at Amway. Presentation, which focused on Honest Conversations, was given by Ken Bogard, who co-authored (with Grace Gavin) Know Honesty: Eliminate the Divide, Become a Masterful Communicator, and Connect With Anyone.
- Director and DDA Director participated as a team in the ABA pickleball tournament on Fri. April 25. Other Township Staff teams also participated.
- After review by the DDA and Township Board, the Request for Proposals (RFP) for the Downtown-area Parking Plan was distributed on Mon. April 21 to three qualified consultants. The due date for response proposals is Fri. May 9.
- In addition to the meetings/activities noted above, the Director attended the following Township meetings/events:
 - April 14 Township Board meeting
 - April 21 DDA Board meeting
 - April 28 Township Board meeting

Permit Activity

Permit summary activity from Cascade Township for April is attached.

As always, please let me know if there are any questions regarding this report.

05/01/2025

ADA TWP CATEGORY REPORT

Category	Estimated Cost	Permit Fee	Number of Permits
Commercial, Add/Alter/Repair	<i>\$100,000</i>	<i>\$748.00</i>	2
DECK	<i>\$19,500</i>	<i>\$1,050.00</i>	6
DEMOLITION	<i>\$10,000</i>	<i>\$85.00</i>	1
Detached Accessory Building	<i>\$250,000</i>	<i>\$1,531.00</i>	3
Res. Add/Alter/Repair	<i>\$423,440</i>	<i>\$1,120.00</i>	7
Res. Single Family	<i>\$3,065,000</i>	<i>\$7,986.00</i>	5
Residential - Other	<i>\$7,468</i>	<i>\$85.00</i>	1
Roofing	<i>\$270,920</i>	<i>\$1,020.00</i>	12
Roofing/Siding	<i>\$12,600</i>	<i>\$85.00</i>	1
Totals	<i>\$4,158,928</i>	<i>\$13,710.00</i>	38

ADA TWP CATEGORY REPORT YTD

Category	Estimated Cost	Permit Fee	Number of Permits
Commercial, Add/Alter/Repair	<i>\$2,869,166</i>	<i>\$16,688.00</i>	13
Commercial, New Building	<i>\$3,600,000</i>	<i>\$7,080.00</i>	1
DECK	<i>\$185,500</i>	<i>\$1,750.00</i>	10
DEMOLITION	<i>\$62,450</i>	<i>\$325.00</i>	4
Detached Accessory Building	<i>\$296,000</i>	<i>\$2,144.00</i>	5
Res. Add/Alter/Repair	<i>\$2,226,440</i>	<i>\$4,718.00</i>	24
Res. Single Family	<i>\$9,605,000</i>	<i>\$15,517.00</i>	9
Residential - Other	<i>\$75,048</i>	<i>\$505.00</i>	4
Roofing	<i>\$1,387,922</i>	<i>\$2,465.00</i>	29
Roofing/Siding	<i>\$12,600</i>	<i>\$85.00</i>	1
Sign	<i>\$7,500</i>	<i>\$170.00</i>	2
Swimming Pool	<i>\$54,000</i>	<i>\$175.00</i>	1
Totals	<i>\$20,381,626</i>	<i>\$51,622.00</i>	103



May 7, 2025

Re: Ada Township Engineering
Project No. 250102.01

Mr. Julius Suchy, Township Manager
Ada Township
7330 Thornapple River Drive SE
Ada, Michigan 49301

Dear Mr. Suchy:

This letter will provide our monthly update on various engineering projects in the Township.

Hall/Fernridge Lift Station – The construction contract was awarded on April 14. We will schedule a preconstruction meeting later this month. K&R will start work on the forcemain under Hall Street in June after the last day of class at Forest Hills. All work under Hall Street must be complete before school starts up again in mid-August.

Knapp's Corner Drainage – We are preparing for the hearing with the Kent County Drain Commission on May 29.

Trail Construction 2023

- **2023 Village East Residential Trail** – As reported for the last few months, there are several areas that are eroding and other design issues that need to be addressed before the Township can accept this section. We have expressed our concerns to the developer. They are of the opinion that Ada accepted the trail when you issued the occupancy permits. I have tried repeatedly to set a meeting with the developer regarding these issues, but have not been able to make contact with them. It might be time for the Township to consider legal action on this matter.

Trail Construction 2024/2025

- **2024 Trail Maintenance** – The Township uses a portion of the yearly trail millage proceeds to fund maintenance of the trail system. The Township Board decided at their June meeting last year to focus on the 4.5 miles of trail along Grand River Drive from Fulton Street to Knapp Street. We should walk this section of trail again to confirm required repairs/resurfacing limits. We can then prepare construction documents later this spring and anticipate bidding the project in June for construction taking place after the Pettis Trail is complete.
- **2025 Pettis Trail – Cannonsburg Road to Knapp Street** – This section is currently being designed by LRE. We are meeting with the Kent County Parks Department this Friday to review the plans. It was previously proposed on the west side for the



entire length, but we now understand they may be considering a mid-block crossing north of Three Mile and then constructing on the east side down to Knapp Street.

- **2024 Pettis Trail – Chief Hazy Cloud Park to Vergennes** – The project is well under way. C&D Hughes started working on April 7, and had up to five crews working on everything from tree removals, trail grading, boardwalk abutment walls, timber piles, retaining walls, and curb and gutter. They have made good progress, and hope to pave a small portion of the trail between Vergennes and Honey Creek late next week.

There are two types of retaining walls on the project. We typically specify segmental block walls along the Ada trail system. This type of wall is constructed using individual concrete blocks that are placed on top of each other until the desired height and length is obtained. Each block is roughly 16 inches tall, 2 feet wide, and 4 feet long, and weighs over 1,600 pounds. This type of wall is being constructed on the Pettis Trail in front of the two houses just north of Honey Creek.

For this project, we have also specified a much stronger soil-nail retaining wall that will support the steep embankment north of Honey Creek. With this type of wall, steel shafts, roughly 1.5 inches in diameter, are drilled 20 feet in the ground. Steel fabric is tied to the steel shafts and a shotcrete wall is placed. The shotcrete wall stabilizes the slope, so a cast-in-place wall can be formed and poured. A mold is placed in the concrete form to create a nice finish for the wall. A construction crew from Virginia and Iowa will be working for the next seven weeks to construct this wall, which is 700 feet long and 9 feet tall.



Segmental Block Wall



Soil Nail Wall



Soil Nail/Shotcrete Wall

- **2025 Kamp Twins** – We are waiting for the railroad to replace their wood crossing with a wider crossing that will accommodate the new trail. After this is done, we will then bid out plans for construction of the trail from Fase Street up to Buttrick. We hope this section will be bid and built later in 2025, after the railroad completes the new crossing.
- **2025 Thornapple River Pedestrian Bridge** – We reviewed the two possible alignments for the new bridge with the Township Board on April 14. The first option (\$1.9 million) is 30 feet from the vehicular bridge and the second option (\$2.3 million)



varies from 60 to 100 feet away from the existing bridge. We are waiting for direction from the Township Board on what direction to proceed and will then prepare final design/construction drawings.

- **Knapp Street Bridge** – We continue to work through various EGLE and environmental permitting issues. We are also working with the USFW for approval for certified divers to relocate up to 21 endangered snuffbox mussels later this spring.

We are proceeding with the design of the 10-foot wide elevated concrete walkway at an estimated \$10.7 million cost. We will likely have the design complete by mid-May, with construction of the bridge cofferdams and pier extension work later this fall. The project will complete by September 2026.

- **Conservation Boardwalk** – MTC has completed the muck probe and soil borings that were authorized last fall. Their draft soils report indicates the piles were driven into a soft clay layer that has now settled. The piles can be releveled using drilled helical piles (cost of \$100,000) or the boardwalk can be removed and rebuilt (\$300,000).

Please call if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Steven C. Groenenboom'.

Steven C. Groenenboom, P.E.
Township Engineer



May 7, 2025

Julius Suchy, Township Manager
Ada Township
7330 Thornapple River Drive
Ada, MI 49301

RE: April 2025 Monthly Utility Report

Dear Julius:

Summarized below are the activities for the wastewater and water system operations for Ada Township, April 2025.

UTILITY REPORT

Administrative

- The April Monthly Operation Report (MOR) for the Grand Valley Estates water supply for the Michigan Department of Environment, Great Lakes, and Energy (EGLE) will be filed on the EGLE portal by the deadline of May 10, 2025.
- Coordinated work orders to change out water meters due to inaccessibility around houses or nearing the end of their lifespans.
- Drafts completed and in review for the 2024 Consumer Confidence Reports for both water systems.

Wastewater Operations

- Conducted weekly routine lift station checks/maintenance.
- Spaulding lift station's new pumps will arrive in a few weeks.
- Cleaned and televised sewer under Leonard Field.
- Lee's Trenching completed gravity sewer tap at 7390 Thornapple River Drive.

Water Operations

- Collected routine water bacteria samples.
- Completed routine Miss Digs in Ada Township and Grand Valley Estates.
- Found broken water service at 5697 Hall Street. Customer replaced blue poly line with copper.
- Fire flow test at Forest Hills Central High School. Submitted report to Ada Fire for their files.
- Allied Mechanical replaced the water meter at the booster station. Windemuller Electric was on site to disconnect and reconnect all wiring. Sent City of Grand Rapids final read of previous meter along with serial number for new meter. Programed into SCADA.

Emergency Calls/Out-of-scope

- Emergency Miss Dig for power pole replacement at the east entrance to West Village Estates off of Ada Drive.
- Connect generator to control panel at the Grand Valley Estates water tower due to power outage. Fueled generator and disconnected when power was restored.
- Connected generator to Ada Moorings lift station for power outage. Fueled generator and returned to station when power was restored.
- Shut water off at 333 Creek Run for plumber replacing leaking valve before water meter on the street side. Upon completion, restored the water service so the plumber could check for leaks.
- Performed confined space entry to install new meter for FHE Concession Stands.
- Confined space entry to replace water meter at Clear Springs entrance to West Village Estates. Ventilated pit due to low oxygen readings.

Sincerely,

F&V OPERATIONS AND RESOURCE MANAGEMENT, INC.



Stephanie M Kozal
Grand Rapids Area Manager | Associate