



AGENDA
ADA TOWNSHIP REGULAR BOARD MEETING
MONDAY JULY 8, 2024 at 12:00 P.M.
ADA TOWNSHIP HALL
7330 THORNAPPLE RIVER DRIVE

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. MOMENT OF SILENCE
- IV. ROLL CALL
- V. APPROVAL OF AGENDA
- VI. GENERAL TOWNSHIP BUSINESS
 - Motion to approve minutes and accept and file reports/communications under consent agenda
 - A. APPROVAL OF TOWNSHIP BOARD MINUTES
 - 1. Regular Board Meeting Minutes – June 10, 2024
 - B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS – None
 - 1. Ada Historical Society Meeting Minutes – April 11, 2024
 - 2. Downtown Development Authority Meeting Minutes – May 13, 2024
 - 3. Planning Commission Meeting Minutes – May 16, 2024
 - 4. Parks, Recreation and Land Preservation Meeting Minutes – April 18, 2024
 - 5. Utility Advisory Board Meeting Minutes – May 16, 2024
 - 6. Forest Hills Public Schools Letter re: Forest Hills Eastern Athletic Field Relocation – June 18, 2024
- VII. APPROVAL OF WARRANTS
 - A. Township General Warrants
- VIII. PUBLIC COMMENT (*Limit of 3 Minutes Per Speaker*)
- IX. UNFINISHED BUSINESS – None
- X. PUBLIC HEARING – None
- XI. NEW BUSINESS
 - A. Update on Plan to Eliminate Knapp Street Water Being Trucked and Dumped into Grand River - Ken Yonker, Kent County Drain Commissioner
 - B. Consider Request from Kent County Road Commission for Deer Management Program Participation – Jerry Byrne, Managing Director (KCRC)

- C. Resolution R-070824-1: A Resolution to Support the Redevelopment Liquor License Application for Vino Vibrations LLC
- D. Resolution R-070824-2: Local Government Unit Approval for a Social District Permit for Vino Vibrations LLC
- E. Consider Award of Ada Park Pickleball Resurfacing Bid to Racquet Sports Inc. for an Amount Not to Exceed \$32,200.00
- F. Consider Purchase of Tender Truck from Spencer Manufacturing for an Amount Not to Exceed \$495,000.00

XII. DEPARTMENT REPORTS

- A. Township Manager Report – July 3, 2024
- B. Assessing Department Report – July 1, 2024
- C. Building, Facilities & Grounds Department Report – July 1, 2024
- D. Downtown Development Authority Director Report – July 8, 2024
- E. Fire Department Report – June, 2024
- F. Historical Society Museum Manager Report – June, 2024
- G. Parks & Recreation Department Report – July 1, 2024
- H. Planning Department Report – June, 2024
- I. Engineering Monthly Report – July 2, 2024
- J. F&V Operations & Resource Management Utility Report – June, 2024

XIII. BOARD MEMBER COMMENT

XIV. CLOSED SESSION –

- A. Consider Written Legal Opinion Pursuant to MCL 15.268 Section 8(1)(h) of the Michigan Open Meetings Act

XV. OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT *(Limit of 3 Minutes Per Speaker)*

XVI. ADJOURNMENT



**ADA TOWNSHIP BOARD MEETING
MINUTES
JUNE 10, 2024**

Draft

Meeting was called to order by Supervisor Leisman at 12:01 p.m. Members present: Supervisor Leisman, Clerk Smith, Treasurer Moran, Trustees Carter, Hurwitz, Jacobs, and Proos. Also present: Planning Director Said, Accountant Rodriguez, Assessor Boerman, Deputy Clerk McIntosh, Utility Accountant Nguyen, Zoning Administrator Bajdek, Parks Director Deason, Building and Grounds Supervisor Brinks, Parks Assistant Marek, Manager/Planning administrative assistant Buckley, Fire Chief Murray, and approximately 14 members of the community.

APPROVAL OF AGENDA

Moved by Jacobs, supported by Hurwitz, to approve the agenda as presented. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Board Meeting Minutes

Township Board Minutes – 05-28-24

Receive and File Various Reports/Communications

1. Trail Committee meeting summary – May 2, 2024
2. Grand River Greenway Section 5-6-7 Kickoff Meeting Minutes – May 23, 2024
3. Friends of the Amy Van Andel Library Annual Report to Membership – May 23, 2024

Moved by Proos, supported by Carter, to approve the Minutes and Accept the Reports and Communications under the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran reported the general township warrants with receipts in the following amounts: Warrants \$571,233.49. Total All Checks and Warrants: \$571,233.49. **Moved by Proos, supported by Carter, to approve the Warrant Report for June 10, 2024, in the total amount of \$591,233.49. Roll Call: Yes – Proos, Carter, Hurwitz, Jacobs, Smith, Moran, Leisman. Motion carried.**

CONSIDER FULTON ST. TRAIL PROJECT CHANGE ORDER #2 FROM WYOMING EXCAVATORS INC. FOR AN INCREASE OF \$4,950.00 FOR ADDITIONAL RIPRAP NEEDED

Steve Groenenboom, Moore & Bruggink, explained this request. **Moved by Moran, supported by Hurwitz, to approve Change Order #2 from Wyoming Excavators Inc. for an increase of \$4,950.00 for the Fulton Street Trail Project. Motion carried.**

CONSIDER FULTON ST. TRAIL PROJECT FINAL PAY APPLICATION (#5) TO WYOMING EXCAVATORS INC. IN THE AMOUNT OF \$44,950.00.

Moved by Moran, supported by Jacobs, to approve Final Pay Application #5 to Wyoming Excavators Inc. in the amount of \$44,950.00. for the Fulton Street Trail Project. Motion carried.

PUBLIC COMMENT

There was no public comment.

UNFINISHED BUSINESS

RESOLUTION R0528241 - A RESOLUTION CONCERNING TOWNSHIP RESPONSIBILITIES FOR PRIVATE WASTE TREATMENT FACILITIES SERVING "HIDDEN LAKES" PLANNED UNIT DEVELOPMENT

Planning Director Said again presented the proposed resolution concerning the sewer system for Hidden Lakes PUD. After much discussion by the board, it was **moved by Moran, supported by Leisman, to adopt Resolution R-061024-1, with added language regarding may versus shall, additional funds within 90 days, and other additional language.** Roll Call: Yes – Leisman, Moran, Carter; No – Hurwitz, Jacobs, Smith, Proos. Resolution failed.

NEW BUSINESS

PRESENTATION OF STATE TRIBUTE TO CLERK JACKIE SMITH – REPRESENTATIVE RACHEL HOOD & RYAN KNIGHT, CHIEF OF STAFF TO SENATOR MARK HUIZENGA

State Representative Rachel Hood presented a Special Tribute to retiring Clerk Jackie Smith on behalf of herself, State Representative Mark Huizenga, Lt. Governor Garlin Gilchrist II, and Governor Gretchen Whitmer.

KENT DISTRICT LIBRARY QUARTERLY REPORT – SCOTT NINEMEIER, BRANCH MANAGER

Scott Ninemeier, KDL Branch Manager, presented the KDL Quarterly Report.

RESOLUTION R-041024-2 – RESOLUTION AUTHORIZING ROAD CLOSURES FOR ADA CRITERIUM BIKE RACE ORGANIZED BY COSDI RACING ON SATURDAY AUGUST 31, 2024

It was noted the last Criterium race was held in 2019. Manager Suchy presented copies of an email received this morning by Marilyn Thompson with suggestions regarding this race. **Moved by Jacobs, supported by Carter, to adopt Resolution R-061024-2, which is a resolution authorizing road closures for the Ada Criterium Bike Race Organized by Cosdi Racing on Saturday, August 31, 2024.** Roll Call: Yes – Carter, Proos, Moran, Leisman, Smith, Jacobs, Hurwitz. Resolution adopted.

CONSIDER PROPOSAL FROM MOORE & BRUGGINK FOR DESIGN AND CONSTRUCTION ENGINEERING OF GRAND RIVER DRIVE TRAIL MAINTENANCE PROJECT FOR AN AMOUNT NOT TO EXCEED \$45,000.00
Moved by Proos, supported by Hurwitz, to table approval of the proposal from Moore & Bruggink for design and construction engineering of Grand River Drive Trail Maintenance Project until the Fall of 2024 to allow the Township to review a larger scope maintenance project on Grand River Dr. in 2025. Motion carried.

CONSIDER PROPOSAL FROM MOORE & BRUGGINK FOR DESIGN AND CONSTRUCTION ENGINEERING OF HALL STREET/FERNRIDGE LIFT STATION AND FORCEMAIN IMPROVEMENT PROJECT FOR AN AMOUNT NOT TO EXCEED \$161,000.00

Moved by Proos, supported by Jacobs, to approve the proposal from Moore & Bruggink for design and construction engineering of Hall Street/Fernridge Lift Station and Forcemain Improvement Project for an amount not to exceed \$161,000.00. Motion carried.

APPOINT JULIUS SUCHY, TOWNSHIP MANAGER, AS TOWNSHIP REPRESENTATIVE FOR GRAND VALLEY METRO COUNCIL BOARD

Trustee Proos stepped out before this agenda item. Moved by Hurwitz, supported by Jacobs, to appoint Julius Suchy, township manager, as the township representative for Grand Valley Metro Council Board. Motion carried.

Trustee Proos returned.

CONSIDER FORMAL ACCEPTANCE OF CLERK JACKIE SMITH RETIREMENT LETTER WITH EFFECTIVE RETIREMENT DATE OF JUNE 24, 2024, AND DISCUSS NEXT STEPS

Moved by Proos, supported by Jacobs, to accept Clerk Jackie Smith's notice of retirement letter with an effective retirement date of June 24, 2024 and authorizing the manager to work with the Administrative Committee to work out the details of bringing on part-time support staff to assist with the transition. Motion carried.

DEPARTMENT REPORTS

TOWNSHIP MANAGER REPORT- MAY 23, 2024

ASSESSING DEPARTMENT REPORT – MAY 30, 2024

BUILDING, FACILITIES & GROUNDS DEPARTMENT REPORT – JUNE 10, 2024

DOWNTOWN DEVELOPMENT AUTHORITY DIRECTOR REPORT – JUNE 10, 2024

FIRE DEPARTMENT REPORT – MAY, 2024

HISTORICAL SOCIETY MUSEUM MANAGER REPORT – MAY, 2024

PARKS & RECREATION DEPARTMENT REPORT – JUNE 4, 2024

PLANNING DEPARTMENT REPORT – MAY, 2024

ENGINEERING MONTHLY REPORT – JUNE 5, 2024

F&V OPERATIONS & RESOURCE MANAGEMENT UTILITY REPORT – JUNE 3, 2024

BOARD MEMBER COMMENT

Trustees Hurwitz, Jacobs, Carter and Proos, and Treasurer Moran and Supervisor Leisman all thanked Clerk Smith for her service and wished her well on her retirement.

Treasurer Moran also commented on the Friends of the Library.

Trustee Proos also commented that it's good to see government work.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

Sherry Rossman stated she doesn't like the changes in downtown.

Deb Emery commented on the lack of signage for the February and May elections.

CLOSED SESSION

Moved by Hurwitz, supported by Jacobs, to move into closed session to consider written legal opinion pursuant to MCL 15.268 Section 9(1)(h) of the Michigan Open Meetings Act. Roll Call: Yes – Hurwitz, Jacobs, Carter, Proos, Moran, Smith, Leisman. Motion carried.

CLOSED SESSION
(separate minutes)

Moved by Hurwitz, supported by Jacobs, to return to open session at 2:01 p.m. Motion carried.

RETURN TO OPEN SESSION

Moved by Moran, supported by Carter, to add an agenda item regarding appointment of a new Clerk. Motion carried.

Moved by Proos, supported by Moran, to appoint Susan Burton to the role of Clerk from June 25 through the election of a Clerk at the November election, and authorize the manager to work with the Administrative Committee to work out the details. Trustee Hurwitz left the meeting, and Clerk Smith abstained from voting. (It was noted that per statute Clerk Smith is not allowed to vote on her replacement.) Motion carried.

ADJOURNMENT

Moved by Jacobs, supported by Carter, to adjourn the meeting 2:07 p.m. Motion carried.

Jacqueline Smith
Ada Township Clerk

Date

Minutes of April 11, 2024
Ada Historical Society

1. Call to Order: President Veldkamp called the meeting to order at 3:10 pm.

Present: Crosby, Ferro, Hoover, Idema, Kroon, Sefton, Thompson, Veldkamp, Vierson, Wildes.

Absent: DeGood, Hurwitz, Mulligan.

Others Present: Benedict, Boersma, D. Bolhuis, M. Bolhuis, Brown, Mieras, Sullivan.

2. Approval of Agenda. The agenda was adjusted to take item 7.E. first on the agenda. The agenda was approved as adjusted on motion by Hoover and supported by Sefton. The motion carried.

7.E. Options for Landscaping by the Side Entrance: Aleisha Boersma, gardener, related she does not know what to do with the triangle area near the side entrance. She consulted with Twin Lake Nursery and plans were drawn up at no cost to us. After discussion of both concepts, Idema supported by Crosby moved that we continue with Option B (six foot staircase centered to the main side entrance door with a center railing) to get costs for the project. The motion carried with Sefton casting a no vote.

3. General Business

Approve Minutes & accept reports/communications under Consent Agenda.

A. Board Minutes of March 14, 2024

B. Receive & File various reports and communications:

1. Collections Committee Report
2. Publicity Committee Report
3. Display Committee Report
4. Manager's Written Report

5. Fundraising Committee Report: Mieras related prior to the meeting today we had a presentation by Melissa Stewart of Clear Vista Advisors regarding planned giving. Sefton supported by Crosby moved to accept the Minutes and the reports and communications under the Consent Agenda. The motion carried.

4. **Public Comment:** None.

5. **Board Comment:** None.

6. **Unfinished Business:** None.

7. **New Business:**

A. Finance Committee: Treasurer Kroon presented the financial reports and the proposed budget for 2024. After discussion of the proposed budget, Vierson related this budget is not viable as presented. Vierson related 1) we all have wants and needs. Needs we can have, wants cannot be. 2) look at how much money was spent from last year; 3) if this was your personal account and your money would you do it this way?; 4) we have very generous support of donors here but we have a responsibility to honor and respect them and be careful on how to spend our money. Vierson stated go back and review each request and come back with another budget. Veldkamp related as a board we are responsible for looking at where this money is going. He asked each committee to make a request of what they want, submit it to the treasurer, and the treasurer will compile it together. Veldkamp called for a motion to table the budget. Vierson supported by Sefton moved to table the budget to the next meeting. The motion carried. Treasurer Kroon related our insurance policy is due. He has been reviewing the policy and feels we do not have enough liability coverage as it is presently \$1,000,000, with only \$10,500 for arson and theft. He feels the amount for museum artifacts is very iffy. Crosby recommended calling the insurance agency and asking how they go about coverage for museums and asking for an update. Kroon moved to pay the existing policy and schedule a meeting with the insurance agency for an update. Idema supported the motion. The motion carried.

B. Museum Manager: Wildes presented the plaque from the Historical Society of Michigan honoring our 50 years as a society. Wildes further related Miss Dig flagged the grass in front of the museum. The old picnic table is worn out. Regular gardening has resumed on Wednesdays. The Robinson family will hold their annual meeting this Saturday here at the museum. Twenty membership renewals arrived today amounting to \$1,700. Gary, our volunteer has been working

on photos in the database for the last three years and will finish the project next week. Karey has been working on volunteer scheduling. Three school group tours are coming up: April 18 from 10:00 am to noon; May 17 9:30 to 11:30 and May 24, 9:30 to 11:30.

- E. Tri-River Historical Museum Network:** M. Bolhuis related the group met on March 19 in Lyons. The annual Spring Tour will be May 4 and 5. Election of officers was held. Judy Gager was elected as President, Ben as Vice President and Marian as Secretary/Treasurer. The new brochures are being placed in welcome centers. The next meeting will be April 16 at Charleton Park.

D. Programs & Events: Vierson related the Bill Bos lecture was well attended with 98 people present and 96 watching the livestream. The next event is the Collins lecture on April 18. The Spring Tour of Small Museums is May 4 and 5. May 18 is the Vintage Baseball game from 5:00 to 8:00 pm. Sefton related we are all set and have uniforms and a PA system this year. They are looking for a band from that era to play the National Anthem. Volunteers are needed

- F. Election of Officers (Slate of Candidates):** Sefton related we will be electing five board members this year. One will be elected to fill the unexpired term of Chris Czekai who has resigned. Marilyn DeGood has asked to be removed as a director. Idema related she has another name. Veldkamp related submit the name to the Nominating Committee.

- G. General Discussion; Possible Topics:** Mieras reminded everyone to consider projects for the future.

8. Adjournment. The meeting was adjourned at 4:50 pm.

Respectfully submitted,

Marilyn Thompson



**ADA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
BOARD OF DIRECTORS
MINUTES OF THE MAY 13, 2024, MEETING, 8:00 A.M.**

A regular meeting of the Ada Township Downtown Development Authority (DDA) was held on Monday, May 13, 2024, at 8:00 a.m. at the Ada Township Hall, Assembly Room, 7330 Thornapple River Drive, Ada MI.

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 8:00 a.m. by Chair Knapp.

BOARD MEMBERS PRESENT: Frost, Harrison, Idema, Knapp, Leisman, Turan, Vogl

BOARD MEMBERS ABSENT: Cloutier, Coe

STAFF AND OFFICIALS PRESENT: Buckley, Said, Stichman, Suchy, Chief Murray, Treasurer Moran

PUBLIC PRESENT: 6 members of the community

II. APPROVAL OF AGENDA

Moved by Idema, supported by Harrison, to approve the agenda as presented. Motion carried.

III. APPROVAL OF MINUTES OF APRIL 8, 2024, REGULAR MEETING

Moved by Vogl, supported by Harrison, to approve the minutes of April 8, 2024, Regular Meeting. Motion carried.

Turan arrived at the meeting at 8:02 a.m.

IV. APPROVAL OF PAYABLES - none

V. UNFINISHED BUSINESS - none

VI. NEW BUSINESS

a. Beers at the Bridge Summer Concert Update – *Verbal update*

Stichman shared an update on the Beers at the Bridge budget and sponsorships. She said she has seen a decrease and increase in some of the expenditures in terms of what is budgeted, and she gave a brief overview of costs: new sound management system increased \$1,500, cups decreased, fencing cost decreased (Give Em a Break savings), total cost of event at \$77,000 and intends an overall surplus. Stichman mentioned an option to purchase projection screens to enhance vendor advertising/banners. The cost for the screen would be \$1,200 and the DDA members concurred to the expense.

b. Review DDA Walkway Project Concept Plan from Progressive Companies and Consider Proposal for MI Neighborhood Program Grant Funding

Stichman said Progressive Companies has provided plans for the walkway project between Nonna's and the Barbershop and she has included it in the packet for DDA review. She met with both property owners to discuss potential improvements and they are supportive and eager to see the project move forward. She went over plan details, landscape design, paving, benches, lighting, and screening elements.

Stichman stated the DDA budget includes a \$40,000 expenditure for this project. Based on rough cost estimates from Progressive Companies for the design presented, we would be looking at a \$90,000-\$100,000 investment. She has identified grant funds that could be utilized to bridge the gap in funding. The MI Neighborhood program is managed through the Michigan State Housing Development Authority. Public amenity projects are being funded through this program for up to \$75,000. This program is being used to support the statewide regional housing plan and The Right Place is a co-lead for our Region F (West MI). After speaking with Travis Alden from The Right Place, she feels confident that this project is a good match for the public amenity portion of the grant. Travis Alden has offered to help facilitate a letter of support from The Right Place for any grant application that may be submitted for this project.

There was DDA discussion regarding: the budgeted amount vs. the \$90,000-\$100,000 cost, maintenance of the walkway, walking over and reviewing the project area, and the process and timing for applying for the grant.

Moved by Vogl, supported by Harrison, to authorize the DDA Director to work with the Township Manager to apply for MI Neighborhood Program grant funds of up to \$75,000 to support the DDA Walkway public improvement project.

c. Review and Approve 12-month Renewal with Placer.ai for Foot Traffic Analysis Services

Stichman informed the DDA Board budgeted \$10,000 last fiscal year for the implementation of foot traffic analysis software. Placer.ai is the leading provider of foot traffic analytics that offers insight into (1) how many people have visited an area, (2) where visitors come from and go afterwards, and (3) where visitors work and live, other favorite places as well as demographic information. Placer.ai can provide this data for any location in the US, and data goes back to 2017, which has allowed for comparison to historical data.

Stichman said through utilizing the software we successfully improved our ability to analyze the impact of special events and have shared data with our community partners. Over the next 12 months, the goal is to concentrate on compiling demographic information through the placer.ai platform.

Stichman is requesting approval of the renewal of this contract (includes a standard 5% increase) which brings the 12-month contract price to \$10,500 for FY24/25. The DDA fund budget doesn't include a line item for this expenditure, however, with anticipated revenues the DDA fund would have a positive net of revenues with approval of this expenditure.

There was DDA discussion about concerns of understanding and utilizing the data, and whether a presentation or a written report from Placer.ai illustrating how to use the data would be beneficial. Following extended discussion, Chair Knapp appointed a sub-committee (Harrison, Frost, and Knapp) to meet with Stichman and review ways to understand and utilize the data and will report back to the DDA Board.

d. Consider Train Bridge Mural Maintenance & Repair Recommendation from Lions & Rabbits Center for the Arts (LRCFA)

Stichman explained details of the process for the repair of the train bridge wall and trestle murals (the murals were subjected to graffiti in the spring). Jarran Fountain from Lions & Rabbits Center for the Arts said they contracted the original artist to undertake the restoration work and he explained the process for the repairs.

Jarran said the additional repairs to the train trestle will require the closure of one lane to Ada Drive to facilitate safe access for the artist and their equipment. He referred to the quote from Give Em A Break for the road closure for \$2,575. He also went over long-term suggestions to mitigate the risk of further vandalism, lighting fixtures, surveillance cameras, patrolling measures, and others.

Moved by Leisman, supported by Turan, to approve the proposal to repair the mural from Lions & Rabbits and recommend the Township Board approve the road closure. Motion carried.

e. Review Farmers Market Branding Statement of Work from LRCFA

Stichman referred to the statement of work from Lions & Rabbits for the development of a brand guide for the Farmers Market. This project aims to collaborate with the artist responsible for last year's poster design to create supplementary brand materials for the Farmers Market. Acting as the project manager, LRCFA will facilitate this process at the artist's request. Stichman said she received input from the Farmers Market Committee and community collaborators, and it was determined that the poster was difficult to read, so adjustments will be made to certain aspects of the poster to enhance its impact.

Stichman said the proposal from LRCFA outlines a \$2,500 project expenditure. There is \$14,000 budgeted for contract services related to the Farmers Market for FY24/25 (\$10,000 will be utilized for the AmeriCorps position), the additional \$4,000 budgeted could be used to cover the cost of this project.

Moved by Idema, supported by Vogl, to approve that statement of work from Lions and Rabbits Center for the Arts for the development of a brand guide for the Ada Farmers Market and authorize the DDA Director to execute the project management contract in the amount of \$2,500. Motion carried.

f. Review and Approval Farmers Market Marketing Plan Consulting Proposal

Stichman said the feedback from both vendors and community members has made it clear that staff needs to focus on raising awareness of the Ada Farmers Market this season to increase weekly foot traffic. To increase attendance and engagement, raise awareness of participating vendors & sponsors, and encourage community involvement and support of the Ada Farmers Market, she connected with Tara Heerspink, a local business owner and Ada resident with vast experience in developing comprehensive content strategies for local brands. After reviewing a basic social media content framework with Tara, she submitted the attached proposal outlining tasks and services she can provide to help improve the Market's content strategy and social media presence. Stichman noted that she has also included a copy of the integrated marketing plan she developed to give board members an idea of the strategy Tara would be helping to tailor for the 2024 Farmers Market season.

Stichman stated the proposal from Tara outlines a \$600 monthly consulting fee and Staff anticipates a total cost of \$3,000 for 5-months of social media/content strategy consulting. Stichman explained that there is \$14,000 budgeted for contract services related to the Farmers Market (\$10,000 will be utilized for

the AmeriCorps position), and the additional amount could be used to cover the cost of this consulting fee.

Moved by Leisman, supported by Turan, to approve the consulting proposal from Tara Heerspink for Content Strategy Development & Management at a monthly rate of \$600, not to exceed \$3,000 over 5 months and authorize the DDA Director to execute the contract with Tara Heerspink. Motion carried.

g. Consider Cascade Community Foundation's Proposal for Enterprise Workshop Series Partnership

Knapp disclosed that he serves on the Cascade Community Foundation Board, and he abstains from participating in this agenda item. Vice-Chair Vogl presided over the meeting.

Stichman said that Cascade Community Foundation (CCF) submitted a proposal for support of its Enterprise Workshop Series. A hands-on professional development module uniquely designed for small businesses and nonprofit leaders seeking to enhance operations. Support of these workshops would allow the DDA to provide professional development opportunities for its local businesses. By rotating the workshop locations, we have an opportunity to engage with a broad range of businesses within the development district. Stichman referred to the proposal in the packet and said, as outlined and during discussions with executive director Justin Swan, CCF is willing to tailor workshops based on Ada business input and provide unique opportunities for the Ada Farmers Market.

Stichman said the proposal does outline a \$9,500 investment per year for two years. She is requesting the DDA Board to consider a \$5,000 investment this fiscal year with a commitment to budget \$10,000 for FY25/26.

Justin Swan, Executive Director of CCF, explained how the event works and the benefits of the hands-on experience, specifically with the uniquely tailored group workshops for Ada Farmers Market and other businesses.

Following DDA discussion, it was moved by Harrison, supported by Turan, to approve the \$5,000 investment in the CCF Enterprise Workshop series for FY24/25. Motion carried 6-0, with 1 abstained and 2 absent.

VII. REPORTS AND COMMUNICATIONS

a. DDA Financial Report, April 30, 2024

Stichman referred to the financial outline and mentioned a few main points: Beers at the Bridge revenue totaling \$2,700, Progressive Tastings revenue \$1,635.81, Progressive Tastings expenditures \$5,279, community events expenditure, and contract services. Financial activity for the Farmers Market included vendor registration and sponsorship revenue equaling \$2,950 and expenditures totaling \$6,000 (which include payment for the expanded kid's programming).

b. Director/Staff Reports

Stichman noted two initiatives that Staff is working on; bringing downtown Ada in collaboration with the Right Place, Developer Day, and the Place Matters Summit.

VIII. BOARD MEMBER COMMENT

Idema mentioned a concern with the very white pavers recently installed around the older flower beds. Stichman explained that the new pavers are white and in time may weather like the others. Stichman said she will follow-up with the BFG Director about the color/wear.

Leisman shared that the Connecting Community Campaign is going very well and has raised \$5.2 million.

IX. PUBLIC COMMENT - none

X. ADJOURN MEETING

Moved by Frost, supported by Vogl, to adjourn the meeting at 9:37 a.m. Motion carried.

Respectfully submitted:

Dawn Marie Coe, DDA Secretary

rs:eb



**ADA TOWNSHIP PLANNING COMMISSION
MINUTES OF THE MEETING MAY 16, 2024, REGULAR MEETING**

A regular meeting of the Ada Township Planning Commission was held on Thursday, May 16, 2024, at 5:30 p.m., at the Ada Township Hall, 7330 Thornapple River Drive, Ada, Michigan.

I. CALL TO ORDER

Chair Korth called the meeting to order at 5:30 p.m.

II. ROLL CALL

Members Present: Burton, Butterfield, Kluting, Korth, Moyer, VanderVennen

Members Absent: Jacobs

Staff Present: Bajdek, Buckley, Said, Assessor Boerman, Treasurer Moran

Others Present: 3 members of the public

III. APPROVAL OF AGENDA

Moved by Moyer, supported by Kluting, to approve the agenda as presented. Motion carried.

IV. APPROVAL OF MINUTES OF APRIL 18, 2024, REGULAR MEETING

Moved by Burton, supported by Kluting, to approve the April 18, 2024, Regular Meeting minutes as presented. Motion carried.

V. PUBLIC HEARING - none

VI. UNFINISHED BUSINESS

- 1. Request for Planned Unit Development (PUD) Amendment for expansion and amendment of an existing PUD for a commercial warehouse/storage facility (The Caves) to contain a total of 15 buildings (existing and proposed) on a total of +/- 6.75 acres in the I Industrial District, The Caves LLC, Tom Reed, 4900 and 4920 Fulton Street East, Parcel Nos. 41-15-30-300-019 and 41-15-30-300-020 (Tabled March 21 & April 18, 2024)**

Korth announced the application before recusing himself due to a long-term contract with the owner of the facility. Korth stepped out of the room at 5:32 p.m., Vice-Chair Butterfield then presided over the meeting.

Butterfield referred to Staff for their report. Planning Director Said summarized that the project review was tabled at the March and April meetings. Said recapped that at the last meeting (April 18) there were two main topics of concern; allowed uses and outdoor storage. At that time,

differences between the applicant's wishes and the recommendations of Staff and the Commission arose, so the applicant asked that the request be tabled to allow him to consult with his attorney.

Said stated that Planning Staff spoke with the applicant on May 2 to discuss the differences in recommendations regarding the project, specifically regarding the applicant's request for outside parking/storage and on-site fabrication, which Staff does not support. The conversation was amicable but did not result in any agreement on these two matters. Said noted that the applicant has provided written correspondence in an effort to support the request to allow outside parking/storage and fabrication.

Staff concluded that we are still where we were prior in that our recommendations and what we support have not changed. Said referred to the PUD standards and conditions and said part of the challenge is trying to match up the desires of the applicant with the standards and conditions in the zoning ordinance. He said that Staff is supportive of the idea of this project maintaining its original concept.

Tom Reed, applicant, The Caves at 4900-4920 Fulton, shared some of the history of the project going back to 2015 and that it took two years to get something off the ground.

Mr. Reed said we are down to the two issues (outdoor parking/storage and fabrication) that he has requested to be allowed. Mr. Reed referred to Planning Director Said saying that a PUD is a 'right' and a 'privilege', but he said from his standpoint he doesn't see any rights or privileges, only things being taken away. He explained when he bought the property it was zoned Industrial and he didn't really understand why a PUD was recommended and he compared allowed uses in Industrial vs. PUD.

Mr. Reed continued to request relief regarding the uses and outdoor parking. He said in regards to allowed uses, he was not looking to manufacture anything. To help support his request for fabrication, he said he can provide limited restrictions on the use of power. He noted that he wants to meet his tenants requests and mentioned that all the other facilities on Fulton Street allow outdoor parking.

Mr. Reed stated he has a Plan A and Plan B. Plan A - would be to approve the uses, approve the parking, and approve the building layouts. If that is not done, he will have to go with Plan B – which he said he would not allow the 4900 be merged into the PUD, because of the restricted nature of the PUD. Mr. Reed requested the Planning Commission approve his proposal.

Butterfield moved to Board discussion. There was Board discussion regarding options and/or concerns to consider: Commissioners appreciate the applicant/Planning Staff attempt to unify the parcels at 4900 and 4920 and the complications of the zoning, reviewed other allowed parking options, reviewed other options for the definition of uses, and shared concerns about the long-term precedent if the uses and parking is allowed.

Moyer asked that if Mr. Reed does not combine the property, then there is no site plan to consider. Planning Staff confirmed that Mr. Reed would have to revert back to plans of the original approved PUD. VanderVennen said, as previously stated, he feels the no manufacturing and no outdoor use is a good path forward. Butterfield said there may be some grey areas in PUD regulations, but what is permitted by use in the PUD is very black and white and as a Planning Commissioner

she does not feel that she can allow exceptions to the standards. Burton agreed with Butterfield and said that she did not feel the Township Board would approve either. Butterfield said based on what is currently before us, she did not feel they have any other way to vote on this.

Following discussion of Mr. Reed's options, Reed informed the Commission if they were going to recommend denial of his proposal to the Township Board, then he would withdraw his request.

Moved by VanderVennen, supported by Burton, to recommend denial, to the Township Board, of the proposal. Motion carried.

Korth reentered the meeting at 6:21 p.m.

2. Proposed Text Amendments to the Zoning Ordinance to: (1) Create provisions for public art and murals (Tabled April 18, 2024)

Said summarized that at the April 18 meeting, two separate amendments to the Zoning Ordinance were presented for review. The amendment regarding Zoning Compliance Permits was reviewed, and the Commission recommended approval of this amendment, which proceeded to the Township Board and was approved at the May 13 Township Meeting.

Said explained that the other amendment, regarding murals and public art, resulted in more extensive discussion by the Commission and Staff, primarily concerning mural content. Said reached out to the Township Attorney and confirmed that the Township cannot regulate content of murals and artwork on private property. Local governments may regulate the time, place, and manner of signs (including murals/artwork on private property), including through a local review process. However, apart from sexually obscene materials, the Township cannot regulate the content of murals/artwork on private property.

There was Commissioner discussion about: concerns with what can and what cannot be regulated or enforced, Butterfield mentioned she would like to see mural research within other communities, Commissioners liked the idea of engaging the Ada Arts Council, and had further discussion defining a mural.

Moved by Butterfield, supported by Burton, to table this request to allow Planning Staff time to seek additional research on murals and provide an update to the Planning Commission. Motion carried.

VII. NEW BUSINESS

1. Zoning Ordinance Rewrite - Update

Said noted that Staff has initiated early action on the zoning rewrite project. He said Planning Commissioners Tom Korth and James Moyer, and ZBA member Bruce Courtade, are working with Staff as the Zoning Ordinance Rewrite Steering Committee. He referred to his memo included in the packet and went over the process for the rewrite, initial steps, and anticipated framework (consisting of a total reorganization).

Said stated an equally important component is to address recommendations from the Township's 2023 Master Plan and went over details on Staff recommendations.

There was Board discussion regarding the importance of public awareness/communication about the rewrite project. VanderVennen shared a concern about the recommendation on combining R1-R4 and said he was hesitant to reduce minimum acreage requirements. Korth mentioned interest in accessing deed restrictions. The Commissioners concurred that Said's rewrite process was a good plan.

VIII. COMMISSION MEMBER / STAFF REPORTS

Said provided information on Forest Hills Eastern Middle/High School campus proposed alterations. He said the Township Board is going to send a letter to school officials requesting the courtesy to review the project at the Planning Commission level.

Said shared information on the Connecting Community Campaign and encouraged Commissioners to review proposals/renderings on the campaign's web page.

Said stated that the state-wide Planning Conference (Michigan Association of Planning) is in Grand Rapids this year, September 25-27. Said noted that he is lobbying to have a mobile workshop in Ada.

IX. PUBLIC COMMENT - none

X. ADJOURNMENT

Moved by Moyer, supported by VanderVennen, to adjourn the meeting at 7:12 p.m. Motion carried.

Respectfully submitted,

Jacqueline Smith, Ada Township Clerk

rs:eb



**Parks, Recreation & Land Preservation
Advisory Board Meeting
Thursday, April 18th, 2024; 8:30am
Roselle Park Resource Building
(1010 Grand River Drive, Ada MI. 49301)**

Minutes

1. Call to order/Roll Call

Board Members Present:

- *Terwillinger, Levick, Meyer, Crosby, Hulst, Leisman, Schmottlach*

Board Members Absent:

- *VandenBerge, Hurwitz, Heule*

Township Staff Present:

- *Deason, Marek, Engel, Said*

2. Approval of agenda

- *Motion made by Terwillinger, seconded by Crosby.*

**3. Minutes of the PRLP Advisory Board meeting held February 8th, 2024
(enclosed – approval requested)**

- *Motion made by Terwillinger, seconded by Schmottlach.*

4. Financial Report

a) Revenue/Expense Report as of 3/31/24 (enclosed - motion requested)

- *Director Deason noted that March 31st was the end of the fiscal year and that the MDNR grant submissions are being finalized now that the final pay application for the Leonard Field Park Riverfront Improvement Project was approved by the Township Board in February.*
- *Motion to approve the receival of the report made by Crosby, seconded by Levick.*

5. Unfinished Business

a) Design Steering Committee Establishment (enclosed – motion requested)

- *Director Deason reminded the board that at the February 8th meeting we had Progressive AE representative Pete Lazdins in attendance to discuss the proposed design process for the Connecting Community Campaign project. This project would require the development of a design steering committee to be established by the PRLP Advisory Board.*
- *Director Deason, Township Manager Suchy, and Hulst had worked together to understand the needs for this committee and identified the following individuals to serve as its representatives: Rose Heule, Judy Levick, Josh Hulst, Wesley Deason, Julius Suchy, Brad Rottschafer, & Loren Crandell.*

- *Director Deason reiterated that this design committee will serve as the primary conduit for shaping the specifics of the project, but that all final approval and oversight will be subject to review by the PRLP Advisory Board.*
- *Hulst shared his support for bringing on both Brad Rottschafer of Mosaic Homes & Properties as well as Loren Crandell of Baton Collective and the skill set and perspective they will both be able to provide as we move forward.*
- *Planning Director Said mentioned how wonderful this project is for the community and how excited he is to see things come together.*
- *Leisman noted that Brad Rottschafer is the individual selling us the riverfront property that's essential in creating the broad connectivity the projected is intended to do.*
- *Leisman shared that he believes it would be best to reserve a spot on the design steering committee to hold a place for a Township Board representative.*
- *Leisman motioned to approve the delegates outlined in Director Deason's memo, with the possible addition of a Township Board representative. This motion was seconded by Schmottlach.*

b) Connecting Community Campaign Update (verbal update only)

- *Hulst discussed that a couple months ago they founded the Connecting Community Campaign to start moving towards the fundraising goal of just over 6 million dollars. Over the past two months private fundraising meetings have been held and a little over 3 million dollars has been raised.*
- *Hulst shared that on May 15th at 10am in Leonard Field Park the campaign will officially be made public with a special event to be held in the outfield. Hulst encouraged PRLP Advisory Board members to bring fellow community members to this event to learn more about ways in which they can get involved.*
- *Leisman mentioned the funding will come back through the PRLP and Township Board when we get the full funding. Hoping for phasing work.*
- *Terwilliger asked about the big picture and when the next millage will be, noting that we will want to be conscientious of the timing of this project and its financial needs in close proximity to the request for an updated Parks & Recreation millage. Deason mentioned our millage will be up in 2026. Terwilliger stated that last time we did a renewal only. In 2026 we would likely need to ask for an increase.*
- *Leisman shared that the Connecting Community Campaign was being funded through private donors, so an updated millage shouldn't be a major concern, but that it was certainly a good point and something that should be considered.*
- *Hulst asked when do we typically vote on the millage, and Leisman stated that it will be May, August or November of 2026.*

6. New Business

(With the addition of two new people in attendance, Director Deason asked all PRLP Advisory Board Members & Township Staff to briefly introduce themselves)

- *Marek: has been working for the Parks Department for the past 6 months. She previously worked for a watershed agency and is excited to be working with the Township now. She is thrilled to work with Director Deason on a native planting project at Ada Park along with hosting an environmental summer camp. She has a background in Geography and is excited to bring her environmental focus to the team.*
- *Crosby: has been working with the Township since the late 90s, she loves the outdoors and has 15 acres and a conservation easement. She has lived in her current Ada residence for 61 years. Downhill skiing and riding horses are her passion.*
- *Schmottlach: has been a Michigander for 20 years. He moved from the east side of the state and has been in the rec world for most of his life. When he moved here he talked to Mark about how to get involved. He loves getting people outside. He no longer works in the recreation field, but enjoys providing input. He enjoys triathlons, biking, swimming and running. He would love to see a race in the future from Park to Park.*
- *Leisman: moved here in his early 30s. Lives near Seidman Park. Has goats currently. Has had horses and everything in between previously. He is a lawyer by trade. Was on the planning commission for 20 years until he joined the Township Board. He enjoys running and being on the water.*
- *Terwilliger: has been with the PRLP board for now 3 park directors. We have changed a lot from Wendy to Mark. Has been into rec sports for 40 years from officiating to playing. His hobby is searching for unique rocks in the U.P. Has property up north in a conservation easement, 40 acres. Software developer opened accounting business at 55. Enjoys running youth softball tournaments.*
- *Hulst: Grew up in west Michigan. Ended up in Ada by accident. 13 years ago, moved in has loved to see the growth in Ada. 5 or 6 years ago moved his business to Ada and has 45 employees. In his free time, he is a serial hobbyist currently into fly fishing. Gone out with friends and guides. Has all the equipment to do it himself and enjoys fishing with his family.*
- *Levick: is Hulst's next-door neighbor. Moved to Ada 35 years ago. Grew up in Grand Rapids. Medical social worker in the NICU. Ran into Roe and she mentioned that she needed to join the committee. Her passions included Lake Michigan, walking, WMEAC book club and nature photography.*
- *Said: Director of Planning for the Township, been with the township since August 2021. Resident for 7 or 8 years. From Detroit but lived in Chicago before. Hobbies, enjoys the outdoors, kayaking, walking, bicycling.*
- *Deason: Parks and Recreation Director. Started with the township 2 years ago, has been the Director since November. Loves college sports and is a big Purdue Boilermaker fan. Loves living in Michigan but is from Indiana, enjoys camping and being outdoors near the water.*

a) Introduction of new PRLP Advisory Board Member - Jason Meyer

- *Moved to Ada in fall of 2021, was the CEO of Blandford nature center and help grow Blandford and Nature conservancy. Bought an art gallery. Is currently the Executive Director of the White Oak Initiative. Working on helping manage the White Oak species. Wants to do something local and help his community.*

b) Introduction of new Recreation Program Coordinator – Ethan Engel

- *Was raised in the Cascade/Ada area. Has been in and around in Ada Township most of his life. Very connected in Ada township. Wants to help grow programming in Ada Park. CMU grad and Tennessee grad. Very excited to return home to Ada. Part of why he came back was because of Wesley's leadership, but also because something new was always happening in Ada. Looking forward to serving his hometown community.*

7. Committee Reports & Updates

a) Stewardship

- *We are in communication with Jessie Schulte and Ryan Wilemski of the Kent Conservation District to create a land management plan for our parks and preserves. They will hopefully report their findings in July or August at the PRLP Advisory Board Meeting.*
- *Crosby shared that she would like the Land Preservation portion of the PRLP to be more of a focus and urged that we pay more attention to the property that the township has a conservation easement on. She also shared that she would like additional updates on what we're doing from a broader perspective to ensure stewardship is still being practiced.*
- *Director Deason shared that he and Planning Director Said walked the conservation easement property in late March and that the new development is abiding by the agreement established with the Township. Director Deason also noted that he would be happy to have Crosby join us the next time we conduct a site visit.*
- *Director Deason shared that with the addition of Meyer to the PRLP Advisory Board, and the interest expressed by Heule that he was confident we could re-establish the Stewardship Committee.*

b) Programs & Facilities

- *Director Deason noted that this group met on April 11th. It was a great opportunity to meet with Ethan and learn about past projects and where we are going. A variety of programs were discussed including the Community Campout. This committee is set to meet quarterly and as needed.*

c) Trails

- *Director Deason shared he will be joining on Thursday May 2nd for his first Trails meeting. He mentioned there would likely be more updates to provide after that meeting for the May PRLP meeting date.*
- *Leisman shared the difficulty in working with the railroad to connect Kamp Twins. We applied to the DeVos foundation for financial support to build a bridge behind the Amway property, but that was denied.*

8. Director's Report

- *Director Deason let the board know that he and Director Brinks will be interviewing for two seasonal parks & recreation workers next week.*
- *Director Deason talked about the ABA pickleball tournament taking place on Friday April 26th.*

- *Last Saturday April 13th we had nearly 50 volunteers from the CascAda Families and the Ada Cascade rotary club come out to Ada Park to help improve our non-paved trails. They did a wonderful job and Director Deason was honored to have such a stellar group of passionate people out serving in their community park.*

9. Board Member Comments

- *Hulst asked if any additional conversations have been had regarding the maintenance building, or if that was being handled with the BGU Committee. Director Deason shared that it was primarily with the BGU.*
- *Crosby shared her totem pole that she donated to the park. When the building was built, she was thrilled to donate it and loves to see her totem here.*
- *Planning Director Said mentioned that Saint Robert's is proposing a new parish activity center on the north end of their campus.*

10. Public Comments

- *None*

11. Adjournment

- *Motion made by Terwilliger, seconded by Levick.
Meeting adjourned at 9:32am*

UTILITY ADVISORY BOARD
Thursday, May 16, 2024
8:30 – 9:30 am
MINUTES

Members Present

James Hurt, Tai Verbrugge, Brian Bradley, Sam Giffel, Jared Grabinski, Jeff McCaul, Doug LaFave, Allison Nugent, Alan Avitia, Kieran Kelley, Wayne Jernberg, James Ouzts, Mark Bennett, Jim Kirkwood, Scott Conners

Others Present

Alexia Hall, Andrew Meyer, Lindsay Sagorski Munsell

Approval of Minutes – April 18, 2024

Motion to approve the minutes by Mrs. Giffel, second by Mr. Bennett

MOTION CARRIED.

Public Comments on Agenda Items

None.

Approval of Agenda

Motion to approve the agenda by Mr. Verbrugge and second by Mr. Jernberg.

MOTION CARRIED.

Fiscal Year 2025 Water & Sewer Budget Presentation

Mr. Verbrugge presented the Water and Sewer FY25 budget.

The Water System requested \$58 million for FY25, a .01 percent increase from the FY24 amended budget. The system is budgeting \$1.373 million (26% increase) in contractual services for lead service line replacements, \$124k (21% increase) for the 311 Call Center, \$185k (14% increase) for fleet charges, \$195k (20% increase) for A-87 cost allocation, and a \$3.5 million decrease for transfer for capital funding. The capital budget is \$53.75 million, which includes fully integrated

projects (roughly \$8.62 million), water main replacement projects, \$8.6 million at the LMFP for chemical treatment, and 1,500 lead service line replacements (GR only cost). Caledonia and the City secured a DWRF loan to build infrastructure that will serve Caledonia township. The projected average rate increase is 5.5 percent for the calendar year 2025.

The Water Resource Recovery Facility(WRRF) requested \$62 million for FY25, an 11.7 percent increase from the FY24 amended budget. The WRRF is budgeting \$915k (1.8 % increase) for operational expenditures, \$750k for the Comprehensive Master Plan, \$250k for PFAS testing and treatment, and \$788k (5.6 percent increase) for personnel cost. The projected revenue is down \$212k due a decrease of sewage service, and a \$500k reduction in industrial surcharges. The decrease in surcharges is due to industrial users being more educated on what can be processed by the treatment plan.

The capital budget is \$11.158 million, which includes work at the north-south UV disinfection equipment replacement, the north secondary motor control center replacement with primary power substation and feeder breakers replacement, and the separation of sanitary and storm at Godfrey Ave from Oxford St to Chestnut St. All capital projects are being cashed funded—no new debt will be issued. The projected average rate increase is 6 percent for the calendar year 2025.

Attached to the agenda is a statement of operations for each system.

Hydrant Fee Billing Option

Mrs. Giffel presented the Hydrant Fee Billing Option to the board. Partner communities may pay a hydrant fee for each fire hydrant's operation, maintenance, and use within their Utility Service District. The memo includes the number of hydrants per partner community and the fee. Please email Mr. Giffel by June 24 if your community wishes to participate.

Updates

April Awards – Jeff McCaul

Six projects were awarded in April. The first is the water main extension in Cascade. The project was awarded to CL Trucking & Excavating, and the completion date for the project is November

2025. Three of the projects awarded are the reconstruction of Hall Street, Eleanor, and Godfrey Avenue, which includes water main and lead service line replacements – non-integrated projects. The 2025 Water and Sewer Comprehensive Master Plan is in the designed phase and was awarded to Fishbeck – the total cost for the project is \$1.4 million.

The final project awarded is the water main and sanitary sewer public easement in the Towne and Country Shopping Center. The project is non-integrated and has a total cost of \$897K.

Filter First Bill – Wayne Jernberg

The Michigan Department of Environmental, Great Lakes, and Energy held a webinar on the Filter First Legislation. Copies of the slides are attached to the agenda. Schools and childcare facilities must develop a drinking water management plan, install lead reduction filters on all consumption fixtures, and test filter water annually. They must submit their Drinking Water Management Plan by January 2025 and install the filters by June 2026.

The Water System has contacted GRPS to assist in implementing the new regulations. Mr. Jernberg said that childcare sites will be difficult to reach, and there are still many questions about how they will be educated about the changes.

Mr. Jernberg will contact the state about organizing town hall meetings in Grand Rapids.

PFAS Regulations– Wayne Jernberg

Mr. Jernberg said that in March, the EPA released its rule for three new drinking water standards, including individual maximum contaminant levels (MCLs) for PFOA and PFOS and a third, grouped MCL for PFHxS, PFNA, PFBS, and GenX. The proposal requires water systems to maintain water quality with PFAS levels below these MCLs, monitor it regularly, and report violations.

The City has been testing for these PFAS contaminants every quarter since 2018, and the results can be found on the city's website. All PFAS contaminants tested are non-detect except for PFOS; the testing result for PFOS has been around two parts per trillion.

EGLE will need to review and adopt the new EPA regulations, and he expects more information in the coming months.

Kent County Community Action Q1

Mrs. Giffel updated the board on the assistance program. For the first quarter, \$23K was expended. Approximately 62 households were assisted; the average assistance was \$341.48.

Biodigester – Jared Grabinski

Mr. Grabinski said the City has received the largest RINS credit thus far, \$2,980. His team continues to work on the phosphorus recovery. They are modifying a pump that feeds the reactive. It is being modified from electrical to displacement to stop the turbulence, which is making phosphorus where it is not needed.

Public Comments

None.

Items from Members

Mr. Verbrugge reminded partner communities about the USD size recommendation email sent this week. The USD recommendation must be approved for the 2024 rate study. If you have any changes, please let him know by June 15th.

Mr. Bennett said there are properties west of the current USD for Tallmadge, which have been rezoned to commercial. He asked, at what point is it recommended to amend the USD? Mr. Jernberg said that once substantive utility plans are received, reach out to City staff to review the utility plan and add the parcels. If it is a dead end, a water main looping will need to occur.

Next Meeting – June 20, 2024

Adjournment

Mr. Hurt adjourned the meeting at 9:28 am.

June 18, 2024

VI B6

John D. Said, AICP
Director of Planning
Ada Township
7330 Thornapple River Drive
PO Box 370
Ada, Michigan 49301

Dear John:

On behalf of Dr. Sara Magaña Shubel, Interim Superintendent, and Dr. Kristen Fauson, Board of Education President, I would like to thank you for your letter dated June 3, 2024, regarding the planned ballfield relocation at our Eastern High School campus.

In 2021, the District began exploring how to create equity among its three high schools' athletic facilities. The review and research resulted in the development of a site master plan for the Eastern campus. The new plan creates a synergy in their athletic spaces by locating them near each other and efficiencies by sharing storage and restroom facilities. The proposed improvements and enhancements identified in the master plan were included in the \$340MM bond the community authorized in November 2023, and the district will phase in the work over the next eight years.

During the board of education subcommittee meetings on April 9th and 10th, 2024, representatives from the architect firm Tower Pinkster and construction management firm Owen Ames Kimball presented the first phase of the site master plan for Eastern, which included the relocation of the baseball/softball fields. Following the subcommittee meetings in April, I shared the presentation materials with you and Julius Suchy (please see attached email). The presentation material included the site master plan, previously shared during the bond campaign in the fall, and images for the final design.

While we appreciate the longstanding collaborative relationship the District has with the Township, we respectfully decline your request for a courtesy review of the planned changes at a meeting of the Ada Township Planning Commission. The FHPS Board of Education has already approved the plans, and the construction project is scheduled to start this summer. We are also concerned about setting a Township review precedent for any future improvements the District plans to make to the Eastern campus and other District facilities within the Township boundaries.

Again, I look forward to our continued collaboration. If you have additional questions about the Eastern ballfield relocation project, please feel free to email me at jdavis@fhps.net or call me at 616-493-8804.

Sincerely,



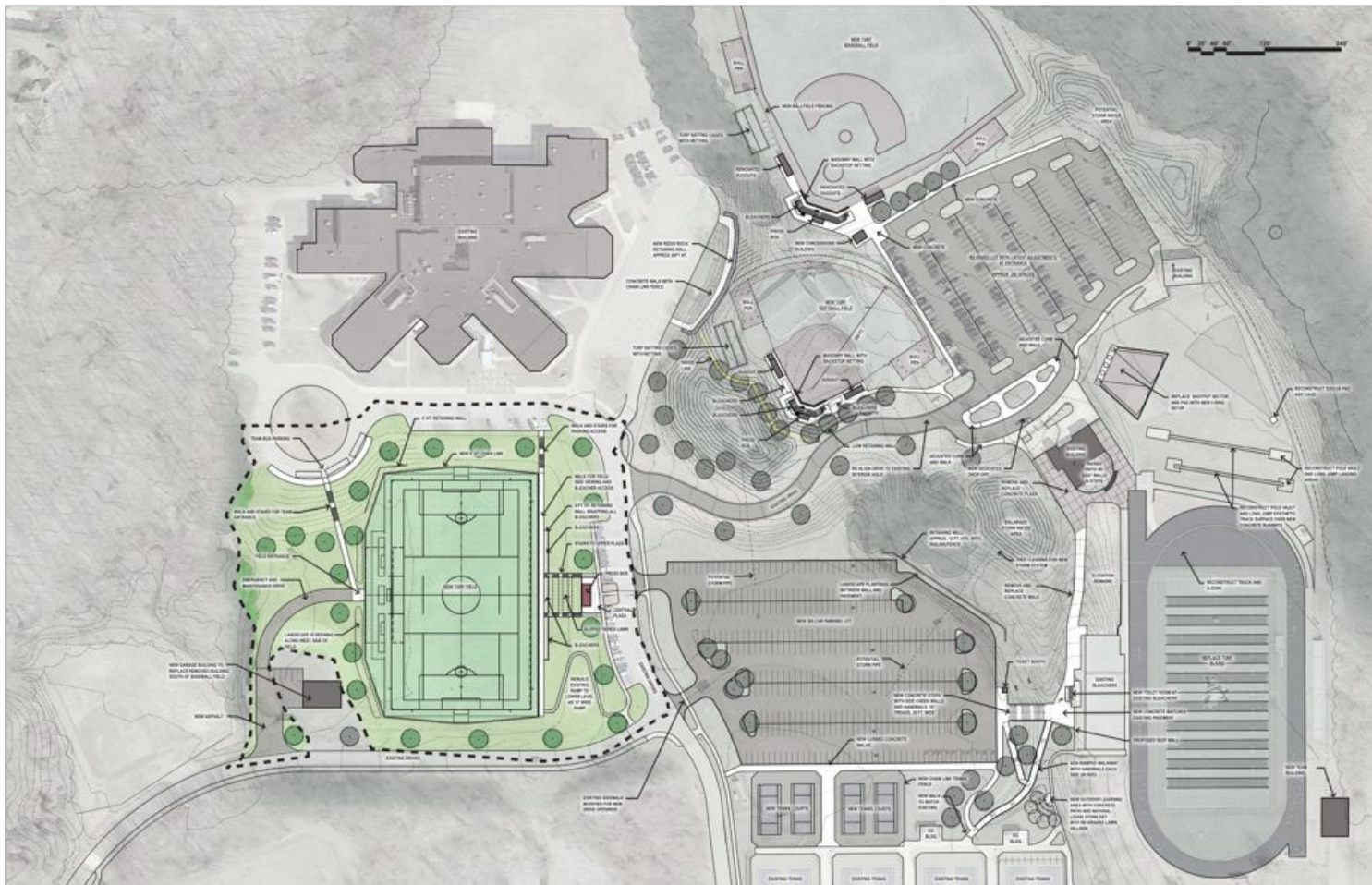
Julie Davis



FOREST HILLS ATHLETICS - 2023 BOND
APRIL 2024

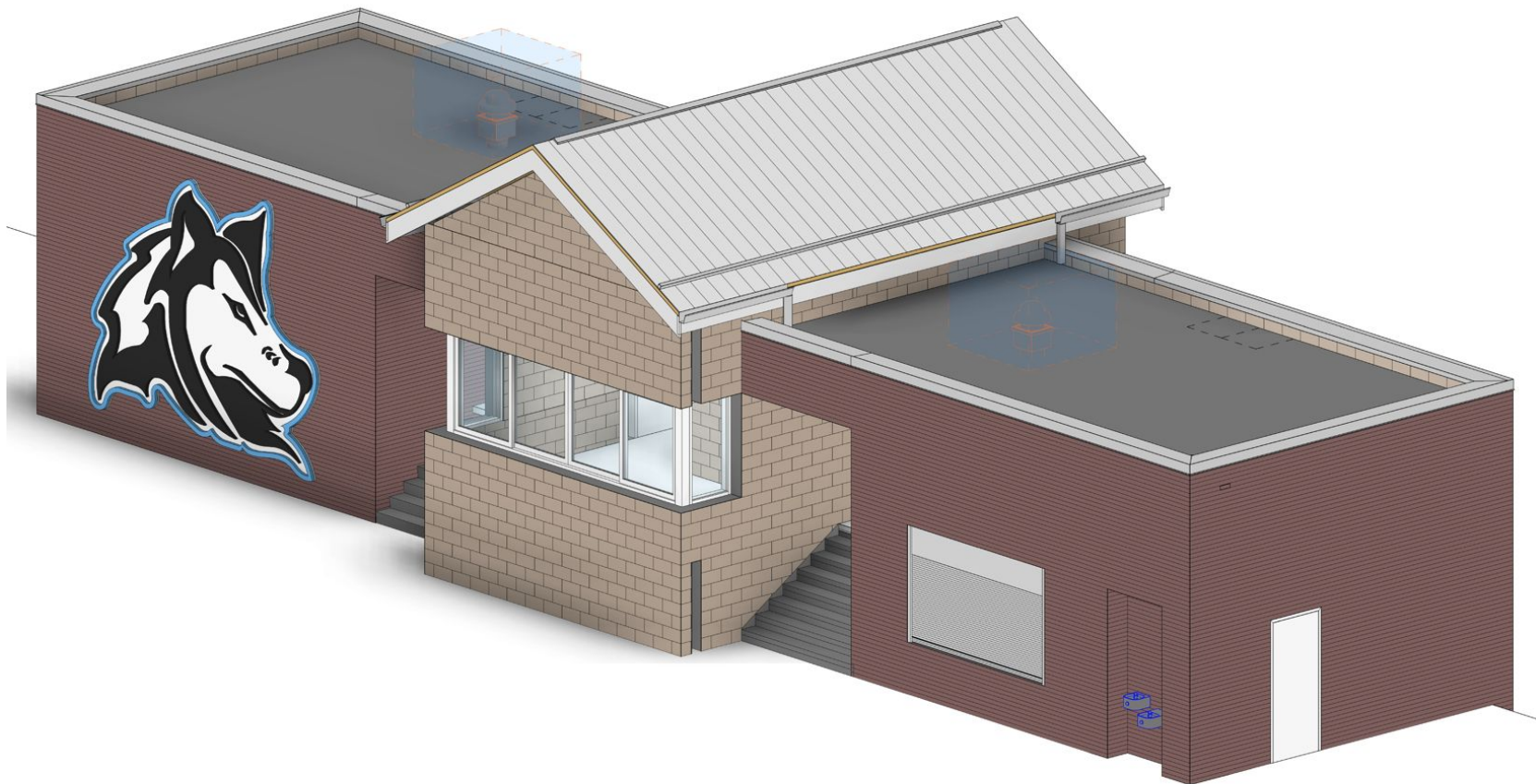


NORTHERN ATHLETICS











OCCUPANCY TYPE:
A-5

OF SPECTATORS:
500

WIDE GLOSETS
MEN:
1 PER 75 = 4
WOMEN:
1 PER 40 = 7

WIDETORED
MEN:
1 PER 100 = 2
WOMEN:
1 PER 150 = 2

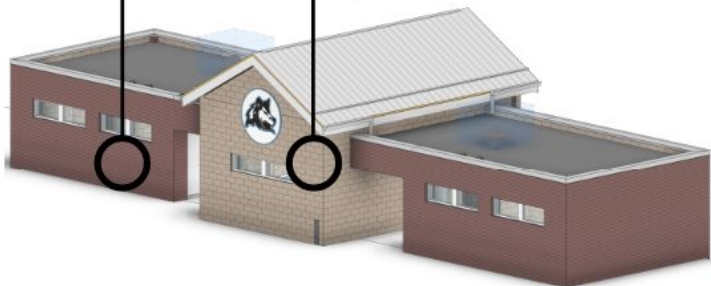




Brick to Match Existing at Northern High School



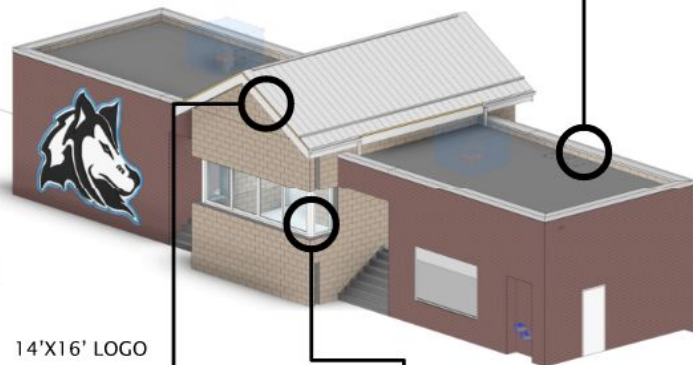
DCMU Similar to Northern High School Main Entry



6' ROUND LOGO



Metal Coping to Match Existing at Northern High School

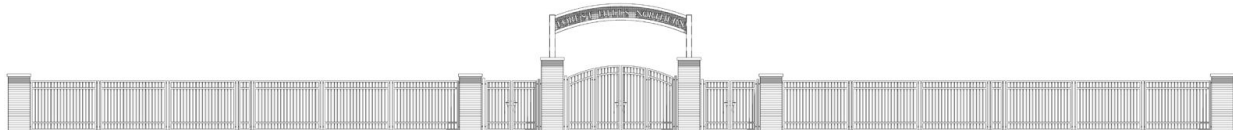


14'X16' LOGO

Metal Roofing Similar to Northern High School

Clear Anodized Store Front





**Forest Hills Public Schools
Forest Hills Northern High School Athletics
Design Development Budget**

Updated 3/12/24

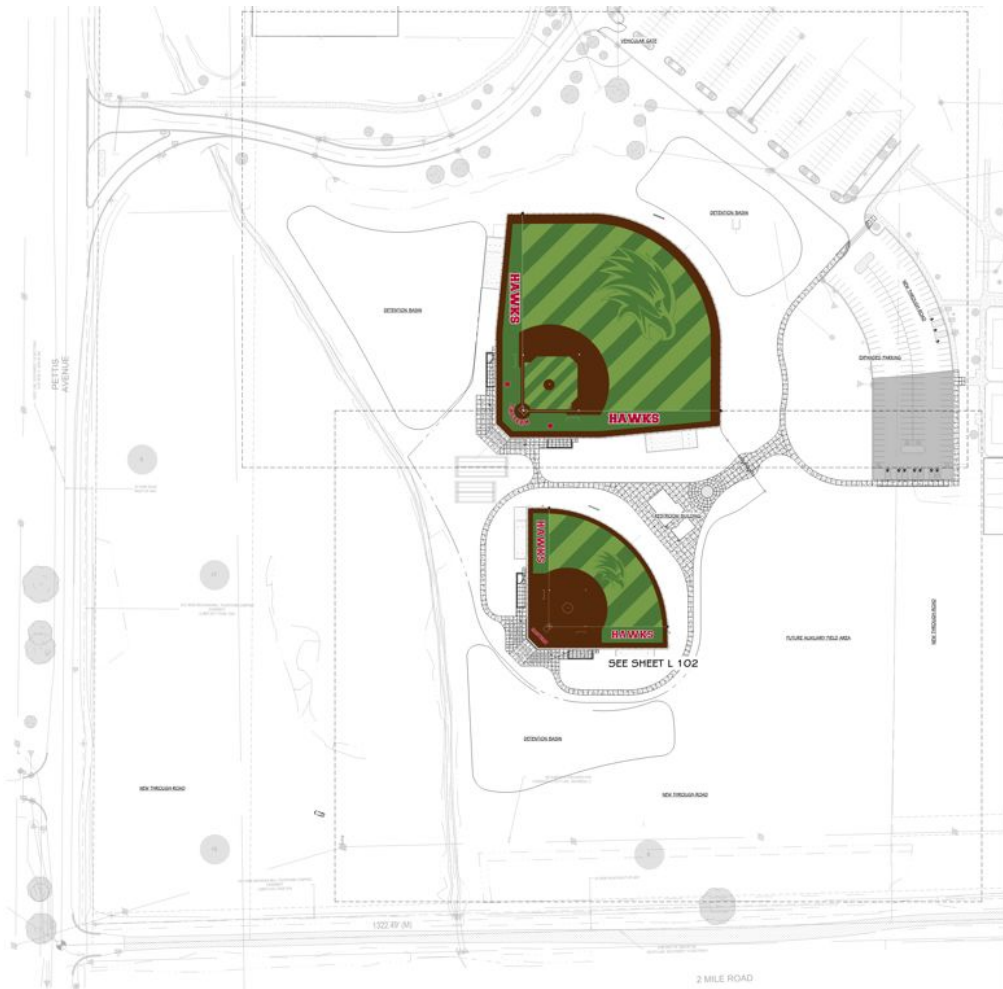
	DD Budget
Division 033 - Concrete	\$ 260,509
Division 042 - Masonry	245,533
Division 051 - Metals	108,833
Division 060 - Carpentry & General Trades	39,899
Division 070 - Thermal & Moisture Protection	49,239
Division 080 - Doors & Windows	45,176
Division 092 - Drywall & Acoustical	6,382
Division 095 - Flooring	15,107
Division 099 - Painting	8,425
Division 101 - Specialties	34,805
Division 110 - Equipment	0
Division 120 - Furnishings	13,353
Division 220 - Plumbing	135,150
Division 230 - Mechanical	62,939
Division 260 - Electrical	492,889
Division 270 - Technology	20,400
Division 310 - Earthwork	903,465
Division 320 - Exterior Improvements	1,401,420
Division 330 - Site Utilities	216,352
General Conditions	322,069
	<hr/>
Construction Total	\$ 4,381,945
Contingency	438,195
CM Fee	168,705
Architectural Fee & Costs	374,163
Other Soft Costs	0
Project Total	\$ 5,363,008
	<hr/>
Bond Funds Allocated	\$ 6,154,061
Over / (Under)	\$ (791,053)



FOREST HILLS

— PUBLIC SCHOOLS —

EASTERN ATHLETICS





SANDBLASTED
CONCRETE LOGO

ENTRY GATE - CMU PIERS WITH STEEL
TUBE FRAMING AND ORNAMENTAL
FENCING



FIRST FLOOR PLAN - HOME DUGOUT - SOFTBALL
 1/8" = 1'-0"



FIRST FLOOR PLAN - AWAY DUGOUT - SOFTBALL
 1/8" = 1'-0"





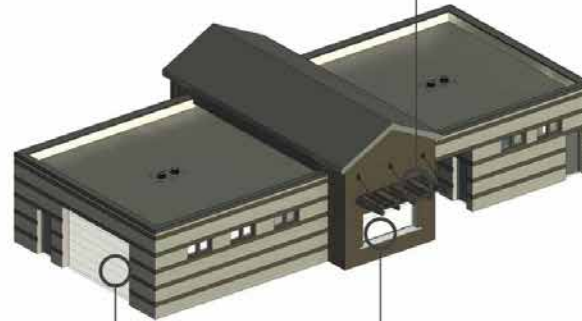
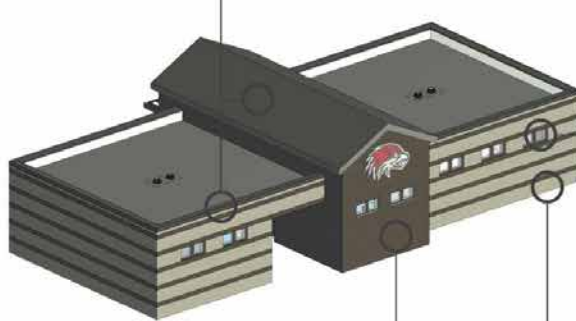
Metal Coping and Metal Roof
- Matte Black



Aluminum Framed Openings
- Matte Black



Metal Canopy - Matte Black



Light CMU with Dark CMU Banding -
[To Match Existing]



Powered Overhead Door and Coiling Shutter Window
- Matte Black

Forest Hills Public Schools
Forest Hills Eastern High School Athletics
Design Development Budget

Updated 3/25/24

DD Budget

Division 033 - Concrete	\$ 122,276
Division 042 - Masonry	373,272
Division 051 - Metals	156,879
Division 060 - Carpentry & General Trades	86,499
Division 070 - Thermal & Moisture Protection	153,470
Division 080 - Doors & Windows	47,705
Division 092 - Drywall & Acoustical	9,344
Division 095 - Flooring	14,221
Division 099 - Painting	12,895
Division 101 - Specialties	59,382
Division 110 - Equipment	0
Division 120 - Furnishings	4,304
Division 220 - Plumbing	180,540
Division 230 - Mechanical	58,859
Division 260 - Electrical	1,176,952
Division 270 - Technology	40,800
Division 310 - Earthwork	2,340,335
Division 320 - Exterior Improvements	2,784,493
Division 330 - Site Utilities	376,288
General Conditions	378,513
	<hr/>
Construction Total	\$ 8,377,027
Contingency	837,703
CM Fee	322,516
Architectural Fee & Costs	715,293
Other Soft Costs	0
Project Total	\$ 10,252,539
	<hr/>
Bond Funds Allocated	\$ 10,133,175
Over / (Under)	\$ 119,364

Milestone Dates - Both Projects

April 2024	Release Bid
May 2024	Bids Due - Conduct Post-Bid Interviews
June 2024	Recommendation to Board
July 2024 - August 2024	Groundbreaking
Spring or Fall 2025	Project Completion



FOREST HILLS ATHLETICS - 2023 BOND
APRIL 2024

ADA TOWNSHIP
WARRANTS FOR BOARD APPROVAL
ON BOARD MEETING DATE: July 08, 2024

HAND CHECKS

#101	# 56403	\$ 30.00
#205	#	
#208	# 56391, 56402, 56404, 56415	\$ 320.00
#211	# 56393	\$ 44,950.00
#213	# 54392, 56407, 56408	\$ 4,550.00
#243	#	
#248	#	
#282	#	
#401	#	
#590	#	
#591	#	
#597	#	
#701	#	
TOTAL ALL HAND CHECKS		\$ 49,850.00

WARRANTS

#101	GENERAL FUND	\$ 124,800.70
#205	PUBLIC SAFETY FUND	\$ 16,181.35
#208	PARKS & RECREATION	\$ 14,637.31
#211	TOWNSHIP TRAILS	\$ 10,939.59
#213	PARKS & OPEN SPACE	
#243	BROWNFIELD REDEVELOPMENT	
#248	DDA FUND	\$ 19,171.36
#282	AMERICAN RESCUE PLAN	\$ 99,123.49
#408	CAPITAL PROJECT	\$ 5,793.76
#590	SEWER OPERATION FUND	\$ 222,446.50
#591	WATER OPERATION FUND	\$ 197,721.11
#597	GRAND VALLEY ESTATES FUND	\$ 4,510.38
#701	ESCROW ACCT	\$ 2,612.43
TOTAL WARRANTS		\$ 717,937.98
TOTAL ALL CHECKS & WARRANTS		\$ 767,787.98

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INVOICE APPROVAL BY INVOICE REPORT FOR ADA TOWNSHIP
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Vendor Name	Description	Amount	Check #	Check Date
1. ACCIDENT FUND OF AMERICA	WORKER COMP - JULY	4,667.60		
2. ACTION CHEMICAL	SUPPLIES-PARKS	373.74		
	SUPPLIES-PARKS	495.08		
	TOTAL	868.82		
3. ADA HISTORICAL SOCIETY	MUSEUM MANAGER	15,000.00		
4. ADA TOWNSHIP	WATER SERVICES-4861 ADA DR	142.06		
5. ADA TOWNSHIP PETTY CASH	STARTUP FUND BATB - JULY	1,800.00		
6. ADAM MCNALLY	MUSIC ON THE LAWN	750.00		
7. AFLAC	EMPLOYEE PREMIUMS	825.66		
8. AMAZON CAPITAL SERVICES, INC.	DDA SUPPLIES - BATB	43.47		
	SUPPLIES-GEN	73.96		
	SUPPLIES-PARKS	68.98		
	SUPPLIE-ELECTIONS	357.96		
	SUPPLIES - WALKIE TALKIES	763.23		
	DDA SUPPLIES-BATB	113.95		
	SUPPLIES-GEN	58.22		
	DDA SUPPLIES- BATB	78.69		
	SUPPLIES-PARKS	20.98		
	TOTAL	1,579.44		
9. APEX SOFTWARE	MAINTENANCE RENEWAL	780.00		
10. AT &T	PUBLIC WIFI & FIRE LAPTOPS	304.92		
11. BATTERIES PLUS BULBS	COMPUTER BACK UP - PRKS/BFG	120.24		
12. BEAVER RESEARCH COMPANY	BUG KILLER - PARKS OFFICE	194.96		
13. BERNARD'S HARDWARE	SUPPLIES-PARKS	9.99		
14. BLOOM SLUGGETT, PC	LEGAL - GENERAL	5,949.50		
	LEGAL - ORD ENF	1,845.50		
	LEGAL - PETTIS	1,690.50		
	TOTAL	9,485.50		

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Vendor Name	Description	Amount	Check #	Check Date
15. BOERMAN, STEPHANIE	MILEAGE REIMBURSEMENT	121.94		
16. CAPITAL PROPERTY MANAGEMENT LLC	UB REFUND FOR ACCOUNT# PARA-001064-01	130.68		
17. CASSANDRA RODRIGUEZ	PAYROLL DEPOSIT 06.20.24	30.00	56403	06/26/2024
	MILEAGE REIMBURSEMENT	54.94		
	TOTAL	84.94		
18. CITY GR DEVELOPMENT CENTER STE#300	WATER/SEWER CONNECTION FEE	990.00		
19. CLEAR WATER LAKE MANAGEMENT	PARADISE LAKE ALGAE TREATMENT	550.00		
	PARADISE LAKE ALGAE TREATMENT	550.00		
	TOTAL	1,100.00		

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Vendor Name	Description	Amount	Check #	Check Date
20. CONSUMERS ENERGY	ELECTRIC SERVICES-STREET LIGHTS, 49301 LED	714.04		
	ELECTRIC SERVICES-STREETLIGHTS	6,032.22		
	ELECTRIC SERVICES-SIRENS	27.32		
	ELECTRIC SERVICES-STREETLIGHTS, BRONSON	44.06		
	ELECTRIC SERVICES-5465 HALL	244.21		
	ELECTRIC SERVICES-5458 GRAND VALLEY CT	684.31		
	ELECTRIC SERVICES-FIRE #1	668.38		
	ELECTRIC SERVICES-5200 CASCADE	203.81		
	ELECTRIC SERVICES-STREET LIGHTS, BRONSON	136.51		
	ELECTRIC SERVICES-6245 FULTON	293.26		
	ELECTRIC SERVICES-ADA PARK	281.40		
	ELECTRIC SERVICES-ADA PARK	151.48		
	ELECTRIC SERVICES-STREET LIGHTS, M-21 BRIDGE	20.11		
	ELECTRIC SERVICES-7852 THORNAPPLE CLUB	87.86		
	ELECTRIC SERVICES-4861 ADA DR	1,196.05		
	ELECTRIC SERVICES-MUSEUM	105.51		
	ELECTRIC SERVICES-LEONARD FLD	105.90		
	ELECTRIC SERVICES-ROSELLE PARK	312.87		
	ELECTRIC SERVICES-STREETLIGHTS, SIRENS	34.92		
	ELECTRIC SERVICES-5824 KNAPP	48.63		
	ELECTRIC SERVICES-ADA DR STORAGE BLDG	30.80		
	ELECTRIC SERVICES-STREET LIGHTS, HEADLEY	168.89		
	ELECTRIC SERVICES-LIBRARY	3,559.93		
	ELECTRIC SERVICES-TWP HALL	977.46		
	ELECTRIC SERVICES-290 SPAULDING	509.27		
	ELECTRIC SERVICES-ADA DR WATER TANK	77.58		
	ELECTRIC SERVICES-LEGACY PARK	98.60		
	ELECTRIC SERVICES-FINDLAY CEMETERY	28.93		
	ELECTRIC SERVICES-801 PATTERSON	33.65		
	ELECTRIC SERVICES-FIRE #2	119.64		
	ELECTRIC SERVICES-7380 FULTON	3,392.99		
	ELECTRIC SERVICES-ROSELLE PARK	43.25		
	ELECTRIC SERVICES-SIRENS	56.65		
	ELECTRIC SERVICES-STREETLIGHTS, THORNAPPLE RV DR	53.59		
	TOTAL	20,544.08		

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Vendor Name	Description	Amount	Check #	Check Date
21. CONTINENTAL LINEN SERVICE	LINEN/RUG SERVICES-FIRE	114.66		
	LINEN/RUG SERVICES-FIRE	114.56		
	LINEN/RUG SERVICES-FIRE	114.66		
	LINEN/RUG SERVICES-TWP HALL	113.99		
	TOTAL	457.87		
22. COREWELL HEALTH OCCUPATIONAL	TEST - CARLGEN	39.00		
23. DAMIR ZAHIDIC	PARK PROGRAMS - SOCCER LEAGUE	80.00	56404	06/26/2024
	PARK PROGRAMS - SOCCER LEAGUE	80.00	56391	06/12/2024
	PARK PROGRAMS - SOCCER LEAGUE	80.00	56402	06/20/2024
	TOTAL	240.00		
24. DAVE WINKLER	MUSIC ON TH LAWN	800.00		
25. DAVID MURRAY	MILEAGE REIMBURSEMENT	45.00		
26. DELTA DENTAL	DENTAL PREMIUMS-PREPAID	2,575.77		
27. DTE ENERGY	GAS SERVICES-MUSEUM	72.99		
	GAS SERVICES-6245 FULTON	80.14		
	GAS SERVICES-LEGACY PARK	66.73		
	GAS SERVICES-5465 HALL ST	95.68		
	GAS SERVICES-ADA PARK	60.42		
	GAS SERVICES-5458 GRAND VALLEY CT	60.42		
	GAS SERVICES-FIRE #2	60.42		
	GAS SERVICES-7351 BRONSON	20.56		
	GAS SERVICES-LIBRARY	31.92		
	GAS SERVICES-TWP HALL	84.03		
	GAS SERVICES-4861 ADA DR	62.10		
	GAS SERVICES-ROSELLE PARK	80.27		
	GAS SERVICES-LEONARD FLD	75.60		
	GAS SERVICES-LEOARND FLD	57.05		
	GAS SERVICES-FIRE #1	63.80		
	TOTAL	972.13		
28. ED WAGNER	SOUND MANAGEMENT FOR BATB - JUNE	1,750.00	56407	06/27/2024
29. EMERGENCY NETWORKING	ANNUAL FEE - FIRE REPORTING	7,595.00		

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Vendor Name	Description	Amount	Check #	Check Date
30. ETNA SUPPLY	3/4" METER FOR INVENTORY	9,040.00		
31. F & V OPERATIONS	UTILITY SERVICES-O&M WW	5,189.04		
	UTILITY SERVICES-- JULY	24,128.00		
	TOTAL	29,317.04		
32. FISK, WILLIAM	UB REFUND FOR ACCOUNT: HUCK-001071-01	152.63		
33. FOUR SEASONS YARD & SPORT INC	GATOR MAINTENANCE AND REPAIRS	795.64		
	JDC LIGHT KIT - BFG	324.59		
	TOTAL	1,120.23		
34. GIVE 'EM A BRAKE	FENCING - BATB JUNE	1,000.00		
35. GODWIN HARDWARE, INC	SUPPLIES-SPLIT	76.53		
	SUPPLIES-FIRE	14.17		
	SUPPLIES-SPLIT	155.44		
	SUPPLIES-FIRE	56.98		
	SUPPLIES-PARKS/BFG	170.70		
	SUPPLIES-BFG	46.16		
	SUPPLIES-PARKS/GEN	19.46		
	SUPPLIES-PARKS	19.58		
	SUPPLIES-PARKS	29.99		
	SUPPLIES-DDA	28.14		
	SUPPLIES-BFG REPAIRS	314.54		
	SUPPLIES-PARKS/GEN	72.83		
	SUPPLIES-PARKS	229.96		
	SUPPLIES-BFG	16.99		
	TOTAL	1,251.47		
36. GOOD HANDS SECURITY SERVICES LLC	BATB - SECURITY, JUNE	442.00		
37. GRAINGER	SUPPLIES-BFG	25.09		
	SUPPLIES-PARKS	62.59		
	TOTAL	87.68		
38. GRAND RAPIDS CITY TREASURER	WATER/SEWER USAGE & SERVICE CHARGE	303,389.46		
39. GRANITE TELECOMMUNICATIONS	TELEPHONE SERVICES-FIRE #2	108.74		

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Vendor Name	Description	Amount	Check #	Check Date
40. GRIFFIN PEST SOLUTIONS, INC	PEST CONTROL-FIRE #2	131.00		
	PEST CONTROL-MUSEUM	84.00		
	PEST CONTROL-LIBRARY	176.00		
	TOTAL	391.00		
41. HOME DEPOT CREDIT SERVICES	HOSE REELS - FIRE #2	356.98		
42. HOPKINS FUNDRAISING CONSULTING	CAMPAIGN IMPLEMENTATION SERVICES #10	600.00		
43. INTEGRITY BUSINESS SOLUTION	SUPPLIES-GEN	71.89		
	SUPPLIES-GEN	3.90		
	SUPPLIES-LIBRARY & TREAS DEPT	1,257.11		
	TOTAL	1,332.90		
44. JJ COX	VIDEO WALL - BEERS AT THE BRIDGE, JUNE	1,300.00	56408	06/27/2024
45. JONATHAN SUGGIT	PARK PROGRAMS - SOCCER LEAGUE	80.00	56415	07/03/2024
46. KENT COMMUNICATIONS, INC	2024 AUGUST AV APPS	2,135.52		
	2024 AUGUST AVE BALLOT APPS #2	1,796.58		
	SUMMER 2024 TAX BILLS	2,107.45		
	WATER BILLS - JULY	828.05		
	TOTAL	6,867.60		
47. KENT COUNTY ROAD COMMISSION	MILL AND FILL - RIPPLING & BRONSON	72,809.96		
	MILL AND FILL - FOREST GELN, TEEPLE, ECT	26,313.53		
	TOTAL	99,123.49		
48. KENT COUNTY TREASURER - TAXES	TAX TRIBUNAL ORDER - 41-15-34-157-004	105.97		
49. KEVIN MORAN	MILEAGE REIMBURSEMENT	69.68		
	MILEAGE REIMBURSEMENT	213.06		
	TOTAL	282.74		

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Vendor Name	Description	Amount	Check #	Check Date
50. KINGSLAND'S ACE HARDWARE	MOWER REPLACEMENT - BFG	419.00		
	SUPPLIES-BFG, TWP HALL	43.56		
	SUPPLIES-PARKS	20.97		
	SUPPLIES-BFG	68.96		
	SUPPLIES-PARKS/TWP HALL	61.97		
	TOTAL	614.46		
51. LAURA BENNET	MUSIC ON THE LAWN	750.00		
52. LAUREN ELIZABETH SALL	UB REFUND FOR ACCOUNT: FARH-005643-10	53.56		
53. MACQUEEN EQUIPMENT	EV PLUG - FIRE	1,020.68		
54. MCKESSON	SUPPLIES-FIRE	417.34		
	SUPPLIES-FIRE	54.32		
	SUPPLIES-FIRE	49.64		
	SUPPLIES-FIRE	10.00		
	TOTAL	531.30		
55. MICHIGAN DEPT OF ENVIRONMENTAL	WATER SAMPLES	208.00		
56. MICHIGAN RURAL WATER ASSOC	ANNUAL DUES	400.00		
57. MICHIGAN STATE FIREMAN'S ASSOCIATION	FIRE OFFICER CLASS	270.59		
58. MIKE DODGE	MUSIC ON THE LAWN	900.00		
	MUSIC ON THE LAWN	750.00		
	BATB JUNE CONCERT - BARENAKED 90S	1,500.00	56392	06/12/2024
	TOTAL	3,150.00		
59. MOORE & BRUGGINK INC	PETTIS TRAIL	6,903.68		
	HALL ST LIFT STATION	52,101.59		
	UTILITY SERVICES - OXBOW, HOLLAND HOME	2,612.43		
	THORNAPPLE RV TRAIL BRIDGE	3,766.76		
	TOTAL	65,384.46		
60. MTA	ANNUAL DUES	10,421.00		
61. NICK DEWEY	MILEAGE REIMBURSEMENT	164.25		

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Vendor Name	Description	Amount	Check #	Check Date
62. ORKIN PEST CONTROL	PEST CONTROL-TWP HALL	198.99		
	PEST CONTROL-TWP HALL	141.99		
	PEST CONTROL-ROSELLE PARK	120.00		
	TOTAL	460.98		
63. PHASE 3 GRAPHICS, INC	BANNER - BATB	350.00		
64. PIONEER ATHLETICS	STRIPE SUPPLIES-PARKS	1,154.64		
65. PLACER LABS, INC	SERVICES & ANALYTICS - DDA	10,500.00		
66. PRIORITY HEALTH	HEALTH PREMIUMS/CLAIMS TAX	34,377.24		
67. PROGRESSIVE AE	LEONARD FLD	4,003.00		
68. PURITY CYLINDER GASES INC	COMPRESSED AIR - FIRE	420.95		
	CYLINDER TEST - FIRE	35.00		
	CYLINDER TEST - FIRE	315.00		
	CYLINDER TEST - FIRE	105.00		
	SUPPLIES-FIRE	190.75		
	TOTAL	1,066.70		
69. RAILROAD MANAGEMENT COMPANY, LLC	LICENSE FEES - UTILITIES	1,445.51		
70. REPUBLIC SERVICES	TRASH SERVICES	1,037.29		
71. REVIZE LLC	WEBSITE PROJECT	11,985.00		
72. ROTARY MUTILFORMS INC	DNR - LWCF GRANT PLAQUE	275.50		
73. RRR LAWN AND LANDSCAPE LLC	STREETSCAPE MAINTENANCE/TWP SEASONAL	999.00		
74. SEYFERTH PR	BATB	293.46		
75. SF SUPPLY	BFG DRILL	299.00		
76. SHORELINERS STRIPING LLC	COMMUNITY PARKING LOT	475.00		
77. STAPLES	SUPPLIES-PARKS	68.00		
78. STATE OF MICHIGAN	CERTIFIED ASSESSING OFFICER PROGRAM - ELI	50.00		

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Vendor Name	Description	Amount	Check #	Check Date
79. STERICYCLE, INC.	SHREDDING SERVICES	156.05		
80. THE BADGE COMPANY, LLC	NAME BADGES	29.76		
81. THE BANK OF NEW YORK MELLON	PAYING AGENT FEES	825.00		
82. THE SOUL SYNDICATE BAND LLC	BEERS AT THE BRIDGE - JULY	2,000.00		
83. THORNAPPLE PLUMBING, LLC	STATION #2 WATERLINE REPAIRS	490.00		
84. THORNAPPLE RIVER NURSERY, INC	W & F APPLICATION #1 - 7380 FULTON	55.00		
	W & F APPLICATION #1 - LIFT STATION, ADA MOORINGS	35.00		
	TOTAL	90.00		
85. TRACE ANALYTICAL LABORATORIES, INC	GRAND VALLEY - COILFORM	162.00		
	TESTINGS	460.07		
	TOTAL	622.07		
86. UNUM	LONG TERM DISABILITY/LIFE INSURANCE-JULY	956.20		
87. VANVOSSEN PROPERTY SERVICES	MULCH - DEPT SPLIT	7,800.00		
88. VERIZON WIRELESS	SCADA LINE SERVICES	44.06		
	SCADA LINE SERVICES	264.02		
	TOTAL	308.08		
89. VISION SERVICE PLAN	EMPLOYEE VISION PREMIUM-JULY	529.74		
90. WALTERHOUSE, SETH	UB REFUND FOR ACCOUNT: THOR-001041-05	68.66		
91. WESLEY DEASON	MILEAGE REIMBURSEMENT	96.47		
92. WINDEMULLER	LIFT STATION MAINENANCE	17,375.00		
93. WYOMING EXCAVATORS, INC	FULTON ST TRAIL - PAY APP #5	44,950.00	56393	06/12/2024
PURCHASE CARD VENDOR: 1003 FIRST BANK				

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Vendor Name	Description	Amount	Check #	Check Date
94. ADOBE SYSTEMS				
	ADOBE SERVICES	21.19		
	ADOBE SERVICES	24.37		
	ADOBE SERVICES	63.59		
	ADOBE SERVICES	58.29		
	TOTAL	167.44		
95. AMAZON CAPITAL SERVICES, INC.				
	HDMI CORDS FIRE	9.99		
	WATER FILTERS- FIRE	75.99		
	MED SUPPLIES	3.81		
	BOAT SUPPLIES- FIRE	45.79		
	BOAT SUPPLIES- FIRE	236.17		
	BOAT SUPPLIES	49.99		
	TOTAL	421.74		
96. CITYOF LANSING				
	PARKING - HALEY	15.00		
97. COLONIAL INN				
	LODGING FEES	9.95		
98. CONSTANT CONTACT				
	WEB SERVICES	81.00		
99. COSTCO				
	A/P CHECKS	71.87		
100 DOLLAR TREE				
	SUPPLIES- GEN	21.55		
101 FULLY PROMOTED AND SIGN GOATS				
	UNIFORMS - SEASONAL	259.00		
	UNIFORMS - PARKS	103.50		
	TOTAL	362.50		
102 GARAGE BAR				
	PROGRESSIVE TASTINGS 05/23	168.00		
	PROGRESSIVE TASTINGS 04-25	182.00		
	TOTAL	350.00		
103 HOME DEPOT CREDIT SERVICES				
	LAWN STAKES - PARKS	80.82		
	ROTATOR SWIVEL - PARKS	364.84		
	COMMERCIAL POWER PAINTER - BFG	681.39		
	SOCCER PAINT	43.48		
	TOTAL	1,170.53		

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Vendor Name	Description	Amount	Check #	Check Date
104 ICHAT				
	SOLICITATION BACKGROUNDS	20.00		
105 ICMA ONLINE				
	CONFERENCE - JULIUS	1,137.00		
106 INTENTIONAL LLC				
	PARK CAMPAIGN EVENT VIDEO	1,000.00		
107 IONOS, INC				
	INTERNET SERVICES	16.89		
	INTERNET SERVICES	84.00		
	TOTAL	100.89		
108 KNAPP VALLEY GARDENS				
	PLANTS - PARKS GROUNDS	209.94		
109 MICHIELS BREWING				
	PROGRESSIVE TASTINGS 05/23	140.00		
	PROGRESSIVE TASTINGS 04/25	392.00		
	TOTAL	532.00		
110 MICHIGAN ASSESSOR ASSOCIATI				
	CON ED - STEPHANIE	281.88		
111 MICHIGAN ASSOC OF PLANNING				
	ANNUAL DUES	780.00		
112 MILLER, JOHNSON, SNELL, & CUMM				
	DOL CLASS - CASSIE	200.00		
113 MPARKS				
	CONFERENCE - WESLEY	79.00		
114 MTA				
	CLASS - ERIN	100.00		
115 MUZATA RAILING				
	PARKS OFFICE HANDRAILS	309.98		
116 ORG SUB FEE				
	PARKING FEES	29.00		
117 ROGUE				
	FITNESS EQUIPMENT - RECS	653.12		
118 SCHNITZ ADA GRILL				
	PROGRESSIVE TASTINGS 05/23	168.00		
119 SELF SERVE LUMBER				
	FENCE TIES - BALL DIAMONDS	63.47		
120 STAPLES				
	CAPITAL CAMPAIGN SUPPLIES	190.76		
121 STATE OF MICHIGAN				
	LIQUOR LICENSE - BATB	150.00		

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Vendor Name	Description	Amount	Check #	Check Date
122 WALMART				
	FITNESS EQUIPMENT - RECS	459.35		
	ELECTION SUPPLIES	35.35		
	TOTAL	494.70		
123 ZOOM.COM				
	VIDEO MEETING HOST	15.99		
	VIDEO MEETING HOST - PLANNING/ZONE	169.49		
	TOTAL	185.48		
TOTAL PURCHASE CARD VENDOR: 1003 FIRST BANK		9,356.80		
TOTAL - ALL VENDORS		767,787.98		



OFFICE OF THE DRAIN COMMISSIONER

Kenneth J Yonker, Drain Commissioner

XI A

June 24, 2024

Julius Suchy
Township of Ada
Sent via email

Re: Knapp's Corner Drain Project

The Knapp's Corner Drain improvement project has been ongoing since 2010. This letter serves a general summary of the history and background, evaluation efforts, a proposed solution, impacts, and funding.

Background

The Knapp's Corner Drain serves a 170-acre watershed comprised primarily of fully built out commercial sites. The drain was constructed in 2001 to manage stormwater runoff from increased development of the shopping centers around the Knapp Street/East Beltline area.

Stormwater runoff is collected in a network of gravity sewer pipes and routed into a retention basin located on the east side of the watershed (See attached map). The initial design documents indicate that constructing a positive storm sewer outlet would be challenging due to the topography of the area because the site is surrounded by low-lying areas, pocket ponds, and wetlands that inhibit positive drainage. Given the cost savings of a retention basin instead of a pipe outlet (\$457,000 vs. \$2 Million), the design team chose to construct a retention basin. A retention basin functions to temporarily hold water and infiltrate through the bottom and sides of the basin rather than discharge through a pipe. The retention basin was built on an existing orchard and designed to store and infiltrate a 100-year, 24-hour storm event (6.15 inches). The basin was originally constructed with a sediment forebay to settle fine sediment prior to infiltrating in the primary basin. The only outlet for the basin is an emergency spillway located on the northside of the basin.

In 2001, during construction of the basin, a large rain event caused the basin to overtop and flood 2315 Dunnigan Avenue. By 2004, the basin was excessively silted in and was not matching the infiltration rates assumed during design. Measures to remove siltation or till the top soil failed to restore the infiltration capacity. In 2010, the basin was expanded with the Knapp's Crossing development. In May 2010, due to excessive rainfall, the basin filled nearly to the overflow spillway and temporary pumps were brought in to lower the water level. Discharge was pumped north over the emergency spillway but resulted in flooded parcels. Surface runoff undermined an adjoining block retaining wall causing it to fall. In November 2011, a forcemain was installed to route pumped water south to Knapp Street and into a natural watercourse along the Grand Rapids Township hall property. In 2016, we were made aware of elevated chloride levels in the drinking water wells for the properties adjacent to the basin due to de-icing agents used in the watershed. In 2020, we were notified of flooding problems and drainage trespass for outletting into the natural watercourse south of Knapp Street so pumping ceased through the forcemain and we commenced pumping and hauling water direct to the Grand River.

Based on water level measurements, the basin currently infiltrates at less than 1 inch/day due to poor underlying soils, siltation of the top soil, and groundwater mounding. The existing Knapp's Corner basin has a capacity of 46 acre-feet and can only handle a 30-year storm event before overtopping and flooding homes (assuming a 1,500 gpm pump continuously running during the storm event). Water quality monitoring data yields a time-weighted average chloride concentration of 1,100 mg/L for the stormwater runoff from the watershed.

For the following reasons, we have determined the Knapp's Corner Drain retention basin to be failed infrastructure and in need of suitable rehabilitation:

- Lack of infiltration as primary outlet
- Flooded one home and multiple properties. Based on our evaluation, six homes are at risk of flooding if the pond overtops again.
- Contamination of groundwater wells via chloride transmission
- Block retaining wall failed once and continues to be at risk of falling.

Evaluation

A number of evaluations, studies, or investigations have been commissioned to determine a prudent and feasible solutions to these problems (documents listed below available upon request):

- May 2005 – FTCH – “Knapp's Corner Infiltration Basin Relocation”
- September 2010 – FTCH – “Knapp's Corner Infiltration Basin Remediation”. Letter focused on removal of inadequate soils and expansion of the basin.
- September 2010 – FTCH – “Review of Downstream Impacts from a Pumped Discharge to Knapp Street”
- 2011 to 2019 – KCDC – Infiltration measurements
- November 2016 – Prein&Newhof – “Knapp's Corner Infiltration Basin Hydrogeologic Investigation”
- 2016 to present – Prein&Newhof – Water quality sampling in basin
- March 2018 – Prein&Newhof – “Knapp's Corner Basin Outlet Study”. 10 routes were considered for a permanent gravity or pumped pipe outlet.
- January 2019 – Prein&Newhof – “Hydraulic Capacity Analysis, Knapp's Corner Drain District”. Supplemental to the March 2018 report considering three additional routes for an outlet.
- March 2019 – Drummond Carpenter – “Knapp's Corner Meijer Stormwater Management Plan”. Evaluation of onsite runoff characteristics and methods to reduce discharge.
- October 2020 – Prein&Newhof – “Lamberton Creek-Leonard Leffingwell Drain Capacity Analysis” Summarizing hydraulic modeling of Lamberton Creek to determine suitability of outletting west.
- April 2023 – Barr Engineering – “Wetland Delineation Report, Kent County ISD Parcels”.
- May 2023 – Prein&Newhof – “Geotechnical Investigation, Proposed Detention Basins”. Geotechnical evaluation of proposed detention basins on the Kent Intermediate School District property (west outlet).
- November 2023 – Drummond Carpenter – “Cost Estimation of Green Stormwater Infrastructure for Knapp's Basin”
- December 2023 – Drummond Carpenter – “Area and Depth Enlargement Modeling for Knapp's Basin”
- March 2024 – Prein&Newhof – “Knapp's Corner Outlet, Dunnigan & 3 Mile Road”. Preliminary investigation summarizing survey topography and soil borings, pipe route, and environmental review.

Since 2017, a project team consisting of City of Grand Rapids engineering staff, Kent County Drain Commission staff, Prein&Newhof (engineering) and Drummond Carpenter (environmental/engineering) have regularly met to discuss outlet alternatives for a final solution. The basis of design for any permanent solution includes 1) restore storage or hydraulic capacity to system, either at the Knapp's Corner basin or elsewhere; 2) provide water quality improvements to mitigate chloride transport; 3) cost-effective and simple solution for long-term maintenance.

The primary focus for an outlet from 2019 to 2023 was to construct a pump station at the existing Knapp's Corner basin and a force main west to the Kent Intermediate School District property to discharge into an existing KCDC detention basin. The basin outlets by gravity into Lamberton Creek. Since this alternative requires a pump station and discharge into a watercourse with limited capacity, it was decided that the basin on the KISD property would be retrofitted to store back-to-back 100-year storms without discharging. The preliminary estimate of cost for this alternative was \$14 Million (est. in September 2023). On September 6, 2023, our project team met with EGLE staff at the KISD property to determine permitting requirements for discharging into the KISD basin and Lamberton Creek. EGLE concluded that any discharge would most likely require additional "red file" review by the EPA.

On September 12, 2023, the property owner immediately north of the existing Knapp's Corner basin) approached us to consider purchasing his property. Purchase of the 2257 Dunnigan Avenue property would facilitate expansion of the existing basin by approximately 20% and, with sufficiently sized pipe outlet, would provide 100-year, 24 hour (6.27 inches) plus a 2-year, 24 hour rain event (2.5 inches). Based on the difficulty of EPA review and the ability to store more water on the existing site, the team decided to abandon an outlet west into Lamberton Creek and pursue an outlet east to the Grand River.

The current proposed project is a 24" gravity storm sewer outlet pipe (sized to pass 8 cfs) from the basin to Dunnigan Avenue, thence north along Dunnigan Avenue to 3 Mile and thence east to Grand River Drive, into the Cook Drain (KCDC jurisdiction), and into the Grand River. Basin improvements include expansion of the footprint of the basin and construction of water quality features including a meandering stream, wetland pushouts and pocket ponds, and plantings. The original retention basin was constructed on non-wetland/non-floodplain so EGLE permitting is limited to Part 301 impacts for the discharge location into the Cook Drain (no EPA red file review required). We are in preliminary discussions with the single property owner over whose property we require an easement.

Advantages of the current proposed outlet include: low level of long term maintenance compared to a pump station system, onsite detention (compared to two sites using the KISD property), limited EGLE permitting, increased ecological and water quality improvements, and lower cost (the current project estimate is \$11.7 Million).

Impacts

The proposed outlet will discharge stormwater runoff into the Cook Drain and the Grand River in Ada Township. The project proposes a peak discharge rate of 8 cfs into the Cook Drain which has sufficient capacity to handle the additional flow without causing detrimental impacts to adjoining properties. Stabilization measures will be installed at the proposed outlet to minimize any potential erosion. The additional flow is negligible compared to the base flow (4,300 cfs) of the Grand River.

A weighted average of the current average flow and salt concentration from Knapp's Corner (0.25 cfs and 1,100 mg/l) and the Grand River (4,300 cfs and 46 mg/l) yields a combined salt concentration of 46.06 mg/l which is a negligible increase. We anticipate no negative impacts by discharging the Knapp's Corner Drain stormwater runoff into either the Cook Drain or Grand River.

Project Funding

The Kent County Drain Commissioner's office obtained a \$2 Million American Rescue Plan Act (ARPA) grant. The City of Grand Rapids has obtained a \$6 Million ARPA grant. KCDC is currently pursuing a \$700,000 grant from the National Fish and Wildlife Foundation for ecological restoration in the existing basin. The Kent County Road Commission has committed at least \$500,000 for improvement of roads with the project. The remainder of the cost will be paid for by the City of Grand Rapids.

Thank you for your understanding.

Sincerely,



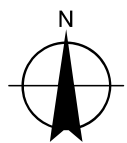
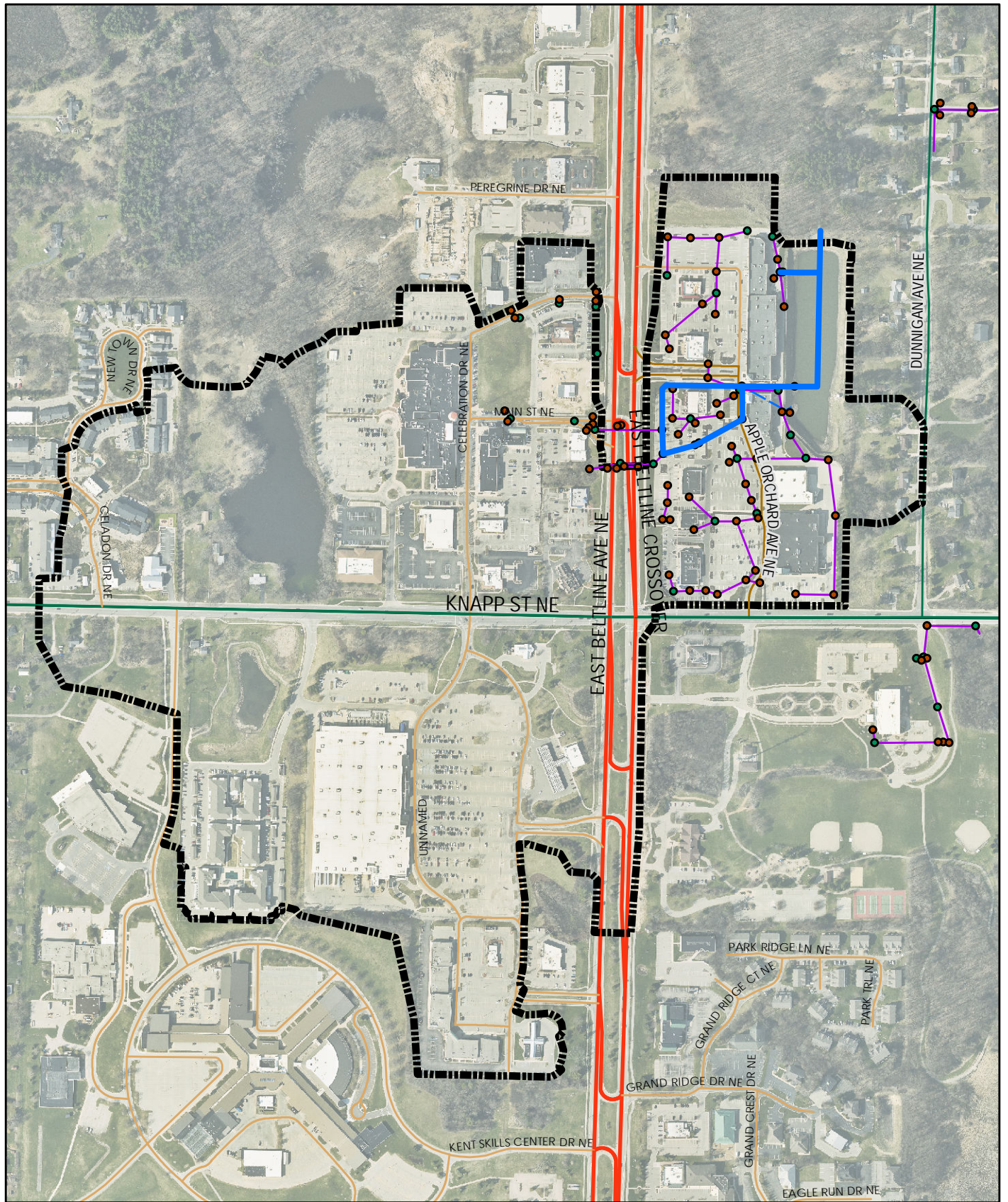
Kenneth J. Yonker
Kent County Drain Commissioner

Attachments:

Drainage District Map

Knapp's Corner Retention basin map

Proposed Outlet Map



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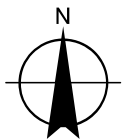
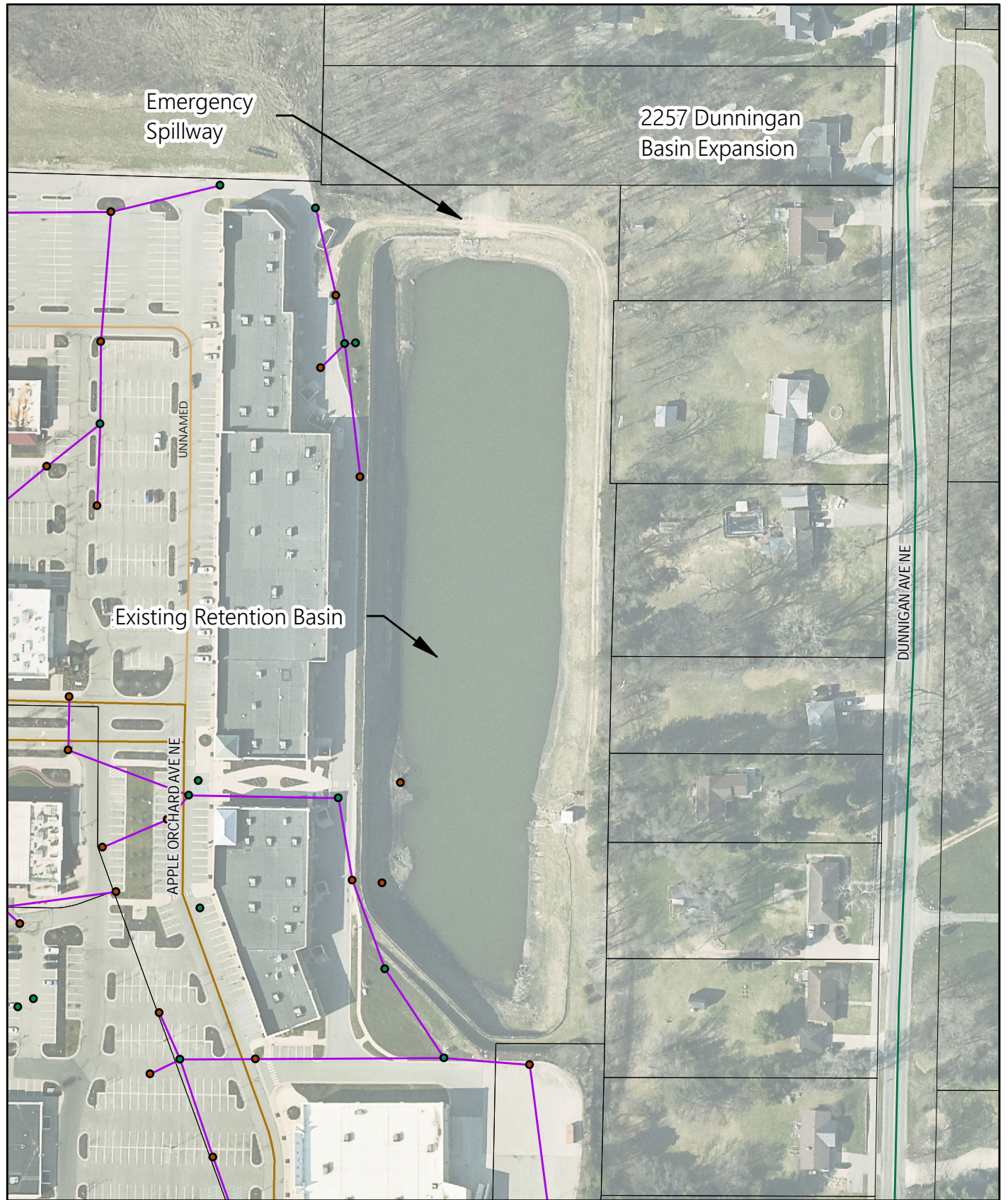
 Knapps Corner Drain and Branches

 Knapp's Corner Watershed



KNAPPS CORNER DRAIN
Watershed
Boundary

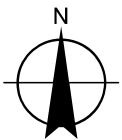
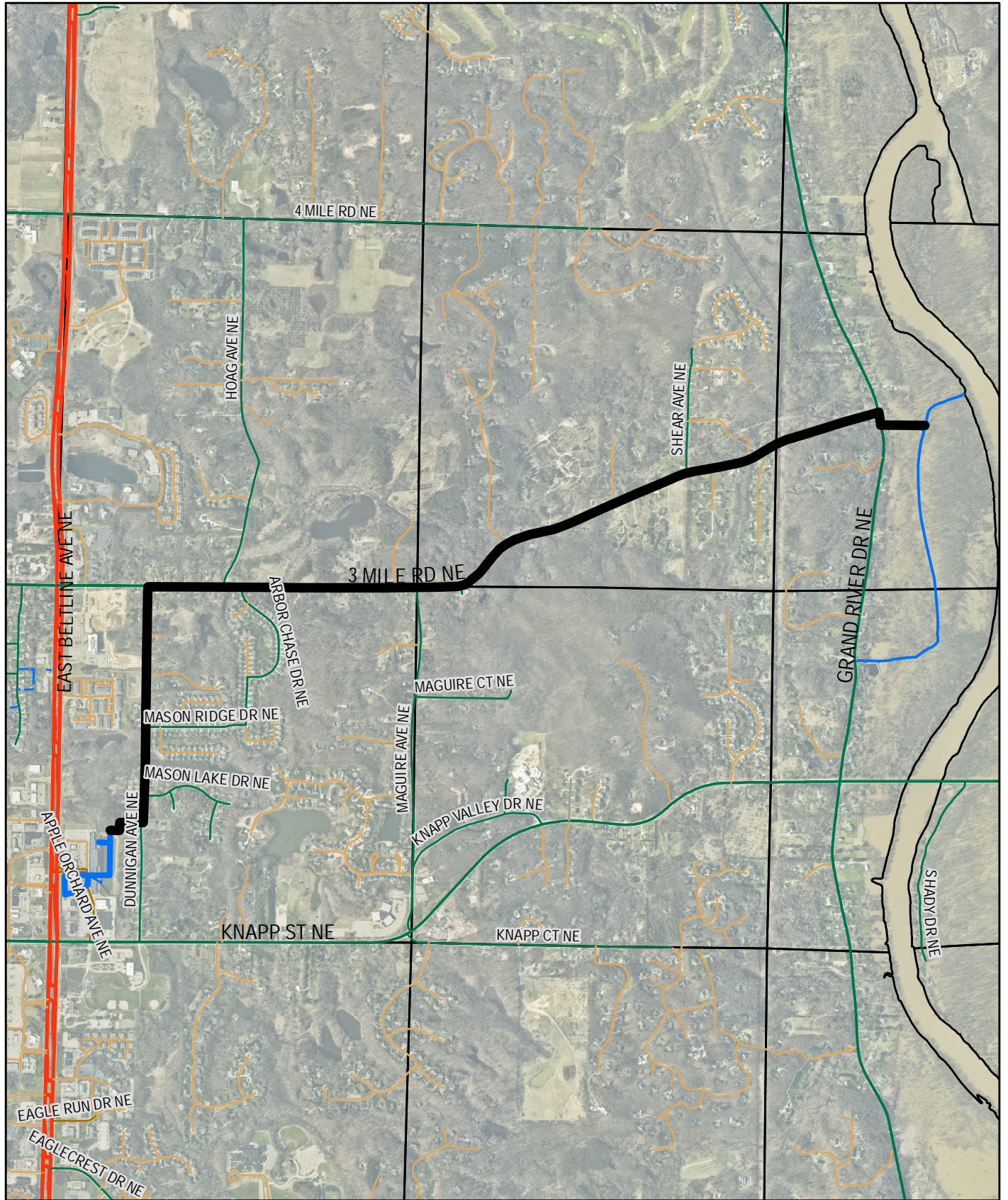
City of Grand Rapids
Grand Rapids Township
Kent County, MI





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KNAPPS CORNER DRAIN
Watershed
Boundary
City of Grand Rapids
Grand Rapids Township
Kent County, MI



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-  Knapp's Corner Drain Outlet
-  Knapps Corner Drain and Branches



KNAPPS CORNER DRAIN Proposed Outlet Route

City of Grand Rapids
Grand Rapids Township
Kent County, MI



Kent County Road Commission

June 3, 2024

RE: Deer Management: Countywide Collaboration

Township Leader:

To address the region's widespread deer management issue, Kent County has established a small work group consisting of Mark Rambo, Deputy Administrator of Kent County, Shay Gallagher, Deputy City Administrator of Kentwood, and me.

Our first action has been to establish a framework to tackle this initiative. We have developed a preliminary plan with Grand Valley State University (GVSU) that involves completing a countywide deer population survey, conducting a community survey, mapping, and assisting with formulating recommendations.

The estimated cost of the project is \$65,000. GVSU has agreed to contribute \$32,500 in tuition for the graduate assistant and faculty support. The remaining \$32,500 balance would be split among local partners. Currently, we have commitments of \$2,500/each from the cities of Grand Rapids, East Grand Rapids, Grandville, Kentwood, Walker, and Wyoming, along with MDOT, Kent County and the Kent County Road Commission. (Total: \$22,500)

To cover the remaining balance of \$10,000, we are seeking township support. While we understand that deer-related incidents vary among townships, on average, they account for 24% of all reported vehicle crashes within the townships.

Please inform us of your township's intended contribution to this project, and KCRC will invoice accordingly.

- For your reference, the following page shows deer-related crash data by township.

Kent County communities have a history of working together to address issues that cross jurisdictional lines. Thank you for supporting this collaborative effort.

If you have questions feel free to reach out to me.

Sincerely,

Jerry Byrne

jbyrne@kentcountyroads.net

616-242-6962



DEER MANAGEMENT SURVEY 2-YEAR COST: \$65,000



COMMITTED
GVSU: \$32,500
Metro 6 Cities: \$2,500 (each)
MDOT: \$2,500
Kent County: \$2,500
KCRC: 2,500
Total: \$55,000

REMAINING
Township Participation
\$10,000

TOWNSHIPS	TOTAL CRASHES	DEER-INVOLVED CRASHES*	PERCENTAGE OF REPORTED CRASHES WITH DEER INVOLVED
ADA	343	108	31%
ALGOMA	308	85	28%
ALPINE	264	54	20%
BOWNE	108	56	52%
BYRON	774	104	13%
CALEDONIA	466	99	21%
CANNON	219	86	39%
CASCADE	949	137	14%
COURTLAND	212	86	41%
GAINES	620	98	16%
GRAND RAPIDS	562	88	16%
GRATTAN	98	71	72%
LOWELL	315	90	29%
NELSON	136	52	38%
OAKFIELD	141	46	33%
PLAINFIELD	1,028	175	17%
OLON	209	72	34%
SPARTA	261	98	38%
SPENCER	98	43	44%
TYRONE	151	65	43%
VERGENNES	143	68	48%
TOTAL	7,405	1,781	24%

**data does not include crashes that involve motorists veering for deer.*

MEMORANDUM

Date: 7/2/24



TO: Ada Township Board
FROM: Haley Stichman, DDA Director
RE: Resolution R-070824-1, Local Government Approval Resolution for Redevelopment Liquor License for Vino Vibrations, LLC

Background:

Staff received an application for a Class on-premises Redevelopment Area Liquor License from Christy May Graceffa, majority owner of Vino Vibrations, LLC. This new business is to be located directly next to the Ada Hotel at 7415 River Street with access from the hotel lobby. The space is currently under construction. Once the space is complete, Vino Vibrations, LLC dba The Lark will operate a wine store and bar.

The attached application and supporting narrative for Vino Vibrations, LLC dba The Lark states that the valuation of its establishment is planned at \$850,000 for the 1,355 square feet and plans to hire one managerial employee and 3-4 additional part-time employees incrementally to staff the location. This vision is to give the Ada community a distinct place that differs from other establishments within the area to get wine.

The DDA Board reviewed this application at its meeting on Monday, June 6 and adopted Resolution DDA-061024-1 in support of the Class on-premises Redevelopment Area Liquor License for Vino Vibrations, LLC.

The Township's redevelopment area is eligible for 1 license for each \$1 million of investment in the redevelopment area in the last 3 years, per 1,000 population in the Township. The attached affidavits from the Township Assessor document that there has been \$45.458 million in new public and private investment in the redevelopment project area from 2020 through 2022. Based on the 2020 census population of 14,388, \$14.388 million in investment is required for each redevelopment liquor license issued. $45.458/14.388 = 3.2$ licenses permitted. One additional license is permitted for the "major fraction", thereby permitting 3 licenses in the Township.

The Township has previously supported the issuance of one license to Michigan Coffee Crew – Ada A6, LLC DBA Foxtail Coffee within this current cycle.

Recommendation:

Adoption of the attached local government approval resolution to support the application for the redevelopment liquor license for Vino Vibrations, LLC is recommended.

Requested Motion: Motion to approve Resolution R-070824-1 to support the redevelopment liquor license application for Vino Vibrations, LLC.



Local Government Approval
(Authorized by MCL 436.1501)

Township Board Resolution R-070824-1

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ regular _____ meeting of the _____ Ada Township _____ council/board
(regular or special) (township, city, village)
called to order by _____ Supervisor Leisman on _____ Jul 8, 2024 at _____ 12:00 PM
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from Vino Vibrations, LLC
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): Class C, Redevelopment Area License issued under the provisions of MCL 436.1521a(1)(a)
(list specific licenses requested)

to be located at: 7415 River Street, Ada, MI 49301

and the following permit, if applied for:

☐ Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ recommends _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059



Ada Township
Application for Liquor License Support Resolution

Ada Township does not issue liquor licenses. This application is for a resolution of support from the Township, which may be required by the State of Michigan Liquor Control Commission before a liquor license is issued.

APPLICANT INFORMATION

Name: Christy May Graceffa DOB: 01-06-1978
Street Address: 1570 Tammarron Ave SE
City: Grand Rapids State: MI Zip: 49546
Phone: 414-698-4219 Mobile: 414-698-4219 Email: maygraceffa@gmail.com

BUSINESS INFORMATION

Name of Business: Vino Vibrations LLC
Street Address: 7295 Cascade Road SE
City: Grand Rapids State: MI Zip: 49546

Business Partners:

Name	Address	DOB
<u>Christy May Graceffa</u>	<u>1570 Tammarron Ave SE</u>	<u>1/6/1978</u>
<u>Broc Crider</u>	<u>7295 Cascade Road SE</u>	<u>8/11/1986</u>

LICENSE INFORMATION

Please list the type of Michigan Liquor License Commission license that is being applied for. If you are applying for transfer of an escrowed license, please list the license number and current owner.

Retail off premise- specialty designed merchant

Retail on premise- class c

Business and Location Description: This business will be a wine store and wine bar that also
has food for customers to eat while they are enjoying their wine. It will be an upscale lux establishment
this fills a whitespace void in Ada township. It will set itself apart from other establishments such
as Garage bar and Ada grill to be a small nice quiet environment where people can enjoy wine on the spot or
purchase bottles to take home.

Please attach to this application a building and site plan showing all structures and premises,
including the specific areas where the license is to be utilized.

If the applicant is an entity, please also attach certified copies of the entity's organizational
documents such as articles, bylaws, partnership agreement, operating agreement, etc.

Please initial the following statement:

 X I (the applicant) have read the Ada Township Alcoholic Beverages ordinance and will not
violate any of the laws of the State of Michigan or the United States or any ordinances of Ada
Township in the conduct of the business related to the license being applied for.

Signature:  Date: 6/4/2024

For Official Use Only

Fire Department Approval Signature: _____ Date: _____
Notes: _____

Clerk Department Approval Signature: _____ Date: _____
Notes: _____

Treasurer Department Approval Signature: _____ Date: _____
Notes: _____

Zoning Department Approval Signature: _____ Date: _____
Notes: _____

DDA Board Approval Signature: _____ Date: _____
Notes: _____

Township Board Approval Signature: _____ Date: _____
Notes: _____
Resolution Number _____

Vino vibrations LLC intends on investing significant capital in construction, wine inventory and employees' salaries to bring to life a luxurious space where friends, family and loved ones can gather to enjoy wine, food and life in Ada township. The valuation of our establishment is planned at \$850,000 for the 1,355 square feet. Having a perfect location right next to the Ada hotel lobby entrance and down the street from Foxtail coffee gives our establishment a wonderful gateway for both Ada residents as well as those further away staying at the hotel.

Our overall vision for the space includes mixed materials of earthy woods, lux velvets, durable leather, gold metals and opulent lighting fixtures. This vision gives our Ada community a distinct place that differs from other establishments within the area to get wine. The soft lighting sets the mood and plush seating will give people the perfect place to cozy up with some wine, friends and fun. It will also set itself apart by having an amazing, curated assortment of wines for those who would like to purchase bottled wine to bring home. We also plan to serve our busy residents with a service for home delivery wine to those in the Ada area. In addition, we are also finalizing plans to have an assortment of cheeses and other charcuterie items to complete our customers' basket to pair with their wine selection.

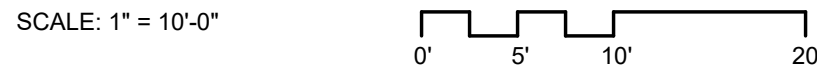
Our excellent Chef, Greg Kellermeier, who will be a salaried associate at our establishment will give our business credibility and stability in the restaurant space. Not only will Greg curate the food selection, but he will also manage the team and space. Greg comes to us with many years of experience in the restaurant industry including Mudpenny, Paddock place and Cascade country club to name a few. In addition to Greg, we will have additional employees to assist in kitchen service, retails sales and the bar. Incrementally to Greg we plan on 3-4 part time employees.

Earlier I spoke to some of our design elements that will really set this business apart from others. This is a white space opportunity for Ada to bring a softer touch to a drinking establishment. We are partnered with High Road LLC as our construction team. High Roads owner, Broc Crider will have minority ownership in our establishment. High road construction recently finished Mammoth Distilling lounge on Wealthy Street which was featured in the Grand Rapids magazine in their bars and restaurants edition (page 40-41). High Road has experience in this space and will be able to make sure we are ready for construction once the floors have been poured to ensure a timely opening.

Lastly, as the majority owner, I May Graceffa have 20 plus years in the corporate retail merchandising space, most formally at Meijer corporation. As majority owner, I am excited to bring a women owned/minority owned establishment to the Ada area. I will use my merchant experience to drive results and continue to enhance the amazing Ada community. My goal is to bring Ada the wine store/wine bar it deserves.



1. North Elevation (Parking Lot)



Exterior Materials Legend (OR DESIGN EQUIVALENT)

LABEL	MATERIAL	MANUFACTURER	STYLE	COLOR	FAÇADE
1	MODULAR BRICK #1	BOWERSTON	COMMON BOND	NEW LONDON BLEND MODULAR	#4
2	MODULAR BRICK #2	BOWERSTON	HEADER COURSE	NEW LONDON BLEND MODULAR	#4
3	MODULAR BRICK #3	BOWERSTON	ROWLOCK COURSE	FRISCO BLEND MODULAR	#4
4	MODULAR BRICK #4	BOWERSTON	SOLDIER COURSE	FRISCO BLEND MODULAR	#4
5	MODULAR BRICK #5	BOWERSTON	COMMON BOND	FRISCO BLEND MODULAR	#4
6	PRECAST CONCRETE BASE #1	TERRY'S	SMOOTH FACE	WG	#4
7	PRECAST CONCRETE PILASTER	TERRY'S	SMOOTH FACE	WG	#4
8	PRECAST CONCRETE BELLY BAND #1	TERRY'S	SMOOTH FACE	WG	#4
9	PRECAST CONCRETE SILL #1	TERRY'S	SMOOTH FACE	WG	#4
10	PRECAST CONCRETE SILL #2	TERRY'S	SMOOTH FACE	WG	#4
11	PRECAST CONCRETE BAND #2	TERRY'S	SMOOTH FACE	WG	#4
12	PRECAST CONCRETE BASE #2	TERRY'S	SMOOTH FACE	WG	#2
13	PRECAST CONCRETE BAND #3	TERRY'S	SMOOTH FACE	WG	#2
14	ALUMINUM-CLAD WOOD WINDOW	KOLBE OR EQUAL	NON-OPERABLE, DOUBLE-HUNG	MIDNIGHT	#4
15	ALUMINUM-CLAD WOOD WINDOW	KOLBE OR EQUAL	NON-OPERABLE, PICTURE	STEEL GRAY	#4
16	ALUMINUM STOREFRONT SYSTEM	TBD	2" FACE WIDTH	DARK BRONZE	#2
17	ALUMINUM STOREFRONT SYSTEM	TBD	4" FACE WIDTH	DARK BRONZE	#2
18	POLYURETHANE MOULDING	FYPON	MLD413-12	PAINTED - COLOR TBD	#2
19	ALUMINUM STOREFRONT SYSTEM	TBD	6" DEPTH - REFER TO ENLARGED DETAILS	FLAT PAINTED BLACK	#3
20	HOLLOW METAL MAN DOOR	TBD		TBD	#1
21	SECTIONAL OVERHEAD DOOR	WAYNE DALTON	CARRIAGE HOUSE STEEL DOOR, "CHARLESTON"	COLOR TBD	#1
22	FOLDING PARTITION WALL	NANAWALL OR EQ.		DARK BRONZE	#2
23	FIBER CEMENT LAP SIDING #1	JAMES HARDIE	SMOOTH, 6" EXPOSURE	PAINTED - COLOR TBD	#1
24	FIBER CEMENT LAP SIDING #2	JAMES HARDIE	SMOOTH, 4" EXPOSURE	PAINTED - COLOR TBD	#2
25	FIBER CEMENT BASE TRIM	JAMES HARDIE	5/4, SMOOTH	PAINTED - COLOR TBD	#1
26	FIBER CEMENT PANELING	JAMES HARDIE	TBD	PAINTED - COLOR TBD	#1, #2, #4
27	FIBER CEMENT TRIM	JAMES HARDIE	TBD	PAINTED - COLOR TBD	#1, #2, #4
28	POLYURETHANE MOULDING	ARCH. ELEMENTS	MLD392020	PAINTED - COLOR TBD	#1
29	POLYURETHANE MOULDING	ARCH. ELEMENTS	MLD351527	PAINTED - COLOR TBD	#2
30	POLYURETHANE MOULDING	FYPON	MLD556-16	PAINTED - COLOR TBD	#1
31	POLYURETHANE MOULDING	FYPON	MLD440-16	PAINTED - COLOR TBD	#4
32	POLYURETHANE BRACKET	FYPON	BKT14X26 OR BKT 11X20	PAINTED - COLOR TBD	#1
33	WINDOW HEAD TRIM #1	FYPON	9" CRAFTSMAN CROSSHEAD W/ END TRIM	PAINTED - COLOR TBD	#1
34	WINDOW HEAD TRIM #2	FYPON	MLD539-16	PAINTED - COLOR TBD	#2
35	WINDOW CASING	FYPON	MLD226-10	PAINTED - COLOR TBD	#2
36	ARCHITECTURAL METAL PANEL	TBD	TBD	TBD	#3
37	ARCHITECTURAL METAL PANEL	TBD	TBD	TBD	#3
38	STRUCTURAL STEEL BEAM	TBD	TBD	TBD	#3
39	STRUCTURAL STEEL COLUMN	TBD	TBD	TBD	#3
40	METAL PANEL CANOPY	TBD	TBD	TBD	#3
41	PREFABRICATED METAL CANOPY	TBD	FABRIC WRAPPED	TBD	#2
42	DECORATIVE BALCONY #1	TBD	'JULIET' BALCONY	TBD	#1
43	DECORATIVE BALCONY #2	TBD	PATIO BALCONY	TBD	#1
44	EXTERIOR BUILDING SIGNAGE	UNIVERSAL		TBD	#3
45	EXTERIOR LIGHT FIXTURE #1	TBD	LANTERN	TBD	#4
46	EXTERIOR LIGHT FIXTURE #2	TBD		TBD	#1
47	CMU MASONRY VENEER	MI CERTIFIED	VARIGRIND GROUND FACE MASONRY UNIT	PEPPERED GRAY	#2
48	DECORATIVE GLASS RAILING	TBD	TBD	TBD	#3
49	LASER CUT METAL PANEL	TBD	TBD	TBD	#1
50	MECHANICAL LOUVER VENT	TBD	TBD	TBD	#4
51	ORNAMENTAL SHEET METAL PANEL	TBD	TBD	TBD	#3
52	EXTERIOR LIGHT FIXTURE #3	TBD	TBD	TBD	#2
53	PREFINISHED METAL PARAPET COPING	TBD	CUSTOM PROFILE	TBD	#2
54	ALUMINUM STOREFRONT SYSTEM	TBD	2" FACE WIDTH	SANDSTONE	#1
55	ALUMINUM-CLAD WOOD WINDOW	KOLBE OR EQUAL	NON-OPERABLE, PICTURE	BEIGE	#1
56	FOLDING PARTITION WALL	NANAWALL OR EQ.		BLACK	#3
57	MODULAR BRICK #6	BELDEN	COMMON BOND	VINTAGE BLACK VELOUR	#3
58	ALUMINUM STOREFRONT SYSTEM	TBD	4" FACE WIDTH	SANDSTONE	#1
59	FOLDING PARTITION WALL	NANAWALL OR EQ.		TBD	#4
60	SLIDING WINDOW SYSTEM	WOJAN OR EQ.	TBD	TBD	#4



523 Ada Drive SE, Suite 200
PO Box 404
Ada, MI 49301
p. (616) 682-4570
www.dixonarch.com

River Street Commons
A4-5, LLC

126 Ottawa Avenue NW
Suite 500
Grand Rapids, MI 49503

River Street Commons - Units A4 & A5
7407 & 7415 River Street
Ada, Michigan
Exterior Elevations



Revisions:

75% Review: 10/01/2021

Bidding Set: 11/04/2021

Ext Lights: 07/17/2023

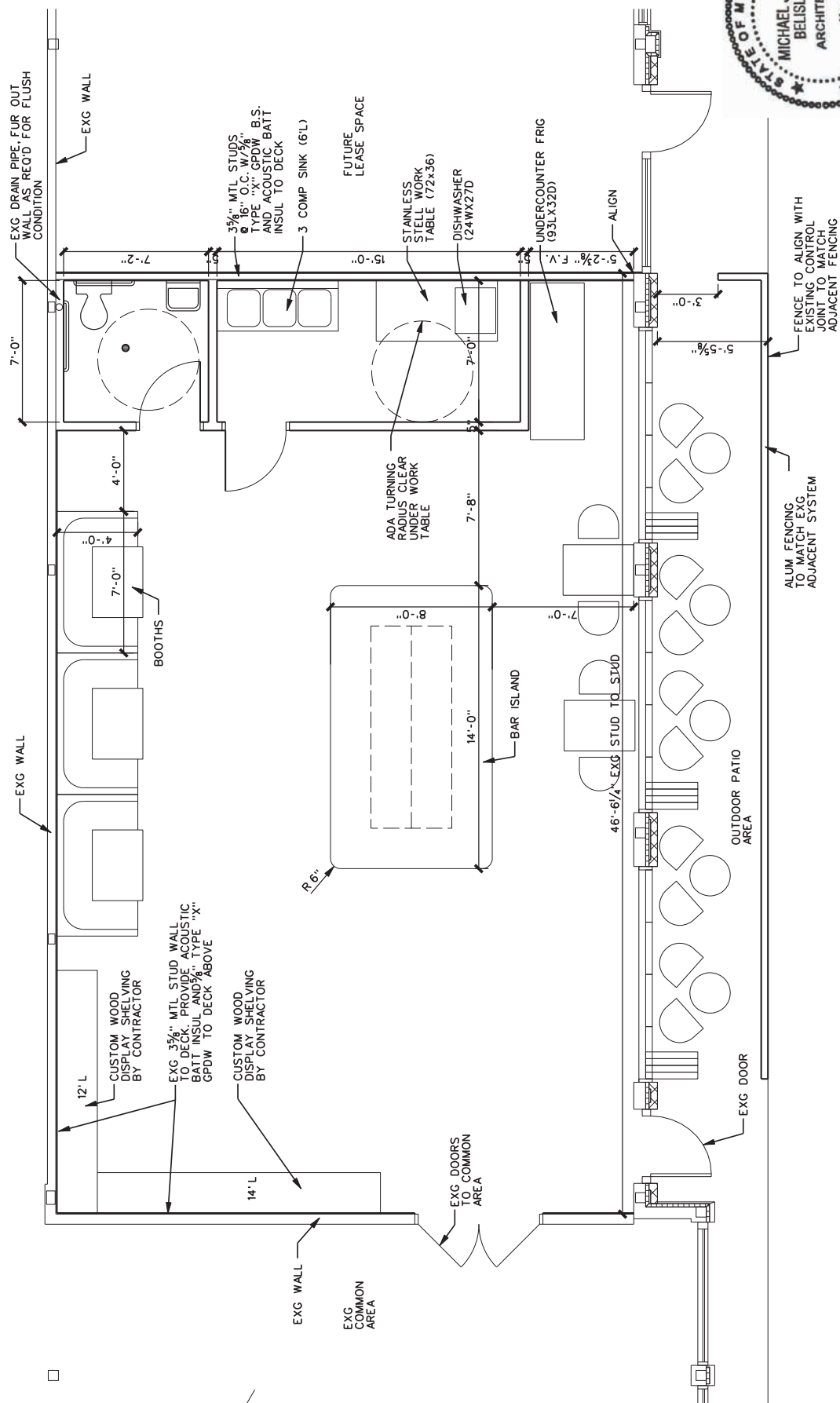
Project No: 217061B

Issue Date: 7/17/23

Reviewer: KCD

Drawn By: TRW

A4.1



ADA WINE BAR & MARKET

SW 2845
Bunglehouse Gray

SW 6258
Tricorn Black

SW 7559
Décor White
Interior / Exterior
Location Number: 262-C

SW 2851
Sage Green Light

Furnishings



**Retail Island
(Concrete)**



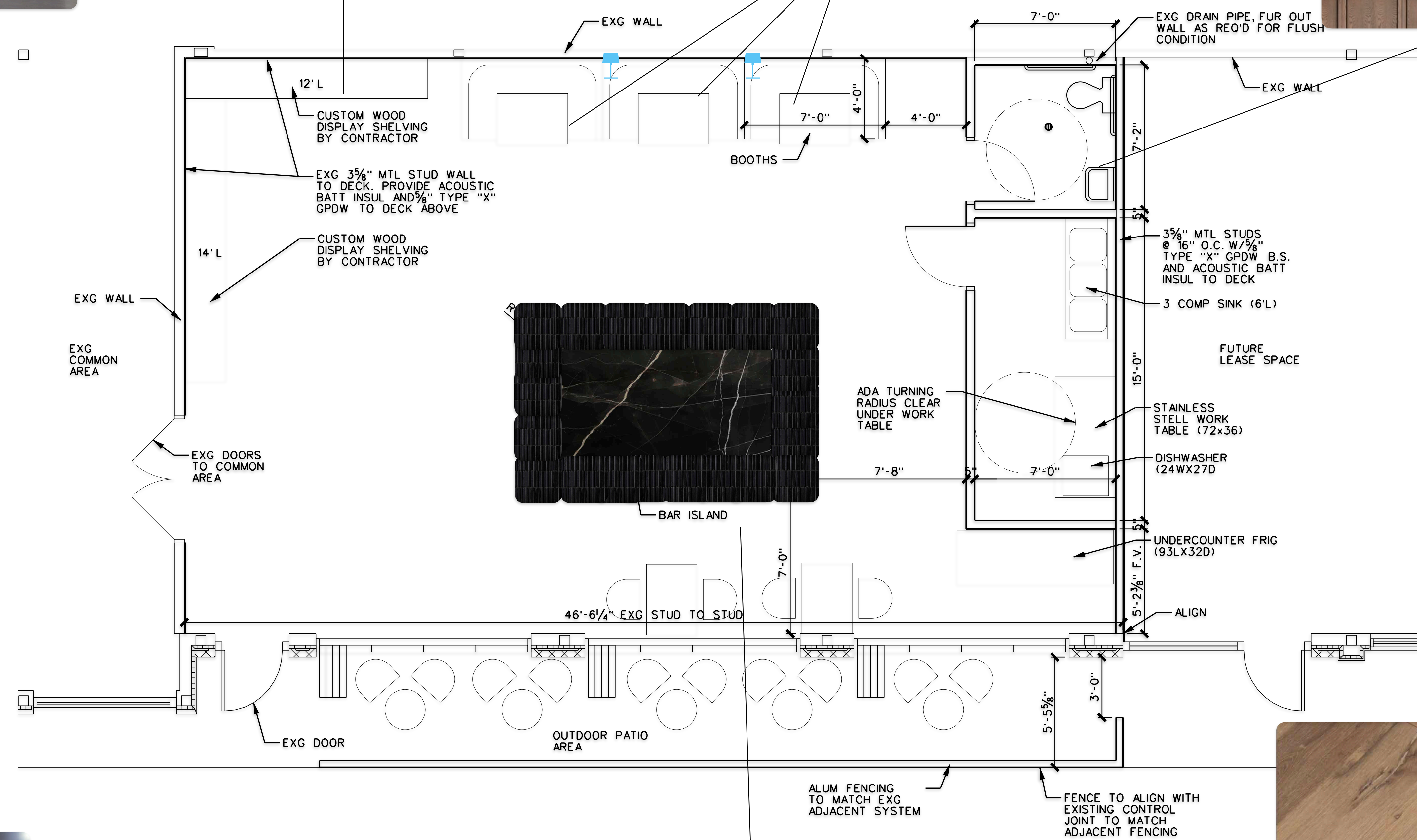
Wine ret
Shelf



Booth
Layout and
material
samples

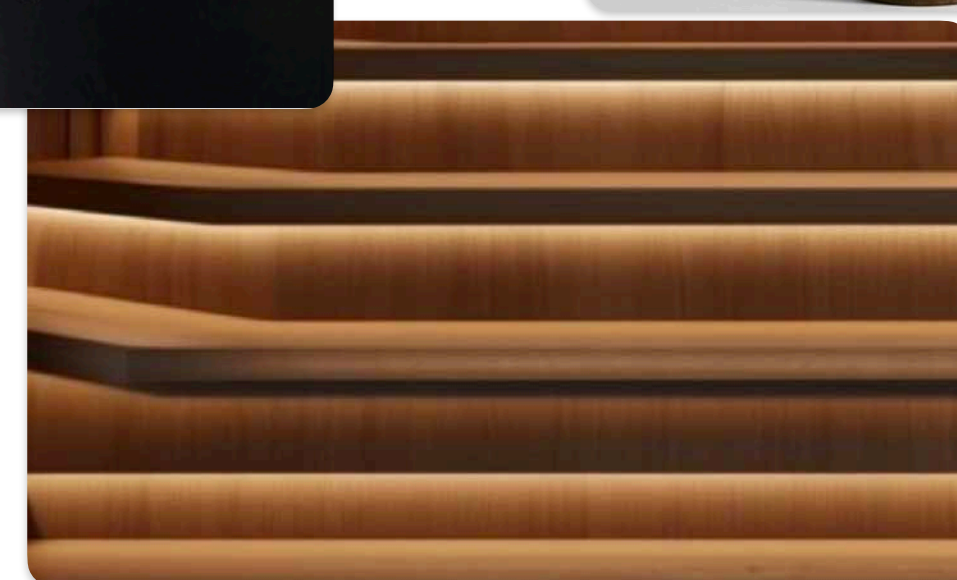
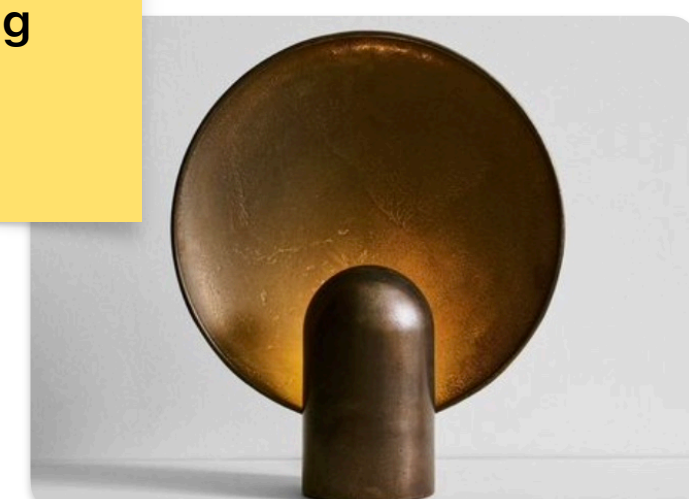
Patina
Gilded
Mirror
Wall Tile

clé calacatta
viola Tile for
floor and
vanity



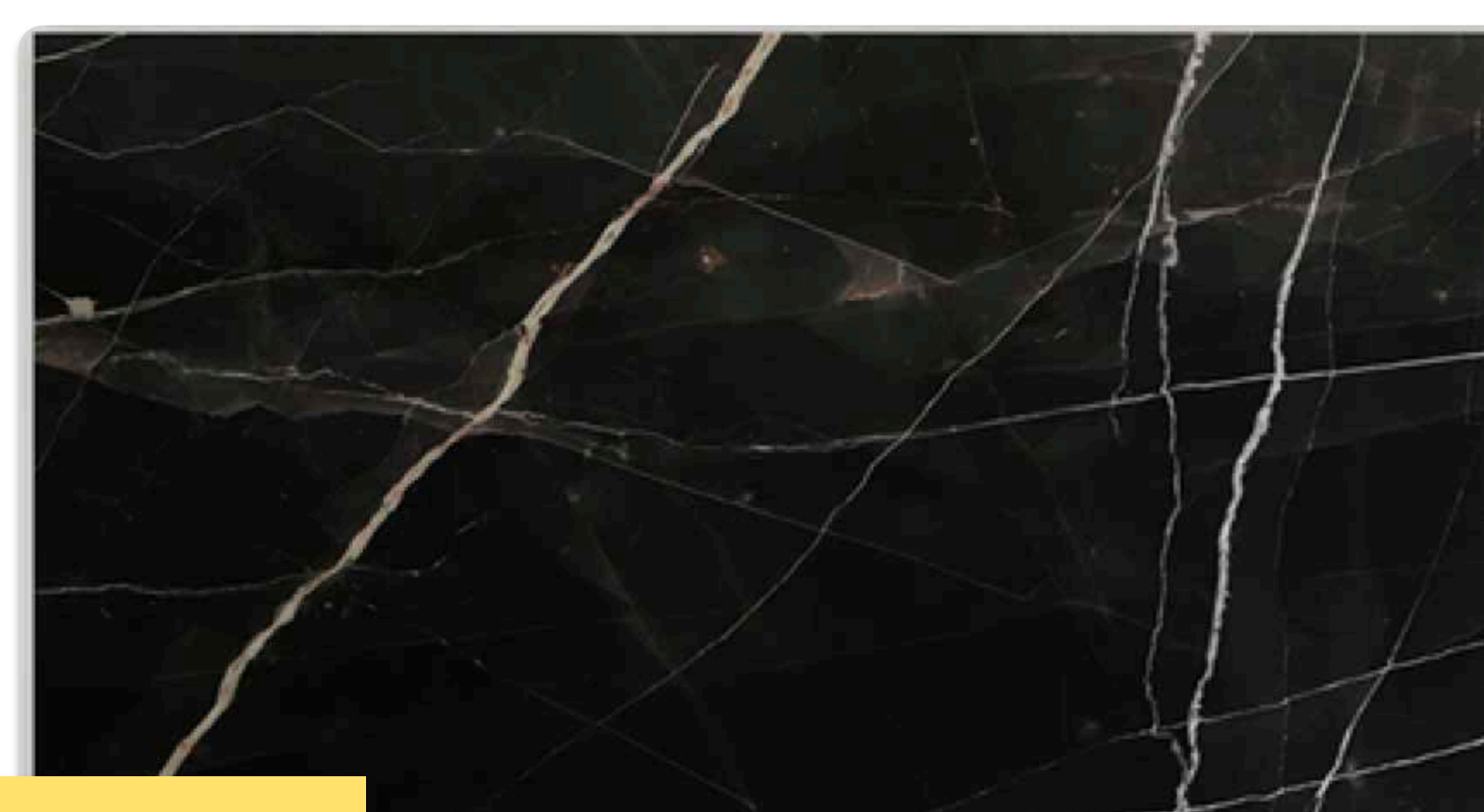
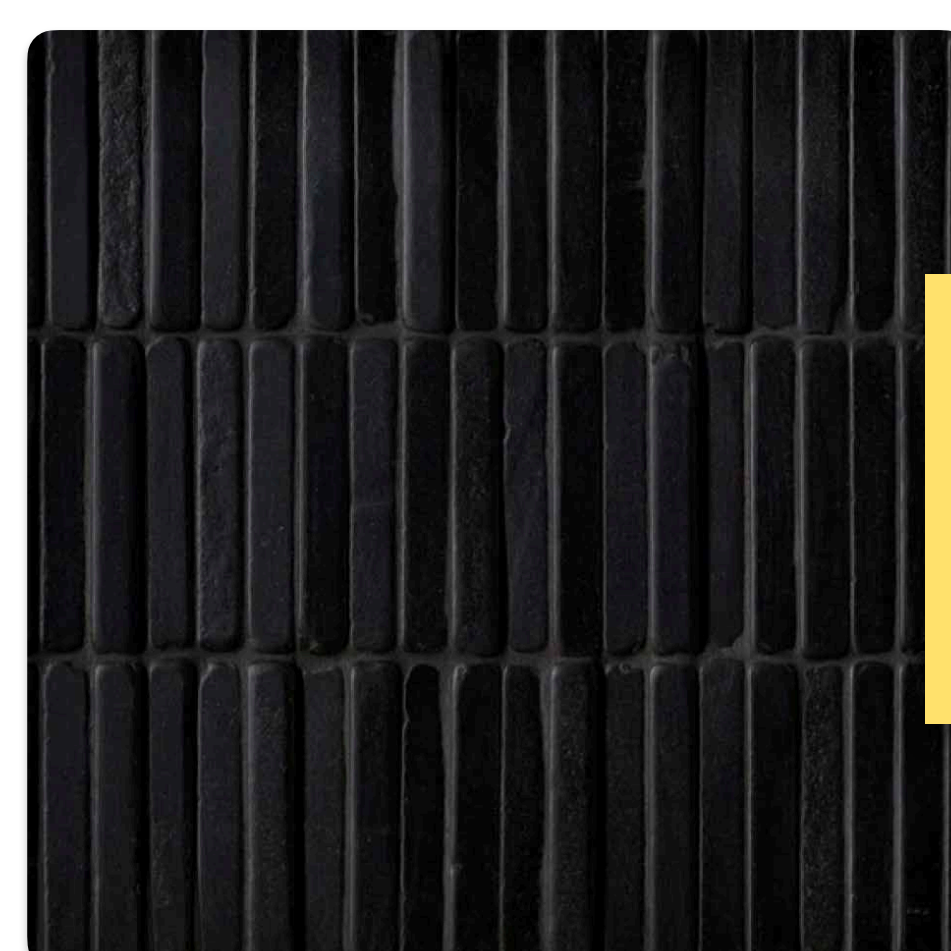
Ceiling

Lighting



Flooring

Bar-Top and Side Tile





Vino Vibrations, LLC
a Michigan limited liability company
Operating Agreement

The parties to this operating agreement are River St. Capital, LLC and Chi Enterprise, LLC (“Chi”). River St. Capital, LLC and Chi Enterprise LLC shall be the initial members (the “*initial members*”), and any other entity or person who may hereafter be substituted or added as a member pursuant to the terms of this agreement. Chi shall be the initial manager (the “*initial manager*”), and any other person who may hereafter be substituted or added as a manager pursuant to the terms of this agreement.

Article 1

Formation of Limited Liability Company

The initial members have formed Vino Vibrations, LLC (the “*company*”) pursuant to the Michigan Limited Liability Company Act.

The rights and duties of all parties as members or managers of the company, as the case may be, shall be as provided in the Act except as otherwise provided in this agreement.

The parties intend that the company shall be a limited liability company, and not a partnership, joint venture, or any other type of business organization, except that the company shall be classified as a partnership for federal tax purposes (and corresponding state and local tax purposes).

Article 2 Name

The name of the company shall be Vino Vibrations, LLC. The company may conduct its activities under one or more assumed names.

Article 3 Definitions and Special Rules

Act. The term “*Act*” means the Michigan Limited Liability Company Act, as amended from time to time, the corresponding provisions of any successor law.

Agreement. The term “*agreement*” means this operating agreement, as amended, modified, or supplemented from time to time.

Bankruptcy. A “*bankruptcy*” shall be deemed to have occurred with respect to a member 56 days after the occurrence of any of the following events:

(a) the filing of a voluntary petition in bankruptcy by the member or the filing of a pleading in any court of record by the member admitting the member’s inability to pay the

member’s debts as they become due, if the petition is not dismissed, or the pleading is not withdrawn or amended to eliminate the admission, before the end of the 56-day period;

(b) the filing of an application by the member for the appointment of a trustee or receiver of the member’s assets, if the application is not withdrawn before the end of the 56-day period;

(c) the making of a general assignment by the member for the benefit of creditors, if the assignment is not revoked or otherwise terminated before the end of the 56-day period;

(d) the filing of an involuntary petition in bankruptcy with respect to the member, if the petition is not dismissed before the end of the 56-day period;

(e) the appointment of a receiver or trustee for the member’s assets, if the appointment is in effect, without stay, at the end of the 56-day period; or

(f) the default of the member in answering any bankruptcy petition, if the default is not set aside before the end of the 56-day period.

Capital Account. The term “*capital account*” means, with respect to each member, the account established on the books and records of the company for the member pursuant to the applicable sections of this agreement. Capital accounts shall be maintained in accordance with section 704(b) of the Code and the applicable Treasury Regulations. Each member’s capital account shall initially have a balance equal to the amount of money and the fair market value of

property (net of liabilities assumed or to which the property is subject) contributed by the member to the company and, except as otherwise required by the Code and the applicable Treasury Regulations, shall be

(a) increased by the amount of

(1) items of income or gain allocated to the member, and

(2) any money and the fair market value of property (net of any liabilities assumed or to which the property is subject) subsequently contributed by the member to the company, and

(b) decreased by the amount of

(1) items of expense or loss allocated to the member, and

(2) any money and the fair market value of property (net of liabilities assumed or to which the property is subject) distributed to the member, as determined for federal income tax purposes, including nontaxable income, nondeductible expenses, and all items required to be separately stated by section 702 of the Code and the applicable Treasury Regulations. The capital accounts may also be adjusted from time to time to reflect a revaluation of the property of the company as provided in section 1.704-1(b)(2)(iv) of the Treasury Regulations.

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Capital Contribution. The term “*capital contribution*” means the amount of money or the fair market value of other property contributed to the company by a member.

Code. The term “*Code*” means the Internal Revenue Code of 1986, as amended from time to time, or the corresponding provisions of any successor law.

Contribution Percentage. The term “*contribution percentage*” means, with respect to each member, the contribution percentage, if any, set forth for the member on the exhibit attached to this agreement. The exhibit shall be revised, as necessary from time to time, in order to reflect changes in the contribution percentages.

Disability. The term “*disability*” means a physical or mental condition of a member that, in the case of a member, prevents the member from participating in the in the business or other affairs of the company and, in the case of a manager, prevents the manager from managing the business and other affairs of the company. A manager is “*disabled*” if the condition has existed for at least six months and is reasonably expected to continue indefinitely. A member or manager shall be deemed to have a disability, and a manager shall be deemed to be disabled, if

(a) an insurance company has determined that the member or manager is disabled (or totally disabled, if the policy provides benefits for partial disability), within the meaning of a long-term disability income insurance policy covering the member or manager, for purposes of receiving disability benefits under the policy,

(b) the Social Security Administration has determined that the member or

manager is disabled, within the meaning of the Social Security Act, for purposes of receiving disability benefits, or

(c) a court of competent jurisdiction has determined that the member or manager is legally incompetent or incapacitated, but a member or manager may nevertheless have a disability, and a manager may nevertheless be disabled, under other circumstances within the general definition provided in this section.

Distribution Percentage. The term “*distribution percentage*” means, with respect to each member, the distribution percentage set forth for the member on the exhibit attached to this agreement. The exhibit shall be revised, as necessary from time to time, in order to reflect changes in the distribution percentages.

Involuntary Transfer. The term “*involuntary transfer*” means any seizure or other transfer enforced by means of legal process, or threat of legal process, to or for the benefit of any person claiming an interest in the subject matter of the transfer, including any transfer in connection with any bankruptcy or insolvency proceeding, or any divorce or separation proceeding, and also including any levy, garnishment, attachment, execution, or other legal process to enforce a judgment or other lien.

Limited Recourse Member. The term “*limited recourse member*” means a member, if any, who bears all or any part of the economic risk of loss with respect to a liability of the

1 Page 3

company as a result of a personal loan to the company or a personal guarantee for the benefit of the company. The term “*limited recourse members*” means any two or more of such members.

Member. The term “*member*” means an initial member or any person who may hereafter be substituted or added as a member pursuant to the terms of this agreement, for as long as the person has an undistributed capital account balance or a right to receive distributions from the company. The term “*members*” means any two or more of such persons. The name and address of each member shall be set forth on the exhibit. The exhibit shall be revised, as necessary from time to time, in order to reflect changes in the membership. The term “*member*” includes a transferee, where appropriate in context, but a transferee who does not become a member shall have only the rights specified in section 505(2) of the Act and shall not have the right to vote or any other rights of a member.

Membership Interest. The term “*membership interest*” means, with respect to any member, all of the member’s interest in the company.

Membership Percentage. The term “*membership percentage*” means the ratio of the capital contributions of a member to the total capital contributions of all members, expressed as a percentage, unless different membership percentages are adopted by the affirmative vote or written consent of a majority of the members with a voting percentage or voting rights as defined below and in the attached exhibit. The membership percentages shall be set forth on the exhibit attached to this agreement. The exhibit shall be revised, as necessary from time to time, in order to reflect changes in the membership percentages.

Minimum Gain. The term “*minimum gain*” means partnership minimum gain as that term is used in section 1.704-2(d) of the Treasury Regulations with respect to partnership nonrecourse liabilities, and means partner nonrecourse debt (or liability) minimum gain as that term is used in section 1.704-2(i) of the Treasury Regulations with respect to partner nonrecourse liabilities.

Net Cash Flow. The term “*net cash flow*” with respect to any fiscal period means all cash revenues of the company during that period, including interest or other earnings on the funds of the company, less the sum of the following to the extent paid or set aside from such cash revenues:

(a) all principal and interest payments on any indebtedness of the company;

(b) all cash expenses (including, to the extent determined without regard to the income of the company, payments, if any, to members for services or the use of capital) incurred in connection with the company’s activities; and

(c) all funds set aside as reserves (in such amounts as the members determine to be necessary or appropriate) for contingencies, working capital, debt service, taxes, insurance, or other costs or expenses related or incidental to the company’s activities.

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Nonrecourse Member. The term “*nonrecourse member*” means a member who is not a limited recourse member. The term “*nonrecourse members*” means all members who are not limited recourse members.

Partner Nonrecourse Deductions. The term “*partner nonrecourse deductions*” means items of deduction or loss attributable to partner nonrecourse liabilities as provided in section 1.704-2(i) of the Treasury Regulations.

Partner Nonrecourse Liabilities. The term “*partner nonrecourse liabilities*” means liabilities of the company to the extent that the liabilities are without recourse against the members generally and one or more members (or related persons) nevertheless bear all or any part of the economic risk of loss with respect to the liabilities as a result of a personal loan to the company or a personal guaranty for the benefit of the company.

Partnership Nonrecourse Liabilities. The term “*partnership nonrecourse liabilities*” means liabilities of the company to the extent that no member bears the economic risk of loss as provided in section 1.752-2 of the Treasury Regulations.

Prime Rate. The term “*prime rate*” means the average prime interest rate posted by U.S. banks as reported from time to time in *The Wall Street Journal*.

Qualified Appraiser. The term “*qualified appraiser*” means a reputable professional business appraiser who is accredited at the highest level by the AICPA, ASA, NACVA, or other established professional association providing certification of business appraisers.

Transfer. The term “*transfer*” means any transfer, including any sale, gift, or assignment, and any pledge or other method of securing an obligation, and any other disposition or encumbrance.

Voting Percentage. The term “*voting percentage*” means, with respect to each member, the voting percentage set forth for the member on the exhibit attached to this agreement. The exhibit shall reflect the agreement of the members, pursuant to MCL 450.4502, that Raytown shall have no voting rights in the company unless a different agreement is adopted by the affirmative vote or written consent of all members. The exhibit shall be revised, as necessary

from time to time, in order to reflect changes in the voting percentages.

Article 4

Purpose of the Company

The purpose of the company shall be grow, cultivate, and commercially sell recreational and/or medical cannabis as permitted or allowed by any applicable licenses or licensing entities and support any conduct and all business and activities reasonably related or incidental thereto. The purpose of the company shall not be changed without the affirmative vote or written consent of a majority of the members with a voting percentage or voting rights.

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Article 5

Term of Existence

The term of the company's existence began when the articles of organization were filed pursuant to the Act, and shall continue perpetually, or for the period (if any) specified in the articles of organization, unless dissolved earlier by an event specified in this agreement or by law as an event causing dissolution.

Article 6

Company Offices

The principal office of the company shall initially be located at 7295 Cascade Rd. SE, Grand Rapids MI 49546, and the initial resident agent shall be Broc Crider. The members, by affirmative vote of a majority of the members with a voting percentage or voting rights, may, from time to time, change the location of the principal office of the company and/or the resident agent, and may establish additional offices of the company.

Article 7

Fiscal Year

The fiscal year of the company shall be a 12-month period ending on the last day of each December.

Article 8

Capital Contributions

Initial Capital Contributions. Each of the initial members of the company shall make an initial capital contribution to the company in the amount set forth in the exhibit attached to this agreement. The initial capital contribution shall be made on or before the date set forth on the exhibit.

Additional Capital Contributions. The members may determine the amount of additional capital contributions necessary for the company's activities, and each member shall make the member's share of such additional capital contributions. All such additional capital contributions shall be made in proportion to the membership percentages of the members, and shall be made within 28 days after the determination of the members, unless the members agree otherwise. The exhibit shall be revised, as necessary from time to time, to reflect the additional capital contributions.

A transferee who does not become a member shall have no right or obligation to make additional capital contributions. If and when additional capital contributions are made by the members, the membership percentages of the members shall be increased, and the membership percentages of the transferees who are not members shall be reduced, by reference to the net fair market value of the company's assets and liabilities, to reflect the additional capital contributions of the members.

1 Page 6

Default in Payment of Capital Contributions. If any member fails to make all or any portion of an initial capital contribution as provided in this agreement, or any additional capital contribution as provided in this agreement, within 28 days after the contribution is due, the company may, in addition to any other rights or remedies which the company may have under the Act or other applicable law, take such action (including the commencement and prosecution of court proceedings) against the member as the other members consider appropriate. The other members may also:

(a) make an additional capital contribution to the company equal to the unpaid contribution (and, as between them, in proportion to their respective membership percentages, unless they agree otherwise), or

(b) advance an additional amount to the company equal to the unpaid contribution (and, as between them, in proportion to their respective membership percentages, unless they agree otherwise) as a loan from them to the company, or

(c) advance an additional amount to the company equal to the unpaid contribution (and, as between them, in proportion to their respective membership percentages, unless they agree otherwise), which amount shall be deemed to be a loan from them to the defaulting member and a subsequent capital contribution from the defaulting member to the company.

If other members make an additional capital contribution as provided above in clause (a), the membership percentages of the other members shall be increased, and the membership percentages of the defaulting member shall be reduced, by reference to the net fair market value of the company's assets and liabilities, to reflect the additional capital contribution of the other members and the unpaid capital contribution of the defaulting member.

If other members advance an additional amount to the company as provided above in clause (b), the loan shall bear interest at a variable rate equal to the prime rate plus two percentage points, and shall be repaid on such terms as the other members and the company may agree at that time.

If other members advance an additional amount deemed to be a loan and subsequent capital contribution as provided above in clause (c), the loan shall bear interest at a variable rate equal to the prime rate plus two percentage points, and the company shall withhold any distributions to which the defaulting member would otherwise be entitled and pay that amount to the other members in proportion to their respective advances until the principal and interest on the loan have been repaid in full.

Interest on Capital Contributions. No member shall have any right to receive interest on the member's capital contribution, and the company shall not pay interest on any member's capital contribution.

Withdrawal and Return of Capital Contributions. No member shall have the right to withdraw any part of the member's capital contribution, or to receive any distributions from the company, except as provided by this agreement.

Loans from Members. Any one or more of the members may (but shall not be obligated to) lend or advance to the company such funds as the members (by the affirmative vote of a majority of the members with a voting percentage) deem advisable from time to time.

Article 9

Management of the Company

Management by Manager. The business and other affairs of the company shall be managed by a manager appointed by the members.

The manager may be appointed or removed at any time by the affirmative vote of a majority of the members with a voting percentage at a meeting called for this purpose or the written consent of a majority of the members with a voting percentage after such a meeting.

If the manager becomes disabled, the members (by vote of a majority of the members with a voting percentage) shall appoint a successor.

Management Fee. The manager may receive fees for management services in such amounts as the members and the manager may agree from time to time. This agreement may be memorialized in a separate independent employment agreement. If the manager is a member, the management fees (if any) shall be treated as guaranteed payments for services pursuant to section 707(c) of the Code and the applicable Treasury Regulations.

Time to be Devoted to Company. The manager shall devote such time to the company as necessary to properly manage the business and other affairs of the company. Nothing in this agreement shall preclude the employment at the company's expense, of any third-party to provide management or other services as an employee or otherwise.

Company Funds. The funds of the company shall be deposited in one or more bank accounts, or invested in one or more investment accounts, selected by the manager. All withdrawals from the accounts shall be made only by the manager or by authorized employees or agents of the company. The funds of the company shall be held in the name of the company and shall not be commingled with those of any other person (except to the extent that funds are temporarily held by the manager or other agents of the company).

Power and Authority of Manager. The manager shall have all of the power and authority necessary or appropriate to manage the business of the company. Any person dealing with the company may rely in good faith on the power and authority of the manager to bind the company, and shall not be required to inquire into the authority of the manager to bind the company, except as limited by the Act or this agreement below. The power and authority of the manager include the power and authority to

(a) purchase, lease or otherwise acquire any real or personal property for the company if the amount involved in the committed transaction is Two Thousand Five Hundred and no/100 Dollars (\$2,500.00) or less;

(b) sell, lease, exchange, or otherwise transfer any real or personal property of the company if the amount involved in the committed transaction is Two Thousand Five Hundred and no/100 Dollars (\$2,500.00) or less;

(c) open one or more depository accounts for the company and make deposits

into, and draw checks and make other withdrawals from, the accounts;

(d) borrow money or incur liabilities and other obligations for or in the name of the company if the amount involved in the committed transaction is Two Thousand Five Hundred and no/100 Dollars (\$2,500.00) or less;

(e) enter into any and all agreements for or in the name of the company, or execute any and all contracts, instruments, or other documents for or in the name of the company, if the amount involved in the committed transaction is Two Thousand Five Hundred and no/100 Dollars (\$2,500.00) or less;

(f) employ and terminate the employment of employees, define their duties, and establish their compensation;

(g) hire and terminate the services of agents and independent contractors, including but not limited to attorneys and accountants, and establish their remuneration;

(h) obtain insurance coverage for the company, its property, and its members and employees, including such indemnification insurance as the manager deems necessary to protect the manager and any other persons entitled to indemnification by the company under this agreement; and

(i) prepare and deliver the reports and other information described in this agreement, and such other information as in the manager's judgment is reasonably necessary for the members to be advised of the affairs of the company.

Limits on Power and Authority of Manager. Regardless of any other provision of this agreement or the Act, unless authorized by vote of a majority of the members with a voting percentage at a meeting called for this purpose or the written consent of a majority of the members with a voting percentage after such a meeting, the manager shall not have any power or authority to:

(a) commingle the funds of the company with the funds of any other person (except to the extent that funds are temporarily held by the manager or other agents of the company), or use or permit another person to use the funds of the company in any manner except for the exclusive benefit of the company;

(b) reimburse a member for expenses incurred by the member except for the actual cost to the member of goods, materials, or outside services (including reasonable travel and entertainment expenses) provided by the member to the company;

(c) sell, lease, exchange, or otherwise transfer all or substantially all of the assets of the company, other than in the ordinary course of business;

1 Page 9

(d) borrow money for the company, or execute mortgages and other security interests for repayment of loans, other than in the ordinary course of business;

(e) admit new members to the company except as provided in this agreement;

(f) exercise the company's option to redeem a member's interest, or assign the company's option under this agreement, or

(g) commence, prosecute and defend legal proceedings in the name of the company.

Article 10

Membership and Voting

Membership Meetings and Voting. Any two (2) or more members may call a meeting of the members at any time and for any purpose. Written notice of any membership meeting, unless waived by the members, shall be given at least ten (10) days before the meeting.

Except as otherwise provided in this agreement, the affirmative vote of a majority of the members with a voting percentage shall be required for approval of any matter submitted to the members for decision or other action. The initial members agree, pursuant to MCL 450.4502, that Raytown shall have no voting rights in the company as reflected in the attached exhibit and incorporated here by reference, unless a different agreement is adopted by the affirmative vote or written consent of all members.

Deadlock. Unless otherwise expressly set forth herein, in the event the voting members are unable to reach an agreement or make a decision with respect to any matter on which the voting members are entitled to vote, the matter shall be subject to the internal dispute procedure below.

Because it is the nature of the company is to generate profits on behalf of its members, it is imperative that one voting member's dispute with the manager and/or other members is not allowed to diminish the profits available to other members or the resources necessary to operate the company. In the event of a dispute, claim, question, or disagreement between the voting members or between the voting members and the manager, the manager and members agree that:

(a) They shall use their best efforts and act in good faith to settle any disputes through direct negotiation before resorting to any other means of resolution for a period of thirty (30) days;

(b) If the parties are unable to resolve their dispute through direct negotiation, within that thirty (30) day period, the dispute shall be submitted to mediation administered by the AAA in accordance with its Commercial Mediation Rules.

(c) If the parties are unable to resolve their dispute through mediation, the dispute shall be submitted to the AAA for binding arbitration in accordance with its then current Arbitration Rules. If the matter is submitted to binding arbitration, the prevailing party shall be entitled to an award and reimbursement of its reasonable costs and attorneys' fees as part of any arbitration award.

1 Page 10

Admission of New Members. The voting members may admit new members to the company, and determine the initial capital contribution to be made by a new member upon the member's admission to the company, with the affirmative vote of a majority of the members with a voting percentage at a meeting called for this purpose or the written consent of a majority of the members with a voting percentage after such a meeting.

For purposes of this section, the term "*new member*" does not include any transferee of a member's interest in the company whose admission as a member of the company is subject to the restrictions set forth below in this agreement.

Limitation of Liability. No member shall be liable for any act, debt, obligation, or liability of the company, or for any act, omission, or alleged act or omission of any other member, regardless in any case of whether it arises in contract, tort, or otherwise, except to the extent that limitation of liability is prohibited by law or to the extent that liability is expressly assumed by the member.

No member, as such, shall be liable, responsible, or accountable in damages or otherwise to the company or any other member for any act or failure to act on behalf of the company,

within the scope of the authority conferred on any member, as such, by this agreement or by law, in good faith and with reasonable care under the circumstances.

Indemnification. The company shall indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative and whether formal or informal, other than an action by or in the right of the company, by reason of the fact that the person is or was a manager or other member of the company, or is or was serving at the request of the company as a director, officer, partner, manager, member, trustee, employee or agent of another foreign or domestic corporation, partnership, limited liability company, joint venture, trust or other enterprise, whether for profit or not for profit, against expenses (including attorneys' fees), judgments, penalties, fines and amounts paid in settlement actually and reasonably incurred by him or her in connection with such action, suit or proceeding if the person acted in good faith and in a manner the person reasonably believed to be in or not opposed to the best interests of the company or its members, and with respect to any criminal action or proceeding, if the person had no reasonable cause to believe the person's conduct was unlawful;.

The termination of any action, suit or proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent, shall not, of itself, create a presumption that the person did not act in good faith and in a manner which the person reasonably believed to be in or not opposed to the best interests of the company or its members, or, with respect to any criminal action or proceeding, had reasonable cause to believe that the person's conduct was unlawful. Any such indemnification shall be solely from the assets of the company.

Article 11

Distributions

Distribution and Reinvestment of Net Cash Flow. To the extent permitted by law and by any loan agreements entered into by the company, all or any part of the net cash flow (if any) of the company may be distributed to the members or reinvested in the company as determined by a vote of a majority of the members with a voting percentage at a meeting called for this purpose or the written consent of a majority of the members with a voting percentage after such a meeting. No distributions shall be made to any members until the capital contributions of the members have been repaid by the company. The company's repayment of member's capital contributions shall start with the repayment of the initial capital paid in by Chi Enterprise, LLC, as reflected in the exhibit attached to this agreement, until Chi Enterprise, LLC has been repaid in full. Next the company shall fully repay the capital contributions of River St. Capital, LLC, in that order, until all capital contributions have been repaid in full.

Distributions as Between Members. Distributions, if any, shall be made to those persons recognized in the records of the company as members, in proportion to their membership percentages, as of the date of the distribution.

Limitation on Distributions. No distribution shall be made if, after giving effect to the distribution, the company would not be able to pay its debts as they become due in the ordinary course of business, or the company's total assets would be less than the sum of its total liabilities plus the amount that would be needed, if the company were to be dissolved at the time of the

distribution, to satisfy the preferential rights (if any) of other members upon dissolution to the extent that the rights are superior to the rights of the members who are to receive the distribution.

Article 12

Tax Allocations

General Allocations. For federal income tax purposes (and corresponding state and local tax purposes), except as otherwise provided in this agreement or required by the Code and Treasury Regulations, all items of income, expense, gain, loss, and credit shall be allocated among the members in proportion to their distribution percentages.

Regulatory Allocations. Certain items of income, expense, gain, loss, and credit shall be allocated as provided in this section below.

(a) Items of income, expense, gain, or loss, including depreciation recapture, with respect to any property that has been contributed by a member to the capital of the company, or any property that has been revalued in connection with a revaluation of property and adjustment of capital accounts pursuant to section 1.704-1(b)(2)(iv)(f) or section 1.704-1(b)(2)(iv)(q) of the Treasury Regulations, shall be allocated among the members, as provided in section 704(c) of the Code and sections 1.704-1(b)(2)(iv)(g) and 1.704-3 of the Treasury Regulations, so as to take into account the variation (if any) between the adjusted tax basis and fair market value of the property at the time of the contribution or revaluation.

1 Page 12

(a) Partnership nonrecourse deductions shall be allocated among the members in proportion to their membership percentages except as otherwise required by section 1.704-2(e) of the Treasury Regulations.

(b) If there is a net decrease in the minimum gain attributable to partnership nonrecourse liabilities, then a minimum gain chargeback shall apply, and items of income and gain shall be allocated to each member in an amount equal to the member's share of the net decrease. This provision is intended to be a minimum gain chargeback within the meaning of section 1.704-2(b)(2) and (f) of the Treasury Regulations and shall be interpreted and construed accordingly.

(c) Partner nonrecourse deductions shall be allocated to the members who bear the economic risk of loss for the underlying partner nonrecourse liabilities as provided in section 1.704-2(i) of the Treasury Regulations.

(d) If there is a net decrease in the minimum gain attributable to partner nonrecourse liabilities, then a minimum gain chargeback shall apply, and items of income and gain shall be allocated to each member who bears any economic risk of loss for the liabilities in an amount equal to the member's share of the net decrease. This provision is intended to be a minimum gain chargeback within the meaning of section 1.704-2(i) of the Treasury Regulations and shall be interpreted and construed accordingly.

(e) The items of expense and loss allocated to any nonrecourse member shall not exceed the amount which can be allocated to that member without causing that member to have an adjusted capital account deficit, at the end of the fiscal year, in excess of the amount that the nonrecourse member is deemed to be obligated to restore pursuant to section 1.704-2(g) of the Treasury Regulations. Any item of expense or loss that, as a result of this limitation, cannot be allocated to a nonrecourse member shall be allocated among the limited recourse members in proportion to their membership percentages.

(f) If any nonrecourse member unexpectedly receives any adjustment, allocation, or distribution described in section 1.704-1(b)(2)(ii)(d)(4), (5), or (6) of the Treasury Regulations, and if that nonrecourse member would have an adjusted capital account deficit after the allocations otherwise provided for in section 11.1 of this agreement or in this section 11.2 (without regard to this subsection (f)), then items of income and gain (consisting of a pro rata portion of each item) shall be allocated to that nonrecourse member in an amount and manner sufficient to eliminate the deficit as quickly as possible. This provision is intended to be a qualified income offset within the meaning of section 1.704-1(b)(2)(ii)(d) of the Treasury Regulations and shall be interpreted and construed accordingly.

(g) If, at the end of any fiscal year, any limited recourse member has an adjusted capital account deficit that exceeds the sum of (1) the amount that the member is obligated to restore pursuant to any provision of this agreement and (2) the amount that the member is deemed to be obligated to restore pursuant to sections 1.704-2(g) and 1.704-2(i)(5) of the Treasury Regulations, then items of income and gain (consisting of a pro rata portion of each item) shall be allocated to that limited recourse member in the amount and manner sufficient to eliminate the excess deficit as quickly as possible.

1 Page 13

(h) If items of income or gain are allocated pursuant to subsection (b), (c), (d), (e), (f), (g), or (h) of this section in a manner different than the items would otherwise have been allocated pursuant to this agreement, then subsequent items of income, expense, gain, and loss shall be allocated (to the extent possible, subject to the provisions of subsections (b), (c), (d), (e), (f), (g), and (h) of this section) in a manner intended to result in each member having a capital account balance equal to what it would have been had the allocations provided in subsections (b), (c), (d), (e), (f), (g), and (h) of this section not been made.

(i) Items of credit shall be allocated in the same manner as the items of income or expense that are related to the credit.

Partnership Representative. If the manager is not the partnership representative under the Code and applicable Treasury Regulations, the members, by affirmative vote of at least three (3) members, shall designate one of the members to be the partnership representative. The members may change this designation from time to time.

Article 13

Books, Records, and Reports

Books and Records. The company shall maintain such books and records of transactions and other matters relating to the business and other affairs of the company as are ordinarily maintained by persons engaged in activities of a similar character, including a capital account in accordance with section 704(b) of the Code and the applicable Treasury Regulations and the books and records required by the Act. The company's books and records shall be prepared in accordance with reasonable accounting practices, consistently applied, using the cash method of accounting, unless the members determine that another method of accounting will be in the best interest of the company. The books and records shall be kept at the company's principal office and shall be open to examination by the members or their duly authorized representatives during reasonable business hours.

Reports to Members. As soon as practicable after the end of each fiscal year, the company shall provide to the members

(a) financial statements, including a balance sheet as of the end of the fiscal year,

a profit and loss statement for the fiscal year, and a cash flow statement for the fiscal year, compiled or reviewed by the company's independent accountants, and

(b) a Schedule K-1 for the fiscal year and such other information concerning the company as may be necessary for the members to prepare their income and other tax returns.

The company shall also provide to the members, as soon as practicable in the particular case, such other information as the members may determine to be reasonably necessary for the members to be informed of the results of the activities of the company.

Additional Reports. The company may prepare and deliver to the members from time to time during each fiscal year, in connection with distributions or otherwise, financial statements showing the results of the activities of the company to the date of that statement.

1 Page 14

Article 14

Rights of Members

Withdrawal from Company. A member has no right to withdraw from the company, and any withdrawal shall be a withdrawal in breach of this agreement.

A withdrawing member shall have no right to participate in the business or other affairs of the company after the member's withdrawal, and shall acquire or revert to the status of a transferee who is not a member.

Bankruptcy, Disability, and Death. In the case of the bankruptcy or disability of a member, and for as long as the bankruptcy or disability continues, neither the member nor any representative of the member shall not have any right to participate in the business or other affairs of the company, and all acts, consents, and decisions with respect to the company shall be made by the other members. The member shall, nonetheless, remain liable for the member's share of capital contributions to the company, including future capital contributions. If a member dies, the company shall redeem the member's membership interest. If a member becomes disabled, the company shall have the continuing option to redeem the disabled member's membership interest upon written notice to the disabled member or his or her representative. The redemption price shall be determined and paid in the manner provided in this agreement, and the fair market value shall be determined as of the date of death or the date when the company gives written notice that it is exercising its option to purchase the disabled member's membership interest, as the case may be.

Restriction on Transfer of Membership Interests. A member shall not transfer any part of the member's interest in the company, or any rights related to the company or the membership interest, except as expressly permitted by the terms of this agreement. The company shall not recognize any attempted transfer in violation of this transfer restriction. Any attempted transfer in violation of this transfer restriction is null and void (and not just voidable).

Transfers with Approval of Voting Members. A member may transfer all or any part of the member's interest in the company, but only with the unanimous written approval of all members who hold a voting percentage of the company. The transferring member shall, nonetheless, remain liable for that member's share of unpaid capital contributions to the company. The transferee shall not, in any event, become a member or have any right to participate in the business or other affairs of the company without the further unanimous written approval of all members. A member, in the member's discretion, may withhold the member's approval, vote, or consent for any reason deemed sufficient by the member, regardless of whether the reason is objectively reasonable, or may impose such terms and conditions on the approval, vote, or consent as the member may determine. Whether or not the transferee becomes a member

of the company, the transferred interest shall remain subject to the transfer restrictions of this agreement after the transfer.

Transfers for Estate Planning Purposes. A member (other than a trustee) may, during the member's lifetime, transfer all or any part of the member's interest in the company to the trustee of any revocable trust established by the member for the benefit of the member, but only if the member is the sole trustee during the member's lifetime, except in case of disability or

¹ Page 15

other incapacity, and sole beneficiary of the trust during the member's lifetime, and only in compliance with the provisions of this section.

(a) *Application of Agreement to Trustee After Transfer.* The trustee shall not, in any event, become a member or have any right to participate in the business or other affairs of the company without the unanimous written approval of the members. A member, in the member's discretion, may withhold the member's approval, vote, or consent for any reason deemed sufficient by the member, regardless of whether the reason is objectively reasonable, or may impose such terms and conditions on the approval, vote, or consent as the member may determine. Whether or not the trustee becomes a member of the company, the transferred interest shall remain subject to the transfer restrictions of this agreement after the transfer.

(b) *Application of Agreement to Member after Transfer.* The transferring member shall continue to be treated as a member for purposes of this agreement for as long as the shares remain part of the trust. The transferring member shall remain liable for the member's share of capital contributions, including future capital contributions.

(c) *Transfer from Trust to Member.* The trustee of any trust established or maintained for the benefit of a member may transfer all or any part of a membership interest to the member.

Transfers by Gift. A member may transfer all or any part of the member's interest in the company as a gift, during the member's lifetime or upon the member's death, if the transfer is made without any consideration. The member shall, nonetheless, remain liable for the member's share of unpaid capital contributions to the company. The transferee shall not, in any event, become a member or have any right to participate in the business or other affairs of the company without the unanimous written approval of the voting members. A voting member, in the member's discretion, may withhold the member's approval, vote, or consent for any reason deemed sufficient by the member, regardless of whether the reason is objectively reasonable, or may impose such terms and conditions on the approval, vote, or consent as the member may determine. Whether or not the transferee becomes a member of the company, the transferred interest shall remain subject to the transfer restrictions of this agreement after the transfer.

Involuntary Transfers. If (despite the transfer restriction in this agreement) any part of a member's interest in the company is, or any rights related to the company or the membership interest are, transferred or to be transferred by an involuntary transfer, the company shall have the option to redeem the member's entire interest in the company as provided in this section:

(a) *Notice.* Within 28 days after a member knows or has reason to know of any involuntary transfer or potential involuntary transfer, but in any event not more than 28 days after any involuntary transfer, the member shall give written notice to the manager and other members. The notice shall describe the involuntary transfer, including the transferee, the membership interest or rights involved in the involuntary transfer, and the reason for the involuntary transfer.

(b) *Company's Option.* The company shall have the option to redeem the member's entire interest in the company, either before or after the transfer, for the price and

payment terms provided in this agreement, and the valuation date shall be the date of the involuntary transfer or the date of the exercise of the option, whichever results in the lower value. If the company wishes to exercise this option, the company must give written notice to the member and transferee within 91 days after receipt of the notice or the date of the transfer, whichever is later. The company shall have the right to assign part or all of its option to any one or more persons, including other members. The company, by affirmative vote or written consent of a majority of the voting members, shall have the power and authority to exercise the company's option on behalf of the company and to assign the company's option.

(c) *Effect of Company's Failure to Exercise Option.* If the company fails to exercise the option after receipt of the notice, the member shall, nonetheless, remain liable for the member's share of unpaid capital contributions to the company. The transferee shall not, in any event, become a member or have any right to participate in the business or other affairs of the company without the unanimous written approval of the members. A member, in the member's discretion, may withhold the member's approval, vote, or consent for any reason deemed sufficient by the member, regardless of whether the reason is objectively reasonable, or may impose such terms and conditions on the approval, vote, or consent as the member may determine. Whether or not the transferee becomes a member of the company, the transferred interest shall remain subject to the transfer restrictions of this agreement after the transfer.

(d) *Effect of Member's Failure to Give Notice.* If the member fails to give the notice required in this section, the company shall nonetheless have the option to redeem the member's interest in the company, and may exercise the option at any time either before or after the transfer. This provision shall not be interpreted or construed to preclude the company or the other members from pursuing any other remedies they may have for breach of this agreement.

Price and Payment. The redemption price shall be equal to the fair value of the member's interest in the company as of the applicable valuation date. The fair value shall be determined by

(a) an appraisal of the fair market value of the company's business and assets by a qualified appraiser, and

(b) a valuation of the member's interest in the company as if the business and assets of the company were sold for cash at the appraised values and, after payment of the company's liabilities (other than the obligation to pay the redemption price), and the cash distributed in accordance with this agreement.

The company may pay the price in installments as provided below in this subsection or in full at the closing. The choice between installments or full payment at the closing shall be made by a majority vote of the voting members in their unlimited discretion. If the company chooses to pay in installments, the company shall pay 10% of the redemption price as a down payment at the closing and the balance in equal annual installments over a period of ten years, with interest computed at a fixed rate equal to the prime rate in effect at the time the option is exercised, plus two percentage points, but not more than 9% or less than 5%, on the unpaid principal balance, until the balance has been paid in full. The company shall have the right to pay the balance in more frequent installments, with the amount of each installment appropriately adjusted to reflect

the frequency of payment, and shall also have the right to prepay all or any part of the unpaid balance at any time without penalty.

At the closing, the member or transferee, as the case may be, shall transfer the member's interest to the company free and clear of all liens and other encumbrances, and the company shall

have no obligation to close until all liens and other encumbrances, if any, are released.

Other Activities and Competition. The members may have other business and investment interests and may engage in other activities in addition to (but, except as otherwise agreed by the members, not in competition with) those relating to the company. Neither the company nor any member shall have any right, by virtue of this agreement or the member relationship, in or to such other activities of any member or to the income or proceeds derived from them.

Termination of Membership Rights and Expulsion from Company. The right of a member to participate in the business and other affairs of the company may be terminated, or a member may be expelled from the company, but only for good cause, by

(a) the affirmative vote of all other voting members at a membership meeting called for this purpose, or

(b) the written consent of all other voting members after such a meeting.

For purposes of this section, “*good cause*” shall mean, with respect to the member to be terminated or expelled (and in the case of a member that is an entity, with respect to the principal of that member), any of the following: (a) any conduct which in the view of a reasonable person could cause material reputational or economic harm to the company; (b) conviction of a felony or conviction of a misdemeanor which in the determination of the other members adversely affects the company or such member’s ability to perform his duties with respect to the company; (c) misappropriation of the company’s funds or other acts of dishonesty with respect to the company; (d) breach of this operating agreement in any material respect; or (e) failure of such member to diligently, substantially, and satisfactorily perform duties assigned by the company.

In the case of a termination of membership rights, the terminated member shall become a transferee who is not a member, and shall have no right to participate in the business or other affairs of the company after the termination, but shall, nonetheless, remain liable for the member’s share of unpaid capital contributions to the company.

In the case of expulsion, the expelled member shall be entitled to receive any distributions to which the expelled member has already become entitled but has not already received, and the company shall redeem the expelled member’s membership interest, but the company shall have the right to offset the distributions and redemption payments by any damages resulting from the cause for expulsion, and the expelled member shall be liable to the company for any such damages in excess of the amount of such distributions and redemption payments. The redemption price shall be determined and paid in the manner provided in this agreement above, except that the valuation date shall be the date of expulsion.

Article 15

Dissolution of the Company

The occurrence of any event set forth in section 801 of the Act shall cause the dissolution of the company.

Article 16

Winding Up, Termination

Winding Up. If the company is dissolved, the manager shall commence to liquidate the

company's assets and to wind up the business and other affairs of the company. The members shall continue to share tax items in accordance with this agreement during the period of liquidation and winding up. The manager shall determine whether the assets of the company are to be sold or distributed to the members. If any asset is to be distributed to a member, all of the assets to be distributed shall be valued at their fair market values, and the difference, if any, between the fair market value and the adjusted basis of each asset to the company shall be credited or charged (as the case may be) to the capital accounts of the members in accordance with the provisions of this agreement. The fair market value shall be used for purposes of determining the amount of any distribution to a member pursuant to this agreement. If the members cannot agree on the fair market value, the fair market value shall be determined by a qualified appraiser selected by the manager.

Capital Account Deficits. If a limited recourse member's capital account has a deficit balance after the liquidation of the company or the member's interest in the company (within the meaning of section 1.704-1(b)(2)(ii)(g) of the Treasury Regulations), and after all allocations and adjustments (including allocations for gain or loss upon sale of the company's assets that have been sold, and the adjustments provided for in this agreement) for the year of liquidation have been made, then the limited recourse member shall be obligated to contribute to the company, within the time provided in section 1.704-1(b)(2)(ii)(b)(3) of the Treasury Regulations, an amount equal to the deficit balance for distribution pursuant to this agreement. This section shall apply only to limited recourse members, and only with respect to capital account deficits attributable to the partner nonrecourse liabilities that make them limited recourse members. Any payments made by a limited recourse member toward satisfaction of a partner nonrecourse liability that makes him a limited recourse member shall be treated as a contribution to the company for the purpose of satisfying this contribution obligation.

Distributions. Subject to the right of the manager to set up such cash reserves as the manager may determine to be necessary or appropriate for any contingent or unforeseen liabilities or obligations of the company, the proceeds of the liquidation and any other funds of the company shall be distributed

(a) to creditors, other than members, in the order of priority as provided by law;
and then

(b) to the members for repayment of loans made by them to the company, or reimbursement of expenses paid by them on behalf of the company; and then

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(c) to the members for any preferred distributions due and payable pursuant to other provisions of this agreement; and then

(e) to the members for any other distributions due and payable pursuant to other provisions of this agreement; and then

(f) to the members in proportion to their respective capital accounts until they have received an amount equal to their capital accounts immediately prior to such distribution, but after adjustment for gain or loss with respect to the sale or other disposition of the company's assets incident to the dissolution of the company and the winding up of the business and other affairs of the company, whether or not the sale or other disposition occurs prior to the dissolution of the company; and then

(g) to the members in proportion to their distribution percentages.

The distributions pursuant to this section shall be made within the time permitted by section 1.704-1(b)(2)(ii)(b) of the Treasury Regulations.

Final Reports. Within a reasonable time following the completion of the liquidation of the company's assets, the company shall provide to each member a statement that sets forth the assets and liabilities of the company as of the date of complete liquidation and each member's portion of distributions pursuant to this agreement.

No Recourse. Each member shall look solely to the assets of the company for all distributions with respect to the company, including the member's share of profits and the return of the member's capital contribution, and shall have no recourse for such distributions (upon dissolution or otherwise) against any other member.

Termination. Upon the completion of the liquidation and distribution of all assets of the company, the company's existence shall terminate.

Article 17

Notices

All notices required or permitted under this agreement must be in writing. Written notice to the company must be addressed generally to the manager and members of the company, and shall be considered to have been given, and received by the company, only when actually delivered to the company at the company's principal office. Written notice to a manager, member or any other person (not including the company) may be given by registered U.S. mail, return receipt requested, addressed to the person at the person's last known address as shown in the company's records, and in this case shall be deemed to have been given when accepted by the U.S. Postal Service (as shown by the postmark date or established by other evidence) and, if receipt is necessary for the notice to be effective, shall be deemed to have been received seven days later. A commercial delivery service may be used instead of registered U.S. mail, and with the same effect, if the delivery service provides a method of tracking items from the point of pickup to the point of delivery and requires the signature of the addressee for delivery. This is not the exclusive method of giving written notice to a manager, member or any other person (not including the company), and written notice to such persons may also be given in any other reasonable manner intended to ensure receipt under the circumstances, but in that case the risk of non-receipt or delayed receipt shall be on the person giving notice.

Article 18

Miscellaneous

Governing Law. This agreement shall be governed by, and shall be interpreted and construed in accordance with, the law of the State of Michigan, even if the courts of the State of Michigan would, as a matter of choice of law, apply the law of another jurisdiction.

Effect. Except as otherwise specifically provided in this agreement, this agreement shall be binding upon and inure to the benefit of the parties and their legal representatives heirs, administrators, executors, successors, and assigns.

Interpretation and Construction. This agreement shall not be interpreted or construed against any party as the drafter of this agreement. The words "*include*" and "*including*" are not exclusive unless accompanied by the word "*only*" or other words of limitation. The captions in this agreement are included only for reference, and shall not be interpreted or construed to limit or extend the meaning of any provision of this agreement.

Severability. If any provision of this agreement is unenforceable in a legal proceeding, the provision shall be severed from the rest of this agreement, but only for that proceeding and only to the extent that the provision is unenforceable under the circumstances.

Amendments. This agreement may be amended by the affirmative vote or written consent of a majority of the voting members, except that any amendment changing tax allocations or the right to share in distributions (including liquidating distributions) requires the affirmative vote or written consent of all members and all transferees who would be adversely affected by the amendment. All amendments shall be set forth in writing, and signed by a majority of the voting members.

Execution. This agreement, including exhibits and amendments, may be executed by one or more of the parties on separate copies. When signed and delivered, together or in counterparts, the signed copies shall have the same force and effect as if all of the parties had signed the same document. A signed copy sent by facsimile, PDF, or other electronic form of delivery shall have the same force and effect as delivery of the original.

[date and signatures on next page]

Christy May Gracetta

Member Name No.1 Signature

[Signature]

Member No.1 Title

Owner

Date:

6/4/24

Member Name No. 2 Printed

BROC CRIDER

Member Name No. 2 Signature

[Signature]

Member No. 2 Title

OWNER

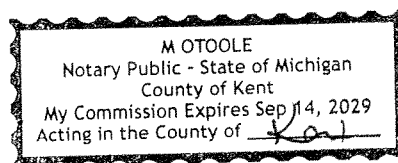
Date:

6.4.24

State of Michigan
County of Kent

The foregoing instrument was acknowledged before me
on this 4th day of June 2024 by
Christie Graceffa and Broc Crider

[Signature]



Member NO.	Member Name & Address	Membership and Distribution %	Capital Contributions	voting %
No.: 1	Chi Enterprise LLC 1570 Tammarron Ave. SE Grand Rapids, MI 49546	84%	\$520,000	
No.: 2	River St. Capital, LLC 7295 Cascade Rd. Se Grand Rapids, MI 49546	16%	\$100,000 in cash equivalent project management and business operations	

Date:

**STATE OF MICHIGAN
LIQUOR CONTROL COMMISSION**


**AFFIDAVIT OF STEPHANIE BOERMAN, ADA TOWNSHIP ASSESSOR,
AS TO INVESTMENT MADE IN THE REDEVELOPMENT PROJECT
AREA**

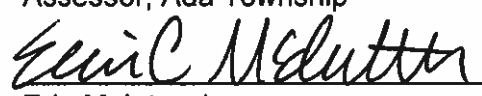
Stephanie Boerman, Ada Township Assessor, being duly sworn, deposes and says as follows:

1. That I am the Ada Township Assessor.
2. That I have reviewed applicable information from the Downtown Development Authority, Assessing and Building Departments, including assessment records and permits, for the period beginning January 1, 2020 thru December 31 2022 and have estimated that the following investments have been made to the Redevelopment Project Area:
(Please see attached)

Public & Private real property demolitions, additions, new construction and remodeling:

TOTAL: \$45,453,338.00


Stephanie Boerman
Assessor, Ada Township


Erin McIntosh
Deputy Clerk, Ada Township

Subscribed and sworn to before me
This 7th day of December 2023



Notary Public

Erin C McIntosh
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF KENT
My Commission Expires 25-Jul-2030
Acting in the County of Kent

Kent County, Michigan
My Commission Expires: 25-July-2030

**STATE OF MICHIGAN
LIQUOR CONTROL COMMISSION**

**AFFIDAVIT OF STEPHANIE BOERMAN, ADA TOWNSHIP ASSESSOR,
AS TO INVESTMENT MADE IN THE REDEVELOPMENT PROJECT
AREA**


Stephanie Boerman, Ada Township Assessor, being duly sworn, deposes and says as follows:

1. That I am the Ada Township Assessor.
2. That I have reviewed applicable information from the Downtown Development Authority, Assessing and Building Departments, including assessment records and permits, for the period beginning January 1, 2020 thru December 31, 2022 and have estimated that the following investments have been made to the Redevelopment Project Area:
(Please see attached)

Public & Private real property demolitions, additions, new construction and remodeling:

Residential:	\$0.00
Commercial:	\$44,608,409.00
Industrial:	\$0.00
Manufacturing:	\$0.00
Exempt:	\$844,929.00
TOTAL:	\$45,453,338.00


Stephanie Boerman
Assessor, Ada Township


Erin McIntosh
Deputy Clerk, Ada Township

Subscribed and sworn to before me
This 7th day of December, 2023


Notary Public

Erin C McIntosh
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF KENT
My Commission Expires 25-Jul-2030
Acting in the County of Kent

Kent County, Michigan
My Commission Expires: 25-July-2030

DDA REAL PROPERTY							
PRIVATE/PUBLIC INVESTMENT AMOUNTS							
3 YEARS 2020-2022							
Parcel	Address	Type of Improvements	Com Investment	Res Investment	Ind Investment		
411527401013	378 Pettis Ave SE	none					
411527401014	390 Pettis Ave SE	none					
411527451002	313 Pettis Ave SE	none					
411527451007	379 Pettis Ave SE	none					
411527451009	383 Pettis Ave SE	none					
411527477010	396 Pettis Ave SE	Remodel, Sign	\$18,056				
411527477011	398 Pettis Ave SE	none					
411527477021	392 Pettis Ave SE	none					
411527477022	400 Pettis Ave SE	none					
411528330004	6739 Fulton St E	Sign	\$4,600.00				
411528330005	6751 Fulton St E	Signs, Awning, Remodels	\$555,138.00				
411528335004	6650 Fulton St E	none					
411528477027	7125 Headley St SE	none					
411528477046	7030 Fulton St E	none					
411528477047	7100 Fulton St E	none					
411528479001	7183 Headley St SE	none					
411528479002	7181 Headley St SE	Remodel	\$5,000.00				
411528479003	7179 Headley St SE	none					
411528479004	7177 Headley St SE	Sign	\$3,500.00				
411528479005	7175 Headley St SE	none					
411528479006	7167 Headley St SE	none					
411528479007	7163 Headley St SE	New Building and Sign	\$830,000.00				
411528479008	7159 Headley St SE	none					
411528479009	7155 Headley St SE	none					
411533229003	7170 Headley St SE	none					
411533229005	7179 Thornapple River Dr SE	none					
411533229006	7169 Thornapple River Dr SE	none					
411533229007	7159 Thornapple River Dr SE	none					
411534101010	7267 Thornapple River Dr SE	none					
411534101018	7178 Headley St SE	none					
411534101020	7199 Thornapple River Dr SE	none					
411534101039	7205 Thornapple River Dr SE	none					
411534101040	7190 Headley St SE	none					
411534101041	7195 Thornapple River Dr SE	none					
411534101042	7210 Headley St SE	Remodel	\$40,000.00				
411534101048	545 Ada Dr SE	none					
411534101049	523 Ada Dr SE	Sign	\$164.00				
411534101050	7171 Headley St SE	none					
411534101051	7239 Thornapple River Dr SE	Demo, Tents	\$64,300.00				
411534101052	7277 Thornapple River Dr SE	none					
411534101053	555 Ada Dr SE	none					
411534102009	455 Ada Dr SE	none					
411534102011	7380 Fulton St E	none					
411534102012	7500 Fulton St E	none					
411534102013	475 Ada Dr SE	Sign	\$4,210.00				
411534102014	519 Ada Dr SE	Deck Enclosure	\$86,000.00				
411534102015	517 Ada Dr SE	none					
411534102016	7185 Headley St SE	none					
411534102018	527 Headley Dr SE	none					
411534103007	7270 Thornapple River Dr SE	Remodel	\$170,000.00				
411534103014	7275 Bronson St SE	none					
411534103018	583 Ada Dr SE	Signs	\$1,500.00				
411534103019	587 Ada Dr SE	none					
411534103020	597 Ada Dr SE	Deck	\$40,000.00				
411534103021	577 Ada Dr SE	none					
411534105003	562 Ada Dr SE	Remodel, Sign	\$62,500.00				
411534105004	584 Ada Dr SE	Remodel	\$42,247.00				
411534105005	590 Ada Dr SE	none					
411534105006	596 Ada Dr SE	none					
411534105023	7318 Thornapple River Dr SE	none					
411534105024	7330 Thornapple River Dr SE	none					
411534126007	518 Ada Dr SE	Remodel, Addition, sign	\$450,100.00				
411534126016	548 Ada Dr SE	none					
411534126019	7349 Thornapple River Dr SE	none					
411534126021	7369 Thornapple River Dr SE	none					
411534126022	500 Ada Dr SE	none					
411534127004	7590 Fulton St E	New Buildings	\$15,200,000.00				
411534128001	444 Ada Dr SE	none					
411534128002	452 Ada Dr SE	Sign	\$2,610.00				
411534128003	550 Settlers Dr SE						
411534128004	7437 River St SE	Remodel	\$135,000.00				
411534128005	7471 River St SE	New Building, Tennant Build-outs, signs	\$5,782,325.00				
411534128006	7505 River St SE	New Building, Tennant Build-outs, signs	\$4,549,000.00				
411534129001	460 Ada Dr SE	Tennant Build-outs, Signs	\$392,739.00				
411534129002	551 Settlers Dr SE	Tennant Build-outs, Sign	\$470,000.00				
411534129007	496 Ada Dr SE	Signs, Tennant Build-outs	\$582,373.00				
411534129008	472 Ada Dr SE	Signs, Tennant Build-outs	\$204,547.00				
411534129009	7430 River St SE	none					
411534129010	7423 River St SE	New Building, Tennant Build-out	\$3,750,000.00				
411534129012	7399 River St SE	none					
411534129013	7415 River St SE	New Building	\$9,700,000.00				
411534200007	410 Pettis Ave SE	none					
411534200037	7895 Vergennes St SE	none					

411534200039	445 Pettis Ave SE	none						
411534200040	495 Pettis Ave SE	none						
411534200020	0 Pettis Ave SE	none						
411534200043	394 Pettis Ave SE	none						
411534200045	7596 Fulton St E	none						
411534200048	7588 Fulton St E	none						
411534200049	7582 Fulton St E	none						
411534200050	7980 Fulton St E	none						
411534200051	401 Pettis Ave NE	none						
411534200052	409 Pettis Ave SE	none						
411535100026	8124 Fulton St E	none						
411535100075	8220 Fulton St E	none						
411535100076	8278 Fulton St E	none						
411535100081	8120 Fulton St E	none						
411535100082	8142 Fulton St E	none						
411535100084	8138 Fulton St E	none						
411535100085	8066 Fulton St E	none						
411535100086	8066 Fulton St E	Building Addition, Sign	\$1,462,500.00					
411535162001	8158 Fulton St E	none						
		Total Investments of Private Improvements	\$44,608,409.00	\$0.00	\$0.00	\$44,608,409.00		
Parcel	Address	Type of Improvements	Investment					
41-15-28-477-040	6990 Fulton							
41-15-28-479-010	7128 Fulton	Temporary Covered Parking Area	\$35,000.00					
41-15-33-228-013	7144 Headley							
41-15-34-127-002	7450 River St							
41-15-34-102-017	7215 Headley St SE	Building Addition, Signs	\$809,929.00					
		Total Investments of Public Improvements	\$844,929.00					
		Total Investments of Public & Private Improvements	\$45,453,338.00					

RESOLUTION NO. DDA-0601024-1
ADA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
COUNTY OF KENT, MICHIGAN

RESOLUTION TO SUPPORT THE MICHIGAN COFFEE CREW - ADA A6, LLC
APPLICATION FOR A TAVERN ON-PREMISES REDEVELOPMENT LIQUOR
LICENSE

Minutes of a regular meeting of the Ada Township Downtown Development Authority Board (DDA), Kent County, Michigan, held at the Township Hall in said Township on the 10th day of June 2024, at 8:00 a.m. Local Time.

PRESENT: Members: _____

ABSENT: Members: _____

The following resolution was offered by Member _____ and supported by Member _____:

WHEREAS, obtainment of a liquor license provides businesses with additional opportunities to serve and meet the needs of customers while strengthening the Ada business community; and

WHEREAS, with no Ada Township quota liquor licenses being available, the Ada Township Board and the DDA have created a process to support applications for on-premises redevelopment licenses to businesses located within the DDA District or Redevelopment Project Area; and

WHEREAS, the applicant, Vino Vibrations, LLC will be located within the Redevelopment Project Area at 7415 River Street, Ada, MI 49301; and

WHEREAS, the DDA is not aware of any violations of zoning regulations or Township ordinances for the business that will be located at 7415 River Street, Ada, MI 49301, and;

WHEREAS, a completed application for liquor license support resolution with all required information has been submitted by the applicant and reviewed by township staff,

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

1. The DDA Board hereby expresses its support for the Vino Vibrations, LLC application for a Class C on-premises redevelopment liquor license.

2. The DDA Board recommends that the Ada Township Board adopt a local governmental approval resolution for the Vino Vibrations, LLC application to be provided to the Michigan Liquor Control Commission.

On a roll call vote on the adoption of the above resolution, the vote was:

AYES: Members: _____

NAYS: Members: _____

ABSTAIN: Members: _____

RESOLUTION DECLARED ADOPTED.

Dawn Marie Coe, Secretary
Ada Township Downtown Development Authority

STATE OF MICHIGAN)
) ss.
COUNTY OF KENT)

I, Dawn Marie Coe, the duly qualified and acting Secretary of the Ada Township Downtown Development Authority, Kent County, Michigan (the “DDA”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of the DDA at a regular meeting thereof held on June 10, 2024, the original of which is on file in the DDA office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this _____ day of _____, 2024.

Dawn Marie Coe, Secretary
Ada Township Downtown Development Authority

MEMORANDUM

Date: 01/17/24



TO: Ada Township Board
FROM: Haley Stichman, DDA Director
RE: Resolution R-070824-2: Local Government Unit Approval for a Social District Permit for Vino Vibrations, LLC

Background:

The Ada Village Social District opened on June 29, 2022, with a total of seven (8) participating establishments. Since the launch of the Social District, the Township Board has approved Local Government Unit Approvals for the following Ada restaurants:

- Garage Bar & Grill
- Gravel Bottom Craft Brewery
- Luna
- MudPenny
- Nonnas: The Torattoria
- Schnitz Ada Grill
- Zeytin Turkish Restaurant
- Myrth

In addition to its Redevelopment Liquor License application, staff received an additional Social District Permit support request from Vino Vibrations, LLC. This Social District Permit would increase the total number of participating establishments to nine (9). Included in your packet is Resolution R-070824-2: Local Government Unit Approval for a Social District Permit for Vino Vibrations, LLC. Vino Vibrations, LLC is expected to operate a wine store and bar DBA as The Lark in the building at 7415 River Street currently under construction. If the Township Board moves forward with the approval, this form will be returned to the applicant to be submitted directly to the MLCC with payment of \$320 for the inspection and permit fees.

Recommendation:

Staff is recommending approval of Resolution R-070824-2: Local Government Unit Approval for a Social District Permit for Vino Vibrations, LLC.

Requested motion: Motion to approve Resolution R-070824-2: Local Government Unit Approval for a Social District Permit for Vino Vibrations, LLC in support of its Social District Permit Application.



Social District Permit Information



Local Governmental Approval Required Before You Apply

The city, township, or village where your business is located must have first designated a Social District before you may apply. Your licensed business must be contiguous to the commons area inside the Social District to qualify. Check with your local governmental unit to see if you qualify.

Your licensed business must also be approved individually by the city, township, or village before you apply for a Social District Permit. A local governmental unit approval form is attached to this application.

The governing body of a local governmental unit may designate a Social District within its jurisdiction that contains a commons area in which the patrons of qualified licensees may consume alcoholic liquor (beer, wine, mixed spirit drink, spirits, or mixed drinks/cocktails) in the commons area.

At least two (2) qualified licensees must have their licensed premises contiguous to a commons area for the area to qualify to be part of a social district.

The local governmental unit must define and clearly mark the commons area with signs. The local governmental unit must establish a management plan, including the hours of operation, for the commons area. These plans must be submitted to the Commission.

A qualified licensee may apply to the Commission for a Social District Permit using the attached application. The licensee must first obtain approval from the governing body of the local governmental unit before applying for the permit.

A licensee that has been issued a Social District Permit may sell alcoholic liquor for on-premises consumption on its licensed premises only, but then customers may remove the alcoholic liquor from the premises to be consumed in the commons area. A licensee must not sell alcoholic liquor in the commons area.

The commons area is not considered part of any licensee's licensed premises. Nevertheless, a licensee that has been issued a Social District Permit must make every effort to ensure that it does not sell alcoholic liquor to a minor or intoxicated person.

Any alcoholic liquor sold to customers for consumption in the commons area by a licensee with a Social District Permit must comply with all of the following:

- The serving container must prominently display the licensee's trade name or logo or some other mark that is unique to the licensee that sold the alcohol.
- The serving container must prominently display a logo or some other mark that is unique to the commons area.
- The serving container is not made of glass.
- The serving container does not have a liquid capacity over 16 ounces.

A customer that purchases alcoholic liquor to be consumed in a commons area must not transport that alcoholic liquor onto the licensed premises of another licensee contiguous to the commons area from which the customer did not purchase the alcoholic liquor, unless the other licensee is a B-Hotel licensee and also holds a Social District Permit. A licensee, other than a B-Hotel licensee with a Social District Permit, shall not allow alcoholic liquor to be brought onto its licensed premises that was purchased from another licensee with a Social District Permit.

A customer that purchases alcoholic liquor to be consumed in a commons area must not transport that alcoholic liquor outside of the commons area.

Qualified licensees for Social District Permits are:

- A retailer licensee that is licensed to sell alcoholic liquor for consumption on the premises, such as a Class C, Tavern, A-Hotel, B-Hotel, Club, G-1, or G-2. A Special License issued to a nonprofit organization is not a qualified licensee.
- A manufacturer with an On-Premises Tasting Room Permit.
- A manufacturer with an Off-Premises Tasting Room License or a Joint Off-Premises Tasting Room License. For Joint Off-Premises Tasting Room Licenses, all licensees that have licenses at that same location must be approved for and issued a Social District Permit.



Social District Permit Application

Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it appears on your Articles of Incorporation / Organization.

Licensee name: Vino Vibrations LLC		
Address: 1570 Tammarron Ave SE		
City: Grand Rapids	State: MI	Zip Code: 49546
Contact Name: C. May Graceffa	Phone: 414-698-4219	Email: maygraceffa@gmail.com

Part 2 - Required Documents & Fees

<input type="checkbox"/> Local Governmental Unit Approval <i>Approval from the local governmental unit (city council, township board, village council) is required to be submitted with this application (See page 2 for approval form)</i>	
<input checked="" type="checkbox"/> \$70.00 Inspection Fee (MLCC Fee Code 4036) <input checked="" type="checkbox"/> \$250.00 Social District Permit Fee (MLCC Fee Code 4081)	TOTAL DUE: <div style="border: 1px solid black; padding: 5px; text-align: center; font-weight: bold;">\$320.00</div> <p>Make checks payable to State of Michigan</p>

Leave Blank - MLCC Use Only

Part 3 - Signature of Licensee

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this permit for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Print Name of Licensee & Title

Signature of Licensee

Date

Please return this completed form and fees to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
Fax with Credit Card Authorization to: 517-284-8557



Township Board Resolution R-070824-2

Local Governmental Unit Approval For Social District Permit

Instructions for Governing Body of Local Governmental Unit:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a regular meeting of the Ada Township council/board
(regular or special) (name of city, township, or village)

called to order by Supervisor Leisman on 07/08/2024 at 12:00PM
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from _____
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is recommended by this body for consideration for approval by the
(recommended/not recommended)

Michigan Liquor Control Commission.

If not recommended, state the reason: _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Ada Township
council/board at a regular meeting held on 07/08/2024
(regular or special) (date)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.



Michigan Department of Licensing and Regulatory Affairs
Finance and Administrative Services
Revenue Services

LARA Revenue Services **is not** a part of
the Michigan Liquor Control
Commission (see note below).

Credit Card Authorization Form

**** FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 ****

**** DO NOT EMAIL OR MAIL THIS FORM ****

Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.

****IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED****

Name on Card: _____

Payment Amount: _____

Billing Address: _____

Card Number: _____

City: _____ State: _____ Zip Code: _____

Check One:

Phone: _____

☐ MasterCard ☐ Visa ☐ Discover ☐ American Express

Email: _____

Security Code/CVV Code: _____

Applicant/Licensee Name: _____ Request or Business ID #: _____

Expiration Date: _____

Payment is for: _____

Signature _____

IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.

Credit Card Payment Itemization:

Fee Type	Fee Amount	MLCC Fee Code
<input type="checkbox"/> Inspection Fee(s):	_____	4036
<input type="checkbox"/> Social District Permit Fee:	_____	4081

LARA Revenue Services **is not** a part of the Michigan Liquor Control Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. **Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services.**

For requests that require a timely receipt of an application by the MLCC to be processed, such as Special Licenses and temporary requests, please ensure that your application will be received in adequate time to be processed by the MLCC after the payment is received and processed by LARA Revenue Services.



MEMORANDUM

Date: 06/28/24

TO: Ada Township Board of Trustees & Julius Suchy, Township Manager
FROM: Wesley Deason, Director – Parks & Recreation
RE: CIP – Pickleball Court Repair & Resurface

Background:

In 2018 the Parks & Recreation Department had 6 (six) Pickleball Courts constructed in the southeast portion of Ada Park. These courts have been a wonderful asset to our community and have seen extensive use over the past 5 years. These courts are our Parks single most used commodity and see activity on a daily basis throughout the entire year. Due to high usage and seasonal weather patterns, it is now time to have these courts repaired to maintain their quality and safety.



After obtaining multiple quotes and evaluating the proposals, *Racquet Sports Inc.* has provided the most comprehensive and cost-effective solution. The total cost for resurfacing all six courts is \$32,200. This price includes all necessary materials, labor, and a guarantee of workmanship quality for one year. This price also comes in under the \$35,000.00 estimate that I had budgeted for in our 2024 CIP planning.

Quote 1: PCC Sports \$58,660.00

Quote 2: Elzinga Concrete \$52,480.00

Quote 3: Racquet Sports, Inc. \$32,200.00

Racquet Sports is the same organization who handled our original installation in 2018 and is a reputable company with extensive experience in court resurfacing. They have successfully

completed similar projects in nearby communities, consistently receiving positive feedback for their professionalism and the durability of their work. (12 Courts in Park Township, 10 Courts in Cannon Township, 4 Courts in Alpine Township, and 12 Courts in Grand Haven Charter Township)

Approval of this request would ensure that our pickleball courts return to top condition, providing a safe and enjoyable environment for all users. Additionally, well-maintained courts will help us attract participants for future events, tournaments, and community rental requests.

Action Requested: For the Township Board to approve the pickleball court repair and resurfacing project to Racquet Sports Inc. in the amount of \$32,200.00.



ADA TOWNSHIP PARKS & RECREATION PICKLEBALL COURTS RESURFACING

**Ada Township Parks & Recreation
Ethan Engel / Recreation Program Coordinator
1180 Buttrick Ave. SE
Ada, MI 49301**

Resurface Six (6) Pickleball Courts

Bid Proposal Includes the Following:

- Powerwash and clean courts (post-tension concrete courts)
- Surface is delaminating
- Surfacing of courts (102' x 130' = 13,260 sq. ft.)
- Painting of court lines

Total: \$58,660.00

Typical Exclusions

- Any relocation, demolition, or disconnection of existing utilities
- Any survey layout, testing, or other engineering services
- Any excavation of rock
- Any handling of Hazardous Materials
- Any undercutting of sub-grade where unsuitable materials exist
- Any conditioning or stabilization of sub-grade other than scarifying and recompacting soils
- Any export or import of materials unless noted above
- Any traffic control installation unless noted above
- Any seed/sod installation and/or maintenance unless noted above
- Any erosion control/SWPP installation and inspection unless noted above
- Any permits or bonds
- Any Sales & Use Tax

Note: This is not a contract or a bill. It is PCC best guess at the total price to complete the work stated above based upon our initial inspection, available information, current material pricing and work schedule. The language used in the document does not create a contract between PCC and the Owner. This document does not create any contractual rights or entitlements. PCC reserves the right to revise the contents of this documents, in whole or in part. No promises or assurances, whether written or oral, which are contrary to or inconsistent with the term of this Budget create any contract of Service.

June 26, 2024

T.E. Decorative Concrete, LLC

3811 Heron Ave SW

Wyoming, MI 49509

616-327-9161

tedecorativeconcrete@gmail.com

elzingaconcrete.com

Ada Twp. Park

1180 Buttrick Ave.

Ada, MI 49301

c/o Ethan Engel

616-920-7852

eengel@adatownshipmi.com

- 1.) Complete court resurfacing of 6 tennis courts- approximately 20,000 SQFT of court space,
16,848 SQFT of play area
- 2.) Includes re-stripping and color systems.

Total- \$52,480

*Please make checks payable to T.E. Decorative Concrete, LLC

Proposal Submitted To:
Wesley Deason
Address:
Ada Township Parks & Recreation Department
P.O. Box 370
7330 Thornapple River DR.
Ada, MI 49301

Phone: 269.685.9363 Date: 5/16/2024
Job Name: Post tension pickleball resurface at Ada Township Park

Racquet Sports hereby submits estimates and specifications for resurfacing 6 post tension concrete pickleball courts at Ada Township Park

Non-resilient Acrylic Color Coating

1. The surface shall be thoroughly cleaned and scraped to remove irregularities, dirt and debris. Areas that are dirty, stained, flaking or peeling will be power washed with a pressure washer to clean court surface.
2. Minor depressions, rough areas, or any other area deemed necessary for repair shall be filled and leveled with the appropriate material per the manufacture's specifications to help level the court surface as much as possible. Cracks shall be cleaned of dust, dirt and debris including vegetation and filled with an acrylic base crack filler designed for crack filling of asphalt or concrete tennis courts per the manufacturer's recommendations.
3. Apply 2 coats of acrylic filler coat binder to help level, fill, seal, and bond the court surface.
4. Apply 1 course(s) of color acrylic surfacing material as a texture filler course
5. Apply 1 course of color acrylic surfacing material as a finish course. Court color, color combination and court speed to be selected by owner.
6. Apply playing lines per U.S.A.P.A. specifications. Lines to be masked with tape and hand brushed for line clarity.

Price: \$32,200

We Propose to complete the above work in accordance with above specifications, for the sum of:

Total Cost:

There shall be a one (1) year guarantee on the material and all workmanship, except that applied to cracks. The guarantee shall be limited to the replacement of the material an application of same. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance

Authorized
Signature

Neil Evans

This proposal may be withdrawn, by us, if not accepted within 45 Days

Signature

Signature



MEMORANDUM

Date: 7/2/24

TO: Ada Township Board
FROM: Julius Suchy, Township Manager
RE: Purchase of Tender Truck from Spencer Manufacturing

Background:

Chief Murray presented the attached request to the Public Safety Committee at its June 25th meeting. The premise is that the Township is facing the need to purchase two trucks in FY 2030-31 and advancing one of the trucks would allow the Township to create a better buffer in the rotation moving forward. Also, this would allow the Township to purchase at current pricing as opposed to increased prices in a few years. Fire truck prices have risen significantly year over year and lead times are increasing to nearly two years.

The Public Safety Committee asked if the Township had the funds to purchase this tender which would be delivered in April of 2025. I have attached the public safety fund financial projection that was included with the FY 2024-25 budget presentation. At the end of FY 2024-25 (current year), the Township will have \$589,780 in funds available for Fire Apparatus Purchase. This would cover the \$495,000 that is being requested for the tender purchase. The row highlighted in purple is the specific row to review.

Once the purchase is made next spring, all funds set aside for apparatus purchase will continue to accrue until a single truck purchase is needed in 2030.

The Public Safety Committee recommended approving this purchase to the Township Board.

I have also included an attachment Chief Murray provided outlining the truck rotation schedule moving forward if this purchase is approved. Spencer Manufacturing has included the purchase contract and also included an option to pay \$247,500 of the purchase price now and the rest upon delivery to save an additional \$8,000. The public safety fund has the funds available if that is a desire of the board.

Recommendation:

Staff supports the recommendation from the Public Safety Committee to purchase a 1500 GPM tender truck from Spencer Manufacturing with a deliver date in the Spring of 2025.

Requested Motion: Motion to Approve Purchase of Tender Fire Truck from Spencer Manufacturing for an Amount not to Exceed \$495,000.00.



Ada Township Fire Department



May 29, 2024

To: Julius Suchy Township Manager
From: David Murray Fire Chief
RE: Fire truck tender purchase

As we continue to look forward on our fleet replacement and watch the rising costs of fire apparatus, I am constantly researching the best ways to make good financial decisions on these large item purchases. We have two pending purchases, a tender which carries 3000 gallons and a standard pumper truck.

The pumper purchase is in conjunction with Kent County and is scheduled for 2030. Our current tender is a 2000 model year and is recommended to be replaced in the next five years. If we did wait five years, we would be making a purchase of between 1.5 and 2 million dollars for the two apparatus. I would consider the purchase of the tender in 2025 allowing us the ability to restore funds for the 2030 purchase of the County pumper, which the County provides \$220,000 as their portion.

Last week the Michigan Fire Chiefs Conference and Expo were in Grand Rapids. This allowed me to meet with various chiefs and apparatus suppliers. The Alpine and Wright Talmage Fire Departments have placed orders for new tender trucks. The base cost of these trucks is \$ 665,140. 24, the main difference between these and the proposed Ada unit is the pump size which is 2000 GPM compared to our 1500 GPM. The delivery date is 800 – 900 days from order date. The builder of our last two apparatus, Spencer Manufacturing are currently beginning construction of a demo model that will be available next spring/summer. The demo is very similar to our current tender in pump, tank size and cab manufacturer. The cost of this truck is \$ 495,000.00 to which we will have the funds at time of delivery.

It is my recommendation that we move forward and secure the Spencer Manufacturing tender. In doing so we will have a significant savings over what surrounding departments are paying, a quicker delivery date and provide a five-year separation between two large apparatus purchases.

Vehicle #	Year	Type	Replacement	Age	Status
6	2000	Tender	2025	25	Retain
4	2013	Pumper KC	2030	17	Retain
12	2003	Pumper New KC	2030	27	Sell
7	2023	Pumper	2048	25	Sell

Projected purchase date

2025 Tender replace current 6

2030 Pumper KC retain for the cost of \$ 86,000 selling current pumper 12

2038 Pumper replace current pumper 4

2048 Pumper replace current pumper 7

Engine 4 2013 Pumper Kent County
Becomes Engine 12 in 2030
17-year rotation

Purchased 2013	Retain until 2038
Purchase from KC	Cost \$86,000
New County truck in 2030	County portion \$ 220,000



Engine 7 2023 Pumper

Purchased 2023	Replace 2048
----------------	---------------------



Engine 12 2003 Pumper
Becomes Engine 4 in 2030

Purchased 2003	Sell 2030
	Replace 2038



Tender 6 2000

Purchased 2000	Retain
----------------	--------



Proposed Tender 10

Purchased 2025	Replace 2055
----------------	---------------------



Proposed apparatus purchases: 2025 (10), 2030 (4), 2038 (12), 2048 (7)

TABLE 12
PUBLIC SAFETY FUND - 205
PROJECTED REVENUES AND EXPENDITURES - 2021-22 THROUGH 2030-31

	<i>Audited</i>	<i>Audited</i>	<i>Current</i>	<i>Proposed</i>	*EST	*EST	*EST	*EST	*EST	*EST
REVENUES	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
Property taxes	\$1,041,194	\$1,629,640	\$1,733,583	\$1,862,562	\$1,890,500	\$1,918,858	\$1,947,641	\$1,976,855	\$2,006,508	\$2,036,606
Local Gov't. Stabilization Fund	\$1,381	\$3,474	\$1,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants/revenue sharing	\$12,644			\$330						
Charges for services										
Interest and rentals	\$3,638	\$16,092	\$7,300	\$12,500	\$12,355	\$15,065	\$17,710	\$20,286	\$22,786	\$25,206
Other	\$14,536	\$17,567	\$2,000	\$2,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$221,000
Total Revenues	\$1,073,393	\$1,666,773	\$1,744,483	\$1,877,392	\$1,903,856	\$1,934,923	\$1,966,351	\$1,998,141	\$2,030,294	\$2,282,812
EXPENDITURES	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
Law enforcement operating expenses	\$348,472	\$347,291	\$390,000	\$547,960	\$564,399	\$581,331	\$598,771	\$616,734	\$635,236	\$654,293
Fire protection operating expenses	\$627,460	\$705,032	\$780,350	\$803,761	\$827,873	\$852,710	\$878,291	\$904,640	\$931,779	\$959,732
Capital outlay (Non-Apparatus)	\$27,074	\$166,468	\$0	\$160,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
Fire Apparatus Capital Outlay		\$0	\$528,664							\$1,400,000
Total expenditures	\$1,003,006	\$1,218,791	\$1,699,014	\$1,511,721	\$1,452,272	\$1,494,040	\$1,537,061	\$1,581,373	\$1,627,015	\$3,074,025
FUND TRANSFERS (IN, -OUT)	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
Transfer to Fire Apparatus Purchase	\$75,000	\$75,000	\$100,000	\$125,000	\$125,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
Total net transfers:	\$75,000	\$75,000	\$100,000	\$125,000	\$125,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
FUND BALANCE	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
Net change in fund balances:	-\$4,613	\$372,982	\$474,133	\$240,672	\$326,583	\$290,882	\$279,289	\$266,768	\$253,280	\$458,787
Beginning Unassigned fund balance:	\$386,228	\$381,615	\$754,597	\$1,228,730	\$1,469,402	\$1,795,985	\$2,086,867	\$2,366,156	\$2,632,924	\$2,886,204
Assigned for Fire Apparatus Purchase	\$818,444	\$893,444	\$464,780	\$589,780	\$714,780	\$864,780	\$1,014,780	\$1,164,780	\$1,314,780	\$64,780
Unassigned Ending fund balance:	\$381,615	\$754,597	\$1,228,730	\$1,469,402	\$1,795,985	\$2,086,867	\$2,366,156	\$2,632,924	\$2,886,204	\$3,344,991
Unassigned Fund balance % of total expenditures	38.0%	61.9%	72.3%	97.2%	123.7%	139.7%	153.9%	166.5%	177.4%	108.8%
Combined Unassigned & Assigned Fund Balance	\$1,200,059	\$1,648,041	\$1,693,510	\$2,059,182	\$2,510,765	\$2,951,647	\$3,380,936	\$3,797,704	\$4,200,984	\$3,409,771



CONTRACT

ADA TOWNSHIP FIRE DEPARTMENT

SPENCER TANKER FIRE APPARATUS – STOCK TRUCK 1653

THIS AGREEMENT is made between **SPENCER MANUFACTURING, INC.**, 165 Veterans Blvd., South Haven, MI 49090 ("COMPANY") and the **ADA TOWNSHIP FIRE DEPARTMENT** ("Buyer").

(1) THE COMPANY agrees to sell, and the BUYER agrees to purchase one (1) Spencer **TANKER** Apparatus as described in the COMPANY'S Proposal, all in accordance with the terms and conditions of the Agreement.

(2) The finished apparatus shall be delivered from our factory and delivered by factory personnel to the authorized Representative of Spencer Mfg., Inc.

(3) BUYER AGREES to pay a **CONTRACT PRICE \$495,000.00** for one (1) Spencer **TANKER** Apparatus.

TRUCK PRICE:	\$485,000.00
CONTINGENCY FUND:	\$10,000.00
PROGRESS-PAYMENT:	\$0.00
BALANCE DUE UPON FINAL DELIVERY:	\$495,000.00

Estimated delivery will be by January 1st, 2025. Lead time may vary due to unforeseen issues caused by supply chain issues that are beyond our control. This contract will expire June 14th, 2024.

NOTE - Other changes or equipment additions will be invoiced OR credited separately upon completion and delivery. Unless otherwise specified, the Purchase Price is exclusive of all Federal, State, and Local Taxes of any nature. BUYER AGREES that the terms of final payment, unless otherwise specified, shall be cash due upon delivery (COD) and acceptance, South Haven, Michigan 49090

(4) THIS AGREEMENT, including its attachments and exhibits, constitutes the entire understanding between the parties relating to the subject matter contained herein, and merges all prior discussions and agreements. NO agent or representative of the company has authority to make any representations, statements, warranties, or agreements not herein expressed and all modifications or amendments of the agreement, including its attachments and exhibits, must be in writing, signed by an authorized representative of each of the parties hereto.

IN WITNESS WHEREOF, the Company and the Buyer have caused this Agreement to be executed by their duly authorized representatives as of the date set forth by each. (Complete **BOLD** items below.)

BUYER: ADA TOWNSHIP FIRE DEPARTMENT

By: _____
SIGNATURE TITLE

Date: _____

COMPANY: SPENCER MANUFACTURING, INC.

By: _____
SIGNATURE GRANT SPENCER, PRESIDENT

Date: _____

Spencer Manufacturing, Inc., South Haven, Michigan 49090



CONTRACT

ADA TOWNSHIP FIRE DEPARTMENT

SPENCER TANKER FIRE APPARATUS – STOCK TRUCK 1653

THIS AGREEMENT is made between **SPENCER MANUFACTURING, INC.**, 165 Veterans Blvd., South Haven, MI 49090 ("COMPANY") and the **ADA TOWNSHIP FIRE DEPARTMENT** ("Buyer").

(1) THE COMPANY agrees to sell, and the BUYER agrees to purchase one (1) Spencer **TANKER** Apparatus as described in the COMPANY'S Proposal, all in accordance with the terms and conditions of the Agreement.

(2) The finished apparatus shall be delivered from our factory and delivered by factory personnel to the authorized Representative of Spencer Mfg., Inc.

(3) BUYER AGREES to pay a CONTRACT PRICE **\$487,000.00** for one (1) Spencer **TANKER** Apparatus.

TRUCK PRICE:	\$485,000.00
CONTINGENCY FUND:	\$10,000.00
PROGRESS-PAYMENT DUE WITHN 30 DAYS OF CONTRACT:	<u>(\$247,500.00)</u>
PREPAY DISCOUNT:	<u>(\$8,000.00)</u>
BALANCE DUE UPON FINAL DELIVERY:	\$239,500.00

Estimated delivery will be by January 1st, 2025. Lead time may vary due to unforeseen issues caused by supply chain issues that are beyond our control. This contract will expire June 14th, 2024.

NOTE - Other changes or equipment additions will be invoiced OR credited separately upon completion and delivery. Unless otherwise specified, the Purchase Price is exclusive of all Federal, State, and Local Taxes of any nature. BUYER AGREES that the terms of final payment, unless otherwise specified, shall be cash due upon delivery (COD) and acceptance, South Haven, Michigan 49090

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IN WITNESS WHEREOF, the Company and the Buyer have caused this Agreement to be executed by their duly authorized representatives as of the date set forth by each. (Complete **BOLD** items below.)

BUYER: ADA TOWNSHIP FIRE DEPARTMENT

By: _____
SIGNATURE TITLE

Date: _____

COMPANY: SPENCER MANUFACTURING, INC.

By: _____
SIGNATURE GRANT SPENCER, PRESIDENT

Date: _____

Spencer Manufacturing, Inc., South Haven, Michigan 49090

STOCK UNIT

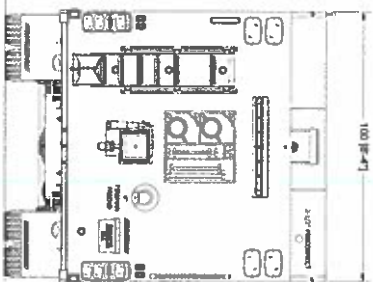
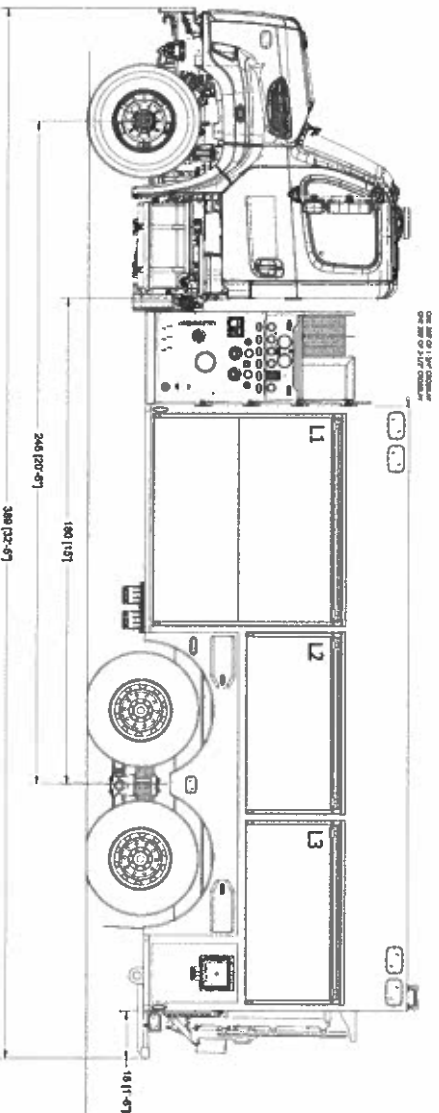
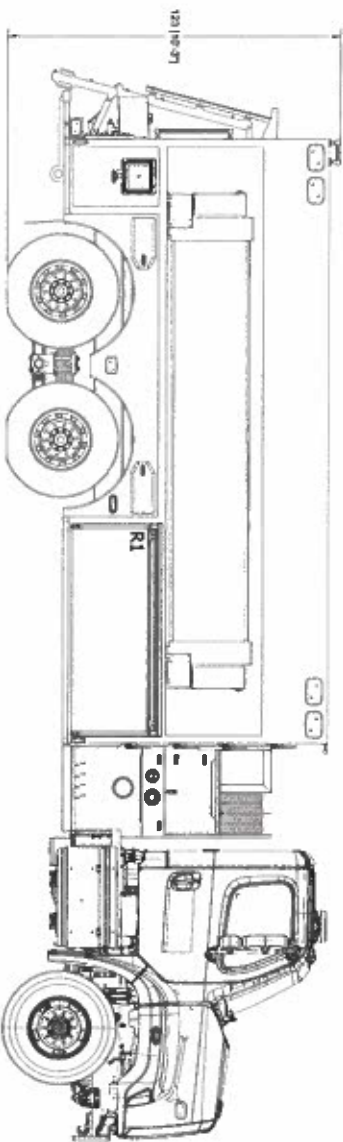
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ADDITIONAL EQUIPMENT

MADE IN MICHIGAN



**CUSTOM BUILT FIRE APPARATUS
PRODUCED IN THE U.S.A.
LEADING THE INDUSTRY
IN QUALITY, INNOVATION, DESIGN AND
PRIDE OF WORKMANSHIP**



#1653 BUILD DRAWING

www.spencerfiretrucks.com

WEST IS ON



Township Manager Report for July 3, 2024

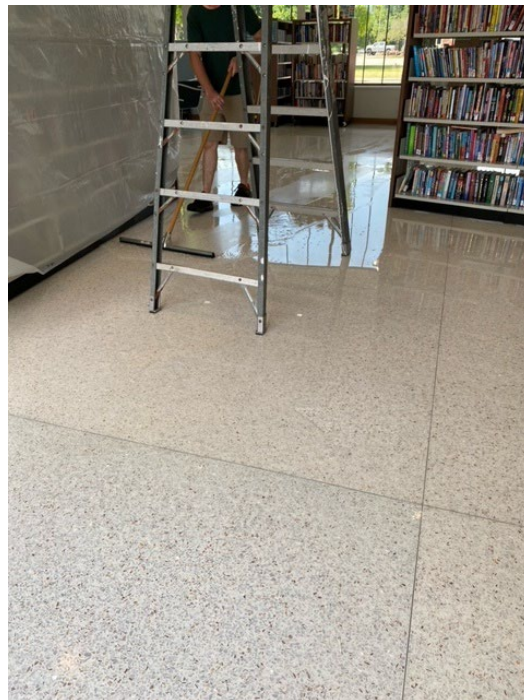
Submitted by Township Manager Julius Suchy

Condenser Leak in Ceiling Unit at Amy Van Andel Library:

On Saturday June 22nd KDL staff reached out to the Township to notify them that there was a leak in the western portion of the building where the Friends of the Library has their books for sale. A big thank you to Fire Chief Murray and Rory Velting from the Fire Department for their assistance and Paul Bethke in the Building, Facilities, & Grounds department for their work in stopping the leak and then working to clean up the mess.

Hurst Mechanical responded and repaired the cracked coil by braising it. In their opinion it was a refrigerant issue that caused the break and the lack of a freeze stat. Hurst will be coming back to add a freeze stat and will review adding one to the other fan coil unit to prevent that unit from having a similar issue in the future. The way the unit is laid out there is a refrigerant coil running adjacent to a water coil and it caused the cold from the refrigerant coil caused the water coil to crack.

Staff is awaiting a final invoice from John Grace Restoration for their response and assistance in drying out the areas impacted and completing inspections to ensure there was no left-over moisture that could cause future issues. Staff is waiting on final invoices to determine if this will be submitted to insurance or paid out of the general fund as a repair item.



Ada Township Right Place Developer Day Recap:

On Thursday June 13th the Township hosted to approximately 40 individuals in the development and real estate world to highlight the Township and the work it has done around public/private partnerships.

Below are some images from our kickoff at the Amy Van Andel Library and the tour of Michigan Software Labs and Joshua Hulst highlighting the next public/private partnership – the Connecting Community in Ada Campaign.



Clerks Office Update:

New Clerk Susan Burton took her oath on Tuesday Jun 25th, the date the storm knocked power out to most of Ada. Despite having no power, Supervisor Ross Leisman gave the oath of office over a camping light thanks to Deputy Clerk Erin McIntosh. Pictures have been included below:



Retired East Grand Rapids Clerk Karen Brower has also started her part-time work with the Township to assist with the transition of Clerks specifically the election related functions. Ms. Brower start on Wednesday June 26th and has been pleased with where Ada Township is in terms of preparation for the upcoming August and November elections.

4th of July Parade, Concert & Fireworks:

The Township is gearing up for our 4th of July Parade and fireworks annually held on the 4th of July. Kent County Sheriff Department will assist with traffic control for the parade as well as the fireworks show. Several staff volunteer their time to work this event to provide a fun family friendly event to the community.

Following completion, staff will bill Cascade Township for their half of the costs associated with the Fireworks show.

Land and Water Conservation Fund Grant Reimbursement Update:

The Township received notice that a reimbursement of \$125,418.79 was approved a few weeks ago. In total the Township has submitted \$399,830.76 in expenses and received a reimbursement of \$166,615.38 with an additional \$33,000 being held until the final audit is complete. Staff is working on the final submittal which should result in the remainder of the Township's \$333,000 grant being paid out. I will provide a final update once this reimbursement has been received.

Verizon Withdraws Interest in FHE Tower:

Julie Davis, FHPS notified the Township that Verizon has withdrawn their interest in placing a tower at the FHE campus due to a lack of support and concern that it would not be approved if an application was submitted.

Letter to Forest Hills Public Schools re: FHE Ballfield Relocation:

As directed at the May 29th board meeting, staff has sent Forest Hills School Board President Fauson and Interim School Superintendent Shubel a letter requesting a courtesy review of the ballfield relocation and site improvements by the Planning Commission. I have included Forest Hills Schools response under the communications section of the agenda.

New Website Update:


Staff has begun working with Revize on the new website and has submitted an initial design questionnaire and will be scheduling a kickoff meeting with department heads and the Revize team to begin the process of creating the new Township website. The Township will also be looking at making the move to a .gov domain which is intended for government entities such as the Township. This transition would take place at the same time and result in changes to current website and e-mails from .com to .gov.

Committee Updates:

- Building, Grounds, Utility Committee:
 - We have scheduled a meeting for August 1st to discuss the following items:
 - Friends of the AVA Library Sign Request
 - Review Proposals from Baker Tilly & Municipal Analytics for a full rate study
 - Consider removal of parking space on Ada Drive near Settler's Drive (visibility concerns)
 - Other items as needed

- Public Safety Committee:
 - The committee met on June 25th to review information provided by Chief Murray regarding a potential change to how our upcoming fire truck purchases would be staggered. This item has been included for consideration on the July 8th agenda
 - The cost recovery ordinance was reviewed by legal counsel and those revisions need to be further reviewed by the committee before presenting to the board for consideration. I anticipate this item being on the August 10th agenda
- Trail Committee:
 - The next meeting will be scheduled in early fall to discuss the following items:
 - The inclusion of Pettis Avenue from Deer Run Ave. to Dogwood Ave. as requested by the Township Board
 - Update on maintenance projects for FY 2025-26 and bond construction projects
 - Lighting under Fulton (M-21) bridge & Railing
 - Preliminary plan for benches, waste receptacles and other trail amenities
 - Begin laying out priority list for trail segments once bond projects have been completed

Memo

To: Julius Suchy, Township Manager
From: Stephanie Boerman, Assessor 
Date: July 1, 2024
Re: Assessing Department Update

Comments: Property questionnaires for the neighborhoods that we will be reviewing this year have been mailed to residents and we have received 36% of the questionnaires back. We are in the process of analyzing and entering data on those parcels as part of our summer field review process.

Sales studies have been completed by Kent County Equalization for period April 1, 2022 thru March 31, 2024. We are in the process of reviewing the study and will be submitting our contentions to Equalization this week.

We are preparing petitions to be submitted to the July Board of Review which is scheduled to meet on Tuesday July 16, 2024 @ 8:00 am.

Below is an update on our active MTT cases:

- JB 5070 Cascade LLC – Valuation Appeal was filed on May 14, 2024. Answer was filed on June 21, 2024. Discussing a settlement.
- Village East of Ada LLC – Valuation Appeal was filed on May 7, 2024. Answer was filed on June 10, 2024.
- 5200 Cascade Holdings LLC – Valuation Appeal was filed on May 3, 2024. Answer was filed on June 17, 2024. Discussing a settlement.
- 5075 Cascade Road LLC – Valuation Appeal was filed on May 16, 2024. Answer was filed on May 21, 2024. Discussing a settlement.
- Old National Bank – Valuation Appeal. (2022 & 2023) Appeal Tax years have been combined and will be heard together. Appraisals have been completed on this parcel by both parties. Waiting for hearing date to be set.



Buildings, Facilities, and Grounds Report for July 8 2024

Submitted by Dennis Brinks BFG Director

Streetscapes:

After a lot of preparation for the June events and July 4th, BFG will then be able to continue with these larger projects. Check out the photos below showing about half of the pedestrian fencing. BFG with others, seven all together, took 1.5 hours to install. Saturday it took BFG and Seasonals, five all together, to take it down and bring to the maintenance garage. And two guys 12 hours total to pick it up and then drop it back off in Grandville.



The cement blocks for the DDA flower beds with streetlights have all arrived, and BFG staff will continue to work on this project through the summer. This is removing the old wooden edging, installing the new cement blocks, and restoring the grass from the older areas. Also working with VanVossen to wrap up the blown in mulch along Ada Drive.

Working with DDA Director Stichman and Township Manager Suchy, I had contracted the streets to be swept prior to the 4th of July parade. Fortunately, it was just after the large storm, so most of the tree

debris was swept up by SaniSweep. There were too many photos but there was a large tree along Bronson that BFG was able to cut back to open up parking but the remainder will need to be contracted.

Even though we had record high temperatures and very little rain, the irrigation and flower beds still are vibrant as ever.

BFG staff will continue to edge the DDA sidewalks this summer in addition to cleaning up the benches with our new skid mounted pressure washer.

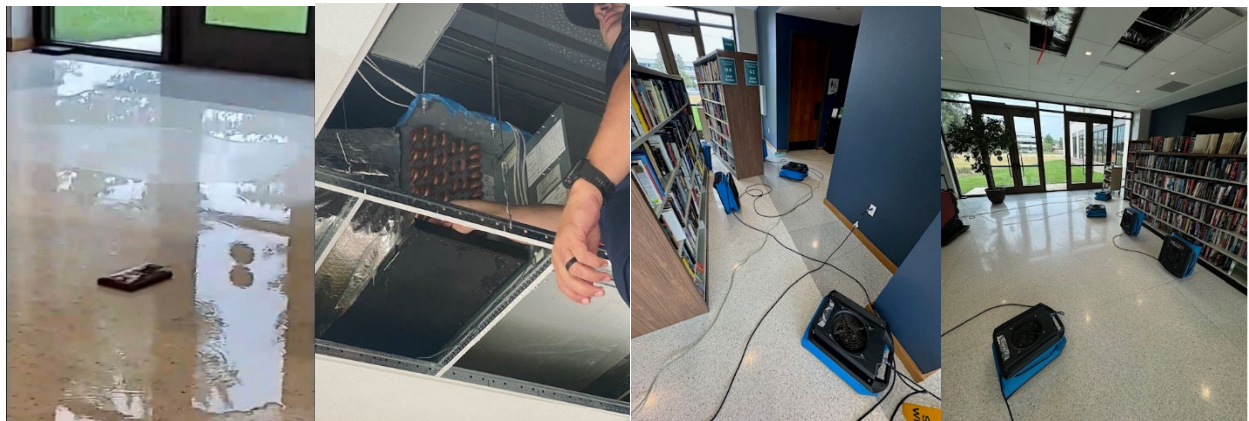
BFG is also removing the grass and weeds from the sidewalk and path areas in the downtown area.

BFG will also repair the settling brick pavers in the alley between Nona's and Walts.



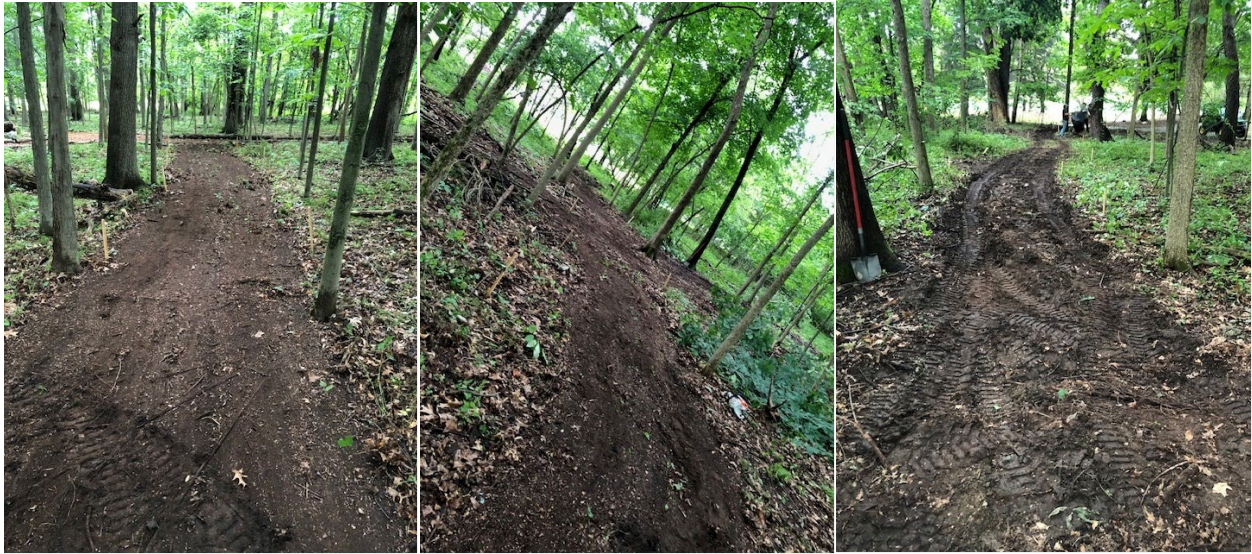
Facilities:

On June 22nd, it was reported to me that there was a leak in the ceiling of the Amy VanAndel Library. Many people were asked to help out. Below are some photos of the damage and clean up. Hurst Mechanical was able to braise the hole in the coil and charged the ceiling units with more refrigerant. We are still waiting on the invoice from John Grace and the mediation that was done for us.



Parks:

Director Deason has been making some positive changes in the Parks. Below are some photos of preparation work with BFG assistance for new walking paths in Ada Park wooded lot.



BFG also assisted in the reshaping of two large areas in Ada Park by using our ToolCat with a rented Rototiller. See photos below.



Trails:

BFG is continuing to keep the vegetation back along our trail system in addition to cutting back branches and mowing the edges of the trails that the property owners neglect. This summer I plan to have the BFG remove the debris in the larger cracks and fill it in with bagged cold patch material.

The wind storm knocked down a few large tree limbs in our Parks. Especially Ada Park, but Leonard had a larger tree blown down from the rivers edge. Carl Creek Crossing also had a massive double trunk tree fall across the trail.



BFG:

It was reported that there was a family of skunks near the Community Church. DDA Director Stichman said please remove them for the Farmers Market. I believe they are juveniles but I had contracted to live trap them to relocate them.





Director Report for July 8, 2024

Submitted by DDA Director Haley Stichman

Events/Sponsorships:

Beers at the Bridge Summer Concerts: 6/21, 7/19 & 8/16

According to counters at each entrance, we had approximately 2,900 people in attendance for our first Beers the Bridge event of the year on Friday, June 21. Placer.ai data reflects that there were closer to 2,500 people in attendance. I will be working to do a deeper dive into the data to better understand the difference. Beverage sales amounted to \$15,280.00. 41% of sales were via credit card (\$6,340.00). Swag items amounted to \$539.00. 74% of those sales were from a credit card (\$400.00). The BATB event committee will be meeting on Tuesday, July 9 to debrief and outline any changes for July. A full recap is anticipated to be presented to the DDA board next month.

Progressive Tastings

We have an open opportunity for a board member to participate in the Progressive Tasting on July 25. The goal of Board participation is for the members to gain a better understanding of the Progressive Tasting experiences and learn more about what Ada restaurants and retail have to offer. The June 12 History Hop specialty event was rescheduled for Wednesday, August 7. This tasting coincides with Music on the Lawn and includes historical notes from Kristen Wildes at the Ada History Center. I'll be working with Elise and Cynthia over the next couple of weeks to better outline a social media plan to promote each of the tastings.

Upcoming Events:

Ada Village Farmers Market – July 2, 9, 16, 23, & 30 | 9 a.m. – 2 p.m. @ The Community Church

Ada Progressive Tasting: The Americana – July 25 | 4-6:30pm

Ada Township 4th of July – July 4 | Parade kicks off at 10am

Music on the Lawn – June 10, 17, 24, & 31 | 7pm-9pm @ Legacy Park

Beers at the Bridge Summer Concert: The Soul Syndicate – July 19 | 6pm-9pm @ Legacy Park

Streetscape Planting Management:

All the cement blocks from Busch Concrete, have now been delivered for the streetscape edging project. BFG crews have been focusing on events over the past weeks, so this project has been on hold. I will be planning to touch base with Dennis early next week to discuss a feasible timeline for project completion. As noted last month, this delay did not have an impact on our ability to move forward with irrigation updates or seasonal plantings in these flower beds. The irrigation updates to the flower beds were

completed prior to the seasonal plantings on May 20. RRR Lawn and Landscape maintenance visits will continue on a bi-weekly basis through mid-October.

I have been asked by some business owners along Ada Drive between Bronson and Thornapple if the Township/DDA would consider planting flowers along the road if they were willing to help maintain them by watering. These beds were excluded from the contract this season due to issues with the irrigation that we identified last year. There are a total of 21 beds. I have been working with RRR Lawn and Landscape on outlining additional costs associated with planting. I will be presenting a possible plan to the DDA Board on Monday.

The Right Place/Developer Day:

We successfully hosted a group during The Right Place's Developer Day tour of the M-21 Corridor (Ada, Lowell area) on Thursday, June 13. This event featured the Ada area as an aspirational community. Manager Suchy and I lead the tour groups around the downtown area, highlighting the public/private partnerships that led to the redevelopment of Ada. We viewed the community from MI Software Labs rooftop to showcase Legacy Park for placemaking highlights, then walked over to the Covered Bridge and presented the anticipated development of the Leonard Park property. Travis Alden from The Right Place shared that the feedback from our tour was overwhelmingly positive.



Downtown Walkway Project:

Staff began to explore opportunities to make improvements to the pedestrian walkway located between Nonna's: The Trattoria (584 Ada Dr SE) and Ada Barber Shop (576 Ada Dr SE) back in January. The conversation started as the current brick pavers pose some pedestrian safety concerns. The current sand base appeared to be eroding causing the brick pavers to sink into the ground. BFG staff have since adjusted the uneven pavers by temporarily addressing the eroding sand base. However, long-term issues are still a concern. Initial cost estimates showed it being more expensive to relay the existing pavers after the base had been repaired, than it would be to replace them with new pavers. Since there is a necessity to replace the brick pavers, staff believe it is a good time to consider additional improvements to beautify

the walkway and make it more pedestrian friendly. This project aligns with the DDA's objective to implement beautification and placemaking projects focused on building out spaces with public amenities that contribute to the attractiveness of the district. I'm continuing to work on submitting the MI Neighborhood Program grant for this project that would provide additional funding of up to \$75,000. Additional material was necessary as I began to work through the application process. I attended a Q&A session last week and believe I now have all the necessary information to meet the 7/15 deadline.

Welcoming new businesses to Ada:

O'Brien's Schoolhouse officially opened on July 1, just in time for the 4th of July festivities along River St. They are a full-service operation and will continue to have ice cream and candy for sale. There has been no communication regarding a ribbon cutting ceremony at this time.

County Millages:

Some questions have been received regarding the DDA's stance on the Kent District Library Millage Renewal Proposal and Ready by Five Millage. I wanted to provide some details this month in case any board members receive additional questions. The DDA does not capture revenue from any County millage, or from the Kent District Library millage. It only captures revenue from the Ada Township Operating Millage, Ada Township Public Safety Millage, and Ada Township Parks, Recreation, & Land Preservation Millage. Manager Suchy informed me that Scott Ninemier from the Amy Van Andel Library spoke at the Township Board meeting on June 10th to provide the quarterly KDL update to the board. He noted the Kent District Library millage and indicated the millage that was voted on last year does not kick in until next year, so they must request a one-year millage to bridge this gap. The Township (either Township Board or DDA) has not historically taken a position on millage requests from the school district, Kent County or other entities. The thought process has been that each resident should educate themselves and vote however they want without the Township influencing that position. If the DDA Board ever wanted to have someone from Ready by Five, or another entity requesting a millage come and present so Board Members were more informed, then that could be arranged.

Website Redesign:

The Township has contracted with Revize for its website development project to take place this year. As part of this project, we will be building out dedicated pages for the Downtown Development Authority and Farmers Market. The project is estimated to take 27 weeks from kick-off to completion. Additional updates will be provided as I work through this process with Manager Suchy and department heads.



Farmers Market Report

Marketing and Branding:

Tara has developed a monthly promotional calendar that Stella and I have been working to implement. We continue to see increased engagement on social media from the community and market vendors. I've included some social media insights:

Reach

Facebook reach ⓘ

21.5K ↑ 387.2%

Instagram reach ⓘ

1.6K ↑ 43%

Download Export

Follows

Facebook follows ⓘ

102 ↑ 70%

Instagram follows ⓘ

49 ↑ 48.5%

Download Export



The Farmers Market Committee met on June 13 to review the new branding deliverables from local artist Gabrielle Eisma. Jarran Fountain from Lions and Rabbits Center for the Arts presented the deliverables and noted feedback from the committee members. Gabriella is working to develop an updated brand guide and poster mockups with the requested changes. There are many perspectives on the committee evaluating the brand from different viewpoints. We are aiming for Gabriella to strike a good balance between function and the fun, creative artistic style. I'm awaiting an update from Jarran regarding an

anticipated date for updated deliverables. The goal will be for the DDA Board to review the deliverables to provide final approval.

Programming: Kids/family programming is part of the Farmers Market’s larger strategy of becoming a vibrant community hub on Tuesdays in downtown Ada. Pop Up pARTy activities and Storytime launched on opening day. Families can now expect an expanded array of fun activities from 9 a.m. to noon every Tuesday, running through August 20. These will include the “Rooster’s Crow” session at 9 a.m. with fun physical activities for kids and the “Hometown Heroes Harvest” at 11 a.m, where we’ll be partnering with vendors and organizations, like the Ada History Center and Fire Department, to highlight our favorite community heroes. This week we launched the full lineup for July.



Tuesdays

9-12PM

Kid's Activity Lineup

<div>2 JULY</div> <div><div>9AM Rooster's Crow: BODYBAR Pilates</div><div>10AM Storytime</div><div>11AM Art Heros: Ada Arts Council</div></div>	<div>9 JULY</div> <div><div>9AM Rooster's Crow: Disco Hussle: Shannon Bean</div><div>10AM Storytime</div><div>11AM Police/Canine Heroes: KCSD</div></div>	<div>9AM  The Rooster's Crow Join us for a fun-filled physical activity to start your morning at the farmers market.</div> <div>10AM  Storytime Enjoy a family-friendly story with our local librarians from the Amy Van Andel Library/KDL!</div> <div>11AM  Hometown Heroes Harvest Stay and connect with local heroes within our community. Each week you'll find a new experience with a hero.</div>
<div>16 JULY</div> <div><div>9AM Rooster's Crow: Verity Ballet (<i>Creative Movement</i>)</div><div>10AM Storytime</div><div>11AM History Heroes: Ada Historical Society</div></div>	<div>23 JULY</div> <div><div>9AM Rooster's Crow: Ada Parks & Recreation</div><div>10AM Storytime</div><div>11AM Art Heroes: Ada Arts Council</div></div>	<div>30 JULY</div> <div><div>9AM Rooster's Crow: Ada Parks & Recreation</div><div>10AM Storytime</div><div>11AM Fire/Rescue Heroes: Ada Fire Department</div></div>

Ada Township Fire Department



Activity Report

June 2024

Type	June	YTD
Medical	24	152
Vehicle accident	4	30
Structure fire Ada	1	7
Auto aid	3	24
Grass/ illegal burn	4	9
Fire alarm	12	53
Service call/ assist	4	9
Good intent / odor/gas	4	9
Hazardous condition/ CO	3	11
Other calls / wires	13	29
Vehicle fire	1	5
Total	73	338

Year	Month/June	YTD
2024	73	338
2023	49	319
2014	54	284

Auto aid	Received	Received	Given	Given
Department	June	YTD	June	YTD
Cannon		2		0
Cascade		6		8
GR Twp		1		1
Grattan		0		1
Lowell		2		8
Plainfield		0		2
Total		11		20

#	Date	Address	Description	Detail	Shift	Time	#FF	Assist
270	6-3	2439 Treehill Blvd.	Fire alarm	Canceled	1	13:51	2	
271	6-4	8868 Edlyn Lane	Med 1	Medical	3	3:27	5	
272	6-4	Honeycreek & Two Mile	Vehicle accident	Property damage	2	17:39	8	
273	6-5	8897 Vergennes	Med 1	Medical	1	15:12	5	
274	6-7	4904 Chauncey	Structure fire	House	2	18:21	5	To Cannon
275	6-8	7145 Bronson	Med 2	Stage	2	17:50	5	
276	6-9	245 Greentree Lane	Med 1	Medical	1	12:09	6	
277	6-10	5763 Preservation Ct	Fire alarm	False	3	7:49	5	
278	6-10	919 Thornapple River	Med 2	Medical	1	9:50	4	
279	6-10	7333 Knapp	Med 2	Medical	1	10:16	2	
280	6-11	3564 Tricklewood	Structure fire	Canceled	1	10:10	4	To Cascade
281	6-11	6385 Lehigh Ct.	Med 3	Assist AMR	1	10:58	2	
282	6-12	1077 Buttrick	Med 2	Medical	1	13:12	2	
283	6-12	5763 Preservation Ct.	Med 1	Medical	1	12:07	4	
284	6-12	6248 Knapp	Vehicle accident	Car vs tree	1	12:17	9	
285	6-12	1077 Buttrick	Med 2	Medical	2	17:15	1	
286	6-13	7031 Bronson	Med 1	Medical	1	9:23	3	
287	6-13	8925 Two Mile	Brush fire	Manure pile	1	13:14	5	
288	6-13	8925 Two Mile	Brush fire	Manure pile	2	16:09	4	
289	6-14	5901 Hall	Fire alarm	False	2	19:25	5	
290	6-15	5543 Fulton	Vehicle accident	I phone alert unfound	2	17:19	5	
291	6-16	7128 Fulton	Med 1	Medical	4	14:00	5	
292	6-16	1180 Buttrick	Med 1	Medical	4	14:39	6	
293	6-16	5716 Forest Glen	Fire alarm	Cooking	4	14:41	2	
294	6-16	1157 Fernridge	Wires down	High winds	4	17:19	5	
295	6-16	5435 Hall Street	Wires down	High winds	2	17:21	5	
296	6-17	6609 Brookside Woods	Fire alarm	False	3	4:58	5	
297	6-17	5451 Knapp	Illegal burn	Bon fire	1	9:19	2	

#	Date	Location	Description	Detail	Shift	Time	#FF	Assist
298	6-17	8798 Bailey	Med 2	Medical	1	11:11	2	
299	6-17	7318 Thornapple River	Fire alarm	False	1	14:00	1	
300	6-17	8925 Two Mile	Illegal burn	Manure pile	2	16:56	2	
301	6-18	318 E. Main	Odor investigation	Natural gas	1	10:04	3	
302	6-18	5810 Ada Drive	Fire alarm	Construction	1	11:09	2	
303	6-18	1939 Knollpoint	Med 2	Medical	1	11:49	2	
304	6-18	5101 Spaulding Plaza	Grass Fire	Tree on electrical line	2	18:32	6	From Cascade & Gr Twp
305	6-18	544 Spaulding	Assist Life EMS	Patient move	2	21:33	2	
306	6-19	2005 Grand River	CO alarm	False	3	00:19	3	
307	6-19	8831 Bailey	Med 1	Medical	1	13:28	4	
308	6-20	7128 Fulton	Med 2	Medical	2	16:31	2	
309	6-20	6206 Ada Drive	Fire alarm	Construction	2	20:31	2	
310	6-21	7423 River Street	Fire alarm	Construction	1	9:36	4	
311	6-21	2501 Egypt Creek Ct.	Fire alarm	Canceled	1	11:43	1	
312	6-21	7333 Knapp	Technical rescue	Ceiling collapse	2	16:43	10	
313	6-21	2700 Kraft	Structure fire	Canceled	2	22:11	4	To Cascade
314	6-22	6820 Knapp	Med 1	Medical	4	13:28	6	
315	6-22	960 Maple Hill	Med 1	Medical	4	15:22	7	
316	6-22	9313 Bailey	Vehicle accident	Rollover	2	18:07	9	
317	6-22	584 Ada Drive	Med 1	Medical	2	20:12	9	
318	6-23	Bronson & Ada Drive	Odor investigation	Natural gas	4	11:38	3	
319	6-23	Grand River & Carl	Assist KCRC	Tree across roadway	4	14:03	4	
320	6-24	7131 Bronson	Med 0	Medical	1	8:36	3	
321	6-25	249 Honeycreek	Tree / wires down	Storm	3	6:51	3	
322	6-25	9071 Bailey	Wires down	Storm	3	7:11	3	
323	6-25	6907 Rix	Wires down	Storm	3	7:32	3	
324	6-25	9451 Bailey	Wires down	Storm	3	7:41	3	
325	6-25	762 Dogwood Meadows	Odor investigation	Unfound	1	8:03	2	
326	6-25	730 McCabe	Wires down	Storm	1	8:07	3	

#	Date	Location	Description	Detail	Shift	Time	#FF	Assist
327	6-25	6741 Fulton	Fire alarm	Power outage	1	8:41	3	
328	6-25	730 McCabe	Wires down	Storm	1	11:49	2	
329	6-25	911 Maple Hill	Med 2	Medical	1	12:21	2	
330	6-25	Fulton & Pettis	Wires down	Unfound	2	16:00	2	
331	6-25	270 Honeycreek	Wires down	Storm	2	16:12	2	
332	6-26	955 Honeycreek	Wires down	Storm	2	17:03	4	
333	6-27	6175 Scarborough	Vehicle fire	Fully involved	3	3:15	5	
334	6-27	Rix & Ellery	Wires down	Storm	1	8:51	1	
335	6-27	7126 Driftwood	Med 2	Medical	2	18:00	3	
336	6-28	1101 Buttrick	CO alarm	False	1	8:02	2	
337	6-28	6750 Knapp	Structure fire	Bon fire	1	12:41	4	From Cannon & GR Twp
338	6-30	6889 Rix	Wires down	Storm	3	6:12	3	
339	6-30	5358 Balsam Hills Ct	Fire alarm	False	4	10:30	3	
340	6-30	7128 Fulton	Med 1	Medical	4	14:42	3	
341	6-30	6970 Ada Drive	Citizens assist	Lock out	4	15:48	1	
342	6-30	5188 Clear springs	CO alarm	False	2	17:21	1	

On the Cover

This month's cover is an aerial view of our boat along the Grand River during training this month.

Water Rescue Training

This month we had the boat out for water rescue training. Last year we entered above the dam, and this month below the dam loading the boat at the DNR site. This would be where we would launch a response near Legacy Park. Unfortunately, after a few trips we experienced mechanical problems from something that struck the prop. Murray Lake Marine was able to get it the following day and begin repairs.

Medical Continuing Education

Several of the protocols from Kent County were covered this month keeping our team up to date on changes. In addition to the updates our topic of the night was pediatric assessment. Fortunately, we have a small number of pediatric patient responses but refresh often on these skills.

Worknight

It was a hot night to train but our group showed up to check all the equipment and apparatus. This is the first month using new software to complete the truck checks. The software is linked to our reporting system and makes managing changes simple.

High Winds Hit Again

Our crews were spread across the Township responding to over a dozen incidents on June 25th beginning before 7am. Wires and trees down was the response of the day along with an odor investigation where we found a neighbor operating their generator inside their garage.

Technical Rescue

It is not often we get this type of response, on the afternoon of June 21 we responded to the Egypt Valley Country Club. The ceiling, a metal studded structure approximately 20 feet x 30 feet fell to the tables and ground below, causing the fire protection lines to fail and flow uncontrolled. It was not known immediately if there were staff or guests trapped in the wreckage. Our team showed up in full force with tools in hand ready to make a rescue. As our crews began to break through the rubble, EV staff were able to determine that all employees and guests were accounted for. Egypt Valley maintenance was able to shut down the fire protection system, reducing water damage as well as electric to the affected area. Our teams worked with the EV crew to shut down natural gas to the affected area. If this incident included confirmed victims or more of the structure the Grand Rapids Fire Department would respond with a technical rescue team with advanced equipment. A short time later the area would have been host to a wedding rehearsal and wedding the following day which would certainly have had tragic results. The same night of the incident, the Egypt Valley team had located a venue for the wedding the following day.

Museum Manager Report

Ada History Center – Kristen Wildes

June 2024

Week of June 3

- Display - gave two separate private tours.
- Collections- worked with Gary on photos and Karey on new accessions.
- Admin - prepared and sent monthly Museum Manager report to Julius. Met with Karey about volunteer coordination and we hosted the volunteer appreciation event at Lalos. Prepared committee reports for next week's board meeting. Drafted MACC grant application and sent to committee members for editing. Met about June 26th Music on the Lawn birthday celebration and ordered supplies. Ordered new donor-funded logo event tent with Bernie. Continued working on sign-ups for June/July/Aug volunteers. Added all the gift shop items into our credit card machine using Rhonda's inventory list. Docent training to come. Working with Barb on several fundraising matters.
- Publicity - wrote and submitted July article for Our Home Ada. Scheduled Facebook posts into first week of July. Received and shared Kendall's images and Keith's memory book from the vintage baseball game. Posted about International Bicycle Day and about Floyd Chaffee's involvement with Ada Historical Society and establishing the museum.

Week of June 10

- Display - working with Katelyn on a new exhibit for the library case. Received delivery of our new logo events tent.
- Collections - Worked with Gary on photos. Responded to several requests for historic photographs.
- Admin - finalized and submitted the MACC grant with edits from Barb & Jeanne and a signature from Bernie. Met with Karey about volunteer coordination. Held Vintage Baseball wrap-up meeting. Working with Ada Hotel planners on Ada History timeline. Met with Cynthia H about Farmer's Market events and other possible collaborations. Met with Aleisha about gardening matters. Picked up embroidered items from Fandangled and met briefly with Lisa Plank from Lowell Museum. Helped with board packets and submitted my report for the monthly board meeting. Forwarded Jackie Smith's retirement invite from the township. Working with Sandy on events/programming matters. Working with Ada Congregational and Dennis on access to Assembly Hall. Working with Dennis on possible changes to our keyed facility access. More info to come. Working with Barb on fundraising matters.
- Publicity - made posts about Flag Day and Father's Day. Working with 4th of July and Music On the Lawn birthday planners. Worked on writing copy, editing, and compiling info for the upcoming July newsletter.

Weeks of June 17

- Display - having more oversized comic strips printed for use at Music and Beers concerts.
- Collections - worked with Gary on photo collection and Karey on new accessions. Provided Ada history pictures to a local business and to the ABA for their anniversary.
- Admin - Met with programs/events committee to work on fur trade promotional materials. Met with Dennis and Allied about a new keyless entry. Met with Karey about volunteer coordination. Working with both July 4th parade and June 26th birthday planners. Coordinated with Beers at the Bridge volunteers for table decorations, information, and helped set up. Met with Marylee to train her on PastPerfect for use in fundraising. Inquired and received permission from township to display a banner promoting the fur trade encampment. Met with member of VanderBoon family about a potential plaque at Roselle Park. Met at the township with Ada Congregational Church about their history in the old sanctuary. Coordinated with Aleisha about gardening matters.
- Publicity - made social media posts about the week's Music on the Lawn concert, created a Facebook event for the Fur Trade Encampment, and a post featuring Marie and Frank about 50 years of volunteers. Drafted the Month@theMuseum email to go out Friday 6/28. Finalized content for the July newsletter and handed off for editing by programs/events committee and Marian/Dale. Edited draft of a timeline and provided historic images in response to a request from the Ada Hotel planners.

Weeks of June 24

- Display - gave tour to head chefs of new Ada Hotel. Gave a private family tour.
- Collections - worked with Katelyn on photographs and Karey on new accessions. Providing monthly info to Ada Congregational Church about their 175h anniversary.
- Admin - attended fundraising meeting. Spoke with Karey about volunteer coordination. Helped host our 50th birthday party at MOL. Coordinating efforts with Tentcraft to rectify our incorrect color event tent. Coordinated with Bernie and Knights of Columbus about a one-time facility use. Continuing to work with Dennis and Allied about our entry door.
- Publicity - Finalized and sent out Month@theMuseum email for July. Scheduled all of July's social posts for Ada Historical's 50th, Museum's 25th, volunteers, holidays, and Kreigh Collins exhibit. Finalized the newsletter with edits from Marian/Dale, sent to Keith for formatting, sent to township for printing, posted on website and sent out with Month@theMuseum email. Prepared materials for 50th birthday party at MOL and coloring pages for upcoming MOLs. Working with programs/events committee about fur trade flyer. Made social posts about Kreigh Collins as an illustrator, about the upcoming MOL, about our 50th birthday and about the party.



**Parks & Recreation Department
Director's Report for July 1st, 2024**

Submitted By: Director of Parks & Recreation – Wesley Deason

Parks, Recreation, and Land Preservation Advisory Board

- The next PRLP Advisory Board meeting is scheduled for Thursday, July 18th at 8:30am at the Roselle Park Resource Building.
- The Design Steering Committee for the Connecting Community Campaign project is scheduled to meet with *Progressive Companies* on Wednesday, July 10th.

Administrative Items:

- A CIP purchase request is being made to the Township Board at the July 8th meeting to repair and resurface the Ada Park pickleball courts.

Special Events & Programs:

- On Wednesday, July 3rd we will be hosting our annual Children's Bike Decorating Day in preparation for the 4th of July festivities.
- *Paradigm in the Park* is our free community fitness class offered at Ada Park on Tuesday and Thursday mornings from 9a-10a. We had our largest class to date on June 27th.



- Parks & Recreation staff in collaboration with several other Township Departments are finalizing plans for this year's 4th of July parade celebration. We currently have over 35 parade participants registered.
- The *Music on the Lawn Summer Concert Series* will be entering week 4 on Wednesday, July 10th.



- Fall softball league registrations open July 8th
- A new adult kickball league will be offered this fall with registration opening July 8th
- Both Summer pickleball and tennis clinics are ongoing.
- On Thursday, June 20th we hosted the West Michigan Conservation Network Annual Meeting & Awards dinner out at Roselle Park.



Ongoing Projects:

- A local church organization provided the Parks & Recreation Department with 6 volunteers from their *TASC* group the week of June 24th. This group completed a variety of park improvement projects that included landscaping, unpaved trail additions, and major storm cleanup after the severe weather on Tuesday, June 25th.
- I am currently gathering information and quotes to have several of the park benches surrounding the Ada Park playground replaced due to deterioration.

Other:

- The Parks & Recreation team is in the early stages of planning a new Community Campout event to be held this fall.



MEMORANDUM

Date: 07.01.24

TO: Julius Suchy, Township Manager
FROM: John D. Said AICP, Director of Planning
RE: Department Activities Summary Report, June 2024

Planning Commission

June 20 Meeting

The Planning Commission meeting consisted of the following reviews and actions:

- Approval of a Special Use request for a front yard accessory building not matching the appearance of the principal structure in the RR (Rural Residential) District, at 685 Honey Creek Ave. NE (DeBaar).
- Approval of a PVM (Planned Village Mixed-Use) District Development Plan for exterior site lighting for Oxbow of Ada (Mosaic Development), Fase Street and Thornapple River Drive.
- Pre-Applicant Conference Review for a proposed Planned Unit Development (PUD) Senior Citizen Housing/Assisted Care Living Facility in the R-4 (Medium Multiple Family Residential) District at 6447 and 6501 Fulton Street (Holland Home). The conceptual plans will be further reviewed and discussed at a Special Meeting on Tuesday, July 2.

Zoning Board of Appeals

June 4 Meeting

The June 4 meeting of the Zoning Board of Appeals was cancelled due to a lack of applicants.

Other Activities/Information

Zoning Ordinance Update

Director has begun preparing revised language for the Zoning Ordinance rewrite. Thus far, one article has been completed, and two more are being drafted.

Code Enforcement

Here is an update concerning the most prominent of current/recent code enforcement locations:

- 7626 3 Mile Road NE; trailers were being used on property as dwelling structures. Staff will schedule site visit to confirm trailer removal from site.
- 8831 Bailey Dr. NE; front yard accessory building constructed without permit and no zoning approval. Citation issued; court hearing held June 4 at which time the matter was continued so that the applicant could file to pursue Township approval. As of July 1, no applications have been submitted.

Additional Items

The following additional activities and information from February are provided:

- Director and Township Manager have been coordinating with attorney representing Township regarding the Kent County Conservation League (KCCL) site at 8461 Conservation. Manager anticipates discussion of this matter in Closed Session at the July 8 Township Board meeting.
- Township received letter from Forest Hills School District in response to request for courtesy review of proposed relocation of athletic fields at the Eastern Middle/High School campus. School District has declined Township's request.
- Director continues to monitor issues resulting from Public Act 233 of 2023, which exempts large-scale solar and wind power projects from local zoning authority. The Act mandates local permitting only if the affected local unit of government has adopted a "compatible renewable energy ordinance" (CREO). The Michigan Townships Association (MTA) is engaged in this matter, with anticipated release of a model renewable energy ordinance once draft guidance is provided by the Michigan Public Service Commission (MPSC). This matter will continue to be checked on.
- Annual Developer Day Trou took place Thursday, June 13, including a stop in Ada by approximately 55 participants. Township Manager and DDA Director took attendees on walking tour of Central Business District, followed by conversation with Josh Hulst of Michigan Software Labs on the MSL deck. Director was out of town, so could not attend event.
- Director has volunteered to be part of the Host Committee for the Michigan Association of Planning (MAP) Statewide Conference to be held September 25-27, 2024, in Grand Rapids. A mobile workshop tour of Ada is being scheduled as an option for conference attendees.
- Planning Staff met with Fase Street Crossings developer concerning proposed amendments to the approved plan. This is the 16-home project approved for the east end of Fase Street. Some changes were administratively approved, while others will require the applicant to amend the approved PUD plan.
- An update concerning the Michigan State University Planning Program graduate student mentored during the 2023-2024 academic year; the student, Mr. Gaurav Sagvekar, has accepted a job offer with planning consulting firm Houseal-Lavigne in Chicago.
- In addition to the meetings/activities noted above, attended/participated in the following Township meetings/events:
 - June 6 ribbon-cutting at Old National Mortgage, 7437 River Street, hosted by the Ada Business Association (ABA).
 - June 10 DDA Board meeting
 - June 10 Township Board meeting

Permit Activity

Permit summary activity from Cascade Township for June is attached to this report.

As always, please let me know if there are any questions regarding this report.

07/01/2024

ADA TWP CATEGORY REPORT

Category	Estimated Cost	Permit Fee	Number of Permits
Commercial, Add/Alter/Repair	<i>\$4,115,000</i>	<i>\$20,054.00</i>	5
DECK	<i>\$12,000</i>	<i>\$175.00</i>	1
DEMOLITION	<i>\$32,960</i>	<i>\$170.00</i>	2
Res. Add/Alter/Repair	<i>\$899,000</i>	<i>\$2,379.00</i>	11
Res. Single Family	<i>\$1,495,855</i>	<i>\$3,925.00</i>	3
Residential - Other	<i>\$213,200</i>	<i>\$435.00</i>	3
Roofing	<i>\$501,269</i>	<i>\$1,870.00</i>	22
Sign	<i>\$7,600</i>	<i>\$170.00</i>	2
Swimming Pool	<i>\$79,590</i>	<i>\$175.00</i>	1
Totals	<i>\$7,356,474</i>	<i>\$29,353.00</i>	50

ADA TWP CATEGORY REPORT YTD

Category	Estimated Cost	Permit Fee	Number of Permits
Commercial, Add/Alter/Repair	<i>\$14,226,622</i>	<i>\$50,076.00</i>	20
DECK	<i>\$140,892</i>	<i>\$1,925.00</i>	11
DEMOLITION	<i>\$70,460</i>	<i>\$425.00</i>	5
Detached Accessory Building	<i>\$79,072</i>	<i>\$452.00</i>	1
Res. Add/Alter/Repair	<i>\$3,449,555</i>	<i>\$7,785.00</i>	35
Res. Single Family	<i>\$15,781,855</i>	<i>\$26,109.00</i>	17
Residential - Other	<i>\$1,060,456</i>	<i>\$1,830.00</i>	13
RESIDENTIAL ADDITION	<i>\$853,224</i>	<i>\$3,821.00</i>	9
Roofing	<i>\$1,823,770</i>	<i>\$6,205.00</i>	73
Sign	<i>\$67,575</i>	<i>\$765.00</i>	9
Swimming Pool	<i>\$601,590</i>	<i>\$1,050.00</i>	6
Totals	<i>\$38,155,071</i>	<i>\$100,443.00</i>	199



July 2, 2024

Re: Ada Township Engineering
Project No. 240102.01

Mr. Julius Suchy, Township Manager
Ada Township
7330 Thornapple River Drive SE
Ada, Michigan 49301

Dear Mr. Suchy:

This letter will provide our monthly update on various engineering projects in the Township.

Sewer Odors – The Township Board approved the purchase of new impellers for the Fulton Street lift station last April. These will arrive in about 4 weeks. Hopefully, these will help mitigate the sewer odors.

Water Main Construction 2021/2022 – The Township continues to retain \$25,000 that will be paid to CL Trucking after we confirm good growth of the lawns. I have reviewed some of the lawns with Chad Lidstrom, the owner of CL Trucking. He is aware that the Township will not release these funds until adequate growth is established. We continue to recommend the Township retain the \$25,000.

Hall/Fernridge Lift Station – The Township Board approved our engineering fees for this project at their June 10 meeting. We are proceeding with preparation of construction drawings for the lift station renovations and the new forcemain. The plans are 80 percent complete. We should have the plans finalized by the end of August, and can then take bids in September or October.

Trail Construction 2023

- **2023 Fulton Street Trail from Legacy Park/Fulton Street Bridge** – The project is complete, and Wyoming Excavators has been paid in full. The project has a one-year warranty, and we will review the trail again in October.

We have solicited an engineering proposal for new trail/security lights under the bridge from Century A&E. The concept has been approved by MDOT, and the proposal will be reviewed with the Trail Committee.

- **2023 Village East Residential Trail** – This section of trail was constructed by the Wheeler Development Group as part of a development agreement with the Township. The agreement requires the Township maintain this section of trail



between Legacy Park and Fulton Street after the East Residential buildings are complete.

There are several areas that are eroding and other design issues that need to be addressed before the Township can accept this section. We have expressed our concerns to the developer and hope to meet soon to walk this section and review our concerns.

Trail Construction 2024/2025

- **2024 Trail Maintenance** – The Township uses a portion of the yearly trail millage proceeds to fund maintenance of the trail system. The Township Board decided at their June meeting to focus on the 4.5 miles of trail along Grand River Drive from Fulton Street to Knapp Street. We will prepare construction documents later this fall and anticipate bidding the project in January 2025, with early spring construction.
- **2025 Pettis Trail – Cannonsburg Road to Knapp Street** – The Grand River Greenway Committee has contracted with LRE Engineers for the design/construction engineering services for this 3.5 mile section. We met with LRE to coordinate our work as a subconsultant with them for a portion of the 1.5-mile section in Ada Township from Knapp Street to 4 Mile Road.
- **2024 Pettis Trail – Chief Hazy Cloud Park to Vergennes** – AT&T and Comcast hope to place their low-hanging lines underground. They had initiated their design for this work last year. This will hopefully be done this fall, and the trail will be built next spring.
- **2025 Rix Street from Adaridge to Ada Drive** – Township Manager Suchy hopes to discuss this project with Forest Hills Schools to consider alternate routes that would utilize a portion of the Ada Vista campus to access the Adaridge neighborhood.
- **2025 Kamp Twins** – We are waiting to hear back from MDOT regarding a safety review of the crossing.
- **2025 Thornapple River Pedestrian Bridge** – I met with Pete Lazdins from Progressive Companies and we walked several routes for the pedestrian bridge to make sure the bridge will tie in nicely with the Covered Bridge Park goals. Pete likes an alignment farther downstream from the Thornapple River Drive bridge, where it would cross near the old red school house. This is a great option, but it involves additional permitting and design challenges. We need additional input on this alignment from the Trail Committee and Township Board before proceeding with this new alignment. The project will be constructed in 2025.
- **Knapp Street Bridge** – We are working with the Grand River Greenway organization on this project. The current plan is to extend the existing bridge piers wide enough to accommodate future bridge widening and also to support a separate pedestrian bridge. The project estimate is around \$8 million with funding provided by Grand River Greenway, the Kent County Road Commission, and Ada Township.



Mr. Julius Suchy

July 2, 2024

Page 3

We have started work on the topographic survey of the corridor, and MTC has completed the soil borings for the project.

- **Oxbow Development** – The sanitary sewer and water main for the east half of the project are complete. The Township may authorize additional construction permits for this area. We will perform a final inspection on this area after the top layer of asphalt is installed in 2025 or 2026.

Please call if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Steven C. Groenenboom'.

Steven C. Groenenboom, P.E.
Township Engineer



July 1, 2024

Julius Suchy, Township Manager
Ada Township
7330 Thornapple River Drive
Ada, MI 49301

RE: June 2024 Monthly Utility Report

Dear Julius:

Summarized below are the activities for the wastewater and water system operations for Ada Township, June 2024. It was a busy month in the water and sewer department.

UTILITY REPORT

ADMINISTRATIVE

- The June Monthly Operation Report (MOR) for the Grand Valley Estates water supply for the Michigan Department of Environment, Great Lakes, and Energy (EGLE) is expected to be filed by July 3, 2024.
- Coordinated work orders to change out water meters due to inaccessibility around houses or nearing the end of their lifespans.
- Worked with McDonalds Plumbing on a sewer lateral repair at 7646 Fase Street. The customer's lateral was infested with root growth.
- Communicated with homeowner and contractor at 5642 Ada Drive on sewer with holes in the lateral between the township sewer main in Ada Drive to the property line. Sand infiltrated the sewer line due to a failed and pitted cast iron sewer. Currently we are working with contractors on costs for repairs. More information to come (right).
- Provided prints to contractor connecting water and sewer for 7696 Fase Street.
- SCADA upgrade is now complete and fully operational.
- Continuing work on Distribution System Materials Inventory (DSMI) for EGLE.
- The 2023 Consumer Confidence Report, for both water systems, is reported and uploaded to the township website. The Certificate of Distribution is also complete. Both reports are attached.



WASTEWATER OPERATIONS

- Conducted routine lift station checks/maintenance on June 7, and June 21, 2024.
- Performed routine water jet maintenance on Thornapple River towards Driftwood. Also jetted downtown on Bronson and Ada Ridge.

2960 Lucerne Drive SE, Suite 100
Grand Rapids, MI 49546
P: 616.588.2900
F: 616.977.1005
www.fv-operations.com

- Replaced the power supply for the Ada Moorings lift station that was causing alarms.
- Met on site with Post Office maintenance manager and their plumbing contractor for plugged sewer. Found sewer line plugged between their loading dock and the last manhole before leaving their property. Had discussions with the maintenance manager about where the sewer line runs and where his responsibility ends at his property line.

WATER OPERATIONS

- Collected routine bacteria water samples.
- Completed routine Miss Digs in Ada Township and Grand Valley Estates.
- High water usage complaints.
- Water tower was washed on Ada Drive and it looks fantastic (right).
- Pumped water out of pressure reducing valve pits for as noted by the EPA visit.
- Received two estimates to test pumps/wells at Grand Valley Estates.
- Water samples for short section of new water main at Ada Christian School.
- Fire protection flow test hydrants at Spaulding and Cascade for building remodel project.



EMERGENCY CALLS/OUT-OF-SCOPE

June 2024 after-hours emergency call outs.

- Found pumps airlocked on Hall Street. Worked to monitor levels of sewage in wet well while pumps were put back into service.
- Unlocked gate for DTE Energy at East Fulton Lift Station for Emergency Miss Dig staking in the area.
- Responded to report of low water pressure in the Ada Moorings area. Performed a confined space entry and made adjustments on the pressure reducing valve at Ada Drive and Bradfield.
- Addressed smell complaint at Roselle Park. Reworked venting and replaced media for odor control.
- Root cut sewer on Bronson Street.
- Cut up what looked like concrete found in manhole channel on Bronson. Flushed line.
- Many alarms during the storm on June 25, 2024. Placed the portable generator at Ada Moorings and pumped down high-level alarm. The storm came through when everyone was getting ready for work. Kept an eye on fuel levels for Ada Fire Station One and the East Fulton station. Standby generators ran at Hall Street and (West) Fulton Street stations.

Sincerely,

F&V OPERATIONS AND RESOURCE MANAGEMENT, INC.



Stephanie M Kozal
Project Manager

Water Quality Report for 2023



Proudly Serving Residential and Commercial Customers in:

Ada Township

WSSN 0000012

Attention: This report will not be mailed to you. If you want a paper copy, please call the Utilities Department at 616-676-9191 extension 7333



The Ada Township Water System is proud to present our Annual Water Quality Report. This report provides important information about your drinking water. We have continued to meet the challenge of providing safe, quality water which meets or exceeds the requirements set forth by the Environmental Protection Agency (EPA) and the Michigan Department of Environment, Great Lakes, & Energy (EGLE).

Is my water safe?

Absolutely, yes. The City of Grand Rapids, as provider of water to the Ada Township Water System, meets or exceeds all of the requirements of the Safe Drinking Water Act. We are proud to present this year's Annual Water Quality Report (Consumer Confidence Report) as required by the Safe Drinking Water Act (SDWA). This report is designed to provide details about where your water comes from, what it contains, and how it compares to standards set by regulatory agencies. This report is a snapshot of last year's water quality. We are committed to providing you with information because informed customers are our best allies.

Where does my water come from?

Lake Michigan is the sole source of water treated for the Grand Rapids Water System. This is a surface water source.

Do I need to take special precautions?

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline (800-426-4791).

2023 Water Quality Data

In order to ensure that tap water is safe to drink, EPA has regulations which limit the amount of contaminants in water provided by public water systems. The table below lists all of the drinking water contaminants that we detected during the calendar year of this report. Although many more contaminants were tested, only those substances listed below were detected in your water. All sources of drinking water contain some naturally occurring contaminants. At low levels, these substances are generally not harmful in our drinking water. Removing all contaminants would be extremely expensive, and in most cases, would not provide increased protection of public health. A few naturally occurring minerals may actually improve the taste of drinking water and have nutritional value at low levels. Unless otherwise noted, the data presented in this table is from testing done in the calendar year of the report. The State allows us to monitor for certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. All of the data is representative of the water quality, but some are more than one year old. In this table you will find terms and abbreviations that might not be familiar to you. To help you better understand these terms, we have provided the definitions.

Contaminants	MCLG	MCL, or MRDLG	Detected In Your Water	Range		Sample Date	Violation	Typical Source
				Low	High			
Disinfectants & Disinfection By-Products— Ada								
(There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants)								
Chlorine ¹ (as Cl ₂) (ppm)	4	4	0.87	0.24	1.30	2023	No	Water additive used to control microbes
Haloacetic Acids (HAA5) (ppb)	NA	60	24.4	19	30.8	2023	No	By-product of drinking water chlorination
TTHMs (Total Trihalomethanes) (ppb)	NA	80	41.5	34	49	2023	No	By-product of drinking water chlorination
Inorganic Contaminants—Grand Rapids								
Barium (ppm)	2	2	0.019	NA	NA	2018	No	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits
Fluoride (ppm)	4	4	0.65	NA	NA	2023	No	Erosion of natural deposits; Water additive which promotes strong teeth; Discharge from fertilizer and aluminum factories
Sodium (ppm)	NA	NA	12	NA	NA	2023	No	Erosion of natural deposits
Unregulated Contaminants — Grand Rapids								
(Information collected through the monitoring of these contaminants/chemicals will help to ensure that future decisions on drinking water standards are based on sound science.)								
Brominated Haloacetic Acids Group [HAA6Br] (ppb)	NA	MNR	11.6	6.08	17.63	2019	No	By-product of drinking water chlorination
Haloacetic Acids Group [HAA9] (ppb)	NA	MNR	41.47	19.22	77.73	2019	No	By-product of drinking water chlorination
Manganese (ppb)	NA	MNR	0.446	ND	0.446	2019	No	Naturally occurring element; used in steel production, fertilizer, batteries and fireworks; essential nutrient
Microbiological Contaminants — Grand Rapids								
Turbidity (NTU)	NA	0.3	100%	NA	NA	2023	No	Soil runoff
100% of the samples were below the TT value of 0.3. A value less than 95% constitutes a TT violation. The highest single measurement was 0.118. Any measurement in excess of 1 is a violation unless otherwise approved by the state.								
Inorganic Contaminants — Ada *these samples came from 20 homes*								
Contaminants	MCLG	AL	Your Water ²	Range Low	Range High	Sample Date	# Samples Exceeding AL	Typical Source
Copper – (ppm)	1.3	1.3	0.1	0.0	0.4	2023	0	Corrosion of household plumbing systems; Erosion of natural deposits
Lead – (ppb)	0	15	0	0	370	2023	1	Lead service lines, corrosion of household plumbing including fittings and fixtures; Erosion of natural deposits
Per- and Polyfluoroalkyl Substances (PFAS) - Grand Rapids								
Contaminants	MCLG or MRDLG	MCL, TT, or MRDL	Detected In Your Water	Range	Range	Sample Date	Violation	Typical Source
Hexafluoropropylene oxide dimer acid [HFPO-DA] (ppt)	370	NA	ND	NA	NA	2023	No	Discharge and waste from industrial facilities utilizing the Gen X chemical process
Perfluorobutane sulfonic acid [PFBS] (ppt)	420	NA	ND	NA	NA	2023	No	Discharge and waste from industrial facilities; stain-resistant treatments
Perfluorohexane sulfonic acid [PFHxS] (ppt)	51	NA	ND	NA	NA	2023	No	Firefighting foam; discharge and waste from industrial facilities
Perfluorohexanoic acid [PFHxA] (ppt)	400,000	NA	ND	NA	NA	2023	No	Firefighting foam; discharge and waste from industrial facilities
Perfluorononanoic acid [PFNA] (ppt)	6	NA	ND	NA	NA	2023	No	Discharge and waste from industrial facilities; breakdown of precursor compounds
Perfluorooctane sulfonic acid [PFOS] (ppt)	16	NA	2.4	2.1	2.8	2023	No	Firefighting foam; Discharge from electroplating facilities; Discharge and waste from industrial facilities.
Perfluorooctanoic acid [PFOA] (ppt)	8	NA	ND	NA	NA	2023	No	Discharge and waste from industrial facilities; stain-resistant treatments.

¹The chlorine “Level Detected” was calculated using a running annual average.

²Ninety (90) percent of the samples collected were at or below the level reported for our water.

Contaminants	MCLG or MRDLG	MCL, TT, or	Detected In Your Water	Range		Sample Date	Violation	Typical Source
				Low	High			
Voluntary Monitoring — Grand Rapids								
(Information collected through the monitoring of these contaminants/chemicals will help to ensure that future decisions on drinking water standards are based on sound science.)								
Arsenic (ppb)	0	10	ND	NA	NA	2022	No	Erosion of natural deposits; runoff from orchards; runoff from glass and electronics production wastes
Chromium-6 [hexavalent chromium] (ppb)	NA	MNR	ND	NA	NA	2022	NR	Erosion of natural deposits; industrial contaminant
<i>Cryptosporidium</i>	0	TT	ND	NA	NA	2023	NR	Contaminated rivers and lakes
<i>Giardia lamblia</i>	0	TT	ND	NA	NA	2023	NR	Contaminated rivers and lakes
Mercury [inorganic] (ppb)	2	2	ND	NA	NA	2022	No	Erosion of natural deposits; discharge from refineries and factories; runoff from landfills; run off from cropland
Radioactive Contaminants—Grand Rapids								
Combined radium [226 & 228] (pCi/L)	0	5	0.94	N/A	N/A	2021	No	Erosion of natural deposits

Unit Description

Term	Definition
ppm	parts per million, or milligrams per liter
ppb	parts per billion, or micrograms per liter
ppt	parts per trillion, or nanograms per liter
NTU	Nephelometric Turbidity Units. Turbidity is a measure of the cloudiness of the water. We monitor it because it is a good indicator of the effectiveness of our filtration system.
NA	Not applicable.
ND	Not detected.
NR	Monitoring not required, but recommended.

Important Drinking Water Definitions

Term	Definition
MCLG	Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
MCL	Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
TT	Treatment Technique: A required process intended to reduce the level of a contaminant in drinking water.
AL	Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
MRDLG	Maximum Residual Disinfectant Level Goal: The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
MRDL	Maximum Residual Disinfectant Level: The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
MNR	Monitored Not Regulated
MPL	State Assigned Maximum Permissible Level
90th Percentile:	The minimum level of contamination found in the highest 10 percent of samples collected.

Note: The data table contains the highest annual test results for all required and voluntary monitoring of regulated substances. The Grand Rapids Water System monitors many regulated and unregulated substances more frequently than required and, as a consequence, these results are included in the table. In addition to the test results listed in the table, they analyzed the water for 87 different contaminants/chemicals in 2023; none of which were found at detectable levels.

Why are there contaminants in my drinking water?

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the EPA's Safe drinking Water Hotline (800-426-4791). The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water:

- Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- Inorganic contaminants, such as salts and metals, which can be naturally occurring or result from urban stormwater runoff, industrial, or domestic wastewater discharges, oil and gas production, mining, or farming.
- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.
- Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.
- Radioactive contaminants, which can be naturally-occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, EPA prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. FDA regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

Additional Information About Lead:

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Ada Township is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline (800-426-4791) or at <http://www.epa.gov/safewater/lead>.

Infants and children who drink water containing lead could experience delays in their physical or mental development. Children could show slight deficits in attention span and learning abilities. Adults who drink this water over many years could develop kidney problems or high blood pressure.

Source Water Assessment and its Availability:

EGLE (Michigan Department of Environment, Great Lakes, and Energy) completed a Source Water Assessment for the City of Grand Rapids water supply in 2003. This report found that our water supply has a moderately high susceptibility to contaminants. Source water contamination is not likely to occur if potential contaminants are properly used and managed. The Grand Rapids Water Treatment Plant routinely and continuously monitors the water for a variety of chemicals to ensure safe drinking water. The Grand Rapids Water System continues to be involved in and supports watershed protection efforts. To obtain a copy of this assessment, call customer service at 311 or 616-456-3000.



Ada Township Water System
P.O. Box 370, Ada, MI 49301
616-676-9191

More Information:

If you have any questions regarding your bill, leaks or other water service related issues, please call customer service at 616-676-9191.

Special Notice:

On November 21, 2023, Ada Township received a violation notice for treatment technique violation for failure to maintain corrosion control treatment within required ranges. Following this consumer confidence report is the violation notice as required by EGLE to include in this consumer confidence report. If you have any further questions about this violation please call our office. We take water quality seriously. Your water meets all standard state requirements.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY
LANSING



PHILLIP D. ROOS
DIRECTOR

November 21, 2023

VIA EMAIL AND U.S. MAIL

Julius Suchy, Township Manager
Ada Township
P.O. Box 370
Ada, Michigan 49301

WSSN: 00012
County: Kent
Supply: Ada Township

Dear Julius Suchy:

SUBJECT: VIOLATION NOTICE – Treatment Technique Violation for Failure to Maintain Corrosion Control Treatment within Required Ranges

The Michigan Department of Environment, Great Lakes, and Energy (EGLE), Drinking Water and Environmental Health Division (DWEHD), records show that Ada Township (township) is in violation of the Michigan Safe Drinking Water Act, 1976 PA 399, as amended (Act 399), under Rule 604f, *Treatment techniques for lead and copper*, of the 1979 Administrative Code.

In accordance with the rule cited above, a water system shall continue to operate and maintain corrosion control treatment, including maintaining water quality parameters (WQPs) at or above minimum values or within ranges designated by EGLE. The township was informed of these ranges in the WQP designation letter dated December 28, 2021. A supply is out of compliance if it has more than nine excursion days during a six-month period for a specified WQP. An excursion occurs when the daily value for one or more of the WQPs measured at a sampling location is outside the designated range. During the July 1 to December 31, 2023, monitoring period, the township had more than nine excursion days in the six-month period.

The EGLE investigation consisted of a review of the township's WQP data. EGLE's investigation is considered complete. The excursion began on September 12, 2023, when a phosphate sample result in the distribution system was less than the minimum required value of 0.8 mg/L as orthophosphate. The excursion days continued to accrue as no follow-up orthophosphate sample was collected.

The township was out of compliance on September 21, 2023, which was the tenth excursion day, for the July 1 to December 31, 2023, monitoring period. To return to compliance, the township must complete a six-month round of WQP monitoring and have nine or less excursion days.

Additionally, lead and copper monitoring and WQP monitoring will be changed to standard monitoring for two consecutive six-month monitoring periods as a result of the treatment

technique violation. The 2024 Monitoring schedule will detail the changes to the lead and copper sampling and WQP sampling.

Administrative Rule 403, *Tier 2 public notice; form, manner, and frequency of notice*, of Act 399, requires that, not later than **30 days** after learning of the violation, suppliers provide public notice by mail or direct delivery and by any other means reasonably calculated to reach other persons regularly served by the system. Enclosed is a sample public notice. **Please notify your consumers no later than December 21, 2023, and send EGLE the signed and dated Public Notice Certification of Distribution form, along with a copy of the issued notice within ten days of distribution.** This violation **must** be included in your 2023 Consumer Confidence Report, which is due by July 1, 2024.

EGLE is authorized under Section 7 of Act 399, MCL 325.1007, to issue fines for public water supply monitoring and reporting violations. Failure to issue a public notice for this violation will result in a fine of at least \$400. Additional violations are subject to fines of increasing amounts. If you would like more information on the DWEHD administrative fines policy, contact me at the phone number or e-mail listed below.

If you have any factual information you would like us to consider regarding the violation identified in this violation notice, please provide it in a written response by December 21, 2023.

EGLE anticipates and appreciates your cooperation in resolving this matter. If you have any questions regarding this violation notice, please contact me at SylvesterM1@Michigan.gov; Lead and Copper Unit, Community Water Supply Section, DWEHD, EGLE, P.O. Box 30817, Lansing, Michigan 48909-8311; or at the phone number provided below.

Sincerely,



Matthew Sylvester, PE
Corrosion Control Specialist
Lead and Copper Unit
Community Water Supply Section
Drinking Water and Environmental Health Division
989-395-8567

Enclosures

cc/enc: Stephanie Kozal, F&V Operations
Jeni Bolt, EGLE
Wood Chooi, PE, EGLE
Jeremy Klein, EGLE
Steve Pennington, EGLE

This notice was previously distributed in December 2023.

IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER

Ada Township Did Not Meet Treatment Requirements

Our water system recently violated a drinking water standard. Although this situation does not require that you take immediate action, as our customers, you have a right to know what happened, what you should do, and what we are doing to correct this situation.

We receive our water from the City of Grand Rapids, who treats our water to control corrosion and prevent lead and copper in the pipes from dissolving into the water. To ensure we are maintaining optimal corrosion control, we routinely sample the water in the distribution system for water quality parameters such as pH and orthophosphate. We are required to maintain these parameters within state-designated ranges. We did not maintain these parameters within the set ranges for more than nine days during the July to December 2023 monitoring period.

On September 12, 2023, water quality samples were drawn at three locations in Ada Township. At our entry point to our distribution system, orthophosphate was 1.34 mg/L. At Bronson and East Fulton, the orthophosphate was 1.44 mg/L. The Michigan Department of Environment, Great Lakes, and Energy (EGLE) requires a minimum of 0.8 mg/L. These locations were well above this requirement.

At the final location at Ada Moorings, our orthophosphate was not detected. We believe this occurred due to the new development just prior to our sample location which absorbed the orthophosphate to coat the new water main.

Further sampling has indicated that the system is back in compliance. Our most recent sample taken indicates that the levels have returned to normal at the location in Ada Moorings. The sample result for orthophosphate was 1.32 mg/L. Well above the 0.8 mg/L minimum required by EGLE.

Additionally, our lead and copper samples taken annually are well within compliance. Those samples indicate that we do not have a corrosion issue in Ada Township.

Moving forward for future sampling if new watermain is installed the Township will flush the main to ensure orthophosphate remains in the system.

We are closely monitoring this situation and take pride in providing quality water. We are providing this notification to comply with EGLE requirements. Your water meets all standard state requirements.

What should I do?

You do not need to boil your water or take other corrective actions. However, if you have specific health concerns, consult your doctor.

What does this mean?

This situation does not require that you take immediate action. If it had, you would have been notified immediately. This is a treatment violation, but it does not mean there is lead or copper in your drinking water. The most recent monitoring indicates that lead and copper levels were below the action levels at least 90 percent of residential drinking water taps sampled. However, it is important that everyone takes measures to control lead and copper levels in the water because ingesting lead or copper can cause serious health consequences.

Lead: Infants and children who drink water containing lead could experience delays in their physical or mental development. Children could show slight deficits in attention span and learning abilities. Adults who drink this water over many years could develop kidney problems or high blood pressure.

Copper: Copper is an essential nutrient, but some people who drink water containing copper in excess of the action level over a relatively short amount of time could experience gastrointestinal distress. Some people who drink water containing copper in excess of the action level over many years could suffer liver or kidney damage. People with Wilson's disease should consult their personal doctor.

What happened? What is being done?

The Michigan Department of Environment, Great Lakes, and Energy set ranges for our water quality parameters on December 28, 2021. After these ranges were designated, we collected samples in the distribution system on September 12, 2023, that were below the required minimum value for orthophosphate. Ten excursion days were counted in the distribution system between the dates of September 12th and September 21st, 2023. We are working on following up with all water quality parameter results timely to prevent this from happening again. For more information, please contact Ms. Stephanie Kozal, skozal@fv-operations.com, 616-588-1919, or 7330 Thornapple River Drive, Ada, Michigan 49301.

This notice is being sent to you by Ada Township.

Water Quality Report for 2023



Proudly Serving Residential and Commercial Customers in:

Grand Valley Estates

WSSN 02809

Attention: This report will not be mailed to you. If you want a paper copy, please call the Utilities Department at 616-676-9191 extension 7333



The Grand Valley Estates Water System is proud to present our annual Water Quality Report. This report provides important information about your drinking water. We have continued to meet the challenge of providing safe, quality water which meets or exceeds the requirements set forth by the Environmental Protection Agency (EPA) and the Michigan Department of Environment, Great Lakes & Energy (EGLE).

Is my water safe?

Absolutely, yes. The Grand Valley Estates Water System meets or exceeds all of the requirements of the Safe Drinking Water Act. We are excited to present this year's Annual Water Quality Report (Consumer Confidence Report) as required by the Safe Drinking Water Act (SDWA). This report is designed to provide details about where your water comes from, what it contains, and how it compares to standards set by regulatory agencies. This report is a snapshot of last year's water quality. We are committed to providing you with information because informed customers are our best allies.

Where does my water come from?

Your drinking water is a ground water source. Two wells alternate pumping to supply water to your system. The wells are in the Grand Valley Estates neighborhood. Both wells are about 120' deep.

Do I need to take special precautions?

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants are available from the Safe Drinking Water Hotline (800-426-4791).

2023 Water Quality Data

In order to ensure that tap water is safe to drink, EPA has regulations which limit the amount of contaminants in water provided by public water systems. The table below lists all of the drinking water contaminants that we detected during the calendar year of this report. Although many more contaminants were tested, only those substances listed below were found in your water. All sources of drinking water contain some naturally occurring contaminants. At low levels, these substances are generally not harmful in our drinking water. Removing all contaminants would be extremely expensive, and in most cases, would not provide increased protection of public health. A few naturally occurring minerals may actually improve the taste of drinking water and have nutritional value at low levels. Unless otherwise noted, the data presented in this table is from testing done in the calendar year of the report. The State allows us to monitor for certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. All of the data is representative of the water quality, but some are more than one year old. In this table you will find terms and abbreviations that might not be familiar to you. To help you better understand these terms, we have provided the definitions.

Contaminants	MCLG or MRDLG	MCL, TT, or MRDL	Detected In Your Water	Range		Sample Date	Violation	Typical Source
				Low	High			
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(There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants)								
Chlorine ¹ (as Cl2) (ppm)	4	4	0.52	0.12	1.66	2023	No	Water additive used to control microbes
Haloacetic Acids (HAA5) (ppb)	NA	60	2.74	NA	NA	2022	No	By-product of drinking water chlorination
TTHMs (Total Trihalome- thanes) (ppb)	NA	80	5.35	NA	NA	2022	No	By-product of drinking water chlorination
Inorganic Contaminants								
Fluoride (ppm)	4	4	<0.100	NA	NA	2023	No	Erosion of natural deposits; Water additive which promotes strong teeth; Discharge from fertilizer and aluminum factories
Nitrate (as Nitrogen) (ppm)	10	10	2.3	NA	NA	2023	No	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits
Sodium (ppm)	NA	NA	32	NA	NA	2023	No	Erosion of natural deposits; Leaching
Arsenic (ppb)	0	10	ND	NA	NA	2021	No	Erosion of natural deposits: runoff from orchards; runoff from glass and electronics production wastes.
Hexafluoropropylene oxide dimer acid [HFPO- DA] (ppt)	370	NA	ND	NA	NA	2023	No	Discharge and waste from industrial facili- ties utilizing the Gen X chemical process
Perfluorobutane sulfonic acid [PFBS] (ppt)	420	NA	ND	NA	NA	2023	No	Discharge and waste from industrial facili- ties; stain-resistant treatments
Perfluorohexane sulfonic acid [PFHxS] (ppt)	51	NA	ND	NA	NA	2023	No	Firefighting foam; discharge and waste from industrial facilities
Perfluorohexanoic acid [PFHxA] (ppt)	400,000	NA	ND	NA	NA	2023	No	Firefighting foam; discharge and waste from industrial facilities
Perfluorononanoic acid [PFNA] (ppt)	6	NA	ND	NA	NA	2023	No	Discharge and waste from industrial facili- ties; breakdown of precursor compounds
Perfluorooctane sulfonic acid [PFOS] (ppt)	16	NA	ND	NA	NA	2023	No	Firefighting foam: Discharge from electro- plating facilities; Discharge and waste from industrial facilities.
Perfluorooctanoic acid [PFOA] (ppt)	8	NA	ND	NA	NA	2023	No	Discharge and waste from industrial facili- ties; stain-resistant treatments.

¹The chlorine "Level Detected" was calculated using a running annual average.

Inorganic Contaminant Subject to Action Levels (AL)	MCLG	Action Level	Your Water ²	Range Low	Range High	Year Sampled	Number of Samples Above AL	Typical Source of Contaminant
Copper – (ppm)	1.3	1.3	0.1	0.1	0.1	2022	No	Corrosion of household plumbing systems; Erosion of natural deposits
Lead – (ppb)	0	15	1	0	3	2022	No	Lead service lines, corrosion of household plumbing including fittings and fixtures; Erosion of natural deposits

² Ninety (90) percent of the samples collected were at or below the level reported for our water.

Additional Information About Lead:

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Ada Township is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline (800-426-4791) or at <http://www.epa.gov/safewater/lead>.

Unit Description

Term	Definition
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ppb	parts per billion, or micrograms per liter
ppt	parts per trillion, or nanograms per liter
NTU	Nephelometric Turbidity Units. Turbidity is a measure of the cloudiness of the water. We monitor it because it is a good indicator of the effectiveness of our filtration system.
NA	Not applicable.
ND	Not detected.
NR	Monitoring not required, but recommended.

Important Drinking Water Definition

Term	Definition
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MCL	Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
TT	Treatment Technique: A required process intended to reduce the level of a contaminant in drinking water.
AL	Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
MRDLG	Maximum Residual Disinfectant Level Goal: The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
MRDL	Maximum Residual Disinfectant Level: The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
MNR	Monitored Not Regulated
MPL	State Assigned Maximum Permissible Level

90th Percentile: The minimum level of contamination found in the highest 10 percent of samples collected.

Why are there contaminants in my drinking water?

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the EPA's Safe drinking Water Hotline (800-426-4791). The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water:

- Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- Non-organic contaminants, such as salts and metals, which can be naturally occurring or result from urban stormwater runoff, industrial, or domestic wastewater discharges, oil and gas production, mining, or farming.
- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.
- Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.
- Radioactive contaminants, which can be naturally-occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, EPA prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. FDA regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

Source Water Assessment and its Availability:

EGLE (Michigan Department of Environment, Great Lakes, & Energy) completed a Source Water Assessment for the City of Grand Rapids water supply in 2003. This report found that our water supply has a moderately high susceptibility to contaminants. Source water contamination is not likely to occur if potential contaminants are properly used and managed. The Grand Rapids Water Treatment Plant routinely and continuously monitors the water for a variety of chemicals to ensure safe drinking water. The Grand Rapids Water System continues to be involved in and supports watershed protection efforts. To obtain a copy of this assessment, call customer service at 311 or 616-456-3000.



Ada Township Water System
P.O. Box 370
7330 Thornapple River Drive
Ada, MI 49301
616-676-9191, Extension 7333
Email: jsuchy@adatownshipmi.com

More Information:

If you have any questions regarding your bill, leaks or other water service related issues, please call customer service at 616-676-9191 extension 7333