



**OUR MISSION IS TO PROVIDE EXCEPTIONAL PUBLIC SERVICES THAT
ENHANCE THE EXPERIENCE OF LIVING, WORKING AND VISITING ADA.**

**TENTATIVE AGENDA
ADA TOWNSHIP REGULAR BOARD MEETING
MONDAY, AUGUST 26, 2019 at 12:00 P.M.
ADA TOWNSHIP HALL
7330 THORNAPPLE RIVER DRIVE**

- I. CALL TO ORDER**
 - A. PLEDGE OF ALLEGIANCE
 - B. MOMENT OF SILENCE
 - C. NOTE BOARD MEMBERS PRESENT & ABSENT

- II. APPROVAL OF AGENDA**

- III. GENERAL TOWNSHIP BUSINESS**

MOTION TO APPROVE MINUTES & ACCEPT REPORTS / COMMUNICATIONS UNDER CONSENT AGENDA

 - A. APPROVAL OF BOARD MEETING MINUTES:
 - 1. TOWNSHIP BOARD MINUTES – 08/16/19 & 08/12/19
 - B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS:
 - 1. ADA DDA MINUTES – 07/08/19
 - 2. ADA HISTORICAL SOCIETY MINUTES – 07/11/19
 - 3. KENT COUNTY SHERIFF DEPARTMENT REPORTS – 04/01/19 – 06/30/19
 - 4. ADA TOWNSHIP WATER QUALITY REPORT – 2018
 - 5. GRAND VALLEY ESTATES WATER QUALITY REPORT – 2018
 - 6. AT&T TWELFTH ANNUAL VIDEO REPORT – 08/09/19
 - 7. PLANNIN COMMISSION MINUTES – 07/18/19
 - 8. UTILITY ADVISORY BOARD MINUTES – 06/20/19
 - 9. ADA LIBRARY & COMMUNITY CENTER – PROJECT STATUS REPORT – 08/14/19
 - 10. PARK DIRECTOR'S REPORT – 08/15/19
 - 11. COMCAST UPDATE – 08/16/19

- IV. APPROVAL OF WARRANTS**
 - A. TOWNSHIP GENERAL WARRANTS

- V. PUBLIC COMMENT**

- VI. BOARD COMMENT**

- VII. UNFINISHED BUSINESS**

- VIII. NEW BUSINESS**
 - A. 2019 TAX RATE REQUEST – OPERATING, PUBLIC SAFETY, PARK & NON-MOTORIZED TRAILS, FORM L – 4029
 - B. 2019 TAX RATE REQUEST – ADA DDA, FORM L – 4029
 - C. CITIZEN'S REQUEST TO APPOINT A TASKFORCE TO EXPLORE WHAT A NEW MODEL OF GOVERNANCE MIGHT LOOK LIKE AND HOW TO MOVE FORWARD.
 - D. CONSULTANT SERVICES FOR UPDATE OF TOWNSHIP NON-MOTORIZED TRAIL PLAN
 - E. ADA TOWNSHIP SPECIAL EVENT WAIVER REQUEST – “BRATS AND BONFIRES”
 - F. RESOLUTION R-082619-1, RESOLUTION AUTHORIZING APPLICATION FOR SPECIAL LICENSE – “BRATS AND BONFIRES”

- IX. OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT**

- X. ADJOURNMENT**

A Copy of the above information is available upon request M-F 8AM-5PM at the Ada Township Clerk's Office, excluding Holidays

If you would like to be on the Ada Township e-mail information list please inform the Clerk or e-mail the Clerk at jsmith@adatownshipmi.com. Persons with special needs, as defined in the Americans with Disabilities Act, should contact the Ada Township Clerk or call the Michigan Relay Center

**Draft**

**ADA TOWNSHIP SPECIAL BOARD MEETING
MINUTES
AUGUST 16, 2019**

Meeting was called to order by Supervisor Haga at 12:08 p.m. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, Trustee Proos. Trustee Jacobs arrived at 12:09 p.m. Members absent: Trustees Hurwitz and McAleenan. Also Present: two community members.

APPROVAL OF AGENDA

Moved by Proos, supported by Moran, to approve the Agenda as presented. Motion carried.

NEW BUSINESS

AMY VAN ANDEL LIBRARY AND COMMUNITY CENTER GUARANTEED MAXIMUM PRICE (GMP) AMENDMENT #2 – BID PACKAGE 2 – CONCRETE AND STEEL

Scott Rantala, JLL, explained that the last meeting Bid Package #1 had been approved for site work. Bid Package 2 bids were opened on August 8 and are now being considered for concrete and structural steel. **Moved by Proos, supported by Jacobs, to approve Bid Package 2 in the amount of \$980,614. and Amendment 2 to the Guaranteed Maximum Price Agreement, with an updated total of \$1,893,224. Roll Call: Yes – Proos, Jacobs, Smith, Moran, Haga; No – 0; Absent – Hurwitz, McAleenan. Motion carried.**

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting was adjourned at 12:22 p.m.

Jacqueline Smith
Ada Township Clerk

Date



Draft

ADA TOWNSHIP BOARD MEETING MINUTES AUGUST 12, 2019

Meeting was called to order by Supervisor Haga at noon. Members present: Supervisor Haga, Clerk Smith, Trustees Hurwitz, Jacobs, and Proos. Members absent: Treasurer Moran and Trustee McAleenan. Also Present: Parks Director Fitzpatrick, Planning Director Ferro, Fire Chief Murray, DDA Coordinator Hilbrands, and approximately 14 community members.

APPROVAL OF AGENDA

Moved by Hurwitz, supported by Jacobs, to approve the Agenda as presented. Motion carried.

SPECIAL PRESENTATION - KENT DISTRICT LIBRARY 2018 ANNUAL REPORT

Chuck Myers, Lindsey Dorfman, and Vanessa Walstra, from KDL, gave a report on the activities of KDL and in particular the Cascade Branch, for 2018.

CONSENT AGENDA

Approval of Board Meeting Minutes

Township Board Minutes - 07/22/19

Receive and File Various Reports/Communications

1. Assembly Room AV Update - 08/02/19; 2. Ada Township Fire Department Update - 06/19 and 07/19; 3. Annual Planning Commission Report - 04/18/19; 4. Planning Commission Minutes - 06/20/19; 5. Boot Communications - 07/16/19; 6. REGIS Board Minutes - 04/24/19; 7. GVMC Board Minutes - 06/06/19; 8. Comcast Channel Lineup Change - 07/22/19.

Moved by Jacobs, supported by Hurwitz, to approve the Minutes and accept the Reports and Communications under the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Clerk Smith presented the following Hand Checks: #101, \$30,034.81; #205, \$3,612.72; #214, \$2,775.34; #248 \$2,780.00; #401 \$2,877.84; #590, \$4,220.27; #591, \$1,831.36; #592, \$856.48. Total of all Hand Checks: \$48,988.82. Warrants: #101, \$45,265.24; #205, \$4,875.06; #211, \$142.72; #214 \$9,618.41; #248 \$1,830.77; #401 \$111,476.55; #590 \$128,556.94; #591 \$180,022.70; #592 \$6,443.10. Total of all Warrants: \$488,231.49. Total of all Checks and Warrants: \$537,220.31. **Moved by Proos, supported by Jacobs, to approve the Warrant Report for August 12, 2019, in the total amount of \$537,220.31. Roll Call: Yes - Hurwitz, Proos, Jacobs, Smith, Haga; No - 0; Absent - Moran, McAleenan. Motion carried.**

PAY APPLICATION #3/FINAL - TRAIL CONSTRUCTION AND REPAIRS

Steve Groenenboom, Moore & Bruggink, explained the request for final payment for the trail construction. **Moved by Jacobs, supported by Hurwitz, to approve Pay Application 3 and Final to Jordan Intercoastal in the amount of \$67,974.30. Moved by Proos, supported by Smith, to amend the motion to include holding back 10% (\$6,797.43) for final completion and warranty. Motion to amend carried. Roll Call for Main Motion (as amended): Yes - Proos, Jacobs, Hurwitz, Haga, Smith; No - 0; Absent - Moran, McAleenan. Motion carried.**

PUBLIC COMMENT

Carman Puglisi commented on the recent graveling on Pettis and stated with the speed, it's difficult to see where you're going. He also stated a pothole has been there for two years.

Mark Fitzpatrick, Parks Director, stated Leonard Park opened fairly quickly after the storm damage. The light poles have been replaced. He thanked the summer intern for her service.

BOARD COMMENT

Trustee Proos also commented on the graveling on Pettis, including loose gravel and bicyclists. He also commented on the Knapp/Pettis sign, and thanked those who put pressure on the Road Commission in regards to pedestrian safety in the village.

Trustee Jacobs commented on repairs to Thornapple River Drive.

Supervisor Haga referenced his memo regarding pedestrian safety in the village.

UNFINISHED BUSINESS

None

NEW BUSINESS

RESOLUTION R-081219-1 - DESIGNATION OF SEPTEMBER 20, 2019, "PRISONER OF WAR/MISSING IN ACTION RECOGNITION DAY"

Moved by Proos, supported by Smith, to adopt Resolution R-081319-1, a resolution for the designation of September 20, 2019 as "Prisoner of War / Missing in action Recognition Day." Roll Call: Yes - Jacobs, Hurwitz, Proos, Smith, Haga; No - 0; Absent - Moran, McAleenan. Resolution adopted.

AMENDMENT TO CONTRACT WITH JLL FOR PROJECT MANAGEMENT SERVICES FOR THE LIBRARY/COMMUNITY CENTER

Planning Director Ferro explained the original contract with JLL was for 24 months. Delays have stretched out the project. Moved by Jacobs, supported by Hurwitz, to amend the contract with JLL for Project Management Services for the Library/Community Center. Roll Call: Yes - Proos, Hurwitz, Jacobs, Haga, Smith; No - 0; Absent - Moran, McAleenan. Motion carried.

AGREEMENT WITH CUSTER INC. FOR FURNITURE SELECTION AND PROCUREMENT SERVICES FOR THE LIBRARY/COMMUNITY CENTER

Planning Director Ferro explained the offer for Custer Inc. to perform furniture and AV design and procurement services. Moved by Hurwitz, supported by Jacobs, to approve an agreement with Custer Inc. for furniture selection and procurement services for the library/community center. Roll Call: Yes - Hurwitz, Jacobs, Proos, Smith, Haga; No - 0; Absent - Moran, McAleenan. Motion carried.

CHANGE ORDER NO. 8 FOR SETTLERS GROVE PROJECT

Mike Oezer, Progressive AE, explained the reason for the change order. Moved by Hurwitz, supported by Jacobs, to approve Change Order No. 8 for the Settlers Grove Project, at a net cost of \$3,825. There was some discussion among board members about the itemizations. Moved by Proos, supported by Hurwitz, to amend the motion to delete the fountain. Motion to amend carried. Roll Call on original motion (as amended): Yes - Proos, Jacobs, Hurwitz, Smith, Haga; No - 0; Absent - Moran, McAleenan. Motion carried.

Trustee Hurwitz left the room.

FIREWORKS PERMIT - 2280 GRAND RIVER DRIVE

Jeff Snyder, 2280 Grand River, explained the request to conduct a fireworks display on his property. Moved by Proos, supported by Jacobs, to approve the Fireworks Permit for 2280 Grand River Drive, for August 31, 2019. Motion carried.

Trustee Hurwitz returned to the meeting.

POTENTIAL TERMINATION OF TAX BASE SHARING BETWEEN ADA TOWNSHIP DDA AND KENT COUNTY

Planning Director Ferro explained that the township had initiated agreements regarding two captures of millages, for the DDA and for the Brownfield Development, and that we could not legally have both agreements. Moved by Jacobs, supported by Hurwitz, to approve the terms of the Termination of Tax Base Sharing Agreement between Ada Township DDA and Kent County. Roll Call: Yes - Hurwitz, Jacobs, Proos, Smith, Haga; No - 0; Absent - Moran, McAleenan. Motion carried.

APPOINTMENT TO ADA TOWNSHIP FIRE DEPARTMENT

Fire Chief Murray explained the request to appoint Luke Werdon as a paid on call firefighter. Moved by Jacobs, supported by Proos, to approve the appointment of Luke Werdon as a paid on call firefighter. Motion carried.

FULTON/RIPPLING LIFT STATION IMPROVEMENTS

Steve Groenenboom, Moore & Bruggink, explained bids received. **Moved by Proos, supported by Jacobs, to approve the bid from Kamminga & Roodvoets for the Fulton Rippling Lift Station Improvements in the amount of \$564,693.25, and the total project cost of \$675,000. Roll Call: Yes - Proos, Hurwitz, Jacobs, Smith, Haga; No - 0; Absent - Moran, McAleenan. Motion carried.**

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional public comment.

ADJOURNMENT

The meeting was adjourned at 1:43 p.m.

Jacqueline Smith
Ada Township Clerk

Date

**ADA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
BOARD OF DIRECTORS
MINUTES OF THE JULY 8, 2019 MEETING
ADA TOWNSHIP HALL, 7330 THORNAPPLE RIVER DR. SE
ADA, MICHIGAN**

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 8:00 a.m. by Chairperson, Bowersox.

BOARD MEMBERS PRESENT: Terry Bowersox, George Haga, Bryan Harrison, Devin Norman, Ted Wright, Walt VanderWulp, Dawn Marie Coe, Margaret Idema, Justin Knapp

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Jim Ferro, Planning Director, Brian Hilbrands, DDA Coordinator, Adina Winczewski, Administrative Assistant, Kevin Moran, Treasurer

PUBLIC PRESENT: 2 community members

II. APPROVAL OF AGENDA

It was moved by VanderWulp, seconded by Harrison, to approve the agenda as presented. Motion passed unanimously.

III. APPROVAL OF MINUTES OF JUNE 10, 2019 MEETING

It was moved by Idema, seconded by VanderWulp, to approve the minutes of the June 10, 2019 meeting as presented. Motion passed unanimously.

IV. APPROVAL OF PAYABLES

Hilbrands summarized the June invoice from Seyferth PR for professional services and out-of-pocket expenses related to the June Beers at the Bridge event.

Norman asked how the Ada Historical Society fits in with the Beers at the Bridge proceeds. Hilbrands stated the Historical Society is a benefactor of the event just as the Fire Department is a benefactor for the Brats and Bonfires events. They get a benefactor check and all other proceeds go to the DDA.

It was moved by Idema, seconded by Coe, to approve paying Seyferth PR in the amount of \$12,840.82. Motion passed unanimously.

V. DRAFT SURVEY FOR VILLAGE BUSINESSES REGARDING DDA IMPACT

In response to Board requests in previous DDA meetings, Hilbrands presented a draft DDA survey to be sent to local businesses. The survey will give businesses an opportunity to learn about the responsibilities of the DDA and help the DDA find out how they can help businesses in downtown Ada.

Wright asked when the last DDA survey was sent to the community. Ferro stated general purpose surveys have been sent for Parks & Recreation and the Township master plan, but a survey has never been sent regarding the DDA.

It was moved by Haga, seconded by Coe, to approve sending out the DDA Business Response Survey.

Coe suggested adding the DDA definition and activities to the survey to let people know what the DDA does.

VanderWulp suggested asking the Citizen's Group what they think should be in the survey. Hilbrands stated he will email a draft survey to them first to get their feedback.

Harrison suggested taking this survey one step further and making it a multipage "report to citizens" and survey combination, highlighting the activities and projects the DDA pays for or contributes to, making it interesting with pictures and highlights. Board agreed and also recommended adding it the AdaView and Facebook page.

Knapp suggested adding two questions to the survey for business owners. 1. Do they follow the DDA via Facebook or Twitter? 2. Are they interested in sponsoring an event?

Knapp recommended getting a group photo of the DDA to use for marketing.

Haga withdrew his motion in order to postpone sending the survey and allow time to create a report and survey with suggestions discussed by the Board.

VI. REPORTS AND COMMUNICATIONS

a. Status of Legacy Park Construction

Ferro stated the status is the same as last month. We are still waiting for the amphitheater structural components. Landscaping continues to be maintained by Katerburg Verhage under their original contract terms and will soon be turned over to the Township.

b. Amy Van Andel Library and Community Center Update

Ferro stated there are 3 bid packages for the project. The first bid opening, for site work, closed on July 3rd. The lowest bidder was the closest to the budget of \$500,000 and they came in at \$510,000 to \$520,000. There is a Township Special Board meeting on July 15th to award the first bid.

c. Ada Classic Criterium Follow-Up

Ferro stated the Criterium was held on June 15th and there was an obvious absence of spectators which could have been due to the gloomy weather. Complaints were made to Ashley Jolman of the ABA and were passed on to the Township. Several businesses stated there was a lack of communication regarding the race and road closures. These concerns have been relayed to the organizers who were supposed to communicate one-to-one with businesses along the bike route. The organizers acknowledge they did not do a good job communicating.

Ferro stated the organizers have indicated that they would like to hold the event again next year. Ferro suggested getting input from the business community first before approving the event for next year. The lack of spectators in addition to the road closures minimizes the benefits to the business community.

d. Beers at the Bridge June Event Recap

Hilbrands stated attendance was a record high at 3,300 people. Out-of-pocket expenses were reduced as outlined in the Seyferth invoice. Ticket sales were about the same as last year. More volunteers are needed for the July BATB event.

e. DDA Financial Report, 6/30/19

Hilbrands stated the Farmers' Market has a net positive income to date of nearly \$4,000. For Beers at the Bridge, revenues will be close to \$20,000 after the most recent Seyferth invoice, as noted above, is paid.

VII. BOARD/STAFF MEMBER COMMENTS

Ferro stated he spoke to Jim Ippel and shared the DDA's concerns about the condition of his building. Ippel stated he will get the items fixed.

Idema expressed concern that ideas shared during board comments fall flat without action and suggested adding a line item to future agendas for "Old Business."

Harrison recommended also adding a line item for "Township Board Update," to be given by Haga. Also recommended, was for a DDA liaison to attend Township Board meetings to inform them what the DDA is working on.

Haga stated milling work on Thornapple River Dr. from the bridge to Cascade Road starts today. The road will be closed to thru-traffic this week.

VanderWulp stated that a dotted white line needs to be painted in between the 2 right turn lanes at Ada Drive turning east on Fulton. Cars on the outside right-turn lane come close to clipping the cars on the inside right-turn lane.

VanderWulp stated the sidewalk on the south side of Fulton Street between Vitale's Restaurant and Bronson Street is extremely overgrown and needs to be mowed. Haga stated MDOT will need to address that area.

Board discussed the lack of safe pathways to get from the Kulross/Rix Street neighborhoods to downtown Ada.

Board discussed the unsightly cigarette butts being thrown in the gutters and along the curbs. Harrison suggested looking into providing cigarette towers.

VanderWulp left meeting at 9:00 am.

Wright inquired about the two parcels on the north side of Headley, wondering if there is something in the contract which states the Township must build on each parcel within a certain timeframe. Haga stated the library construction is satisfying that requirement. Wright asked to see a copy of the deed restrictions for the property on the south side of Headley, acquired by Geld from The Community Church. Ferro stated he will provide a copy.

Knapp commented on the great attendance and energy at the 4th of July parade. Businesses were participating afterwards, introducing themselves, providing lemonade, etc.

Wright expressed disappointment in that there were no community activities after the parade. Haga stated that was because it was anticipated that the library construction would have already started as well as other large construction projects in the downtown area. Haga stated that there are discussions for next year to have activities at Legacy Park and Leonard Field.

Idema asked why Ada Township does not have a band in the parade.

VIII. PUBLIC COMMENT

Kristen Wildes, Ada Historical Museum, suggested contacting the Forest Hills Community Band as a possible performer in parades.

Meeting was adjourned at 9:09 a.m.

Respectfully submitted:

Devin Norman, Secretary

rs: aw

Minutes of July 11, 2019
Ada Historical Society
Board of Directors Meeting

Present: Crosby, Czekai, DeGood, Hoover, Thompson, Veldkamp, Vierson, Wildes.

Absent: Michels, Moran, Mulligan, Sefton.

Others Present: M. Bolhuis - Historian, D. Bolhuis, Barbara Mieras, Township Supervisor George Haga.

1). The meeting was called to order by President Veldkamp at 1:06 pm.

3). The Minutes of June 13, 2019 were approved on motion by Vierson, supported by Czekai. The motion carried.

Vierson related a date change for the Collector's Club sale in the barn. They are requesting the sale be moved to the week of August 19. They will make sure the chair rack is near the door for ease in setting up for Music on the Lawn. Haga related they will need an insurance certificate for the sale. Veldkamp and Haga both related storing the barrels used at Beers at the Bridge is an eyesore and the Beers at the Bridge committee will have to find an alternate storage area after the August event.

2). Approval of the Agenda. Vierson related she would like to add two items under Financial reports. The agenda was approved as revised on motion by Crosby, supported by Hoover. The motion carried.

4). **Committee Reports**

a. Capital Campaign Committee Report

Mieras related we had a successful campaign with \$719,699 being raised. There are funds to be used for collections and display. Crosby related there were some additional things that needed to be done which were over budget but it came out almost exactly with the contractor coming in under budget. Mieras related they are working with a couple of donors who are interested in looking at the exhibit rooms. We have a donor thank you event scheduled for July 18 at 11:00 am. Our speakers will be Bernie, Kristen, and Marie. Sandy Sefton will serve as MC. Mieras thanked the Board members for all their work on the project.

- b. Finance Committee. In the absence of Treasurer Moran, M. Bolhuis presented the financial reports. One book was sold this month. A new line item for marketing expenses has been set up. M. Bolhuis related she deposited \$961 after Beers at the Bridge. They did receive \$10 in donations. Veldkamp related he would like to see a break down for the event between what we spent for supplies such as pop, caramel corn, etc. and what our profit is. M. Bolhuis handed out the proposed budget for the new fiscal year. Vierson related we received two gifts this month: 1. Pat Sullivan has given us a credit card reader. 2. Collector's Club is disbanding and have given us the balance of their treasury of \$3,509.98 and have designated those funds to go toward exhibits. Previously Collector's Club gave us a computer and the Past Perfect computer program. Vierson then related the marketing group had a meeting yesterday. Chuck and Ward will be doing a program in September "Treasurers of the AHS" and will do a show about some items in our collection. It was also suggested to do a program on some old homes entitled "Who Lived There?" A short discussion ensued regarding what we offer people with memberships. Hoover discussed Tish McKee did a lot of restoration of homes in the village years ago. Hoover supported by Crosby moved to approve the Treasurer's Reports. The motion carried.
- c. Display Committee. Wildes related the railroad exhibit is installed. The first payment for the "kidding around room" has been made. She is talking with Marilyn DeGood regarding a new display in the temporary display cabinet.
- d. Collections. Wildes asked for approval to accept the following items: 1) A straw hat and a stack of items, including pictures; 2) A 1963 Forest Hills High School yearbook and a reunion pamphlet from Scott Weaver. Hoover supported by Czekai moved to accept the items. The motion carried.
- e. Facilities Committee. Wildes related we are continuing to have problems with the lights in the community room. Haga related he is still looking at barn painting quotes. Wildes related Pioneer Days is August 8 and 9 this year.

f. Programs and Education. Vierson related she is setting up a dahlia lecture and viewing of the gardens on August 27. Mieras related she is taking a class tomorrow from the Michigan History Association. Wildes related it is a pay per person class. Wildes related she is working with the Koetje Center at Grand Valley for the second half of the program in October on the Grand River. We are telling the story of Ada in October.

g. Membership.

Tri-River. M. Bolhuis related the last meeting was June 18 in Sunfield. July 23 will be the annual luncheon program. Tickets are \$12 each. The program will be Bart and Ellen DeJong speaking about their trip in a 1930 Lincoln automobile from New York to San Francisco via the Lincoln Highway. A September 26 bus trip is being planned.

Museums that will be visited are: R.E. Olds Museum in Lansing, Union Station Museum in Durand and the Paine, Gillam, Scott House in St. Johns. Advertising for the new 2020 booklets are being sold. The next meeting is August 20 in Portland. The Freeport Museum has printed a second cookbook. There are recipes in it from a lady who taught school here in Ada for four years and later moved to Freeport.

g. Publicity Committee. Wildes related the newsletter is out. She is still looking for a volunteer(s) to do the newsletter.

5) **Old Business.**

Review of Community Picnic. Hoover related it was all right but it could have been better. It was a good beginning. Wildes related if we do this next year don't do it the week before the 4th of July. Veldkamp related a lot of families take vacations around the 4th of July. Crosby related we did not get an accurate count of people. Veldkamp related Beers at the Bridge had 3,305 people.

6) **New Business.**

7) **Open Discussion.** None.

8) **Adjournment.** The meeting was adjourned at 2:23 pm.

Respectfully submitted,

Marilyn Thompson, Secretary

Ada Historical Society
Profit & Loss
 May through July 2019

	May - Jul 19
Ordinary Income/Expense	
Income	
43400 · Direct Public Support	
43410 · Ada Township Commitment	
43413 · Music on the Lawn	600.00
43415 · Internet	173.80
Total 43410 · Ada Township Commitment	773.80
43420 · Beers at the Bridge	10.00
Total 43400 · Direct Public Support	783.80
46400 · Donations, Fundraisers & Events	
46402 · Cash Donations	
46465 · Cash Donation - Tuesday's	207.30
46466 · Cash Donations - Other	4,887.58
Total 46402 · Cash Donations	5,094.88
46404 · Events	139.18
46430 · Miscellaneous Revenue	12.97
46500 · Fundraisers	
46510 · Building Addition II Fundraiser	500.00
Total 46500 · Fundraisers	500.00
Total 46400 · Donations, Fundraisers & Events	5,747.03
47200 · Program Income	
47230 · Personal Membership Dues	
47231 · Senior (60+)	329.72
47232 · Individual	60.00
47233 · Family	450.00
47234 · Friend	350.00
47235 · Settler	900.00
Total 47230 · Personal Membership Dues	2,089.72
47250 · Corporate Membership	
47251 · Business	100.00
47252 · Benefactor	
47254 · Edward Bradfield	500.00
47255 · Rix Robinson	1,000.00
Total 47252 · Benefactor	1,500.00
Total 47250 · Corporate Membership	1,600.00
Total 47200 · Program Income	3,689.72
48000 · Retail Sales	
48001 · Sales - Gift Shop	112.20
48002 · Sales - The Next 50	125.00
48030 · Sales - Carmel Corn	350.00
48031 · Sales - Popcorn	453.00
48032 · Retail Sales - Snacks	11.50
48040 · Sales - Beverages	596.50
Total 48000 · Retail Sales	1,648.20
Total Income	11,868.75
Expense	
60500 · Cost of Sales	
60520 · Items to Sell - Caramel Corn	180.00
60521 · Items to Sell - Popcorn	220.00
60530 · Items to Sell - Beverages	249.38
Total 60500 · Cost of Sales	649.38

Ada Historical Society
Profit & Loss
May through July 2019

	<u>May - Jul 19</u>
60600 · Program & Event Costs	
60604 · Music on the Lawn (R)	2,450.00
Total 60600 · Program & Event Costs	2,450.00
60900 · Operating Expenses	
60906 · Marketing	115.75
60925 · Computer	69.89
60930 · Displays	73.86
60935 · Office Supplies	273.93
60941 · Janitorial Services	220.00
60945 · Internet	260.70
60955 · Maintenance (Outside)	284.35
60961 · Gifts	27.53
60962 · Conferences	39.00
60965 · Memberships	382.00
60966 · Independent Contractor	6,666.65
60972 · Insurance	867.00
60976 · Collections Management	39.84
60978 · Rentals	80.00
60980 · Postage	110.00
60983 · Signs	207.81
60984 · Printing	95.40
60985 · Miscellaneous	148.74
60988 · Technology and Support	71.99
60996 · Telephone	117.63
60998 · Garden Supplies	469.70
Total 60900 · Operating Expenses	10,621.77
60956 · Fundraising	171.70
60959 · Museum Expansion (Interior)	8,915.00
Total Expense	22,807.85
Net Ordinary Income	-10,939.10
Net Income	<u>-10,939.10</u>

Ada Historical Society
Profit & Loss
 July 2019

	Jul 19
Ordinary Income/Expense	
Income	
43400 · Direct Public Support	
43410 · Ada Township Commitment	
43413 · Music on the Lawn	600.00
43415 · Internet	86.90
Total 43410 · Ada Township Commitment	686.90
Total 43400 · Direct Public Support	686.90
46400 · Donations, Fundraisers & Events	
46402 · Cash Donations	
46465 · Cash Donation - Tuesday's	188.30
46466 · Cash Donations - Other	3,542.08
Total 46402 · Cash Donations	3,730.38
46404 · Events	29.18
46430 · Miscellaneous Revenue	4.37
Total 46400 · Donations, Fundraisers & Events	3,763.93
48000 · Retail Sales	
48001 · Sales - Gift Shop	69.20
48002 · Sales - The Next 50	25.00
48030 · Sales - Carmel Corn	108.00
48031 · Sales - Popcorn	123.00
48032 · Retail Sales - Snacks	11.50
48040 · Sales - Beverages	124.50
Total 48000 · Retail Sales	461.20
Total Income	4,912.03
Expense	
60500 · Cost of Sales	
60520 · Items to Sell - Caramel Corn	135.00
60521 · Items to Sell - Popcorn	200.00
60530 · Items to Sell - Beverages	249.38
Total 60500 · Cost of Sales	584.38
60600 · Program & Event Costs	
60604 · Music on the Lawn (R)	1,350.00
Total 60600 · Program & Event Costs	1,350.00
60900 · Operating Expenses	
60906 · Marketing	18.97
60930 · Displays	73.86
60935 · Office Supplies	138.31
60941 · Janitorial Services	110.00
60945 · Internet	86.90
60962 · Conferences	39.00
60966 · Independent Contractor	3,333.31
60976 · Collections Management	29.24
60983 · Signs	53.46
60988 · Technology and Support	71.99
60996 · Telephone	39.99
60998 · Garden Supplies	469.70
Total 60900 · Operating Expenses	4,464.73
60959 · Museum Expansion (Interior)	3,600.00
Total Expense	9,999.11
Net Ordinary Income	-5,087.08
Net Income	-5,087.08

Ada Historical Society
Balance Sheet
As of July 31, 2019

	<u>Jul 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
10000 · Checking Account	36,496.06
11000 · Savings Account - Building	64,307.90
12000 · Petty Cash	50.00
Total Checking/Savings	<u>100,853.96</u>
Accounts Receivable	
11001 · Accounts Receivable	11,158.88
Total Accounts Receivable	<u>11,158.88</u>
Total Current Assets	<u>112,012.84</u>
TOTAL ASSETS	<u>112,012.84</u>
LIABILITIES & EQUITY	
Equity	
30000 · Opening Balance Equity	60,375.97
32000 · Unrestricted Net Assets	62,575.97
Net Income	-10,939.10
Total Equity	<u>112,012.84</u>
TOTAL LIABILITIES & EQUITY	<u>112,012.84</u>



Kent County Sheriff Department

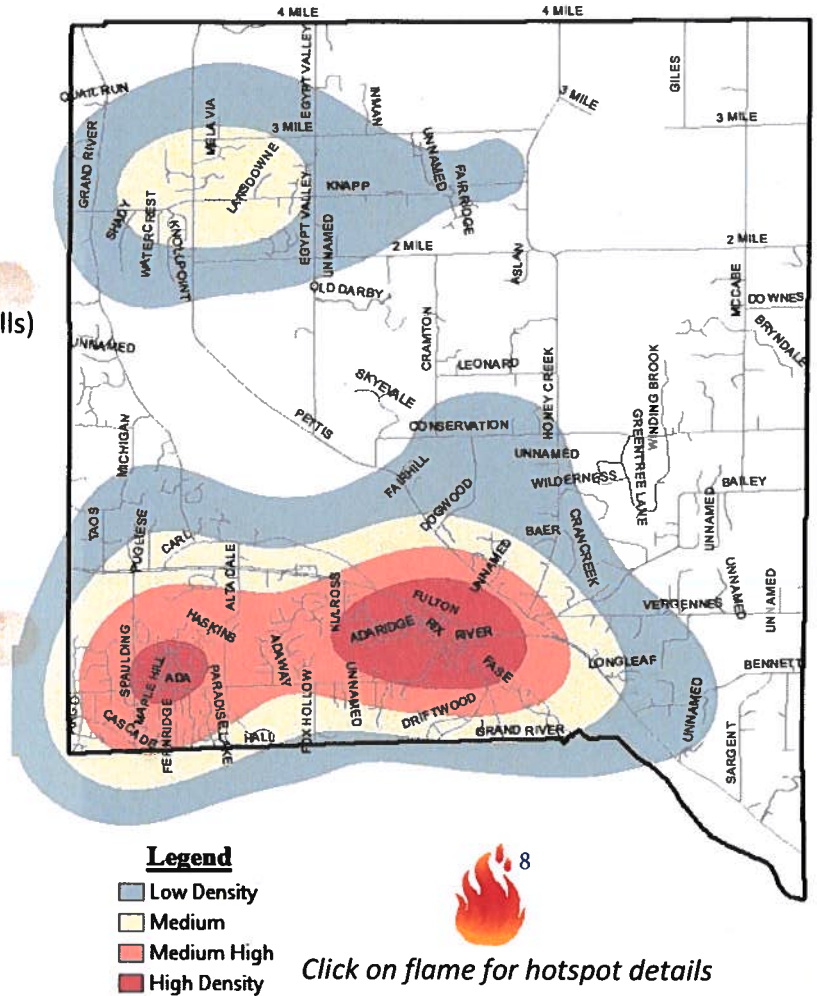
Ada Twp

4/1/19 - 6/30/19

Ada Twp

- Total 2nd Qtr Calls for Service: 337 (9st) ●●●¹
- Total 2nd Qtr Traffic Stops: 466 (7th)
- Total 2nd Qtr Reported Offenses: 96 (8th)
- Top 3 Calls For Service: ●●●²
 1. Alarm (79 Calls)
 2. Suspicious Condition/Noise/Subject (51 Calls)
 3. Traffic Crash - Property Damage (34 Calls)
- Top 3 Repeat Call Addresses: ●●●³
 1. 6200 Blk Ada Dr SE (6 Calls)
 2. 5000 Blk Cascade Rd SE (5 Calls)
 3. 7100 Blk E Fulton St (5 Calls)
- Top 3 Responding Units: ●●●⁴
 1. 4225 (103 Calls)
 2. 4222 (62 Calls)
 3. 4423 (60 Calls)
- Avg. # of Units Assigned Per Call: 1.70 (17th)
- Avg. Hold Time: 6 Min, 13 Seconds
- Avg Response Time: 17 Min, 10 Seconds
- Top 3 Crimes ●●●⁷
 1. Driving Law Violations - 14
 2. OUIL or OUID - 14
 3. Intimidation / Stalking - 9
- Total Detective Bureau Time: 55 Hours (13th)

Calls for Service "Hotspot" Map





Kent County Sheriff Department

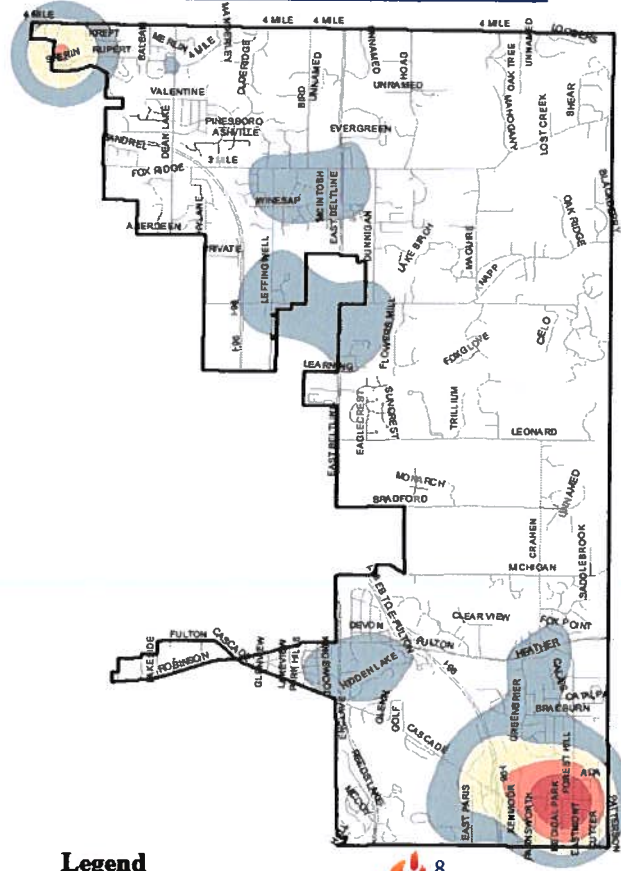
Grand Rapids Twp

4/1/19 - 6/30/19

Grand Rapids Twp

- Total 2nd Qtr Calls for Service: 548 (6th) ●●●¹
- Total 2nd Qtr Traffic Stops: 553 (6th)
- Total 2nd Qtr Reported Offenses: 175 (6th)
- Top 3 Calls For Service: ●●●²
 1. Alarm (99 Calls)
 2. Assist (76 Calls)
 3. Suspicious Condition/Noise/Subject (57 Calls)
- Top 3 Repeat Call Addresses: ●●●³
 1. 1000 blk Medical Park Dr SE (28 Calls)
 2. 3400 blk Plainfield Ave NE (15 Calls)
 3. 600 blk Kenmoor Ave SE (12 Calls)
- Top 3 Responding Units: ●●●⁴
 1. 4225 (119 Calls)
 2. 4425 (108 Calls)
 3. 4223 (106 Calls)
- Avg. # of Units Assigned Per Call: 1.84 (12th)
- Avg. Hold Time: 6 Min, 41 Seconds
- Avg Response Time: 21 Min, 59 Seconds
- Top 3 Crimes ●●●⁷
 1. Driving Law Violations - 50
 2. Obstructing Justice - 30
 3. OUIL or OUID - 20
- Total Detective Bureau Time: 99 Hours (8th)

Calls for Service "Hotspot" Map



Legend

- Low Density
- Medium
- Medium High
- High Density



Click on flame for hotspot details



Kent County Sheriff Department

Cascade Twp

4/1/19 - 6/30/19

Cascade Twp

Calls for Service "Hotspot" Map

• Total 2nd Qtr Calls for Service: 904 (4th) ●●●¹

• Total 2nd Qtr Traffic Stops: 664 (4th)

• Total 2nd Qtr Reported Offenses: 332 (5th)

• Top 3 Calls For Service: ●●●²

1. Alarm (204 Calls)
2. Suspicious Condition/Noise/Subject (76 Calls)
3. Assist (75 Calls)

• Top 3 Repeat Call Addresses: ●●●³

1. 5100 Blk 28th St SE (50 Calls)
2. 5500 Blk 28th St SE (49 Calls)
3. 5800 Blk 28th St SE (39 Calls)

• Top 3 Responding Units: ●●●⁴

1. 4321 (207 Calls)
2. 4225 (193 Calls)
3. 4425 (166 Calls)

• Avg. # of Units Assigned Per Call: 1.94 (5th)

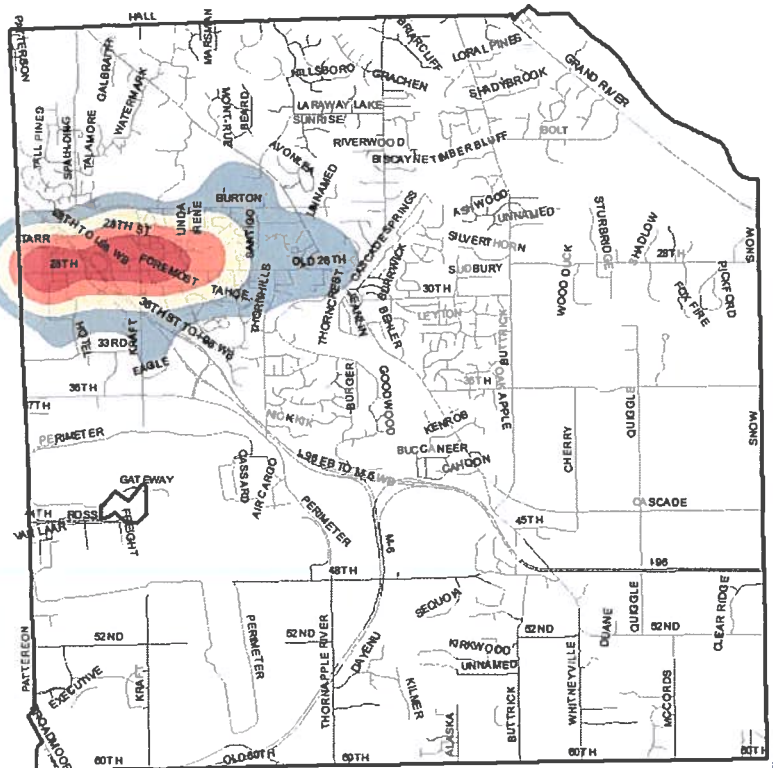
• Avg. Hold Time: 5 Min, 54 Seconds

• Avg Response Time: 16 Min, 43 Seconds

• Top 3 Crimes ●●●⁷

1. Driving Law Violations - 70
2. Obstructing Justice - 55
3. Retail Fraud - 47

• Total Detective Bureau Time: 144 Hours (5th)



Legend

- Low Density
- Medium
- Medium High
- High Density



Click on flame for hotspot details

8

The Ada Township Water System Water Quality Report for 2018



Proudly Serving Residential and Commercial Customers in:
Ada Township



The Ada Township Water System is proud to present our annual Water Quality Report. This report provides important information about your drinking water. We have continued to meet the challenge of providing safe, quality water which meets or exceeds the requirements set forth by the Environmental Protection Agency (EPA) and the Michigan Department of Environmental Quality (MDEQ).

Is my water safe?

Absolutely, yes. The City of Grand Rapids as provider of water to the Ada Township Water System meets or exceeds all of the requirements of the Safe Drinking Water Act. We are excited to present this year's Annual Water Quality Report (Consumer Confidence Report) as required by the Safe Drinking Water Act (SDWA). This report is designed to provide details about where your water comes from, what it contains, and how it compares to standards set by regulatory agencies. This report is a snapshot of last year's water quality. We are committed to providing you with information because informed customers are our best allies.

Where does my water come from?

Lake Michigan is the sole source of water treated for the Grand Rapids Water System. This is a surface water source.

Do I need to take special precautions?

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available by calling the Safe Water Drinking Hotline (800-426-4791).

2018 Water Quality Data

In order to ensure that tap water is safe to drink, EPA has regulations which limit the amount of contaminants in water provided by public water systems. The table below lists all of the drinking water contaminants that we detected during the calendar year of this report. Although many more contaminants were tested, only those substances listed below were found in your water. All sources of drinking water contain some naturally occurring contaminants. At low levels, these substances are generally not harmful in our drinking water. Removing all contaminants would be extremely expensive, and in most cases, would not provide increased protection of public health. A few naturally occurring minerals may actually improve the taste of drinking water and have nutritional value at low levels. Unless otherwise noted, the data presented in this table is from testing done in the calendar year of the report. The EPA or the State requires us to monitor for certain contaminants less than once per year because the concentrations of these contaminants do not vary significantly from year to year, or the system is not considered vulnerable to this type of contamination. As such, some of our data, though representative, may be more than one year old. In this table you will find terms and abbreviations that might not be familiar to you. To help you better understand these terms, we have provided the definitions.

Contaminants	MCLG or MRDLG	MCL, TT, or MRDL	Detected In Your Water	Range		Sample Date	Violation	Typical Source
				Low	High			
Disinfectants & Disinfection By-Products — Ada								
(There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants)								
Chlorine (as Cl ₂) (ppm)	4	4	0.89	0.53	1.08	2018	No	Water additive used to control microbes
Haloacetic Acids (HAA5) (ppb)	NA	60	31	15	46	2018	No	By-product of drinking water chlorination
TTHMs (Total Trihalomethanes) (ppb)	NA	80	65	44	112	2018	No	By-product of drinking water chlorination
Inorganic Contaminants — Grand Rapids								
Barium (ppm)	2	2	0.019	NA	NA	2018	No	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits
Fluoride (ppm)	4	4	0.74	NA	NA	2018	No	Erosion of natural deposits; Water additive which promotes strong teeth; Discharge from fertilizer and aluminum factories
Nitrate (as Nitrogen) (ppm)	10	10	0.4	NA	NA	2018	No	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits
Sodium (ppm)	NA	NA	11	NA	NA	2018	No	Erosion of natural deposits; Leaching
Unregulated Contaminants — Grand Rapids								
(Information collected through the monitoring of these contaminants/chemicals will help to ensure that future decisions on drinking water standards are based on sound science.)								
Chromium-6 (hexavalent chromium) (ppb)	NA	MNR	0.21	0.17	NA	2018	NR	Erosion of natural deposits; Industrial contaminant
Microbiological Contaminants — Grand Rapids								
Turbidity (NTU)	NA	0.3	100%	NA	NA	2018	No	Soil runoff
100% of the samples were below the TT value of .3. A value less than 95% constitutes a TT violation. The highest single measurement was 0.117. Any measurement in excess of 1 is a violation unless otherwise approved by the state.								

Contaminants	MCLG	AL	90th Percentile	Range		Sample Date	# Samples Exceeding AL	Typical Source
				Low	High			
Inorganic Contaminants — Ada								
Copper – action level at risk consumer taps (ppb)	1300	1300	63	20	86	2016	0	Corrosion of household plumbing systems; Erosion of natural deposits
Lead – action level at risk consumer taps (ppb)	0	15	0	ND	ND	2016	01	Corrosion of household plumbing systems; Erosion of natural deposits

Contaminants	MCLG or MRDLG	MCL, TT, or MRDL	Detected In Your Water	Range		Sample Date	Violation	Typical Source
				Low	High			
Voluntary Monitoring — Grand Rapids								
(Information collected through the monitoring of these contaminants/chemicals will help to ensure that future decisions on drinking water standards are based on sound science.)								
<i>Cryptosporidium</i>	0	TT	ND	NA	NA	2018	NR	Contaminated rivers & lakes
<i>Giardia lamblia</i>	0	TT	ND	NA	NA	2018	NR	Contaminated rivers & lakes
Perfluorooctanic Acid + Perfluooctane Sulfonic Acid [PFOA + PFOS] (ppt)	NA	NA	2.6	ND	3.19	2018	NR	Humanmade chemical not naturally found in the environment
Total Tested Per- and Polyfluoroalkyl Compounds [PFAS] (ppt)	NA	NA	3.2	ND	4.74	2018	NR	Humanmade chemical not naturally found in the environment
The EPA has set a Lifetime Health Advisory level of 70 ppt in drinking water for separate or combined PFOA and PFOS.								

Note: The data table contains the highest annual test results for all required and voluntary monitoring of regulated substances. The Grand Rapids Water System monitors many regulated substances more frequently than required and, as a consequence, these results are included in the table above. In addition to the test results listed in the table, we analyzed the water for 79 different contaminants/chemicals in 2018, none of which were found at detectable levels.

Unit Description

Term Definition

ppm parts per million, or milligrams per liter (mg/L).

ppb parts per billion, or micrograms per liter (µg/L).

NTU Nephelometric Turbidity Units. Turbidity is a measure of the cloudiness of the water. We monitor it because it is a good indicator of the effectiveness of our filtration system.

NA Not applicable.

ND Not detected.

NR Monitoring not required, but recommended.

Important Drinking Water Definition

Term Definition

MCLG Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

MCL Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

TT Treatment Technique: A required process intended to reduce the level of a contaminant in drinking water.

AL Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

MRDLG Maximum Residual Disinfectant Level Goal: The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

MRDL Maximum Residual Disinfectant Level: The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

MNR Monitored Not Regulated

MPL State Assigned Maximum Permissible Level

Variations and Exemptions Variations and Exemptions: State or EPA permission not to meet an MCL or a treatment technique under certain conditions.

Why are there contaminants in my drinking water?

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's (EPA) Safe Drinking Water Hotline (800-426-4791). The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity. Contaminants that may be present in source water include all of the following: microbial contaminants, such as viruses and bacteria, that may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife; inorganic contaminants, such as salts and metals, which can be naturally occurring or result from urban storm water runoff, industrial, or domestic wastewater discharges, oil and gas production, mining, or farming; pesticides and herbicides, which may come from a variety of sources such as agriculture, urban storm water runoff, and residential uses; organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban storm water runoff, and septic systems; and radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities. In order to ensure that tap water is safe to drink, EPA prescribes regulations that limit the amount of certain contaminants in water provided by public water systems. Food and Drug Administration (FDA) regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

Additional Information About Lead

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. City of Grand Rapids is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

Infants and children who drink water containing lead in excess of the action level could experience delays in their physical or mental development. Children could show slight deficits in attention span and learning abilities. Adults who drink this water over many years could develop kidney problems or high blood pressure.

The Ada Township Water System partners and works closely with local entities to address concerns about lead levels in homes. If you have any questions, you may want to consult with the Kent County Health Department (KCHD) at (616)632-7063 or and Healthy Homes Coalition at (616)241-3300. KCHD also provides water testing for residents. For more information, call (616) 632-7063 or visit their webpage at <https://accesskent.com/Health/laboratory.htm>.

How Can I Get Involved? Call customer service at 616-676-9191 extension 50

Ada Township Water System
P.O. Box 370
7330 Thornapple River Drive
Ada, MI 49301

IMPORTANT INFORMATION:

WATER QUALITY REPORT FOR 2018

**ALL USERS SHOULD RECEIVE A COPY OF THIS REPORT.
PLEASE CONTACT US FOR ADDITIONAL COPIES.**

More Information:

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Take a Lake Michigan Filtration Plant Tour! We encourage you to tour the Grand Rapids Water System treatment plant located on Lake Michigan Drive between Holland and Grand Haven. Guests will take a walking tour of the facility to learn more about the people and processes that diligently safeguard your water supply. For a reservation, please call 311 or (616) 456-3000.



Source Water Assessment and its Availability

The MDEQ completed a Source Water Assessment for the City of Grand Rapids water supply in 2003. This report found that our water supply has a moderately high susceptibility to contaminants. Environment contamination is not likely to occur when potential contaminants are used and managed properly. The Grand Rapids Water Treatment Plant routinely and continuously monitors the water for a variety of chemicals to assure safe drinking water. The Grand Rapids Water System continues to be involved in and supports watershed protection efforts. To obtain a copy of this assessment, call customer service at 311 or 616-456-3000.

Ada Township Water System
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616-676-9191, extension 50
Email: ghaga@adatownshipmi.com

The Grand Valley Estates Water System Water Quality Report for 2018



Proudly Serving Residential and Commercial Customers in:
Grand Valley Estates



The Grand Valley Estates Water System is proud to present our annual Water Quality Report. This report provides important information about your drinking water. We have continued to meet the challenge of providing safe, quality water which meets or exceeds the requirements set forth by the Environmental Protection Agency (EPA) and the Michigan Department of Environmental Quality (MDEQ).

Is my water safe?

Absolutely, yes. The Grand Valley Estates Water System meets or exceeds all of the requirements of the Safe Drinking Water Act. We are excited to present this year's Annual Water Quality Report (Consumer Confidence Report) as required by the Safe Drinking Water Act (SDWA). This report is designed to provide details about where your water comes from, what it contains, and how it compares to standards set by regulatory agencies. This report is a snapshot of last year's water quality. We are committed to providing you with information because informed customers are our best allies.

Do I need to take special precautions?

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants are available by calling the Safe Water Drinking Hotline (800-426-4791).

2018 Water Quality Data

In order to ensure that tap water is safe to drink, EPA has regulations which limit the amount of contaminants in water provided by public water systems. The table below lists all of the drinking water contaminants that we detected during the calendar year of this report. Although many more contaminants were tested, only those substances listed below were found in your water. All sources of drinking water contain some naturally occurring contaminants. At low levels, these substances are generally not harmful in our drinking water. Removing all contaminants would be extremely expensive, and in most cases, would not provide increased protection of public health. A few naturally occurring minerals may actually improve the taste of drinking water and have nutritional value at low levels. Unless otherwise noted, the data presented in this table is from testing done in the calendar year of the report. The EPA or the State requires us to monitor for certain contaminants less than once per year because the concentrations of these contaminants do not vary significantly from year to year, or the system is not considered vulnerable to this type of contamination. As such, some of our data, though representative, may be more than one year old. In this table you will find terms and abbreviations that might not be familiar to you. To help you better understand these terms, we have provided the definitions.

Contaminants	MCLG or MRDLG	MCL, TT, or MRDL	Detected In Your Water	Range		Sample Date	Violation	Typical Source
				Low	High			
Disinfectants & Disinfection By-Products								
(There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants)								
Chlorine (as Cl ₂) (ppm)	4	4	0.42	0.23	0.88	2018	Yes*	Water additive used to control microbes
Haloacetic Acids (HAA5) (ppb)	NA	60	4	0	4	2018	No	By-product of drinking water chlorination
TTHMs (Total Trihalomethanes) (ppb)	NA	80	16	0	16	2018	No	By-product of drinking water chlorination
Inorganic Contaminants								
Fluoride (ppm)	4	4	0.12	NA	NA	2018	No	Erosion of natural deposits; Water additive which promotes strong teeth; Discharge from fertilizer and aluminum factories
Nitrate (as Nitrogen) (ppm)	10	10	1.56	NA	NA	2018	No	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits
Sodium (ppm)	NA	NA	0.20	NA	NA	2018	No	Erosion of natural deposits; Leaching
Inorganic Contaminants								
Copper – action level at risk consumer taps (ppb)	1300	1300	63	20	86	2016	0	Corrosion of household plumbing systems; Erosion of natural deposits
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Voluntary Monitoring — Grand Valley Estates								
(Information collected through the monitoring of these contaminants/chemicals will help to ensure that future decisions on drinking water standards are based on sound science.)								
Perfluorooctanic Acid + Perfluorooctane Sulfonic Acid [PFOA + PFOS] (ppt)	NA	NA	ND	ND	NA	2018	NR	Humanmade chemical not naturally found in the environment
Total Tested Per- and Polyfluoroalkyl Compounds [PFAS] (ppt)	NA	NA	ND	ND	NA	2018	NR	Humanmade chemical not naturally found in the environment
The EPA has set a Lifetime Health Advisory level of 70 ppt in drinking water for separate or combined PFOA and PFOS.								

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Unit Description

Term	Definition
ppm	parts per million, or milligrams per liter (mg/L)
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How Can I Get Involved? Call customer service at 616-676-9191 extension 50

*DEQ records show that three out of three samples for the Grand Valley Estates water system were during the July 1, 2018, to July 31, 2018, monitoring period for Total Coliform, but failed to report the sample results until September 28, 2018. The above water supply was out of compliance on August 11, 2018, and returned to compliance on September 28, 2018.



Grand Valley Estates Water System
P.O. Box 370
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TOWNSHIP

Grand Valley Estates Water System
P.O. Box 370
7330 Thornapple River Drive
Ada, MI 49301
616-676-9191, extension 50
Email: ghaga@adatownshipmi.com



Yvette Collins
Director
AT&T Michigan
221 N. Washington Square
Lansing, MI 49833
Office: (517) 334 3708
Fax: (517) 334-3429

August 9, 2019


Ms. Barbara Kunkel
Acting Executive Secretary
Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, MI 48917

Dear Ms. Kunkel:

Michigan Bell Telephone Company, doing business as AT&T Michigan ("AT&T"), submits its Twelfth Annual Video Report to the Michigan Public Service Commission ("MPSC") and franchising entities in the State of Michigan regarding its deployment progress, as required by Michigan's Uniform Video Services Local Franchise Act (2006 Public Act 480, as amended) or "Video Act". AT&T is separately providing a copy to each Clerk in the Michigan Communities where AT&T has launched its U-verseSM TV service.

If you have any questions, please contact me on (517) 334-3708.

Sincerely,


Yvette Collins
Director – External/Regulatory Affairs
AT&T Michigan

Enclosures

cc: Clerks in Franchised Communities
Ms. Robin Ancona, Michigan Public Service Commission Staff
Mr. Ryan McAnany, Michigan Public Service Commission Staff

RECEIVED

AUG 12 2019

ADA TOWNSHIP CLERK



AT&T Michigan

Annual Video Report

August 9, 2019

STATUS OF AT&T'S VIDEO SERVICE DEPLOYMENT IN MICHIGAN

Michigan Bell Telephone Company, doing business as AT&T Michigan ("AT&T"), submits its Twelfth Annual Video Report to the Michigan Public Service Commission ("MPSC" or "Commission") and franchising entities in the State of Michigan regarding its deployment progress, as required by Michigan's Uniform Video Services Local Franchise Act (2006 Public Act 480, as amended) or "Video Act".¹

On January 1, 2007, Michigan's Video Act became effective. AT&T launched its Internet Protocol TV ("IPTV") service called AT&T U-verse® TV on May 21, 2007 in parts of over 50 communities in the Detroit and Ann Arbor areas. AT&T has now obtained franchise agreements and provides its U-verse TV service in 341 communities.

Section 9(2) of the Video Act provides that it is a defense to an alleged violation of Section 9(1) of the Video Act if a provider has met either of two conditions: (1) within 3 years at least 25% of households with access to the provider's video service are low-income households; or (2) within 6 years and from that point forward at least 30% of households with access to the provider's video service are low-income households. AT&T has met both conditions.²

With respect to Section 9(3) of the Video Act: (1) AT&T provided access to its video service to over 50% of the households in its telecommunications service area within 6 years of the date it began providing video service, and (2) AT&T Michigan no longer has more than 1,000,000 telecommunications access lines in the state.³

AT&T recently completed its twelfth year of providing video service in the state. In Michigan, AT&T currently provides access to its video service to over 50% of the households in its telecommunications service area (however, AT&T's subscription rate is less than 30%). Of these households with access to AT&T's video service in Michigan, over 34% are low-income households as defined by the Video Act. AT&T does not deny access to service to any group of potential residential subscribers because of race or income.

Since its launch in 2007 through the end of 2018, AT&T has remitted more than \$200 million in franchise fees and PEG fees to the local governments.

¹ See Section 9(4) of the Video Act: "Each provider shall file an annual report with the franchising entity and the commission regarding the progress that has been made toward compliance..."

² See Section 9 (2) of the Video Act: "It is a defense to an alleged violation of subsection (1) if the provider has met either of the following conditions: (a) Within 3 years of the date it began providing video service under this act, at least 25% of households with access to the provider's video service are low-income households. (b) Within 5 years of the date it began providing video service under this act and from that point forward, at least 30% of the households with access to the provider's video service are low-income households."

³ "If a video service provider is using telecommunication facilities to provide video services and has more than 1,000,000 telecommunication access lines in this state, the provider shall provide access to its video service to a number of households equal to at least 25% of the households in the provider's telecommunication service area in the state within 3 years of the date it began providing video service under this act and to a number not less than 50% of these households within 6 years. A video service provider is not required to meet the 50% requirement in this subsection until 2 years after at least 30% of the households with access to the provider's video service subscribe to the service for 6 consecutive months."

AT&T'S INVESTMENT IN MICHIGAN'S WORKFORCE AND INFRASTRUCTURE

AT&T invests billions to build the advanced networks that create jobs and fuel economic growth in Michigan. From 2015 through 2017, AT&T invested more than \$1.3 billion in its Michigan wireless and wireline networks.

AT&T'S U-verse® TV PRODUCT

U-verse delivers both real-time video programming and on-demand and interactive content that IPTV makes possible. AT&T extends its U-verse TV brand across screens with Uverse.com and the U-verse App for smartphones and tablets.

U-verse TV includes:

- Ability to access up to 249 IPTV National HD channels.
- Ability to record up to 4 shows at once with Total Home DVR⁴.
- Ability to stream shows virtually anywhere they go, on their smart devices.
- AT&T's deployment of Public, Educational, and Government (PEG) continues with communities who have requested AT&T to carry their PEG programming on U-verse TV.

AT&T's U-verse offers multiple combinations of TV, Internet and Voice packages to customize the customer's experience. U-verse TV offers several programming packages including U-basic, U-200, U-200 Latino, U-300, U-300 Latino, U-450, and U-450 Latino packages, plus U-family, a family-friendly programming option. The customer may choose from a variety of subscription options that feature a wide variety of channels, including music, local, movie and sports programming, as well as premium Spanish-language and international packages.

⁴ Total Home DVR (Digital Video Recorder). See: <https://www.att.com/esupport/article.html#/u-verse-tv/KM1009866?gsi=ufbbvb> for more details. An AT&T U-verse customer can record 4 shows at once on a single DVR, record and play back shows from any room in the home, pause a recorded show in one room and pick it up in another. ⁵ MultiScreen. See: <https://www.att.com/esupport/article.html#/u-verse-tv/KM1062535?gsi=uf962>

ADDITIONAL AT&T U-verse® TV INFORMATION

For additional information on AT&T U-verse TV customers may visit the websites below or call 800-ATT-2020.

<https://www.att.com/u-verse-tv/>

Customers may find the following AT&T websites helpful for further information regarding channel lineup and the availability of AT&T U-verse TV.

- AT&T U-verse TV channel lineup:

<https://www.att.com/channellineup/tv/tvchannellineup.html?tvType=iptv>

- AT&T U-verse TV availability: <https://www.att.com/u-verse-tv/>

**ADA TOWNSHIP PLANNING COMMISSION
MINUTES OF THE JULY 18, 2019 MEETING**

A meeting of the Ada Township Planning Commission was held on Thursday, July 18, 2019, 7:00 p.m. at the Ada Township Offices, 7330 Thornapple River Dr., Ada, MI.

I. CALL TO ORDER

II. ROLL CALL

Present: Burton, Carter, Easter, Heglund, Jacobs, Leisman

Absent: Butterfield

Staff Present: Ferro, Bajdek, Winczewski

Public Present: 9 Members

III. APPROVAL OF AGENDA

Moved by Easter, supported by Carter, to approve the agenda as written. Motion passed unanimously.

IV. APPROVAL OF MINUTES OF THE JUNE 20, 2019 MEETING

Moved by Burton, supported by Easter, to approve the minutes of the June 20, 2019 meeting as presented. Motion passed unanimously.

V. PUBLIC HEARINGS

- 1. Request for a Special Use Permit to allow a 5,291 sq. ft. Accessory Building, which is 1,291 sq. ft. larger than permitted by right for the subject 6.91-acre property, 3200 Pettis Ave. NE, Parcel No. 41-15-05-100-041, Ben Thomet for Christopher & Heather Hoexum**

Applicant, Chris Hoexum, presented his request. Mr. Hoexum stated the building will house additional vehicles, including recreational vehicles, and provide an extra space for indoor recreation for his kids. His children are in sports and will also use the space for training in the winter months.

Chairperson Leisman opened the public hearing at 7:02 p.m.

Joan Roberts of 3330 and 3350 Pettis Avenue commented that she would like to know the exact location of where the barn will be placed, why can't the barn be scaled down to a conforming size, how many stories will it be, what exactly will the barn be used for, and how will this affect her property value.

Robert Roberts of 3330 and 3350 Pettis Avenue stated he is concerned that approving this will be setting a precedence for accessory building size. He would also like to know how many stories it will be.

Monica Donahue of 5800 4 Mile Road would like to know exactly what the barn will be used for. She is concerned about noise generated from recreational vehicles.

Public hearing was closed at 7:05 p.m.

Leisman noticed that a site plan was not included in the packet. Copies were then made and handed out to the Commissioners and attendees.

Mr. Hoexum stated he has a total of 10 acres, the neighbors behind him have 10 acres, another neighbor has 18 acres, and the neighbor to the south of him has 100 acres. Mr. Hoexum stated the barn will store

his Brush Hog, a large John Deere tractor, dirt bikes, a UTV, and his small car collection. Also inside the barn will be a small activity room for his kids. The purpose of this barn will be for personal uses only with no plans to host parties, weddings, etc. Mr. Hoexum explained that he will preserve as much land as possible.

Easter expressed concern over the dirt bike noise. Mr. Hoexum stated the dirt bikes are already being used and he has not received any noise complaints from his neighbors. The dirt bikes he has are not the loud, obnoxious kind but are a smaller variety.

Bajdek summarized his staff memo as presented in the board packets. The applicant's property is located in the RP-1 Rural Preservation 1 zoning district and is situated approximately ¼ mile from Pettis Avenue. The 5,291 sq. ft. accessory building is proposed to be constructed near the northeast corner of the property which is currently forested. The building has been designed with architectural features to resemble a 'farm barn' and will complement the existing single-family home, as well as be compatible with the character of the surrounding area.

Bajdek stated zoning regulations limit the total combined ground level floor area of all detached accessory buildings to 4,000 sq. ft. for properties with 3 or more acres in all residential and rural districts. Bajdek also stated that there are no detached accessory buildings currently on the property and all other dimensional standards will be satisfied. Pursuant to 78.2 (a)(7) of the Zoning Ordinance, the Planning Commission may authorize an increase in building floor areas and heights for accessory buildings greater than what is permitted by right, with approval of a special use permit, if the Commission determines that the size, height, placement, design, and appearance of the accessory building will be compatible with the character of the surrounding area.

Bajdek stated that staff is recommending approval of the Special Use Permit, based on a determination by the Planning Commission that the size, height, placement, design, and appearance of the accessory building will be compatible with the character of the surrounding area, subject to the following conditions:

- Any exterior lighting on the building be of a non-glaring style, subject to approval by the Planning Department.
- The building shall not be used as a dwelling unit.

Board discussed the request and agreed it would be helpful to do a site visit before making any decisions.

It was moved by Carter, seconded by Easter to table the request for (1) one month. Motion passed unanimously.

VI. UNFINISHED BUSINESS – None

VII. NEW BUSINESS

1. Informal Pre-Application Conference, 92 Multifamily Residential Units on 9.64 Acre Site, 7590 East Fulton St., Parcel No. 41-15-34-127-003, Orion Real Estate Solutions

John Wheeler, President of Orion Real Estate Solutions, introduced the proposal. Mr. Wheeler stated that there are currently two apartment complexes in Ada; The Knoll and Stonefalls of Ada. When his company looked at this property of 9.5 acres, they learned that there are approximately 4.6 acres outside the floodplain which they can develop. They considered townhomes and small apartment buildings but the only way to make this project financially feasible would be to build a single apartment building of 4-stories with a total of 92 units, having parking spaces underneath and additional surface parking and garage parking onsite. Their current plan would be to market the apartments to the 55 and older crowd as well as the younger crowd who would like to live in Ada but can't afford a home.

Mr. Wheeler stated their market study is not yet complete. They are here to get the Commissioners feedback before they formally present their plan. They would like to work together with Ada to create a "once in a lifetime housing project for Ada".

Mr. Wheeler stated they did a similar project as this called "Rivers Edge" located off Monroe in Grand Rapids where the parking was underneath the 5-story building.

Mr. Wheeler stated they will need a height variance as the proposed 4-story building will be about 12-15 feet higher than what is allowed.

Michael Lubbers, Architect and Director of Design at Ghafari, stated he is excited to be working on this project. Mr. Lubbers stated that they recognize the plan doesn't conform to the PVM district standards. However, they have implemented design elements in this apartment building which complement the surrounding new buildings recently completed in Ada.

Leisman asked if they have, or are aware of, the Envision Ada Plan which depicts the desired residential plan in the proposed area. Planning Director, Ferro, stated the Envision Ada Plan shows a hypothetical layout which includes a mix of attached and detached buildings, but he doesn't feel it should be viewed as a prescription of what the Township wants.

Ferro summarized the materials presented in the board packets. Ferro stated that the previous owner of the property added floodplain fill on a portion of the property, creating a buildable site elevated close to the floodplain elevation of about 4.7 acres. The proposed density of development is 9.5 units per acre for the entire 9.64-acre site. When broken down to the 4.7-acre buildable portion of the site, the proposed density is 19.6 units per acre.

Ferro stated the development would be accessed from the existing Fulton St. driveway to the Marketplace Square Condominium with no new driveway access to public streets.

Ferro stated the property has 3 different zoning designations. It is located in the underlying zoning district of the C-1 Neighborhood Commercial district which applies to the whole village. It has 2 overlay designations: Planned Unit Development (PUD) and Planned Village Mixed Use Development (PVM). The PVM zoning designation is optional and can be used at the option of the property owner. The applicant has the choice to submit their plan under PUD or PVM.

Ferro stated he reviewed how well the proposed concept meets the PUD and PVM standards. He feels the site does meet the eligibility requirements in the PUD standards under subsections 1, 2, and 3; the site has sensitive natural features, a clustering of development on the filled portion of the site, and preservation of the remaining natural features of the site. The site also has public utility services and has direct access to a public street.

Ferro stated the proposed concept has not been designed to conform with any of the PVM district standards. In this district, an “Apartment House” lot is defined as “a lot located and designed to accommodate a detached building which resembles a large house but which contains multiple dwellings.”

Ferro stated one way to develop the site which would be more in keeping with what is encouraged in the PVM district standards and in the Envision Ada plan would be to achieve close to the same density with multiple buildings rather than a single building.

Ferro stated it is important to maximize density on the site in order to support the commercial sector within the Village.

Ferro noted the increased cost of development if more than 1 building was constructed; extra perimeter walls, extra elevators, etc.

Easter asked if these will be rented or owned by the occupants. Mr. Wheeler stated these will be rentals.

Chairperson Leisman opened the floor for Commissioner feedback:

Jacobs stated there is a shortage of affordable housing in Grand Rapids for older adults. In hearing what has been presented so far, it does not seem this would fall under affordable housing.

Mr. Wheeler responded that the price point will be similar to what they charge at The Knoll in Ada. Rent there is between \$1.45 – \$1.65 sq. ft. Affordability is different for everybody. They try to be fair in their practices and build long-term value.

Easter stated she doesn't feel this project resembles the 1820's – 1940's time period. She doesn't feel like this single massive building fits with the character, quality, and quaintness of the Village.

Ferro asked to know the length of the building. Applicants were not able to answer. Ferro stated it appears to be in the 500 feet range. Applicants disagreed, feeling it was shorter in length.

Burton stated her initial reaction was that she didn't like the single large building and would like to see it broken up. She feels the style is more contemporary and would like to see it restyled to soften it more to the quaintness of the Village. Burton asked if the garages would be seen from Fulton Street. Mr. Wheeler stated there will be a good-sized buffer of trees between the garages and Fulton. Burton stated she agrees that density is needed in this space.

Board discussed the possibility of traffic issues coming in and out of the apartments onto Fulton.

Heglund stated he is excited about the density and usage in the Village and feels the price point is good. Heglund stated he liked the plan when he first reviewed it but after reviewing the Envision Ada plan, he likes the latter more.

Carter stated having 1 large building maximizes views of the river and is more efficient. The problem is that it's a monstrosity and does not meet the PVM district standards. The applicant may not agree with the PVM district standards but it is something the Township put a great deal of money into. Is there a way to split the building into 3 or 4 sections? Carter stated he has concerns that there will be pushback from the community if this is left as 1 large building. Carter stated he feels we still need to address affordable housing in Ada.

Ferro asked if there will be amenities. Mr. Wheeler stated there will be a club room and exercise room. Leisman stated the Township has been working a long time to get rid of the 1970's era strip mall and gain

the feeling of a quaint village. A large apartment building doesn't fit with that vision. Leisman stated he would be more interested in this idea if part of the building were condos so people owned them and were vested in them. Leisman stated this area is not the place for affordable housing as it is in the heart of the village and on the water. Leisman stated he also has concerns about this building being 4 stories.

Mr. Wheeler thanked the Commissioners for their time and stated they will keep working on their plan and will stay in touch with the Planning staff.

VIII. COMMISSION MEMBER/STAFF REPORTS

Ferro stated he has not yet worked on Village density and lot sizes as discussed during June's meeting.

IX. PUBLIC COMMENT – None

X. ADJOURNMENT – Meeting adjourned at 8:20 p.m.

Respectfully submitted,

Jacqueline Smith, Ada Township Clerk

**Utility Advisory Board
June 20, 2019
8:00 a.m.
Minutes**

Call to Order:

Present: Tom Almonte, Jeff McCaul, Molly Eastman, Wayne Jernberg, Mike Grenier, Darrel Schmalzel, George Haga, Jenessa Carter, William Kaiser, Ed Robinette, Nick Salazar, Gricelda Estrada

Call to Order:

Mr. Almonte called the meeting to order at 8:00 a.m.

Public Comment

None

Approval of Minutes

Motion made by Mr. Grenier second by Mr. Jernberg, to approve the minutes.

MOTION CARRIED

Approval of Agenda

Motion made by Mr. DeVries second by Mr. Haga, to approve the minutes.

MOTION CARRIED

Grand Rapids Charter Township Service Area Expansion – Mike DeVries

Mr. DeVries spoke about the redevelopment of Sunshine Church on 4 mile and East Beltline. Policy 10-01 states that customer communities are responsible for submitting a service area expansion request to the City of Grand Rapids for review and approval. The Grand Rapids Charter Township is requesting a USD area expansion for water and sewer. City staff has reviewed the request and it is being recommended that the Water USD area be expanded to 10.93 sq. miles and the Sanitary Sewer USD area to be expanded to 8.14 sq. miles. Maps are attached to the July Agenda for reference.

MOTION CARRIED

Updates

a. Monthly Contract Awards - Jeff McCaul

Mr. McCaul gave an update on the contracts that were awarded in May 2019. The Comprehensive Master Plan and Asset Management Plan bid were awarded to FTCH. The \$62,000 allocated for façade improvements at 1900 Oak Industrial Drive will begin in July.

a. Lead & Copper Sampling - Mike Grenier

Mr. Grenier gave an update on the lead and copper sampling results that have been received thus far. As of June 18, 2019, the lab has received 18 out of 100 results. The current 90th percentile is 6 ppb, the action level for lead is 15ppb. We will continue to report on the results as we receive them. To encourage participation the City is crediting \$25 to residents who partake in the sampling.

Public Comment

None

Items from Members

Mr. Grenier updated members on the LMFP high lift pump project. Mr. McCaul spoke about the WWRF improvement projects, the bid came in at \$800,000 under engineering estimates. Additionally, the MSU-Fraunhofer 21-month project will begin with a 3-year PFAS testing program and a bench-scale for the 1st year. They are researching how to remove PFAS from the mainstream and treating it.

Mr. Jernberg spoke about the Plan Review Component (PRC) and meter capacity component (MCC). When a project comes in for a building permit; new construction, renovation, white boxes, tenant build-out, etc. we review the drawings: site/civil, architectural, plumbing, landscaping, fire, etc. to see if the building adheres to Michigan Plumbing Code, Water/Sewer Ordinance and Water/Sewer Rules & Regulations. After which an engineering approval letter is sent out to the owner, architect, and contractor of the project. The letter informs the requestor of the conditions of the water/sewer connections and fees charged. In April of 2018, we changed the way we charged for water/sewer connections from an infrastructure cost recovery method to an actual cost method. We now charge a PRC and MCC fee. These fees pay for the cost of staff and materials for water/sewer connections to a building, time and material. We're receiving pushback from customers about the PRC fees charged for projects. Specifically, where there are no changes to the water services, sewer lateral or meters. Staff is still involved in reviewing the drawings, updating records and processing application fees about the water/sewer, but significantly less staff time and no material cost. Water staff meet with Visser Brother (VB) about the PRC fees, they have several buildings they are working on where the services, laterals and meters aren't changing but are being charged the full PRC fees based on the size of the meter for said building. They weren't pleased with the PRC fees charged. An example they gave was a tenant buildout where they were adding two sinks to the tenant space. This building has a 1 ½" meter so the water fees for this project was \$2,280. Time spent by water staff at the Development Center on this project, 60 minutes for a plan review/letter and 15 minutes to update records process payments. Staff will be looking to review the fees and proposed a new fee structure that will be brought to UAB soon.

Next Meeting

July 18, 2019

Adjournment

The Utility Advisory Board was adjourned at 9:00 am.



PROJECT STATUS REPORT

Project: Ada Library & Community Center

August 14, 2019



| Schedule Summary

Ada Library & Community Center

21864P180001

Schedule:	 At Risk	Budget:	 On Track	Start Date:	08-Dec-2017	Due Date:	04-Dec-2020	Project Manager:	Rantala, Scott
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Description & Overall Summary

Description	Design and construction of a new township library and community center.
Summary	<u>Sitework bid package has been awarded and tree cutting has started. Bids for concrete and the structure have been received and will be presented to the Township Board for approval on 8/16/19.</u>
Phase	Design and Construction
JLL Project Type	New Build
JLL role	Agent

Completed Milestones

Name	Due Date	Actual End Date
Initiate	24-Jan-2018	27-Feb-2018
Plan	25-Apr-2018	11-Jun-2018

Upcoming Milestones

Name	Due Date	Status
Design	23-Aug-2019	 At Risk
Construct	09-Oct-2020	 On Track
Close	04-Dec-2020	 On Track

Budget Summary

Ada Library & Community Center

21864P180001

Schedule:	● At Risk	Budget:	● On Track	Start Date:	08-Dec-2017	Due Date:	04-Dec-2020	Project Manager:	Rantala, Scott
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By Cost Category Section

Name	Total Projected Budget	Total Approved Budget	Projected Total Commitments	Total Invoices
Hard Costs - CAP	8,920,780 USD	8,920,780 USD	912,610 USD	50,937 USD
FF&E, Moving and Technology - CAP	1,155,250 USD	1,155,250 USD	0 USD	0 USD
Soft Costs - CAP	1,140,615 USD	1,140,615 USD	1,062,115 USD	648,261 USD
Contingency - CAP	783,356 USD	783,356 USD	0 USD	0 USD
Total	12,000,000 USD	12,000,000 USD	1,974,725 USD	699,197 USD

| Action Items

Ada Library & Community Center **21864P180001**

Schedule:	● At Risk	Budget:	● On Track	Start Date:	08-Dec-2017	Due Date:	04-Dec-2020	Project Manager:	Rantala, Scott
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Action Items

Status	Name	Comments	Start Date	Due Date	Responsibility
Closed	CD Page Turn	<u>Project Team reviewed drawings with Progressive</u>	01-Aug-2019	01-Aug-2019	<u>Progressive</u>
Closed	Insurance	<u>GC has issued COI to Owner</u>	02-Aug-2019	02-Aug-2019	<u>Erhardt</u>
Closed	Payment & Performance Bond	<u>GC has issued P&P Bond to Owner</u>	02-Aug-2019	02-Aug-2019	Erhardt
Closed	Tree Cutting	<u>Completed</u>	08-Aug-2019	08-Aug-2019	Erhardt
Open	BP#2 - Bids Due	<u>Erhardt has received bids for concrete and steel</u>	08-Aug-2019	08-Aug-2019	Erhardt

| Risks

Ada Library & Community Center **21864P180001**

Schedule:	● At Risk	Budget:	● On Track	Start Date:	08-Dec-2017	Due Date:	04-Dec-2020	Project Manager:	Rantala, Scott
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Risk Register

Status	Title	Category	Impact	Date Opened	Due Date
Open	Construction Budget	Budget	CM in the process of bidding out the construction documents to issue a final GMP Amendment for true cost of the work. The first two bid package results have come in at or under budget. The remaining scope to bid out in August 2019. If over budget and contingency cannot cover the overrun, either the design team must re-design or Ada Township must seek additional funding.	13-Aug-2019	27-Sep-2019
Open	Structural Steel Install	Time	Structural steel installation is scheduled for December 2019. Winter weather conditions could impact the completion date for structural steel install, which is on the critical path.	13-Aug-2019	10-Jan-2020

| Progress Photos

Ada Library & Community Center

21864P180001

Schedule:	● At Risk	Budget:	● On Track	Start Date:	08-Dec-2017	Due Date:	04-Dec-2020	Project Manager:	Rantala, Scott
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Ada Township Parks & Recreation Department
Park Director's Report
For August 15, 2019
Submitted by Parks & Recreation Director Mark Fitzpatrick

Impact from July 20 Storms

- Early in the morning of Saturday July 20 a storm brought “straight line winds” through the area. These had significant impacts on the community and our facilities including power outages, power lines down, closing of roads and many trees damaged. Our biggest impact was at Leonard Field Park and the bike paths on Ada Drive. A second storm came through in the afternoon which took out power at Ada Township Park and the adjoining community. A utility pole in Ada Park was destroyed and several trees were damaged. Some clean-up and repairs are still underway.

Updates on Administrative Items

- A request for proposals has gone out to conduct a space needs assessment for the Township Hall, park office/learning center and maintenance building. A copy if the RFP is attached and the schedule is highlighted below:

• Issue request for proposals:	Thursday, August 8, 2019
• Proposals due:	Friday, August 30, 2019
• Building Committee evaluates proposals:	Tuesday, 9/10 – Thursday, 9/12
• Interviews with selected candidates:	Monday, September 16
• Township Board approves contract:	Monday, September 23
• Project Begins:	Monday, September 30
• Project Concludes:	Monday, December 9, 2019
- Preparation for a request for proposals (RFP) to prepare a Master Plan for Leonard Field Park is underway. A draft will be sent out for review.
- Staffing update – Three of our summer seasonal staff are finishing up and departing. These include our Intern Katie Verhulst and softball program assistants Max Christians and Ricky Braman. Rob McCormick will depart for the winter on November 1, returning in March of 2020.
- The purchase of a new park truck, coordinated through the Kent County purchasing department is in process. Amenities include a front plow, amber light and decals. Total costs are not to exceed \$33,753.70.
- The Kubota tractor used for trail plowing, mowing and other activities in the parks and on the trails had another mechanical breakdown. Replacement versus repair is under review including getting a quote through Kent County purchasing department.
- The PRLP Facilities and Program Committee met on August 8th in place of the monthly Advisory Board meeting. They focused on the north trail project at Roselle Park and Leonard Field Park repairs and master plan process.

Updates on Township Parks and Preserves

Ada Township Park

- The storms of July 20 damaged and number of trees in the park. In addition, power was out in the park and surrounding community for a day. A utility pole located back by the pond area had to be replaced by Consumers Energy.
- Shelter and Gazebo reservations continue to fill in for the fall. The season for rentals stops at the end of October. We will open registration for the 2020 season December 1st.
- All three parking lots were recently re-lined. This was coordinated with the DDA on other striping projects in the Village.
- The new improvement project is almost completed. This included an extension of the paved of a trail from softball field #2 over to the trail on Buttrick Drive, and a revision to a couple parking spaces near the entrance of the park. This work was coordinated by Moore and Bruggink. At the same time, we had the two Pillars along the path on Buttrick re-set.
- A student from Calvin College is working on marking the GPS points for the trees in the Arboretum that still need to be done. This is part of our process to update the database for the Arboretum trees.

Leonard Field Park

- The July 20 storms had a huge impact on this park. A Consumers Energy utility pole fell over the driveway pulling linen down across Thornapple River Drive and impacting the light poles on the ball field. The road was re-opened at the end of the day but we kept the park completely closed for several days. Consumer Energy replaced the pole and power to the site after a week. Three of the light poles in the ball field were impacted. Buist Electric secured the safety needs right away. They later replaced two of the poles, secured the third pole, and established temporary lighting capability for the field. There is a generator at the site now to power the lights as needed. Full repairs will be reviewed as part of the master plan process.
- Hiring a consulting firm to prepare Master Plan for Leonard Field Park was set up in our goals and budget for this year. We are currently drafting a “request for proposals” (RFP) and will send it out for review.
- The parking lot striping project, coordinated with the DDA, has been completed.
- JD Buckley is a local Boy Scout working on his Eagle rank. For his project he built a new set of benches in the woodlot at Ada Park. These will be used for groups on field trips and other programs in the park.

Roselle Park

- The Advisory Board and Township Board both moved to not accept the bids received for the improvement project on the north trails in the park. That project included adding culverts and fill dirt to four low areas in the trails. The bid came in too high and the site remained too wet into the spring. At the August 8 meeting, the PRLP Facilities & Programs Committee reviewed this project and related letters from OCBA. The project is to be reviewed on site by OCBA staff and Committee members in the near future to see what adjustments can be made and then to make a recommendation to go out for new bids.
- After a long, wet spring, the north trails are back open again, mowed and cleared of debris.
- The new meadow and trail section north of the main parking area has come in nice and is being used by walkers.
- Crack seal of the paved trails in Roselle Park will be included in the trail maintenance project facilitated by Moore & Bruggink. Bids are expected in a week or two.
- Mark and Betty Jo Crosby are working on information about the Totem pole in the room and how to present it. This is overlapping with information about the history of Ada Beef at the site.
- Volunteers have been helping with stewardship needs in the park
- Rentals of the room continue to increase as the site is getting better known. We are starting to schedule 2020 rentals.

Updates on Township Parks and Preserves cont.

Legacy Park – In Memory of Helen and Rich Devos

- A final “punch list” walk through for Phase 1 was conducted on July 3. Katerburg VerHage has been working to complete those items. Maintenance of the lawn and garden was transferred over to the Parks Department July 8. A pre-construction meeting for the Amphitheater meeting was held on July 22. That work is underway and is due to be completed by late October. Estimated schedule:
 - August 1-2 - Foundation excavation
 - August 5-28 - Concrete footings & piers, remaining sidewalk
 - August 29-30 - Sand blasting
 - Sept. 3-6 - Install Polygon structure w/crane
 - Sept. 9-Oct. 4 - Amphitheater grading, ledge stone, irrigation, landscaping, seeding
 - Sept. 9-Oct. 11 - Stage deck construction & shelter finish
 - Oct. 14-18 - Metal railing
 - Oct. 14-18 - Final restoration
- The memorial sculpture (*In Memory of Helen and Rich Devos*) is being fabricated and targeted to be installed this fall.
- The development of a park sign is still in process through the Township-wide sign initiative.
- The park is getting lots of use, especially for the playground, picnic area and trails.
- Volunteers assisted with weeding the many garden areas there.

Carl Creek Crossings Preserve

- The preserve had little damage from the July storms. It is still getting daily use by visitors.

Carl Creek Wetlands Preserve

- Next steps include review of the site near the railroad access areas and contacting the Kent Conservation District for assessment on how to manage the invasive Buckthorn trees.

Grand River Natural Area

- The 2018 trail improvement project was completed this spring (2019) by Jordan Intercoastal. The work included setting alternative paved trail routes around the areas that were high erosion areas along the river bank.
- A section of the paved trail was not repaired with this project and will need to be incorporated into improvement projects for next year.
- This fall we will be assessing the site for invasive plants and future management needs.

Knapp Corners Preserve

- A white board has been temporarily placed behind the letters on the sign. It has improved the readability, but is only a temporary situation. Review of the sign needs is still underway with the Township-wide sign initiative.
- Staff and volunteers recently conducted a stewardship workday at the site.
- Photo attached

Updates on the Bike Paths / Non-Motorized Trails

- The 2018 trail improvement project by Jordan Intercoastal was finally completed, and then approved by the Township Board on July 12. A small amount of funds is being retained to secure work needed during the warranty period.
- Moore & Bruggink is facilitating a new maintenance project on the trails for 2019 to include sealing of the cracks throughout the system. We are expecting bids to be in soon.
- The Trails Committee is continuing its work on a schedule for the millage renewal and a framework for prioritizing future trail projects and projected costs.

Updates on Recreation Programs

- We again helped to facilitate the 4th of July parade, car show and fireworks. They all went very well. No festival was held during the day this year. The committee is reviewing ideas for 2020.
- The Friday night *Beers at the Bridge* concerts have been underway. The June event had 3,300 people in attendance, while the July event had 1,300. The August event is set for the 16.
- The August in Ada Children's Fair was held in Ada Park on August 2nd. This was a great event. We are estimating over 2,000 in attendance but don't have an exact account. The parking situation totally fills all possible areas in the park.
- Softball continues through the seasons. The fall adult league runs into the first week of October. The final tournament will be held August 23-25. 2020 plans are to be drafted by December 1.
- AYSO held a week-long soccer camp in early August. They will return for youth soccer during September and October at Ada Park.
- ZigZag Ultimate Frisbee ran a short season this summer at Ada Park. This program is increasing the number of youth participants and working out well as a low impact field rental. This fall they will have a September through October season on Monday nights at Ada Park.
- Grand Rapids Triathlon was held June 9. No date has been confirmed yet for 2020. The Titanium event will be held July 18 with road closures that effect the Knapp Drive area.
- Our summer youth programs are wrapping up. We had good attendance this year for both the ½ day programs and day camps.
- We hosted summer field trip programs twice a month for the Big Steps Little Feet preschool in the parks. Some may be held in the fall as well.
- Planning for school field trips is underway for the new school year. Some schools will be funded again through the Groundswell initiative with GVSU.
- We will be meeting next week with a home-school coordinator to review program opportunities for that community.
- The Forest Hills Girl Scout summer Day Camp program was held at Ada Park June 17-20. 150 girls plus their volunteers and leaders participated in the program. A representative has contacted us to coordinate programs to support Girl Scout badge work and advancement needs.
- Our fall community program schedule is mostly set. The general framework has been put on our calendar and information has been submitted for the next Adaview newsletter coming out at the end of August.
- Planning for the year 2020 is also underway to facilitate rentals at Roselles and an expanded program offering, community partnerships, returning the 4th of July celebration in the Village and participation in the next Grand River Expedition.
- The *Grand River Expedition 2020* is set for next July. This is a 14-day event from Jackson to Grand Haven and meant to bring awareness to the river. The expedition will come through the Ada community around July 16, 2020. <https://mgrow.org/grand-river-expedition/>

Other Items

- The fall Ada-Cascade Clean-Up Day is set for October 12 at the Forest Hill Central Middle School. We are working to set up a date for the spring 2020 event as well.
- A Household Hazardous Waste Drop-off Day has been set for October 19 at the Cascade Fire Station on Buttrick drive.
- Construction is underway for the new Kent District Library in the Village of Ada. Completion expected in 2020.



August 16, 2019

Mr. George Haga, Supervisor
Ada Township
P.O. Box 370
Ada, MI 49301

Re: Turner Classic Movies Moving to Sports Entertainment Package

Dear Mr. Haga:

We are committed to keeping you and our customers informed about changes to Xfinity TV services. Accordingly, please note that effective October 10, 2019, Turner Classic Movies (TCM) will move to the Sports Entertainment Package and will no longer be included in its current service package(s). We are notifying impacted customers of these changes through a bill message.

Please feel free to contact me at 616-575-0479 if you have any questions.

Sincerely,

Jeffrey Snyder
Manager of External Affairs
Comcast, Heartland Region
3500 Patterson Ave. SE
Grand Rapids, MI 49512

Enclosure

**ADA TOWNSHIP
WARRANTS FOR BOARD APPROVAL
ON BOARD MEETING DATE: August 26, 2019**

HAND CHECKS

#101	# 48783, 48784	\$ 2,447.12
#205	#	
#208	#	
#211	#	
#213	#	
#214	# 48782	\$ 136.90
#243	#	
#248	#	
#249	#	
#401	#	
#590	# 48784	\$ 72.80
#591	# 48784	\$ 72.80
#592	# 48784	\$ 16.18
#701	#	
TOTAL ALL HAND CHECKS		\$ 2,745.80

WARRANTS

#101	GENERAL FUND	\$ 115,617.77
#205	PUBLIC SAFETY FUND	\$ 4,033.96
#208	PARK FUND	
#211	TOWNSHIP TRAILS	\$ 2,743.12
#213	PARKS & OPEN SPACE	
#214	PARKS & RECREATION	\$ 2,904.74
#248	DDA FUND	\$ 10,559.67
#301	ENVISION ADA	
#401	CAPITAL PROJECT	\$ 26,930.91
#590	SEWER OPERATION FUND	\$ 1,154.59
#591	WATER OPERATION FUND	\$ 2,318.08
#592	GRAND VALLEY ESTATES FUND	\$ 366.04
#701	ESCROW ACCT	
TOTAL WARRANTS		\$ 166,628.88
TOTAL ALL CHECKS & WARRANTS		\$ 169,374.68

Vendor Name	Description	Amount	Check #	Check Date
1. .ETNA SUPPLY COMPANY DBA	1 1/2" METER IN THE PIT FOR IRRIGATION AT 7100 ADA	1,145.00		
2. .WOOD RENEE	MILEAGE EXPENSE	99.76		
3. 5 ALARM FIRE & SAFETY EQUIPMENT	MSA SCBA FLOWTESTS	1,150.00		
4. ACCIDENT FUND OF MICHIGAN	INSTALLMENT-SEPT	2,387.10		
5. BOERMAN, STEPHANIE	MILEAGE AND EXPENSE REIMBURSEMENT	289.48		
6. BS & A SOFTWARE	BS&A ONLINE & ASSESSING SYSTEM	6,767.00		
7. CITIZENS INSURANCE COMPANY	COMMERCIAL INLAND MARINE POLICY	12,625.00		
8. COLLEEN O'HARA	REFUND FOR DAY CAMP PROGRAM	97.20		
9. COMCAST	INTERNET-ROSELLE PARK	136.90	48782	08/20/2019
10. CONTINENTAL LINEN SERVICE	LINEN/RUG SERVICES-FIRE	104.27		
11. DELTA DENTAL	DENTAL PREMIUMS-PREPAID	2,096.86		
12. DIRT CHEAP EXCAVATING & LANDSCAPING	MOVE GRAVE-ADA CEMETERY	1,162.50		
13. GILSON	WINDOW LOGO ENVELOPES	239.56		
	BLUE LOGO ENVELOPES	468.32		
	TOTAL	707.88		
14. GODWIN HARDWARE, INC	SUPPLIES-FIRE	57.01		
	GLUE FOR CHAIR REPAIR-B&G	9.49		
	TOTAL	66.50		
15. GRANITE TELECOMMUNICATIONS	TELEPHONE SERVICES	1,445.11		
16. GRIFFIN PEST SOLUTIONS, INC	PEST CONTROL-FIRE #2	110.00		
17. HOPE NETWORK WEST MICHIGAN	TRANSPORTATION-JULY	477.45		
18. IMPACT ENTERPRISES, INC	SHIRTS AND PLAQUES FOR SOFTBALL TEAMS	627.50		
19. IMS ALLIANCE	ID TAGS-FIRE	48.75		
20. JONES LAND LASALLE AMERICAS, INC	LIBRARY & COMMUNITY CENTER-PROJECT MANAGEMENT JULY	6,033.33		

Vendor Name	Description	Amount	Check #	Check Date
21. KENT COUNTY ROAD COMMISSION	RIX ST & BRONSON ST FULL DEPTH MILL AND FILL	95,016.04		
	ADA TWP-CAPESEAL AND MICRO	1,540.91		
	TOTAL	96,556.95		
22. KENT COUNTY TREASURER	4TH OF JULY DEPUTIES	3,220.50		
23. LEPARD, MARGARET	MILEAGE REIMBURSEMENTS FOR PARK GATES OP	127.60		
24. MARK FITZPATRICK	REIMBURSEMENTS-PROGRAM SUPPLIES	44.09		
25. MASON DYNAMICS, INC	MAINTENANCE AND REPAIR - ENGINE 12	379.12		
	MAINTENANCE & REPAIR - ENGINE 12	342.00		
	TOTAL	721.12		
26. MICHIGAN ASSESSOR ASSOCIATI	MEMBERSHIP RENEWAL-KYLIE	90.00		
	2019 FALL EDUCATION-KYLIE	210.00		
	TOTAL	300.00		
27. MICHIGAN CAT	MAINTENANCE-FIRE	290.71		
28. MUNICIPAL CODE CORPORATION	ONLINE CODE HOSTING	950.00		
29. OMEGA SYSTEMS	INK CARTRIDGES	44.07		
30. PLUMMER'S DISPOSAL SERVICE	HANDICAP RESTROOM-ROSELLE PARK	88.00		
31. PROGRESSIVE AE	LEGACY PARK - PROFESSIONAL SERVICES	8,272.58		
32. RAILROAD MANAGEMENT COMPANY, LLC	PUBLIC TRAIL CROSSING	2,743.12		
33. REPUBLIC SERVICES	TRASH SERVICES	935.60		
34. ROBERT MCCARTY	MFR LICENSE TEST FEE	75.00		
35. SECANT TECHNOLOGIES	ENDPOINT PROTECTION	1,332.50		
36. SEYFERTHPR	BEERS AT THE BRIDGE JULY	10,559.67		
37. SIEGFRIED CRANDALL	COMPUTER MAINTENANCE & SETUP	2,375.00		
38. SUPPLY GEEKS	SUPPLIES-GEN AND ASSESSING DEPTS	39.43		

08/20/2019 01:19 PM
User: cassie
DB: Ada

INVOICE APPROVAL BY INVOICE REPORT FOR ADA TOWNSHIP
POST DATES 08/08/2019 - 08/26/2019
JOURNALIZED OPEN AND PAID
BANK CODE: GEN

Vendor Name	Description	Amount	Check #	Check Date
39. THORNAPPLE RIVER NURSERY, INC	KNAPP'S CORNER	50.00		
40. U.S. POSTAL SERVICE	POSTAGE	1,800.00	48783	08/20/2019
41. VERIZON WIRELESS	TELEPHONE SERVICES	462.25		
42. XEROX CORPORATION	COPY MACHINE LEASE	308.72	48784	08/20/2019
	COPY MACHINE LEASE	500.18	48784	08/20/2019
	TOTAL	<u>808.90</u>		
TOTAL - ALL VENDORS		169,374.68		
PAYMENT TYPE TOTALS				
Paper Check		169,374.68		

**2019 TAX RATE REQUEST
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

County	KENT	2019 Taxable Value (All)	1,041,373,462
Local Government Unit	ADA TOWNSHIP	2019 Taxable minus RenZones	1,041,373,462

**PLEASE READ THE
ENCLOSED
INSTRUCTIONS
CAREFULLY.**

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119.
The following tax rates have been authorized for levy on the **2019** tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Millage Authorized by Election, Charter, etc.	(5) 2018 Millage Rate Permanently Reduced by MCL 211.34d	(6) 2019 Current Year Millage Reduction Fraction	(7) 2019 Millage Rate Permanently Reduced by MCL 211.34d	(8) Sec. 211.34 Millage Rollback Fraction	(9) Maximum allowable Millage Rate*	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
ALLOCATED	OPERATING	11/2/1982	1.1000	0.9023	0.9949	0.8976	1.0000	0.8976			UNLIMITED
EXTRA VOTED	FIRE/POLICE	8/2/2016	0.9500	0.9471	0.9949	0.9422	1.0000	0.9422			Dec-21
EXTRA VOTED	LAND/PARKS	8/2/2016	0.6500	0.6480	0.9949	0.6446	1.0000	0.6446			Dec-26
EXTRA VOTED	NON-MOTORIZE	11/5/2002	0.5000	0.4900	0.9949	0.4875	1.0000	0.4875			Dec-20
Total Operating Allowed								2.9719			
Prepared by Matthew Woolford	Co-Sign - Prepared/Verified			Title Equalization Director		Co-Sign Title		CED-Date 4/16/2019	Co-date		

As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.1211(3).

PLEASE ENTER REQUESTED MILLAGE IN COLUMN'S 10 AND/OR 11

<input type="checkbox"/> Clerk	Signature	Type Name	Date
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Type Name	Date
<input type="checkbox"/> President			

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on the reverse side for the correct method of calculating the millage rate in column (5).

VIII. A.

**ADA TOWNSHIP
TRUTH IN TAXATION REVENUE GAIN CALCULATION**

PURPOSE AND SOURCE OF MILLAGE		HEADLEE MAXIMUM AMOUNT	MILLAGE GAIN WITH TRUTH IN TAXATION		UNIT'S TAXABLE VALUE		TRUTH IN TAXATION REVENUE GAINED
<u>ALLOCATED</u>	<u>OPERATING</u>	<u>0.8976</u>	<u>0.0843</u>	x	1,041,373,462	=	<u>\$ 87,788</u>
<u>EXTRA VOTED</u>	<u>FIRE/POLICE</u>	<u>0.9422</u>	<u>0.0885</u>	x	1,041,373,462	=	<u>\$ 92,162</u>
<u>EXTRA VOTED</u>	<u>LAND/PARKS</u>	<u>0.6446</u>	<u>0.0605</u>	x	1,041,373,462	=	<u>\$ 63,003</u>
<u>EXTRA VOTED</u>	<u>NON-MOTORIZED TR/</u>	<u>0.4875</u>	<u>0.0458</u>	x	1,041,373,462	=	<u>\$ 47,695</u>
-	-	-	-	x	1,041,373,462	=	<u>\$ -</u>
-	-	-	-	x	1,041,373,462	=	<u>\$ -</u>
		<u>2.9719</u>	<u>0.2791</u>				<u>\$ 290,647</u>
			BALANCES				TO CHECK
			<u>0.2790</u>				<u>\$ 290,543</u>

MAXIMUM ALLOWABLE MILLAGES WITHOUT TRUTH IN TAXATION HEARING

PURPOSE AND SOURCE OF MILLAGE		HEADLEE MAXIMUM AMOUNT	MULTIPLIER WITHOUT TR. IN TAX.		MAXIMUM MILLAGE WITHOUT TR. IN TAX.		MAXIMUM REVENUE WITHOUT TR. IN TAX.
<u>ALLOCATED</u>	<u>OPERATING</u>	<u>0.8976</u>	x 0.9061207	=	<u>0.8133</u>	x	<u>\$ 846,949</u>
<u>EXTRA VOTED</u>	<u>FIRE/POLICE</u>	<u>0.9422</u>	x 0.9061207	=	<u>0.8537</u>	x	<u>\$ 889,021</u>
<u>EXTRA VOTED</u>	<u>LAND/PARKS</u>	<u>0.6446</u>	x 0.9061207	=	<u>0.5841</u>	x	<u>\$ 608,266</u>
<u>EXTRA VOTED</u>	<u>NON-MOTORIZED TR/</u>	<u>0.4875</u>	x 0.9061207	=	<u>0.4417</u>	x	<u>\$ 459,975</u>
-	-	-	x 0.9061207	=	-	x	<u>\$ -</u>
-	-	-	x 0.9061207	=	-	x	<u>\$ -</u>
TOTALS		<u>2.9719</u>			<u>2.6928</u>		<u>\$ 2,804,210</u>
					BALANCES		TO CHECK
					<u>2.6929</u>		<u>2,804,315</u>

2019 MILLAGE REDUCTION FRACTION CALCULATIONS WORKSHEET
INCLUDING MILLAGE REDUCTION FRACTION CALCULATIONS NOT
SPECIFICALLY ASSIGNED TO THE COUNTY EQUALIZATION DIRECTOR BY LAW

L-4034

KENT COUNTY

TAXING JURISDICTION:

All Taxable Values exclude Renaissance Zone Property
 ADA TOWNSHIP

2018 Unit Total Taxable Value	(Prior TV)	986,136,828
2019 Unit Losses to 2018 Taxable Value (MCL 211.34d)	(Losses TV)	5,851,024
2019 Additions (MCL211.34d)	(Additions TV)	32,440,375
2019 Unit Total Final Taxable Value (based on S.E.V.) 2019	(Current TV)	1,041,373,462
2019 Unit Total Taxable Value based on Assessed Valuation	(AV based TV)	1,041,373,462
2019 Unit Total Taxable Value based on C.E.V.	(CEV based TV)	1,041,373,462
2019 Inflation Rate	CPI 2019	1.024

1. Section 211.34d, M.C.L., "Headlee" (for each unit of local government)

See STC Bulletins 3 of 1995 and 3 of 1997 regarding the calculation of additions and losses.

$$\begin{aligned}
 & \left(\frac{2018 \text{ Total T.V.} - 2019 \text{ Losses}}{2019 \text{ Total T.V.} - 2019 \text{ Additions}} \right) \times \text{CPI} = \text{2019 Millage Reduction Fraction (Headlee)} \\
 & \left(\frac{986,136,828 - 5,851,024}{1,041,373,462 - 32,440,375} \right) \times 1.024 = \boxed{0.9949} \\
 & \text{ACTUAL} \quad 0.9949
 \end{aligned}$$

2a. Section 211.34, M.C.L., "Truth in Assessing" (for cities and townships if S.E.V. exceeds A.V. for 1998 only)

$$\begin{aligned}
 & \frac{2019 \text{ Unit Total Taxable Value based on A.V. for all classes}}{2019 \text{ Unit Total Final Taxable Value (based on S.E.V.)}} = \text{2019 Rollback Fraction (Truth in Assessing)} \\
 & \frac{1,041,373,462}{1,041,373,462} = \boxed{1.0000} \\
 & \text{See STC Bulletin No. 10 of 1997} \quad \text{ACTUAL} \quad 1.0000
 \end{aligned}$$

2b. Section 211.34, M.C.L., "Truth in County Equalization" (for villages, counties and authorities if S.E.V. exceeds C.E.V. for 2019 only)

$$\begin{aligned}
 & \frac{2019 \text{ Unit Total Taxable Value based on C.E.V. for all classes}}{2019 \text{ Unit Total Final Taxable Value (based on S.E.V.)}} = \text{2019 Rollback Fraction (Truth in County Equalization)} \\
 & \frac{1,041,373,462}{1,041,373,462} = \boxed{1.0000} \\
 & \text{See STC Bulletin No. 10 of 1997} \quad \text{ACTUAL} \quad 1.0000
 \end{aligned}$$

3. Section 211.24e, M.C.L., "Truth in Taxation" (for each taxing jurisdiction that levied more than 1 mill for operating purposes in 1998 only)

$$\begin{aligned}
 & \left(\frac{2018 \text{ Unit Total T.V.} - 2019 \text{ Losses}}{2019 \text{ Unit Total T.V.} - 2019 \text{ Additions}} \right) = \text{2019 Base Tax Rate Fraction (Truth in Taxation)} \\
 & \left(\frac{986,136,828 - 5,851,024}{1,041,373,462 - 32,440,375} \right) = \boxed{0.9716} \\
 & \text{Use same amounts for additions and losses as were used for 211.34d ("Headlee") roll back.}
 \end{aligned}$$

NOTE: The truth in taxation BTRF is independent from the cumulative millage reductions provided by MCL sections 211.34d and 211.34. The Base Tax Rate equals the BTRF X 2019 Operating Rate levied.

COUNTY : KENT
 UNIT : ADA TOWNSHIP
 YEAR : 2019

2018 Unit Total TV 986,136,828
 2019 Unit Total TV 1,041,373,462

HEADLEE & MCL 211.34 ROLLBACK COMPUTATIONS

SOURCE AND PURPOSE OF OPERATING ONLY MILLAGE	PRIOR YEAR'S PERM REDUCED & REDUCED NEWLY VOTED MILLAGE (SEE MCL 211.34d(9))	CURRENT MILLAGE REDUCTION FRACTION		CURRENT PERM. REDUCED MILLAGE	TRUTH IN ASSESSING or TRUTH IN EQUALIZATION FRACTION	CURRENT MAXIMUM ALLOWABLE MILLAGE RATE			
	Last year's L-4029 col. (7)	L-4029 col. (6)		L-4029 col. (7)	L-4029 col. (8)	L-4029 col. (9)			
Post debt & specials to L-4029.									
ALLOCATED OPERATING	<u>0.9023</u>	x	<u>0.9949</u>	=	0.8976	x	<u>1.0000</u>	=	<u>0.8976</u>
Was the above millage approved since April 30th? Y = YES	N								
EXTRA VOTED FIRE/POLICE	<u>0.9471</u>	x	<u>0.9949</u>	=	0.9422	x	<u>1.0000</u>	=	<u>0.9422</u>
Was the above millage approved since April 30th? Y = YES	N								
EXTRA VOTED LAND/PARKS	<u>0.6480</u>	x	<u>0.9949</u>	=	0.6446	x	<u>1.0000</u>	=	<u>0.6446</u>
Was the above millage approved since April 30th? Y = YES	N								
EXTRA VOTED NON-MOTORIZED TR	<u>0.4900</u>	x	<u>0.9949</u>	=	0.4875	x	<u>1.0000</u>	=	<u>0.4875</u>
Was the above millage approved since April 30th? Y = YES	N								
		x	-	=		x	<u>1.0000</u>	=	-
		N							
		x	-	=		x	<u>1.0000</u>	=	-
		N							
		x	-	=		x	<u>1.0000</u>	=	-
	<u>2.9874</u>				<u>2.9719</u>				
					2019 MAXIMUM ALLOWABLE OPERATING MILLAGE UNDER HEADLEE & MCL 211.34			=	<u>2.9719</u>

NOTE: The only way to levy more than your maximum millage due to the Headlee rollback is to have voters approve additional millage.

TRUTH IN TAXATION COMPUTATIONS

2019 BASE TAX RATE FRACTION:	(from L-4034)	<u>0.9716</u>	(1)
2018 OPERATING MILLAGE RATE:	(actually levied)	<u>2.7716</u>	(2) Actual = Max. if GU Levies Maximum
2019 BASE TAX RATE:	(w/out hearing)	<u>2.6929</u>	(1) x (2) = (3)
2019 MAX. ALLOWABLE OPERATING MILLAGE RATE:		<u>2.9719</u>	(from above) = (4)
2019 MINUS BASE TAX RATE:	(B.T.R.)	<u>2.6929</u>	(3) = (5)
MILLAGE INCREASE:	(with a hearing)	<u>0.2790</u>	(4) - (5) = (6) or
			(7) - (5) = (6)

If you plan to levy more than the B.T.R. but less than the Max. Allowable, enter the amount here.

<u>MILLAGE INCREASE</u>	<u>0.2790</u>	=	
2019 BASE TAX RATE	2.6929	=	<u>10.36%</u>
			MILLAGE INCREASE FROM HEARING*

<u>2019 TV x .001 x MILLAGE INCREASE</u>	=	<u>\$ 290,543</u>
		REVENUE INCREASE FROM HEARING

<u>2019 TV x 2019 BASE -1</u>	=	<u>2,804,315</u>
<u>2018 TV x 2018 ACTUAL OPER RATE</u>	=	<u>2,733,177</u>
		<u>2.60%</u>
2019 OVER 2018		REVENUE INCREASE WITHOUT HEARING

*Must be published in notice of public hearing on increasing property taxes. Your unless authorized by the governing body at the hearing. Your

2019 millage cannot exceed your maximum under Truth in Taxation
 2019 millage cannot exceed your Headlee maximum without a millage election.

**ADA TOWNSHIP
TRUTH IN TAXATION REVENUE GAIN CALCULATION**

PURPOSE AND SOURCE OF MILLAGE		HEADLEE MAXIMUM AMOUNT	MILLAGE GAIN WITH TRUTH IN TAXATION		UNIT'S TAXABLE VALUE		TRUTH IN TAXATION REVENUE GAINED
<u>ALLOCATED</u>	<u>OPERATING</u>	<u>0.8976</u>	<u>0.0843</u>	x	1,041,373,462	=	<u>\$ 87,788</u>
<u>EXTRA VOTED</u>	<u>FIRE/POLICE</u>	<u>0.9422</u>	<u>0.0885</u>	x	1,041,373,462	=	<u>\$ 92,162</u>
<u>EXTRA VOTED</u>	<u>LAND/PARKS</u>	<u>0.6446</u>	<u>0.0605</u>	x	1,041,373,462	=	<u>\$ 63,003</u>
<u>EXTRA VOTED</u>	<u>NON-MOTORIZED TR</u>	<u>0.4875</u>	<u>0.0458</u>	x	1,041,373,462	=	<u>\$ 47,695</u>
-	-	-	-	x	1,041,373,462	=	<u>\$ -</u>
-	-	-	-	x	1,041,373,462	=	<u>\$ -</u>
		<u>2.9719</u>	<u>0.2791</u>				<u>\$ 290,647</u>
			BALANCES				TO CHECK
			<u>0.2790</u>				<u>\$ 290,543</u>

MAXIMUM ALLOWABLE MILLAGES WITHOUT TRUTH IN TAXATION HEARING

PURPOSE AND SOURCE OF MILLAGE		HEADLEE MAXIMUM AMOUNT	MULTIPLIER WITHOUT TR. IN TAX.		MAXIMUM MILLAGE WITHOUT TR. IN TAX.		MAXIMUM REVENUE WITHOUT TR. IN TAX.
<u>ALLOCATED</u>	<u>OPERATING</u>	<u>0.8976</u>	x 0.9061207	=	<u>0.8133</u>	x	<u>\$ 846,949</u>
<u>EXTRA VOTED</u>	<u>FIRE/POLICE</u>	<u>0.9422</u>	x 0.9061207	=	<u>0.8537</u>	x	<u>\$ 889,021</u>
<u>EXTRA VOTED</u>	<u>LAND/PARKS</u>	<u>0.6446</u>	x 0.9061207	=	<u>0.5841</u>	x	<u>\$ 608,266</u>
<u>EXTRA VOTED</u>	<u>NON-MOTORIZED TR</u>	<u>0.4875</u>	x 0.9061207	=	<u>0.4417</u>	x	<u>\$ 459,975</u>
-	-	-	x 0.9061207	=	-	x	<u>\$ -</u>
-	-	-	x 0.9061207	=	-	x	<u>\$ -</u>
<u>TOTALS</u>		<u>2.9719</u>			<u>2.6928</u>		<u>\$ 2,804,210</u>
					BALANCES		TO CHECK
					<u>2.6929</u>		<u>2,804,315</u>



**RESOLUTION R-031119-2
ADA TOWNSHIP
KENT COUNTY, MICHIGAN**

At the regular meeting of the Ada Township Board of the Township of Ada, Kent County, Michigan, held in the Township Hall of said Township on Monday the 11th day of March, 2019 there were:

PRESENT: Supervisor Haga, Clerk Smith, Treasurer Moran, Trustees Hurwitz, Proos, Jacobs, and McAleenan,
ABSENT: None

A Resolution to adopt the General Appropriations Act, (PA-621) for the budgets of all Ada Township Funds for Fiscal Year April 1, 2019 through March 31, 2020.

**GENERAL OPERATION FUND 101
PUBLIC SAFETY FUND 205
ADA PARK AND ARBORETUM BICENTENNIAL FUND 208
TOWNSHIP TRAILS FUND 211
PARKS OPEN SPACE FUND 213
PARKS, RECREATION AND LAND PRESERVATION FUND 214
BROWNFIELD REDEVELOPMENT FUND 243
DDA FUND 248
BUILDING DEPARTMENT FUND 249
DEBT SERVICE FUND 301
CAPITOL IMPROVEMENT FUND 401
SEWER AND WATER OPERATION FUND 590, 591 & 592**

WHEREAS, the Michigan legislature adopted PA 621 of 1978 effective 1980, the uniform budgeting and accounting act to mandate sound budgeting practices for Municipalities,

NOW, THEREFORE BE IT RESOLVED, that the Ada Township Board in compliance with the requirements of PA 621, shall adopt balanced budgets for the above funds prepared by the cost center method of summarized amounts, and

BE IT FURTHER RESOLVED, that the Supervisor shall be designated as the Chief Administrative Officer and is charged with preparing and controlling the budgets, and

BE IT FURTHER RESOLVED, that the Clerk shall be designated as the Fiscal Officer, and is required to provide the Board with periodic financial reports in the following manner; quarterly summary of revenue and expenditures of the General Fund and monthly reports prepared during the final quarter of the fiscal year, and

BE IT FURTHER RESOLVED, that the Chief Administrative Officer be allowed to transfer funds within a cost center, and

BE IT FURTHER RESOLVED, that the Chief Administrative Officer or the Fiscal Officer must present to the Township Board recommendations to amend the budget as soon as it becomes apparent that a deviation from the original budget is necessary and the amount of deviation can be determined, and

BE IT FINALLY RESOLVED, that if transfers or other budget amendments are made by the Township Board, the minutes should document the changes authorized.

The above resolution was offered by Member Jacobs and supported by Member Moran.

**YES: 7
NO: 0
ABSENT: 0**

Resolution R-031119-2 was declared adopted

Date: March 11, 2019

**Jacqueline Smith
Ada Township Clerk**

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Township of Ada, County of Kent, State of Michigan, at a meeting held on March 11, 2019, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Michigan Public Acts of 1976 including the case of a special or rescheduled meeting, notice by posting at least 18 hours prior to the time set for said meeting.

Date: March 11, 2019

**Jacqueline Smith
Ada Township Clerk**

ADOPTED BUDGET 03/11/2019

GL NUMBER	DESCRIPTION	2019-20 ADOPTED BUDGET
ESTIMATED REVENUES		
Dept 020.000 - TAXES		
101-020.000-403.000 *	TAXES: TWP OPERATING AD VAL	873,498
Totals for dept 020.000 - TAXES		873,498
* NOTES TO BUDGET: DEPARTMENT 020.000 TAXES		
403.000	TAXES: TWP OPERATING AD VAL	
	FOOTNOTE AMOUNTS:	873,498
	\$1,043,480,873 TAXABLE VALUE @ .8371 MILLAGE	
	DEPT '020.000' TOTAL	873,498
TOTAL ESTIMATED REVENUES		873,498
NET OF REVENUES/APPROPRIATIONS - FUND 101		873,498

GL NUMBER	DESCRIPTION	2019-20 ADOPTED BUDGET
<hr/>		
ESTIMATED REVENUES		
Dept 020.000 - TAXES		
205-020.000-404.000	* TAXES: VOTED	916,907
Totals for dept 020.000 - TAXES		<hr/> 916,907
* NOTES TO BUDGET: DEPARTMENT 020.000 TAXES		
404.000	TAXES: VOTED	
	FOOTNOTE AMOUNTS:	916,907
	\$1,043,480,873 TAXABLE VALUE @ .8787 MILLAGE RATE	
	DEPT '020.000' TOTAL	<hr/> 916,907
TOTAL ESTIMATED REVENUES		<hr/> 916,907
NET OF REVENUES/APPROPRIATIONS - FUND 205		<hr/> 916,907

GL NUMBER	DESCRIPTION	2019-20 ADOPTED BUDGET
ESTIMATED REVENUES		
Dept 020.000 - TAXES		
211-020.000-406.002 *	TAXES: TRAILS AD VAL	485,331
Totals for dept 020.000 - TAXES		<u>485,331</u>
* NOTES TO BUDGET: DEPARTMENT 020.000 TAXES		
406.002	TAXES: TRAILS AD VAL	
	FOOTNOTE AMOUNTS:	485,331
	\$1,043,480,873 TAXABLE VALUE X .4546 MILLAGE RATE	
	DEPT '020.000' TOTAL	<u>485,331</u>
TOTAL ESTIMATED REVENUES		<u>485,331</u>
NET OF REVENUES/APPROPRIATIONS - FUND 211		<u>485,331</u>

ADOPTED BUDGET 03/11/2019

GL NUMBER	DESCRIPTION	2019-20 ADOPTED BUDGET
ESTIMATED REVENUES		
Dept 020.000 - TAXES		
214-020.000-406.002	* TAXES: PARK/OPEN SPACE AD VAL	627,341
Totals for dept 020.000 - TAXES		627,341
* NOTES TO BUDGET: DEPARTMENT 020.000 TAXES		
406.002	TAXES: PARK/OPEN SPACE AD VAL	
	FOOTNOTE AMOUNTS:	627,341
	\$1,,043,480,873 TAXABLE VALUE @ .6012	
	DEPT '020.000' TOTAL	627,341
TOTAL ESTIMATED REVENUES		627,341
NET OF REVENUES/APPROPRIATIONS - FUND 214		627,341
ESTIMATED REVENUES - ALL FUNDS		2,903,077
APPROPRIATIONS - ALL FUNDS		
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		2,903,077

UNIFORM BUDGETING AND ACCOUNTING ACT (EXCERPT)
Act 2 of 1968

141.436 General appropriations act; requirements; line items not mandated; taxation; limitation on estimated total expenditure; presumption; suit against county legislative body; standing; mediation; severability.

Sec. 16. (1) Unless another method for adopting a budget is provided by a charter provision in effect on April 1, 1980, the legislative body of each local unit shall pass a general appropriations act for all funds except trust or agency, internal service, enterprise, debt service or capital project funds for which the legislative body may pass a special appropriation act.

(2) The general appropriations act shall set forth the total number of mills of ad valorem property taxes to be levied and the purposes for which that millage is to be levied. The amendatory act that added this subsection shall be known and may be cited as "the truth in budgeting act".

(3) The general appropriations act shall set forth the amounts appropriated by the legislative body to defray the expenditures and meet the liabilities of the local unit for the ensuing fiscal year, and shall set forth a statement of estimated revenues, by source, in each fund for the ensuing fiscal year.

(4) The general appropriations act shall be consistent with uniform charts of accounts prescribed by the state treasurer or, for local school districts and intermediate school districts, by the state board of education.

(5) This act shall not be interpreted to mandate the development or adoption by a local unit of a line-item budget or line-item general appropriations act.

(6) The legislative body shall determine the amount of money to be raised by taxation necessary to defray the expenditures and meet the liabilities of the local unit for the ensuing fiscal year, shall order that money to be raised by taxation, within statutory and charter limitations, and shall cause the money raised by taxation to be paid into the funds of the local unit.

(7) Except as otherwise permitted by section 102 of the state school aid act of 1979, 1979 PA 94, MCL 388.1702, or by other law, the legislative body shall not adopt a general appropriations act or an amendment to that act which causes estimated total expenditures, including an accrued deficit, to exceed total estimated revenues, including an available surplus and the proceeds from bonds or other obligations issued under the fiscal stabilization act, 1981 PA 80, MCL 141.1001 to 141.1011, or the balance of the principal of these bonds or other obligations.

(8) A general appropriations act, including any amendment to that general appropriations act, is presumed to fund those activities of a county mandated by law at a serviceable level.

(9) An elected official who heads a branch of county government or the chief judge of a court funded by a county has standing to bring a suit against the legislative body of that county concerning a general appropriations act, including any challenge as to serviceable levels of funding for that branch of county government or that court. If a court and the legislative body of a county are involved in mediation, before the chief judge of that court brings a suit on the court's own behalf against the legislative body of the county under this subsection, a mediator shall certify in writing that the parties are unable to resolve the issues by mediation. The court hearing a suit shall consider the financial ability of the county to pay when considering any challenge as to serviceable levels of funding.

(10) If any portion of this section or the application of this section to any circumstance is found to be invalid by a court, the invalidity shall not affect the remaining portions or application of this section that can be given effect without the invalid portion or application. The provisions of this section are severable.

History: Add. 1978, Act 621, Eff. Apr. 1, 1980;—Am. 1981, Act 77, Imd. Eff. June 30, 1981;—Am. 1981, Act 78, Imd. Eff. June 30, 1981;—Am. 1995, Act 41, Imd. Eff. May 22, 1995;—Am. 2000, Act 493, Imd. Eff. Jan. 11, 2001;—Am. 2013, Act 172, Imd. Eff. Nov. 18, 2013.

STATE OF MICHIGAN)
County of Kent
and County of Ottawa

ss *Dawn Suttrop*

Being duly sworn deposes and say he/she is Principal Clerk of



THE GRAND RAPIDS PRESS

DAILY EDITION

a newspaper published and circulated in the County of Kent and the County of Ottawa and otherwise qualified according to Supreme Court Rule; and that the annexed notice, taken from said paper, has been duly published in said paper on the following day(day(s)) _____

February 17 A.D. 20 *19*


Sworn to and subscribed before me this *18th* day of *February* 20*19*

RECEIVED

FEB 21 2019

ADA TOWNSHIP CLERK

Janice M. DeGraaf
JANICE M. DEGRAAF
NOTARY PUBLIC, STATE OF MI
COUNTY OF KENT
MY COMMISSION EXPIRES Oct 3, 2020
ACTING IN COUNTY OF *Kent*



TOWNSHIP
ADA TOWNSHIP
BUDGET PUBLIC HEARING NOTICE
On February 25, 2019 at 7:00 PM

The Ada Township Board will hold a public hearing on the proposed township budget for fiscal year April 1, 2019 through March 31, 2020 at Ada Township Hall, 7330 Thornapple River Dr., on **February 25, 2019 at 7:00 p.m.**

***THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.**

A copy of the budget is available for public inspection at
Ada Township, 7330 Thornapple River Drive, S.E., Ada, Michigan.

The Ada Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) days notice to the Ada Township Board.

Note: Individuals with disabilities requiring auxiliary aids or services should contact the Ada Township Board by writing or calling the following:

Jacqueline Smith
Ada Township Clerk
7330 Thornapple River Dr. S.E.
Ada, Michigan
616-676-9191

Notice complies with MCL 141.436 & MCL 211.24e

BUDGET HEARINGS OF LOCAL GOVERNMENTS (EXCERPT)
Act 43 of 1963 (2nd Ex. Sess.)

141.412 Local unit of government; public hearing on proposed budget; notice.

Sec. 2. A local unit shall hold a public hearing on its proposed budget. The local unit shall give notice of the hearing by publication in a newspaper of general circulation within the local unit at least 6 days before the hearing. The notice shall include the time and place of the hearing and shall state the place where a copy of the budget is available for public inspection. The notice shall also include the following statement printed in 11-point boldfaced type: "The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing."

History: 1963, 2nd Ex. Sess., Act 43, Imd. Eff. Dec. 27, 1963;—Am. 1995, Act 40, Imd. Eff. May 22, 1995.

KENT COUNTY

CHECK LIST FOR 2019 COUNTY APPORTIONMENT

- Our Tax Authority has completed the following steps as required by M.C.L. 211.24e ((Truth-in-Taxation)):
- A Separate Truth-in-Taxation hearing is NOT necessary. Our Tax Authority complies with Section 16 of the Uniform Budgeting and Accounting Act (M.C.L. 141.436). Notice, advertising and print size are contained in M.C.L. 141.412.
- Our Board (Township/School/Commission/Council/Authority/etc.) has met and adopted a resolution proposing an additional operating millage rate and proposing a hearing date. (M.C.L. 211.24e, subsection 7)
- Our Board (Township/School/Commission/Council/Authority/etc.) has published a hearing notice containing the proposed additional millage rate and percentage increase in operating revenue which would be generated from permitted ad valorem tax levies at least 6 days before the hearing date. (M.C.L. 211.24e, subsection 6 and 9) date. (M.C.L. 211.24e, subsection 6 and 9)
- Our Board (Township/School/Commission/Council/Authority/etc.) held a public hearing pursuant to the hearing notice. (M.C.L. 211.24e, subsection 6)
- Our Board (Township/School/Commission/Council/Authority/etc.) has adopted a resolution adopting additional operating millage which does not exceed that which appeared in the hearing notice published at least 10 days earlier. (M.C.L. 211.24e, subsection 8)
- Our Board (Township/School/Commission/Council/Authority/etc.) is exempt from M.C.L. 211.24e because we levied 1 mill or less in the concluding tax year for operating purposes
- Our Board (Township/School/Commission/Council/Authority/etc.) has verified and updated the Date of Election and Millage Expiration Date on the L-4029 form.

Send all support documents for new millages or millage renewals to _____

Kent County Equalization. _____

 Taxing Jurisdiction (city, township, etc.)

 Clerk or Secretary

 Chairperson, President or Supervisor

Dated this _____ day of _____ 2019

TRUTH IN TAXATION NOTICE

INSTRUCTIONS TO LOCAL GOVERNMENTS

STARTING IN 1996, this notice is not required if the local taxing unit complies with section 16 of the Uniform Budgeting and Accounting Act, PA 2 of 1978 as amended, being section 141.436 of the Michigan Compiled Laws. If a local taxing unit does not comply with section 16 of the Uniform Budgeting and Accounting Act, the following instructions still apply.

MCL, Section 211.24e as amended by P.A. 75 of 1991 requires that notice of a public hearing be published by a local taxing unit which proposes to increase operating tax levies over the maximum amount allowed to be levied without a hearing. Notice may be published alone or included with the notice of public hearing on a unit's budget held pursuant to MCL, Section 141.412. The preceding model notice fulfills the requirements under MCL, Section 211.24e. It can be completed with all the information provided and forwarded to the appropriate newspaper for publication.

Other pertinent information can be included in the notice. This sample notice form meets minimum legal requirements.

In addition to publishing requirements, the notice must be posted at the principal office of the taxing unit.

The notice must be published in a newspaper of general circulation in the taxing unit. Publication must occur six or more days before the public hearing.

The proposed additional millage rate must be established by a resolution adopted by the governing body of the taxing unit before it conducts the public hearing.

Not more than ten days after public hearing, a taxing unit may approve the levy of an additional millage rate equal to or less than the proposed additional millage rate that was published and on which a public hearing has been held.

INSTRUCTIONS TO NEWSPAPERS

UNIT: ADA TOWNSHIP

The following notice is required by MCL Section 211.24e which provides:

- 1) The body of the notice must be set in 12 point type or larger.
- 2) The headline "Notice of Public Hearing on Increasing Property Taxes" must be set in 18 point type or larger.
- 3) The notice cannot be smaller than 8 column inches by 4 horizontal inches.
- 4) The notice cannot be placed in the portion of the newspaper reserved for legal notices or classified advertising.

Notice of Public Hearing on Increasing Property Taxes

The _____ of the _____ ADA TOWNSHIP
name of governing body name of taxing unit
will hold a public hearing on a proposed increase of 0.2790 mills in the operating tax
millage rate to be levied on property in 2019 -

The hearing will be held on _____ at _____
day date time a.m./p.m.
at _____
place address

The date and location of the meeting to take action on the proposed additional millage will be announced at this public meeting.

If adopted, the proposed additional millage will increase operating revenues from ad valorem property taxes 10.36% over such revenues generated by levies permitted

without holding a hearing. If the proposed additional millage rate is not approved, the operating revenue will increase by 2.60% over the preceding year's operating revenue.

The taxing unit publishing this notice, and identified below, has complete authority to establish the number of mills to be levied from within its authorized millage rate.

This notice is published by:

ADA TOWNSHIP
name of taxing unit

street address

city, state, zip

phone

**2019 TAX RATE REQUEST
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

County	KENT	2019 Taxable Value (All)	181,108,222
		2019 Taxable minus RenZones	181,108,222
Local Government Unit	ADA DDA		

**PLEASE READ THE
ENCLOSED
INSTRUCTIONS
CAREFULLY.**

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119.
The following tax rates have been authorized for levy on the **2019** tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Millage Authorized by Election, Charter, etc.	(5) 2018 Millage Rate Permanently Reduced by MCL 211.34d	(6) 2019 Current Year Millage Reduction Fraction	(7) 2019 Millage Rate Permanently Reduced by MCL 211.34d	(8) Sec. 211.34 Millage Rollback Fraction	(9) Maximum allowable Millage Rate*	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
DDA	OPERATING	11/10/2008	2.0000	2.0000	0.9862	1.9724	1.0000	1.9724			UNLIMITED
Total Operating Allowed								1.9724			
Prepared by	Co-Sign - Prepared/Verified		Title		Co-Sign Title		CED-Date	Co-date			
							5/6/2019				

As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Type Name	Date
<input type="checkbox"/> Secretary	Signature	Type Name	Date
<input type="checkbox"/> Chairperson	Signature	Type Name	Date
<input type="checkbox"/> President	Signature	Type Name	Date

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on the reverse side for the correct method of calculating the millage rate in column (5).

VIII. B

REVISED

1:58 pm, May 06, 2019

2019 MILLAGE REDUCTION FRACTION CALCULATIONS WORKSHEET
INCLUDING MILLAGE REDUCTION FRACTION CALCULATIONS NOT
SPECIFICALLY ASSIGNED TO THE COUNTY EQUALIZATION DIRECTOR BY LAW

L-4034

KENT COUNTY		TAXING JURISDICTION:
2018 Unit Total Taxable Value		
2019 Unit Losses to	2018 Taxable Value (MCL 211 34d)	
2019 Additions (MCL211 34d)		
2019 Unit Total Final Taxable Value (based on S.E.V.)		2019
2019 Unit Total Taxable Value based on Assessed Valuation		
2019 Unit Total Taxable Value based on C.E.V.		
2019 Inflation Rate		

All Taxable Values exclude Renaissance Zone Property
ADA DDA

(Prior TV)	168,211,358
(Losses TV)	3,144,968
(Additions TV)	9,716,300
(Current TV)	181,108,222
(AV based TV)	181,108,222
(CEV based TV)	181,108,222
CPI 2019	1.024

1. Section 211.34d, M.C.L., "Headlee" (for each unit of local government)

See BTC Bulletins 3 of 1995 and 3 of 1997 regarding the calculation of additions and losses.

(2018 Total T.V.	2019 Losses	x	CPI	=	169,027,983	=	0.9862
	(168,211,358	- 3,144,968)	1.024				
	(181,108,222	- 9,716,300)			171,391,922		
(2019 Total T.V.	2019 Additions						
						ACTUAL		0.9862

2019 Millage Reduction Fraction (Headlee)

2a. Section 211.34, M.C.L., "Truth in Assessing" (for cities and townships if S.E.V. exceeds A.V. for 1998 only)

2019 Unit Total Taxable Value based on A.V. for all classes	=	181,108,222	=	1.0000
2019 Unit Total Final Taxable Value (based on S.E.V.)		181,108,222		
See BTC Bulletin No. 10 of 1997		ACTUAL		1.0000

2019 Rollback Fraction (Truth in Assessing)

2b. Section 211.34, M.C.L., "Truth in County Equalization" (for villages, counties and authorities if S.E.V. exceeds C.E.V. for 2019 only)

2019 Unit Total Taxable Value based on C.E.V. for all classes	=	181,108,222	=	1.0000
2019 Unit Total Final Taxable Value (based on S.E.V.)		181,108,222		
See BTC Bulletin No. 10 of 1997		ACTUAL		1.0000

2019 Rollback Fraction (Truth in County Equalization)

3. Section 211.24e, M.C.L., "Truth in Taxation" (for each taxing jurisdiction that levied more than 1 mill for operating purposes in 1998 only)

(2018 Unit Total T.V. -	2019 Losses)					
	(168,211,358	- 3,144,968)	=	165,066,390	=	0.9631	
	(181,108,222	- 9,716,300)		171,391,922			
(2019 Unit Total T.V. -	2019 Additions)					

2019 Base Tax Rate Fraction (Truth in Taxation)

Use same amounts for additions and losses as were used for 211.34d ("Headlee") roll back.

NOTE: The truth in taxation BTRF is independent from the cumulative millage reductions provided by MCL sections 211.34d and 211.34. The Base Tax Rate equals the BTRF X

2019 Operating Rate levied

REVISED
1:58 pm, May 06, 2019

COUNTY : KENT 2018 Unit Total TV 168,211,358
 UNIT : ADA DDA 2019 Unit Total TV 181,108,222
 YEAR : 2019

HEADLEE & MCL 211.34 ROLLBACK COMPUTATIONS

SOURCE AND PURPOSE OF OPERATING ONLY MILLAGE	PRIOR YEAR'S PERM REDUCED & REDUCED NEWLY VOTED MILLAGE (SEE MCL 211.34d(9))	CURRENT MILLAGE REDUCTION FRACTION		CURRENT PERM. REDUCED MILLAGE *		TRUTH IN ASSESSING or TRUTH IN EQUALIZATION FRACTION		CURRENT MAXIMUM ALLOWABLE MILLAGE RATE
Post debt & specials to L-4029.	Last year's L-4029 col. (7)	L-4029 col. (6)		L-4029 col. (7)		L-4029 col. (8)		L-4029 col. (9)
<u>OPER</u> <u>OPER</u>	<u>2.0000</u>	<u>0.9862</u>	x	1.9724	x	<u>1.0000</u>	=	<u>1.9724</u>
Was the above millage approved since April 30th? Y = YES								
	x	-			x	-		-
	x	-			x	-		-
	x	-			x	-		-
	x	-			x	-		-
	x	-			x	-		-
	x	-			x	-		-
	x	-			x	-		-
	<u>2.0000</u>			<u>1.9724</u>				<u>1.9724</u>
				2019 MAXIMUM ALLOWABLE OPERATING MILLAGE UNDER headLEE & MCL 211.34				<u>1.9724</u>

NOTE: The only way to levy more than your maximum millage due to the Headlee rollback is to have voters approve additional millage.

TRUTH IN TAXATION COMPUTATIONS

2019 BASE TAX RATE FRACTION:	(from L-4034)	<u>0.9631</u>	
2018 OPERATING MILLAGE RATE:	(actually levied)	<u>1.9940</u>	(2) Actual =s Max. if GU Levies Maximum
2019 BASE TAX RATE:	(w/out hearing)	<u>1.9204</u>	(1) x (2) = (3)
2019 MAX. ALLOWABLE OPERATING MILLAGE RATE:		<u>1.9724</u>	(from abXHO) = (4)
2019 MINUS BASE TAX RATE:	(B.T.R.)	<u>1.9204</u>	(3) = (5)
MILLAGE INCREASE:	(with a hearing)	<u>0.0520</u>	(4) - (5) = (6) or
		<u>0.0520</u>	(7) - (5) = (6)

MILLAGE INCREASE 0.0520
 2019 BASE TAX RATE 1.9204 = 2.71%
 MILLAGE INCREASE FROM HEARING*

2019 TV x .001 x MILLAGE INCREASE = \$ 9,418
 REVENUE INCREASE FROM HEARING

2019 TV x 2019 BASE -1 = 347,800
2018 TV x 2018 ACTUAL OPER RATE 335,413 = 3.69%
 2019 OVER 2018 REVENUE INCREASE WITHOUT HEARING

*Must be published in notice of public hearing on increasing property taxes. Your 2019 millage cannot exceed your maximum under Truth in Taxation unless authorized by the governing body at the hearing. Your 2019 millage cannot exceed your Headlee maximum without a millage election.

**ADA DDA
TRUTH IN TAXATION REVENUE GAIN CALCULATION**

PURPOSE AND SOURCE OF MILLAGE		HEADLEE MAXIMUM AMOUNT	MILLAGE GAIN WITH TRUTH IN TAXATION	UNIT'S TAXABLE VALUE		TRUTH IN TAXATION REVENUE GAINED
<u>OPER</u>	<u>OPER</u>	<u>1.9724</u>	<u>0.0520</u>	181,108,222	x	<u>\$ 9,418</u>
-	-	-	-	-	x	
-	-	-	-	-	x	
-	-	-	-	-	x	
-	-	-	-	-	x	
-	-	-	-	-	x	
		<u>1.9724</u>	<u>0.0520</u>		x	<u>\$ 9,418</u>
			<u>BALANCES</u>			<u>\$ 9,418</u>
			0.0520			\$ 9,418

MAXIMUM ALLOWABLE MILLAGES WITHOUT TRUTH IN TAXATION HEARING

PURPOSE AND SOURCE OF MILLAGE		HEADLEE MAXIMUM AMOUNT	MULTIPLIER WITHOUT TR. IN TAX.	MAXIMUM MILLAGE WITHOUT TR. IN TAX.	MAXIMUM REVENUE WITHOUT TR. IN TAX.
<u>OPER</u>	<u>OPER</u>	<u>1.9724</u>	x 0.97363618	<u>1.9204</u>	<u>\$ 347,800</u>
-	-	-	x	-	x
-	-	-	x	-	x
-	-	-	x	-	x
-	-	-	x	-	x
-	-	-	x	-	x
<u>TOTALS</u>		<u>1.9724</u>		<u>1.9204</u>	<u>\$ 347,800</u>
				<u>BALANCES</u>	<u>BALANCES</u>
				1.9204	347,800

GL NUMBER	DESCRIPTION	2019-20 ADOPTED BUDGET
<hr/>		
ESTIMATED REVENUES		
Dept 020.000 - TAXES		
248-020.000-406.000 *	TAXES: DDA MILLAGE	314,543
Totals for dept 020.000 - TAXES		<hr/> 314,543
* NOTES TO BUDGET: DEPARTMENT 020.000 TAXES		
406.000	TAXES: DDA MILLAGE	
	FOOTNOTE AMOUNTS:	314,543
	TAXABLE VALUE \$157,744,758 X 1.9940 MILLAGE RATE	
	DEPT '020.000' TOTAL	<hr/> 314,543
TOTAL ESTIMATED REVENUES		<hr/> 314,543
NET OF REVENUES/APPROPRIATIONS - FUND 248		<hr/> 314,543

KENT COUNTY

CHECK LIST FOR 2019 COUNTY APPORTIONMENT

- Our Tax Authority has completed the following steps as required by M.C.L. 211.24e ((Truth-in-Taxation)):
- A Separate Truth-in-Taxation hearing is NOT necessary. Our Tax Authority complies with Section 16 of the Uniform Budgeting and Accounting Act (M.C.L. 141.436). Notice, advertising and print size are contained in M.C.L. 141.412.
- Our Board (Township/School/Commission/Council/Authority/etc.) has met and adopted a resolution proposing an additional operating millage rate and proposing a hearing date. (M.C.L. 211.24e, subsection 7)
- Our Board (Township/School/Commission/Council/Authority/etc.) has published a hearing notice containing the proposed additional millage rate and percentage increase in operating revenue which would be generated from permitted ad valorem tax levies at least 6 days before the hearing date. (M.C.L. 211.24e, subsection 6 and 9) date. (M.C.L. 211.24e, subsection 6 and 9)
- Our Board (Township/School/Commission/Council/Authority/etc.) held a public hearing pursuant to the hearing notice. (M.C.L. 211.24e, subsection 6)
- Our Board (Township/School/Commission/Council/Authority/etc.) has adopted a resolution adopting additional operating millage which does not exceed that which appeared in the hearing notice published at least 10 days earlier. (M.C.L. 211.24e, subsection 8)
- Our Board (Township/School/Commission/Council/Authority/etc.) is exempt from M.C.L. 211.24e because we levied 1 mill or less in the concluding tax year for operating purposes
- Our Board (Township/School/Commission/Council/Authority/etc.) has verified and updated the Date of Election and Millage Expiration Date on the L-4029 form.

Send all support documents for new millages or millage renewals to

Kent County Equalization.

Taxing Jurisdiction (city, township, etc.)

Clerk or Secretary

Chairperson, President or Supervisor

Dated this _____ day of _____ 2019

TRUTH IN TAXATION NOTICE

INSTRUCTIONS TO LOCAL GOVERNMENTS

STARTING IN 1996, this notice is not required if the local taxing unit complies with section 16 of the Uniform Budgeting and Accounting Act, PA 2 of 1978 as amended, being section 141.436 of the Michigan Compiled Laws. If a local taxing unit does not comply with section 16 of the Uniform Budgeting and Accounting Act, the following instructions still apply.

MCL, Section 211.24e as amended by P.A. 75 of 1991 requires that notice of a public hearing be published by a local taxing unit which proposes to increase operating tax levies over the maximum amount allowed to be levied without a hearing. Notice may be published alone or included with the notice of public hearing on a unit's budget held pursuant to MCL, Section 141.412. The preceding model notice fulfills the requirements under MCL, Section 211.24e.

It can be completed with all the information provided and forwarded to the appropriate newspaper for publication.

Other pertinent information can be included in the notice. This sample notice form meets minimum legal requirements.

In addition to publishing requirements, the notice must be posted at the principal office of the taxing unit.

The notice must be published in a newspaper of general circulation in the taxing unit. Publication must occur six or more days before the public hearing.

The proposed additional millage rate must be established by a resolution adopted by the governing body of the taxing unit before it conducts the public hearing.

Not more than ten days after public hearing, a taxing unit may approve the levy of an additional millage rate equal to or less than the proposed additional millage rate that was published and on which a public hearing has been held.

REVISED
1:59 pm, May 06, 2019

INSTRUCTIONS TO NEWSPAPERS

UNIT: ADA DDA

The following notice is required by MCL Section 211.24e which provides:

- 1) The body of the notice must be set in 12 point type or larger.
- 2) The headline "Notice of Public Hearing on Increasing Property Taxes" must be set in 18 point type or larger.
- 3) The notice cannot be smaller than 8 column inches by 4 horizontal inches.
- 4) The notice cannot be placed in the portion of the newspaper reserved for legal notices or classified advertising.

Notice of Public Hearing on Increasing Property Taxes

The _____ of the ADA DDA
name of governing body name of taxing unit
will hold a public hearing on a proposed increase of 0.0520 mills in the operating tax
millage rate to be levied on property in 2019

The hearing will be held on _____ at _____
day date time a.m./p.m.
at _____
place address

The date and location of the meeting to take action on the proposed additional millage will be announced at this public meeting.

If adopted, the proposed additional millage will increase operating revenues from ad valorem property taxes 2.71% over such revenues generated by levies permitted

without holding a hearing. If the proposed additional millage rate is not approved, the operating revenue will increase by 3.69% over the preceding year's operating revenue.

The taxing unit publishing this notice, and identified below, has complete authority to establish the number of mills to be levied from within its authorized millage rate.

This notice is published by:

ADA DDA
name of taxing unit

street address

city, state, zip

phone

August 19, 2019



Dear Ada Township Trustees,

Several of us have been engaged in the future of Ada Village and/or Township, for some time now. We have worked on bike paths, supported the parks, been engaged with the planning for the Village, etc. In recent weeks we have been talking about the great leadership that has been in place allowing so many of us to get involved and watch the incredible progress that has been made at such a fast pace.

Now, however, as residents, we believe it's time to take a new look at Ada's future. Ada has seen greatly expanded investments and new uses in our parks, trails and park buildings, great programming events in the Village, along with the addition of several new buildings, businesses, and single family home growth! We understand and can see how this wonderful progress has greatly increased the workload and administration needed to maintain it all to ensure it stays on the best trajectory for the residents of Ada.

All of this creates a need to talk about how Ada Township should be structured (staffing, roles, responsibilities, budgets) in our future. As engaged residents, we want to keep the positive momentum! Yet we know that without good succession planning for our township staff and elected leadership, as well as a deeper review as to how the township can best manage these new assets going forward, this could be problematic.

We would like to challenge the Ada Township Board to look at our current Township staffing and structure as compared to other similar townships that have hired full-time managers as they have grown in size and investments. We have even reviewed the structures of some area Townships that have full time managers (such as Cascade Township and Grand Haven Township) that may help start the discussion in Ada Township.

We recommend that the Ada Township Board appoint a Taskforce that may include a small group of Township Trustees and residents. The Taskforce would explore what a new model of governance might look like and how to move forward. Their work could include a succession plan allowing current leaders time to transition the work and history of the township, and the vision for the future.

Some of us will be attending the August 26, 2019 Ada Township Board meeting to further share our interest in this matter. Thank you for all that you do.

Sincerely,

Randy Damstra

Betty Jo Crosby

Susan Burton

Ginny Seyferth

CC: Bob Boss, Dan Clemo, Sue Elwell, Shane Hansen, Bryan Harrison, Chuck Hoyt, David Madiol, Bill Payne, Tim Schowalter, Val Schmieder, Ben Sietsma, Jerry Tubergen, Jeff VandenBerg, Cameron Young

MEMORANDUM

Date: 8/19/19



TO: Ada Township Board
FROM: Jim Ferro, Planning Director
RE: Consultant Services for Update of Township Non-Motorized Trail Plan

During the course of working with the Non-Motorized Trail Committee to update the Township's Non-Motorized Trail Plan, the Trail Committee was made aware of interest in Township trails and renewal of the Township trail millage by another group of Township residents. This group, the Preserve Ada Committee, had contacted and solicited draft written proposals from two well-known consulting firms who specialize in bicycle and pedestrian system planning - Nelson Nygaard, with offices in multiple U.S. cities, and Toole Design, from Minneapolis, MN. Supervisor Haga, trustees Hurwitz and Proos and I initially met with this group, and suggested a joint meeting of the Township Trail Committee and the Preserve Ada Committee to discuss this idea.

The joint meeting on Thursday, August 1. At that meeting, a draft proposal from Nelson Nygaard was reviewed, with a proposed fee of \$65,625. Also discussed were concerns raised regarding the Township retaining a consultant without following a Township-initiated proposal solicitation process to solicit proposals from at least 3 candidates, as provided in the purchasing policy.

Members of the Preserve Ada Committee expressed their interest in raising private donations to fund a large portion of the consultant fee, to justify the Township waiving the purchasing policy.

The consensus of both groups was to recommend that the Township retain Nelson Nygaard Consulting Associates, Inc. to assist in updating the Township's non-motorized plan, subject to requesting minor revisions to the scope of work to lower the proposed fee.

In the subsequent two weeks, revisions to the scope of work were suggested, and a revised proposal was submitted by Nelson Nygaard. The revisions included adding transportation planning consultants from Progressive AE to the consultant team as sub-consultants, shorting the project duration to be complete by the end of the year, reduce the number of plan alternatives prepared by the consultant, substituting teleconferencing with Nelson Nygaard for some of the planned on-site meetings, and reduction in the proposed lump sum fee to \$59,325.

In addition, the Preserve Ada Committee has committed in the attached letter to provide \$44,325 in donated funds (75% of the total cost), to lower the Township's share of the project cost to \$15,000.

Recommendation:

The proposed retention of a consultant to assist in updating the Township's Non-Motorized Trail Plan will address several important planning topics beyond the initial scope of the staff-led update process, including on-street pedestrian and cyclist safety measures and "wayfinding" signage. It will also better prepare the Township for development of a trail millage renewal proposal to put before the voters in 2020.

Based on the commitment for donated funds covering 75% of the project cost, waiving of the Township purchasing policy and approval of the proposed contract with Nelson Nygaard to assist the Township in updating the Non-Motorized Trail Plan is recommended, subject to the Township's share of project costs not exceeding \$15,000.

MEMO

TO: George Haga, Supervisor, Ada Township

FROM: Randy Damstra, Ginny Seyferth and Dan Clemo

DATE: August 19, 2019

SUBJECT: Private Support for the Nelson\Nygaard Proposal for the Ada Township Non-Motorized Trail Plan Update

Thank you for the discussions tied to helping Ada Township stay on a well-planned effort to continue to expand our bike trails and to ensure they are well funded for maintenance. A group of area business leaders and residents have seen the proposed Nelson Nygaard plan, and know of the work that is being done through the Ada Township Non-Motorized Trail Committee to continue good planning.

Our group has pledges totaling \$44,325 in support of this proposal to hire Nelson/Nygaard and if Ada Township agrees to also invest (\$15,000 from the Township), and to manage the consultant relationship, our checks will be made out to Ada Township to fund the balance of the plan and will be paid in full on or before September 20, 2019.

As we talk to area residents and businesses, we see this work plan as a way to enhance the existing network and increase the biking and walking access into and around Ada Village. We also see this as an opportunity to strengthen Ada's connections for our school children to access the Township and County Parks and trail networks in surrounding communities, which is critical. All should start at the core so that coming in and out of the Ada Village remains the most important part of our planning, as well as the maintenance needed for all current and future trails.

We would like to thank the Trails Committee for their work to date and the Ada Board Trustees for their vision and work to keep Ada Township vibrant and moving forward in every way. We will present a list of donors within a week of the August 26, 2019 Ada Township Board meeting so that we can work alongside the township with the contract payments at all times.



August 16, 2019

Ada Township
7330 Thornapple River Drive
Ada, MI 49301
Via email.

To the Members of the Ada Township Board,

We are pleased to offer the following agreement (“Agreement”) for completion of certain tasks of the Connect Ada Plan for improving bicycle and walking connections to and through Ada Township. It was my pleasure to meet with some members of the Trails Committee and Township Officials earlier this summer, and I very much enjoyed the discovery tour. Upon our follow-up conversation we reframed our approach as outlined below.

Phase 1 (complete by December 31, 2019):

- Review and refine township concepts for connectivity
- Develop a single vision of connectivity to help officials decide on millage amounts
- Review proposed elements of the connectivity elements with township staff, county road commission staff, and citizens group
- Engage the citizen’s group in selecting the vision/story that best moves forward into the millage
- Create a document that reflects the preferred vision for marketing/millage purposes

PROJECT TEAM

For this project, we have assembled the following team, whose combined experience is well suited to the task at hand:

Drusilla van Hengel, Principal

Alyson Fletcher, Senior Associate

Layne Wyse, Associate

Chris Zull, Progressive AE

SCOPE OF SERVICES

The scope of work and deliverables for this project are outlined below.

FEES AND SCHEDULE

Our services will be billed monthly on a percent complete basis according to the included proposed lump sum (fixed fee) budget and schedule.

ADDITIONAL SERVICES

Please note that work items requested outside the Scope of Work outlined in this Agreement, such as additional meetings may require an amendment. No additional work will be performed without prior authorization.

AUTHORIZATION

If the terms and conditions of this Agreement are acceptable to you, please sign below, return a copy to me, and upon countersignature by an authorized signatory of Nelson\Nygaard Consulting Associates, Inc., this will comprise the complete and final agreement between the parties.

If you have any questions, please do not hesitate to contact me at dvanhengel@nelsonnygaard.com or (503) 488-2231.

Sincerely,



Drusilla van Hengel, Project Manager

This Agreement (including the Standard Terms & Conditions attached hereto and incorporated herein as Exhibit A, which are expressly acknowledged as being received) as stated herein is hereby accepted by the undersigned. This Agreement is entered into by both parties for good and valuable consideration and the mutual promises of both parties, the sufficiency of which is hereby acknowledged. The undersigned on behalf of the Client is an authorized officer or representative of the Client and possesses the power and authority to execute this Agreement on behalf of the Client. Each executed counterpart of this Agreement will be deemed to be an original copy of this Agreement and all counterparts together will be deemed to constitute one and the same Agreement. Faxed or other electronically delivered signatures may be used in lieu of original signatures and shall constitute effective execution and delivery of this Agreement. The undersigned hereby execute this Agreement and upon such execution, authorization to proceed is hereby granted.

AGREED For Ada Township (Client”):

Name	Title	Date
------	-------	------

AGREED For Nelson\Nygaard Consulting Associates, Inc. (“Consultant”):

Name	Title	Date
------	-------	------

Ada Township

Connect Ada Proposal



Submitted by
Nelson\Nygaard Consulting Associates
621 SW Morrison St., Suite 1250, Portland, OR 97205
503-227-3463

CONTACT: Drusilla van Hengel **TITLE:** Principal
EMAIL: dvanhengel@nelsonnygaard.com

SCOPE OF SERVICES – PHASE 1

TASK 1 PROJECT MANAGEMENT AND COORDINATION

Task 1.1 Project Kickoff Meeting

The project will begin with a videoconference kickoff meeting to discuss goals, expectations, key issues, and communications protocols to ensure a smooth project from start to finish. Specific tasks to be part of this meeting include:

- Discuss project goals, impetus, potential obstacles, logistics, and key decision makers
- Discuss how this project aligns with, and deviates from past and ongoing processes
- Finalize the project timeline and scope of work
- Establish roles, communication protocol, and expectations; discuss invoice protocol
- Identify current corridors and issues of interest; discuss available sources of data for existing conditions analysis; begin a discussion of network criteria and funding expectations
- Identify key stakeholders to include in engagement strategy
- Discuss the public engagement and outreach format, schedule, and key events; identify social media strategies and existing outlets that have worked well in the past

Following this meeting, we will prepare a detailed project schedule, data request memo, and public outreach plan.

Task 1.2 Coordination Check-Ins

At Nelson\Nygaard, we believe in proactive project management. To assure this, we will organize regular check-ins with Ada Township to discuss project status, critical-path issues, next steps, and timelines. Action items from each meeting will document each meeting's key decisions and discussion items.

DELIVERABLE:

- Data request with list of datasets and/or reports
- Final Scope and Project Schedule (August 2019 through December 2019)

TASK 2 SITUATION ANALYSIS

Task 2.1 Situation Analysis

In 2004, Ada Township voters approved a dedicated property tax millage (.5 mills) to financially support the construction, operation and maintenance of a network of non-motorized trails in the Township. In the three years following the millage approval, the Township constructed over 15 miles of separated paths, with smaller additions to the network completed over the next 12 years.

In anticipation of the 15-year millage expiring at the end of 2020, the Township has initiated a process to review and update the Township's non-motorized trail plan, in advance of seeking voter approval in 2020 of a renewal and possible increase in the non-motorized trail millage.

The goal of the plan update is to enhance the existing network by strengthening connections between neighborhoods and the Village center, providing connections to trail networks in surrounding communities, and enhancing cyclist and pedestrian safety.

The plan update process is being guided by a committee of Township residents (Trail Committee), made up of a mix of long-serving citizen members and more recent residents having a strong interest in community trails.

The Trail Committee has identified priorities:

1. Increase non-motorized accessibility into and around Ada Village (downtown).
2. Determine the best, safest strategies to encourage pedestrian and bike crossings of M-21 (Fulton).
3. Review how to best physically connect Roselle Park (owned by the Township) and Chief Hazy Cloud Park (being developed by Kent County) over the Grand River to allow residents and visitors greater access to both parks and to a regional trail network.
4. Help the Committee prioritize three to five projects that are best funded through MDOT, MDNR grant funding applications, regional collaboration, as well as possible local philanthropy to support sections of the trails.
5. Assist in strategically mapping out ways to increase the use and value of the current non-motorized trail system through:
 - a. Bike path staging areas (Park and Rides)
 - b. Increased understanding of the cost of trail maintenance and upkeep
 - c. Increased way-finding and safety protocols:
 - d. Crossings (e.g. crossing M-21 at multiple locations)
 - e. Walkways, lighting, striping, signage etc.

Nelson\Nygaard has been asked to prepare a proposal to assist in helping the Committee prepare an updated trail plan for the community in advance of the 2020 millage renewal.

The approach would include the following:

- Review and refine concepts for connectivity, mobility, wayfinding and safety
- Review proposed elements with township officials, Trails Committee and others as appropriate
- Meet with and discuss support from the Kent County Road Commission to ensure mobility, path planning will be understood and supported.

CONNECT ADA LETTER PROPOSAL
Ada Township

- Share thoughts with the township on a priority of grant funding options and any ideas on how philanthropy may also play a role in supporting the bigger mobility vision.

Nelson\Nygaard will work with township staff and use existing township data and resources wherever possible, including its preferred partners, such as Progressive AE, Moore and Bruggink and/or others as appropriate.

The township will coordinate and facilitate community meetings and or feedback opportunities to ensure citizen input throughout the process.

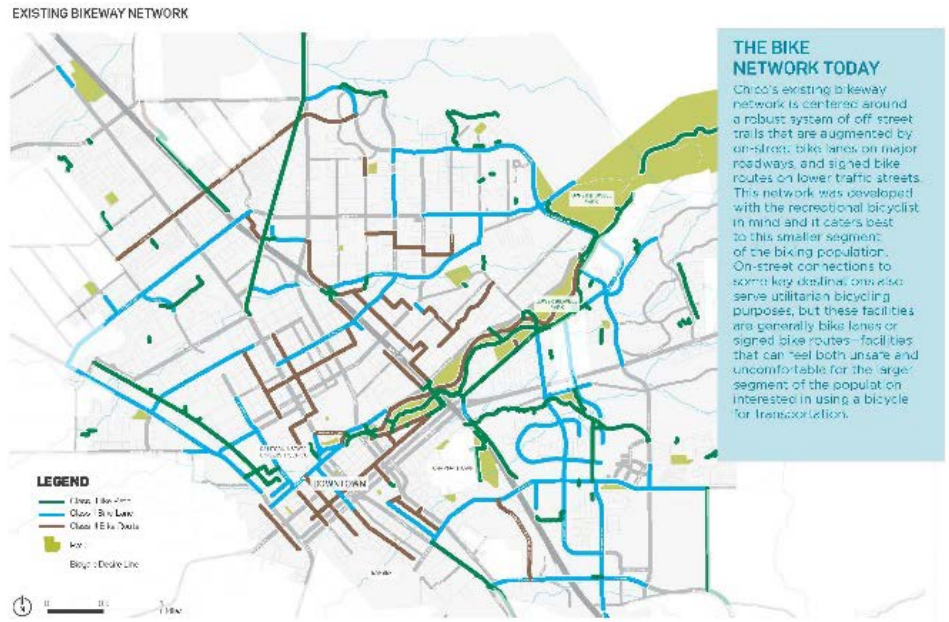
DELIVERABLE:

- Situation Analysis Summary Memorandum

TASK 3 REVIEW AND REFINE TOWNSHIP CONNECTIVITY CONCEPTS

Task 3.1 Conditions and Plans Inventory Mapping

Our team will work with Ada township staff and existing data to provide a picture of Ada's existing network in relation to important community assets, areas of anticipated growth, vacant land for park-and-rides, non-motorized network quality assessment factors, and issues by level of needs to be addressed. We understand Ada Township has already done extensive work to identify and prioritize eight areas of focus and the costs associated with each. We will build on these efforts and use this work to inform our plan (see map documenting Ada's efforts on the page to follow; on that map, identified priorities include: 4, 5, 8, 9, 11, 15, 16, 18).



Example Bikeway Facility Map from Chico Bicycle Plan (NelsonNygaard, 2015)

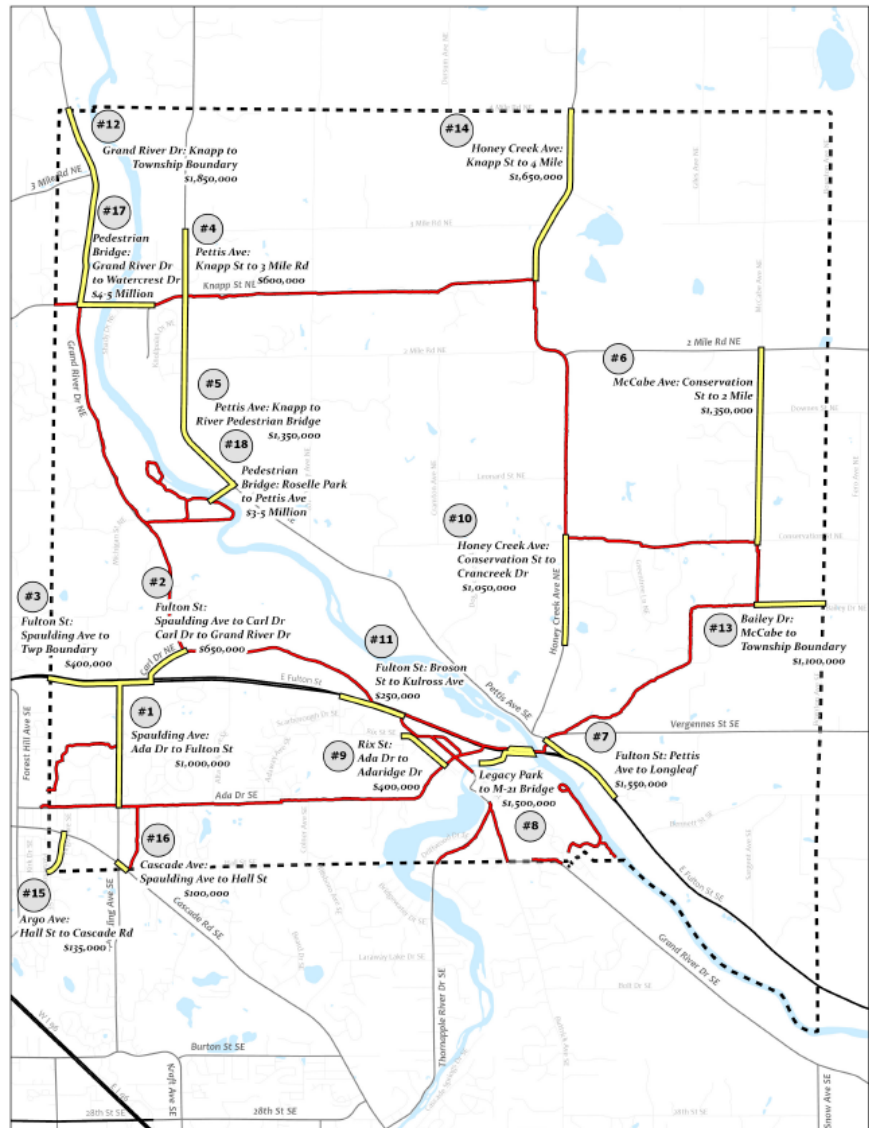
Task 3.2 Network Assessment

We will identify infrastructure, policy, program, and design guidance gaps and/or hazards that hinder safe and convenient access along the system. Special consideration will be given to ways to enhance M-21 crossings, to create connections to and from villages, and those that create inter-regional connections to Grand Rapids, Lake Michigan, and other surrounding towns.

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Ada Township

DELIVERABLES: All deliverables described from this point forward will be drafted in a manner so that when compiled, they form a complete report (or Appendix where appropriate).

- **Existing Conditions Maps:** Maps highlight specific criteria including existing pathways, pathway dimensions, pathway surface type and/or degradation, crash locations, entry points/connections, destinations and activity centers, landscape characteristics, etc.
- **Network Assessment and Benchmarking Summary:** A summary map with supplemental sub area close ups will incorporate findings from the existing conditions analysis. Accompanying summary text will describe key issues, conflicts, ROW constraints, opportunities, best practices and peer comparisons.



ADA TOWNSHIP NON-MOTORIZED TRAIL ESTIMATES - 2019

— Possible Trail Additions — Major Arterial
— Existing Trail System
 1 inch equals 3,400 feet



TASK 4 ENGAGEMENT

Task 4.1 Stakeholder Engagement

Nelson\Nygaard will host up to three meetings with Ada Township, the citizens' group and County Road Commission staff, to discuss issues and opportunities, including the vetting of issues

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Ada Township

related to additional roadway elements to support walking and bicycling. Chris Zull will participate in these meetings. The purpose of the meetings will be:

- 1) September: Inform review issues and opportunities of connectivity. Confirm key values for selecting the preferred vision
- 2) October/ November: Review the vision for an updated trails plan
- 3) December: discuss roadway elements to improve connectivity including challenges related to installation and maintenance, to inform millage value

DELIVERABLE:

- Meeting summaries

TASK 5 PLAN VISION

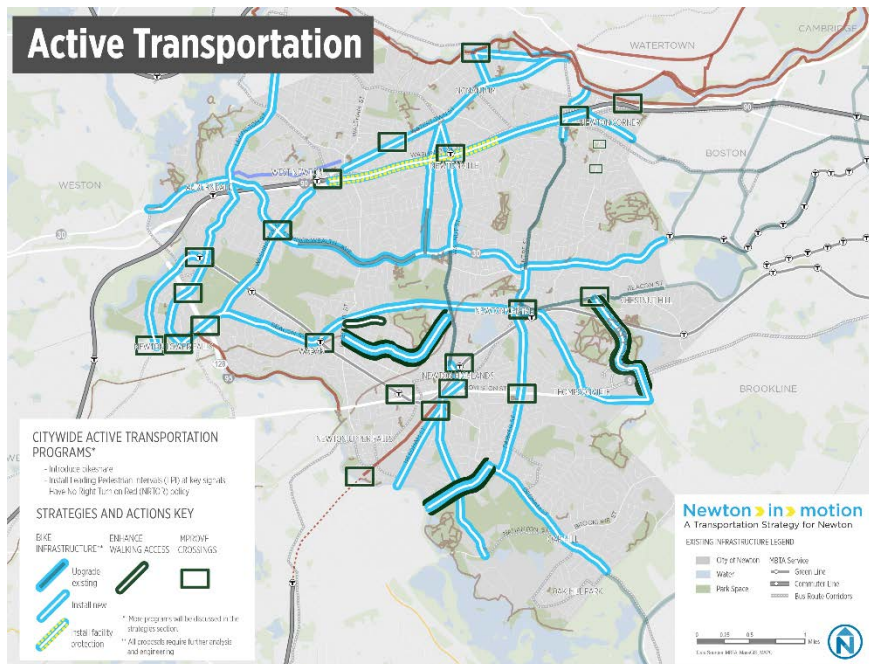
Task 5.1 Plan Vision Refinement

Nelson / Nygaard will host a fun visioning workshop during an in-person visit (to occur in October or November). This engagement serve to help refine a plan vision that will be drafted as part of the foundational work before this date.

DELIVERABLE:

- Draft Ada Bike and Pedestrian Vision Statement
- Final plan vision

TASK 6 FINAL PLAN



Example Network Recommendation Map, Newton, MA (Nelson\Nygaard, 2017)

Task 6.1 Project Identification and Implementation Strategy Plan

In order to support the need to incorporate projects as part of a development plan and/or capital project lists, Nelson\Nygaard will put forward an implementation strategy with an immediate-term set of projects for the preferred vision that will support the vision to enhance the usability, safety, comfort, and profile of the Ada walking and biking systems. The implementation strategy plan will describe the economic and community benefits of investing in the preferred vision, and include a table of all recommended projects with the following information and guidance:

- Facility type
- Description of benefits, tradeoffs
- Up to two photo renderings for select projects to build a vision for the project and how achieved
- Phasing and implementation effort
- Conceptual costing, developed in consultation with Progressive AE who will provide local unit cost estimates for installation and maintenance



Example Photo Render, Rail Trail Interface with Downtown Aptos, CA, town of 6,000 (Nelson\Nygaard, 2017)

Task 6.2 Draft and Final Plan

Nelson\Nygaard will synthesize all maps, strategy tables, and findings produced as part of this process into a highly-visual, easily-readable draft plan for review by the team. Upon receipt of one set of internally-consistent and consolidated comments by the client team, the project team will update the Draft Plan to create a Final Plan.

DELIVERABLE:

- 1 Draft Plan
- 1 Final Plan

Proposed Schedule

<u>Date</u>	<u>Tasks</u>
August to Sept.	Kickoff, background document review, engagement planning, visioning
October	Project visit, stakeholder engagement, visioning, analysis
November	Strategy development
Early Dec.	Draft Report
End of Dec.	Final Report

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Ada Township

BUDGET

Task Description	Nelson\Nygaard Labor Costs					Total Labor Hours	Total Labor Costs	Total Travel Expenses	Progressive AE	Total Direct Expenses	Total Costs	
	Drusilla van Hengel	Alyson Fletcher	Corinna Kimball-Brown	Jungwha Yuh	NN Labor Cost							
	Principal 6 \$270.00	Senior Associate 1 \$150.00	Associate 2 \$130.00	Designer \$110.00								
1 Project Management and Coordination												
1.1 Project Kickoff Meeting	2	2			4	\$840	4	\$840			\$840	
1.2 Coordination Check-Ins	10	20			30	\$5,700	30	\$5,700			\$5,700	
Task Total	12	22	0	0	34	\$6,540	34	\$6,540	\$1,200	\$750	\$1,950	\$8,490
2 Situation Analysis												
2.1 Situation Analysis	4	12	8		24	\$3,920	24	\$3,920				\$3,920
3 Review and Refine Township Connectivity Mapping					0	\$0	\$0	\$0				\$0
3.1 Conditions and Plans Inventory Mapping	2	6	20		28	\$4,040	28	\$4,040				\$4,040
3.2 Network Assessment	2	6	20		28	\$4,040	28	\$4,040				\$4,040
Task Total	8	24	48	0	80	\$12,000	80	\$12,000	\$1,975	\$4,500	\$5,975	\$17,975
4 Engagment												
4.1 Stakeholder Engagement	8	24	16		48	\$7,840	48	\$7,840				\$7,840
Task Total	8	24	16	0	48	\$7,840	48	\$7,840	\$0	\$2,000	\$2,000	\$9,840
5 Plan Vision												
5.1 Plan Vision Refinement Workshop	4	20	12	28	64	\$8,720	64	\$8,720				\$8,720
Task Total	4	20	12	28	64	\$8,720	64	\$8,720	\$0	\$1,500	\$1,500	\$10,220
6 Final Plan												
6.1 Project Identification and Implementation Strategy Plan	6	16	6		28	\$4,800	28	\$4,800				\$4,800
6.2 Draft and Final Plan	6	24	6		36	\$6,000	36	\$6,000				\$6,000
Task Total	12	40	12	0	64	\$10,800	64	\$10,800	\$0	\$1,000	\$1,000	\$11,800
Task Total	0	0	0	0	0	\$0	0	\$0	\$0	\$1,000	\$1,000	\$1,000
TOTAL HOURS	44	130	88	28	290		290					
TOTAL LABOR COST	\$11,880	\$19,500	\$11,440	\$3,080		\$45,900		\$45,900	\$3,175	\$10,750	\$13,425	\$59,325
SUBCONSULTANT MARKUP						\$0		\$0				\$0
TOTAL COSTS												\$59,325

BILLING RATES

The schedule of billing rates for any additional work undertaken as part of this project is provided below:

Drusilla van Hengel	Alyson Fletcher	Corinna Kimball- Brown	Jungwha Yuh
Principal 6	Senior Associate 1	Associate 2	Designer
\$270.00	\$150.00	\$130.00	\$110.00

EXHIBIT A – STANDARD TERMS AND CONDITIONS

The following general terms and conditions are incorporated by reference into the attached Agreement between Nelson\Nygaard Consulting Associates, Inc. (“Consultant”) and the addressee of the Agreement (“Client”)

ARTICLE 1 - EFFECTIVE DATE

The effective date of this Agreement shall be the date last signed or the date on which Client has given Consultant authorization to proceed with the performance of the Services.

ARTICLE 2 - GOVERNING LAW

This Agreement shall be governed by the laws of the State of Michigan.

ARTICLE 3 - SERVICES TO BE PROVIDED BY CONSULTANT

Consultant shall provide the Scope of Services described above.

Any changes in the Scope of Services, which may become necessary due to changes in the Project, or otherwise reasonably required by Client, shall be negotiated between the parties.

Consultant agrees that a degree of care, skill, and diligence shall be exercised in the performance of the Services as is ordinarily possessed and exercised by members of the same profession, currently practicing, under similar circumstances.

ARTICLE 4 - COMPENSATION

For the proper performance of the Scope of Services, Client shall pay Consultant the amount set forth above. Client shall pay Consultant a retainer of 10% of the total amount set forth herein prior to any work being done.

Consultant shall submit monthly invoices to Client detailing the percent complete amount. These statements will describe the services rendered, fees charged and expenses incurred by Consultant during the previous month. The invoices shall include charges for all labor and costs in accordance with the Scope of Services. The monthly invoice shall be accompanied by monthly progress reports that indicate the status of the project. Client agrees to pay all reasonably approved invoices within thirty (30) days of receipt. Client shall not be obligated to pay any invoices which are not in accord with the terms of this Agreement.

Consultant reserves its rights to stop all work on this project if, at any time, an approved invoice remains unpaid for a period exceeding sixty (60)

days.

ARTICLE 5 - INDEMNIFICATION

(a) Indemnification for Public Liability and Property Damage

Consultant shall hold harmless, defend and indemnify, for damages arising out of bodily injury, death and property damage, the Client, and the Client's officers and employees against all claims, demands, actions and suits (including reasonable post tender attorney's fees and costs) brought against any of them arising from the Consultant's negligent work or any of its subconsultant's negligent work under this Agreement other than professional services.

(b) Indemnification for Professional Liability

For liability arising out of professional services, the Consultant shall indemnify, but shall have no duty to defend, Client and the Client's officers and employees against liability for damages for which they may be liable to the extent such damages are actually caused by the negligent acts, errors or omissions of Consultant, or any of its employees or subconsultant's negligent acts or omissions under this Agreement.

ARTICLE 6 - INSURANCE

In accordance with the terms of this Agreement, Consultant shall maintain the following insurance:

(a) Commercial General Liability Insurance, with a limit of not less than \$1,000,000 per occurrence and \$1,000,000 general aggregate, \$1,000,000 products/completed operations aggregate and include Client as an Additional Insured.

(b) Automobile Insurance, with a combined single limit of not less than \$1,000,000 each accident and shall include Client as an Additional Insured.

(c) Workers' Compensation Insurance in accordance with statutory requirements and Employers' Liability Insurance with limits of not less than \$1,000,000 for each accident, \$1,000,000 disease each employee and \$1,000,000 disease policy limit.

(d) Professional Liability Insurance with limits

of not less than \$1,000,000 per claim and aggregate.

Prior to performing Services under this Agreement if requested by Client, Consultant shall furnish Client with certificates of insurance which evidence the requirements of this Article. Certificates will provide Client with at least thirty (30) days' advance written notice prior to cancellation of the above policies.

ARTICLE 7 - INDEPENDENT CONTRACTOR

Consultant undertakes performance of the Services as an independent contractor and shall be wholly responsible for the methods of performance.

ARTICLE 8 - COMPLIANCE WITH LAWS

In performance of the Services, Consultant shall comply with applicable regulatory requirements including federal, state, and local laws, rules, regulations, orders, codes, criteria, and standards. Consultant shall procure the permits, certificates, and licenses necessary to perform the Services.

ARTICLE 9 - TERMINATION AND SUSPENSION

This Agreement may be terminated by either party upon written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement; provided, however, the nonperforming party shall have five (5) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party.

In the event of such termination, Consultant will be paid for the Services performed in accordance with this Agreement to the date of termination.

Client may terminate or suspend performance of this Agreement for Client's convenience upon written notice to Consultant. Upon receipt of notice, Consultant shall terminate or suspend performance of the Services on a schedule acceptable to Client and may submit a statement for the Services performed in accordance with this Agreement.

ARTICLE 10 – OWNERSHIP OF DOCUMENTS

Title to all documents, drawings and specifications with respect to work performed under this Agreement shall vest with the Client

when the Client has compensated Consultant in full, as provided herein, for the services described in this document.

ARTICLE 11 - NOTICES

Any notices required by this Agreement shall be made in writing to the address specified for Client as addressed at the start of the Agreement and as follows for Consultant.

CONSULTANT:

Nelson\Nygaard Consulting Associates, Inc.
2 Bryant Street, Suite 300
San Francisco, CA 94105
Attn: Managing Director

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of Client and Consultant. Notice address may be updated by either party written notification to the other party.

ARTICLE 12 – PATENTS, COPYRIGHTS AND TRADE SECRETS

Consultant and its employees shall not infringe on any United States patent, copyright, trade secret, or other proprietary right for any material, product, or part thereof used or furnished under this Agreement. Consultant shall indemnify and hold Client harmless from loss on account thereof, except when such loss is due to a particular design, process, material, or product required by Client; provided, however, that Consultant promptly notify Client if Consultant has reason to believe that such requirement is an infringement of any rights stated herein.

ARTICLE 13 - DELAY IN PERFORMANCE

Neither Client nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the nonperforming party.

Should such circumstances occur, the nonperforming party, within a reasonable time of being prevented from performing, shall give written notice to the other party, describing the circumstances preventing continued performance and the efforts being made to resume performance. Consultant shall be granted a reasonable extension of time for any delay in its performance caused by any such circumstances, but only to the extent agreed upon by Client and Consultant. Except for

such time extension, Consultant will not be entitled to claim any damages for delays in performance of its Services.

ARTICLE 14 - DISPUTES

Any claim, dispute or other matter in question arising out of or relating to this Agreement shall, be subject to mediation, which shall be, except as otherwise provided in this article, a condition precedent to the institution of legal proceedings by either party. If such a matter relates to or is the subject of a lien arising out of the Consultant's services, the Consultant may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by litigation.

The Client and Consultant shall endeavor to resolve claims, disputes and other matters in question between them amicably, first by senior leadership discussion and, if necessary, then by mediation which, unless the parties mutually agree otherwise, shall be under the auspices of a recognized, neutral third-party professional mediation service experienced in handling construction disputes, or other mediation method or service acceptable to the parties, prior to undertaking any other dispute resolution action. A request for mediation shall be made in writing within a reasonable time after the claim, dispute, or other matter in question has arisen, delivered to the other party to the Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order.

The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

If the parties do not resolve a dispute through mediation pursuant to this Article 14, the method of binding dispute resolution shall be litigation in a court of competent jurisdiction.

During the pendency of any dispute, the parties shall continue diligently to fulfill their respective obligations hereunder.

ARTICLE 15 – LIMITATION OF LIABILITY

To the fullest extent permitted by law, the total liability in the aggregate, of the Consultant and the Consultant's officers, directors, employees, agents, to the Client and any one claiming by, through or under the Client, for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to the Consultant's services, the project, or this Agreement, from any cause or causes whatsoever, including but not limited to, the negligence, errors, omissions, strict liability, breach of contract, misrepresentation, or breach of warranty of the Consultant or the Consultant's officers, directors, employees, agents or independent professional associates, or any of them, shall not exceed the total compensation received by the Consultant under this Agreement.

The Consultant and the Client mutually waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement.

ARTICLE 16 - EQUAL EMPLOYMENT OPPORTUNITY

Consultant affirms its policy to recruit and hire employees without regard to race, age, color, religion, sex, sexual preference/orientation, marital status, citizen status, national origin or ancestry, presence of a disability or status as a Veteran of the Vietnam era or any other legally protected status. It is Consultant's policy to treat employees equally with respect to compensation, advancement, promotions, transfers and all other terms and conditions of employment.

ARTICLE 17 - WAIVER

A waiver by either Client or Consultant of any breach of this Agreement shall be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other or further breach.

ARTICLE 18 - SEVERABILITY

The invalidity, illegality, or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or

provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of this Agreement shall be construed and enforced as if it did not contain the particular portion or provision held to be void. Client and Consultant further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

ARTICLE 19 – SUBCONTRACTING AND STAFFING

Consultant shall not engage independent consultants, associates, or subcontractors not identified herein to assist in the performance of Consultant's Services without the prior written consent of Client.

ARTICLE 20 - SUCCESSORS AND ASSIGNS

Client and Consultant each binds itself and its successors, executors, administrators, permitted assigns, legal representatives, and, in the case of a partnership, its partners, to the other party to this Agreement and to the successors, executors, administrators, permitted assigns, legal

representatives, and partners of such other party, in respect to all provisions of this Agreement.

ARTICLE 21 - ASSIGNMENTS

Neither Client nor Consultant shall assign any rights or duties under this Agreement without the prior written consent of the other party.

ARTICLE 22 – ENTIRE AGREEMENT

This Agreement, including all attachments and documents incorporated herein and made applicable by reference, and any written modification to the Agreement, shall represent the entire and integrated Agreement between the parties hereto regarding the subject matter of this Agreement and shall constitute the exclusive statement of the terms and conditions of the parties' Agreement. The Agreement, and any written modification to the Agreement shall supersede any and all prior negotiations, representations or agreement, either written or oral, express or implied, that relate in any way to the subject matter of this Agreement or written modification, and the parties represent and agree that they are entering into this Agreement and any subsequent written modification in sole reliance upon the information set forth in the Agreement or written modification and the parties are not relying and will not rely on any other information.

[END OF EXHIBIT A]



MEMORANDUM

Date: 8/15/19

TO: Ada Township Board
FROM: Brian Hilbrands, DDA Coordinator
RE: Ada Township Special Event Waiver Request

1. There is a special event planned for this fall at Ada Fire Station 1. The event, date and location are as follows:

Thursday, October 17 – “Brats and Bonfires” at Ada Fire Station 1

2. Therefore, a request is made to waive the prohibition of alcohol use in a township building, Ada Fire Station 1 for the “Brats and Bonfires” event.
-



Michigan Department of Licensing and Regulatory Affairs
 Liquor Control Commission (MLCC)
 Constitution Hall - 525 W. Allegan, Lansing, MI 48933
 Mailing Address: P.O. Box 30005, Lansing, MI 48909
 Toll-Free: 866-813-0011 - www.michigan.gov/lcc

VIII. F
 Business ID: _____
 Request ID: _____
 (For MLCC Use Only)

Certified Resolution of the Membership or Board of Directors Authorizing the Application for Special License
 (Required under Administrative Rule R 436.576 - Not Required for Candidate Committee)

At a Regular Special meeting of the Membership Board of Directors

called to order by SUPERVISOR HAGA on MAY 13, 2019 at 7:00 PM
 (Date) (Time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from ADA TOWNSHIP
 (Name of Organization)

for a Special License to serve alcohol on OCTOBER 17, 2019
 (Event Date or Dates)

to be located at ADA TOWNSHIP STATION ONE, 6990 E FULTON ST ADA, MI 49301
 (Physical Address - Include Location Name, Street Address, City, State, & Zip Code)

It is the consensus of this body that the application be RECOMMENDED for issuance.
 (Recommended or Not Recommended)

Approval Vote Tally

Yeas: _____

Nays: _____

Absent: _____

Certification by Authorized Officer of Organization:

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the

Membership Board of Directors at a Regular Special meeting held on MAY 13, 2019
 (Date)

 Print Name & Title of Authorized Officer Signature of Authorized Officer Date

ADA TOWNSHIP STATION ONE - 6990 E FULTON STREET

- All fencing will be 4' high snow fencing



7. Is the event location situated in or on state owned land, such as a state park or National Guard armory? Yes No
 If Yes, attach a copy of your documentary proof of approval to use the state owned land.

8. Is there an existing liquor licensee issued at the event location, such as a Class C or Club license? Yes No
 If Yes, the existing licensee must request to place its license in escrow during the event(s). (See Part 7 on Page 5)

9. Will the event(s) involve an auction of donated wine? Yes No
 If Yes, please check "Wine Auction" for the applicable event date(s) on pages 2-3. Only donated wine may be auctioned under a Special License; beer and spirits cannot be auctioned. If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.

A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.

10. The applicant organization may request up to twelve (12) Special Licenses total (one Special License per day) in a calendar year. Please complete the information below **for each individual date** for which you are requesting a Special License at this location. **If you are requesting Special Licenses for consecutive days, completely fill out a separate box for each date.** If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.

1	Oct 17, 2019	Describe event being held: Free concert and community celebration of the Ada Village improvements.	
	Date		
	5:00 PM 9:00 PM	Special License will be used for: <input checked="" type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
Start Time End Time	Is this date a Sunday? <input type="radio"/> Yes <input checked="" type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No		

2		Describe event being held:	
	Date		
	Start Time End Time	Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Is this date a Sunday? <input type="radio"/> Yes <input checked="" type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No		

3		Describe event being held:	
	Date		
	Start Time End Time	Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Is this date a Sunday? <input type="radio"/> Yes <input checked="" type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No		

4		Describe event being held:	
	Date		
	Start Time End Time	Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No		

5		Describe event being held:	
	Date		
	Start Time End Time	Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No		

6		Describe event being held:	
	Date		
	Start Time End Time	Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No		

12. Special license date information Continued from Page 2.

7	Date		Describe event being held:			
	Special License will be used for:		<input type="checkbox"/> Beer & Wine Service	<input type="checkbox"/> Beer, Wine, & Spirit Service	<input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday?	<input type="radio"/> Yes <input type="radio"/> No	If Yes, will alcohol be served between 7:00AM and 12:00 Noon?	
				<input type="radio"/> Yes <input type="radio"/> No		

8	Date		Describe event being held:			
	Special License will be used for:		<input type="checkbox"/> Beer & Wine Service	<input type="checkbox"/> Beer, Wine, & Spirit Service	<input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday?	<input type="radio"/> Yes <input type="radio"/> No	If Yes, will alcohol be served between 7:00AM and 12:00 Noon?	
				<input type="radio"/> Yes <input type="radio"/> No		

9	Date		Describe event being held:			
	Special License will be used for:		<input type="checkbox"/> Beer & Wine Service	<input type="checkbox"/> Beer, Wine, & Spirit Service	<input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday?	<input type="radio"/> Yes <input type="radio"/> No	If Yes, will alcohol be served between 7:00AM and 12:00 Noon?	
				<input type="radio"/> Yes <input type="radio"/> No		

10	Date		Describe event being held:			
	Special License will be used for:		<input type="checkbox"/> Beer & Wine Service	<input type="checkbox"/> Beer, Wine, & Spirit Service	<input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday?	<input type="radio"/> Yes <input type="radio"/> No	If Yes, will alcohol be served between 7:00AM and 12:00 Noon?	
				<input type="radio"/> Yes <input type="radio"/> No		

11	Date		Describe event being held:			
	Special License will be used for:		<input type="checkbox"/> Beer & Wine Service	<input type="checkbox"/> Beer, Wine, & Spirit Service	<input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday?	<input type="radio"/> Yes <input type="radio"/> No	If Yes, will alcohol be served between 7:00AM and 12:00 Noon?	
				<input type="radio"/> Yes <input type="radio"/> No		

12	Date		Describe event being held:			
	Special License will be used for:		<input type="checkbox"/> Beer & Wine Service	<input type="checkbox"/> Beer, Wine, & Spirit Service	<input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday?	<input type="radio"/> Yes <input type="radio"/> No	If Yes, will alcohol be served between 7:00AM and 12:00 Noon?	
				<input type="radio"/> Yes <input type="radio"/> No		

A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.

Part 3 - Special License Fees - Complete the Special License fee calculation on Page 4

For Organizations established less than one year or are municipalities - a \$50.00 Special License base fee for each separate, consecutive day of the event is required. If the event is held on a Sunday and spirits will be served after 12:00 Noon, an additional \$7.50 Sunday Sales Permit (P.M.) fee is required. In addition, if any alcoholic beverages, including beer, wine, and spirits, will be served between 7:00AM and 12:00 Noon, an additional \$160.00 Sunday Sales Permit (A.M.) fee is required. Sunday Sales Permit (A.M.) and/or Sunday Sales Permit (P.M.) fees will be required for each date that is a Sunday. **If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.**

For Organizations established one year or more - a \$25.00 Special License base fee for each separate, consecutive day of the event is required. If the event is held on a Sunday and spirits will be served after 12:00 Noon, an additional \$3.75 Sunday Sales Permit (P.M.) fee is required. In addition, if any alcoholic beverages, including beer, wine, and spirits, will be served between 7:00AM and 12:00 Noon, an additional \$160.00 Sunday Sales Permit (A.M.) fee is required. Sunday Sales Permit (A.M.) and/or Sunday Sales Permit (P.M.) fees will be required for each date that is a Sunday. **If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.**

The fees must be paid by check, bank or postal money order, or by credit card, using the attached Credit Card Authorization Form (LCC-300). Checks and money orders should be made payable to **State of Michigan**.

Part 5 - Local Law Enforcement Approval*

The local law enforcement agency with primary jurisdiction over the event location must complete this section.

Name of law enforcement agency: KENT COUNTY SHERIFF DEPARTMENT	
Name & title of reviewing officer:	
Phone number of officer:	Email of officer:
If event will be held on a Sunday, is the sale of alcohol from 7:00am to 12:00 Noon on Sunday allowed in this local governmental unit? <input type="radio"/> Yes <input type="radio"/> No	
If the event will be held on a Sunday, is the sale of alcohol after 12:00 Noon on Sunday allowed in this local governmental unit? <input type="radio"/> Yes <input type="radio"/> No	
I certify that I have reviewed the application of the applicant organization for a Special License and approve the issuance of a Special License by the Michigan Liquor Control Commission at the proposed event location.	
<hr/> Signature of Reviewing Officer	<hr/> Date

Part 6 - Church/School Consent (If Applicable)*

If the event location is located within 500 feet of a church or school, the applicant organization must obtain the consent of the church or school. A church or school within 500 feet of the event location may object based on such the sale of alcohol at the location adversely affecting the church or school's operations. If a proper objection is filed, the Commission shall hold a hearing to determine whether the granting of the application will adversely affect the operation of the church or school.

Name of church or school:	
Address of church or school:	
City:	Zip Code:
Phone number:	Email:
Name of clergy member or superintendent:	
I, the authorized representative of the above named church or school, state that the church or school has no objection to the issuance of a Special License to the applicant organization at its proposed event location.	
<hr/> Signature of Clergy Member or Superintendent	<hr/> Date

***Please note: the Commission has the sole and only right to approve or deny this request for a Special License.**

Part 7 - Existing On-Premises Licensee Escrow Request (If Applicable)

If the event location is currently licensed with an on-premises license, the licensee must request that its license be placed into escrow for the date(s) and time(s) of the Special Licenses issued for use at the event location requested on this application. If the existing license would prefer to temporarily drop space from its licensed premises, it must submit a letter to the Commission requesting to drop space temporarily from its licensed premises during the event date(s) and time(s), accompanied by a diagram showing the area where the license will temporarily drop space from its licensed premises to accommodate the applicant organization.

Name of licensee:	Business ID Number:
Type of license held at this location (e.g. Class C, Club, Tavern, etc.):	
Phone number:	Email:
Name of authorized signer for licensee:	
I, the authorized signer, for the above named on-premises licensee, request that the licensee's licenses at this location be placed into escrow during the date(s) and time(s) specified for the Special Licenses issued for use at this location.	
<hr/> Signature of Authorized Signer for Licensee	<hr/> Date



Michigan Department of Licensing and Regulatory Affairs
 Liquor Control Commission (MLCC)
 Constitution Hall - 525 W. Allegan, Lansing, MI 48933
 Mailing Address: P.O. Box 30005, Lansing, MI 48909
 Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
 Request ID: _____
 (For MLCC Use Only)

Bond of Special License for Sale of Beer, Wine, and/or Spirits for Consumption on the Premises Bond No. 64760727

[Required under MCL 436.1801(1)(b) - Not Required if Applicant Organization is a Church or School]

Applicant organization name: <u>Ada Township</u>	
Address of event location: <u>6990 E. Fulton St., Ada MI 49301</u>	
City, township, or village where event will be held: <u>Ada</u>	County: <u>Kent</u>

Know all men by these presents, that the above applicant, as principal,
 and WESTERN SURETY COMPANY

of address 101 S. Reid St., Ste. 300, City of Sioux Falls, State of South Dakota
 have been authorized to do business in the State of Michigan, as surety, are held and firmly bound unto the People of the State of Michigan in the sum of One Thousand (\$1,000.00) dollars, to the payment whereof, well and truly to be made we bind ourselves, our heirs, executors, administrators, successors and assigns, firmly by these presents.

Sealed with our seals and dated this (date and year): August 15th, 2019

Now therefore the condition of this obligation is such that if the principal shall well and truly keep and perform all and singular the terms and conditions of this contract of license and/or permit and permits, and any modifications thereof, together with all and singular the obligations imposed by the Michigan Liquor Control Code of 1998, as amended, and will comply with all the rules and regulations promulgated by the Liquor Control Commission, and will pay all fines, costs and/or penalties that may be imposed upon him for violations of this Act and/or for violations of the rules and regulations promulgated by the Liquor Control Commission and

Conditioned further, that if the said principal will not directly or indirectly, by the principal, clerk, agent or servant of the principal at any time, sell, furnish, give or deliver any alcoholic liquor to a minor, nor to any adult person who is at the time visibly intoxicated, and that if the said principal will pay all actual damages that may be adjudged to any person or persons for injuries inflicted upon such person or persons either in person or in property of means of support or likewise, by reason of the said principal, selling, furnishing, giving or delivering any such alcoholic liquor, then this obligation shall be void; otherwise to remain in full force and effect.

And the obligors, for themselves, their heirs, executors, administrators, successors or assigns do further covenant and agree with the State of Michigan as follows:

That this bond shall be in effect for a period commencing at 7:00 a.m. on (date): October 17th, 2019

if accepted by the Liquor Control Commission, and shall remain in full force and effect until 60 days after the date of receipt by the Michigan Liquor Control Commission at Lansing of the expired license, at which time it shall terminate as to all acts on the part of the principal subsequent to said date, excepting as may be set forth in this bond, or otherwise limited by law and the rules and regulations of the said Liquor Control Commission. If the effective date of the bond is not filled in, the date of execution shall be effective date of the bond.

That all rights and liabilities under this bond shall be governed, controlled and fixed by the terms thereof, and by the law and the regulations made pursuant thereto as the same now exists or may hereafter be modified, amended or supplemented.

Witness our hands and seals this (date and year): August 15th, 2019

Signature of Special License applicant: _____
 Officer name & title (print or type): _____
 Attorney-in-fact signature: Paul T. Bruflat
 Attorney-in-fact name (print or type): Paul T. Bruflat, Vice President
 Name of Surety Company: WESTERN SURETY COMPANY
 Address & Phone of Surety Company: P.O. Box 5077
Sioux Falls, SD 57117-5077 (605) 336-0850

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Liquor Event

bond with bond number 64760727

for Ada Township

as Principal in the penalty amount not to exceed: \$ 1,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 15th day of August, 2019.

ATTEST

L. Nelson

L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY

By

Paul T. Bruflat

Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss



On this 15th day of August, 2019, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires June 23, 2021

J. Mohr

Notary Public

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.



