



**OUR MISSION IS TO PROVIDE EXCEPTIONAL PUBLIC SERVICES THAT  
ENHANCE THE EXPERIENCE OF LIVING, WORKING AND VISITING ADA.**

---

**TENTATIVE AGENDA  
ADA TOWNSHIP REGULAR BOARD MEETING  
MONDAY, OCTOBER 14, 2019 at 7:00 P.M.  
ADA TOWNSHIP HALL  
7330 THORNAPPLE RIVER DRIVE**

- I. CALL TO ORDER**
  - A. PLEDGE OF ALLEGIANCE
  - B. MOMENT OF SILENCE
  - C. NOTE BOARD MEMBERS PRESENT & ABSENT
  
- II. APPROVAL OF AGENDA**
  
- III. GENERAL TOWNSHIP BUSINESS**

MOTION TO APPROVE MINUTES & ACCEPT REPORTS/COMMUNICATIONS UNDER CONSENT AGENDA

  - A. APPROVAL OF BOARD MEETING MINUTES:
    - 1. TOWNSHIP BOARD MINUTES – SEPTEMBER 23, 2019
  - B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS:
    - 1. MOORE & BRUGGINK – ADA MONTHLY ENGINEERING – 10/04/19
    - 2. ASSESSING DEPARTMENT UPDATE – 10/01/19
    - 3. PLANNING COMMISSION MINUTES – 08/15/19
    - 4. UTILITY ADVISORY BOARD MINUTES – 08/15/19
    - 5. SOCIAL MEDIA RECAP – 09/19
  
- IV. APPROVAL OF WARRANTS**
  - A. TOWNSHIP GENERAL WARRANTS
  - B. APPLICATION 16 – LEGACY PARK PROJECT
  - C. APPROVAL OF PAYMENT TO KENT COUNTY FOR LAND ACQUISITION TO EXPAND CHIEF HAZY CLOUD PARK
  - D. APPLICATION 4 – LIBRARY COMMUNITY CENTER
  
- V. PUBLIC COMMENT**
  
- VI. BOARD COMMENT**
  
- VII. UNFINISHED BUSINESS**
  
- VIII. NEW BUSINESS**
  - A. AMY VANANDEL LIBRARY / COMMUNITY CENTER GUARANTEED PERFORMANCE PRICE (GMP) AMENDMENT #3 – BID PACKAGE 3 – BALANCE OF WORK
  - B. ADA DRIVE WATER TANK CLEANING
  - C. RECOMMENDATION FROM TOWNSHIP HISTORIC COMMITTEE
  - D. ADA TOWNSHIP FIREFIGHTER APPOINTMENTS
    - 1. RYAN JAMES GREEN
    - 2. VINCENT TYLER GUINSLER
  
- IX. OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT**
  
- X. ADJOURNMENT**

*A Copy of the above information is available upon request M-F 8AM-5PM at the Ada Township Clerk's Office, excluding Holidays*

If you would like to be on the Ada Township e-mail information list please inform the Clerk or e-mail the Clerk at [jsmith@adatownshipmi.com](mailto:jsmith@adatownshipmi.com). Persons with special needs, as defined in the Americans with Disabilities Act, should contact the Ada Township Clerk or call the Michigan Relay Center

**Draft**

**ADA TOWNSHIP BOARD MEETING  
MINUTES  
SEPTEMBER 23, 2019**

Meeting was called to order by Supervisor Haga at 7 p.m. Members present: Supervisor Haga, Treasurer Moran, and Trustees Hurwitz, Jacobs, and Proos. Members Absent: Clerk Smith and Trustee McAleenan. Also Present: Planning Director Ferro, Parks Director Fitzpatrick, and approximately nine community members.

**APPROVAL OF AGENDA**

**Moved by Jacobs, supported by Hurwitz, to approve the Agenda as presented. Motion carried.**

**CONSENT AGENDA**

**Approval of Board Meeting Minutes**

Township Board Minutes - 09-9-19

**Receive and File Various Reports/Communications**

1. Ada Fire Department Activity Report - 08/19; 2. Treasurer's Investment Report - 06/30/19, 07/31/19; 3. Ada DDA Minutes - 08/12/19; 4. Ada Parks, Rec. and Land Preservation advisory Board Minutes - 07/11/19; 5. Parks Director's Report - 09/12/19; 6. September 11, 2019, Storm Damage Report - 09/16/19; 7. Building Permit Report - 08/19; 8. Clay - Grievance - 09/10/19. **Moved by Proos, supported by Jacobs, to approve the minutes and accept the reports under the Consent Agenda. Motion carried.**

**APPROVAL OF WARRANTS**

**ADA TOWNSHIP GENERAL WARRANTS**

Treasurer Moran presented the following Hand Checks: #101, \$5,693.82; #205 \$432.61; #214, \$1,148.81; #401 \$7,022.00; #590, \$160.20; #591, \$83.53; #592 \$145.94. Total of all Hand Checks: \$14,686.91. Warrants: #101, \$47,597.37; #205, \$51,995.81; #211, \$9.36; #214 \$9,887.85; #248 \$9,698.15; #401 \$6,080.03; #590 \$71,286.37; #591 \$32,281.03; #592 \$4,793.90. Total of all Warrants: \$233,629.87. Total of all Checks and Warrants: \$248,316.78. **Moved by Proos, supported by Jacobs, to approve the Warrant Report for September 23, 2019, in the total amount of \$248,316.78. Roll Call: Yes - Hurwitz, Jacobs, Haga, Moran, Proos; No - 0; Absent - Smith, McAleenan. Motion carried.**

**PAY APPLICATION 15, LEGACY PARK / SETTLERS GROVE**

Peter Lazdins, Progressive AE, stated this is most of the work for the amphitheater. **Moved by Jacobs, supported by Hurwitz, to approve Pay Application 15 for Legacy Park / Settlers Grove to Katerberg VerHage, in the amount of \$19,249.11. Roll Call: Yes - Proos, Moran, Haga, Jacobs, Hurwitz; No - 0; Absent - Smith, McAleenan. Motion carried.**

**PAY APPLICATION 1 AND FINAL, ADA TRAIL CONSTRUCTION**

Steve Groenenboom, Moore & Bruggink, explained the request. **Moved by Jacobs, supported by Proos, to approve Pay Application 1 and Final for Ada Trail Construction to Flier Brothers Excavators in the amount of \$30,099.15, leaving a retainage of \$2,500. Roll Call: Yes - Hurwitz, Jacobs, Haga, Moran, Proos; No - 0; Absent - Smith, McAleenan. Motion carried.**

**PAY APPLICATION 2, LIBRARY / COMMUNITY CENTER**

Scott Rantala, JLL, explained this pay application for the period through the end of July. **Moved by Proos, supported by Jacobs, to approve Pay Application 2 for Library / Community Center to Erhardt Construction in the amount of \$38,436.71. Roll Call: Yes - Proos, Moran, Haga, Jacobs, Hurwitz; No - 0; Absent - Smith, McAleenan. Motion carried.**

**PAY APPLICATION 3, LIBRARY / COMMUNITY CENTER**

Scott Rantala explained this pay application for the period through the end of August. Trustee Proos asked about retention and accounting for every dollar. **Moved by Jacobs, supported by Hurwitz, to approve Pay Application 3 for the Library/Community Center to Erhardt Construction in the amount of \$281,337.15. Roll Call: Yes - Hurwitz, Jacobs, Haga, Moran, Proos; No - 0; Absent - Smith, McAleenan. Motion carried.**

**PUBLIC COMMENT**

There was no public comment.

**BOARD COMMENT**

Trustee Hurwitz commented on the storm of September 11, stating an admirable job was done with clean-up.

Trustee Proos asked if the closing for Chief Hazy Cloud happened on September 19. Supervisor Haga answered that it did. Proos asked if work had begun regarding the trail. Groenenboom replied it will start next week. Proos asked about the Preserve Ada Committee. Supervisor Haga stated there was a meeting coming up.

Treasurer Moran reports stated September 11 was an interesting day with storms. He praised the county, Ada Fire, and Ada Parks for their work. He stated many taxpayers had expressed concern about damage from the storm and if there was any clean-up help. He would like to see us have some sort of emergency plan in place. Moran also commented regarding Jerry Clay, stating this has become tiresome and disruptive. He asked where is Mr. Clay is filing grievances at. He stated he would like to see us become more proactive.

Haga commented on the Chief Hazy Cloud closing, stating probably 10 or 12 people were there from the county and from the title companies.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**TOWNSHIP SPACE NEEDS AND FACILITIES STUDY RECOMMENDATION**

Scott Vyn, Integrated Architecture, gave a presentation regarding their proposal. **Moved by Proos, supported by Hurwitz, to select Integrated Architecture, for the preparation of the Ada Township Space Needs Study, in the amount of \$24,950.** Trustee Proos noted there were three other companies, but the committee considered this the best proposal. **Roll Call: Yes – Proos, Moran, Haga, Jacobs, Hurwitz; - No – 0; Absent – Smith, McAleenan. Motion carried.**

**COMPLETION OF HELEN AND RICH DEVOS MEMORIAL SCULPTURE INSTALLATION IN LEGACY PARK**

Planning Director Ferro explained the history of this project and recent developments which include additional expenses. The township board approved in April the installation and placement at Legacy Park of a memorial to Helen and Rich DeVos, to be accepted as a piece of township-owned infrastructure. A change order is now needed for additional costs.

**Moved by Proos, supported by Jacobs, to approve the additional funding of \$27,322 for the completion of the Helen and Rich DeVos Memorial Sculpture Installation in Legacy Park.** There was much discussion among the board about completing the project, cost overages, the family's foundation commitments, and Progressive AE. **Roll Call: Yes – Hurwitz, Jacobs, Haga, Proos; No – Moran; Absent – Smith, McAleenan. Motion carried.**

**LEONARD FIELD PARK MASTER PLAN RFP**

Mark Fitzpatrick, Parks Director, explained the process.

**Moved by Jacobs, supported by Hurwitz, to proceed to send an RFP for Leonard Field master plan, as recommended. Motion carried.**

**ROSELLE PARK NORTH TRAILS IMPROVEMENT PROJECT - REQUEST FOR RE-BID**

Mark Fitzpatrick, Parks Director, and Paul Warnick, OCBA, explained the previous action to turn down bids. Now we want to rebid but not do physical work until next summer when it is dry again.

**Moved by Jacobs, supported by Proos, to approve the rebid for the Roselle Park North Trails Improvement Project, as recommended. Motion carried.**

**OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT**

Mark Fitzpatrick, Parks director, gave an update on storm damage from Roselle Park and on the Chief Hazy Cloud closing.

**ADJOURNMENT**

The meeting was adjourned at 8:29 p.m.

\_\_\_\_\_  
Jacqueline Smith  
Ada Township Clerk

\_\_\_\_\_  
Date



**Moore+Bruggink**  
Consulting Engineers

October 4, 2019

Re: Ada Monthly Engineering  
Project No. 190102.01

Mr. George Haga  
Ada Township  
7330 Thornapple River Drive SE  
Ada, Michigan 49301

Dear Mr. Haga:

This letter will provide an update on the various on-going engineering projects in the Township. There is a fair amount going on right now, and we will provide monthly updates as we discussed.

#### **Fulton/Rippling Drive Lift Station**

The construction contract (\$564,693.25) was awarded to K&R, and a preconstruction meeting was held last month. We are still waiting for the EGLE (formerly DEQ) permit allowing construction. We applied for this permit in July, and the permit application was recently upgraded from "hold" to "in process." This means the permit will be issued in the next few weeks. Due to long manufacture lead times for the pumps, K&R will not be able to start work until January 5, 2020. They anticipate completion well in advance of the April 13, 2020 completion deadline.

#### **Trail Network Repairs**

A-1 Asphalt plans on starting work next week sealing the joints on six miles of pathway. We are working with A-1 on pricing for the additional ten miles of pathway repairs. The original contract (six miles) will be complete by October 15.

#### **Adatowne Water Main Replacement**

The construction and bid package for the Adatowne neighborhood (two miles in length) is nearly complete. Plans and specifications will be available for contractors on October 8, and we are planning on receiving bids on October 31. The construction contract will be awarded in November. Construction will start early next spring. We are working with the KCRC to confirm their funding amounts for the roadway paving costs. They have agreed verbally to pay half the costs based upon average paving costs in the area.

#### **Adacroft Water Main Replacement**

The Adacroft water main (about 3.5 miles) will be bid in two packages. The first section (two miles in length) will be surveyed this fall, designed this winter, and bid next spring with construction starting in June of 2020. The second section will be bid late next fall and constructed in early 2021. You have cash reserves to fund most of the Adatowne water main, but you will need to secure the bond funds before May 2020 for the Adatowne water main projects.



Mr. George Haga  
October 4, 2019  
Page 2

**Ada Drive Sanitary Sewer Repair**

We have completed the necessary survey work and mapping. We are preparing construction plans and will take bids next spring. This work will require daily closures of Ada Drive, which we have reviewed with the KCRC. They will only allow construction in Ada Drive when school is out for summer recess. The pathway in this area is scheduled for resurfacing in the trail maintenance plan. It might be wise to combine the trail work into the sewer repair work.

Please give me a call with any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Steve Groenenboom', written over the typed name.

Steven C. Groenenboom, P.E.  
Project Engineer



# Memo

To: George Haga, Supervisor  
From: Stephanie Boerman, Assessor *SB*  
Date: October 1, 2019  
Re: Assessing Department Update

---

**Comments:** We are in the process of completing our summer field work. We reviewed 814 parcels located in three different ECF neighborhoods. We sent out questionnaires to all of these homeowners and 52% were returned. As of this date we have also worked 187 building permits. Now we will begin working on setting our land values and establishing our new ECF's for the 2020 Assessment Roll. We have also been to multiple trainings over the last couple of weeks that have resulted in some policy updates and extra work in preparation for the AMAR.

Below is an update on our active MTT cases:

- Old National Bank – We have reviewed the Petitioners appraisal and they have reviewed ours. Petitioners have offered a settlement offer of \$2.5 million and the Township has countered that offer with \$3.7 million. Petitioner has declined the counter offer, trial date has been set for 11/25/19.
- Salih Vidinlic – Petition was filed 7/16/19 and answer to petition was filed 8/12/19. Township is awaiting the date for the prehearing call.

Thanks

**ADA TOWNSHIP PLANNING COMMISSION  
MINUTES OF THE AUGUST 15, 2019 MEETING**

A meeting of the Ada Township Planning Commission was held on Thursday, 2019, 7:00 p.m. at the Ada Township Offices, 7330 Thornapple River Dr., Ada, MI.

**I. CALL TO ORDER**

**II. ROLL CALL**

Present: Burton, Carter, Easter, Heglund, Jacobs, Leisman

Absent: Butterfield

Staff Present: Ferro, Bajdek, Winczewski

Public Present: 9 Members

**III. APPROVAL OF AGENDA**

Moved by Jacobs, supported by Carter, to approve the agenda as written. Motion passed unanimously.

**IV. APPROVAL OF MINUTES OF JULY 18, 2019 MEETING**

Moved by Burton, supported by Carter, to approve the minutes of the July 18, 2019 meeting as presented. Motion passed unanimously.

**V. PUBLIC HEARINGS - None**

**VI. UNFINISHED BUSINESS**

- 1. Request for a Special Use Permit to allow a 5,291 sq. ft. Accessory Building, which is 1,291 sq. ft. larger than permitted by right for the subject 6.91-acre property, 3200 Pettis Ave. NE, Parcel No. 41-15-05-100-041, Ben Thomet for Christopher & Heather Hoexum**

Leisman stated this item of business was tabled last month in order to allow the Commissioners to do a site visit. No comments/correspondence has been received for this request since the last meeting. The Commission discussed the proposal and consensus was that the accessory building fits in with the heavily wooded area and would not be obtrusive to neighbors.

Moved by Jacobs, supported by Burton, to approve the Special Use Permit for a 5,291 sq. ft. accessory building subject to the following conditions:

1. Any exterior lighting on the building be of a non-glaring style, subject to approval by the Planning Department.
2. The building shall not be used as a dwelling unit.

Motion passed unanimously.

**VII. NEW BUSINESS**

- 1. PVM District Development Plan, Construction of an 8,647 sq. ft., two-story, retail and office building, Building A2, River Street Commons, 551 Settlers Drive SE, Parcel No. 41-15-34-129-002, Ken Dixon of Dixon Architecture on behalf of River Street Commons A2, LLC**

Ken Dixon of Dixon Architecture summarized this request. Mr. Dixon stated this building is the 13<sup>th</sup> building to be constructed of the 15 total buildings in the River Street Commons / Marketplace Square area. This is a 2-story, rectangular building with retail on the lower level at 4,445 sq. ft. and office space

on the upper level at 4,203 sq. ft. There is a retailer ready to occupy the lower level and so they would like to break ground as soon as the end of next month.

Mr. Dixon stated this building meets all the PVM district requirements, noting however, that the architecture is a little “stripped down” from the architecture of the other buildings. This is intentional and provides “ebb and flow”. Brick pattern, flags, and door arches will give it character. There will be glass garage doors on the lower level which can be opened to allow the retailer to display their product. There will be one elevator and two sets of stairs. There will also be snow-melt all around the building. They will meet the parking space requirement.

Bajdek stated the proposed site layout and building design conform with all the PVM district standards. Approval of the development plan is recommended subject to two conditions as outlined in the staff memo.

Ferro asked if there is a cornice on the roof. Mr. Dixon stated there is a parapet of precast concrete. Ferro stated that an overhang requirement is satisfied with a cornice projecting between 6-12 inches. Mr. Dixon stated the cornice, as planned, will project 3-4 inches, but he is willing to work with the Planning department to make that larger.

It was moved by Easter, supported by Carter, to approve the PVM District Development Plan for an 8,647 sq. ft. commercial building subject to the following conditions:

1. The building and site improvements shall be completed substantially as shown on the plan set titled “River Street Commons – A2 Building,” (civil drawings) dated July 19, 2019 and “River Street Commons – A2 Building” (architectural drawings) dated July 18, 2019, except as modified in accordance with these conditions of approval.
2. Any exterior building mounted light fixtures shall qualify as “full-cutoff” control of light emission or of a low light intensity non-glaring style, subject to approval of the Planning Department. Fixture specifications shall be submitted for approval, prior to building permit issuance.
3. A cornice shall be added subject to the approval of the Planning department.

Motion passed unanimously.

- 2. Final PUD, Construction of an 17,523 sq. ft., single-story, office building on the previously approved building pad, and minor signage modifications, Cascade Landing Building A, 5136 Cascade Rd. SE, Parcel No. 41-15-31-376-017, Ryan Wassink of Colliers International, on behalf of 5150 Cascade Road, LLC**

Leisman stated that the Planning Commission approved the Preliminary PUD Plan in 1999 and this is a final plan with a few variations.

Ferro gave a brief history of the PUD, stating that this particular site in the plan has been sitting vacant for quite a few years. This building is part of an overall 65,000 sq. ft., 3-building, PUD known as “Cascade Landings”. The first 2 buildings were built shortly after the PUD was approved in 1999.

Ferro stated the original PUD identified this building as a 31,000 sq. ft., 2-story building. The current Final PUD Plan proposes substitution of a single-story building with 17,523 sq. ft. floor area. Stephen Fry of Ghafari Concept Design presented this item. They would like to start construction



immediately as they have found a tenant who would like to take occupancy in the spring. Mr. Fry stated they only need a single-story building, and the parking space requirements are already met on the site. The design of the building will be very similar to the other 2 buildings. Mr. Fry reviewed the recommended conditions of approval and stated he does not have any issues with them.

Ferro stated the zoning regulations state that to approve a Final PUD plan, it must be consistent in all significant respects with the Preliminary plan. This building conforms with the original setbacks that were approved from the perimeter property lines. Ferro stated that he will work with them on a revised landscaping plan.

Ferro stated he and the Township engineer completed a site inspection and noticed that the pond elevation was within a foot of the spillway elevation. Corrective measures will need to be taken as noted in the conditions of approval.

Ferro stated the applicant is requesting modification of the original approved sign plan to permit a single wall sign of 32 sq. ft. on the front (east) building wall, and a single sign of 50 sq. ft. on the side (north) building wall. Ferro summarized the sign rules that were in effect at the time, amendments since, and stated that he sees no justification of the need for a wall sign larger than the 40 sq. ft. permitted in the current sign regulations.

Carter asked if there is adequate parking. Ferro stated there is.

It was moved by Heglund, supported by Jacobs, to approve the Final PUD, subject to the following conditions:

1. The Final PUD Plan shall permit the construction of a single-story building of 17,523 gross square feet and associated site improvements as shown on the plan set submitted August 12, 2019 titled Cascade Landing, Building A, Final PUD, prepared by Ghafari/Concept Design and Fleis & VendenBrink, except as modified by these conditions of approval.
2. Corrective measures to restore the storm water detention pond to its proper function should be made and documented, subject to approval by the Township, prior to issuance of a building permit.
3. Abandonment of the existing water service and installation of a new service shall be subject to issuance of a permit by the Township Utilities Dept.
4. A revised landscape plan shall be submitted prior to issuance of a building permit, subject to approval of the Planning Director.
5. Any building mounted exterior light fixtures shall be "cutoff" fixtures, or decorative fixtures with low intensity light source.
6. Wall signage for the building shall either conform with the PUD amendment approved in February, 2000, or comply with the standards contained in the sign regulations that permit a 40 square foot wall sign.

**VIII. COMMISSION MEMBER/STAFF REPORTS**

Ferro reminded the Commissioners of an upcoming Planning conference next month.

**IX. PUBLIC COMMENT – None**

**X. ADJOURNMENT – Meeting adjourned at 7:43 p.m.**

Respectfully submitted,

---

Jacqueline Smith, Ada Township Clerk

**UTILITY ADVISORY BOARD**

**Thursday, August 15, 2019**

**8:00 a.m.**

**Water Administration Building**

**1900 Oak Industrial Drive**

~~AGENDA~~ MINUTES

**Call to Order**

**Present:**

Tom Almonte, Jeff McCaul, Wayne Jernberg, Mike Grenier, Darrel Schmalzel, George Haga, Jenessa Carter, William Kaiser, Ed Robinette, Doug La Fave, Tim Bradshaw, Dave Harran, Ben Swayze, Sam Giffel, Chuck Schroeder

**Call to Order:**

Mr. Almonte called the meeting to order at 7:58 a.m.

**Public Comment**

None

**Approval of Minutes**

Motion to approve minutes by Mr. Jernberg, second by Mr. Robinette

MOTION CARRIED

**Approval of Agenda**

Motion to approve minutes by Mr. Grenier, second by Mr. La Fave

MOTION CARRIED

**Status of Major Sewer and Water Projects – Jeff McCaul**

Mr. McCaul gave a quarterly update of the major sewer and water project- memo attached-. He stated that the installation of the Biodigestion pumps will be installed in the next month. The bid for the renewable natural gas conditioning system came in at \$8,707,350 and was awarded to HESCO. The overall project value will be \$15,000. Mr. Bradshaw asked what other costs are going into the project value, Mr. McCaul stated that electrical equipment is also being lumped into the project value.

The WWR maintenance shop expansion is near completion, but the staff is continuing to wait for equipment to arrive. On the Water System side, the high service pumps are expected to be completed at the end of January and project value has not increased. The completion date for the pretreatment system improvements is May 22, 2020. Mr. Bradshaw asked how these projects will affect rates and if there's a projection on the impacts on rates. Mr. Jernberg answered that rates won't be affected until the projects go into service and we're trying to maintain a steady water rate. Additionally, Mr. Jernberg stated that the Comprehensive Master Plan will be completed in 2020, but he will ask the consultant to give an update in mid-2020 for UAB.

Ms. Carter stated that the financial team will provide a year-end report in September and a summary of the Rate Study in November.

## **Updates**

### **June & July Contract Awards – Jeff McCaul**

Mr. McCaul gave an update on the bids awarded in June and July. He gave an overview of the bids for June and July. The reconstruction project of Division Avenue from Wealthy Street to Cherry Street has been postponed until next year. Additionally, the high service pumps bid went from 5.8 million to 6.0 million. The Livingston pump station expansion is tied to the decommissioning of the Coldbrook station. Mr. Bradshaw asked how many projects were coming higher than expected due to the Michigan Department of Transportation. Mr. McCaul stated that construction projects starting next year are not being affected, but due to the construction worker strikes costs are increasing. Mr. Schroeder pointed out the Division Avenue reconstruction project is listed twice. Mr. McCaul responded that the project had to go to commission twice for approval due to increasing cost. Furthermore, Mr. Jernberg stated that the reconstruction of Allerton and Livingston was non-integrated projects, therefore, it will not affect rates.

### **Plan Review Component (PRC) Fee - Wayne Jernberg**

Mr. Jernberg stated that staff is reviewing PRC fees. When a building has one-meter customers are being charged a large fee when they have one meter and complains were received due to this fee structure. The proposed fee structure will have four types of review. The first tier is a flat fee for the application that will cover water and sewer cost. This cost will account for staff time to review the application. The second tier will be rolled into tier three. This will require a full fixture review and meter size. The fourth tier will be for irrigation review and it'll be rolled in with the fire protection fee. Staff has gathered the data and a report has been created to analyze what the impact will be on rates. In the past, 1.2 million dollars were collected on PRC fees.

Mr. Jernberg explained that there will be no changes other than tiers cost that will be added. Mr. Almonte asked if there were other options on how to spread the cost out. Mr. Jernberg stated that the fees are a one-time cost. Mr. Almonte would like to bring this topic back to the board for further discussion.

Mr. Bradshaw expressed that the new PRC fee structure is due to developers not being happy with the fees. He stated that this new fee structure will shift to cost to existing users. Mr. Jernberg stated that developers prefer to go by the meter capacity fee. Mr. Almonte added that the cost of staff is being shifted back to the developers. Mr. Bradshaw stated that he wants to make sure that the true costs are being covered by the fees. This topic will be discussed in further detail next month.

#### **Pump Flow vs. Treated Flow – Wayne Jernberg & Jenessa Carter**

Mr. Jernberg gave an overview of the pump vs treated flow. He stated that July was favorable, but August has been quite dry. If the warm weather continues in August and September pumped and treated flow should continue to hold.

Ms. Carter said that year-to-date the system is up from last year. Mr. Jernberg said that he is monitoring the water billed vs flow. Due to the poor spring, the water sales are down.

#### **The Image Shoppe Campaign Update – Wayne Jernberg & Molly Clarin**

Mr. Jernberg gave an update on the Image Shoppe campaign. He stated that there haven't been many connections and the number of connections has decreased. There's hasn't been a significant impact on. Mr. Haga stated that there isn't much of a benefit for customer communities. Mr. Almonte would like Mr. Jernberg and Ms. Clarin to review the contract and possibly look at terminating the contract. This item will be brought back to UAB for discussion.

#### **PFAS & Lead and Copper Sampling – Mike Grenier**

Mr. Grenier stated that the state PFAS sampling came back as non-detect. The April results for 6:2 FTS detected a 4-6ppt. He stated that he is looking at different options that could treat PFAS. For example, Ann Harbor is taking a proactive approach by installing carbon activated equipment but it could cost up to \$1 million. He's looking at possible partnerships with other water communities.

Regarding the LCR sampling, 42 sites have been sampled and the 90th percentile is currently 6 ppb. New state law is requiring 50 samples, but staff is aiming to sample 54 sites. The highest sample has been 9 ppb.

He expects to have the sampling completed in the next two weeks. Mr. Almonte stated that Mr. Harran provided him with a memo that he will share with the board along with talking points.

Mr. La Fave would like City staff to take initiative in sharing information to the public and explaining the new change to the LCR sampling. Mr. Grenier stated that he plans to sit down with the Communications Department to discuss strategies on how to inform the public. Mr. Harran nor Mr. Grenier have received calls about the LCR testing.

#### **Public Comment**

None

#### **Items from Members**

Mr. Haga said that Ada Township went through its 3 years EGLE review last week and it went very well.

Mr. Bradshaw thanked the Water System for their support in painting the hydrants in Kentwood.

Mr. Harran spoke about the AWWA benchmarking, this will provide the team with better metrics on how to improve operations. He also talked about the Aquasight contract and the assessment they're conducting at the Lake Michigan Filtration Plant. This will assist staff in monitoring real-time information about what is happening in the system.

Mr. Jernberg stated that Wyoming had a water main break and the GR Water System opened the Godfrey interconnect to allow Wyoming to isolate the break while it was being repaired.

Ms. Carter stated that the next couple of UAB meeting will be important for the Rate Study. They expect to have a preliminary rate by October.

#### **Next Meeting**

September 19, 2019

#### **Adjournment**

The Utility Advisory Board was adjourned at 8:57 am.

**George Haga**

---

**From:** Katie Pirog <kbpcorcomms@gmail.com>  
**Sent:** Tuesday, October 1, 2019 3:00 PM  
**To:** George Haga; Jackie Smith; Brian Hilbrands  
**Subject:** Ada Village Social Media Recap: September 2019

Hello George, Jackie and Brian,

The following is a recap of Ada Village social media activities during the month of September. A total of 31 posts were created, which included normal daily posts on our Ada Village page along with the Brats & Bonfires event page.

**STATS TO DATE**

Facebook Followers: 5,165 (+60 since September 1)  
Instagram Followers: 1,101 (+6 since September 1)

**TOP POSTS IN SEPTEMBER**

**1. Post-Storm Consumers Energy Update**

**Reach: 4,795**

**Reactions, Comments, Shares: 429**



**Ada Village**



Published by James E. Ferro [?] · September 12 at 8:54 PM · 🌐

Consumers Energy crews are working into the night to restore power to Ada residents.



## 2. Legacy Park Pavilion Update

Reach: 4,365

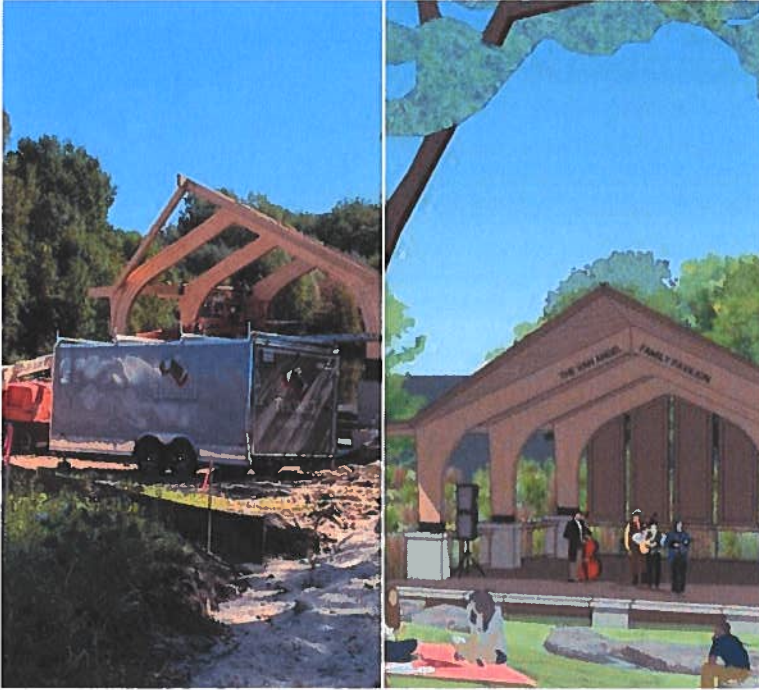
Reactions, Comments, Shares: 275



Ada Village

Published by Katie Blough Pirog [?] · September 19 at 10:29 AM · 🌐

Construction is currently underway on the pavilion located at Legacy Park! The pavilion will have a stage able to accommodate musical performances and other events, and it will include natural stone seating in an amphitheater-like setting. The pavilion is expected to be completed by mid-October.



## 3. Historical Rix Robinson Family Photo

Reach: 3,466

Reactions, Comments, Shares: 156





**Ada Village**

Published by Katie Blough Pirog [?] · September 28 at 9:02 AM · 🌐

Now that's a beard! Seated front row center and left are Rix Robinson and his wife Sippy Quay. Do you know Rix Street in Ada? Or Robinson Road in Grand Rapids? Both are named for "Uncle Rix," the first non-native settler in this area. Robinson came as an agent of the American Fur Trading Company in 1821. Sippy Quay (or Se-be-quay), an Ottawa woman, and Rix lived in Ada until his death in 1875 and hers a year later. Photo: Property of the [Ada Historical Society](#).



Please let me know if you have any questions.  
Katie

--  
Katie Pirog  
KBP Communications LLC  
616.304.1068

IV. B.

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

<b>TO OWNER:</b> ADA TOWNSHIP 7330 THORNAPPLE RIVER DR ADA, MI 49301  <b>FROM CONTRACTOR:</b> KATERBERG VERHAGE, INC. 3717 MICHIGAN ST NE GRAND RAPIDS, MI 49525  <b>CONTRACT FOR:</b> SITEWORK/LANDSCAPING	<b>PROJECT:</b> LEGACY PARK AKA SETTLERS GROVE PARK  <b>VIA ARCH / ENG / CM:</b> PROGRESSIVE AE 1811 4 MILE RD NE GRAND RAPIDS, MI 49525	<b>APPLICATION NO.:</b> 16 <b>PERIOD TO:</b> 9/30/2019 <b>PROJECT NOS.:</b>  <b>CONTRACT DATE:</b> 8/19/2017	<b>Distribution to:</b>  OWNER CONSTRUCTION MANAGER ARCHITECT CONTRACTOR
--	---	--	--

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

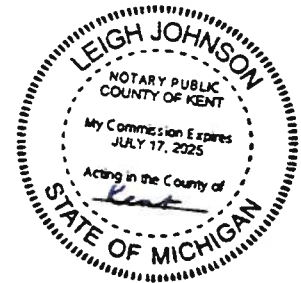
1. ORIGINAL CONTRACT SUM	\$	1,360,860.00
2. Net Change By Change Orders	\$	392,796.44
3. CONTRACT SUM TO DATE	\$	1,753,656.44
4. TOTAL COMPLETE & STORED TO DATE	\$	1,543,152.36
5. RETAINAGE:		
a. _10_% of completed work	\$	154,315.24
b. _10_% of stored material	\$	-
Total Retainage	\$	154,315.24
6. TOTAL EARNED LESS RETAINAGE	\$	1,388,837.12
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	1,187,720.31
8. CURRENT PAYMENT DUE	\$	201,116.81
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	364,819.32

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 369,846.44	\$ (20,290.00)
Total approved this month	\$ 43,240.00	
<b>TOTALS</b>	<b>\$ 413,086.44</b>	<b>\$ (20,290.00)</b>
<b>NET CHANGES by Change Order</b>	<b>\$ 392,796.44</b>	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: [Signature]  
 By: KATERBERG VERHAGE, INC. Date: 10/4/2019

State of: MICHIGAN  
 County of: KENT  
 Subscribed and sworn to before me this 4<sup>th</sup> day of October, 2019  
 Notary Public: [Signature]  
 My Commission expires: 7-17-2025



**CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations & the data comprising this application, the Construction Manager & Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 201,116.81

CONSTRUCTION MANAGER:  
 By: \_\_\_\_\_ Date: \_\_\_\_\_

ARCHITECT:  
 By: [Signature] Date: 10-4-19

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Settlers Grove Park												
ITEM DESCRIPTION	BID Quantity	Unit	BID Unit Cost	BID Extension	August Quantity	August Invoice	Sept Quantity	Sept Invoice	QUANTITY COMPLETED TO DATE	\$ AMOUNT COMPLETED TO DATE	QUANTITY BALANCE TO FINISH	\$ AMOUNT BALANCE TO FINISH
PHASE 1												
1. General Conditions	1	LS	\$20,155.00	\$ 20,155.00		\$ -		\$ -	100%	\$ 20,155.00	0%	\$ -
2. Large Tree Removal, 19"-36"	4	EA	\$ 600.00	\$ 2,400.00		\$ -		\$ -	4	\$ 2,400.00	0	\$ -
3. Small Tree Removal, 6"-18"	28	EA	\$ 275.00	\$ 7,700.00		\$ -		\$ -	28	\$ 7,700.00	0	\$ -
4. Site Grading	1	LS	\$ 60,500.00	\$ 60,500.00		\$ -		\$ -	100%	\$ 60,500.00	0%	\$ -
5. 4" Concrete Sidewalk	1,842	SF	\$ 6.92	\$ 12,746.64		\$ -		\$ -	1,842	\$ 12,746.64	0	\$ -
6. 6" Concrete Sidewalk	3,173	SF	\$ 7.97	\$ 25,288.81		\$ -		\$ -	3,173	\$ 25,288.81	0	\$ -
7. Brick Pavers on Concrete Base	988	SF	\$ 28.50	\$ 28,158.00		\$ -		\$ -	988	\$ 28,158.00	0	\$ -
8. 6" Concrete Curb - Planter at Park Entrance	42	LF	\$ 36.00	\$ 1,512.00		\$ -		\$ -	42	\$ 1,512.00	0	\$ -
9. 6" Concrete Curb - Flush at Plaza	76	LF	\$ 30.00	\$ 2,280.00		\$ -		\$ -	76	\$ 2,280.00	0	\$ -
10. Concrete Ramp - 4" Concrete	1,325	SF	\$ 9.30	\$ 12,322.50		\$ -		\$ -	1,325	\$ 12,322.50	0	\$ -
11. Concrete Steps: Lineal Foot of Nosing (includes cheek walls)	437	LF	\$ 135.00	\$ 58,995.00		\$ -		\$ -	437	\$ 58,995.00	0	\$ -
12. Concrete Landing at Steps - 6" Concrete	245	SF	\$ 11.00	\$ 2,695.00		\$ -		\$ -	245	\$ 2,695.00	0	\$ -
13. Stair Exterior Railing	99	LF	\$ 66.00	\$ 6,534.00		\$ -		\$ -	99	\$ 6,534.00	0	\$ -
14. Ramp Exterior Railing	156	LF	\$ 66.00	\$ 10,296.00		\$ -		\$ -	156	\$ 10,296.00	0	\$ -
15. 6" Wide Ramp Curb - Concrete	167	LF	\$ 31.50	\$ 5,260.50		\$ -		\$ -	167	\$ 5,260.50	0	\$ -
16. 10" Wide Retaining Wall - Concrete	333	LF	\$ 188.00	\$ 62,604.00		\$ -		\$ -	333	\$ 62,604.00	0	\$ -
17. 18" Wide Retaining/Seat Wall - Concrete	125	LF	\$ 192.00	\$ 24,000.00		\$ -		\$ -	125	\$ 24,000.00	0	\$ -
18. 10" Wide Ramp Wall - Concrete	132	LF	\$ 142.00	\$ 18,744.00		\$ -		\$ -	132	\$ 18,744.00	0	\$ -
19. Restroom Building Construction	1	LS	\$ 229,300.00	\$ 229,300.00		\$ -		\$ -	100%	\$ 229,300.00	0%	\$ -
20. Sanitary Sewer Service	1	LS	\$ 1,600.00	\$ 1,600.00		\$ -		\$ -	100%	\$ 1,600.00	0%	\$ -
21. Water Service	1	LS	\$ 1,600.00	\$ 1,600.00		\$ -		\$ -	100%	\$ 1,600.00	0%	\$ -
22. Electrical Service (ALLOWANCE)	1	EA	\$ 5,000.00	\$ 5,000.00		\$ -		\$ -	\$ 650.00	\$ 650.00	\$4,350.00	\$ 4,350.00
23. Landscape Boulders - 3' (15 Boulders)	14	TON	\$ 400.00	\$ 5,600.00		\$ -		\$ -	14	\$ 5,600.00	0	\$ -
24. Landscape Boulders - 4' (12 Boulders)	20	TON	\$ 367.00	\$ 7,340.00		\$ -		\$ -	20	\$ 7,340.00	0	\$ -
25. Landscape Boulders - 5' (10 Boulders)	26	TON	\$ 350.00	\$ 9,100.00		\$ -		\$ -	26	\$ 9,100.00	0	\$ -
26. 3.5" Caliper Tree	3	EA	\$ 595.00	\$ 1,785.00		\$ -		\$ -	-	\$ -	3	\$ 1,785.00
27. 8' Height Ornamental Tree	13	EA	\$ 355.00	\$ 4,615.00		\$ -		\$ -	13	\$ 4,615.00	0	\$ -
28. Planting Area - Shrubs	1	LS	\$ 18,395.00	\$ 18,395.00		\$ -		\$ -	100%	\$ 18,395.00	0%	\$ -
29. Planting Area - Perennials	1	LS	\$ 24,385.00	\$ 24,385.00		\$ -		\$ -	100%	\$ 24,385.00	0%	\$ -
30. Planting Area - Groundcover	1	LS	\$ 9,595.00	\$ 9,595.00		\$ -		\$ -	100%	\$ 9,595.00	0%	\$ -
31. Seeding and Restoration	1	LS	\$ 4,640.00	\$ 4,640.00		\$ -		\$ -	100%	\$ 4,640.00	0%	\$ -
32. Landscape Mulch (Shredded Hardwood) 4" deep	64	CY	\$ 40.00	\$ 2,560.00		\$ -		\$ -	64	\$ 2,560.00	0	\$ -
33. Drive Access - Turf Reinforcement	2,550	SF	\$ 6.50	\$ 16,575.00		\$ -		\$ -	-	\$ -	2,550	\$ 16,575.00
34. Landscape Edging - Aluminum	341	LF	\$ 6.50	\$ 2,216.50		\$ -		\$ -	341	\$ 2,216.50	0	\$ -
35. Playground Surfacing	2,545	SF	\$ 3.15	\$ 8,016.75		\$ -		\$ -	2,545	\$ 8,016.75	0	\$ -
36. Irrigation	1	LF	\$ 25,000.00	\$ 25,000.00		\$ -		\$ -	1	\$ 25,000.00	0	\$ -
37. Bike Rack	5	EA	\$ 920.00	\$ 4,600.00		\$ -	0	\$ -	4	\$ 3,680.00	1	\$ 920.00
38. Litter Receptacle	3	EA	\$ 1,890.00	\$ 5,670.00		\$ -		\$ -	3	\$ 5,670.00	0	\$ -
39. Bench	1	EA	\$ 2,140.00	\$ 2,140.00		\$ -		\$ -	1	\$ 2,140.00	0	\$ -
40. Park Sign (ALLOWANCE)	1	EA	\$ 3,000.00	\$ 3,000.00		\$ -		\$ -	-	\$ -	1	\$ 3,000.00
41. Play Equipment	1	LS	\$ 51,855.00	\$ 51,855.00		\$ -		\$ -	100%	\$ 51,855.00	0%	\$ -
42. Café Table and Chairs, w/ Umbrella (4 seats)	3	EA	\$ 9,635.00	\$ 28,905.00		\$ -		\$ -	3	\$ 28,905.00	0	\$ -

Settlers Grove Park													
ITEM DESCRIPTION	BID Quantity	Unit	BID Unit Cost	BID Extension	August Quantity	August Invoice	Sept Quantity	Sept Invoice	QUANTITY COMPLETED TO DATE	\$ AMOUNT COMPLETED TO DATE	QUANTITY BALANCE TO FINISH	\$ AMOUNT BALANCE TO FINISH	
43. Café Table and Chairs, w/ Umbrella (6 seats)	3	EA	\$ 11,700.00	\$ 35,100.00		\$ -		\$ -	3	\$ 35,100.00	0	\$ -	
44. CO #1 Small Tree Removal, 6"-18"	8	EA	\$ 275.00	\$ 2,200.00		\$ -		\$ -	8	\$ 2,200.00	0	\$ -	
45. CO #1 Large Tree Removal, 19"-36"	(1)	EA	\$ 600.00	\$ (600.00)		\$ -		\$ -	(1)	\$ (600.00)	0	\$ -	
46. CO #1 Type II Undercut for "M" Retaining Wall	77.33	CY	\$ 25.00	\$ 1,933.25		\$ -		\$ -	77	\$ 1,933.25	0	\$ -	
47. CO #2 Limestone in sandblasted walls	1	LS	\$ 1,635.00	\$ 1,635.00		\$ -		\$ -	1	\$ 1,635.00	0	\$ -	
48. CO #2 Increased height for lower "M" wall	1	LS	\$ 2,910.30	\$ 2,910.30		\$ -		\$ -	1	\$ 2,910.30	0	\$ -	
49. CO #2 Add insulation board at restroom	1	LS	\$ 1,575.00	\$ 1,575.00		\$ -		\$ -	1	\$ 1,575.00	0	\$ -	
50. CO #2 HVAC upgrade at restroom	1	LS	\$ 2,132.00	\$ 2,132.00		\$ -		\$ -	1	\$ 2,132.00	0	\$ -	
51. CO #2 Add drinking fountain	1	LS	\$ 9,055.00	\$ 9,055.00		\$ -		\$ -	1	\$ 9,055.00	0	\$ -	
52. CO # 3 Pavers at Plaza	200	SY	\$ 14.74	\$ 2,948.00		\$ -		\$ -	200	\$ 2,948.00	0	\$ -	
53. CO # 3 Stone Drainage at Plaza	2	EA	\$ 2,162.00	\$ 4,324.00		\$ -		\$ -	2	\$ 4,324.00	0	\$ -	
54. CO # 3 Underdrain at Playground Area	1	LS	\$ 843.00	\$ 843.00		\$ -		\$ -	1	\$ 843.00	0	\$ -	
	1								-	\$ -	0	\$ -	
	1								-	\$ -	0	\$ -	
	1								-	\$ -	0	\$ -	
<b>Subtotal Phase 1 Items</b>				\$ 899,740.25		\$ -		\$ -		\$ 873,110.25		\$ 26,630.00	
PHASE 2													
PHASE 2	BID Quantity	Unit	BID Unit Cost	BID Extension	August Quantity	August Invoice	Sept Quantity	Sept Invoice	QUANTITY COMPLETED TO DATE	\$ AMOUNT COMPLETED TO DATE	QUANTITY BALANCE TO FINISH	\$ AMOUNT BALANCE TO FINISH	
1. General Conditions	1	LS	\$ 14,758.00	\$ 14,758.00	5%	\$ 737.90		\$ -	100%	\$ 14,758.00	0%	\$ -	
2. Large Tree Removal	20	EA	\$ 600.00	\$ 12,000.00	\$ -	\$ -		\$ -	20	\$ 12,000.00	0	\$ -	
3. Small Tree Removal	44	EA	\$ 275.00	\$ 12,100.00	\$ -	\$ -		\$ -	44	\$ 12,100.00	0	\$ -	
4. Site Grading	1	LS	\$ 20,850.00	\$ 20,850.00	\$ -	\$ -		\$ -	100%	\$ 20,850.00	0%	\$ -	
5. Excavate Slope	1	LS	\$ 11,225.00	\$ 11,225.00	\$ -	\$ -		\$ -	100%	\$ 11,225.00	0%	\$ -	
6. Geoweb/Topsoil	933	SY	\$ 23.25	\$ 21,692.25	\$ -	\$ -		\$ -	933	\$ 21,692.25	0	\$ -	
7. Roots Wad/Boulder Stabilization	260	LF	\$ 341.37	\$ 88,756.20	\$ -	\$ -		\$ -	260	\$ 88,756.20	0	\$ -	
8. Live Staking	1196	SY	\$ 37.17	\$ 44,455.32	\$ -	\$ -		\$ -	900	\$ 33,453.00	296	\$ 11,002.32	
9a. Natural Streambank Restoration August	75	LF	\$ 30.00	\$ 2,250.00	\$ -	\$ -		\$ -	75	\$ 2,250.00	0	\$ -	
9b. Natural Streambank Restoration August Reversal	-75	LF	\$ 30.00	\$ (2,250.00)	\$ -	\$ -		\$ -	(75)	\$ (2,250.00)	0	\$ -	
9c. Natural Streambank Restoration - Sept Adj Unit Price	150	LF	\$ 67.60	\$ 10,140.00	\$ -	\$ -		\$ -	150	\$ 10,140.00	0	\$ -	
10. Invasive Species Removal (ALLOWANCE)	1	LS	\$ 2,500.00	\$ 2,500.00	\$ -	\$ -		\$ -	100%	\$ 2,500.00	0%	\$ -	
11. Native Seed Installation	1	LS	\$ 6,508.13	\$ 6,508.13	\$ -	\$ -		\$ -	100%	\$ 6,508.13	0%	\$ -	
12. Bendway Weir	0	EA	\$ -	\$ -	\$ -	\$ -		\$ -	-	\$ -	0	\$ -	
13. Retaining Wall at River Bank	0	LF	\$ 323.00	\$ -	\$ -	\$ -		\$ -	-	\$ -	0	\$ -	
14. Concrete Sidewalk - 6"	10,822	SF	\$ 6.94	\$ 75,104.68	\$ -	\$ -		\$ -	9,710	\$ 67,387.40	1,112	\$ 7,717.28	
15. 10" Wide Retaining Wall - Concrete	37	LF	\$ 230.00	\$ 8,510.00	\$ -	\$ -		\$ -	37	\$ 8,510.00	0	\$ -	
16. Decorative Concrete at Overlook deleted and placed as 6" (line 14)	314	SF	\$ 21.15	\$ 6,641.10	\$ -	\$ -		\$ -	-	\$ -	314	\$ 6,641.10	
17. Seatwall at Trail Head	20	LF	\$ 258.15	\$ 5,163.00	\$ -	\$ -		\$ -	20	\$ 5,163.00	0	\$ -	
18. Composite Decking with Handrail	760	SF	\$ 69.25	\$ 52,630.00	\$ -	\$ -	760	\$ 52,630.00	760	\$ 52,630.00	0	\$ -	
19. Electrical Service For Stage	1	LS	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -	100%	\$ 1,500.00	100%	\$ 1,500.00	0%	\$ -	
20. Landscape Boulders - 3' (17 Boulders)	16	TON	\$ 400.00	\$ 6,400.00	\$ -	\$ -	8	\$ 3,200.00	8	\$ 3,200.00	8	\$ 3,200.00	

Settlers Grove Park													
ITEM DESCRIPTION	BID Quantity	Unit	BID Unit Cost	BID Extension	August Quantity	August Invoice	Sept Quantity	Sept Invoice	QUANTITY COMPLETED TO DATE	\$ AMOUNT COMPLETED TO DATE	QUANTITY BALANCE TO FINISH	\$ AMOUNT BALANCE TO FINISH	
21. Landscape Boulders - 4' (14 Boulders)	23	TON	\$ 387.00	\$ 8,441.00	\$ -	\$ -	11	\$ 4,037.00	11	\$ 4,037.00	12	\$ 4,404.00	
22. Landscape Boulders - 5' (11 Boulders)	28	TON	\$ 350.00	\$ 9,800.00	\$ -	\$ -	14	\$ 4,900.00	14	\$ 4,900.00	14	\$ 4,900.00	
23. 3.5" Caliper Tree	8	EA	\$ 685.00	\$ 5,480.00	\$ -	\$ -	0	\$ -	3	\$ 2,055.00	5	\$ 3,425.00	
24. 8' Height Ornamental Tree	9	EA	\$ 360.00	\$ 3,240.00	\$ -	\$ -	0	\$ -	3	\$ 1,080.00	6	\$ 2,160.00	
25. Tree Relocation (6" Oak)	20	EA	\$ 440.00	\$ 8,800.00	\$ -	\$ -	0	\$ -	18	\$ 7,920.00	2	\$ 880.00	
26. Seeding and Restoration	1	LS	\$ 9,615.00	\$ 9,615.00	\$ -	\$ -	0%	\$ -	90%	\$ 8,653.50	10%	\$ 961.50	
27. Irrigation	1	LS	\$ 8,025.00	\$ 8,025.00	\$ -	\$ -	0%	\$ -	100%	\$ 8,025.00	0%	\$ -	
28. Landscape Edging - Aluminum	30	LF	\$ 6.50	\$ 195.00	\$ -	\$ -		\$ -	30	\$ 195.00	0	\$ -	
29. Fountain Aerator	1	LS	\$ 6,675.00	\$ 6,675.00	100%	\$ 6,675.00	0%	\$ -	1	\$ 6,675.00	0%	\$ -	
30. Litter Receptacle	5	EA	\$ 1,890.00	\$ 9,450.00	\$ -	\$ -		\$ -	5	\$ 9,450.00	0	\$ -	
31. Bench	4	EA	\$ 2,140.00	\$ 8,560.00	\$ -	\$ -		\$ -	4	\$ 8,560.00	0	\$ -	
32. CO #2 Footing changes at overlook deck	1	LS	\$ 3,900.00	\$ 3,900.00	100%	\$ 3,900.00		\$ -	1	\$ 3,900.00	0	\$ -	
33. CO #2 21AA Aggregate Under Sidewalk for HD Concrete Areas	1,000	SF	\$ 0.56	\$ 560.00	\$ -	\$ -		\$ -	1,000	\$ 560.00	0	\$ -	
34. CO #4 Trees - Swamp Oak	6	EA	\$ 334.00	\$ 2,004.00	\$ -	\$ -		\$ -	6	\$ 2,004.00	0	\$ -	
35. CO #4 Erosion Control	1	LS	\$ 9,000.00	\$ 9,000.00	0%	\$ -		\$ -	1	\$ 9,000.00	0	\$ -	
37. CO #5 Spaded Replacement Trees	3	EA	\$ 1,250.00	\$ 3,750.00	\$ -	\$ -		\$ -	3	\$ 3,750.00	0	\$ -	
38. CO #6 Amphitheater Bowl Grading	1	LS	\$ 5,400.00	\$ 5,400.00	0%	\$ -		\$ -	1	\$ 5,400.00	0	\$ -	
39. CO #6 Clearing along pond at amphitheater	1	LS	\$ 3,500.00	\$ 3,500.00	100%	\$ 3,500.00		\$ -	1	\$ 3,500.00	0	\$ -	
40. CO #7 Composite Decking with Handrail	1	LS	\$ 97,904.40	\$ 97,904.40	0%	\$ -	50%	\$ 48,952.20	1	\$ 48,952.20	50%	\$ 48,952.20	
41. CO #7 Electrical Service for Stage	1	LS	\$ 13,475.00	\$ 13,475.00	0%	\$ -		\$ -	-	\$ -	100%	\$ 13,475.00	
42. CO #7 Amphitheater Bowl Grading	1	LS	\$ 2,750.00	\$ 2,750.00	100%	\$ 2,750.00		\$ -	1	\$ 2,750.00	0	\$ -	
43. CO #7 Install Amphitheater Structure	1	LS	\$ 71,122.70	\$ 71,122.70	0%	\$ -	90%	\$ 64,010.43	1	\$ 64,010.43	0	\$ 7,112.27	
44. CO #7 Landscape at Amphitheater	1	LS	\$ 12,000.00	\$ 12,000.00	0%	\$ -		\$ -	-	\$ -	100%	\$ 12,000.00	
45. CO #7 Amphitheater Structure Materials	1	LS	\$ 88,467.00	\$ 88,467.00	0%	\$ -	50%	\$ 44,233.50	100%	\$ 88,467.00	0%	\$ -	
46. CO #7 Acoustic Panels	1	LS	\$ 8,803.41	\$ 8,803.41	0%	\$ -	0%	\$ -	-	\$ -	100%	\$ 8,803.41	
47. CO #7 Donor Signage at Amphitheater - ALLOWANCE	1	LS	\$ 5,000.00	\$ 5,000.00	0%	\$ -	0%	\$ -	-	\$ -	100%	\$ 5,000.00	
48. CO #8 Engineered Truss Hangars	1	LS	\$ 10,500.00	\$ 10,500.00	100%	\$ 10,500.00	0%	\$ -	1	\$ 10,500.00	0	\$ -	
49. CO #8 Eliminate Fountain Aerator	1	LS	\$ (6,675.00)	\$ (6,675.00)	100%	\$ (6,675.00)	0%	\$ -	1	\$ (6,675.00)	0	\$ -	
50. CO #9 Monument Concrete Pad	1	LS	\$ 43,240.00	\$ 43,240.00			0%	\$ -	-	\$ -	100%	\$ 43,240.00	
<b>Subtotal Phase 2 Items</b>				\$ 853,916.19		\$ 21,387.90		\$ 223,463.13		\$ 670,042.11		\$ 183,874.08	
<b>GRAND TOTAL</b>				\$ 1,753,656.44		\$ 21,387.90		\$ 223,463.13		\$ 1,543,152.36		\$ 210,504.08	
Retainage						10%		10%		10%			
						\$ 2,138.79		\$ 22,346.31		\$ 154,315.24			
Current Payment Due						\$ 19,249.11		\$ 201,116.82		\$ 1,388,837.12			

**ADA TOWNSHIP**  
**WARRANTS FOR BOARD APPROVAL**  
**ON BOARD MEETING DATE: October 14, 2019**

**HAND CHECKS**

#101	# 48974, 48975, 48977, 48978, 48979, 48980, 48981, 48982, 48983	\$ 32,540.50
#205	# 48975, 48976, 47877, 48978, 48983	\$ 1,788.80
#208	# 48962, 48975	\$ 6,914.77
#211	# 48962	\$ 45,332.06
#213	# 48962	\$ 7,035.34
#214	# 48961, 48962, 48976, 48977, 48983, 48984	\$ 60,316.45
#243	#	
#248	# 48977	\$ 50.00
#249	#	
#401	# 48960, 48963	\$ 339,022.97
#590	# 48972, 48973	\$ 3,711.01
#591	# 48972, 48973	\$ 1,442.33
#592	# 48972, 48973	\$ 676.37
#701	#	
<b>TOTAL ALL HAND CHECKS</b>		<b>\$ 498,830.60</b>

**WARRANTS**

#101	GENERAL FUND	\$ 39,557.13
#205	PUBLIC SAFETY FUND	\$ 29,143.09
#208	PARK FUND	\$ 420.00
#211	TOWNSHIP TRAILS	\$ 9,041.19
#213	PARKS & OPEN SPACE	
#214	PARKS & RECREATION	\$ 6,653.29
#248	DDA FUND	\$ 1,205.00
#301	ENVISION ADA	\$ 750.00
#401	CAPITAL PROJECT	\$ 96,216.67
#590	SEWER OPERATION FUND	\$ 103,846.64
#591	WATER OPERATION FUND	\$ 122,906.20
#592	GRAND VALLEY ESTATES FUND	\$ 311.17
#701	ESCROW ACCT	
<b>TOTAL WARRANTS</b>		<b>\$ 410,050.38</b>
<b>TOTAL ALL CHECKS &amp; WARRANTS</b>		<b>\$ 908,880.98</b>

Vendor Name	Description	Amount	Check #	Check Date
1. .ADA TOWNSHIP	UTILITIES	123.16		
2. .AMERICAN PAVEMENT INC	REFUND HYDRANT VALVE DEPOSIT PERMIT #291	250.00		
3. .CITY GR DEVELOPMENT CENTER STE#300	WATER/SEWER CONNECTION FEE	6,505.00		
4. .CONSUMERS ENERGY	ELECTRIC SERVICES-7380 E FULTON	2,672.83	48973	10/08/2019
	ELECTRIC SERVICES-5465 HALL ST	148.20	48973	10/08/2019
	ELECTRIC SERVICES-5200 CASCADE RD	105.80	48973	10/08/2019
	ELECTRIC SERVICES-7852 THORNAPPLE CLUB DR	40.99	48973	10/08/2019
	ELECTRIC SERVICES-801 PATTERSON	5.41	48973	10/08/2019
	ELECTRIC SERVICES-290 SPAULDING	353.86	48973	10/08/2019
	ELECTRIC SERVICES-6245 E FULTON	159.92	48973	10/08/2019
	ELECTRIC SERVICES-5554 ADA DR	30.85	48973	10/08/2019
	ELECTRIC SERVICES-4861 ADA DR	1,187.48	48973	10/08/2019
	ELECTRIC SERVICES-5824 KNAPP ST	15.68	48973	10/08/2019
	ELECTRIC SERVICES-5458 GRAND VALLEY CT	548.69	48973	10/08/2019
	TOTAL	5,269.71		
5. .DTE ENERGY	GAS SERVICES-7380 E FULTON	79.52		
	GAS SERVICES-5458 GRAND VALLEY CT	61.66		
	GAS SERVICES-4861 ADA DR	39.36		
	GAS SERVICES-5465 HALL ST	42.95		
	TOTAL	223.49		
6. .DVT ELECTRIC, INC.	GENERATOR MAINTENANCE	2,260.00		
7. .GODWIN PLUMBING, INC.	SUPPLIES	19.98		
8. .GRAND RAPIDS CITY TREASURER	WATER/SEWER USAGE & SERVICE CHARGE	214,533.09		
9. .KENT COMMUNICATIONS, INC	PROCESS & MAIL WATER BILLS	290.37		
	ESTIMATE UTILITY POSTAGE	560.00	48972	10/02/2019
	TOTAL	850.37		
10. .MICHIGAN CAT	MODIFY/REROUTE EXHAUST GENERATOR	1,681.01		

Vendor Name	Description	Amount	Check #	Check Date
11. .UTILITY SUPPLY OF AMERICA INC DB	CURB STOP VALVE LOCK	111.96		
	SUPPLIES	115.17		
	TOTAL	227.13		
12. .VERIZON WIRELESS	SCADA LINE SERVICES	42.92		
	SCADA LINE SERVICES	272.96		
	TOTAL	315.88		
13. .VP & L HEATING & COOLING SERVICE,	FULTON LIFT STATION SERVICE	209.00		
14. .WOOD RENEE	MILEAGE EXPENSE SEPT-2019	157.18		
15. ADA HISTORICAL SOCIETY	COMCAST	86.90		
	MUSIC ON THE LAWN	50.00		
	TOTAL	136.90		
16. ADA TOWNSHIP	WATER SERVICES-STREET IRRIGATION, BRONSON	213.02		
	WATER SERVICES-LEGACY PARK	146.12		
	WATER SERVICES-FIRE #1	815.50		
	WATER SERVICES-MUSEUM	424.06		
	WATER SERVICES-ADA PARK	70.00		
	WATER SERVICES-LEONARD FLD	849.34		
	WATER SERVICES-TOWNSHIP HALL	382.54		
	WATER SERVICES-STREET IRRIGATION, HEADLEY	2,495.90		
	WATER SERVICES-STREET IRRIGATION, LEGACY PARK	974.26		
	WATER SERVICES-STREET IRRIGATION, HEADLEY NEW	1,614.44		
	TOTAL	7,985.18		
17. ADINA WINCZEWSKI	MILEAGE REIMBURSEMENT	24.77		
18. AFLAC	EMPLOYEE PREMIUMS	528.12	48974	10/08/2019
19. BAJDEK, BRENT	MILEAGE AND SUPPLY REIMBURSEMENT	210.44		
20. BESTROM SERVICES, INC	COFFEE SERVICES-TWP HALL	7.20		
21. BOERMAN, STEPHANIE	MILEAGE REIMBURSEMENT	118.33		
22. BUIST ELECTRIC, INC.	AV UPGRADE STREETLIGHT PHOTOCELL	578.00		



Vendor Name	Description	Amount	Check #	Check Date
23. CNA SURETY	BRATS & BONFIRES	50.00		
24. CONSUMERS ENERGY	ELECTRIC SERVICES-49301 LED	6.80	48975	10/08/2019
	ELECTRIC SERVICES-STREET LIGHTS	4,895.85	48975	10/08/2019
	ELECTRIC SERVICES-STREET LIGHTS, BRONSON	51.44	48975	10/08/2019
	ELECTRIC SERVICES-STREET LIGHTS, THORNAPPLE RV	47.51	48975	10/08/2019
	ELECTRIC SERVICES-STREET LIGHTS, BRONSON 2	32.65	48975	10/08/2019
	ELECTRIC SERVICES-STREET LIGHTS, HEADLEY	178.78	48975	10/08/2019
	ELECTRIC SERVICES-HEADLEY NEW	179.99	48975	10/08/2019
	ELECTRIC SERVICES-STREET LIGHTS, M-21 BRIDGE	9.26	48975	10/08/2019
	ELECTRIC SERVICES-LECACY PARK	62.19	48975	10/08/2019
	ELECTRIC SERVICES-FIRE #1	579.92	48975	10/08/2019
	ELECTRIC SERVICES-ADA PARK	280.74	48975	10/08/2019
	ELECTRIC SERVICES - ADA PARK	311.78	48975	10/08/2019
	ELECTRIC SERVICES-MUSEUM	148.51	48975	10/08/2019
	ELECTRIC SERVICES-TOWNSHIP HALL	732.00	48975	10/08/2019
	ELECTRIC SERVICES-ROSELLE PARK	20.02	48975	10/08/2019
	ELECTRIC SERVICES-LEONARD FLD	13.27	48976	10/08/2019
	ELECTRIC SERVICES-ROSELLE PARK	238.07	48976	10/08/2019
	ELECTRIC SERVICES-COVERED BRIDGE	30.30	48976	10/08/2019
	ELECTRIC SERVICES-FIRE #2	139.76	48976	10/08/2019
	ELECTRIC SERVICES-SIRENS	31.91	48976	10/08/2019
	ELECTRIC SERVICES-SIRENS	35.55	48976	10/08/2019
	TOTAL	8,026.30		
25. CONSUMERS LIFE INSURANCE COMPANY	LIFE INSURANCE COVERAGE - NOV 2019	428.65		
26. CONTINENTAL LINEN SERVICE	LINEN/RUG SERVICES-FIRE	104.27		
	LINEN/RUG SERVICES-FIRE	104.27		
	LINEN/RUG SERVICES-TWP HALL	127.75		
	TOTAL	336.29		
27. DELTA DENTAL	DENTAL PREMIUMS-PREPAID	2,092.13		
28. DEMERATH, HANNA & GERRIT	UB REFUND FOR ACCOUNT: SPAU-000843-03	65.42		
29. DIMENSION GRAPHICS, INC	ENGRAVING BENCH PLAQUE	74.00		

Vendor Name	Description	Amount	Check #	Check Date
30. DTE ENERGY	GAS SERVICES-FIRE #2	40.01		
	GAS SERVICES-ROSELLE PARK	50.64		
	GAS SERVICES-MUSEUM	43.77		
	GAS SERVICES-ADA PARK	40.64		
	GAS SERVICES-LEONARD FLD	38.73		
	GAS SERVICES-TOWNSHIP HALL	64.22		
	GAS SERVICES-FIRE #1	43.19		
	TOTAL	321.20		
31. ERHARDT CONSTRUCTION	COMMUNITY CENTER/LIBRARY	38,436.71	48960	09/25/2019
	COMMUNITY CENTER/LIBRARY	281,337.15	48960	09/25/2019
	TOTAL	319,773.86		
32. FASTSIGNS	DROP BOX DECALS	30.24		
33. FIRST COMMUNICATIONS	TELEPHONE SERVICES	346.18		
34. FLIER BROTHERS INDEPENDENT	EXCAVATO ADA TRAIL CONSTRUCTION	30,099.15	48961	09/25/2019
35. GEORGE HAGA	MEDICARE REIMBURSEMENT	650.40		
36. GODWIN HARDWARE, INC	SUPPLIES-PARKS	81.00		
	SUPPLIES-PARKS	44.61		
	SUPPLIES-PARKS	27.17		
	SUPPLIES-PARKS	21.87		
	SUPPLIES-ROSELLE STORM DAMAGE	21.77		
	PVC PIPE FOR CROSSWALK	7.28		
	CHAIN SAW GAS & OIL-PARKS	45.96		
	SUPPLIES-PARKS	58.65		
	SUPPLIES-PARKS	33.93		
	TOTAL	342.24		
37. GRAND VALLEY METRO COUNCIL	REGIS DUES 10/19-03/20	14,318.11		
	GVMC DUES	3,548.00		
	TRANSPORTATION DUES	2,001.00		
	LGROW DUES - 10/19-09/20	400.00		
	TOTAL	20,267.11		
38. HUNTINGTON NATIONAL BANK	BOND SERIES 2017	9,003.75		

Vendor Name	Description	Amount	Check #	Check Date
39. INTEGRITY BUSINESS SOLUTION				
	SUPPLIES-SUPERVISOR, GEN DEPT	44.30		
	SUPPLIES-FIRE & GEN DEPT	77.55		
	TOTAL	121.85		
40. JAMES FERRO				
	MEDICARE REIMBURSEMENT	650.40		
	MILEAGE AND EXPENSE REIMBURSEMENT	245.28		
	TOTAL	895.68		
41. JON CONKLING				
	ADA FARMERS MARKET WEBSITE	75.00		
42. JORDAN INTERCOASTAL				
	TOWNSHIP TRAIL CONSTRUCTION AND REPAIRS	61,176.87	48962	09/25/2019
43. KATERBERG-VERHAGE, INC				
	LEGACY PARK	19,249.11	48963	09/25/2019
44. KENT COUNTY EMERGENCY MED SERV				
	QUARTERLY ASSESSMENT-Q1	254.86		
45. KENT COUNTY FIRE CHIEF'S ASSOC				
	FIRE ACADEMY-GUINSLER	150.00		
46. KENT COUNTY HEALTH DEPT				
	WATER TESTING	48.00		
47. KENT COUNTY ROAD COMMISSION				
	RIX ST & BRONSON ST	114.00		
48. KENT COUNTY TREASURER				
	TOWNSHIP LAW-AUGUST	27,363.61		
49. KINGSLAND'S ACE HARDWARE				
	STRINGER ATTACHMENT FOR WEED CUTTER-PARKS	80.96		
50. KYLIE FOX				
	MILEAGE & EXPENSE REIMBURSEMENT	373.18		
51. LEPARD, MARGARET				
	MILEAGE REIMBURSEMENTS FOR PARK GATES OP	162.40		
52. LOWELL GRANITE COMPANY				
	FLAG HOLDERS - CEMETERIES	844.80		
53. MARK FITZPATRICK				
	MILEAGE REIMBURSEMENT	58.58		
54. MIDSTATE SECURITY CO.				
	ADA PARK	165.00		
55. MILLER, JOHNSON, SNELL, & CUMM				
	GENERAL MATTERS	1,379.95		
	EMPLOYMENT	687.50		
	OLD NATIONAL BANK - TAX MATTER	207.45		
	VIDINLIC SALIH TAX MATTER	481.25		
	TOTAL	2,756.15		

Vendor Name	Description	Amount	Check #	Check Date
56. MLIVE MEDIA GROUP	ADS-AFFIDAVITS, SYNOPSIS	1,592.56		
57. MMTA	MEMBERSHIP RENEWAL	150.00		
58. NYE UNIFORM CO.	UNIFORMS-DEWEY	99.98		
59. OCBA INC	NORTH TRAILS PROJECT	420.00		
60. ORKIN PEST CONTROL	PEST CONTROL-TWP HALL	155.85		
	PEST CONTROL-TWP HALL	111.08		
	TOTAL	266.93		
61. PITNEY BOWES GLOBAL FINANCIAL SERV	POSTAGE MACHINE LEASE	129.98		
62. PLUMMER'S DISPOSAL SERVICE	HANDICAP RESTROOM-ROSELLE PARK	88.00		
63. PRIORITY HEALTH	HEALTH PREMIUMS/CLAIMS TAX	22,339.57	48979	10/08/2019
64. PROGRESSIVE AE	LIBRARY & COMMUNITY CENTER	96,216.67		
65. SHRED-IT GRAND RAPIDS	SHREDDING SERVICES	6.52		
66. SIGNATURE FORD	NEW PARK TRUCK	26,692.00	48984	10/08/2019
67. STANDARD SUPPLY & LUMBER CO, INC	SUPPLIES-FIRE	27.00		
	SUPPLIES-TRAILS	37.44		
	TOTAL	64.44		
68. STATE OF MICHIGAN	UIA INSURANCE AGENCY	310.00	48980	10/08/2019
69. SUPPLY GEEKS	SUPPLIES-GEN DEPT	61.21		
70. THE BANK OF NEW YORK MELLON	PAYING AGENT FEES	750.00		
71. THOMET CUSTOM CONSTRUCTION	SILO DOME REMOVAL-ROSELLE PARK	3,402.42		
72. THOMPSON REMODELING	UB REFUND FOR ACCOUNT: CASC-004820-01	72.33		
73. TWIN LAKES NURSERY, INC	BRICK REPAIR CORNER OF ADA DR & THORNAPPLE RIVER	498.83		
74. UNUM	LONG TERM DISABILITY PREMIUM-OCT 2019	656.86	48981	10/08/2019
75. VIRGINIA MAC ANASPIE	MARKET MASTER-SEPT	1,080.00		

Vendor Name	Description	Amount	Check #	Check Date
76. VISION SERVICE PLAN	EMPLOYEE VISION PREMIUM-OCT	399.33	48982	10/08/2019
77. WEX BANK	FUEL SERVICES	1,656.97	48983	10/08/2019
78. WITTENBACH SERVICES, INC	STORM DAMAGE REPAIR-CEMETERIES	1,500.00		
79. XEROX CORPORATION	COPY MACHINE LEASE	308.72		
80. YELLOW PAGE CO.	LISTING SERVICES	14.00		
<hr/>				
PURCHASE CARD VENDOR: 1003 FIRST BANK				
<hr/>				
81. 1 & 1 INTERNET, INC	INTERNET SERVICES	195.05	48977	10/08/2019
	INTERNET SERVICES	8.71	48977	10/08/2019
	INTERNET SERVICES	68.13	48977	10/08/2019
	TOTAL	271.89		
82. AMAZON.COM	MEDICAL SUPPLIES-FIRE	59.99	48977	10/08/2019
	MEDICAL SUPPLIES-FIRE	32.72	48977	10/08/2019
	TOTAL	92.71		
83. BOYNE HIGHLANDS	CON ED LODGING-ASSESSING	135.66	48977	10/08/2019
84. CONSTANT CONTACT	WEB SERVICES	70.00	48977	10/08/2019
85. CRYSTAL MOUNTAIN LODGING	MI ASSESSORS CONFERENCE LODGING	386.64	48977	10/08/2019
86. HOME DEPOT CREDIT SERVICES	POLE-PRUNNER FOR TREES	86.98	48977	10/08/2019
87. IREMEDY HEALTHCARE	MEDICAL SUPPLIES-FIRE	91.80	48977	10/08/2019
88. MEIJER	SUPPLIES	73.31	48977	10/08/2019
89. MFI MEDICAL	MEDICAL SUPPLIES-FIRE	23.96	48977	10/08/2019
90. MMTA	CONFERNCE-GINA	339.00	48977	10/08/2019
91. MTA	CONFERENCE-2019 EMERGENCY ISSUES IN EMS	116.00	48977	10/08/2019
92. SHENZHENSKI	MEDICAL SUPPLIES	34.00	48978	10/08/2019

10/09/2019 02:35 PM  
User: cassie  
DB: Ada

INVOICE APPROVAL BY INVOICE REPORT FOR ADA TOWNSHIP  
POST DATES 09/19/2019 - 10/14/2019  
JOURNALIZED OPEN AND PAID  
BANK CODE: GEN

Vendor Name	Description	Amount	Check #	Check Date
93. SOARING EAGLE HOTEL				
	LODGING-JACKIE	124.26	48978	10/08/2019
	LODGING-DEB	124.26	48978	10/08/2019
	CONFERENCE FOOD-CLERK	30.28	48978	10/08/2019
	TOTAL	<u>278.80</u>		
94. STATE OF MICHIGAN				
	BRATS AND BONFIRES BOND	50.00	48977	10/08/2019
95. ZEYTIN RESTURANT				
	LUNCH WITH UNION BANK-TREASURERS	42.00	48978	10/08/2019
TOTAL PURCHASE CARD VENDOR: 1003 FIRST BANK		<u>2,092.75</u>		
TOTAL - ALL VENDORS		908,880.98		
PAYMENT TYPE TOTALS				
Paper Check		908,880.98		



## MEMORANDUM

Date: 10/04/19

**TO:** Ada Township Board  
Ada Township Parks, Recreation and Land Preservation Advisory Board

**FROM:** Jim Ferro, Planning Director

**RE:** Approval of Payment to Kent County for Land Acquisition to Expand Chief Hazy Cloud Park

Overview:

In March, 2016, the Township Board adopted a resolution expressing its intent to contribute \$300,000 from the Parks and Land Preservation Fund to Kent County, as local matching funds for a Michigan DNR Trust Fund grant for acquisition of 145 acres of land to expand Chief Hazy Cloud Park, located between Pettis Ave and the Grand River. After a long process, Kent County closed on the acquisition of the property on September 19, 2019. Kent County is now requesting payment of the \$300,000 in Township funds.

Attached is a map showing the boundaries of the 145 acres of land that were acquired, labeled on the map as "TF16-0157." Also attached is the closing statement, documenting the purchase price of \$3.4 million, and an invoice from Kent County for the Township's \$300,000 in local matching funds.

It should also be noted that Kent County has received approval from the Michigan DNR for a second Trust Fund grant to acquire an additional 55 acres located west of the recent acquisition, labeled on the attached map as "TF17-0200." This acquisition is expected to close in 2020.

The County has also submitted a 3<sup>rd</sup> grant application for acquisition of 74 more acres of land labeled as "TF190039" on the map. The County will hear in December, 2019 whether this 3<sup>rd</sup> grant has been approved.

The Township has also committed \$400,000 in additional Parks and Land Preservation funding toward the 2<sup>nd</sup> and 3<sup>rd</sup> grants.

The \$300,000 expenditure toward the cost of the recently-completed acquisition is contained in the current year budget of the 213 Fund, which has a current fund balance of \$774,511. It should also be pointed out that the Land Conservancy of West Michigan previously contributed \$60,350 from its dedicated "Ada Fund" to the Township toward the \$300,000 in local matching funds, thereby reducing the net expense to the Township to \$239,650.

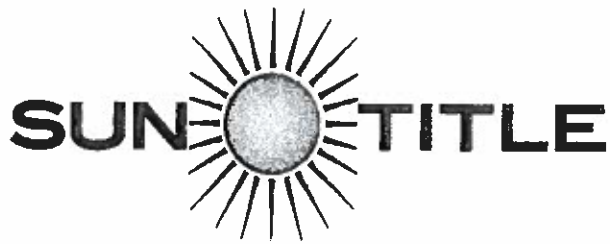
Approval of the \$300,000 expenditure is requested.



# Chief Hazy Cloud Park Land Acquisitions







**CLOSING STATEMENT  
FOR BUYERS(S)**

Closing Date: September 19, 2019  
 Disbursement Date: September 19, 2019  
 Proration Date: September 19, 2019  
 Property Address: Pettis Avenue, Multiple Parcels, Ada, MI 49301  
 Sun Title File No.: PC122856  
 Buyer(s): County of Kent, a Michigan municipal corporation  
 Seller(s): East River Holdings, LLC, a Michigan limited liability company

DESCRIPTION	CHARGE	CREDIT
Sale Price of Property	3,400,000.00	
SUM Tax Proration 09/19/19 to 07/01/20	8,533.32	
WIN Tax Proration 09/19/19 to 12/01/19	1,365.12	
Title - Closing Fee	700.00	
Title - Recording Processing Fee	25.00	
Recording Fees	30.00	
City/County Transfer Tax	3,740.00	
State Transfer Tax	25,500.00	
Tax Certification	5.00	
Title - Owner's Title Insurance (optional)	4,400.00	
<b>Subtotals</b>	<b>3,444,298.44</b>	<b>0.00</b>
<b>Balance Due FROM Buyer</b>		<b>3,444,298.44</b>
<b>TOTALS</b>	<b>3,444,298.44</b>	<b>3,444,298.44</b>

The parties have read this Closing Statement, approved it, and authorize the disbursement of funds and documents in accordance with it. The above figures do not include sales or use taxes on personal property. Any prorations above have been made and calculated according to the Purchase Agreement. This Closing Statement may be signed in original or by facsimile and in one or more counterparts, each of which shall be deemed to be an original and all of which, taken together, shall be one complete document.



County of Kent  
 300 Monroe Ave NW  
 Grand Rapids, MI 49503-2221  
 (616)632-7600



**INVOICE**

Remit to:  
 Kent County Treasurer Department  
 300 Monroe NW  
 Grand Rapids MI 49503

Bill to:  
 ADA TOWNSHIP  
 ACCOUNTING DEPARTMENT  
 7330 THORNAPPLE RIVER PO BOX 370  
 ADA MI 49301

<b>Customer Name</b> ADA TOWNSHIP		Page 1	
<b>Customer Number</b> VC001149	<b>Invoice Number</b> 19091301218	<b>Invoice Date</b> 09-13-19	
	<b>AR Dept BPRO</b> 191:1076	<b>Due Date</b> 09-13-19	
	<b>Amount Due</b> \$300,000.00	<b>Amount Enclosed</b>	

Payment Method: Check  Money Order

If your address has changed, please contact the Fiscal Services Department at 616-632-7600.

Please write Invoice No. on front of check or Money Order. DO NOT MAIL CASH

Please detach the above stub and return with your remittance payable to County of Kent

**ORIGINAL**

<b>Customer Number</b> VC001149	<b>Orig. Inv. Date</b> 09-13-19	<b>Orig. Due Date</b> 09-13-19
<b>Customer Name</b> ADA TOWNSHIP	<b>Invoice Number</b> 19091301218	<b>Invoice Date</b> 09-13-19

**Invoice Charges**

Ref Line No.	DESCRIPTION	Billing Date	No. of Units	Unit of Measure	Unit Price	Charges/Credit
1	Contribution pledged in support of acquiring more than 140 acres to expand Chief Hazy Cloud Park.	09-13-19				\$300,000.00
<b>TOTAL INVOICE Charges</b>						\$300,000.00

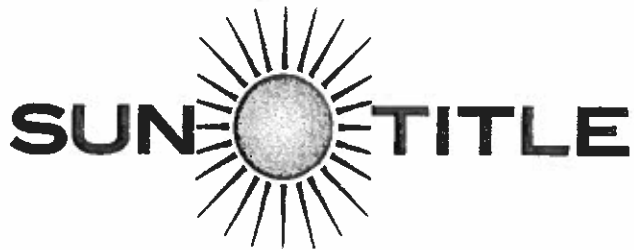
**Other Charges**

DESCRIPTION	Date	Charges
<b>Total Other Charges</b>		

<b>Credit Payments Applied</b>	\$0.00
<b>Total Amount Due By</b> 09-13-19	\$300,000.00

**Instructions**

Remit to Kent County Treasurer Department.

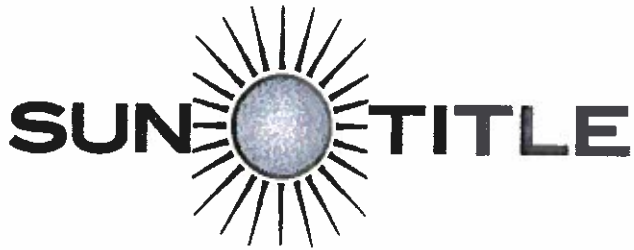


**CLOSING STATEMENT  
FOR BUYERS(S)**

Closing Date: September 19, 2019  
 Disbursement Date: September 19, 2019  
 Proration Date: September 19, 2019  
 Property Address: Pettis Avenue, Multiple Parcels, Ada, MI 49301  
 Sun Title File No.: PC122856  
 Buyer(s): County of Kent, a Michigan municipal corporation  
 Seller(s): East River Holdings, LLC, a Michigan limited liability company

DESCRIPTION	CHARGE	CREDIT
Sale Price of Property	3,400,000.00	
SUM Tax Proration 09/19/19 to 07/01/20	8,533.32	
WIN Tax Proration 09/19/19 to 12/01/19	1,365.12	
Title - Closing Fee to Sun Title Agency of Michigan, LLC	700.00	
Title - Recording Processing Fee to Sun Title Agency of Michigan, LLC	25.00	
Recording Fees to Register of Deeds - Kent	30.00	
City/County Transfer Tax to Register of Deeds - Kent	3,740.00	
State Transfer Tax to Register of Deeds - Kent	25,500.00	
Tax Certification to Kent County Treasurer's Office	5.00	
Title - Owner's Title Insurance (optional) to Sun Title Agency of Michigan, LLC	4,400.00	
<b>Subtotals</b>	<b>3,444,298.44</b>	<b>0.00</b>
<b>Balance Due FROM Buyer</b>		<b>3,444,298.44</b>
<b>TOTALS</b>	<b>3,444,298.44</b>	<b>3,444,298.44</b>

The parties have read this Closing Statement, approved it, and authorize the disbursement of funds and documents in accordance with it. The above figures do not include sales or use taxes on personal property. Any prorations above have been made and calculated according to the Purchase Agreement. This Closing Statement may be signed in original or by facsimile and in one or more counterparts, each of which shall be deemed to be an original and all of which, taken together, shall be one complete document.



**CLOSING STATEMENT  
FOR BUYERS(S)**

The parties have read this Closing Statement, approved it, and authorize the disbursement of funds and documents in accordance with it. The above figures do not include sales or use taxes on personal property. Any prorations above have been made and calculated according to the Purchase Agreement. This Closing Statement may be signed in original or by facsimile and in one or more counterparts, each of which shall be deemed to be an original and all of which, taken together, shall be one complete document.

**APPROVED and ACCEPTED**

BUYER(S):

County of Kent, a Michigan municipal corporation

BY:

Mandy Boller

WAYNE P. BRITT

Its: Chair, Kent County Board of Commissioners

ADMINISTRATOR CONTROLLER

ESCROW AGENT:

Sun Title Agency of Michigan, LLC

**SUN TITLE AGENCY OF MICHIGAN, LLC**

**EXPLANATION OF TAX PRORATIONS**  
(PC122856 – Multiple Parcels, Pettis Ave.)

There are two real estate tax bills that affect property in Michigan – a *Summer* bill (issued on July 1) and a *Winter* bill (issued on December 1). The Purchase Agreement requires us to pro-rate these two bills between the Seller and the Buyer. This means that we treat each bill as though it covers the due and payable date of the last bill, thru the next due date of each bill (Summer due and payable on July 1 and Winter due and payable on December 1).

Seller *paid* the tax bill, gets a credit for the period of time from the date of closing through the next due date of each bill – the other party gets charged the same amount (the credit and the charge are the same amount).

Below is an explanation of how the pro-rations in this transaction were calculated.

***2019 Summer Tax Bill\* (PAID by Seller, applies from 7/1/2019 thru 6/30/2020)***

$\$10,920.26 / 366 \text{ days} = \$29.83677 \text{ per day} \times 286 \text{ days (9/19/19 thru 6/30/2020)} = \underline{\$8,533.32}$   
Buyer portion due to Seller.  
Next tax bill due 7/1/2020 – buyer responsibility, if applicable

***2018 Winter Tax Bill\*\* (PAID by Seller, applies from 12/1/2018 thru 11/30/2019)***

$\$6,825.58 / 365 \text{ days} = 18.70021 \text{ per day} \times 73 \text{ days (9/19/19 thru 11/30/19)} = \underline{\$1,365.12}$   
Buyer portion due to Seller.  
Next tax bill due 12/1/2019 – buyer responsibility, if applicable

**\*2019 Summer tax bill:**

Parcel 41-15-20-200-018: \$1,973.61 +  
Parcel 41-15-28-100-002: \$790.64 +  
Parcel 41-15-21-300-024: \$7,125.12 +  
Parcel 41-15-21-300-012: \$1,030.89 =  
Total: \$10,920.26

**\*\*Winter tax bill:**

Parcel 41-15-20-200-018: \$1,233.61 +  
Parcel 41-15-28-100-002: \$494.16 +  
Parcel 41-15-21-300-024: \$4,453.50 +  
Parcel 41-15-21-300-012: \$644.31 =  
Total: \$6,825.58

**Note:** On parcel 41-15-20-200-018 which is new for 2019, I calculated an estimated "Winter" amount by taking the taxable value of \$64,900 (2019) x 19.0079 (2018 w millage) = \$1,233.61.

# STATEMENT OF JUST COMPENSATION



Michigan Department of Natural Resources - Grants Management  
Michigan Natural Resources Trust Fund Program

## STATEMENT OF JUST COMPENSATION

Required By Act 451, P.A. 1994, as amended, and Act 227 of 1972. Submission is required for payment/reimbursement.

This document is used for land acquisition grants under the Michigan Natural Resources Trust Fund (MNRTF). A separate *Statement of Just Compensation* form is required for each seller. Upon completion of the *Statement of Just Compensation* form by the local government and the landowner(s), signature by the local unit of government's representative and all landowners (or their legal representative) is required.

### SECTION A: PROJECT DESCRIPTION (to be completed by the local government)

MNRTF Project Number: <b>TF 16-0157</b>	MNRTF Project Title: <b>Chief Hazy Cloud Park Land Addition</b>
Grantee (local government pursuing the acquisition): <b>Kent County</b>	Name of Grantee's Representative: <b>Brian Mulligan</b>
Project Description/Purpose of the acquisition: <b>Expand the existing park for public outdoor recreational use.</b>	
Acreage to be acquired: <b>Approx. 145</b>	County of the real property: <b>Kent County</b>
Owners of the real property based on title records: a. <b>East River Holdings, LLC</b> b. _____ c. _____	

### SECTION B: LEGAL DESCRIPTION (to be completed by the local government)

A legal description for the real property must be attached to this *Statement of Just Compensation* form and reviewed by the landowner(s) and local unit of government before the *Statement of Just Compensation* form is signed.

### SECTION C: JUST COMPENSATION (to be completed by the local government)

Just compensation takes into consideration the location of the property, its highest and best use, and current land sales of similar properties. An increase or decrease in the market evaluation caused by the public improvement or the project for which the property is to be acquired, or by the likelihood that the property would be acquired for such improvement or project, other than that due to the physical deterioration of the property within the reasonable control of the owner, has been disregarded in making the determination of just compensation.

1. Just Compensation, which is the Michigan Department of Natural Resources - Approved Fair Market Value, has been identified as: **\$ 3,400,000.00**

2. Just Compensation includes amounts for the land, improvements, severance, if any, and other elements, as follows:

Land and Improvements:	<b>\$3,400,000.00</b>	<input type="checkbox"/> Amount includes buildings, structures or other improvements
Less Damage to the Remainder:	<b>\$</b>	
Less/Plus Other:	<b>\$</b>	
<b>Total:</b>	<b>\$ 3,400,000.00</b>	Must be amount shown in Section C (1) above

### SECTION D: FEE SIMPLE TITLE (to be completed by the local government)

ONE OF THE FOLLOWING BOXES MUST BE CHECKED:

Acquisition will be of fee simple title free of all liens, encumbrances, and restrictions and with no interests reserved by the landowner.  
**OR**  
 Acquisition is subject to the following easements or restrictions or interests or rights to be reserved by the landowner. \*  
Describe below: **matters**  
**Subject to easements listed in the deed; no rights reserved by the landowner.**  
**RJR**

\* IMPORTANT - All easements, restrictions, and reservations of interests by the landowner must have prior approval by the DNR. If this box is checked, the local unit of government should not proceed with the acquisition without written approval from the DNR.

**SECTION E: OCCUPANTS (to be completed by the landowner)**

The following persons are occupying the property as separate households or are conducting business activities:

1. Name of Occupant <b>None</b>	2. Name of Occupant	3. Name of Occupant
Address of Occupant	Address of Occupant	Address of Occupant
City State ZIP code	City State ZIP code	City State ZIP code
TYPE OF OCCUPANCY: <input type="checkbox"/> Household <input type="checkbox"/> Lease <input type="checkbox"/> Business <input type="checkbox"/> Rental	TYPE OF OCCUPANCY: <input type="checkbox"/> Household <input type="checkbox"/> Lease <input type="checkbox"/> Business <input type="checkbox"/> Rental	TYPE OF OCCUPANCY: <input type="checkbox"/> Household <input type="checkbox"/> Lease <input type="checkbox"/> Business <input type="checkbox"/> Rental

**SECTION F: GRANTEE CERTIFICATION (to be completed by the local government)**

1. The Just Compensation amount is based upon a DNR-approved appraisal prepared for the local government and is not less than the appraiser's opinion of fair market value that he/she determined after a personal inspection of the property.
2. The landowners were given the opportunity to accompany the appraiser.
3. The local unit government is prepared to commence with negotiations for the purchase of this property.
4. The local government will ensure all occupants of the property are made aware of the potential relocation benefits.
5. The local government will pay all incidental costs associated with the acquisition, unless the landowner(s) waives this requirement in writing.
6. This is NOT an offer to purchase.

\_\_\_\_\_  
Grantee's Representative Signature

\_\_\_\_\_  
Date

**SECTION G: LANDOWNER(S) CERTIFICATION (to be completed by the landowner)**

1. I was offered the opportunity to accompany the appraiser over the subject land.
2. I have received a copy of this *Statement of Just Compensation* form, fully reviewed it, and have been advised of my rights under P.L. 91-646.
3. **By signing of this statement, I acknowledge that I have completed Sections E and G. My signature acknowledges receipt of the completed *Statement of Just Compensation* form and places me under no obligation.**

**LANDOWNER(S) SIGNATURES:**

I or my representative  DID  DID NOT accompany the appraiser. (ONE OF THESE BOXES MUST BE CHECKED)

*James J. Raborn, authorized agent*  
a) Landowner or Owner's Legal Representative Signature

*9/19/15*  
Date

I or my representative  DID  DID NOT accompany the appraiser. (ONE OF THESE BOXES MUST BE CHECKED)

b) Landowner or Owner's Legal Representative Signature

\_\_\_\_\_  
Date

I or my representative  DID  DID NOT accompany the appraiser. (ONE OF THESE BOXES MUST BE CHECKED)

c) Landowner or Owner's Legal Representative Signature

\_\_\_\_\_  
Date

This completed and signed document must be submitted with the Reimbursement Package to:

Grants Management  
Michigan Department of Natural Resources  
PO Box 30425  
Lansing MI 48909-7925

**EXHIBIT A**

**Property**

Land situated in the Township of Ada, Kent County, Michigan:

Parcel 1:

Government Lot 1 in Section 28, Town 7 North, Range 10 West

41-15-28-100-002

Parcel 2:

That part of Government Lot 1, Section 21, Town 7 North, Range 10 West, lying South of the South line of Pettis Avenue; also Government Lot 2 in Section 21, Town 7 North, Range 10 West, EXCEPT the East 32 feet thereof lying North of a line 601.50 feet North of and parallel with the South line of said Government Lot 2; also that part of the Northeast quarter of the Southwest quarter of Section 21 Town 7 North, Range 10 West, lying South of the South line of Pettis Avenue and that part of the Southwest quarter of the Northwest quarter of Section 21, Town 7 North, Range 10 West, lying South of the South line of Pettis Avenue, and

EXCEPT the following described parcels: (A) That portion of the Westerly 154.80 feet of the Northeast quarter of the Southwest quarter of said Section 21 lying South of the centerline of Pettis Avenue; and (E) the East 32 feet of that part of the Northeast quarter of the Southwest quarter of said Section 21 lying South of the centerline of Pettis Avenue, and

EXCEPT land deeded to the Board of County Road Commissioners of the County of Kent by Quit-Claim Deed recorded in Liber 2460, Page 930, described as: All that part of the following described parcel of land which lies 50 feet Southerly of the centerline of Pettis Avenue as described as commencing at the East quarter corner of Section, 21, Town 7 North, Range 10 West; thence South 87 degrees 43 minutes West 2641.0 feet to the center of Section 21; thence South 0 degrees 25 minutes East 1231.89 feet to the place of beginning; thence North 76 degrees 18 minutes West 676.17 feet; thence Northwesterly 568.00 feet along a 1718.87 foot radius curve to the right, the long chord of which bears North 66 degrees 50 minutes West 565.42 feet; thence North 57 degrees 22 minutes West 1080.17 feet; thence Northwesterly 400.01 feet along a 11254.74 radius curve to the right, the land chord of which bears North 56 degrees 21 minutes West 399.94 feet; thence North 55 degrees 20 minutes West 349.99 feet; thence Northwesterly 300.05 feet along a 13539.81 foot radius curve to the left; thence long chord of which bears North 55 degrees 58 minutes West 299.87 feet; thence North 56 degrees 36 minutes West 49.95 feet to the point of ending; thence South 56 degrees 36 minutes East 395.40 feet to a point on the East line of Section 20, Town 7 North, Range 10 West; thence North 0 degrees 22 minutes West 2443.5 feet to the Northeast corner of said Section 20. and

EXCEPT part of the Southwest quarter of Section 21, Town 7 North, Range 10 West, described as commencing at the South quarter corner of said section; thence North 00 degrees 10 minutes 28 seconds East 1377.90 feet along the North-South quarter line of said section; thence North 75 degrees 41 minutes 29 seconds West 688.28 feet along the Southerly right of way line of Pettis



Avenue; thence Northwesterly 225.64 feet along said Southerly right of way line on a 1768.87 foot radius curve to the right, the long chord of which bears North 72 degrees 02 minutes 14 seconds West 225.48 feet to the place of beginning; thence South 00 degrees 13 minutes 23 seconds West 441.50 feet; thence North 66 degrees 43 minutes 49 seconds West 317.68 feet; thence North 00 degrees 13 minutes 23 seconds East 464.17 feet; thence Southeasterly 327.68 feet along said Southerly right of way line on a 1768.87 foot radius curve to the left, the long chord of which bears South 63 degrees 04 minutes 33 seconds East 327.22 feet to the place of beginning, and

EXCEPT that part of the West half of the Northwest quarter and Government Lot 1 in Section 21, Town 7 North, Range 10 West, described as commencing at the intersection of the West line of said Section 21, with the centerline of Pettis Avenue, being 2443.5 feet South of the Northwest corner of said Section 21; thence South on said Section line 318.75 feet; thence South 65 degrees 19 minutes 29 seconds East 106.15 feet; thence North 21 degrees 35 minutes 31 seconds East 255.04 feet to thence centerline of Pettis Avenue; thence North 54 degrees 43 minutes 29 seconds West 226.72 feet on said centerline to the place of beginning

41-15-21-300-024

Parcel 3:

That part of the West half of the Northwest quarter and Government Lot 1 in Section 21, Town 7 North, Range 10 West, described as commencing at the intersection of the West line of said Section 21, with the centerline of Pettis Avenue, being 2443.5 feet South of the Northwest corner of said Section 21; thence South on said Section line 318.75 feet; thence South 65 degrees 19 minutes 29 seconds East 106.15 feet; thence North 21 degrees 35 minutes 31 seconds East 255.04 feet to thence centerline of Pettis Avenue; thence North 54 degrees 43 minutes 29 seconds West 226.72 feet on said centerline to the place of beginning. Excepting land deeded to the Board of County Road Commissioners of the County of Kent by quit Claim Deed recorded in Liber 2460, Page 930, described as: All that part of the following described parcel of land which lies 50 feet Southerly of the centerline of Pettis Avenue as described as commencing at the East quarter corner of Section, 21, Town 7 North, Range 10 West; thence South 87 degrees 43 minutes West 2641.0 feet to the center of Section 21; thence South 0 degrees 25 minutes East 1231.89 feet to the place of beginning; thence North 76 degrees 18 minutes West 676.17 feet; thence Northwesterly 568.00 feet along a 1718.87 foot radius curve to the right, the long chord of which bears North 66 degrees 50 minutes West 565.42 feet; thence North 57 degrees 22 minutes West 1080.17 feet; thence Northwesterly 400.01 feet along a 11254.74 radius curve to the right, the land chord of which bears North 56 degrees 21 minutes West 399.94 feet; thence North 55 degrees 20 minutes West 349.99 feet; thence Northwesterly 300.05 feet along a 13539.81 foot radius curve to the left; thence long chord of which bears North 55 degrees 58 minutes West 299.87 feet; thence North 56 degrees 36 minutes West 49.95 feet to the point of ending; thence South 56 degrees 36 minutes East 395.40 feet to a point on the East line of Section 20, Town 7 North, Range 10 West; thence North 0 degrees 22 minutes West 2443.5 feet to the Northeast corner of said Section 20.

41-15-21-300-012

Parcel 4:

Part of Section 20, Town 7 North, Range 10 West, described as commencing at the Northeast corner of said Section 20; thence South 88 degrees 19 minutes 23 seconds West 2077.92 feet along the North line of said Section 20; thence South 00 degrees 05 minutes 04 seconds East 995.78 feet along the West line of the East 730 feet of Government Lot 1 to the centerline of Pettis Avenue (variable width) and the place of beginning; thence Southeasterly 39.40 feet along said centerline on a 5729.60 foot radius curve to the right, the long chord of which bears South 55 degrees 27 minutes 52 seconds East 39.40 feet; thence South 00 degrees 21 minutes 30 seconds East 452.18 feet; thence North 33 degrees 32 minutes 30 seconds East 374.32 feet to said centerline; thence South 56 degrees 19 minutes 03 seconds East 1812.28 feet along said centerline; thence South 33 degrees 40 minutes 56 seconds West 50.00 feet perpendicular to said centerline, to the Southerly line of said Pettis Avenue; thence South 56 degrees 19 minutes 04 seconds East 49.95 feet along said Southerly line; thence Southeasterly 298.77 feet along said Southerly line on a 13489.81 foot radius curve to the right, the long chord of which bears South 55 degrees 41 minutes 04 seconds East 298.76 feet; thence 55 degrees 03 minutes 04 seconds East 83.60 feet along said southerly line to the East line of said Section 20; thence South 00 degrees 05 minutes 04 seconds East 160.95 feet along said East line to the East 1/4 corner of said Section; thence South 00 degrees 17 minutes 49 seconds East 630 feet more or less along said East line to the water's edge of the Grand River; thence Northwesterly along said water's edge to the West line of the East 730 feet of Government Lot 2; thence North 00 degrees 05 minutes 04 seconds West 1430 feet more or less along the West line of the East 730 feet of Government Lots 1 and 2 to the place of beginning.

41-15-20-200-018

Commonly known as: Pettis Avenue, Multiple Parcels, Ada, MI 49301

The property address and tax parcel are provided solely for informational purposes, without warranty as to accuracy or completeness. If inconsistent in any way with the legal description listed above, the legal description listed above shall control.

## EXHIBIT B

1. Right of way in favor of Michigan Bell Telephone Company, as recorded in Liber 1956, on page 420. - As to Parcel 2
2. Right of way in favor of Consumers Power Company (now known as Consumers Energy), as recorded in Liber 2056, on page 1087. - As to Parcels 1 and 2
3. Right of way in favor of Consumers Power Company (now known as Consumers Energy), as recorded in Liber 2056, on page 1091. - As to Parcel 2
4. Terms, covenants, and conditions of Kent County Road Commission Drainage Easement Release, as recorded in Liber 2460, on page 932. - As to Parcels 1 and 2
5. Easement to Ameritech, as recorded in Liber 5170, on page 1260. - As to Parcels 1, 2, 3, and 4
6. Terms, covenants, and conditions of Affidavit of Recording, as recorded in Liber 6288, on page 043. As to Parcels 3 and 4
7. Terms, covenants, and conditions of Consent Judgment, as recorded in Instrument 20070525-0055300. - As to Parcels 1, 2, and 4
8. Terms, covenants, and conditions of Conservation Easement, as recorded in Instrument 20070525-0055303. - As to Parcels 1, 2, 3, and 4
9. Terms, covenants, and conditions of Shoreline Easement Agreement, as recorded in Instrument 20070525-0055304. - As to Parcels 1, 2, 3, and 4
10. Terms, covenants, and conditions of Easement and Right of Way for Non-Motorized Recreational Trail, as recorded in Instrument 20070525-0055305. - As to Parcels 1, 2, 3, and 4

IV.D.

RECEIVED

OCT 07 2019

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

TO OWNER: Ada Township  
7330 Thornapple River Dr SE  
Ada, MI 49301

PROJECT: Ada Township Comm Cntr/Library

APPLICATION NO.: 04 ADA TOWNSHIP ACCOUNTS PAYABLE

PERIOD TO: 9/30/2019 OWNER

PROJECT NO.: 3993-01 ARCHITECT

FROM CONTRACTOR: Erhardt Construction  
6060 Fulton St E  
Ada, MI 49301

VIA ARCHITECT:

CONTRACT DATE: *Scott Rantala*

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

1. ORIGINAL CONTRACT SUM .....	\$ 1,893,224.00
2. Net Change by Change Orders .....	\$ 0.00
3. CONTRACT SUM TO DATE (Line 1 + 2).....	\$ 1,893,224.00
4. TOTAL COMPLETED & STORED TO DATE .....	\$ 749,346.52
(Column G on Continuation Sheet)	
5. RETAINAGE:	
a. 3.54% of Completed Work .....	\$ 26,524.00
(Columns D + E on Continuation Sheet)	
b. % of Completed Work .....	
(Columns F on Continuation Sheet)	
Total Retainage (Line 5a + 5b or	
Total in Column 1 of Continuation Sheet) .....	\$ 26,524.00
6. TOTAL EARNED LESS RETAINAGE .....	\$ 722,822.52
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT .....	\$ 332,273.86
8. CURRENT PAYMENT DUE .....	\$ 390,548.66
9. BALANCE TO FINISH, PLUS RETAINAGE .....	
(Line 3 less Line 6)	
	\$ 1,170,401.48

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Erhardt Construction

By: *[Signature]*

Date: 9/3/2019

State of: Michigan

County of: Kent

Subscribed and sworn to before

me this 3 day of Oct

WENDIE A COBB  
Notary Public, State of Michigan  
County of Kent  
My Commission Expires 12/16/2025  
Acting in the County of Kent

Notary Public: *[Signature]*  
My Commission expires: 12-16-2025

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 390,548.66

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: *[Signature]*

By: *[Signature]* Date: Oct. 7, 2019

This Certificate is not negotiable. the AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

## REQUEST FOR PAYMENT DETAIL

Project: 3993-01 / Ada Township Comm Cntr/Library

Invoice: 399304

Draw: 04

Period Ending Date: 9/30/2019

Item No.	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Retainage Balance	Balance To Finish
01-0000	Pre-Construction Fee	25,000.00	12,500.00			12,500.00	50.00		12,500.00
04-0000	Concrete	307,000.00							307,000.00
05-0000	Structural Steel	506,500.00		171,760.00		171,760.00	33.91		334,740.00
26-0500	Controls Relocation Allowance	30,000.00							30,000.00
33-0000	Sitework & Excavation	576,800.00	265,247.00	161,993.00		427,240.00	74.07	26,524.00	149,560.00
33-2210	Unsuitable Soil Allowance	30,000.00							30,000.00
33-2500	Dewatering Allowance	20,000.00							20,000.00
34-0000	General Conditions	265,432.00	68,231.86	42,895.66		111,127.52	41.87		154,304.48
35-0000	Construction Contingency	65,000.00							65,000.00
36-0000	Construction Fee	67,492.00	12,819.00	13,900.00		26,719.00	39.59		40,773.00

<b>Totals</b>	1,893,224.00	358,797.86	390,548.66			749,346.52	39.58	26,524.00	1,143,877.48
---------------	--------------	------------	------------	--	--	------------	-------	-----------	--------------



M E M O R A N D U M

**TO:** George Haga, Ada Township  
**FROM:** Scott Rantala, JLL  
**DATE:** October 8, 2019  
**SUBJECT:** Ada Library  
 Bid Package #03 – Final Subcontract Awards  
 Erhardt GMP Amendment 03

Erhardt Construction conducted a bid process for Bid Package #03 final documents by Progressive AE for the balance of the work.

To recap Bid Package #03 – Balance of Work:

- 8/16/19 BP#03 construction documents issued
- 9/6/19 BP#03 Addendum 01 issued
- 9/13/19 BP#03 Addendum 02 issued
- 9/17/19 BP#03 Addendum 03 issued (Erhardt bid manual modifications)
- 9/18/19 BP#03 Addendum 04 issued
- 9/19/19 BP#03 Bid Opening #1
- 9/20/19 BP#03 Bid Opening #2
- 9/23/19 BP#03 Bid Opening #3

Week of 9/23/19 Erhardt conducted post bid interviews.

GMP Amendment #03:

- Includes previously approved Precon Services and GMP Amendment #1 (\$912,610.00)
- Includes previously approved GMP Amendment #2 (\$980,614.00)
- 0.5% Insurance markup included per GMP Agreement.
- 0.8% Payment and Performance Bond markup included per GMP Agreement.
- 3.75% Fee markup included per GMP Agreement.
- Construction contingency and allowances have been included.
- Erhardt submits Amendment #3 of \$6,993,680.00 base scope for a revised total GMP of \$8,886,904.00 with a Completion Date of 10/31/20.
- Base scope excludes any Add Alternates.

**Construction Budget Recap**

Description	Value
Construction Hard Cost Budget	\$9,027,802
GMP Total Base Contract	\$8,886,904
Bid Savings (Under Budget)	\$140,898

The GMP Base Contract includes \$292,953 of Construction Contingency (3.30% of contract) for Erhardt’s use during the day-to-day management of the project. Erhardt will keep the Township Staff up to date regularly on the spend of Construction Contingency. Township Board approval is not required for use of Erhardt’s construction contingency.

The \$12,000,000 Project Budget includes \$818,455.66 of Project Contingency (6.82% of budget) for the Owner's sole use. JLL recommends a project specific Township policy be established for the review, approval and signing authority of Project Contingency between Ada Township Staff and the Board. This can be discussed at a future Board meeting.

Amendment #3 Recommendation

JLL recommends Ada Township Board's approval of Erhardt's BP#3 subcontractor recommendations and to approve the proposed Amendment 03 of \$6,993,680.00 for a revised total GMP of \$8,886,904.00 (base contract) with a Completion Date of 10/31/20.

Bid Alternates

At the time of the \$12M project budget approval, the following items were identified as potential add alternates:

1. Performance & Payment Bond – subsequently, decision was to be included in base contract.
2. Performance Theater – additional funding still under consideration.
3. 1<sup>st</sup> Floor Terrazzo flooring versus tile flooring.
4. A second elevator - ultimately removed to simplify the construction. Change would have modified the building structure late in the project schedule.
5. Bay windows – ultimately removed to simplify the construction. Change would have modified the building structure late in the project schedule.
6. Courtyard Fireplace – removed as it was deemed that it would not get as much use as an interior fireplace.
7. Snowmelt System – courtyard, sidewalks and drop-off drive
8. Wood windows versus aluminum windows

**Bid Alternate Recap**

Description	Value
Alternate 1 – modify windows to be wood	+\$125,623
Alternate 2 – add snowmelt system	+\$266,126
Alternate 3 – terrazzo flooring in lieu of tile, 1 <sup>st</sup> fl	+\$53,427

The Project Team elected the priority and recommendations as follow:


1. Terrazzo flooring – use the \$140,898 bid savings to accept the \$53,427 ADD.
2. Snowmelt system – up for discussion. One could use the combination of remaining bid savings of \$87,471 and \$178,655 of the \$818,456 Project Contingency to accept the \$266,126 ADD. In essence, we would be using ±22% of the Project Contingency on this add alternate.
3. Wood windows – project team does not recommend an approval due to concerns with wood windows fabrication lead times, meeting rough opening tolerances and additional Township maintenance costs to maintain wood finish.

If you have any questions, do not hesitate to contact me at your convenience.

Sincerely,



Cc: Jim F, File



# AIA<sup>®</sup> Document A133<sup>™</sup> – 2009 Exhibit A-3 Bid Package 1, 2 & 3

## Guaranteed Maximum Price Amendment

**for the following PROJECT:***(Name and address or location)*

Amy Van Andel Library and Community Center  
7215 Headley St. SE, Ada, MI 49301

**THE OWNER:***(Name, legal status and address)*

Ada Township  
7330 Thornapple River Drive  
Ada, MI 49301

**THE CONSTRUCTION MANAGER:***(Name, legal status and address)*

Erhardt Construction Company  
6060 Fulton Street East  
Ada, MI 49301

**ARTICLE A.1****§ A.1.1 Guaranteed Maximum Price**

Pursuant to Section 2.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 6 of this Agreement.

**§ A.1.1.1** The Contract Sum is guaranteed by the Construction Manager not to exceed Eight Million, Eight Hundred Eighty-Six Thousand, Nine Hundred Four Dollars.

(\$ 8,886,904.00 ), subject to additions and deductions by Change Order as provided in the Contract Documents.

**§ A.1.1.2 Itemized Statement of the Guaranteed Maximum Price.** Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, allowances, contingencies, alternates, the Construction Manager's Fee, and other items that comprise the Guaranteed Maximum Price.

*(Provide below or reference an attachment.)*

Exhibit D: GMP Amendment A-3, Bid Package 1-3 Summary dated 10/7/2019

**§ A.1.1.3** The Guaranteed Maximum Price is based on the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:

*(State the numbers or other identification of accepted alternates. If the Contract Documents permit the Owner to accept other alternates subsequent to the execution of this Amendment, attach a schedule of such other alternates showing the amount for each and the date when the amount expires.)*

Exhibit D: GMP Amendment A-3, Bid Package 1-3 Summary dated 10/7/2019

**ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201<sup>™</sup>-2007, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.



**§ A.1.1.4** Allowances included in the Guaranteed Maximum Price, if any:  
*(Identify allowance and state exclusions, if any, from the allowance price.)*  
 Please Reference GMP Amendment #1, Exhibit D dated 7/12/2019.

Item	Price (\$0.00)
------	----------------

**§ A.1.1.5** Assumptions, if any, on which the Guaranteed Maximum Price is based:

**§ A.1.1.6** The Guaranteed Maximum Price is based upon the following Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
N/A	N/A	N/A	N/A

**§ A.1.1.7** The Guaranteed Maximum Price is based upon the following Specifications:  
*(Either list the Specifications here, or refer to an exhibit attached to this Agreement.)*

Bid Package #1 – Site & Civil (Previously Approved)  
 Bid Package #2- Structural (Previously Approved)  
 Exhibit E Bid Specifications BP1-BP3 dated 10/4/2019

*(Table deleted)*

**§ A.1.1.8** The Guaranteed Maximum Price is based upon the following Drawings:  
*(Either list the Drawings here, or refer to an exhibit attached to this Agreement.)*

Bid Package 1; Site and Civil dated June 14, 2019 (Previously Approved)  
 Bid Package 2: Reference of Exhibit E Bid Package 2- Structural dated 7/17/2019 (Previously Approved).  
 Exhibit F Bid Drawings BP1-BP3 dated 10/4/2019

*(Table deleted)*

**§ A.1.1.9** The Guaranteed Maximum Price is based upon the following other documents and information:  
*(List any other documents or information here, or refer to an exhibit attached to this Agreement.)*

**ARTICLE A.2**

**§ A.2.1** The anticipated date of Substantial Completion established by this Amendment:

October 31,, 2020

\_\_\_\_\_  
 OWNER *(Signature)*

  
 \_\_\_\_\_  
 CONSTRUCTION MANAGER *(Signature)*

\_\_\_\_\_  
*(Printed name and title)*

Benjamin D. Wickstrom, PE President & CEO  
 \_\_\_\_\_  
*(Printed name and title)*

# Additions and Deletions Report for AIA® Document A133™ – 2009 Exhibit A

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 11:51:04 ET on 10/07/2019.

## PAGE 1

Amy Van Andel Library and Community Center  
7215 Headley St. SE, Ada, MI 49301

...

Ada Township  
7330 Thornapple River Drive  
Ada, MI 49301

...

Erhardt Construction Company  
6060 Fulton Street East  
Ada, MI 49301

...

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed Eight Million, Eight Hundred Eighty-Six Thousand, Nine Hundred Four Dollars (\$ 8,886,904.00), subject to additions and deductions by Change Order as provided in the Contract Documents.

...

Exhibit D: GMP Amendment A-3, Bid Package 1-3 Summary dated 10/7/2019

...

Exhibit D: GMP Amendment A-3, Bid Package 1-3 Summary dated 10/7/2019

## PAGE 2

Please Reference GMP Amendment #1, Exhibit D dated 7/12/2019.

...

N/A

N/A

N/A

N/A

...

Bid Package #1 – Site & Civil (Previously Approved)  
Bid Package #2- Structural (Previously Approved)  
Exhibit E Bid Specifications BP1-BP3 dated 10/4/2019

Section	Title	Date	Pages
...			
	<u>Bid Package 1; Site and Civil dated June 14, 2019 (Previously Approved)</u>		
	<u>Bid Package 2: Reference of Exhibit E Bid Package 2- Structural dated 7/17/2019 (Previously Approved).</u>		
	<u>Exhibit F Bid Drawings BP1-BP3 dated 10/4/2019</u>		

Number	Title	Date
...		
		<u>October 31, 2020</u>
...		

---

Benjamin D. Wickstrom, PE President & CEO

**Certification of Document's Authenticity**  
**AIA® Document D401™ – 2003**

I, Ben Wickstrom, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 11:42:43 ET on 10/07/2019 under Order No. 0828127910 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A133™ – 2009 Exhibit A, Guaranteed Maximum Price Amendment, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

  
\_\_\_\_\_  
(Signed)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Dated)

**GMP AMENDMENT A-3 BID PACKAGE 1-3 SUMMARY**

BID PACKAGES	BID PACKAGE #1	BID PACKAGE #2	BID PACKAGE #3	TOTAL CONSTRUCTION GMP BP 1-3
<b>General Condition Items</b>				
General Conditions	\$ 101,200	\$ 35,000	\$ 515,604	\$ 651,804
Testing	\$ 10,000	\$ 15,000	\$ -	\$ 25,000
				\$ -
<b>BP1 SITEWORK</b>				\$ -
02200 - Sitework - Thornapple	\$ 561,500			\$ 561,500
Scope Adds (mulch blankets, 4" ductile iron water service, temp pave access 50')	\$ 15,300			\$ 15,300
Bad Soils Allowance	\$ 30,000			\$ 30,000
Dewatering Allowance	\$ 20,000			\$ 20,000
Irrigation Controller/Lighting Panel Relocation Allowance	\$ 30,000			\$ 30,000
Barricades/Control Layout	\$ 20,000			\$ 20,000
Water Meter Fee's	\$ 11,110	\$ -	\$ -	\$ 11,110
<b>BP2 CONCRETE and STEEL</b>				\$ -
03300 - Concrete - Jelsema		\$ 307,000		\$ 307,000
Concrete Weather		\$ 40,000		\$ 40,000
05000 - Steel - VanDellen		\$ 506,500		\$ 506,500
				\$ -
<b>BP3 BALANCE OF TRADES</b>				\$ -
Misc Concrete BP3 - Jelsema			\$ 33,302	\$ 33,302
Misc Excavation BP3 - Thornapple			\$ 15,730	\$ 15,730
Misc. Structural Revisions BP3 - VanDellen			\$ -	\$ -
03350 - Polishing Concrete - Burgess			\$ 24,350	\$ 24,350
Abrasive Nosing budget			\$ 10,000	\$ 10,000
04000 - Masonry - JK Masonry			\$ 688,233	\$ 688,233
05500 - Misc. Steel - Specialty Metals			\$ 96,300	\$ 96,300
06000 - General Trades - TBD			\$ 491,000	\$ 491,000
Window Sills for Aluminum Windows			\$ 19,800	\$ 19,800
07400 - Metal Panels - Versatile			\$ 510,000	\$ 510,000
07500 - Membrane Roofing - J. Stevens			\$ 153,300	\$ 153,300
07900 - Sealants - Premier			\$ 18,000	\$ 18,000
08500 - Windows - See Alternate 1 add below			\$ -	\$ -
08800 - Aluminum Windows in lieu of Wood Windows			\$ 273,300	\$ 273,300
08800 - Aluminum Glass & Glazing - Vos Glass			\$ 175,200	\$ 175,200
09200 - Studs/DW/Acoustical - Ritsema			\$ 811,355	\$ 811,355
Weather Barrier Testing ABAA QAP			\$ 9,500	\$ 9,500
Ice & Watershield at Fascia detail for watertightness			\$ 5,000	\$ 5,000
09300 - Flooring - Sobie			\$ 243,585	\$ 243,585
09900 - Painting - Eckhoff			\$ 49,645	\$ 49,645
paint dumpster enclosure			\$ 795	\$ 795
12240 - Window Blinds - Looking out by Julie			\$ 19,894	\$ 19,894
14200 - Elevator - Schindler			\$ 83,500	\$ 83,500
Temp elevator platform			\$ 2,000	\$ 2,000
21000 - Fire Protection - Triad			\$ 43,530	\$ 43,530
22000 - Plumbing - Gale			\$ 226,500	\$ 226,500
Gas Service Budget			\$ 20,000	\$ 20,000
23000 - HVAC - DHE			\$ 824,000	\$ 824,000
23800 - Commissioning - FISECX			\$ 10,500	\$ 10,500

Temp Heat/Ventilation Budget				\$ 35,000	\$ 35,000
26000 - Electrical - VanHaren				\$ 714,500	\$ 714,500
Electrical Service Budget				\$ 15,000	\$ 15,000
A/V Bulletin Budget pricing				\$ 40,000	\$ 40,000
32120 - Paving - LiteLoad				\$ 56,785	\$ 56,785
32140 - Pavers - Interlock				\$ 77,225	\$ 77,225
32310 - Decorative Fence - Fence Consultants				\$ 5,188	\$ 5,188
32800 - Irrigation - Shoreline				\$ 12,940	\$ 12,940
32900 - Landscaping - Twin Lakes				\$ 63,490	\$ 63,490
Permits		\$ 3,650	\$ 3,922	\$ 27,975	\$ 35,547
CM Liability Insurance (based on total cost) .5%	.5%	\$ 4,563	\$ 4,903	\$ 34,968	\$ 44,434
Performance/Payment Bond (based on total cost) .8%	.8%	\$ 7,301	\$ 7,845	\$ 55,949	\$ 71,095
Preconstruction Services		\$ 25,000	\$ -	\$ -	\$ 25,000
Contingency		\$ 40,000	\$ 25,000	\$ 227,953	\$ 292,953
		SUBTOTAL	\$ 879,624	\$ 945,170	\$ 6,740,896
					\$ 8,565,690
CM Overhead & Fee @ 3.75%	3.75%	\$ 32,986	\$ 35,444	\$ 252,784	\$ 321,214
					\$ -
		<b>TOTAL</b>	<b>\$ 912,610</b>	<b>\$ 980,614</b>	<b>\$ 6,993,680</b>
					<b>\$ 8,886,904</b>

QUALIFICATIONS:

1. All Building Signage is in JLL Budget and not included in this contract.	<b>ALTERNATE 1 - ADD WOOD WINDOWS</b>	<b>\$ 125,623</b>
2. Brick Paver donation costs/engraving/installations are not included.		
3. Builders Risk Insurance by others.	<b>ALTERNATE 2 - ADD SNOWMELT</b>	<b>\$ 266,126</b>
4. Alternates need to be accepted by October 21, 2019.		
5. Alternates 1 & 3 will each add (2) weeks to the project schedule.	<b>ALTERNATE 3 - ADD TERRAZZO in lieu of tile</b>	<b>\$ 53,427</b>
6. Furniture, Fixtures and Equipment is by others		
7. Design Fee's are not included.		
8. Date of Substantial Completion does not include any weather delays.		



**Current Specifications**

Number	Description	Revision	Issued Date	Received Date	Set
<b>00 - Procurement and Contracting Requirements</b>					
00 0000	Erhardt Bid Manual	6	09/18/19	09/18/19	BP3: Addendum 04
00 0115	LIST OF DRAWING SHEETS	2	07/12/19	07/12/19	BP2 Structural
00 0115A	LIST OF DRAWING SHEETS BP3	0	08/16/19	08/19/19	BP3: Balance of Work
00 3100	AVAILABLE PROJECT INFORMATION (Geotechnical Report)	3	08/16/19	08/19/19	BP3: Balance of Work
00 4325	SUBSTITUTION REQUEST FORM - DURING PROCUREMENT	3	08/16/19	08/19/19	BP3: Balance of Work
00 5433	Digital/Electronic Media Data Protocol - Use Agreement	2	08/16/19	08/19/19	BP3: Balance of Work
00 5433.01	Digital/Electronic Media Data Protocol - Exhibit	1	08/16/19	08/19/19	BP3: Balance of Work
00 6313	REQUEST FOR INTERPRETATION FORM	3	08/16/19	08/19/19	BP3: Balance of Work
00 6325	SUBSTITUTION REQUEST FORM - DURING CONSTRUCTION	3	08/16/19	08/19/19	BP3: Balance of Work
000110	Table of Contents	3	08/16/19	08/19/19	BP3: Balance of Work
<b>01 - General Requirements</b>					
01 1000	SUMMARY	3	08/16/19	08/19/19	BP3: Balance of Work
01 2300	ALTERNATES	0	08/16/19	08/19/19	BP3: Balance of Work
01 2500	SUBSTITUTION PROCEDURES	3	08/16/19	08/19/19	BP3: Balance of Work
01 4533	CODE-REQUIRED SPECIAL INSPECTIONS AND PROCEDURES	2	08/16/19	08/19/19	BP3: Balance of Work
01 5713	TEMPORARY EROSION AND SEDIMENT CONTROL	2	08/16/19	08/19/19	BP3: Balance of Work
01 7000	EXECUTION AND CLOSEOUT REQUIREMENTS	2	08/16/19	08/19/19	BP3: Balance of Work
01 7800	CLOSEOUT SUBMITTALS	2	08/16/19	08/19/19	BP3: Balance of Work
01 9113	General Commissioning Requirements	0	09/06/19	09/10/19	BP3: Addendum 01
01 9114	Commissioning Authority Responsibilities	0	09/06/19	09/10/19	BP3: Addendum 01
013000	ADMINISTRATIVE REQUIREMENTS	3	08/16/19	08/19/19	BP3: Balance of Work
<b>02 - Existing Conditions</b>					
02 4100	DEMOLITION	2	08/16/19	08/19/19	BP3: Balance of Work
<b>03 - Concrete</b>					
03 1000	CONCRETE FORMING AND ACCESSORIES	2	08/16/19	08/19/19	BP3: Balance of Work
03 2000	CONCRETE REINFORCING	2	08/16/19	08/19/19	BP3: Balance of Work
03 3000	CAST-IN-PLACE CONCRETE	2	08/16/19	08/19/19	BP3: Balance of Work
032219	Composite Grid Reinforcing	0	08/16/19	08/19/19	BP3: Balance of Work
033543	POLISHED CONCRETE FINISHING	0	08/16/19	08/19/19	BP3: Balance of Work
<b>04 - Masonry</b>					
04 0511	MORTAR AND MASONRY GROUT	2	08/16/19	08/19/19	BP3: Balance of Work
04 2000	UNIT MASONRY	2	08/16/19	08/19/19	BP3: Balance of Work
04 7200	CAST STONE MASONRY	1	08/16/19	08/19/19	BP3: Balance of Work
<b>05 - Metals</b>					

Number	Description	Revision	Issued Date	Received Date	Set
05 1200	STRUCTURAL STEEL FRAMING	2	08/16/19	08/19/19	BP3: Balance of Work
05 2100	STEEL JOIST FRAMING	2	08/16/19	08/19/19	BP3: Balance of Work
05 3100	STEEL DECKING	2	08/16/19	08/19/19	BP3: Balance of Work
05 4000	COLD-FORMED METAL FRAMING	2	08/16/19	08/19/19	BP3: Balance of Work
05 5000	METAL FABRICATIONS	1	08/16/19	08/19/19	BP3: Balance of Work
05 5100	METAL STAIRS	1	08/16/19	08/19/19	BP3: Balance of Work
05 7313	GLAZED DECORATIVE METAL RAILINGS	1	08/16/19	08/19/19	BP3: Balance of Work
<b>06 - Wood, Plastics, and Composites</b>					
06 1000	ROUGH CARPENTRY	1	08/16/19	08/19/19	BP3: Balance of Work
06 2000	FINISH CARPENTRY	1	08/16/19	08/19/19	BP3: Balance of Work
06 4100	ARCHITECTURAL WOOD CASEWORK	1	08/16/19	08/19/19	BP3: Balance of Work
<b>07 - Thermal and Moisture Protection</b>					
07 0553	FIRE AND SMOKE ASSEMBLY IDENTIFICATION	0	08/16/19	08/19/19	BP3: Balance of Work
07 2100	THERMAL INSULATION	1	08/16/19	08/19/19	BP3: Balance of Work
07 2119	FOAMED-IN-PLACE INSULATION	1	08/16/19	08/19/19	BP3: Balance of Work
07 2400	EXTERIOR INSULATION AND FINISH SYSTEMS	1	08/16/19	08/19/19	BP3: Balance of Work
07 2500	WEATHER BARRIERS	1	08/16/19	08/19/19	BP3: Balance of Work
07 4213	METAL WALL PANELS	1	08/16/19	08/19/19	BP3: Balance of Work
07 4215	FLAT-LOCK METAL WALL PANEL SYSTEMS	0	08/16/19	08/19/19	BP3: Balance of Work
07 5400	THERMOPLASTIC MEMBRANE ROOFING	1	08/16/19	08/19/19	BP3: Balance of Work
07 6200	SHEET METAL FLASHING AND TRIM	0	08/16/19	08/19/19	BP3: Balance of Work
07 7100	ROOF SPECIALTIES	1	08/16/19	08/19/19	BP3: Balance of Work
07 7200	ROOF ACCESSORIES	1	08/16/19	08/19/19	BP3: Balance of Work
07 8400	FIRESTOPPING	1	08/16/19	08/19/19	BP3: Balance of Work
07 9200	JOINT SEALANTS	1	08/16/19	08/19/19	BP3: Balance of Work
<b>08 - Openings</b>					
08 1113	HOLLOW METAL DOORS AND FRAMES	1	08/16/19	08/19/19	BP3: Balance of Work
08 1116	ALUMINUM DOORS AND FRAMES (INSULATED CORE)	1	08/16/19	08/19/19	BP3: Balance of Work
08 1416	FLUSH WOOD DOORS	1	08/16/19	08/19/19	BP3: Balance of Work
08 3473	SOUND CONTROL DOOR ASSEMBLIES	0	08/16/19	08/19/19	BP3: Balance of Work
08 4313	ALUMINUM-FRAMED STOREFRONTS	0	08/16/19	08/19/19	BP3: Balance of Work
08 5200	WOOD WINDOWS	2	09/18/19	09/18/19	BP3: Addendum 04
08 5673	SOUND CONTROL WINDOWS	0	08/16/19	08/19/19	BP3: Balance of Work
08 8000	GLAZING	0	08/16/19	08/19/19	BP3: Balance of Work
087100	DOOR HARDWARE	1	09/13/19	09/16/19	BP3: Addendum 02
<b>09 - Finishes</b>					
09 2116	GYPSUM BOARD ASSEMBLIES	1	08/16/19	08/19/19	BP3: Balance of Work
09 3000	TILING	1	08/16/19	08/19/19	BP3: Balance of Work



Number	Description	Revision	Issued Date	Received Date	Set
09 5100	ACOUSTICAL CEILINGS	1	08/16/19	08/19/19	BP3: Balance of Work
09 6500	RESILIENT FLOORING	1	08/16/19	08/19/19	BP3: Balance of Work
09 6623	RESINOUS MATRIX TERRAZZO FLOORING	1	08/16/19	08/19/19	BP3: Balance of Work
09 6813	TILE CARPETING	1	08/16/19	08/19/19	BP3: Balance of Work
09 7200	WALL COVERINGS	1	08/16/19	08/19/19	BP3: Balance of Work
09 9123	INTERIOR PAINTING	1	08/16/19	08/19/19	BP3: Balance of Work
09 9600	HIGH-PERFORMANCE COATINGS	0	08/16/19	08/19/19	BP3: Balance of Work
<b>10 - Specialties</b>					
10 1100	VISUAL DISPLAY UNITS	1	08/16/19	08/19/19	BP3: Balance of Work
10 1400	SIGNAGE	1	08/16/19	08/19/19	BP3: Balance of Work
10 2113	Toilet Compartments	1	09/06/19	09/10/19	BP3: Addendum 01
10 2113.17	Phenolic Toilet Compartments	0	08/16/19	08/19/19	BP3: Balance of Work
10 2310	GLAZED INTERIOR WALL AND DOOR ASSEMBLIES	1	08/16/19	08/19/19	BP3: Balance of Work
10 2800	TOILET ACCESSORIES	1	08/16/19	08/19/19	BP3: Balance of Work
10 3100	MANUFACTURED FIREPLACES	1	08/16/19	08/19/19	BP3: Balance of Work
10 4400	FIRE PROTECTION SPECIALTIES	1	08/16/19	08/19/19	BP3: Balance of Work
10 7516	FLAGPOLES	1	08/16/19	08/19/19	BP3: Balance of Work
<b>11 - Equipment</b>					
11 3013	RESIDENTIAL APPLIANCES	0	08/16/19	08/19/19	BP3: Balance of Work
11 5213	PROJECTION SCREENS	0	08/16/19	08/19/19	BP3: Balance of Work
<b>12 - Furnishings</b>					
12 2400	WINDOW SHADES	1	08/16/19	08/19/19	BP3: Balance of Work
12 3600	COUNTERTOPS	1	08/16/19	08/19/19	BP3: Balance of Work
12 4813	ENTRANCE FLOOR MATS AND FRAMES	1	08/16/19	08/19/19	BP3: Balance of Work
<b>14 - Conveying Equipment</b>					
14 2100	ELECTRIC TRACTION ELEVATORS	1	08/16/19	08/19/19	BP3: Balance of Work
<b>21 - Fire Suppression</b>					
21 0500	COMMON WORK RESULTS FOR FIRE SUPPRESSION	1	08/16/19	08/19/19	BP3: Balance of Work
21 0523	GENERAL-DUTY VALVES FOR WATER-BASED FIRE-SUPPRESSION PIPING	1	08/16/19	08/19/19	BP3: Balance of Work
21 0553	IDENTIFICATION FOR FIRE SUPPRESSION PIPING AND EQUIPMENT	1	08/16/19	08/19/19	BP3: Balance of Work
21 1300	FIRE-SUPPRESSION SPRINKLER SYSTEMS	1	08/16/19	08/19/19	BP3: Balance of Work
<b>22 - Plumbing</b>					
22 0519	METERS AND GAUGES FOR PLUMBING PIPING	1	08/16/19	08/19/19	BP3: Balance of Work
22 0523	GENERAL-DUTY VALVES FOR PLUMBING PIPING	1	08/16/19	08/19/19	BP3: Balance of Work
22 0553	IDENTIFICATION FOR PLUMBING PIPING AND EQUIPMENT	1	08/16/19	08/19/19	BP3: Balance of Work
22 0719	PLUMBING PIPING INSULATION	1	08/16/19	08/19/19	BP3: Balance of Work
22 1005	PLUMBING PIPING	1	08/16/19	08/19/19	BP3: Balance of Work
22 1006	PLUMBING PIPING SPECIALTIES	1	08/16/19	08/19/19	BP3: Balance of Work
22 3000	PLUMBING EQUIPMENT	1	08/16/19	08/19/19	BP3: Balance of Work

Number	Description	Revision	Issued Date	Received Date	Set
22 4000	PLUMBING FIXTURES	1	08/16/19	08/19/19	BP3: Balance of Work
<b>23 - Heating, Ventilating, and Air Conditioning (HVAC)</b>					
23 0519	METERS AND GAUGES FOR HVAC PIPING	1	08/16/19	08/19/19	BP3: Balance of Work
23 0523	GENERAL-DUTY VALVES FOR HVAC PIPING	1	08/16/19	08/19/19	BP3: Balance of Work
23 0553	IDENTIFICATION FOR HVAC PIPING AND EQUIPMENT	1	08/16/19	08/19/19	BP3: Balance of Work
23 0593	TESTING, ADJUSTING, AND BALANCING FOR HVAC	1	08/16/19	08/19/19	BP3: Balance of Work
23 0713	DUCT INSULATION	1	08/16/19	08/19/19	BP3: Balance of Work
23 0719	HVAC PIPING INSULATION	1	08/16/19	08/19/19	BP3: Balance of Work
23 0800	Commissioning of HVAC	0	09/06/19	09/10/19	BP3: Addendum 01
23 0913	INSTRUMENTATION AND CONTROL DEVICES FOR HVAC	1	08/16/19	08/19/19	BP3: Balance of Work
23 0923	DIRECT-DIGITAL CONTROL SYSTEM FOR HVAC	2	09/13/19	09/16/19	BP3: Addendum 02
23 0993	SEQUENCE OF OPERATIONS FOR HVAC CONTROLS	1	08/16/19	08/19/19	BP3: Balance of Work
23 2113	HYDRONIC PIPING	1	08/16/19	08/19/19	BP3: Balance of Work
23 2114	HYDRONIC SPECIALTIES	1	08/16/19	08/19/19	BP3: Balance of Work
23 2123	HYDRONIC PUMPS	1	08/16/19	08/19/19	BP3: Balance of Work
23 2213	STEAM AND CONDENSATE HEATING PIPING	0	08/16/19	08/19/19	BP3: Balance of Work
23 2500	HVAC WATER TREATMENT	1	08/16/19	08/19/19	BP3: Balance of Work
23 3100	HVAC DUCTS AND CASINGS	1	08/16/19	08/19/19	BP3: Balance of Work
23 3300	AIR DUCT ACCESSORIES	1	08/16/19	08/19/19	BP3: Balance of Work
23 3319	DUCT SILENCERS	1	09/13/19	09/16/19	BP3: Addendum 02
23 3423	HVAC POWER VENTILATORS	1	08/16/19	08/19/19	BP3: Balance of Work
23 3600	AIR TERMINAL UNITS	1	08/16/19	08/19/19	BP3: Balance of Work
23 3700	Air Outlets and Inlets	1	08/16/19	08/19/19	BP3: Balance of Work
23 5216	CONDENSING BOILERS	1	08/16/19	08/19/19	BP3: Balance of Work
23 5700	HEAT EXCHANGERS FOR HVAC	1	08/16/19	08/19/19	BP3: Balance of Work
23 7413	PACKAGED OUTDOOR CENTRAL-STATION AIR-HANDLING UNITS	1	08/16/19	08/19/19	BP3: Balance of Work
23 8126.13	Small Capacity Split-System Air-Conditioners	0	08/16/19	08/19/19	BP3: Balance of Work
23 8200	CONVECTION HEATING AND COOLING UNITS	1	08/16/19	08/19/19	BP3: Balance of Work
23 8300	RADIANT HEATING AND COOLING UNITS	1	08/16/19	08/19/19	BP3: Balance of Work
23 8415	STEAM HUMIDIFIERS	1	08/16/19	08/19/19	BP3: Balance of Work
<b>26 - Electrical</b>					
26 0519	LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES	1	08/16/19	08/19/19	BP3: Balance of Work
26 0526	GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS	1	08/16/19	08/19/19	BP3: Balance of Work
26 0529	HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS	1	08/16/19	08/19/19	BP3: Balance of Work
26 0533.13	Conduit for Electrical Systems	0	08/16/19	08/19/19	BP3: Balance of Work
26 0533.16	Boxes for Electrical Systems	0	08/16/19	08/19/19	BP3: Balance of Work
26 0533.23	Surface Raceways for Electrical Systems	0	08/16/19	08/19/19	BP3: Balance of Work
26 0553	IDENTIFICATION FOR ELECTRICAL SYSTEMS	1	08/16/19	08/19/19	BP3: Balance of Work

Number	Description	Revision	Issued Date	Received Date	Set
26 0923	LIGHTING CONTROL DEVICES	1	08/16/19	08/19/19	BP3: Balance of Work
26 2200	LOW-VOLTAGE TRANSFORMERS	1	08/16/19	08/19/19	BP3: Balance of Work
26 2413	SWITCHBOARDS	1	08/16/19	08/19/19	BP3: Balance of Work
26 2416	PANELBOARDS	1	08/16/19	08/19/19	BP3: Balance of Work
26 2726	WIRING DEVICES	1	08/16/19	08/19/19	BP3: Balance of Work
26 2816.16	Enclosed Switches	0	08/16/19	08/19/19	BP3: Balance of Work
26 2923	VARIABLE-FREQUENCY MOTOR CONTROLLERS	1	08/16/19	08/19/19	BP3: Balance of Work
26 4300	SURGE PROTECTIVE DEVICES	0	08/16/19	08/19/19	BP3: Balance of Work
26 5100	INTERIOR LIGHTING	1	08/16/19	08/19/19	BP3: Balance of Work
26 5600	EXTERIOR LIGHTING	1	08/16/19	08/19/19	BP3: Balance of Work
<b>27 - Communications</b>					
27 0500	COMMON WORK RESULTS FOR COMMUNICATIONS	0	08/16/19	08/19/19	BP3: Balance of Work
27 0526	GROUNDING AND BONDING FOR COMMUNICATIONS SYSTEMS	0	08/16/19	08/19/19	BP3: Balance of Work
27 1000	STRUCTURED CABLING FOR VOICE AND DATA	1	08/16/19	08/19/19	BP3: Balance of Work
27 1100	COMMUNICATIONS EQUIPMENT ROOM FITTINGS	0	08/16/19	08/19/19	BP3: Balance of Work
274100	AUDIO VIDEO SYSTEMS	0	08/16/19	08/19/19	BP3: Balance of Work
<b>28 - Electronic Safety and Security</b>					
28 1000	ACCESS CONTROL	1	08/16/19	08/19/19	BP3: Balance of Work
28 2000	VIDEO SURVEILLANCE	1	08/16/19	08/19/19	BP3: Balance of Work
28 4600	FIRE DETECTION AND ALARM	1	08/16/19	08/19/19	BP3: Balance of Work
<b>31 - Earthwork</b>					
31 1000	SITE CLEARING	2	08/16/19	08/19/19	BP3: Balance of Work
31 2200	GRADING	2	08/16/19	08/19/19	BP3: Balance of Work
31 2316	EXCAVATION	2	08/16/19	08/19/19	BP3: Balance of Work
31 2323	Fill	2	08/16/19	08/19/19	BP3: Balance of Work
<b>32 - Exterior Improvements</b>					
32 1123	AGGREGATE BASE COURSES	2	08/16/19	08/19/19	BP3: Balance of Work
32 1216	ASPHALT PAVING	2	08/16/19	08/19/19	BP3: Balance of Work
32 1313	CONCRETE PAVING	2	08/16/19	08/19/19	BP3: Balance of Work
32 1413	PRECAST CONCRETE UNIT PAVING	1	08/16/19	08/19/19	BP3: Balance of Work
32 1723.13	Painted Pavement Markings	1	08/16/19	08/19/19	BP3: Balance of Work
32 3119	DECORATIVE METAL FENCES AND GATES	2	09/06/19	09/10/19	BP3: Addendum 01
32 3223	SEGMENTAL RETAINING WALL	2	08/16/19	08/19/19	BP3: Balance of Work
32 3300	SITE FURNISHINGS	1	08/16/19	08/19/19	BP3: Balance of Work
32 9219	SEEDING	1	08/16/19	08/19/19	BP3: Balance of Work
32 9300	PLANTS	1	08/16/19	08/19/19	BP3: Balance of Work
328424	UNDERGROUND IRRIGATION SYSTEM	0	08/16/19	08/19/19	BP3: Balance of Work
<b>33 - Utilities</b>					

Number	Description	Revision	Issued Date	Received Date	Set
33 0513	MANHOLES AND STRUCTURES	2	08/16/19	08/19/19	BP3: Balance of Work
33 1416	SITE WATER UTILITY DISTRIBUTION PIPING	2	08/16/19	08/19/19	BP3: Balance of Work
33 3113	SITE SANITARY SEWERAGE GRAVITY PIPING	2	08/16/19	08/19/19	BP3: Balance of Work
33 4100	SUBDRAINAGE	2	08/16/19	08/19/19	BP3: Balance of Work
33 4211	STORMWATER GRAVITY PIPING	1	06/14/19	06/18/19	BP1 Sitework

# A.1.1.8 EXHIBIT F - BID DRAWINGS BP1 - BP3

Printed on Fri Oct 4, 2019 at 04:28 pm EDT

Job #: 3993 Amy Van Andel Community Center & Library  
7215 Headley Street  
Ada, Michigan 49301  
616 822-9530



## Current Drawings

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
<b>General</b>					
G001	PROJECT INFORMATION AND CODE DETAILS	0	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
G101	CODE COMPLIANCE PLANS	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
TD001	TILE DRAWING	0	06/14/2019	06/18/2019	2019 0614 BP1 Sitework (06/14/19)
TD002	GENERAL TD002 TITLE DRAWING	0	07/12/2019	07/12/2019	BP2 - Structural Bid Set (07/12/19)
TD003	TITLE DRAWING	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
<b>Civil</b>					
C100	TOPOGRAPHIC SURVEY PLAN	0	06/14/2019	06/18/2019	2019 0614 BP1 Sitework (06/14/19)
C101	SITE DEMOLITION PLAN	1	07/12/2019	07/12/2019	BP1 - Bulletin 01 (07/12/19)
C102	SOIL EROSION AND SEDIMENTATION CONTROL PLAN	0	06/14/2019	06/18/2019	2019 0614 BP1 Sitework (06/14/19)
C201	SITE LAYOUT PLAN	4	09/13/2019	09/16/2019	BP3: Addendum 02 (09/13/19)
C301	SITE GRADING ENLARGEMENT PLAN	0	06/14/2019	06/18/2019	2019 0614 BP1 Sitework (06/14/19)
C401	SITE UTILITY ENLARGEMENT PLAN	1	07/12/2019	07/12/2019	BP1 - Bulletin 01 (07/12/19)
C501	DETAILS	1	07/12/2019	07/12/2019	BP1 - Bulletin 01 (07/12/19)
C502	DETAILS	0	06/14/2019	06/18/2019	2019 0614 BP1 Sitework (06/14/19)
C503	DETAILS AND ENLARGED HARDSCAPE PLAN	2	09/06/2019	09/09/2019	BP3: Addendum 01 (09/06/19)
<b>Landscape</b>					
L101	SITE LANDSCAPE PLAN	2	09/06/2019	09/09/2019	BP3: Addendum 01 (09/06/19)
L102	ENLARGED LANDSCAPE PLAN	2	09/06/2019	09/09/2019	BP3: Addendum 01 (09/06/19)
IR101	SITE IRRIGATION PLAN	1	09/13/2019	09/16/2019	BP3: Addendum 02 (09/13/19)
<b>Irrigation</b>					
19-042C	SITE IRRIGATION PLAN	0	06/20/2019	06/24/2019	Design Development Set for Review (06/20/19)
<b>Structural</b>					
S001	GENERAL NOTES	1	07/12/2019	07/12/2019	BP2 - Structural Bid Set (07/12/19)
S002	DESIGN CRITERIA AND SCHEDULES	1	07/12/2019	07/12/2019	BP2 - Structural Bid Set (07/12/19)
S003	SPECIAL INSPECTIONS	1	07/12/2019	07/12/2019	BP2 - Structural Bid Set (07/12/19)
S101	FOUNDATION PLAN	1	07/12/2019	07/12/2019	BP2 - Structural Bid Set (07/12/19)
S102	SECOND FLOOR FRAMING PLAN	1	07/12/2019	07/12/2019	BP2 - Structural Bid Set (07/12/19)
S103	ROOF FRAMING PLAN	1	07/12/2019	07/12/2019	BP2 - Structural Bid Set (07/12/19)
S104	SCREENWALL FRAMING PLAN & DETAILS	1	07/12/2019	07/12/2019	BP2 - Structural Bid Set (07/12/19)
S201	STRUCTURAL ELEVATIONS	1	07/12/2019	07/12/2019	BP2 - Structural Bid Set (07/12/19)
S202	STRUCTURAL ELEVATIONS	1	07/12/2019	07/12/2019	BP2 - Structural Bid Set (07/12/19)
S301	CONCRETE DETAILS	1	07/12/2019	07/12/2019	BP2 - Structural Bid Set (07/12/19)
S302	CONCRETE DETAILS	1	07/12/2019	07/12/2019	BP2 - Structural Bid Set (07/12/19)
S401	MASONRY DETAILS	1	07/12/2019	07/12/2019	BP2 - Structural Bid Set (07/12/19)

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
S501	STEEL DETAILS	1	07/12/2019	07/12/2019	BP2 - Structural Bid Set (07/12/19)
S502	STEEL DETAILS	1	07/12/2019	07/12/2019	BP2 - Structural Bid Set (07/12/19)
S503	STEEL DETAILS	1	07/12/2019	07/12/2019	BP2 - Structural Bid Set (07/12/19)
S504	STEEL DETAILS	1	07/12/2019	07/12/2019	BP2 - Structural Bid Set (07/12/19)
S901	3D VIEWS	1	07/12/2019	07/12/2019	BP2 - Structural Bid Set (07/12/19)
<b>Architectural</b>					
A101	FIRST FLOOR PLAN	4	09/18/2019	09/18/2019	BP3: Addendum 04 (09/18/19)
A102	SECOND FLOOR PLAN	4	09/18/2019	09/18/2019	BP3: Addendum 04 (09/18/19)
A103	ROOF PLAN	4	09/13/2019	09/16/2019	BP3: Addendum 02 (09/13/19)
A111	FIRST FLOOR REFLECTED CEILING PLAN	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
A112	SECOND FLOOR REFLECTED CEILING PLAN	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
A121	FIRST FLOOR FINISH PLAN	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
A122	SECOND FLOOR FINISH PLAN	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
A131	FIRST FLOOR FURNITURE PLAN (FOR REFERENCE ONLY)	0	06/20/2019	06/24/2019	Design Development Set for Review (06/20/19)
A132	SECOND FLOOR FURNITURE PLAN (FOR REFERENCE ONLY)	0	06/20/2019	06/24/2019	Design Development Set for Review (06/20/19)
A201	EXTERIOR ELEVATIONS	3	09/13/2019	09/16/2019	BP3: Addendum 02 (09/13/19)
A202	EXTERIOR ELEVATIONS	0	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
A301	BUILDING SECTIONS	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
A311	WALL SECTIONS	3	09/13/2019	09/16/2019	BP3: Addendum 02 (09/13/19)
A312	WALL SECTIONS	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
A313	WALL SECTIONS	0	09/06/2019	09/09/2019	BP3: Addendum 01 (09/06/19)
A314	EXTERIOR DETAILS	1	09/13/2019	09/16/2019	BP3: Addendum 02 (09/13/19)
A401	ENLARGED PLANS AND DETAILS	1	09/18/2019	09/18/2019	BP3: Addendum 04 (09/18/19)
A411	INTERIOR ELEVATIONS	0	06/20/2019	06/24/2019	Design Development Set for Review (06/20/19)
A501	INTERIOR ELEVATIONS	0	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
A502	MILLWORK ELEVATIONS AND DETAILS	1	09/06/2019	09/09/2019	BP3: Addendum 01 (09/06/19)
A601	DOOR AND WINDOW SCHEDULE, ELEVATIONS, AND DETAILS	0	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
A621	FINISH MATERIAL LIST AND FINISH SCHEDULE	3	09/13/2019	09/16/2019	BP3: Addendum 02 (09/13/19)
A801	VERTICAL CIRCULATION	1	09/06/2019	09/09/2019	BP3: Addendum 01 (09/06/19)
A802	VERTICAL CIRCULATION	0	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
<b>Fire Protection</b>					
FP101	FIRST FLOOR FIRE PROTECTION PLAN	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
FP102	SECOND FLOOR FIRE PROTECTION PLAN	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
<b>Plumbing</b>					
P001	GENERAL PLUMBING INFORMATION	2	09/06/2019	09/09/2019	BP3: Addendum 01 (09/06/19)
P100	UNDERFLOOR PLUMBING PLAN	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
P101	FIRST FLOOR PLUMBING PLAN	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
P102	SECOND FLOOR PLUMBING PLAN	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
P401	ENLARGED PLUMBING PLAN	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
P901	DOMESTIC WATER PIPING ISOMETRIC DIAGRAM	0	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
P902	SANITARY PIPING ISOMETRIC DIAGRAM	0	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
P903	STORM PIPING ISOMETRIC DIAGRAM	0	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
<b>Mechanical</b>					
M001	GENERAL MECHANICAL INFORMATION	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
M400	ENLARGED MECHANICAL PLANS	1	09/06/2019	09/09/2019	BP3: Addendum 01 (09/06/19)
M500	MECHANICAL DETAILS	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
M600	MECHANICAL SCHEDULES	3	09/13/2019	09/16/2019	BP3: Addendum 02 (09/13/19)
MH101	FIRST FLOOR HVAC PLAN	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
MH102	SECOND FLOOR HVAC PLAN	2	09/13/2019	09/16/2019	BP3: Addendum 02 (09/13/19)
MH103	MECHANICAL ROOF PLAN	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
MP101	FIRST FLOOR HYDRONIC PIPING PLAN	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
MP102	SECOND FLOOR HYDRONIC PIPING PLAN	2	09/06/2019	09/09/2019	BP3: Addendum 01 (09/06/19)
MP103	SNOWMELT SITE PLAN (ALTERNATE)	2	09/06/2019	09/09/2019	BP3: Addendum 01 (09/06/19)
<b>Electrical</b>					
E001	ELECTRICAL NOTES AND ABBREVIATIONS	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
E501	ELECTRICAL ONE-LINE DIAGRAMS	2	09/06/2019	09/09/2019	BP3: Addendum 01 (09/06/19)
E502	ELECTRICAL DETAILS	1	09/06/2019	09/09/2019	BP3: Addendum 01 (09/06/19)
E601	ELECTRICAL SCHEDULES	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
EL101	FIRST FLOOR LIGHTING PLAN	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
EL102	SECOND FLOOR LIGHTING PLAN	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
EP101	FIRST FLOOR POWER AND SYSTEMS PLAN	2	09/06/2019	09/09/2019	BP3: Addendum 01 (09/06/19)
EP102	SECOND FLOOR POWER AND SYSTEMS PLAN	2	09/13/2019	09/16/2019	BP3: Addendum 02 (09/13/19)
EP103	ROOF POWER PLAN	1	08/16/2019	08/19/2019	BP3: Balance of Work (08/16/19)
ES001	ELECTRICAL SITE PLAN	2	09/13/2019	09/16/2019	BP3: Addendum 02 (09/13/19)



VIII. B.

**MEMORANDUM**

10/08/19

TO: Ada Township Board  
FROM: George Haga, Township Supervisor  
SUBJECT: Ada Drive Water Tank Cleaning

Ada Township received the following three proposals for cleaning the Ada Drive water tank:

1. H2O Towers \$4,950
2. Scrub A Home, LLC \$6,100
3. Fedewa Inc. \$8,700

It is recommended to contract with H2O Towers in the amount of \$4,950. H2O Towers has satisfactorily provided water tank cleaning for the Township in the past and they have provided a clearly defined proposal.





**H2O Towers**

LEGGED TOWER 800-8693  
Serving the Continental United States

H2O Towers LLC  
PO Box 398  
Saline, MI 48176

# Proposal

Date	Proposal #
7/31/2019	1847

<b>Name / Address</b>
Ada Township George Haga 616-862-0578 P O Box 370 Ada, MI 49301 616-676-9191 X50 ghaga@adatownshipmi.com

Description	Qty	Work Performed At:	
		Rate	Terms
		Rate	Total
H2O Towers will supply all labor and materials necessary, in order to: Clean the exterior of Ada Townships Two (2) Towers.		0.00	
Apply fungicide		0.00	
The Tanks will be cleaned (high water level to the ground) using United Weather-Zyme 727 cleaner in order to kill mildew spores and remove atmospheric carbons. ( 1 part United Weather-Zyme 727, 3 part chlorine and 1 part water).		0.00	
The Tanks will be rinsed with water.		0.00	
250,000 gallon, 100' high Sphere Water Tower.		3,450.00	3,450.00
1 MG 96' high 8 Legged Water Tower. (IF WE ONLY DO THIS TOWER ADD \$400.00 TO THE PRICE OF CLEANING, TOTAL \$5,350.00 FOR CLEANING YOUR 1 MG. ONLY)		4,950.00	4,950.00
Our 15 story man-lift will be used to clean the water tower.		0.00	
Owner to supply water.		0.00	
		<b>Total</b>	<b>\$8,400.00</b>

All material is guaranteed to be as specified and the above work to be performed in a workmanlike manner for the sum above. Any additional work involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond control. Precautions will be taken to protect landscaping, but not liable for. Owner is to carry fire, tornado, and other necessary insurance upon above work. Workmen's Compensation and Liability Insurance on above work is to be taken out by H2O Towers, LLC.

Signature \_\_\_\_\_

Phone #	Fax #	E-mail	Web Site
866-426-8693	734-944-0127	bob@h2otowers.com	www.h2otowers.com

Scrub A Home, LLC

PO Box 12  
Saline, MI 48176

# Quote

Date	Quote #
7/31/2019	1825

Name / Address
Ada Township 7330 Thornapple River Ada, MI 49301 Geaorge Haga ghaga@adatownshipmi.com O 616-676-9191 x50 C 616-862-0578

Rep	Project

Description	Qty	Total
Scrub-A-Home will clean exterior of Ada Townships two water towers. The tanks will be pressured washed high water level to the ground. Rinsc tanks after cleaning. 250,000 gallon, 100' high sphere. 1 MG 96' high 8 legged. Owner to furnish water for cleaning and rinsing.		
		3,800.00
		6,100.00

Phone #	Fax #	E-mail
734-429-1828	734-944-0127	pjdsanture@yahoo.com

**Total** \$9,900.00



**FEDEWA INC.**

4315 E. M79 hwy

Hastings, MI 49058

Proposal for services

Ada Twp, MI-Wash tank exterior

Please find the following proposal for washing the exterior of your water tank. We are a complete tower maintenance company, that services the great lakes region. We are fully bonded and insured.

1million gallon

**Wash entire exterior of elevated tank, \$8700**

**Wash just the belly region up to equator where algae is visible, \$5900**

Forest hills sphere

**Wash entire exterior of elevated tank,\$3800**

**Wash just the belly region of elevated tank, \$2700**

**Exterior full repaint, (powerwash, three full coats tnemec paint. 5 year warranty), \$35,000**

-You can even hire 3<sup>rd</sup> party insp firm to monitor painting for reassurance

Thankyou for allowing us the opportunity to submit a bid on this project.

Carl Fedewa-Pres

Fedewa Inc



## MEMORANDUM

Date: 10/1/19

**TO:** Ada Township Board  
**FROM:** Jim Ferro, Planning Director  
**RE:** Recommendation from Township Historic Committee Meeting to Re-Convene the Historic District Study Committee and Retain a Consultant to Conduct a Historic Resources Inventory

On September 4, 2019, the Township Historic Committee met to discuss what appropriate steps may be taken to address concerns with loss of significant historic structures in the Village. Those in attendance included the following: Betty Jo Crosby, Supervisor Haga, Trustees Hurwitz and Jacobs, Bernie Veldkamp, Marie Vierson and Kristen Wildes.

Committee members reviewed and discussed background information concerning the Township's past creation of a Historic District Study Committee in 2006. The Study Committee did not complete a final report for transmittal to the Township Board. The Committee also heard from Supervisor Haga and the Planning Director regarding a meeting and tour of the Village they conducted with a historic preservation consultant, and her observations regarding the historic buildings that were viewed on the walking tour. A summary of this meeting is attached.

The consensus of the Committee was to recommend that the Township re-convene the Historic District Study Committee that was established in 2006, fill vacant positions on its membership, and begin the process of completing a Historic District Study Committee report, to include retaining a qualified consultant to prepare a historic resource inventory for the Village.

In addition, the Committee recommended that a moratorium on demolition of existing buildings in the Village be put in place temporarily, pending the outcome of the Committee's work and the Township Board's decision regarding a course of action.

Recommended Action:

1. Approval of the attached resolution placing a moratorium on issuance of permits for demolition of existing buildings in the Ada Village area, as defined on the map attached to the resolution. The moratorium would be in place for 6 months.
2. Direction to prepare and issue a Request for Proposals for preparation of a historic resources inventory in the Village and assistance in preparing a historic district study committee report, by a qualified historic preservation consultant.

**RESOLUTION NO. R-101419-\_\_**  
**ADA TOWNSHIP**  
**KENT COUNTY, MICHIGAN**

**A RESOLUTION TO ADOPT A TEMPORARY MORATORIUM ON ISSUANCE OF PERMITS FOR  
DEMOLITION OF EXISTING BUILDINGS IN THE ADA VILLAGE AREA**

**Findings of Fact**

The Ada Township Historical Committee, comprised of 3 members of the Ada Township Board and 5 members of the Ada Historical Society Board, has unanimously recommended that the Township Board re-constitute the Historic District Study Committee that was appointed in 2006, and take action to 1) retain a qualified historic preservation consultant to assist the Historic District Study Committee in preparing an inventory of the historic resources in the Ada Village area, and 2) direct the Study Committee to prepare a Historic District Study Committee Report to the Township Board regarding the possible creation of a Historic District in the Ada Village area, pursuant to the provisions of the Local Historic Districts Act (PA 169 of 1970, as amended). The Historic Committee also recommended that the Township Board establish a temporary moratorium on issuance of permits for demolition of buildings in the Village, pending completion of the Historic District Study Committee's work and presentation of a Historic District Study Committee Report to the Township Board.

The Township expects that it will take approximately six (6) months to re-convene the Study Committee, retain a historic preservation consultant, complete the Report by the Study Committee, and for the Township Board to establish a course of action regarding the possible creation of a Historic District. In the meantime, the Township believes it is in the best interests of the Township's public health, safety and welfare to impose a temporary moratorium on issuance of permits for demolition of existing buildings in the Ada Village area while these tasks are completed.

**PRESENT:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**THE TOWNSHIP OF ADA RESOLVES:**

1. In view of the above findings, a moratorium is imposed on issuing of permits for demolition of existing buildings in the Ada Village area, as defined on the map attached as Exhibit A, subject to the exceptions specified in paragraphs 2 and 3., below.
2. The moratorium established in paragraph 1. above shall not apply to demolitions of buildings which have been determined by the Building Official to be an imminent threat to the public health, safety and welfare.
3. The moratorium established in paragraph 1. above shall not apply to demolition of existing buildings located on property for which a site plan, PUD Plan, PVM district development plan or special use permit has been previously approved by the Ada Township Planning Commission and/or Township Board under the provisions of the Township Zoning Regulations, and remains valid, when carrying out and implementing the approved development requires the demolition of an existing building.
4. The moratorium shall take effect immediately upon the adoption of this Resolution, and shall expire on April 15, 2020, unless terminated earlier by action of this Board.

Yeas: \_\_\_  
Nays: \_\_\_  
Absent: \_\_\_

The above resolution was offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_. The resolution was thereupon declared adopted.

\_\_\_\_\_  
Jacqueline Smith  
Ada Township Clerk

**CERTIFICATION**

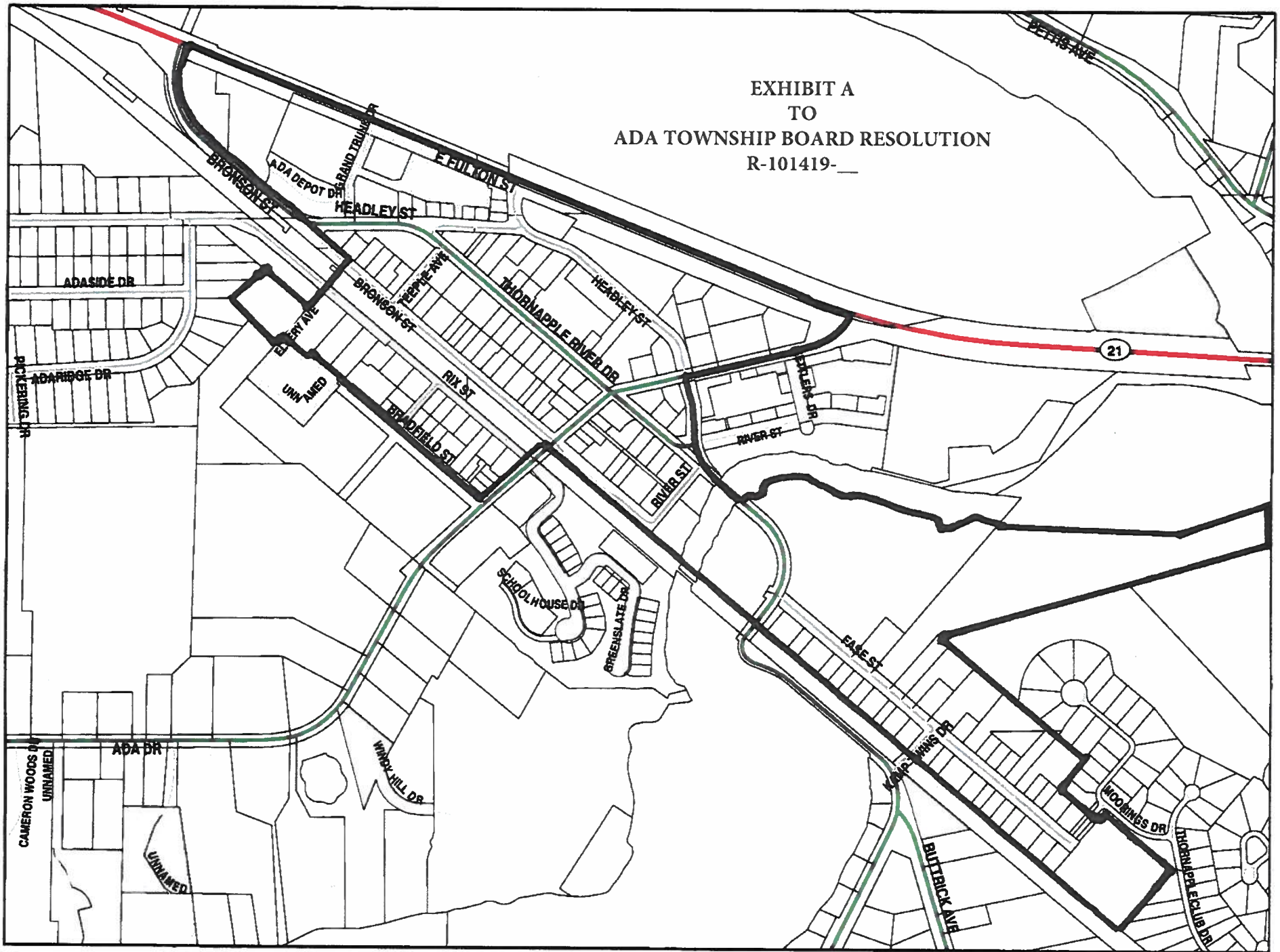
I certify that the foregoing is a complete copy of a resolution adopted by the Township Board at a public meeting held on Monday, October 14, 2019. The original resolution is on file in my office and available to the public. Public notice of the meeting was given in compliance with the Open Meetings Act.

Dated: October 14, 2019

---

Jacqueline Smith  
Ada Township Clerk

EXHIBIT A  
TO  
ADA TOWNSHIP BOARD RESOLUTION  
R-101419-\_\_





## MEMORANDUM

Date: 6/20/19

**TO:** George Haga, Township Supervisor  
Catherine Jacobs, Trustee  
Dan Hurwitz, Trustee  
**FROM:** Jim Ferro, Planning Director  
**RE:** Meeting with Jennifer Metz, Historic Preservation Consultant

On Wednesday, June 5, Supervisor Haga and I met with Jennifer Metz, a partner with Past Perfect, Inc., a Grand Rapids historic preservation consulting firm. Information regarding Past Perfect, Inc. is attached. Jennifer was raised in Cascade Township and attended Ada Congregational Church (our Assembly Room) as a child. The purpose of our meeting was to discuss alternative means for preserving significant historical structures in the Village area, including possible creation of a local historic district or use of zoning regulations to achieve historic preservation objectives. We also discussed whether Ms. Metz would consider the Village area to be a feasible candidate area for creation of a local historic district, and what a general cost range might be for engaging Past Perfect, Inc. to prepare a historic resources inventory that meets the statutory standards for creating a local historic district. Our meeting took the form of a walking tour of the Village on a nice early summer day.

Following are significant points of our discussion:

- The Village likely has a sufficient number and proportion of buildings constructed in the 1800's to mid-1900's that retain their original character to qualify the area for creation of a local historic district.
- The cost of having a historic resources inventory prepared, meeting the requirements of the State for creation of a historic district, would likely be in the range of \$15,000 to \$30,000, depending on the amount of work that can be carried out by local volunteers or the Township. A historic resources inventory could be completed within 2-3 months.
- If there is not local support for creation of a historic district, to the requirements for modifications of structures to be reviewed/approval by a local historic district commission, an alternative may be establishing zoning standards that require a public hearing prior to approval of demolitions of existing structures. This would at least provide an opportunity for a property owner to hear public input regarding proposed demolition before such work is undertaken.
- Jennifer indicated she would be happy to provide us a proposal for completing a historic resources inventory if we request one.



# Process for Establishing a Local Historic District

## THE PROCESS FOR ESTABLISHING A LOCAL HISTORIC DISTRICT

Below is an overview of the process for establishing a local historic district in Michigan. For full requirements, please see Section 3 of **Public Act 169 of 1970**, Michigan's Local Historic Districts Act for complete requirements.

1. Citizens ask local legislative body to adopt a resolution to approve a historic district study
2. Local legislative body appoints a Historic District Study Committee
3. Study Committee performs photographic inventory and research
4. Study Committee evaluates resources using National Register of Historic Places criteria
5. Study committee prepares a preliminary historic district study committee report according to **Section 3 of PA 169**
6. Study Committee officially transmits report to local planning board, SHPO, Michigan Historical Commission and State Review Board
7. At least 60 days after the official transmittal of the report the Study Committee holds a public hearing
8. Study Committee has up to 1 year after the public hearing to submit a final report to the local legislative body
9. Local legislative body votes to approve or reject the proposed historic district
10. A historic district ordinance must be adopted and a historic district commission appointed at the time the historic district is approved
11. Property owners apply to Commission for a Certificate of Appropriateness (COA) before undertaking work in the historic district



*Ada Township Fire Department*



---

October 2, 2019

To: George Haga  
From: David Murray  
RE: new firefighters

After our last article in the Adaview we have had a surprisingly good number of applicants in our search for paid on call members. I would like to present two of them for your consideration in the hiring as firefighters. Both have been interviewed by the command staff of the department and references contacted.

Ryan Green was a paid-on call firefighter for the City of Portage prior to enlisting in the Army. His fire certification is complete and the only additional training required will be the medical portion.

Vincent Guinsler has no experience much like the majority of our members. He does show great interest in the fire service and the officers believe he will be a good fit.

# Ada Township

An Equal Opportunity Employer

Personnel Office  
7330 Thornapple River Dr.  
P.O. Box 370  
Ada, Michigan 49301  
(616) 676-9191  
www.adatownshipmi.com

## APPLICATION FOR EMPLOYMENT

---

*Ada Township is an equal opportunity employer. It is the policy of Ada Township to comply with all applicable laws that prohibit discrimination in employment based on a person's race, color, religion, sex, age, national origin, marital status, disability, height, weight or any other reason prohibited by law.*

---

### INSTRUCTIONS:

1. Fill in all information legibly in ink.
2. Answer all questions accurately and completely.
3. Resumes will not be accepted in lieu of completed applications, but are considered to be supplemental information. Using "See resume" on the application is not acceptable.
4. Use a separate sheet of paper if you need to clarify any responses.
5. A separate application must be completed and submitted for each position for which you seek consideration.
6. Applications that are incomplete, unsigned or received after the deadline date (if applicable) will not be considered.
7. The Township will not return resumes, transcripts, letters of reference or any other documents submitted by the applicant.

POSITION FOR WHICH YOU ARE APPLYING: On-Call Firefighter

DATE APPLICATION WAS COMPLETED: 9/1/2019

---

**PERSONAL INFORMATION:**

Full Name: Ryan James Green

Present Address: 6767 4 mile Rd NE Permanent Address (if different):  
ADA, MI 49301

Primary Telephone Number: [REDACTED] Alternate Telephone Number: NA

E-Mail Address: [REDACTED]

---

Are you legally authorized to work in the United States?  Yes /  No

Are you 18 years of age or older?  Yes /  No

Have you ever been convicted of a crime? Yes /  No

If yes, describe in full:

Have you ever been arrested for a felony: Yes /  No

If yes, describe in full:

Have you ever been denied bonding? Yes /  No

If yes, describe in full:

List any other names under which you have been employed or used for legal purposes during the previous 5 years (include dates):  
NA

List any addresses you have had other than those listed above during the previous 5 years (include dates):  
5712 Roanoke St, Portage, MI 49024  
201 Gabardine Ave, Portage MI 49002  
5622 Stapleton Ave, Kalamazoo, MI 49009

---

**GENERAL INFORMATION:**

Earliest date available for work:

Salary desired:

Type of employment desired (full-time, part-time or temporary): *Part time*

Have you ever been employed by Ada Township?

Yes /  No

If yes, list dates, positions, supervisors and reasons for leaving:

Have you ever applied for a job with Ada Township before?

Yes /  No

If yes, list positions applied for and dates:

Are you related to any employee or elected official of Ada Township?

Yes /  No

If yes, list name and relationship to you:

Have you ever been discharged or forced to resign from any job?

Yes /  No

If yes, describe in full:

---

**EDUCATION:**

	<u>Name of School</u>	<u>Location of School</u>	<u>Did You Graduate?</u>	<u>Area of Concentration</u>	<u>Diploma, Degree or Certification Received</u>
High School	<i>Northern High</i>	<i>Portage, ME</i>	<i>Yes</i>	<i>general</i>	<i>Diploma</i>
College	<i>SNHU</i>	<i>New Hampshire</i>	<i>no</i>	<i>Business</i>	<i>not yet</i>

Other

Other

Do you plan on continuing your education at a college or other school?

Yes / No

If yes, where and what courses? *SNHU, Business*

---

**SKILLS:**

In the following section, describe the skills you have that will help you in the performance of this job.

Language skills:

Computer and technology skills:

Machine, tool or equipment skills: *Have worked with multiple construction tools*

Do you have a valid license or certification in a trade or profession?

Yes/No  Yes  No

If yes, describe in full: *Firefighter 1/2, Hazmat*

Have you ever had a license or certification placed under investigation, disciplined, suspended, revoked or put on probation?

Yes/No  Yes  No

If yes, describe in full:

---

**PERSONAL REFERENCES:**

Do not use relatives or former supervisors.

<u>Name</u>	<u>Address</u>	<u>Occupation</u>	<u>Years Known</u>	<u>Phone</u>
<i>Jed Wild</i>	<i>9065 Nature Way Kalamazoo, MI 49009</i>	<i>Firefighter</i>	<i>13</i>	<i>269-744-5296</i>
<i>Rick Wason</i>	<i>15287 S Burton Lake Vicksburg MI 49097</i>	<i>Firefighter</i>	<i>13</i>	<i>269-808-3054</i>
<i>Richard Pharr</i>	<i>6335 Leyland Pine St Portage MI 49024</i>	<i>Soldier</i>	<i>4</i>	<i>269-339-7039</i>

---

**EMPLOYMENT RECORD:**

Start with your current or most recent job. Do not skip any employers. Also list and explain any periods of unemployment. Use additional pages if necessary.

<p>Employer Name: Recruit Military          Address: 6767 4 mile RA NE, ADA, ME          Phone: 678-819-4165          Dates of Employment: April 19 to present          Final Salary: 46,000</p>	<p>Position/Title: Account executive          Supervisor: Justin Henderson          Job Duties: Sales          Reason for Leaving: NA          OK to Contact? <input checked="" type="radio"/> Y <input type="radio"/> N</p>
<p>Employer Name: Flair Interiors          Address: 427 W Kork St, Kalamazoo MI 49001          Phone: 269-998-8689          Dates of Employment: August 18 - April 19          Final Salary: 17 hr</p>	<p>Position/Title: laborer          Supervisor: Tim Green          Job Duties: construction projects          Reason for Leaving: new job          OK to Contact? <input checked="" type="radio"/> Y <input type="radio"/> N</p>
<p>Employer Name: US Army          Address: 3254 Stadium Dr, Kalamazoo MI 49008          Phone: 269-372-2593          Dates of Employment: April 08 - August 18          Final Salary: 60,000</p>	<p>Position/Title: Recruiter          Supervisor: SFC Pharr          Job Duties: recruiting          Reason for Leaving: end of contract          OK to Contact? <input checked="" type="radio"/> Y <input type="radio"/> N</p>
<p>Employer Name:          Address:          Phone:          Dates of Employment:          Final Salary:</p>	<p>Position/Title:          Supervisor:          Job Duties:          Reason for Leaving:          OK to Contact? Y / N</p>
<p>Employer Name:          Address:          Phone:          Dates of Employment:          Final Salary:</p>	<p>Position/Title:          Supervisor:          Job Duties:          Reason for Leaving:          OK to Contact? Y / N</p>

---

**MILITARY SERVICE:**

Type of Service: Active Duty / National Guard

Branch of Military: Army

Dates of Service: April '08 / August 2018      Oct 03 - May 04

Rank at Discharge: E/6 - SSG

Type of Discharge: Honorable / uncharacterized

If other than honorable, describe in full:

uncharacterized for not shipping to basic training

---

**OTHER:**

List any other information that will help us evaluate your qualifications for this job:

Are you submitting a resume as a supplement to this application?

Yes / No

How did you learn about this job opening? (Check all that apply)

- State employment office      \_\_\_\_\_
  - Employment agency            \_\_\_\_\_
  - College placement             \_\_\_\_\_
  - Friend or relative              \_\_\_\_\_
  - Advertisement                 \_\_\_\_\_
  - Township web site               ✓
  - Walked in                        \_\_\_\_\_
  - Other (describe)                \_\_\_\_\_
-



**APPLICANT'S AUTHORIZATION, CERTIFICATION AND AGREEMENT**

1. I understand that as a result of this application for employment an investigative consumer report may be prepared whereby information may be obtained through personal interviews with my neighbors, friends or other acquaintances. Such an inquiry would include information as to character, general reputation, personal characteristics and mode of living. I have the right to make a written request within a reasonable period of time to receive additional detailed information about the nature and scope of this investigation.

2. I authorize the references listed in this application and any prior employer, educational institution, or other persons or organizations with whom the Township wishes to check to give the Township any information concerning my previous employment, educational accomplishments, or disciplinary record, or any other pertinent information they may have, personal or otherwise, and I authorize the Township to request such information. I understand that such information may contain my Social Security Number. I release the Township and all parties providing information from any liability for damage that may result from requesting such information or providing such information to the Township. I also waive any notice that information is being provided to the Township by any person or organization.

3. I authorize the Township to obtain criminal conviction and felony arrest information and driving record information from the appropriate law enforcement agency or other applicable agency should the Township determine it is necessary to do so.

4. If conditionally offered employment, I agree to submit to any psychological or physical testing or examination that may be necessary to determine my ability to perform the job for which I am being considered. I also authorize any medical provider conducting such examination or in possession of any medical reports or records pertaining to me to release the results of such examination or such record or report to the Township.

5. I give my consent for the Township, through an authorized testing service of its choice, to collect blood, urine, hair or saliva samples, or other fluid or tissue samples, from me and to conduct any other necessary medical tests to determine the presence of alcohol, drugs or controlled substances, and I release the Township from any liability for damage arising out of such test or its results. I also consent to the release of the test results and other relevant medical information to authorized Township management personnel for appropriate review. If I am accepted for employment with the Township, I consent to be tested in the above manner during my employment when required by federal, state or local law, business necessity, Township policy, or a reasonable suspicion of drug or alcohol use, and I acknowledge that remaining free of illegal and improper drug and alcohol use is a condition of my employment.

6. If I am hired by the Township, in consideration of my employment I agree to comply with all policies and rules of the Township, and I understand that my employment is "at will" and can be terminated with or without cause and with or without notice at any time by either me or the Township, regardless of any contrary provisions in any other documents. This application does not constitute an agreement for employment for any specified period of time. I understand that no representative of the Township other than the Township Board has the authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing, and that any such agreement must be in writing and signed by me and the Township Board or authorized designee.

7. I certify that the information I have provided in this application and any supplemental documents is true and correct and complete to the best of my knowledge, and that I have not withheld any fact or circumstance that would, if disclosed, affect my application unfavorably. I understand that any misrepresentation, deception, omission or false statement made in connection with this application may result in my not being further considered for employment, and if not discovered by the Township until after my becoming employed, may result in my immediate termination.

8. I understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States, and that federal immigration laws require me to complete the I-9 form in this regard.

9. I understand that this application will be considered active pursuant to the Township's normal procedures for a period of 180 days. If I am still interested in employment thereafter, I must reapply.

I have read and understand and agree with Paragraphs 1 through 9 above and acknowledge that with my signature below.

APPLICANT'S SIGNATURE:



DATE SIGNED:

9-1-19

# Ada Township

An Equal Opportunity Employer

Personnel Office  
7330 Thornapple River Dr.  
P.O. Box 370  
Ada, Michigan 49301  
(616) 676-9191  
www.adatownshipmi.com

## APPLICATION FOR EMPLOYMENT

---

*Ada Township is an equal opportunity employer. It is the policy of Ada Township to comply with all applicable laws that prohibit discrimination in employment based on a person's race, color, religion, sex, age, national origin, marital status, disability, height, weight or any other reason prohibited by law.*

---

### INSTRUCTIONS:

1. Fill in all information legibly in ink.
2. Answer all questions accurately and completely.
3. Resumes will not be accepted in lieu of completed applications, but are considered to be supplemental information. Using "See resume" on the application is not acceptable.
4. Use a separate sheet of paper if you need to clarify any responses.
5. A separate application must be completed and submitted for each position for which you seek consideration.
6. Applications that are incomplete, unsigned or received after the deadline date (if applicable) will not be considered.
7. The Township will not return resumes, transcripts, letters of reference or any other documents submitted by the applicant.

POSITION FOR WHICH YOU ARE APPLYING: FIRE FIGHTER

DATE APPLICATION WAS COMPLETED: SEP. 9, 2019

**PERSONAL INFORMATION:**

Full Name: VINCENT TYLER GUINSLER

Present Address:  
346 GRAYFIELD CT SE  
ADA, MI 49301

Permanent Address (if different): N/A

Primary Telephone Number: [REDACTED]

Alternate Telephone Number: n/a

E-Mail Address: [REDACTED]

Are you legally authorized to work in the United States?

Yes / No

Are you 18 years of age or older?

Yes / No

Have you ever been convicted of a crime?

Yes / No

If yes, describe in full:

Have you ever been arrested for a felony:

Yes / No

If yes, describe in full:

Have you ever been denied bonding?

Yes / No

If yes, describe in full:

List any other names under which you have been employed or used for legal purposes during the previous 5 years (include dates): N/A

List any addresses you have had other than those listed above during the previous 5 years (include dates):

DEC 2015 - DEC 2017:  
8864 UNITED LN #29  
ATHENS, OH 45701

DEC 2013 - DEC 2015  
4666 MISSION AVE # 13  
SAN DIEGO, CA 92116

---

**GENERAL INFORMATION:**

Earliest date available for work: SEP. 10, 2019

Salary desired: \$20/HR

Type of employment desired (full-time, part-time or temporary): FT or PT

Have you ever been employed by Ada Township?

Yes / No

If yes, list dates, positions, supervisors and reasons for leaving:

Have you ever applied for a job with Ada Township before?

Yes / No

If yes, list positions applied for and dates:

Are you related to any employee or elected official of Ada Township?

Yes / No

If yes, list name and relationship to you:

Have you ever been discharged or forced to resign from any job?

Yes / No

If yes, describe in full:

---

**EDUCATION:**

<u>Name of School</u>	<u>Location of School</u>	<u>Did You Graduate?</u>	<u>Area of Concentration</u>	<u>Diploma, Degree or Certification Received</u>
High School <u>H.H. DOW HS</u>	<u>MIDLAND, MI</u>	<u>yes</u>	<u>-</u>	<u>HS DIPLOMA</u>
College <u>MICHIGAN ST. UNIV</u>	<u>EAST LANSING, MI</u>	<u>yes</u>	<u>Interpersonal Communication</u>	<u>B.A.</u>
Other <u>OHIO UNIV.</u>	<u>ATHENS, OH</u>	<u>yes</u>	<u>industrial engineering</u>	<u>M.S.</u>
Other				

Do you plan on continuing your education at a college or other school?

Yes / No

If yes, where and what courses?

---

**SKILLS:**

In the following section, describe the skills you have that will help you in the performance of this job.

Language skills: NATIVE ENGLISH

Computer and technology skills: MS OFFICE (WORD, EXCEL, POWER PT, PROJECT)

Machine, tool or equipment skills: BASIC TOOL USE, TRAINING IN INDUSTRIAL MACH. GUARDING

Do you have a valid license or certification in a trade or profession?

Yes/No

If yes, describe in full:

Have you ever had a license or certification placed under investigation, disciplined, suspended, revoked or put on probation?

Yes/No

If yes, describe in full:

---

**PERSONAL REFERENCES:**

Do not use relatives or former supervisors.

<u>Name</u>	<u>Address</u>	<u>Occupation</u>	<u>Years Known</u>	<u>Phone</u>
JEFF SHAUGHNESSY +	920 RIDGEVIEW CIR LAKE ORION, MI 48362	ENERGY CONSULTANT	22	(989) 492-6493
DIANA SCHWERHA +	1794 PLEASANTVIEW DR NE LANCASTER, OH 43130	ASST. PROFESSOR	4	(740) 277-3788
REG GRAHAM -	4540 HARRISON ST APT 203 PITTSBURGH, PA 15201	LAWYER	20	(412) 737-3071

---

**EMPLOYMENT RECORD:**

Start with your current or most recent job. Do not skip any employers. Also list and explain any periods of unemployment. Use additional pages if necessary.

<p>Employer Name: <b>GRANGE INSURANCE CO.</b>          Address: <b>671 S HIGH ST COLUMBUS, OH</b>          Phone: <b>800-422-0550</b>          Dates of Employment: <b>5/2017 - 6/2019</b>          Final Salary: <del>\$55K</del> <b>\$55K/yr</b></p>	<p>Position/Title: <b>RISK CONTROL ASSOC.</b>          Supervisor: <b>CHRIS BECKMAN</b>          Job Duties: <b>ASSESS RISKS PRESENT AT A VARIETY OF BUSINESSES</b>          Reason for Leaving: <b>LAID OFF - DEPT RESTRUCTURING</b>          OK to Contact? <b>(Y)N</b></p>
<p>Employer Name: <b>OHIO UNIVERSITY</b>          Address: <b>49 FACTORY ST ATHENS, OH</b>          Phone: <b>740-593-2911</b>          Dates of Employment: <b>JAN 2016 - DEC 2016</b>          Final Salary: <b>Ø</b></p>	<p>Position/Title: <b>SAFETY INTERN</b>          Supervisor: <b>JEFF CAMPBELL</b>          Job Duties: <b>SHADOW SAFETY DIR, ATTEND TRAININGS</b>          Reason for Leaving: <b>1 yr internship</b>          OK to Contact? <b>(Y)N</b></p>
<p>Employer Name: <b>HOFER MERCEDES - BENZ</b>          Address: <b>5415 CAR COUNTRY DR CARLSBAD, CA</b>          Phone: <b>760-438-4454</b>          Dates of Employment: <b>12/2012 - 12/2015</b>          Final Salary: <b>\$59K/yr</b></p>	<p>Position/Title: <b>COURTESY CAR DEPT MGR</b>          Supervisor: <b>DAVE CRAM</b>          Job Duties: <b>MANAGE DEPT/SUPERVISOR</b>          Reason for Leaving: <b>MOVED FOR GRAD SCHOOL</b>          OK to Contact? <b>(Y)N</b></p>
<p>Employer Name: <b>ENTERPRISE RENT-A-CAR</b>          Address: <b>3355 ADMIRAL BOLAND WAY SAN DIEGO, CA</b>          Phone: <b>619-294-3313</b>          Dates of Employment: <b>10/2010 - 12/2012</b>          Final Salary: <b>\$52K/yr</b></p>	<p>Position/Title: <b>ASST BRANCH MGR</b>          Supervisor: <b>MARK VERBOIS</b>          Job Duties: <b>SUPERSEE OPERATIONS, SUPERVISE EMPLOYEES</b>          Reason for Leaving: <b>NEW JOB</b>          OK to Contact? <b>(Y)N</b></p>
<p>Employer Name: <b>PINEHURST GOLF RESORT</b>          Address: <b>80 CAROLINA VISTA PINEHURST, NC</b>          Phone: <b>855-235-8507</b>          Dates of Employment: <b>9/2008 - 9/2010</b>          Final Salary: <b>\$15/Hr</b></p>	<p>Position/Title: <b>BEACH CLUB MGR</b>          Supervisor: <b>TAWNIA JONES</b>          Job Duties: <b>MANAGE DAILY OPS, SUPERVISE STAFF</b>          Reason for Leaving: <b>MOVED TO CA</b>          OK to Contact? <b>(Y)N</b></p>

\* In graduate school JAN 2016 - DEC 2017



---

**MILITARY SERVICE:** *n/a*

Type of Service:

Branch of Military:

Dates of Service:

Rank at Discharge:

Type of Discharge:

If other than honorable, describe in full:

---

**OTHER:**

List any other information that will help us evaluate your qualifications for this job:

*Training an experience with Fire Protection Systems, occupational safety*

Are you submitting a resume as a supplement to this application?

Yes  No  *Please let me know if you'd like me to*

How did you learn about this job opening? (Check all that apply)

State employment office \_\_\_\_\_

Employment agency \_\_\_\_\_

College placement \_\_\_\_\_

Friend or relative \_\_\_\_\_

Advertisement  *- ADA Township newsletter*

Township web site \_\_\_\_\_

Walked in \_\_\_\_\_

Other (describe) \_\_\_\_\_

---

**APPLICANT'S AUTHORIZATION, CERTIFICATION AND AGREEMENT**

1. I understand that as a result of this application for employment an investigative consumer report may be prepared whereby information may be obtained through personal interviews with my neighbors, friends or other acquaintances. Such an inquiry would include information as to character, general reputation, personal characteristics and mode of living. I have the right to make a written request within a reasonable period of time to receive additional detailed information about the nature and scope of this investigation.

2. I authorize the references listed in this application and any prior employer, educational institution, or other persons or organizations with whom the Township wishes to check to give the Township any information concerning my previous employment, educational accomplishments, or disciplinary record, or any other pertinent information they may have, personal or otherwise, and I authorize the Township to request such information. I understand that such information may contain my Social Security Number. I release the Township and all parties providing information from any liability for damage that may result from requesting such information or providing such information to the Township. I also waive any notice that information is being provided to the Township by any person or organization.

3. I authorize the Township to obtain criminal conviction and felony arrest information and driving record information from the appropriate law enforcement agency or other applicable agency should the Township determine it is necessary to do so.

4. If conditionally offered employment, I agree to submit to any psychological or physical testing or examination that may be necessary to determine my ability to perform the job for which I am being considered. I also authorize any medical provider conducting such examination or in possession of any medical reports or records pertaining to me to release the results of such examination or such record or report to the Township.

5. I give my consent for the Township, through an authorized testing service of its choice, to collect blood, urine, hair or saliva samples, or other fluid or tissue samples, from me and to conduct any other necessary medical tests to determine the presence of alcohol, drugs or controlled substances, and I release the Township from any liability for damage arising out of such test or its results. I also consent to the release of the test results and other relevant medical information to authorized Township management personnel for appropriate review. If I am accepted for employment with the Township, I consent to be tested in the above manner during my employment when required by federal, state or local law, business necessity, Township policy, or a reasonable suspicion of drug or alcohol use, and I acknowledge that remaining free of illegal and improper drug and alcohol use is a condition of my employment.

6. If I am hired by the Township, in consideration of my employment I agree to comply with all policies and rules of the Township, and I understand that my employment is "at will" and can be terminated with or without cause and with or without notice at any time by either me or the Township, regardless of any contrary provisions in any other documents. This application does not constitute an agreement for employment for any specified period of time. I understand that no representative of the Township other than the Township Board has the authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing, and that any such agreement must be in writing and signed by me and the Township Board or authorized designee.


7. I certify that the information I have provided in this application and any supplemental documents is true and correct and complete to the best of my knowledge, and that I have not withheld any fact or circumstance that would, if disclosed, affect my application unfavorably. I understand that any misrepresentation, deception, omission or false statement made in connection with this application may result in my not being further considered for employment, and if not discovered by the Township until after my becoming employed, may result in my immediate termination.

8. I understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States, and that federal immigration laws require me to complete the I-9 form in this regard.

9. I understand that this application will be considered active pursuant to the Township's normal procedures for a period of 180 days. If I am still interested in employment thereafter, I must reapply.

I have read and understand and agree with Paragraphs 1 through 9 above and acknowledge that with my signature below.

APPLICANT'S SIGNATURE:

  
\_\_\_\_\_

989-615-1497

DATE SIGNED:

9/9/19