



AGENDA
ADA TOWNSHIP REGULAR BOARD MEETING
MONDAY, MARCH 24, 2025, at 7:00 P.M.
ADA TOWNSHIP HALL
7330 THORNAPPLE RIVER DRIVE

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. MOMENT OF SILENCE
- IV. ROLL CALL
- V. APPROVAL OF AGENDA
- VI. GENERAL TOWNSHIP BUSINESS
 - Motion to approve minutes and accept and file reports/communications under consent agenda
 - A. APPROVAL OF TOWNSHIP BOARD MINUTES
 - 1. Regular Board Meeting Minutes – March 10, 2025
 - 2. Special Meeting Minutes – March 10, 2025
 - B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS
 - 1. Ada Historical Society Meeting Minutes – February 13, 2025
 - 2. Compensation Commission Meeting Minutes – March 12, 2025
 - 3. Compensation Commission Meeting Minutes – March 13, 2025
 - 4. Compensation Commission Elected Officials Salary Decision for FY 2025-2026 & 2026-2027
 - 5. Downtown Development Authority Meeting Minutes – February 10, 2025
 - 6. Downtown Development Authority Work Session Meeting Minutes – February 19, 2025
- VII. APPROVAL OF WARRANTS
 - A. Township General Warrants
- VIII. PUBLIC COMMENT (*Limit of 3 Minutes Per Speaker*)
- IX. UNFINISHED BUSINESS – None
- X. PUBLIC HEARING – None
- XI. NEW BUSINESS
 - A. Resolution R-032425-1: A Resolution Amending the Fiscal Year 2024-2025 Budget
 - B. Employee Compensation and Benefits Recommendation for FY 2025-2026

- C. Resolution R-032425-2: A Resolution Approving the FY 2025-2026 Budget Appropriations
- D. Resolution R-032425-3: A Resolution Approving the FY 2025-2031 Capital Improvement Plan
- E. Resolution R-032425-4: A Resolution to Set the Downtown Development Authority Meeting Schedule for FY 2025-26
- F. Consider Resolution R-032425-5: A Resolution to Amend the Ada Township Park Rules
- G. Resolution R-032425-6: A Resolution to Adopt an Updated Ada Township Charges & Fees Schedule
- H. Consider Resolution R-032425-7: A Resolution to Re-Appoint Joshua Hulst and Dan Hurwitz to the Parks, Recreation, and Land Preservation Advisory Board
- I. Consider the Purchase of Eight Park Benches for Ada Park from GameTime for an Amount Not to Exceed \$9,696.98
- J. Consider the Purchase of Two New Pumps from Detroit Pump for \$96,055 and Repair One Pump from Kennedy Industries for the Spaulding Street Lift Station for an Amount Not to Exceed \$96,055.00

XII. DEPARTMENT REPORTS

- A. Township Manager Report – March 19, 2025

XIII. BOARD MEMBER COMMENT

XIV. CLOSED SESSION – None

XV. OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT (*Limit of 3 Minutes Per Speaker*)

XVI. ADJOURNMENT



**ADA TOWNSHIP REGULAR BOARD MEETING
MONDAY, MARCH 10, 2025, at 7:00 P.M.
MINUTES**

Supervisor Korth called the meeting to order at 7:00 P.M.

Board Members Present: Supervisor Korth, Clerk DeMarco, Treasurer Moran, Trustees Carter and Damstra.

Board Members Absent: Trustees Hurwitz and Proos.

Staff Present: Township Manager Suchy, Deputy Clerk McIntosh, Buildings Facilities and Grounds Director Brinks, Planning Director Said, Assessor Boerman, Accountant Rodriguez.

Public Present: 8 members of the public.

APPROVAL OF AGENDA

Moved by Clerk DeMarco, supported by Trustee Carter. Motion Carried.

GENERAL TOWNSHIP BUSINESS

Moved by Trustee Carter, supported by Trustee Damstra to approve minutes, accept and file reports/communications under consent agenda. Motion Carried.

A. APPROVAL OF TOWNSHIP BOARD MINUTES

1. Regular Board Meeting Minutes – February 24, 2025

B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS

1. Parks, Recreation, and Land Preservation Meeting Minutes – January 16, 2025
2. Planning Commission Meeting Minutes – January 16, 2025
3. Board of Review Meeting Minutes – December 10, 2024
4. Revenue & Expense Report as of February 28, 2025
5. Letter from Administrative Committee re: Compensation Commission Framework – March 5, 2025

APPROVAL OF WARRANTS

Treasurer Moran presented the Township General Warrants in the following amounts:

Hand Checks: \$0.00

Warrants: \$487,062.18

Moved by Trustee Carter, supported by Clerk DeMarco to approve the March 10, 2025 warrant Report in the total amount of \$487,062.18. Roll Call: Yes- 5 (Korth, DeMarco, Moran, Carter, Damstra); No-0; Absent- Proos, Hurwitz. Motion Carried.

PUBLIC COMMENT

There was no public comment.

UNFINISHED BUSINESS

There was no unfinished business

PUBLIC HEARING

Ordinance O-031025-1: An Ordinance to Amend Chapter 22 of the Ada Township Code of Ordinances – Ada Township Cemetery Ordinance

Supervisor Korth opened the public hearing at 7:07 P.M.

Nancy Gaskell, 4990 Ada Drive. Wanted to thank Clerk DeMarco and Deputy Clerk McIntosh for the work they have done on the ordinance. She stated that she would have liked more notice to the public regarding the issue. She stated that she is the President of Findlay Cemetery Association. She requested clarity from the board regarding gate hours, the removal of artificial flowers and holiday wreaths, and hours of operations for the cemetery.

Noelle DiVozzo, 7115 Bronson Street. Inquiring whether the capacity of the lots have changed with the new ordinance and if so how. Inquired about the 30-year reclaiming process.

Treasea Trancik, 1294 Crampton. She inquired regarding the plot reclaiming area of the ordinance and what will happen with those spots if they are reclaimed.

Supervisor Korth closed public hearing at 7:16 P.M.

Clerk DeMarco responded to resident concerns. She stated that she would work with Buildings, Facilities and Grounds to include the hours and days of operation in the ordinance. She also stated that new signage would be installed to communicate these changes. She stated that the Cemetery Committee would address the other concerns mentioned and thanked the residents for voicing their thoughts regarding the changes.

Fiscal Year 2025-2026 Township Budget & 2025-2031 Capital Improvement Plan

Supervisor Korth opened the public hearing at 7:24 P.M.

There were no comments from the public.

Supervisor Korth closed the public hearing at 7:25 P.M.

NEW BUSINESS

Consider Consumers Energy Easement Request from Dr. Sammy Sahladar for Utility Pole Relocation at 7171 Headley Street

Township Manager Suchy presented the request to the board. He stated that the township is closing on this property soon, and in collaborations with Dr. Sahladar's construction, the utility pole and power management is needed. Todd Scholl, with Esseants Group, stated that the pole currently is in the middle of the property and the construction crew is currently working around it. **Moved by Treasurer Moran, supported by Trustee Damstra to authorize the Township Manager to work with legal counsel regarding the change and approve the easement contingent upon safety guidelines. Motion Carried.**

Consider Approval of Ordinance O-031025-1: An Ordinance to Amend Chapter 22 of the Ada Township Code of Ordinances – Ada Township Cemetery Ordinance

Damstra appreciated the work the Clerk and her staff did and thanked the members of the public who came to speak about the issue. She is assured that the Clerk's Office and believes that there is middle ground regarding the resident concerns.

Carter concerned regarding the 30 year and 60 day issue and he requested to make it 90 days.

Moran confused regarding the holiday closures. He stated that the Clerk's Office will work with staff regarding the gates being opened and being effective with that. He stated that the Cemetery Committee would be a key element in adding these revisions.

Motion to approve Clerk DeMarco, supported by Trustee Carter to approve. Motion Removed. Moved by Clerk DeMarco, supported by Treasurer Moran to table the ordinance pending review of revisions by the Cemetery Committee. Motion Carried.

Consider Approval of Cemetery Foundation, Retention Wall Work, and Tree Removal for an Amount Not to Exceed \$35,000

Moved by Treasurer Moran, supported by Trustee Carter to approve the request for an amount not to exceed \$35,000.00. Motion Carried.

Consider the Adoption of an Amended Policy to Comply with Employee Sick Time Act (ESTA) Requirements

Manager Suchy stated that the previous one approved was changed by the state. Manager Suchy provided an overview of the policy. **Moved by Trustee Damstra, supported by Trustee Carter to adopt the amended policy. Motion Carried.**

Request from Supervisor Korth to Appoint Clerk Jo DeMarco, Treasurer Kevin Moran, and Trustee Dan Hurwitz to the Cemetery Committee

Supervisor Korth stated that the Cemetery Committee has not met for several years and wanted to bring board member involvement back to assess fee structure, assist with cemetery changes and provide oversight to the improvements. Board members discussed how a board committee would work on these issues to address the call for a work session at a previous meeting. **Moved by Trustee Damstra, supported by Treasurer Moran to appoint Clerk DeMarco, Treasurer Moran and Trustee Hurwitz to the Cemetery Committee. Motion Carried.**

DEPARTMENT REPORTS

Supervisor Korth stated that the department head reports are continuously useful and helpful for new members of the board and he thanked the department heads for their effort.

A. Township Manager Report March 5, 2025

Township Manager Suchy stated that the DDA Board met this morning and discussed moving from three Beers at the Bridge events to two. The DDA supported this proposal to hold high quality events and finding a compromise between residents and the township. Manager Suchy stated that the budget will be approved at the March 24 Township Board meeting for consideration.

B. Assessing Department Report – March 4, 2025

C. Building, Facilities & Grounds Department Report – February 2025

D. Clerk's Office Report – March 5, 2025

E. Downtown Development Authority Director Report – March, 2025

- F. Fire Department Report – February 2025
- G. Historical Society Executive Director Report – February 2025
- H. Parks & Recreation Department Report – March 4, 2025
- I. Planning Department Report – March 5, 2025
- J. Engineering Monthly Report – March 5, 2025
- K. F&V Operations & Resource Management Utility Report – March 5, 2025

Stephanie Kozal, Project Manager, provided an update on the Spaulding Lift Station. She stated that the pump is away for analysis and she stated that there is quite a bit of foam coming from Amway for the past few weeks. She stated that debris are continuously getting plugged.

BOARD MEMBER COMMENT

Treasurer Moran stated that Raquel Valverde, our AmeriCorps member, received certification for farmers market management and stated that the township is very happy to have her on staff. He stated that he is disappointed regarding the reduction of the Beers at the Bridge events, but stated that it has shown how much the township has grown. He appreciates time and effort the staff puts into the events. Finally, he stated that his Deputy, Gina Olszewski, is out on medical leave.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

Frank Hoover, 700 Marbury Dr SE, stated that he knows that he can come off as rude. He experienced a medical emergency and it was not relayed to the Ada Staff. His wife called Fire Chief Murray and Lieutenant Dewey and they got there 5 minutes later. He wanted to thank everybody and the Fire Department for their assistance and ongoing support.

CLOSED SESSION

Consider Written Legal Opinion Pursuant to MCL 15.268 Section 8(1)(h) of the Michigan Open Meetings Act

The Township Board entered open session at 8:28 P.M.

Moved by Damstra, supported by Treasurer Moran to proceed as discussed in closed session. Motion Carried.

ADJOURNMENT

Moved by Trustee Carter, supported by Treasurer Moran to adjourn the meeting. Motion Carried.

The meeting was adjourned at 8:29 P.M.

Date

Jo DeMarco, Clerk



**ADA TOWNSHIP CLOSED SESSION
MONDAY, MARCH 10, 2025, at 7:00 P.M.
MINUTES**

Consider Written Legal Opinion Pursuant to MCL 15.268 Section 8(1)(h) of the Michigan Open Meetings Act

Manager Suchy presented discussed the Knapp Drainage issue and the ongoing discussion with the Drain Commission regarding the Cook Drain dumping issue.

Stated that there was a delay in the scheduling so the Drain Commissioner proposed meeting with drainage district to allow the township to be heard. Legal is proposing us to accept offer to meet on March 31, 2025 for an opportunity to be heard.

Bringing to board to proceed with scheduling the March 31, 2025 meeting with the Drain Commission to defend the voice of residents regarding the issue. Manager Suchy noted that he will notify people in the drain district and post on social media regarding informing residents.

Board members asked questions regarding the goal of the meeting, case dismissal and environmental concerns.

Moved to proceed as follows: hiring PR firm, notify residents, and consulting an environmental engineer regarding the issue.

Moved by Trustee Carter, supported by Treasurer Moran to enter open session. Motion Carried. The Township Board entered open session at 8:28 P.M.

Minutes of February 13, 2025
Ada Historical Society Board Meeting

1. Call to Order: President Veldkamp called the meeting to order at 3:06 pm.

Present: Crosby, Ferro, Idema, Kraai, Kroon, Thompson, Turan, Veldkamp, Vierson, Wildes

Absent: Brown, Hoover, Mulligan

Others Present: Benedict, M. Bolhuis, D. Bolhuis, Mieras

Approval of Agenda. There being no additions to the agenda, the agenda was approved on motion by Ferro and supported by Turan. The motion carried.

2. General Business

Approve Minutes & accept reports/communications under Consent Agenda. Ferro supported by Crosby moved to approve the Minutes of January 9, 2025. The motion carried.

- A. Board Minutes of January 9, 2025.
- B. Receive & File various reports and communications:
 - 1. Publicity Committee Report
 - 2. Display Committee Report
 - 3. Collections Report
 - 4. Fundraising Committee Report
 - 5. Volunteer Coordinator
 - 6. Museum Executive Director

Idema supported by Ferro moved to approve the Consent Agenda. The motion carried.

3. Public Comment: None.

4. Board Comment: None.

5. Unfinished Business: None.

6. New Business:

- A. **Fundraising Report:** Mieras related she would like the new campaign fundraising goal to be \$170,000 which would include \$50,000 for endowment. The largest item in the goal would be new siding for the museum building. The committee is working on revisions for the request and support to put that in front as the number one item. The committee is

looking for approval to go forward with the campaign. Turan supported by Ferro moved to go ahead with the campaign. The motion carried. Mieras then reminded everyone of the February 20 happy hour kickoff for the campaign.

B. Finance Committee: Treasurer Kroon presented the financial reports. He related he has received two budgets so far and needs the remaining budgets. A short discussion of budget amounts ensued. Idema supported by Crosby moved to approve the financial reports. The motion carried.

C. Museum Executive Director: Wildes related she has worked through 400 new accessions in the last month. Our duplicate Edison phonograph cylinders will go to the Sunfield Museum. Docent training is scheduled for February 27 at 3:00 pm. Thompson has been cleaning the exhibits prior to the March 1 opening. Karey has been working on volunteer schedules. Wildes then related she has been contacted by the owners of an icehouse in the northeast corner of Ada Township, east side of McCabe. Do we want the ice house? It is located on property which was the home of the Abraham family. A short discussion ensued. Crosby related there is some talk about a joint program with Cascade Township regarding river and train transportation and communication between the two townships. Wildes related the year end appeal has brought in \$8,300.

D. Volunteer Coordinator: Benedict thanked everyone for responding to her email regarding docent training and survey. She is working on Sign Up Genius for March through May. Ada Extravaganza is March 8. Idema and Ferro will handle our booth there.

E. Tri-River: M. Bolhuis related the group will meet March 18 in Belding. They will be planning the summer lunch and program.

F. Programs & Events: Vierson related we will be represented at the Ada Extravaganza. There will be no special opening of our new exhibit. Coming up In April is an historic costume lecture, and the vintage baseball game is scheduled for May 10.

G. General Discussion: None.

7.Adjournment. The meeting was adjourned at 3:47 pm.

Respectfully submitted,

Marilyn Thompson

**ADA TOWNSHIP COMPENSATION COMMISSION
MINUTES OF THE MARCH 12, 2025, MEETING**

A meeting of the Ada Township Compensation Commission was held on Wednesday, March 12, 2025 at 3:00 p.m. in the Ada Assembly Hall located at 7330 Thornapple River Dr. Ada, MI 49301

I. CALL TO ORDER

Chair Terwilliger called the meeting to order at 3:06 PM.

II. ROLL CALL

Present: Ann Hansen, Mike Terwilliger, Jake Heglund, George Kiefer, Catherine Jacobs

Absent: None

Staff Present: Suchy

Public Present: None

III. ELECTION OF CHAIRPERSON

Moved by Heglund, supported by Jacobs, to appoint Mike Terwilliger as Chair person. Motion Carried 5-0.

IV. APPROVAL OF AGENDA

Moved by Kiefer, supported by Hansen, to approve the agenda as presented. Motion Carried 5-0.

V. APPROVAL OF MINUTES FROM MARCH 2, 2023, MEETING

Moved by Hansen, supported by Kiefer, to approve minutes as presented. Motion Carried 5-0.

VI. UNFINISHED BUSINESS - NONE

VII. NEW BUSINESS

- A. Letter from Administrative Committee to Township Board Regarding Compensation Commission Considerations**
- B. Kent County Elected Official Salary Study**
- C. Median Housing Cost Analysis of Kent County Townships**
- D. Statutory Requirements for Each Elected Official Position**
- E. Process for Elected Officials to Provide Feedback (Written or In-Person)**

Chair Terwilliger said that all the items on the agenda are part of the compensation commission conversation, so the commission will discuss them together rather than individually – all other commission members supported that.

Manager Suchy provided a history of the compensation commission, its role, and its work over the next few meetings and in the next 15 days per ordinance. Manager Suchy indicated that two items on the agenda had not been provided to compensation commission members in previous years: the letter from the administrative committee to the Township Board and the median housing cost analysis of Kent County Townships.

Terwilliger asked if the ordinance had been updated since the original was created. Manager Suchy responded that it had not. Still, the Township Board has had some conversations at recent board meetings about the need to update this extremely rigid ordinance to create more flexibility.

Terwilliger asked for the number of staff in each department for both the Clerk and Treasurer. Manager Suchy responded that the Clerk has three full-time staff members (Deputy Clerk, Accountant, Administrative Assistant), and the Treasurer has one full-time staff member (Deputy Treasurer).

Heglund said the information provided was helpful, especially the taxable value, since it generates revenue to pay staff and elected officials. He asked about the taxable value in 2023, the last time the commission met. Manager Suchy indicated he did not have that information in front of him but could provide it for tomorrow's next meeting.

Manager Suchy indicated that despite Cascade Township being a larger community, both population and taxable value-wise, some Ada Township staff have higher salaries than Cascade because the Township has been undertaking several transformational projects over the past five years. The Township Board has emphasized ensuring we are competitive and able to retain our highly qualified staff from leaving for communities such as Cascade, Plainfield, and others despite being larger communities.

Heglund asked about Byron Center, as Ada has half the parcels but similar taxable values. Manager Suchy indicated that community information is all over the place, and there is no set standard for what a community pays its elected officials based solely on population, parcels, or taxable value.

Kiefer asked whether the elected officials have a bigger job due to the growth since the last time the commission met in 2023. Jacobs commented that she felt the work hadn't necessarily increased but that the decisions were more significant because of the scale of the projects and work. Jacobs also stated that hiring a professional manager made things easier for the board from a data and background perspective.

Manager Suchy stated that there are newer election requirements than there were for previous clerks, but Clerk DeMarco would have to expand on the impact of that on her office.

Terwilliger asked if the commission thought it should be automatic that the Clerk, Treasurer, and Supervisor receive the same ECI increase as the Township staff and the trustees would be handled separately. Heglund agreed that the ECI of 4.6% should be automatic for the Clerk, Treasurer, and Supervisor.

Members asked if pay could be reduced in the future? Manager Suchy indicated that they could not do that under the current ordinance.

Terwilliger pointed out that you could give the clerk a large raise, and then if they fall ill, the next person will earn the same salary regardless.

Jacobs commented that people run for office knowing what they will earn. If their experience is greater than the position, why did they run for it? She wants it to be competitive so people run, but he doesn't think elected officials should be compensated for their qualifications compared to the private sector.

Terwilliger asked if the commission felt that the Clerk and Treasurer positions should be treated the same. Hansen responded that she would like to see the positions handled separately. Keifer said if one of the positions requires more work, they should be compensated more. If the work is the same but just involves making more significant decisions, then it's less of an issue.

Heglund asked when the commission met in 2023 and provided a significant increase, was it the expectation that it would be done again two years later? Terwilliger responded that the 2023 increases were intended to catch elected officials up following the Township's non-elected employee compensation study.

Jacobs stated that election law changes requiring the new requirements were in place before the last election, so the clerks knew what they were stepping into workwise. She was not a fan of someone running for office and then increasing their pay for the requirements that were in place before the election. Members thought it would be helpful to know whether the clerk or her staff absorbed the increased workload. Manager Suchy stated that would be a good question for Clerk DeMarco.

Hansen said it would be helpful to compare the Clerk and treasurer's current salaries to their employees. Manager Suchy stated he would provide that to the commission for the next meeting.

Members asked about the Treasurer's position and whether the growth in Ada has required more from that position. Manager Suchy indicated that one example of the increased workload from growth is that the Treasurer has to invest additional funds and pay more tax bills and foot traffic.

Heglund pointed out that the Gaines Treasurer has a higher salary and manages a smaller department budget.

Terwilliger asked if there was an exit interview with Supervisor Leisman before he left the position. Manager Suchy indicated that there was not an exit interview but that Leisman had indicated he was not re-running due to his workload at his full-time job and his desire to spend more time with his family. He enjoyed the position but felt it was a good time to step away – unrelated to any compensation issue.

Jacobs asked why Gaines Township Supervisor pay went down from 2024 to 2025. Manager Suchy stated that it was likely due to a change in the actual person, and the previous supervisor may have

been considered closer to full-time than the new supervisor is. He is not 100% sure as the information gets submitted, but staff do not go through all the information and follow up for the background or context of the year-to-year shifts.

Jacobs stated that when she ran for office, it was not about pay, she didn't even know the position was paid. She said the trustees went for a long time without a pay increase, which didn't deter people from running. She said people who want to run will run, not because of the pay. People should run for positions knowing how much money they will receive for the work.

Terwilliger asked if all trustees are on two committees. Manager Suchy stated that each trustee has different responsibilities. Some may serve on the Planning Commission, ZBA, or PRLP board, or they could serve on more committees.

Terwilliger indicated he was more comfortable with the commission raising the trustees to a certain number instead of worrying about tying it to ECI.

Jacobs noted that trustees also receive retirement benefits. Members pointed out that only Gaines and Alpine received that benefit, and other communities did not provide it to trustees.

Jacobs stated she didn't like the idea of a housing cost analysis. Everyone's taxes are going up in every community in West Michigan. She does not feel that Ada's taxes go up more than others because of the capped increase amount allowed under Headlee. She thought there was room for increased compensation but did not like tying it to the housing analysis.

Heglund stated that the Township has not had issues filling these positions in the past. Jacobs noted that some people in the community would encourage someone to run for office if a position is not receiving interest.

Hansen wanted to hear whether trustees were upset with their current pay. Manager Suchy responded and indicated that a trustee had discussed the pay not going up appropriately at the board meeting. He has invited all elected officials to attend the next compensation commission meeting or submit something in writing if they cannot attend in person. Clerk DeMarco has already provided some items in writing, which will be provided to the commission at the next meeting.

Kiefer stated that there was a large increase in 2023 to make these positions more competitive and valued. So, is the commission considering ECI alone, or have these positions undertaken new responsibilities?

The commission agreed that they had had enough conversation for today and looked forward to hearing from elected officials and getting additional information discussed during today's meeting. The commission's next meeting will be tomorrow, Thursday, March 13, 2025, at 3:00 PM.

VIII. OPPORTUNITY FOR PUBLIC COMMENT - No public comment

IX. ADJOURNMENT

Moved by Jacobs, supported by Hansen, to adjourn at 4:21 p.m. Motion Carried 5-0.



ADA TOWNSHIP COMPENSATION COMMISSION

Be it resolved, the Ada Township Compensation Commission unanimously recommends elected officials' salaries for the fiscal years 2025-2026 & 2026-2027.

Approved Recommendations:							
			<u>2025-2026</u>				<u>2026-2027</u>
	<u>Current</u>		<u>Percent</u>	<u>Amount</u>		<u>Percent</u>	<u>Amount</u>
Supervisor	\$41,896.00		4.6%	\$43,823.22		Employee Cost Index	TBD
Treasurer	\$86,121.20		7.1%	\$92,235.81		Employee Cost Index +1%	TBD
Clerk	\$86,121.20		7.1%	\$92,235.81		Employee Cost Index +1%	TBD
Trustee	\$8,379.36		4.6%	\$8,764.81		Employee Cost Index	TBD
Note: Employer Cost Index is based on Bureau of Labor Statistics Wage and Salaries Increase for State and Local Government Workers as of September of each year. September 2024 ECI is 4.6%							

We are recommending an increase of 7.1% for the Clerk and Treasurer and a 4.6% (ECI) increase for the Supervisor and Trustees for the fiscal year 2025-2026.

The compensation commission recommends an increase for the fiscal year 2026-2027 that is based on the Bureau of Labor Statistics Wage and Salaries Increase for State and Local Government Workers as of September 2025, plus a 1% additional increase for the Clerk and Treasurer.

Member
Catherine Jacobs

Member
Ann Hansen

Member
George Kiefer

Member
Jacob Heglund

Member
Mike Terwilliger

**ADA TOWNSHIP COMPENSATION COMMISSION
MINUTES OF THE MARCH 13, 2025, MEETING**

A meeting of the Ada Township Compensation Commission was held on Thursday, March 13, 2025 at 3:00 p.m. in the Ada Assembly Hall located at 7330 Thornapple River Dr. Ada, MI 49301

I. CALL TO ORDER

Chair Terwilliger called the meeting to order at 3:04 PM.

II. ROLL CALL

Present: Ann Hansen, Mike Terwilliger, Jake Heglund, George Kiefer, Catherine Jacobs

Absent: None

Staff Present: Suchy

Public Present: Clerk DeMarco, Treasurer Moran, Trustee Carter

III. APPROVAL OF AGENDA

Moved by Heglund, supported by Jacobs, to approve the agenda as presented. Motion Carried 5-0.

IV. APPROVAL OF MINUTES FROM MARCH 12, 2025, MEETING

There was one correction on page 2 in the 2nd to last paragraph to add “for the Clerk, Treasurer, and Supervisor” to the end of the final sentence.

Moved by Jacobs, supported by Hansen, to approve minutes as presented with the correction. Motion Carried 5-0.

V. UNFINISHED BUSINESS –

A. Follow Up Information Provided by Township Manager

Manager Suchy provided background on the items that were sent following the meeting on Wednesday March 12, 2025. This included the Employee Cost Index Information Sheet, Information on the employees managed by elected officials and their salaries, the legal opinion regarding what information the Compensation Commission can consider when making its determination, and a recent history of taxable value increases in the Township since 2019.

Members indicated that this information was helpful and thanked Manager Suchy for providing it.

VI. NEW BUSINESS

A. Opportunity for Feedback from Supervisor, Clerk, Treasurer, and Trustees

Chair Terwilliger asked if any feedback was provided in writing. Manager Suchy indicated that Clerk DeMarco provided materials and that information was at everyones place before the meeting.

Manager Suchy also stated that Clerk DeMarco is also present and can expand on any of the information provided.

Chair Terwilliger asked if Clerk DeMarco wanted to say anything before being asked questions by the Commission. Clerk DeMarco spoke about how proud she was to be elected to serve as part of the Ada Township team and thanked the Commission for the work they do.

Chair Terwilliger – when she ran did she know the election requirements before she took the position. Clerk DeMarco responded that she was as she has lots of experience in elections and has worked elections since 2012 and has worked in Oakland, Macomb, Kent, and Wayne County.

Chair Terwilliger - what her hours are when she is not working an election. Clerk DeMarco said that she generally works 7:30 AM—5:30 PM, but she works whatever it takes to get the job done.

Chair Terwilliger asked if her staff was full-time. Clerk DeMarco responded that her staff is full-time, but there are times when there is additional work outside of the regular office hours of the Township. Elections run until 8 PM, but it requires work much later until it is done. It could be as late as midnight before everything is turned into the County and the staff working the election is able to go home.

Clerk DeMarco talked about the amount of preparation that goes into each election, no matter if it is a small or big election. The changes to absentee ballots requirements required additional mailing and staff time. Clerk DeMarco noted there will be an election this year for FHPS and now the Clerk's office has to pivot and plan so they can have a successful election.

Chair Terwilliger asked how much she worked on average. Clerk DeMarco said that she is working more, including weekends to make sure she finishes trainings and gets up to speed on everything since she is new to the position and doesn't expect the longer hours she is currently working to continue.

Kiefer asked how big of an impact has early voting been. Clerk DeMarco said the impact is huge but that she had not been elected until the November election so she did not experience it first hand in Ada as the Clerk.

Chair Terwilliger asked if there was anything else she would like to add. Clerk DeMarco states she loves the role and felt she had the qualifications so she ran for the position.

Chair Terwilliger welcomed Treasurer Moran and asked him to come up to the podium. Treasurer Moran provided a handout he prepared for the Commission outlining his thought process when considering what his compensation should be.

Treasurer Moran stated that he has been Treasurer for eight years and that he came in front of the Commission for the first time in 2017. He stated that both the Clerk and Treasurer position roles have increased with elections for the Clerk and managing additional funds/investments for the Treasurer. His job is to ensure the Township is in good financial standing. During the recent tax collection his office took in over \$56 million in tax payments and he was able to earn the Township

an additional \$60,000 in investment income during that time. He discussed how Ada has moved from a sleepy town to a dynamic community in the past eight years. The cost of living with an additional 1% was wonderful last year but felt that the Township professional staff has grown at a faster pace. The Clerk and Treasurer are similar to department heads so they should be compensated close to it. It does not need to be equal, but it should at least keep pace. He has a number of certifications including holding an MBA, being an advanced public funds manager and serving on the Board of Trustees for Michigan Class which is a large investment fund. Happy to answer questions the commission may have.

Chair Terwilliger asked what his office hours were. Treasurer Moran said the office is open 8 AM – 5 PM and that his Deputy Gina and him staff the office. The busiest time for the office is the winter/summer tax collections. Foot traffic has increased significantly post COVID. They collect taxes and water bills which leads to lots of interactions with Ada residents. The statutory requirement is that he only has to be in two days a year for the tax collection, but he has always done more and been responsive to the needs of the Township. Generally, works 40-50 hours per week depending on the time of year.

Chair Terwilliger asked if he goes to the bank a lot. Treasurer Moran indicated that they don't have to go as much since they are able to do things electronically.

Heglund asked if more parcels or a higher taxable value would create more work for his office. Treasurer Moran answered more parcels.

Jacobs - how many parcels has the Township added over recent years. Manager Suchy stated he did not have that information readily available but he would request it from the Assessor via text and hopefully get an answer back during the meeting.

Kiefer asked for clarification when Treasurer Moran shared that he disagreed with some of the information that has been provided by the Administrative Committee to the Compensation Commission. Treasurer Moran stated that he felt smaller community comparisons are not an accurate representation. Ada Township is not Cannon Township. It is much more like Cascade Township in how it operates. The Township has worked to move to Cascade Township and larger Townships as a benchmark.

Hansen responded that she felt the information provided was good, but that she was using it more to look for red flags such as why is Ada Township lower than Gaines and Cascade?

Treasurer Moran felt that there should be consideration for the expensive cost of living in Ada Township.

Hansen appreciated Treasurer Moran providing the letter with financial information.

Jacobs stated that you mention your taxes have gone up, but that is the same across Ada, Cascade, and other communities because it is capped by the rate of inflation. Treasurer Moran responded that yes it was.

Clerk DeMarco said that she is a fan of data and metrics, but the way the office in Ada is different is because when residents come into Township Hall, they are immediately dealing with the Clerk or Treasurers office. They work as much as needed not matter the projects and how busy you are to help all customers to the Township front desks.

Hansen stated it was hard to take care of the tax dollars and be good stewards, but also compensate the elected staff appropriately for the job they do.

Trustee Carter stated that Trustees do it for the service, not to get paid. Would be ok if it wasn't paid at all because he wants to serve the Township. Trustee Proos isn't here but he did bring up good points about most of the board running unopposed and he isn't sure if that is due to the pay for the Trustee position or not. Thank you to the compensation commission for the job they do and he appreciates that it is them instead of the board handling it. Independence is important when looking at elected official compensation. He said there is no good way to evaluate elected officials but he would continue to ask the compensation commission to continue to review their process and how they evaluate these positions.

Chair Terwilliger – Some trustees say it is enough pay and others say it should be more. No matter what the commission decides, some will be happy and others may not be. It is a dilemma for the commission.

Trustee Carter – Doesn't think anyone would be mad even if it didn't change. Wants to make sure the Township attracts people to run in the future.

B. Elected Official Compensation for FY 2025-26 & 2026-27

Hansen – Two years ago, the commission wanted to increase it to make sure it was in the ballpark of other communities as it had fallen behind. You want to thank people for serving.

Heglund – Would going from \$8,000 to \$12,000 really matter? The people running would probably do it for free because they love Ada Township.

Jacobs – Are we still at 21 meetings per year? Manager Suchy responded that the Township Board is still at 21 meetings and there can be special meetings that are added as well as committee meeting responsibilities.

Manager Suchy provided an update that the Township has added 138 parcels since 2023.

Chair Terwilliger – In his experience, the commission could pick a position and then work from there. Another option is to write down options and throw out the high/low numbers.

Hansen – Wants to add current salary + ECI and see where that takes the positions.

Members talked about not having a good job review for elected officials, and essentially, if someone is re-elected, that is the only indication that someone is doing ok. If someone was doing that bad of a job, they would probably have someone run against them.

Jacobs – Why did we do 10% in 2024? Chair Terwilliger – that was the correction year to mirror the Township staff also receiving large increases to bring their salaries in line with other communities.

Members discussed picking a number for the trustee pay instead of working through percentages.

Jacobs – The Trustees went years without a raise, correct? Chair Terwilliger – yes, they were at \$7,000 for a long time.

Chair Terwilliger – It is a struggle because they want to be good stewards of the Township tax dollars.

Jacobs is worried about the headline that elected officials received a 20% increase over 2 years. How does that look? Wants to make sure the increase is justified.

Heglund – What if we did the Trustees at \$8,800?

Kiefer – would like ECI for both years.

Jacobs – she is comfortable with ECI for both years.

Motion by Heglund, support by Jacobs to increase Trustee pay by ECI for both years. Motion Carried 5-0.

Chair Terwilliger - moving on to the Supervisor, did Supervisor Korth provide anything? Manager Suchy responded no. Chair Terwilliger indicated that ECI would put the Supervisor at \$43,823 for next year.

Jacobs – likes using ECI for this position as well.

Motion by Jacobs, support by Kiefer to increase the Supervisor position by ECI for both years. Motion Carried 5-0.

Chair Terwilliger – Clerk and Treasurer have been treated the same in the past. Right now, they are at \$86,121 and ECI would increase them to \$90,083.

Jacobs – wanted to confirm that last year it was ECI + 1%. Manager Suchy responded yes.

Chair Terwilliger – lets look at the Clerk first. He summarized the staff she manages and their pay compared to her pay. Does the Clerk at \$90,000 compared to her staff make sense?

Chair Terwilliger – the deputy treasurer makes \$67K, this would put the treasurer at \$90,093, is everyone comfortable with that?

Chair Terwilliger – per the committee’s history, Jo is new and has a great background, but she hasn’t had a chance to prove herself yet. Kevin has been with the Township for a long time.

Jacobs – it should be based on the position not the person. If the current Clerk and Treasurer are great but then they don’t run next time and someone unqualified runs that person will earn this salary. She was elected because of her background.

Kiefer – How long have the positions earned the same pay? Manager Suchy – as far as he knows it has always been that way, but he is not sure.

Chair Terwilliger – do we want to do ECI + a percentage or just ECI?

Members asked what the average department head raise was. Manager Suchy indicated that the department head raises averaged between 6.19% and 8.6%, but factors such as where they are on the wage scale and their performance review led to those percentages.

Jacobs – a 7% would take them to \$92,149 and she feels this can be justified similar to department head increases.

Kiefer – what do we do for year two then?

Terwilliger, Hansen, and Jacobs were all comfortable with ECI in year 2.

Jacobs – 7% for the Clerk and Treasurer positions then for year 1?

Hansen – It should be 7.1% so it is closer to an average of department heads.

Motion by Hansen, supported by Jacobs to increase the Clerk & Treasurer 7.1% for the first year and ECI + 1% for the following year. Motion Carried 5-0.

VIII. OPPORTUNITY FOR PUBLIC COMMENT - No public comment

IX. ADJOURNMENT

Moved by Jacobs, supported by Hansen, to adjourn at 4:47 p.m. Motion Carried 5-0.



**ADA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
BOARD OF DIRECTORS
MINUTES OF FEBRUARY 10, 2025, REGULAR MEETING, 8:00 A.M.**

A regular meeting of the Ada Township Downtown Development Authority (DDA) was held on Monday, February 10, 2025, at 8:00 a.m. at the Ada Township Hall, Assembly Room, 7330 Thornapple River Drive, Ada MI.

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 8:00 a.m. by Chair Knapp.

BOARD MEMBERS PRESENT: Coe, Frost, Harrison, Idema, Knapp, Korth, Turan, Vogl

BOARD MEMBERS ABSENT: Cloutier

STAFF AND OFFICIALS PRESENT: Austin, Buckley, Said, Suchy, Treasurer Moran, Chief Murray, BFG Director Brinks, Farmers Market Coordinator Valverde

PUBLIC PRESENT: 2 members of the public

II. APPROVAL OF AGENDA

Moved by Coe, supported by Idema, to approve the agenda as presented. Motion carried.

III. APPROVAL OF MINUTES OF JANUARY 13, 2025, REGULAR MEETING

Moved by Harrison, supported by Turan, to approve the January 13, 2025, Regular Meeting minutes. Motion carried.

IV. APPROVAL OF MINUTES OF JANUARY 15, 2025, SPECIAL WORK SESSION

DDA Director Austin pointed out that the numbering of agenda items were out of sync. It was moved by Vogl, supported by Idema, to amend the roman numerals in the January 15, 2025, Special Work Session minutes. Moved by Vogl, supported by Idema, to approve the amended January 15, 2025, Special Work Session minutes. Motion carried.

V. APPROVAL OF PAYABLES - none

VI. UNFINISHED BUSINESS - none

VII. NEW BUSINESS

a. Tree Risk Assessment

Austin updated that due to past incidents of some of the older mature trees dropping limbs and tree debris, BFG Director Brinks obtained Tree Risk Assessment quotes to help evaluate some of the concerns. Austin explained that a Tree Risk Assessment helps identify any structural issues or diseases that could lead to branches falling or even a tree toppling over, which could cause injury to pedestrians, cyclists, or

vehicles. He referred to the pictures shared in Brinks staff memo and said they have assessed there are about 300 trees in the right of way in the village area. The reports provided in the risk assessment can help the township prioritize higher risk trees for maintenance/pruning which could reduce or prevent larger scale damage events.

Austin went over the three types of Tree Risk Assessment; Tiers 1, 2, & 3. Referring to the quotes provided from three vendors and the prior work experience with Bartlett Tree Experts, Austin requested the DDA discuss and evaluate one of two options:

1. Ask for a Tier 2 Tree Risk Assessment for all 300 downtown trees. By doing this option, we will have a status of all the downtown trees with a database to inform future decisions.
2. Ask for a Tree Risk assessment for only the mature trees on Bronson Street. This is due highly to the number to limbs falling from the Bronson Street Trees and the sheer size and maturity of the trees.

Austin concluded that based on experience and past work performed, Staff recommend Bartlett Tree Experts for the professional service of a Tree Risk Assessment for \$5,475.00 with option 1.

There was DDA discussion about utilizing the data from REGIS software for geolocate tracking (transfer of data from Bartlett Tree to REGIS), timeframe of project (immediate or in the spring), setting aside funds in the new budget, and overall DDA concerns for the maintenance of the trees for safety purposes.

Austin will confirm additional information (project timeframe and data transfer) from Bartlett Tree Experts and update the DDA.

Moved by Korth, supported by Vogl, to approve Bartlett Tree Experts for the professional service of a Tree Risk Assessment for \$5,475.00 with option 1 (Tier 2 for all 300 trees), without the software component. Motion carried.

b. Connecting Community Campaign Contribution Request

Township Manager Suchy spoke on behalf of the Connecting Community Campaign. He made note he presented an outline of what the project envisioned to the DDA about six months ago. Suchy explained the history of the campaign. He said originally the two lots at the end of River Street were planned to be redeveloped as homes, but a donor came forward and was interested in preserving that land as park space. Suchy approached the Township about working on a larger plan to reimagine the park/reimagine the riverfront and created the Connecting Community in Ada Campaign. The goal of the campaign was to raise \$6.4 million dollars.

Suchy went over the details of the project referring to images/renderings/site plan layout and listed all of its amenities from the north side to the south side of the park; Veterans Memorial (working with Historical Society), dog park, splash pads, pickle ball courts, kayak launch, playground structure, seating areas and restrooms, adding parking spaces, maintenance/stability building up the bank work along the river, and so much more.

Suchy provided a copy of the cost estimates breakdown; Covered Bridge Park, HAWK pedestrian signal, Bridge (by others), Kayak Launch, and Trail (by others) totaling Ada Park Masterplan of \$6,641,973.

Suchy said the project has currently been engineered to 30% design and staff are working with Progressive Companies on updating cost estimates and receiving a proposal for the final design to take the project out to bid this year.

Suchy said he is requesting DDA board consideration for a pledge towards the Connecting Community Campaign of \$75,000 per year for three years – a total of \$225,000. This is a signature project in Downtown Ada that will improve the quality of life for residents and visitors and serve as an attraction to downtown. This project aligns with DDA boards goals of creating a vibrant downtown and increasing parking supply in the downtown district.

There was DDA discussion (with Suchy/Staff) regarding park location and floodplain concerns, the size of lot area for specific amenities, ways to do effective fundraising through DDA events, donor opportunities for the components needed (tables, benches, trash receptacles), identified ways of sharing information with the public/advertising for pledges, and following discussion about determining financial obligations/capacities within the new budget, the DDA members concurred in support of the project.

Moved by Idema, supported by Vogl, to approve the DDA pledge to the Connecting Community in Ada Campaign in the amount of 225,000 over a period of three years (\$75,000 per year), with the pledge amount to be reviewed by DDA each year. Motion carried.

c. Review and Discuss Proposed 2025-2026 Fiscal Year Budget Draft #2

Austin referred to the proposed second draft of the budget included in the packet. He went over some of the changes from first draft to the second draft; Revenues: TIF, DDA Millage, Special Events, with Revenues total of \$1,045,765; Expenditures: Connecting Community Campaign, Contract Services, Marketing/Promotion, Maintenance Repair, Improvements, and Community Events, with Expenditures total of \$1,011,605; Net of Revenues of \$34,160.

Harrison asked whether or not the DDA fund balance is invested. Suchy informed that Treasurer Moran works to make sure he is maximizing your return in a safe way (with cash flow that is adequate and maximizing our yield when opportunity to do so). Frost inquired about the amount budgeted for trash receptacles and benches to be sure of an adequate amount distributed throughout the village.

VIII. REPORTS AND COMMUNICATIONS

a. DDA Financial Report, January 31, 2025

Austin noted the new format for the financial report that was preferred by the DDA. Austin added a note to the report that we have started to acquire the DDA Millage and we have actually received about \$76,000 and taxes are due February 14th.

b. Farmers Market Manager Report – Raquel Valverde

Valverde updated that she completed and submitted the application to implement SNAP (Supplemental Nutrition Assistance Program) at the market. Once the SNAP application is approved, they can apply for Double Up Food Bucks program. This program is especially beneficial at farmers markets because it helps increase access to fresh and locally grown food.

Valverde said the committee met on January 21st and covered topics: an update on the marketing workshop, EBT application process, and vendor application packets. The updated application packet includes a mission statement, market hours (changed to 9A-1P), a single full-season structure, enforcement rules, and a vendor responsibilities section. Following the review and approval of the application packets, vendor applications were sent out to all returning vendors and will open up public applications on February 28th via the website and social media.

Valverde said she began the Farmers Market Manager Certification program, which includes a combination of a conference and webinars covering essential topics in farmers market management. She will complete

the course on February 12th and feels she will be better prepared to implement strategies that support vendors, improve market accessibility, and ensure the market operates smoothly while adhering to regulations.

Valverde made note that the social media consultant contract concludes with Tara Heerspink on February 11th but she will collaborate with her again in April and May to help execute some marketing goals like organizing school visits, engage with preschools and retirement homes, and initiating partnerships within the local community.

c. Township Department Head Staff Reports

Austin summarized his Director Report for February 10, 2025, as included in the packet.

IX. BOARD MEMBER COMMENT - none

X. PUBLIC COMMENT

Austin informed the DDA that Travis Alden, The Right Place, is going through a job transition right now, however, he is committed towards guiding the DDA through the Strategic Planning Work Session. Travis is currently working on the survey that we will be disbursing to all the stakeholders. Austin noted the third work session the DDA will work through on their own, as Travis will have transitioned by then.

XI. ADJOURN MEETING

Moved by Idema, supported by Turan, to adjourn the meeting at 9:39 a.m. Motion carried.

Respectfully submitted:

Dawn Marie Coe, DDA Secretary

rs:eb



**ADA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
MINUTES OF FEBRUARY 19, 2025, SPECIAL WORK SESSION, 8:30
A.M.**

A Special Work Session of the Ada Township Downtown Development Authority (DDA) was held on Wednesday, February 19, 2025, at 8:30 a.m. at the Amy Van Andel Library, Community Room #2, 7215 Headley St SE, Ada, MI.

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 8:32 a.m. by Chair Knapp.

BOARD MEMBERS PRESENT: Cloutier, Harrison, Idema, Knapp, Frost, Vogl, Korth, Coe (8:34am), Turan (8:34am)

BOARD MEMBERS ABSENT: None

STAFF AND OFFICIALS PRESENT: Austin, Said, Suchy, Treasurer Moran, Valverde, Wildes

PUBLIC PRESENT: Kim Rantala (ABA), Liz Haan (DiscoverAda)

II. APPROVAL OF AGENDA

Moved by Frost, supported by Idema, to approve the agenda as presented. Motion carried.

III. UNFINISHED BUSINESS - none

IV. NEW BUSINESS

a. Goals & Objectives Work session #2

Travis Alden, facilitator from The Right Place, started the discussion with a brief overview of the work completed at the last work session involving Objective 3 Beautification and Placemaking. He stated that if there are no additions to this Objective, then he will consider it complete and move on to the Survey Results. In discussing the survey question on reducing DDA activities, Travis noted that there was a good mixture of responses, with some noting that the DDA should reduce coordination and management of events, while many responses approved of the work and activities currently performed by the DDA and township staff. It was noted in survey responses that a Buy/Shop Local campaign was researched and approved last year but was never implemented and that should be a priority of the DDA for this year. This falls in line with the Objective 2 Align and Optimize Promotional Activities.

Kim Rantala advised that she has lots of communication with the local businesses and noted that some businesses are struggling with attracting customers and improving foot traffic despite the growth and vibrancy of the downtown area. She noted that a Support Local Campaign has the ability to positively impact this issue.

Liz Haan stated that they have discovered from their data analysis that Ada Residents do not seem to be frequenting many local businesses as much as they did previously and that a Shop Local campaign, which Discover Ada can assist with, is a positive adjustment towards increasing the use of the downtown by the residents of the township. Liz Haan also noted that for events that Discover and DDA collaborate on, there should be improved early decision making on critical event aspects or features. She believes last minute decision caused friction and stress for collaborators. She understands that municipal decision-making does require added over-sight and longer reaction times, however, she believes this could be improved.

Kim Rantala noted that some of the issue that may have arisen last year could be mitigated by understanding the “bandwidth” of the DDA Director’s position, so as not to over burden the staff to the point where events and projects are negatively affected.

The DDA board acknowledged that they would like to improve/optimize the events and services that are undertaken, compared to implementing multiple sub-par initiatives or events.

Jermey Frost noted that it would be useful to relate memo items and proposal that are received by the DDA, to our specific goals and objectives, to ensure that we stay on mission and on steer towards objectives.

Shelley Cloutier noted that it would be beneficial if the DDA could capitalize on increased exposure and notoriety of the downtown t eventually move towards only permitting and approving events in our DDA spaces instead of actively managing them.

Julius Suchy noted that there has been a lot of comments from stakeholders about the frequency and quantity of events within the downtown and that it may not be as desirable to actively encourage additional event use within the district. He noted that in discussion about Beers at the Bridge (BATB), it is important to note what type of event this is, which has typically been a purpose of providing a celebration or “community party” rather than a commercial or financially driven event. He stated that a lot has changed in the 10 years that BATB has been around and that we should be conscious of that and ensure we continue to evaluate the desire for modifications to the event by all stakeholders.

Kim Rantala noted that there is often collaboration between the entities on events which involves participation on committees, however, ABA or Discover Ada have not been invited to serve on the BATB committee despite it being one of the larger events within the district.

The DDA Board acknowledged that the ABA and Discover Ada should be invited to participate on the BATB committee and that it will foster good collaboration on the event to have them there.

Travis noted that Objective 1 appears to remain relevant to continued operations for the DDA and that he will not modify the language of that objective unless the DDA would like to recommend a revision. Travis further noted that Objective 4 Public Improvement and Maintenance also appears to remain relevant, however, additions could be made to specify projects or initiatives.

There was much discussion regarding parking inventory increases and the desire to improve supply, however, many board members noted that the township and DDA is looking for incremental ways to continue to improve this issue, including investing in a parking plan which is budgeted for this next fiscal year.

DDA Director Austin noted that we should also continue to be intentional about pedestrian infrastructure improvements to ensure that the district retains and increases its walkability and consequently its vibrancy.

The DDA board supported this revision to this objective.

V. BOARD MEMBER COMMENT - None

VI. PUBLIC COMMENT – None

VII. ADJOURN MEETING

Moved by Harrison, supported by Vogel, to adjourn the meeting at 10:54 a.m. Motion carried.

Respectfully submitted:

Dawn Marie Coe, DDA Secretary

rs:eb

**ADA TOWNSHIP
WARRANTS FOR BOARD APPROVAL
ON BOARD MEETING DATE: March 24, 2025**

HAND CHECKS

#101	#		
#205	#		
#208	#		
#211	#		
#213	#		
#243	#		
#248	#		
#282	#		
#408	#		
#590	#		
#591	#		
#597	#		
#701	#		

TOTAL ALL HAND CHECKS**\$ -****WARRANTS**

#101	GENERAL FUND	\$	23,925.77
#205	PUBLIC SAFETY FUND	\$	37,125.09
#208	PARKS & RECREATION	\$	18,888.10
#211	TOWNSHIP TRAILS	\$	4,244.39
#213	PARKS & OPEN SPACE		
#243	BROWNFIELD REDEVELOPMENT		
#248	DDA FUND	\$	187.60
#282	AMERICAN RESCUE		
#408	CAPITAL PROJECT	\$	34,294.03
#590	SEWER OPERATION FUND	\$	17,448.49
#591	WATER OPERATION FUND	\$	33,797.56
#597	GRAND VALLEY ESTATES FUND	\$	513.42
#701	ESCROW ACCT		
TOTAL WARRANTS		\$	170,424.45

TOTAL ALL CHECKS & WARRANTS**\$ 170,424.45**

03/20/2025 11:26 AM

User: cassie

DB: Ada

INVOICE APPROVAL BY INVOICE REPORT FOR ADA TOWNSHIP

POST DATES 03/07/2025 - 04/01/2025

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: GEN

Page: 1/6

Vendor Name	Description	Amount	Check #	Check Date
1. ACTION CHEMICAL	SUPPLIES-PARKS	436.05		
2. ACTION INDUSTRIAL SUPPLY CO	UNIFORMS - PAUL	211.79		
3. AFLAC	EMPLOYEE PREMIUMS	546.90		
4. AMAZON CAPITAL SERVICES, INC.	SUPPLIES-ASSESSING	15.96		
	BFG MAINTENANCE GARAGE IMPROVEMENT	309.97		
	SUPPLIES-PARKS	433.00		
	SUPPLIES-PARKS	501.72		
	TOTAL	1,260.65		
5. BAKER BUICK GMC	2023 TAHOE OIL CHANGE	86.82		
6. BETTENBAKER GMC	2022 TAHOE OIL CHANGE	86.56		
7. BUZZ GOODBLOOD	FIRE CONTINUING EDUCATION	75.00		
8. CARLETON EQUIPMENT	TOLLCAT REPAIRS	290.85		
	TOLLCAT REPAIRS	67.93		
	TOTAL	358.78		
9. CHULSKI'S SALT SERVICE LLC	WINTER SALT	338.10		
10. CITY GR DEVELOPMENT CENTER	STE#300			
	WATER/SEWER CONNECTION FEE	2,120.00		
11. CLIA LABORATORY PROGRAM	CERTIFICATION FEE- FIRE	248.00		
12. COMCAST	INTERNET-LIFT STATION	254.85		
	INTERNET SERVICES-ROSELLE PARK	208.85		
	INTERNET SERVICES - FIRE #1	178.90		
	INTERNET-ADA PARK	169.95		
	INTERNET-MUSEUM	124.95		
	TOTAL	937.50		

03/20/2025 11:26 AM

User: cassie

DB: Ada

INVOICE APPROVAL BY INVOICE REPORT FOR ADA TOWNSHIP

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BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: GEN

Page: 2/6

Vendor Name	Description	Amount	Check #	Check Date
13. CONSUMERS ENERGY				
	ELECTRIC SERVICES-7380 FULTON	2,667.01		
	ELECTRIC SERVICES-LIBRARY	2,844.64		
	ELECTRIC SERVICES-LEONARD FLD	117.50		
	ELECTRIC SERVICES-FINDLAY CEMETERY	28.69		
	ELECTRIC SERVICES-5465 HALL ST	233.04		
	ELECTRIC SERVICES-FIRE #2	166.47		
	ELECTRIC SERVICES-5458 GRAND VALLEY CT	334.03		
	ELECTRIC SERVICES-5200 CASCADE	271.37		
	ELECTRIC SERVICES-ROSELLE PARK	66.69		
	ELECTRIC SERVICES-STREETLIGHTS, M-21 LIGHTS	24.15		
	ELECTRIC SERVICES-5824 KNAPP ST	75.47		
	ELECTRIC SERVICES-ROSELLE PARK	239.71		
	ELECTRIC SERVICES-STREETLIGHTS, THORNAPPLE RIVER D	67.50		
	ELECTRIC SERVICES-STREETLIGHTS, BRONSON	72.22		
	ELECTRIC SERVICES-MUSEUM	231.45		
	ELECTRIC SERVICES-ADA PARK	33.96		
	ELECTRIC SERVICES-ADA PARK	243.76		
	ELECTRIC SERVICES-TWP HALL	642.52		
	ELECTRIC SERVICES-7852 THORNAPPLE CLUB	159.13		
	ELECTRIC SERVICES-290 SPAULDING	449.00		
	ELECTRIC SERVICES-6245 FULTON	315.37		
	ELECTRIC SERVICES-STREETLIGHTS, HEADLEY	199.44		
	ELECTRIC SERVICES-801 PATTERSON	32.35		
	ELECTRIC SERVICES-4861 ADA DR	410.70		
	ELECTRIC SERVICES-ADA DR WATER TOWER	88.89		
	ELECTRIC SERVICES-STREETLIGHTS, HEADLEY	164.07		
	ELECTRIC SERVICES-SIRENS	40.64		
	ELECTRIC SERVICES-ADA DR STORAGE BLDG	30.53		
	ELECTRIC SERVICES-LEGACY PARK	94.68		
	ELECTRIC SERVICES-FIRE #1	574.50		
	TOTAL	10,919.48		
14. CONTINENTAL LINEN SERVICE				
	LINEN/RUG SERVICES-FIRE	119.16		
15. CONTROL NET				
	MAINTENANCE - LIBRARY	328.00		
	MAINTENANCE - LIBRARY	328.00		
	TOTAL	656.00		
16. DYER WELL DRILLING & SERVICES INC				
	NEW PUMP FOR PARK WELL - 1 OF 2	2,690.00		
17. ETHAN ENGEL				
	MILEAGE REIMBURSEMENT	208.60		

03/20/2025 11:26 AM

User: cassie

DB: Ada

INVOICE APPROVAL BY INVOICE REPORT FOR ADA TOWNSHIP

POST DATES 03/07/2025 - 04/01/2025

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: GEN

Page: 3/6

Vendor Name	Description	Amount	Check #	Check Date
18. ETNA SUPPLY	METER & MXU FOR STOCK QUOTE# S106143962	29,610.48		
	METER & MXU FOR STOCK QUOTE# S106143962	9.99		
	TOTAL	29,620.47		
19. F & V OPERATIONS	UTILITY SERVICES- O&M WW	9,269.49		
20. GINA OLSZEWSKI	MILEAGE REIMBURSEMENT	120.68		
21. GODWIN HARDWARE, INC	SUPPLIES-FIRE	25.78		
	SUPPLIES- BFG	29.43		
	SUPPLIES-PARKS	4.17		
	SUPPLIES-FIRE	1.90		
	SUPPLIES-BFG	225.37		
	SUPPLIES-FIRE	5.99		
	TOTAL	292.64		
22. GRANITE TELECOMMUNICATIONS	TELEPHONE SERVICES	116.17		
23. GRIFFIN PEST SOLUTIONS, INC	PEST CONTROL-MUSEUM	90.00		
24. HOPE NETWORK WEST MICHIGAN	TRANSPORTATION-FEB	3.00		
	TRANSPORTATION-OLIVIAS GIFT, FEB	262.48		
	TOTAL	265.48		
25. HURST MECHANICAL	MAINTENANCE - LIBRARY	278.62		
	PREVENTATIVE MAINTENANCE - LIBRARY	1,041.25		
	TOTAL	1,319.87		
26. KAAT'S WATER CONDITIONING INC	WATER COOLER RENTAL	10.50		
27. KENT COMMUNICATIONS, INC	WATER BILLS -MARCH	858.83		
	MAY ELECTION SUPPLIES	1,619.46		
	TOTAL	2,478.29		
28. KENT CONSERVATION DISTRICT	INVASIVE SPEIES OUTREACH	3,893.75		
29. KENT COUNTY ASSESSOR'S ASSOC	CON ED - KYLIE	50.00		

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DB: Ada

INVOICE APPROVAL BY INVOICE REPORT FOR ADA TOWNSHIP

POST DATES 03/07/2025 - 04/01/2025

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: GEN

Page: 4/6

Vendor Name	Description	Amount	Check #	Check Date
30. KENT COUNTY TREASURER	TOWNSHIP LAW - FEB	34,578.62		
31. KENTWOOD PLBG. & HTG., INC.	LIBRARY MAINTENANCE CALL	113.00		
32. KINGSLAND'S ACE HARDWARE	SUPPLIES-PARKS	44.67		
	SUPPLIES-PARKS	31.55		
	TOTAL	76.22		
33. LIFESAVER CPR LLC	SUPPLIES-FIRE	94.00		
	TWP HALL AED SUPPLIES	323.00		
	TOTAL	417.00		
34. MARIA RAQUEL VALVERDE	MILEAGE REIMBURSEMENT	187.60		
35. MARK'S BODY SHOP	TRAILBLAZER LIGHTS	1,746.95		
36. MCKESSON	SUPPLIES-FIRE	226.83		
	SUPPLIES-FIRE	7.09		
	SUPPLIES-FIRE	9.94		
	TOTAL	243.86		
37. MLIVE MEDIA GROUP	ADS	1,253.30		
38. NAPA	SUPPLIES-BFG	45.88		
39. NYE UNIFORM CO.	UNIFORMS - DEWEY	58.00		
40. ORKIN PEST CONTROL	PEST CONTROL-ROSELLE PARK	69.00		
41. PHASE 3 GRAPHICS, INC	PARKS NEWSLETTER	309.25		
42. PINNACLE CLEANING SERVICES, INC	CLEANING SERVICES - TWP HALL, FEB	890.00		
	CLEANING SERVICES - PARK, FEB	120.00		
	CLEANING SERVICES - LIBRARY, FEB	3,924.00		
	TOTAL	4,934.00		
43. PLUMMER'S DISPOSAL SERVICE	HANDICAP RESTROOM-PARKS	319.25		
44. PROGRESSIVE COMPANIES	ADA COVERED BRIDGE PARK	34,294.03		

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INVOICE APPROVAL BY INVOICE REPORT FOR ADA TOWNSHIP

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BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: GEN

Page: 5/6

Vendor Name	Description	Amount	Check #	Check Date
45. PROMOTIONAL ADV. GROUP, INC	UNIFORMS - DYKSTRA	64.22		
46. REPUBLIC SERVICES	TRASH SERVICES	1,241.48		
47. SITEONE LANDSCAPE SUPPLY	PARK SUPPLIES	293.10		
48. STANDARD SUPPLY & LUMBER CO, INC	SUPPLIES-TRAILS	139.68		
	BFG GARAGE BLDG IMPROVEMENTS	177.27		
	CREDIT RETURN - BFG	(48.18)		
	TOTAL	268.77		
49. SWEEZIE, KIM	UB REFUND FOR ACCOUNT: VILL-000677-02	2,020.19		
50. THORNAPPLE, INC	SPRINKLER MAINTENANCE	40.00		
51. THREE OAKS GROUNDCOVERS	PLAYGROUND MULCH	3,240.00		
52. TIP TOP GRAVEL COMPANY	TRAILER WEIGHING	10.00		
53. TRACE ANALYTICAL LABORATORIES, INC	WATER TESTING	201.57		
	WATER TESTINGS	270.50		
	TOTAL	472.07		
54. TRUCK AND TRAILER SPECIALTIES INC	NEW TRAILER	10,029.00		
55. ULINE	SUPPLIES-BFG	390.23		
56. UNUM	PUBLIC WIFI & FIRE LAPTOPS	304.92		
	LONG TERM DISABILITY/LIFE INSURANCE-APRIL	1,132.46		
	TOTAL	1,437.38		
57. VANDRAGT, RANDALL	UB REFUND FOR ACCOUNT: GRAN-006500-01	77.85		
58. VERIZON WIRELESS	SCADA SERVICES	89.12		
59. VP & L HEATING & COOLING	MAINTENANCE	1,432.00		
60. WESLEY DEASON	MILEAGE REIMBURSEMENT	208.60		
61. WEST MICHIGAN LIGHTING	SERVICE CALL - LIBRARY	231.75		

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DB: Ada

INVOICE APPROVAL BY INVOICE REPORT FOR ADA TOWNSHIP
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Vendor Name	Description	Amount	Check #	Check Date
62. WINDEMULLER	LIFT STATION ELECTRICAL SERVICES	660.00		
	LIFT STATION ELECTRICAL WORK	618.00		
	TOTAL	1,278.00		
63. YOUNG, CRAIG	UB REFUND FOR ACCOUNT: DOGW-001168-01	128.00		
TOTAL - ALL VENDORS		170,424.45		



RESOLUTION R-032425-1
ADA TOWNSHIP
KENT COUNTY, MICHIGAN

PRESENT: _____

ABSENT: _____

The following resolution was offered by Member _____ and supported by Member _____.

A RESOLUTION AMENDING THE FISCAL YEAR 2024-2025 BUDGET

WHEREAS, the Township Manager recommends that the Township Board amend the fiscal year 2024-2025 Township budgets to align with projected year-end budget projections and include items approved by the Township Board from the original adopted budget. The Township Board now finds it necessary to amend the Township Budgets for FY 2024-2025.

<u>Budget/Fund</u>	<u>Adopted Budget</u>	<u>Amended Budget</u>	<u>Difference</u>
General Fund Revenue (101)	\$3,386,380	\$3,500,013	\$113,633
General Fund Expenditure (101)	\$2,840,780	\$3,068,537	\$227,757
Public Safety Revenue (205)	\$1,881,048	\$1,904,048	\$23,000
Public Safety Expenditure (205)	\$1,672,659	\$1,741,659	\$69,000
PRLP Fund Revenue (208)	\$1,022,512	\$1,314,564	\$292,052
PRLP Fund Expenditure (208)	\$1,001,785	\$1,051,774	\$49,989
Trails Expenditure (211)	\$2,525,594	\$1,827,794	(\$697,800)
Building Department Revenue (249)	\$361,250	\$619,400	\$258,150
Building Department Expenditure (249)	\$360,961	\$618,375	\$257,414
Connecting Community Revenue (408)	\$750,000	\$3,276,776	\$2,526,776
Connecting Community Expenditure (408)	\$26,500	\$325,000	\$298,500
Sewer Fund Revenue (590)	\$2,790,400	\$2,825,400	\$35,000
Sewer Fund Expenditures (590)	\$4,103,757	\$3,001,157	(\$1,102,600)
Water Fund Revenue (591)	\$2,793,350	\$2,828,350	\$35,000
Water Fund Expenditure (591)	\$2,780,564	\$2,844,181	\$63,617
Grand Valley Water Expenditure (597)	\$133,404	\$134,004	\$600

NOW, THEREFORE, BE IT RESOLVED that the Fiscal Year 2024-2025 Township Budget be amended as identified in the above details and as shown in the proposed FY 2025-2026 proposed budget document.

YES: ____
NO: ____
ABSENT: ____

Resolution R-032425-1 was declared adopted

Date: March 24, 2025

Jo DeMarco
Ada Township Clerk

CERTIFICATION

I hereby certify the attached is a complete copy of resolution R-032425-1 adopted by the Ada Township Board of Trustees at their regular meeting on March 24, 2025.

Jo DeMarco
Ada Township Clerk



MEMORANDUM

Date: 3/17/25

TO: Ada Township Board
FROM: Julius Suchy, Township Manager
RE: Employee Compensation and Benefits Recommendation FY 2025-2026

The personnel committee has met and discussed the following items. I have included an update of what the personnel committee is recommending below. The rest of the items remain unchanged.

Employee Compensation:

Department heads completed reviews of all employees, providing employees with an opportunity for self-review and good dialogue as the department head and employees discussed the reviews and goals for the upcoming year. Each department head provided a recommendation for their employees' raises. The proposed increases include a 4.6% cost of living adjustment and a merit increase based on the employee's performance review. The goal is to have employees keep up with cost-of-living increases and earn an additional merit increase, which would allow them to continue moving up the pay range for their respective positions, which enables the Township to retain highly competent staff.

The table below shows the impact of the recommended raises across all departments. I have provided an overall summary and broken down by fund that will be impacted:

	<u>FY 2024-2025</u>	<u>FY 2025-2026</u>	<u>Increase</u>
Wages	\$ 1,932,537.82	\$ 2,062,312.20	\$ 129,774.38
FICA	\$ 120,783.61	\$ 128,894.51	\$ 8,110.90
Medicare	\$ 24,156.72	\$ 25,778.90	\$ 1,622.18
Retirement	\$ 184,606.91	\$ 197,185.93	\$ 12,579.02
Total	\$ 2,259,775.21	\$ 2,414,171.54	\$ 152,086.48

This includes all full-time positions (25) and regular part-time Township positions (2), excluding elected officials whose pay is set by the Compensation Commission.

The increase breakdown is as follows by fund:

Increase by Fund (Financial Impact)				
GF (101)	PS (205)	PRLP (208)	Trails (211)	DDA (248)
\$10,056.14	\$37,956.90	\$23,672.31	\$32,928.10	\$8,747.61
Building (249)	Sewer (590)	Water (591)	GVE (597)	Total Increase
\$14,024.22	\$11,811.95	\$11,811.95	\$1,077.29	\$152,086.48

Fire Department Paid On-Call Wages:

Chief Murray and I have reviewed the on-call pay, officer pay, trainee pay, and weekend pay and recommend the following:

<u>Position</u>	<u>FY 2024-2025 Wage</u>	<u>FY 2025-2026 Wage</u>
Paid On-Call Fire Fighter	\$24.12	\$25.23
Officer	\$25.46	\$26.63
Trainee	\$15.72	\$16.44
Weekend	\$69.46	\$72.66

The increases were based on the 4.6% cost-of-living adjustment—I have attached the ECI document outlining this amount.

Group Medical Insurance:

Priority Health renewal (Priority Health HSA POS 1600) was quoted as an increase of 10.70%. There are currently 22 employees taking our health insurance. The Township met with employees and reviewed the renewal options. Last year, the Township added the Priority Health HSA POS 2350, which had a renewal rate that was 13.35% but included an increase in HSA costs for the Township as it had higher deductibles. Employees will continue to pay 20% of the premium they historically have. It is important to note that the employee's share of the premium increases with annual increases.

Total annual health insurance cost for Medical, Dental, and Vision for FY 2024-25 is \$395,061.60. The Township pays 80% (\$316,049.28), while the employee pays 20% (\$79,012.32). The Township also contributes to a health savings account (HSA) each quarter equal to the employee's annual deductible. Those payments total between \$1,320.00 or \$4,000.00 annually for a total cost to the Township of \$67,840.00. The Township pays \$383,889.28 for Health Insurance premiums and HSA contributions.

Staff does review other options, such as moving away from Priority Health, and they are significantly more expensive and do not provide the same quality of benefit due to the Township being a small plan (less than 50 employees).

Below is a history of recent health insurance cost increases

<u>Fiscal Year</u>	<u>Employee Count</u>	<u>Health Insurance Premiums</u>	<u>HSA Contributions</u>	<u>Total Cost</u>
FY 22-23	19	\$233,505.54	\$38,400.00	\$271,904.54
FY 23-24	23	\$279,039.74	\$46,800.00	\$325,839.74
FY 24-25	24	\$299,269.63	\$65,040.00	\$364,309.63
FY 25-26	22	\$316,049.28	\$67,840.00	\$383,889.28

The Township has looked at moving to the West Michigan Health Pool, which has shown lower annual increases. However, their plan year is different than our current plan year, which would require the Township to have one short plan year, resulting in employees who hit their deductible having to restart with a new plan when they would have had expenses covered under the old plan. There may be an ability to assist with transition funding and ultimately lower the Township's annual health insurance expenses for future years. The Township could also determine that no transition assistance will be provided, and the change needs to be made to continue providing employees a high-quality insurance benefit. The impact of this would need to be examined further. If the board would like, I can prioritize this over the next year. Due to the plan year of the West Michigan Health Pool being on a calendar cycle (January – December), action would need to be taken over the summer to have the Township in a position to make the change in the fall before a potential move to a health plan on a January 1 start.

Medicare Reimbursement

In accordance with the past approval granted for reimbursement of Medicare premiums by those personnel who are required to be covered by Medicare, the Township Board reviews this policy of

reimbursement of Medicare premium expenses annually. The employee's 20% cost share is applicable to the Medicare premium expense.

The personnel committee met and reviewed the information detailed in the memo. The personnel committee supported the Township Board, approving the request. Still, it did indicate that health insurance needs to be examined further as the cost continues to increase at a higher-than-anticipated rate.

Requested Motion: Consider Recommending Approval of Employee Compensation and Benefits Recommendation for FY 2025-2026 to the Township Board.

**Transmission of material in this release is embargoed until
8:30 a.m. (ET) Thursday, October 31, 2024**

USDL-24-2232

Technical information: (202) 691-6199 • ncsinfo@bls.gov • www.bls.gov/eci
Media contact: (202) 691-5902 • pressoffice@bls.gov

EMPLOYMENT COST INDEX – SEPTEMBER 2024

Compensation costs for civilian workers increased 0.8 percent, seasonally adjusted, for the 3-month period ending in September 2024, the U.S. Bureau of Labor Statistics reported today. **Wages and salaries** increased 0.8 percent and **benefit costs** increased 0.8 percent from June 2024. (See chart 1 and tables A, 1, 2, and 3.)

Chart 1. Three-month percent change, seasonally adjusted, civilian workers, total compensation

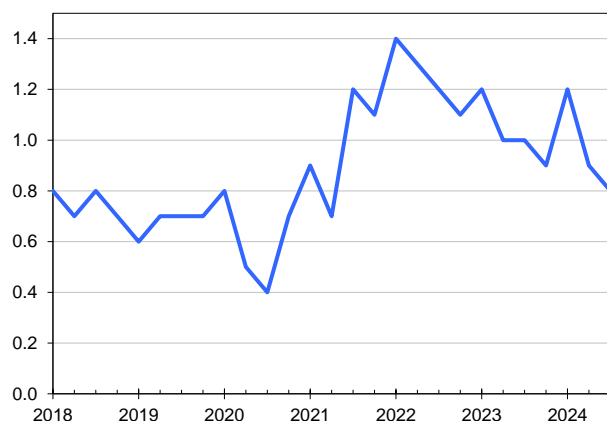
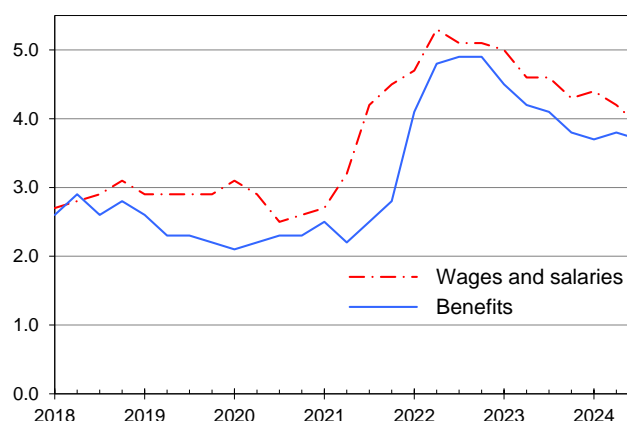


Chart 2. Twelve-month percent change, not seasonally adjusted, civilian workers



Compensation costs for civilian workers increased 3.9 percent for the 12-month period ending in September 2024 and increased 4.3 percent in September 2023. **Wages and salaries** increased 3.9 percent for the 12-month period ending in September 2024 and increased 4.6 percent for the 12-month period ending in September 2023. **Benefit costs** increased 3.7 percent over the year and increased 4.1 percent for the 12-month period ending in September 2023. (See chart 2 and tables A, 4, 8, and 12.)

Chart 3. Twelve-month percent change, current dollar, private industry workers

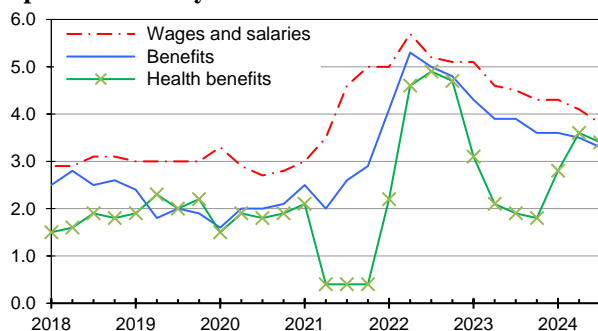
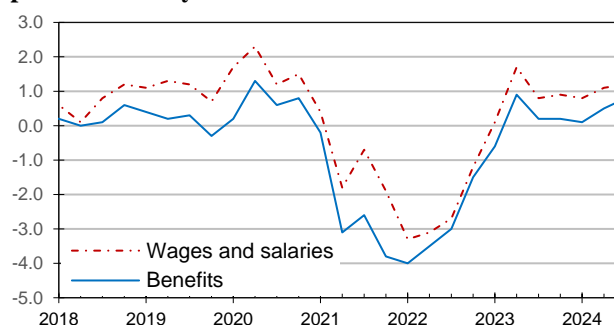


Chart 4. Twelve-month percent change, constant dollar, private industry workers



Compensation costs for private industry workers increased 3.6 percent over the year. In September 2023, the increase was 4.3 percent. **Wages and salaries** increased 3.8 percent for the 12-month period ending in September 2024 and increased 4.5 percent in September 2023. The cost of **benefits** increased 3.3 percent for the 12-month period ending in September 2024 and increased 3.9 percent in September 2023. **Inflation-adjusted** (constant dollar) wages and salaries increased 1.2 percent for the 12 months ending September 2024. (See charts 3, 4, and tables A, 5, 9, and 12.)

Within private industry by bargaining status, **compensation costs** increased 5.8 percent for union workers and 3.4 percent for non-union workers for the 12-month period ending in September 2024. **Wages and salaries** increased 6.4 percent for union workers and 3.6 percent for non-union workers for the 12-month period ending in September 2024. **Benefit costs** increased 4.9 percent for union workers and 3.1 percent for non-union workers for the period ending in September 2024. (See tables 6, 10, and 12.)

Compensation costs for state and local government workers increased 4.7 percent for the 12-month period ending in September 2024 and increased 4.8 percent in September 2023. **Wages and salaries** increased 4.6 percent for the 12-month period ending in September 2024 and 4.8 percent from a year ago. **Benefit costs** increased 4.8 percent for the 12-month period ending in September 2024. The prior year's increase was 4.7 percent. (See chart 5 and tables A, 7, 11, and 12.)

Chart 5. Twelve-month percent change, not seasonally adjusted, state and local government workers

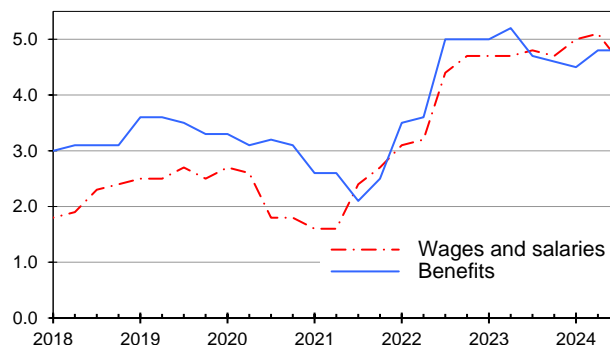


Table A. Major series of the Employment Cost Index
[Percent change]

Category	3-month, seasonally adjusted		12-month, not seasonally adjusted, current dollar			12-month, not seasonally adjusted, constant dollar		
	Jun. 2024	Sep. 2024	Sep. 2023	Jun. 2024	Sep. 2024	Sep. 2023	Jun. 2024	Sep. 2024
Civilian workers¹								
Compensation ²	0.9	0.8	4.3	4.1	3.9	0.6	1.1	1.4
Wages and salaries.....	0.9	0.8	4.6	4.2	3.9	0.9	1.2	1.4
Benefits.....	1.0	0.8	4.1	3.8	3.7	0.4	0.8	1.2
Private Industry								
Compensation ²	0.9	0.7	4.3	3.9	3.6	0.6	0.9	1.2
Wages and salaries.....	0.8	0.8	4.5	4.1	3.8	0.8	1.1	1.2
Benefits.....	0.8	0.7	3.9	3.5	3.3	0.2	0.5	0.8
Health benefits.....	—	—	1.9	3.6	3.4	—	—	—
State and local government								
Compensation ²	1.2	1.1	4.8	4.9	4.7	1.0	1.9	2.2
Wages and salaries.....	1.1	1.0	4.8	5.1	4.6	1.0	2.0	2.1
Benefits.....	1.4	1.2	4.7	4.8	4.8	1.0	1.8	2.3

¹ Includes private industry and state and local government.

² Includes wages and salaries and benefits.

Note: All estimates in the table can be found in the public database at www.bls.gov/eci/data.htm. Dashes indicate data not available.

Changes to ECI Index Rounding

Effective with the release of the June 2025 ECI, BLS plans to publish index levels to three decimal places. Percent changes based on these more precise indexes will continue to be published to one decimal place, see www.bls.gov/eci/notices/2024/changes-to-index-rounding.htm.



MEMORANDUM

Date: 3/18/25

TO: Ada Township Board
FROM: Julius Suchy, Township Manager
RE: FY 2025-2026 Budget

I have enclosed an updated draft of the budget presented at the February 13th board work session and provided at the March 10, 2025, public hearing. The main item that has been updated was updates to medical insurance costs as well as re-allocation of some staff time following conversation with the personnel committee to more evenly allocate staff time to true time spent in departments.

Once the budget is adopted, I will prepare a budget narrative that includes information on each fund and highlights the capital projects or large changes in each fund for the upcoming fiscal year. This is intended to be more of a public-facing document that helps the Township communicate spending priorities with residents. The Township has done this the past few years and posted this information on our website.

The attached budget includes information on previous years as well as the amended budget numbers as outlined in the previous resolution.

This memo will touch on the highlights of each fund. The budget also includes the year-to-date total.

General Fund (101) Highlights:

Revenues

- Total revenue is projected to be \$3,496,085
- Tax collection is projected to increase to \$1,229,839
- The Township has budgeted \$0 for CABLE PEG Grants – down from \$44,000 in last year's budget. This change was made due to the extension of the Comcast Franchise agreement that removed PEG fees since the Township does not have a valid use for the funds
- Cell tower rents continue to increase based on their lease agreements
- The Township is anticipating receiving \$50,000 for the MSHDA Housing Readiness Grant for the update to the Zoning Ordinance

Expenditures

- Elected Official Compensation has been adjusted based on the Compensation Commission decision.
- Large Items Included:
 - Legal Services - \$80,000
 - Staff are optimistic this will be lower than in the current year due to the 1100 Pettis Avenue property issue being resolved
 - 4th of July costs of \$30,500 (Community Events/Promotions line item)
 - \$28,000 is included for Clean-Up Day (Community Events/Promotions line item)

- \$200,000 is included for design engineering for the new Township Hall
- \$42,544 is included for Spongy Moth annual survey & spray services
- \$25,000 is included for the parking plan which is being split 50/50 with the DDA
- \$50,000 is included for the Zoning Ordinance Update in the Planning Dept which will be covered by the grant funds from MSHDA
- Road Construction – The Township has budgeted \$250,000 as a match to KCRC
- Total expenditures in the General Fund are projected to be \$3,362,083.

The general fund will finish the year with a surplus of \$133,843. Staff estimate that the Township will start the new fiscal year with approximately \$4,790,000 in fund balance reserves and end FY 2025-26 with \$4,923,000.

Public Safety Fund (205) Highlights:

Revenues

- Tax revenue is based on updated estimates from the Township Assessor
- Total revenue is projected to be \$1,958,359.

Expenditures

- All wages were increased as recommended by the Fire Chief, and fringe benefits were adjusted accordingly
- The Sheriff's Department Contract is budgeted to be \$440,000; this is estimated on the high side as they were still finalizing negotiations for their annual increase
- Capital purchases include the following items:
 - New Tender Purchase - \$495,000 (approved in 2024 by board)
 - Electric Vehicle Fire Fighting Equipment - \$10,000
 - Station #1 garage door replacement - \$82,000
 - Station #2 garage door replacement - \$65,000
 - Thermal Imaging Camera - \$8,000
 - Turnout Gear - \$65,000
 - Fire Hose Replacement - \$8,000
 - Fire Station #1 Carpet - \$15,000
- The money set aside annually for a new fire truck is \$125,000
- Total expenditures are projected to be \$2,288,478.

In total the public safety fund will finish the year with a deficit of \$330,119. However, that includes the \$495,000 paid out of the fire apparatus restricted fund. If this were factored into the equation, the public safety fund would end with a surplus of \$164,881.

If expenditures hold as anticipated, the public safety fund will start the new fiscal year with an unassigned balance of approximately \$1,409,627 and finish with \$1,555,941—this does not include the \$165,248 estimated in the fire apparatus restricted fund.

PRLP Fund (208) Highlights:

Revenues

- Total revenue is projected to be \$1,104,366.

Expenditures

- All wages were increased as recommended by department heads, and fringe benefits were adjusted accordingly.
- A \$50,000 transfer is budgeted to the Open Space fund for future land purchase/preservation

- Capital Items include:
 - Replace Baseball Fencing at Ada Park - \$120,000
 - Relocate Lighting from Leonard Field to Ada Park - \$145,000
 - This is a placeholder as we are unsure if the Connecting Community Campaign will be able to fund the removal of the lights or if the Parks Fund will cover the expense
- Total expenditures are projected to be \$1,224,158.

The fund will finish with a deficit of \$119,792.

If expenditures hold as anticipated, the Parks Fund will start the new fiscal year with approximately \$1,071,401 in fund balance reserves and end FY 25-26 with \$943,636.

Trails Fund (211) Highlights:

Revenues

- Total revenue is projected to be \$2,676,2189
- Anticipated receipt of \$425,000 MEDC Rap 2.0 Grant for Thornapple River Pedestrian Bridge

Expenditures

- Capital Items include:
 - Kamp Twins Connector - \$188,000
 - Pettis Avenue Phase II Trail Construction - \$2,741,000
 - Argo Avenue Pedestrian Path Township Share - \$53,900
 - Thornapple River Pedestrian Bridge - \$1,075,000
- \$1,670,000 budgeted for misc. maintenance & repairs throughout the system
 - \$1,500,000 was originally intended for Grand River Drive, but this needs to be revisited based on board feedback
 - \$20,000 for Thornapple River Dr./Buttrick misc. repairs
 - \$150,000 for Conservation Boardwalk repair (preliminary estimate)
- Total expenditures are projected to be \$7,418,794

The fund will finish with a deficit of \$4,742,575. This is due to the significant expense of Pettis Avenue Phase II, the Thornapple River Pedestrian Bridge, and the significant repairs to the system planned for this year.

If expenditures hold as anticipated, the Trail Fund will start the new fiscal year with approximately \$11,266,023 in fund balance reserves and end FY 25-26 with \$6,523,448 in reserves. The high fund balance is due to the bond proceeds spent this year and next.

Parks and Open Space Fund (213) Highlights:

Revenues

- A \$50,000 transfer is made from the 208 fund to set aside future funds for land purchase.

Expenditures

- No expenditures are planned

The fund is projected to have a fund balance of approximately \$203,769 at the end of FY 25-26

DDA Fund (248) Highlights:

Revenues

- With additional growth in the DDA district, the taxes both TIF capture, and the millage have increased
- Total revenue is projected to be \$1,1040,375

Expenditures

- There are several event expenditures that the DDA will seek sponsorships but is responsible as outlined in the footnotes of the proposed budget
- Funds have been budgeted for the following items:
 - Connecting Community Project Contribution - \$75,000
 - Parking Plan Share - \$25,000
 - Tree Work - \$10,000
 - Sidewalk Grinding/Repair - \$10,000
- Capital Items include:
 - Ada Drive Irrigation Repair - \$140,000
 - Streetscape Furniture - \$70,000
- Total expenditures are projected to be \$1,038,121

The DDA fund will finish with a surplus of \$2,254.

If expenditures continue as anticipated for the current fiscal year. The DDA Fund will start the new fiscal year with approximately \$1,386,561 in fund balance reserves and end FY 25-26 with \$1,388,815 in reserves.

Building Department Fund (249) Highlights:

Revenues

- Permit fees have been budgeted conservatively, less than what has been received year to date for the current fiscal year
- Revenue of \$332,000

Expenditures

- Staff from the Planning department wages and benefits allocated to the fund based on their workload
- Expenditures of \$341,143

The building department fund will finish with a deficit of \$9,143 – this is planned as the building department fund reserve is very high and the funds can only be used on building department related items such as staff wages/benefits and contracted services to Cascade Township.

If expenditures are held as anticipated in the current fiscal year, the building dept fund will start the new fiscal year with approximately \$556,000 in fund balance reserves and end with \$556,767.

American Rescue Plan Act (282) Highlights:

Revenues

- The only revenue anticipated is interest revenue of \$5,000

Expenditures

- The following projects will utilize ARPA funding in the current year (all previously approved by the board)
 - Purchase Property for Township Hall - \$670,000
 - Millings application (Conservation St., Cramton, Leonard) - \$165,000
 - Project was planned in FY 24-25 and was delayed to ensure 2 Mile Rd RAP treatment was successful
 - Columbarium Project - \$62,962

All ARPA funds have been allocated.

Opioids Settlement Fund (284) Highlights:

Revenues

- \$324 in revenue from an annual settlement payment and interest

Expenditures

- The Township has no current plans for how to spend the funds

Staff was reviewing options for the funds but has not been successful in finding a useful expenditure for the Township's received funds. I will reach out to Kent County, as they have allowed communities to turn over their funds to be part of more significant initiatives for the community.

Capital Fund – Connecting Community in Ada (408) Highlights:

Revenues

- \$2,432,344 in donations anticipated
- \$6,000 in interest revenue

Expenditures

- Covered Bridge Park North Side Improvements - \$875,765
- Covered Bridge Park South Side Improvements - \$3,301,664
- Thornapple River Pedestrian Bridge Share - \$500,000
- Engineering for Covered Bridge Park - \$871,194

The Township Board will need to discuss whether to cover expenditures above donations received until those final pledges have been received. The Township did this for the Amy Van Andel Library as pledge years do not always align with the construction schedule. This will be discussed further when the bid packet for Covered Bridge Park is prepared, and the Township will need to review bids for potential award.

Sanitary Sewer Fund (590) Highlights:

Municipal Analytics has been working for the past few months on a full utility rate study allowing the Township to move to a cost system based on usage rather than the current REU system. A draft of the work will be presented to the Buildings, Grounds, and Utility Committee and an upcoming meeting before presentation to the Township Board. At this time the Township is not seeking a rate increase for either utility until the rate study has been presented to eliminate the number of potential rate changes to customers in one fiscal year.

Revenues

- Revenue is estimated to be \$2,821,000

Expenditures

- All wages were increased as recommended by department heads, and fringe benefits were adjusted accordingly
- The following projects are planned:
 - Hall St. Lift Station Improvements & Force main Replacement - \$1,950,000
 - Pull all LS Pumps and Inspect - \$50,000
 - Spaulding Generator - \$100,000
 - General Maintenance at Lift Stations - \$50,000
 - General Maintenance in Collection System - \$50,000

The Sanitary Sewer Fund is projected to have a \$1,802,324 deficit, which is due to the capital projects included above.

The fund is projected to start the year with a balance of \$3,769,019 and finish the year at \$1,196,695. The Township has the cash reserves to fund the projects listed above and then begin recovering in future years. It is important to note that the Township also budgets depreciation of \$230,000, which is essentially putting money into savings for future maintenance.

Water Fund (591) Highlights:

Municipal Analytics has been working for the past few months on a full utility rate study allowing the Township to move to a cost system based on usage rather than the current REU system. A draft of the work will be presented to the Buildings, Grounds, and Utility Committee and an upcoming meeting before presentation to the Township Board. At this time the Township is not seeking a rate increase for either utility until the rate study has been presented to eliminate the number of potential rate changes to customers in one fiscal year.

Revenues

- Revenue is estimated to be \$2,852,200

Expenditures

- All wages were increased as recommended by department heads, and fringe benefits were adjusted accordingly
- The following projects are planned:
 - Water meter purchase - \$50,000
 - General system maintenance - \$40,000
 - Plant Maintenance and Repair - \$25,000

The Water Fund is projected to have a surplus of \$34,294.

The fund is projected to start the year with a balance of \$4,135,677 and end FY 25-26 at \$4,169,971.

Grand Valley Estates Water Fund (597) Highlights:

Municipal Analytics has been working for the past few months on a full utility rate study allowing the Township to move to a cost system based on usage rather than the current REU system. A draft of the work will be presented to the Buildings, Grounds, and Utility Committee and an upcoming meeting before presentation to the Township Board. At this time the Township is not

seeking a rate increase for either utility until the rate study has been presented to eliminate the number of potential rate changes to customers in one fiscal year.

Revenues

- \$137,000 in revenue

Expenditures

- \$136,586 in expenditures
- There are no significant capital projects planned for this year

The fund is projected to have a surplus of \$414. Fund balance information is combined with the general water fund balance.

Overall, the projected FY 2025-2026 budget is in excellent shape and allows the Township to continue positive momentum on large capital projects while improving operational capacity across many departments.

Requested Motion: Motion to Approve Resolution R-032425-2: A Resolution to Adopt the General Appropriations for the Budgets of All Ada Township Funds for Fiscal Year April 1, 2025, through March 31, 2026



RESOLUTION R-032425-2
ADA TOWNSHIP
KENT COUNTY, MICHIGAN

PRESENT: _____

ABSENT: _____

The above resolution was offered by Member _____ and supported by Member _____:

**A RESOLUTION TO ADOPT THE GENERAL APPROPRIATIONS ACT FOR THE BUDGETS
OF ALL ADA TOWNSHIP FUNDS FOR FISCAL YEAR APRIL 1, 2025 THROUGH MARCH
31, 2026.**

WHEREAS, the Michigan legislature adopted PA 621 of 1978 effective 1980, the uniform budgeting and accounting act to mandate sound budgeting practices for Municipalities; and

WHEREAS, Ada Township held a public hearing on March 10, 2025 to receive feedback on the budget and proposed millage levied; and

WHEREAS, the table below shows the adopted fund level budget totals for each budgeted fund; and

<u>Budget/Fund</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>Surplus/(Deficit)</u>
General Fund (101)	\$3,496,085	\$3,362,242	\$133,843
Public Safety (205)	\$1,958,359	\$2,288,478	(\$330,119)
Parks, Recreation, and Land Preservation (208)	\$1,104,366	\$1,224,158	(\$119,792)
Township Trails (211)	\$2,676,219	\$7,418,794	(\$4,742,575)
Parks & Open Space (213)	\$51,000	\$0	\$51,000
Downtown Development Authority (248)	\$1,040,375	\$1,038,121	\$2,254
Building Department (249)	\$332,000	\$341,143	(\$9,143)
American Rescue Plan Act (282)	\$0	\$892,862	(\$892,862)
Opioid Settlement Fund (284)	\$324	\$0	\$324
Connecting Community Capital Fund (408)	\$2,438,344	\$5,548,623	(\$3,110,279)
Sewer Fund (590)	\$2,821,000	\$4,623,324	(\$1,802,324)
Water Fund (591)	\$2,852,200	\$2,817,906	\$34,294
Grand Valley Estates Water (597)	\$137,000	\$136,586	\$414
Total	\$18,907,272	\$29,692,237	

NOW, THEREFORE BE IT RESOLVED, that the Ada Township Board in compliance with the requirements of PA 621, shall adopt balanced budgets for the above funds prepared by the cost center method of summarized amounts, and

BE IT FURTHER RESOLVED, that the Township Manager shall be designated as the Chief Administrative Officer and is charged with preparing and controlling the budgets, and

BE IT FURTHER RESOLVED, that the Township Manager shall be designated as the Fiscal Officer, and is required to provide the Board with periodic financial reports in the following manner; monthly revenue and expenditures report of all funds, and

BE IT FURTHER RESOLVED, that the Chief Administrative Officer be allowed to transfer funds within a cost center, and

BE IT FURTHER RESOLVED, that the Chief Administrative Officer or the Fiscal Officer must present to the Township Board recommendations to amend the budget as soon as it becomes apparent that a deviation from the original budget is necessary and the amount of deviation can be determined, and

BE IT FINALLY RESOLVED, that if transfers or other budget amendments are made by the Township Board, the minutes should document the changes authorized.

YES: ____
NO: ____
ABSENT: ____

Resolution R-032425-2 was declared adopted

Date: March 24, 2025

Jo DeMarco
Ada Township Clerk

CERTIFICATION

I hereby certify the attached is a complete copy of resolution R-032425-2 adopted by the Ada Township Board of Trustees at their regular meeting on March 24, 2025.

Jo DeMarco
Ada Township Clerk

User: JULIUS SUCHY

Fund: 101 ADA TOWNSHIP GENERAL FUND

DB: Ada

FY 2025-2026 DRAFT BUDGET

MARCH 24. 2025

Calculations as of 02/28/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 020.000 - TAXES						
101-020.000-402.000	TAXES: TWP OPERATING AD VAL	1,023,634	1,090,023	1,183,849	1,118,590	1,229,839
101-020.000-437.000	TAXES: TWP OPERATING IFT	10,142	9,797		7,449	
101-020.000-445.000	TAXES: PENALTIES/INTEREST	9,842	59,440	5,000	7	10,000
101-020.000-447.000	TAXES: SCHOOL TAX FEE	22,266	22,360	23,000	20,351	23,000
101-020.000-451.000	TAXES: LIGHT DISTRICTS	43,600	59,039	58,996	72,296	74,132
101-020.000-452.000	SPECIAL ASSESSMENTS- PL	7,056	7,056	7,056	6,664	7,056
101-020.000-573.000	LOCAL COMMUNITY STABILIZATION	4,563	3,867	3,000	4,989	3,867
Totals for dept 020.000 - TAXES		1,121,103	1,251,582	1,280,901	1,230,346	1,347,894
Dept 022.000 - CABLE LICENSE & FEES						
101-022.000-477.000	LICENSE: FRANCHISE FEES	219,092	206,267	210,000	146,754	200,000
101-022.000-477.001	CABLE: MAINTENANCE FEE : PA 48	19,383	15,343	15,000	19,406	15,000
101-022.000-477.002	CABLE PEG GRANTS	44,052	42,156	44,000	30,131	
Totals for dept 022.000 - CABLE LICENSE & FEES		282,527	263,766	269,000	196,291	215,000
Dept 023.000 - INTEREST & RENTS						
101-023.000-665.001	MI CLASS - INTEREST	19,310	33,282		5,723	15,000
101-023.000-665.005	INT: GEN FUND - BANK	5,340	25,736	14,000	18,403	14,500
101-023.000-665.006	INT: GEN FUND CONTINGENCY	1,883	4,639	1,750	2,938	1,500
101-023.000-665.014	5/3 SECURITIES - MONEY MARKET - I	4,373				
101-023.000-665.022	INT: TAX ACCOUNT	32,189				
101-023.000-667.001	CELL TOWER RENTS	65,448	92,268	103,350	88,484	107,132
101-023.000-669.002	5/3 SECURITIES - GLWA UNREALIZED	(12,000)	6,889			
Totals for dept 023.000 - INTEREST & RENTS		116,543	162,814	119,100	115,548	138,132
Dept 024.000 - STATE REVENUE SHARING						
101-024.000-574.000	STATE: SALES TAX	1,581,734	1,566,869	1,576,335	1,278,043	1,564,931
101-024.000-574.001	EVIP REVENUE SHARING	49,292	51,252	51,762	43,629	75,146
101-024.000-578.000	STATE: LIQUOR LICENSE FEES				41	
Totals for dept 024.000 - STATE REVENUE SHARING		1,631,026	1,618,121	1,628,097	1,321,713	1,640,077
Dept 024.001 - GRANTS						
101-024.001-565.000	STATE: ELECTION REIMBURSEMENT		21,085		59,734	
101-024.001-566.000 *	STATE GRANT					50,000
Totals for dept 024.001 - GRANTS			21,085		59,734	50,000
* NOTES TO BUDGET: DEPARTMENT 024.001 GRANTS						
566.000	STATE GRANT					
	FOOTNOTE AMOUNTS:					50,000
	MSHDA HOUSING READINESS GRANT					
	DEPT '024.001' TOTAL					50,000
Dept 025.000 - CHARGES FOR SERVICES						
101-025.000-607.000	ZONING HRGS/APPEALS/PERMITS	10,170	13,175	11,000	12,295	13,000
101-025.000-634.000	CEMETERY SERVICE	11,279	10,792	10,000	7,175	15,000
101-025.000-643.000	SALES: CEMETERY SITES	13,025	12,600	6,500	13,750	15,000
101-025.000-644.000	FEES: ELECTRIC CAR CHARGE STATION		655	1,000	514	700
101-025.000-667.003	FEES: COMMUNITY ROOM RENTALS	9,682	11,693	11,000	14,805	15,000
101-025.000-667.004	FEES: KDL LEASE	37,412	41,282	41,282	41,282	41,282
Totals for dept 025.000 - CHARGES FOR SERVICES		81,568	90,197	80,782	89,821	99,982

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 026.000 - CONTRIBUTIONS						
101-026.000-674.000	CONTRIBUTIONS/PRIVATE SOURCES				1,676	
Totals for dept 026.000 - CONTRIBUTIONS					1,676	
Dept 027.000 - OTHER REVENUE						
101-027.000-643.000	BROWNFIELD ADMIN FEES		3,500	3,500	3,500	
101-027.000-675.000	MISC AND OTHER REVENUE	4,041	7,674	5,000	5,993	5,000
101-027.000-675.001	CASH RECONCILIATION CORRECTIONS	(1,440)				
Totals for dept 027.000 - OTHER REVENUE					9,493	5,000
Dept 030.000 - TRANSFER IN						
101-030.000-695.000	TRANSFER IN		38,333			
Totals for dept 030.000 - TRANSFER IN						
TOTAL ESTIMATED REVENUES		3,235,368	3,457,072	3,386,380	3,024,622	3,496,085

User: JULIUS SUCHY

Fund: 101 ADA TOWNSHIP GENERAL FUND

DB: Ada

FY 2025-2026 DRAFT BUDGET

MARCH 24. 2025

Calculations as of 02/28/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 101.000 - BOARD OF TRUSTEES						
101-101.000-701.000	SALARIES, ELECTED OFFICIALS	28,627	31,837	33,518	30,277	35,060
101-101.000-715.000	FICA - TOWNSHIP SHARE	1,808	1,968	2,095	1,877	2,192
101-101.000-716.000	FICA - MEDICARE TWP SHARE	415	459	419	448	439
101-101.000-719.000	RETIREMENT - EMPLOYER COST	2,865	3,162	3,352	3,091	3,506
101-101.000-800.000	CONTINUING EDUCATION			2,000		2,000
101-101.000-870.000	MILEAGE & EXPENSES			750		750
Totals for dept 101.000 - BOARD OF TRUSTEES		33,715	37,426	42,134	35,693	43,947
Dept 171.000 - SUPERVISOR'S OFFICE						
101-171.000-701.000	SALARIES, ELECTED OFFICIALS	35,954	40,579	41,897	38,630	43,824
101-171.000-708.000	WAGES - ADMIN ASSISTANT	9,493	10,304	13,737	9,973	14,508
101-171.000-715.000	FICA - TOWNSHIP SHARE	2,780	3,051	3,477	2,925	3,650
101-171.000-716.000	FICA - MEDICARE TWP SHARE	639	700	695	709	730
101-171.000-719.000	RETIREMENT - EMPLOYER COST	4,542	4,976	5,564	5,033	5,835
101-171.000-719.001	MEDICAL, DENTAL INSURANCE	4,091	4,457	6,625	4,671	6,900
101-171.000-800.000	CONTINUING EDUCATION	(295)		500		500
101-171.000-820.000	MEMBERSHIP & DUES	115	115	125		125
101-171.000-870.000	MILEAGE & EXPENSES			150		150
Totals for dept 171.000 - SUPERVISOR'S OFFICE		57,319	64,182	72,770	61,941	76,222
Dept 172.000 - MANAGER'S OFFICE						
101-172.000-703.000	SALARIES & WAGES	106,093	92,040	75,194	96,520	52,000
101-172.000-715.000	FICA - TOWNSHIP SHARE	6,658	5,494	4,700	5,170	3,300
101-172.000-716.000	FICA - MEDICARE TWP SHARE	1,531	1,260	940	1,418	725
101-172.000-719.000	RETIREMENT - EMPLOYER COST	10,554	8,984	7,520	10,068	5,200
101-172.000-719.001	MEDICAL, DENTAL INSURANCE	14,096	11,161	9,102	11,201	5,065
101-172.000-724.000	PHONE ALLOWANCE	540	396	296	363	250
101-172.000-726.000	OFFICE SUPPLIES/SERVICES	588	452	500	289	500
101-172.000-800.000	CONTINUING EDUCATION	4,104	5,338	5,000	4,045	5,000
101-172.000-820.000	MEMBERSHIP & DUES	1,533	1,749	1,750	1,025	1,750
101-172.000-870.000	MILEAGE & EXPENSES	3,645	3,600	3,600	3,338	3,700
101-172.000-983.000 *	NEW EQUIPMENT			1,500		1,250
Totals for dept 172.000 - MANAGER'S OFFICE		149,342	130,474	110,102	133,437	78,740
* NOTES TO BUDGET: DEPARTMENT 172.000 MANAGER'S OFFICE						
983.000	NEW EQUIPMENT					
	FOOTNOTE AMOUNTS:					1,250
	NEW LAPTOP - TWP MANAGER					
	DEPT '172.000' TOTAL					1,250
Dept 215.000 - CLERK'S OFFICE						
101-215.000-701.000	SALARIES, ELECTED OFFICIALS	73,906	81,801	86,122	77,795	92,236
101-215.000-706.000	WAGES - DEPUTY/ASSISTANT	53,348	69,088	53,400	48,069	61,800
101-215.000-715.000	FICA - TOWNSHIP SHARE	7,506	8,643	8,721	7,827	9,628
101-215.000-716.000	FICA - MEDICARE TWP SHARE	1,725	2,014	1,745	1,869	1,930
101-215.000-719.000	RETIREMENT - EMPLOYER COST	12,810	14,930	13,953	12,853	15,405
101-215.000-719.001	MEDICAL, DENTAL INSURANCE	35,848	30,052	10,580	8,862	11,000
101-215.000-724.000	PHONE ALLOWANCE	1,440	1,500	1,440	1,316	1,440
101-215.000-800.000	CONTINUING EDUCATION	910	884	1,200	3,075	5,000
101-215.000-820.000	MEMBERSHIP & DUES	470	440	600	575	5,000
101-215.000-870.000	MILEAGE & EXPENSES	1,901	1,371	1,500	269	1,500

FY 2025-2026 DRAFT BUDGET
MARCH 24. 2025
Calculations as of 02/28/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 215.000 - CLERK'S OFFICE						
101-215.000-903.000	PRINTING/PUBLISHING	22,597	17,530	16,000	5,192	5,000
101-215.000-983.000	NEW EQUIPMENT		1,261	1,500		
Totals for dept 215.000 - CLERK'S OFFICE		212,461	229,514	196,761	167,702	209,939
Dept 223.000 - LEGAL & ACCOUNTING						
101-223.000-807.000	AUDIT SERVICES	17,500	17,500	17,500	19,840	20,000
Totals for dept 223.000 - LEGAL & ACCOUNTING		17,500	17,500	17,500	19,840	20,000
Dept 247.000 - BOARD OF REVIEW						
101-247.000-710.000	WAGES - OTHER WORKERS	1,450	1,400	1,600	250	1,600
101-247.000-715.000	FICA - TOWNSHIP SHARE	90	87	100	16	100
101-247.000-716.000	FICA - MEDICARE TWP SHARE	21	20	25	4	25
101-247.000-870.000	MILEAGE & EXPENSES	252	330	300	44	350
Totals for dept 247.000 - BOARD OF REVIEW		1,813	1,837	2,025	314	2,075
Dept 253.000 - TREASURER'S OFFICE						
101-253.000-701.000	SALARIES, ELECTED OFFICIALS	73,906	81,801	86,122	77,795	92,236
101-253.000-706.000	WAGES - DEPUTY/ASSISTANT	54,138	60,306	64,687	57,348	67,200
101-253.000-715.000	FICA - TOWNSHIP SHARE	7,432	8,091	9,426	7,625	9,965
101-253.000-716.000	FICA - MEDICARE TWP SHARE	1,707	1,886	1,885	1,821	1,995
101-253.000-719.000	RETIREMENT - EMPLOYER COST	12,810	14,117	15,081	13,794	15,945
101-253.000-719.001	MEDICAL, DENTAL INSURANCE	33,482	36,564	41,780	38,350	45,900
101-253.000-724.000	PHONE ALLOWANCE	1,440	1,440	1,440	1,320	1,440
101-253.000-740.000	OPERATING SUPPLIES/SERVICES	11,041	12,712	12,700	13,376	13,360
101-253.000-800.000	CONTINUING EDUCATION	2,383	5,200	2,495	3,061	3,500
101-253.000-820.000	MEMBERSHIP & DUES	479	547	705	577	700
101-253.000-870.000	MILEAGE & EXPENSES	3,146	1,959	4,775	5,657	5,000
101-253.000-983.000	NEW EQUIPMENT			2,000	2,455	2,000
Totals for dept 253.000 - TREASURER'S OFFICE		201,964	224,623	243,096	223,179	259,241
Dept 257.000 - ASSESSING DEPT.						
101-257.000-704.000	WAGES	93,391	102,848	108,194	96,480	112,595
101-257.000-704.002	APPRAISER	41,671	52,358	52,879	48,185	55,103
101-257.000-708.000	WAGES - ASSESS. TECHNICIAN	22,940	23,166	33,789	22,198	35,348
101-257.000-715.000	FICA - TOWNSHIP SHARE	9,873	10,992	12,178	10,335	12,690
101-257.000-716.000	FICA - MEDICARE TWP SHARE	2,248	2,559	2,435	2,490	2,538
101-257.000-719.000	RETIREMENT - EMPLOYER COST	9,311	10,099	10,820	9,996	11,260
101-257.000-719.001	MEDICAL, DENTAL INSURANCE	13,680	10,974	9,000	7,688	8,776
101-257.000-724.000	PHONE ALLOWANCE	900	1,440	1,440	1,320	1,440
101-257.000-730.000	COMPUTER SUPPLIES/SERVICES	150	195	500	171	500
101-257.000-740.000	OPERATING SUPPLIES/SERVICES	5,361	6,362	5,000	5,390	5,000
101-257.000-800.000	CONTINUING EDUCATION	689	1,610	4,000	2,676	4,000
101-257.000-801.000	CONTRACT SERVICE	9,859	10,499	14,000	13,286	14,000
101-257.000-820.000	MEMBERSHIP & DUES	410	985	1,500	1,217	1,000
101-257.000-870.000	MILEAGE & EXPENSES	4,946	4,055	5,000	4,962	12,000
101-257.000-983.000	NEW EQUIPMENT		1,646	3,500	2,319	3,000
Totals for dept 257.000 - ASSESSING DEPT.		215,429	239,788	264,235	228,713	279,250
Dept 262.000 - ELECTIONS						
101-262.000-710.000	WAGES - OTHER WORKERS	26,523	35,486	60,000	65,324	37,000
101-262.000-715.000	FICA - TOWNSHIP SHARE	358	260	3,750	2,047	1,100
101-262.000-716.000	FICA - MEDICARE TWP SHARE	83	61	750	480	460

FY 2025-2026 DRAFT BUDGET
MARCH 24. 2025
Calculations as of 02/28/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 262.000 - ELECTIONS						
101-262.000-719.000	RETIREMENT - EMPLOYER COST	415	432	600	489	581
101-262.000-719.001	MEDICAL, DENTAL INSURANCE	906	1,070	1,100	1,180	1,500
101-262.000-724.000	PHONE ALLOWANCE	64	59	75	65	135
101-262.000-740.000	OPERATING SUPPLIES/SERVICES	35,609	41,424	30,000	35,049	20,000
101-262.000-870.000	MILEAGE & EXPENSES		29	100	548	300
101-262.000-903.000	PRINTING/PUBLISHING		5,708	4,000	6,129	6,000
101-262.000-930.000	MAINTENANCE & REPAIR				9,670	
101-262.000-983.000	NEW EQUIPMENT	7,859		1,000	9,664	5,000
Totals for dept 262.000 - ELECTIONS		71,817	84,529	101,375	130,645	72,076
Dept 265.000 - BUILDINGS & GROUNDS						
101-265.000-704.000	WAGES	43,296	61,703	77,651	70,529	86,080
101-265.000-704.005	WAGES: OVERTIME			250		
101-265.000-715.000	FICA - TOWNSHIP SHARE	2,571	3,665	4,883	4,213	6,156
101-265.000-716.000	FICA - MEDICARE TWP SHARE	589	849	978	1,006	1,232
101-265.000-719.000	RETIREMENT - EMPLOYER COST	4,152	5,738	7,812	7,170	8,608
101-265.000-719.001	MEDICAL, DENTAL INSURANCE	9,192	11,077	16,000	14,370	17,500
101-265.000-724.000	PHONE ALLOWANCE	640	735	936	843	1,100
101-265.000-729.000	UNIFORMS	476	1,510	1,000	887	1,800
101-265.000-740.000	OPERATING SUPPLIES/SERVICES	13,469	19,802	20,000	9,425	12,500
101-265.000-801.000	CONTRACT SERVICE	40,040	45,009	45,000	36,913	45,000
101-265.000-801.001	COMMUNITY PARKING LEASE	26,015	26,275	26,539	26,538	26,804
101-265.000-817.000	LAWN CARE CONTRACT	11,000	10,890	11,000	15,500	15,500
101-265.000-818.000	SANITATION CONT SERVICE	3,257	1,655	3,000	1,314	3,000
101-265.000-819.000	JANITORIAL CONT SERVICE	9,349	10,200	11,500	10,098	12,000
101-265.000-930.000	MAINTENANCE & REPAIR	36,710	22,396	20,000	13,753	17,000
101-265.000-930.010	IRRIGATION MAINTENANCE	5,583	5,115	10,000	9,310	11,300
101-265.000-933.000	TRUCK/EQUIP EXPENSES	9,752	17,650	10,000	12,541	12,000
101-265.000-933.001	TRUCK FUEL			5,000	13,905	15,000
101-265.000-970.000	CAPITAL PURCHASE	30,268	9,641	42,034	24,743	
101-265.000-974.000	IMPROVEMENTS	14,608			4,542	
101-265.000-983.000	NEW EQUIPMENT	1,221	2,712	1,000	6,986	1,500
Totals for dept 265.000 - BUILDINGS & GROUNDS		262,188	256,622	314,583	284,586	294,080
Dept 266.000 - LEGAL & ACCOUNTING						
101-266.000-828.000	LEGAL SERVICES	82,069	100,874	70,000	137,287	80,000
Totals for dept 266.000 - LEGAL & ACCOUNTING		82,069	100,874	70,000	137,287	80,000
Dept 272.000 - GENERAL ADMINISTRATION						
101-272.000-702.000	WAGES - TOWNSHIP ACCOUNTANT	59,717	66,034	70,810	63,674	75,831
101-272.000-702.001	WAGES: OVERTIME	175				
101-272.000-707.001	WAGES - INTERN		7,697	9,000		9,000
101-272.000-708.000	WAGES - ADMIN ASSISTANT	43,565	47,682	50,320	44,677	53,133
101-272.000-708.001	WAGES: OVERTIME	898	240		145	
101-272.000-710.000	WAGES - OTHER WORKERS	11,277	33,510	21,484	30,444	21,680
101-272.000-715.000	FICA - TOWNSHIP SHARE	8,626	9,052	9,476	7,861	9,980
101-272.000-716.000	FICA - MEDICARE TWP SHARE	1,980	2,118	1,896	1,875	2,000
101-272.000-719.000	RETIREMENT - EMPLOYER COST	13,174	14,037	14,270	13,466	15,065
101-272.000-719.001	MEDICAL, DENTAL INSURANCE	15,688	17,403	43,750	40,943	38,000
101-272.000-724.000	PHONE ALLOWANCE	720	779	893	858	936
101-272.000-726.000	OFFICE SUPPLIES/SERVICES	16,127	17,844	20,000	14,510	20,000
101-272.000-727.000	POSTAGE	18,543	8,285	22,000	14,532	16,000

User: JULIUS SUCHY

Fund: 101 ADA TOWNSHIP GENERAL FUND

DB: Ada

FY 2025-2026 DRAFT BUDGET

MARCH 24. 2025

Calculations as of 02/28/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 272.000 - GENERAL ADMINISTRATION						
101-272.000-775.000	EQUIP MAINT & REPAIR	38	24			
101-272.000-775.001	COMPUTER MAINTENANCE	6,034	6,776	6,800	5,626	6,000
101-272.000-800.000	CONTINUING EDUCATION	20	270	1,000		1,000
101-272.000-801.000	CONTRACT SERVICE	37,900	30,672	40,000	32,705	40,000
101-272.000-801.020	CONTRACT-I.T. MAINTENANCE	44,240	39,739	40,000	39,360	39,400
101-272.000-820.000	MEMBERSHIP & DUES	61,076	51,358	52,000	51,513	52,000
101-272.000-853.000	COMMUNICATIONS/TELEPHONE,ETC	27,212	17,955	16,500	16,946	16,500
101-272.000-870.000	MILEAGE & EXPENSES		196	100	106	100
101-272.000-890.000 *	COMMUNITY EVENTS/PROMOTIONS				14,423	58,500
101-272.000-890.001 *	COMMUNITY SERVICE					7,000
101-272.000-903.000	PRINTING/PUBLISHING	28,765	21,304	30,000	21,137	30,000
101-272.000-906.000	PRINTINGS - COMMUNITY SERVICE	39,087	11,295	6,000	788	
101-272.000-906.001	PRINTINGS - COMMUNITY EVENTS	57,182	47,342	48,500	43,038	
101-272.000-920.000	UTILITIES/SPEC ASSM'TS	28,273	42,005	32,000	29,654	34,000
101-272.000-943.000	OFFICE EQUIP RENTAL	5,469	5,691	6,000	2,893	6,000
101-272.000-974.000	IMPROVEMENTS	6,100		20,000	11,985	15,000
101-272.000-983.000 *	NEW EQUIPMENT	4,068	1,116	3,000	7,281	1,500
Totals for dept 272.000 - GENERAL ADMINISTRATION		535,954	500,424	565,799	510,440	568,625
* NOTES TO BUDGET: DEPARTMENT 272.000 GENERAL ADMINISTRATION						
890.000	COMMUNITY EVENTS/PROMOTIONS					
	FOOTNOTE AMOUNTS:					10,500
	4TH OF JULY FIREWORKS					
	FOOTNOTE AMOUNTS:					20,000
	4TH OF JULY (MUSIC, ACTIVITIES, ETC)					
	FOOTNOTE AMOUNTS:					28,000
	CLEAN UP DAY					
	ACCOUNT '890.000' TOTAL					58,500
890.001	COMMUNITY SERVICE					
	FOOTNOTE AMOUNTS:					3,500
	LEAF PICKUP					
	FOOTNOTE AMOUNTS:					3,500
	HOPE NETWORK RIDES					
	ACCOUNT '890.001' TOTAL					7,000
983.000	NEW EQUIPMENT					
	FOOTNOTE AMOUNTS:					1,500
	NEW LAPTOP - CASSIE					
	DEPT '272.000' TOTAL					67,000
Dept 279.000 - OTHER TOWNSHIP EXPENSES						
101-279.000-719.002	LIFE INSURANCE, OTHERS	9,150	5,427	7,000	5,194	7,000
101-279.000-910.000	TOWNSHIP INSURANCE/BONDS	27,461	48,448	45,000	46,269	50,000
101-279.000-991.000 *	BOND PRINCIPAL PAYMENTS	65,750	63,557	63,953	64,300	67,036
101-279.000-993.000 *	BOND INTEREST PAYMENTS	28,527	26,926	25,451	25,295	24,014
101-279.000-999.000	PAYING AGENT FEES	392	399	750	782	800
Totals for dept 279.000 - OTHER TOWNSHIP EXPENSES		131,280	144,757	142,154	141,840	148,850

User: JULIUS SUCHY

Fund: 101 ADA TOWNSHIP GENERAL FUND

DB: Ada

FY 2025-2026 DRAFT BUDGET

MARCH 24. 2025

Calculations as of 02/28/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 279.000 - OTHER TOWNSHIP EXPENSES						
* NOTES TO BUDGET: DEPARTMENT 279.000 OTHER TOWNSHIP EXPENSES						
991.000	BOND PRINCIPAL PAYMENTS					
	FOOTNOTE AMOUNTS:					50,417
	2016 ENVISION ADA BOND					
	FOOTNOTE AMOUNTS:					16,619
	2017 ENVISION ADA BOND					
	ACCOUNT '991.000' TOTAL					67,036
993.000	BOND INTEREST PAYMENTS					
	FOOTNOTE AMOUNTS:					17,520
	2016 ENVISION ADA BOND					
	FOOTNOTE AMOUNTS:					6,494
	2017 ENVISION ADA BOND					
	ACCOUNT '993.000' TOTAL					24,014
	DEPT '279.000' TOTAL					91,050
Dept 441.000 - CONTRACTED SERVICES						
101-441.000-801.000 *	CONTRACT SERVICE	214,787	70,620	34,000	26,228	42,544
101-441.000-801.008 *	ROAD CONSTRUCTION/MAJOR	48,984	341,433			250,000
101-441.000-801.009	ROAD CONSTRUCTION/MINOR			3,000	56	3,000
101-441.000-801.010	ROAD DUSTLAYER	7,808		10,000	9,077	10,000
101-441.000-801.100	PARADISE LAKE ASSESSMENT			10,000	7,760	10,000
101-441.000-808.000 *	ENGINEERS SERVICE	14,822	38,863	10,000	5,487	200,000
Totals for dept 441.000 - CONTRACTED SERVICES		286,401	450,916	67,000	48,608	515,544
* NOTES TO BUDGET: DEPARTMENT 441.000 CONTRACTED SERVICES						
801.000	CONTRACT SERVICE					
	FOOTNOTE AMOUNTS:					31,694
	SPONGY MOTH SPRAY SERVICES					
	FOOTNOTE AMOUNTS:					10,850
	SPONGY MOTH SPRAY SURVEY					
	ACCOUNT '801.000' TOTAL					42,544
801.008	ROAD CONSTRUCTION/MAJOR					
	FOOTNOTE AMOUNTS:					250,000
	50% SPLIT WITH KCRC					
808.000	ENGINEERS SERVICE					
	FOOTNOTE AMOUNTS:					200,000
	TOWNSHIP HALL DESIGN ENGINEERING					
	DEPT '441.000' TOTAL					492,544
Dept 445.000 - PUBLIC WORKS						
101-445.000-935.000 *	ROAD DRAINS		1,678	2,000	4,430	1,638
Totals for dept 445.000 - PUBLIC WORKS			1,678	2,000	4,430	1,638

FY 2025-2026 DRAFT BUDGET
MARCH 24. 2025
Calculations as of 02/28/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 445.000 - PUBLIC WORKS						
* NOTES TO BUDGET: DEPARTMENT 445.000 PUBLIC WORKS						
935.000	ROAD DRAINS					
	FOOTNOTE AMOUNTS:					1,638
	COOK DRAIN ASSESSMENT					
	DEPT '445.000' TOTAL					1,638
Dept 448.000 - PUBLIC WORKS						
101-448.000-922.000	STREET LIGHTING	64,268	72,282	70,000	72,513	78,000
Totals for dept 448.000 - PUBLIC WORKS		64,268	72,282	70,000	72,513	78,000
Dept 567.000 - CEMETERIES						
101-567.000-707.000	WAGES - HOURLY WORKER	6,490	6,654	7,950	7,237	17,413
101-567.000-715.000	FICA - TOWNSHIP SHARE	386	387	502	428	1,286
101-567.000-716.000	FICA - MEDICARE TWP SHARE	88	90	102	102	257
101-567.000-719.000	RETIREMENT - EMPLOYER COST	623	648	805	734	1,742
101-567.000-719.001	MEDICAL, DENTAL INSURANCE	1,552	1,605	1,950	1,769	3,963
101-567.000-724.000	PHONE ALLOWANCE	96	89	310	97	249
101-567.000-740.000	OPERATING SUPPLIES/SERVICES	2,241	3,645	2,500	4,707	4,000
101-567.000-801.000	CONTRACT SERVICE	14,321	12,507	20,000	8,107	7,000
101-567.000-817.000	LAWN CARE CONTRACT	18,667	18,132	20,000	18,667	20,000
101-567.000-920.000	UTILITIES/SPEC ASSM'TS	351	333	350	317	375
101-567.000-930.000	MAINTENANCE & REPAIR	3,370	9,575	16,000	9,615	12,000
101-567.000-974.000	IMPROVEMENTS			3,000		10,000
101-567.000-983.000	NEW EQUIPMENT			200		
Totals for dept 567.000 - CEMETERIES		48,185	53,665	73,669	51,780	78,285
Dept 701.000 - PLANNING DEPARTMENT						
101-701.000-704.000	WAGES	37,876	50,334	53,570	47,006	55,509
101-701.000-707.000	WAGES - ADMIN ASSISTANT	23,671	20,609	22,000	19,946	23,213
101-701.000-708.000	WAGES - PLANNER/ZONING ADMIN	48,147	52,729	55,990	50,221	54,164
101-701.000-708.001	WAGES: OVERTIME			200		
101-701.000-711.000	PER DIEM: PLANNING COMMISSION	3,668	3,443	4,000	3,620	4,000
101-701.000-712.000	PER DIEM: BOARD OF APPEALS	1,330	1,325	2,000	1,090	2,000
101-701.000-715.000	FICA - TOWNSHIP SHARE	8,461	7,832	8,225	7,417	8,600
101-701.000-716.000	FICA - MEDICARE TWP SHARE	1,946	1,815	1,650	1,784	1,725
101-701.000-719.000	RETIREMENT - EMPLOYER COST	12,988	12,339	13,155	12,246	13,290
101-701.000-719.001	MEDICAL, DENTAL INSURANCE	16,750	14,975	16,645	20,501	26,383
101-701.000-724.000	PHONE ALLOWANCE	396	360	360	334	400
101-701.000-726.000	OFFICE SUPPLIES/SERVICES	2,238	910	3,000	790	3,000
101-701.000-800.000	CONTINUING EDUCATION	1,420	3,570	4,000	2,523	4,500
101-701.000-801.000 *	CONTRACT SERVICE	55,812	878	35,000	169	80,000
101-701.000-820.000	MEMBERSHIP & DUES	1,020	780	1,200	780	1,500
101-701.000-829.000	ENGINEERING FEES	776		1,500		1,500
101-701.000-870.000	MILEAGE & EXPENSES	1,602	2,579	2,500	523	2,500
101-701.000-983.000 *	NEW EQUIPMENT	472	1,058	1,200	1,135	1,500
Totals for dept 701.000 - PLANNING DEPARTMENT		218,573	175,536	226,195	170,085	283,784
* NOTES TO BUDGET: DEPARTMENT 701.000 PLANNING DEPARTMENT						
801.000	CONTRACT SERVICE					

User: JULIUS SUCHY

Fund: 101 ADA TOWNSHIP GENERAL FUND

DB: Ada

FY 2025-2026 DRAFT BUDGET

MARCH 24. 2025

Calculations as of 02/28/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 701.000 - PLANNING DEPARTMENT						
	FOOTNOTE AMOUNTS:					25,000
	PARKING STUDY SHARE (1/2) SPLIT W DDA					
	FOOTNOTE AMOUNTS:					5,000
	SCANNING					
	FOOTNOTE AMOUNTS:					50,000
	ZONING ORDINANCE UPDATE					
	ACCOUNT '801.000' TOTAL					80,000
983.000 NEW EQUIPMENT						
	FOOTNOTE AMOUNTS:					1,500
	NEW COMPUTER - PLANNING DIRECTOR					
	DEPT '701.000' TOTAL					81,500
Dept 790.000 - LIBRARY & COMMTY CENTER						
101-790.000-704.000	WAGES	19,262	22,736	26,780	24,314	21,908
101-790.000-704.001	WAGES - SUPPORT	124	9,513	11,379	10,481	12,186
101-790.000-715.000	FICA - TOWNSHIP SHARE	1,161	1,920	1,882	2,056	2,402
101-790.000-716.000	FICA - MEDICARE TWP SHARE	264	447	379	491	330
101-790.000-719.000	RETIREMENT - EMPLOYER COST	1,829	3,069	3,010	3,533	3,410
101-790.000-719.001	MEDICAL, DENTAL INSURANCE	3,965	4,750	7,077	7,372	7,380
101-790.000-724.000	PHONE ALLOWANCE	281	401	375	424	430
101-790.000-740.000	OPERATING SUPPLIES/SERVICES	5,828	7,954	8,000	5,375	8,000
101-790.000-801.000	CONTRACT SERVICE	14,151	16,734	22,000	26,212	28,000
101-790.000-817.000	LAWN CARE CONTRACT	150	1,500	1,500		1,500
101-790.000-818.000	SANITATION CONT SERVICE	3,455	5,080	5,000	5,351	5,400
101-790.000-819.000	JANITORIAL CONT SERVICE	43,196	43,692	52,000	37,815	52,000
101-790.000-920.000	UTILITIES/SPEC ASSM'TS	63,259	61,044	63,000	60,614	64,000
101-790.000-930.000	MAINTENANCE & REPAIR	8,350	11,897	8,000	38,005	15,000
101-790.000-974.000	IMPROVEMENTS	605	10,595	1,500		1,500
101-790.000-983.000	NEW EQUIPMENT		794	1,500		1,500
Totals for dept 790.000 - LIBRARY & COMMTY CENTER		165,880	202,126	213,382	222,043	224,946
Dept 804.000 - HISTORICAL SOCIETY						
101-804.000-802.000	MUSEUM MANAGER	25,000	30,000	30,000	30,000	30,000
101-804.000-880.000	COMMUNITY PROMOTION	1,243	190	1,500		1,500
101-804.000-920.000	UTILITIES/SPEC ASSM'TS	8,499	8,122	8,500	9,191	10,500
101-804.000-930.000	MAINTENANCE & REPAIR	2,993	18,052	6,000	3,198	5,000
Totals for dept 804.000 - HISTORICAL SOCIETY		37,735	56,364	46,000	42,389	47,000
Dept 900.000 - OTHER TOWNSHIP EXPENSES						
101-900.000-995.000	TRANSFERS OUT	201,313				
Totals for dept 900.000 - OTHER TOWNSHIP EXPENSES		201,313				
TOTAL APPROPRIATIONS		2,995,206	3,045,117	2,840,780	2,687,465	3,362,242
NET OF REVENUES/APPROPRIATIONS - FUND 101		240,162	411,955	545,600	337,157	133,843
BEGINNING FUND BALANCE		3,637,267	3,830,160	4,242,118	4,242,118	4,579,275
FUND BALANCE ADJUSTMENTS		(47,269)				
ENDING FUND BALANCE		3,830,160	4,242,115	4,787,718	4,579,275	4,713,118

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000.000						
205-000.000-548.000	STATE GRANT		6,200		17,512	
Totals for dept 000.000 -			6,200		17,512	
Dept 020.000 - TAXES						
205-020.000-404.000	TAXES: VOTED	1,613,653	1,718,302	1,866,218	1,762,690	1,938,823
205-020.000-437.000	TAXES: PA 198 & PA 255	15,987	15,445		12,506	
205-020.000-573.000	LOCAL COMMUNITY STABILIZATION	3,474	3,036		5,983	3,036
Totals for dept 020.000 - TAXES		1,633,114	1,736,783	1,866,218	1,781,179	1,941,859
Dept 023.000 - INTEREST & RENTS						
205-023.000-665.003	INT: PUBLIC SAFETY FUND	295	1,286		7,085	6,000
205-023.000-665.007	INT: FIRE DEPT CAPITAL OUTLAY	14,455	35,678	12,000	10,100	6,000
205-023.000-665.008	INTEREST: FD CONTINGENCY MI CLASS	21	4,278		1,393	1,500
205-023.000-665.012	INT: FD EMER EQUIP REPAIR	1,321	3,255	500	2,062	1,000
205-023.000-665.013	INTEREST: FD EMERGENCY RPR MI CLA	1	143		46	
Totals for dept 023.000 - INTEREST & RENTS		16,093	44,640	12,500	20,686	14,500
Dept 024.000 - STATE REVENUE SHARING						
205-024.000-574.000	CVTRS - PS		660	330	500	
Totals for dept 024.000 - STATE REVENUE SHARING			660	330	500	
Dept 027.000 - OTHER REVENUE						
205-027.000-675.000	MISC AND OTHER REVENUE	13,272	40,740	2,000	25,650	2,000
205-027.000-694.001	MISC REVENUE - EMT COURSE	4,295				
Totals for dept 027.000 - OTHER REVENUE		17,567	40,740	2,000	25,650	2,000
TOTAL ESTIMATED REVENUES		1,666,774	1,829,023	1,881,048	1,845,527	1,958,359

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 279.000 - OTHER TOWNSHIP EXPENSES						
205-279.000-719.002	LIFE INSURANCE, OTHERS	4,001	2,839	4,500	2,697	4,500
Totals for dept 279.000 - OTHER TOWNSHIP EXPENSES		4,001	2,839	4,500	2,697	4,500
Dept 301.000 - LAW ENFORCEMENT						
205-301.000-969.000	CO ASSESSMENT	347,291	400,914	420,000	313,155	440,000
Totals for dept 301.000 - LAW ENFORCEMENT		347,291	400,914	420,000	313,155	440,000
Dept 336.000 - FIRE DEPARTMENT						
205-336.000-704.000	WAGES	96,006	104,365	111,211	100,444	119,107
205-336.000-704.001	WAGES - SUPPORT	178	11,257	16,950	12,488	23,735
205-336.000-705.000	WAGES - FIRE/RESCUE PERSON	184,441	174,672	275,000	250,775	250,000
205-336.000-705.001	WAGES: OVERTIME	18,086	21,680	22,000	27,086	25,000
205-336.000-706.000	WAGES - DEPUTY/ASSISTANT	5,388	5,960	6,498	114	8,000
205-336.000-710.000	WAGES - OTHER WORKERS	70,256	97,102	80,000	42,935	60,000
205-336.000-714.000	WAGES - TRAINING	26,965	45,218	42,000	33,346	40,000
205-336.000-715.000	FICA - TOWNSHIP SHARE	21,071	23,965	31,000	26,645	31,000
205-336.000-716.000	FICA - MEDICARE TWP SHARE	5,630	6,413	6,000	6,699	8,000
205-336.000-719.000	RETIREMENT - EMPLOYER COST	33,090	36,530	40,000	41,178	43,000
205-336.000-719.001	MEDICAL, DENTAL INSURANCE	47,219	52,984	61,000	69,489	64,636
205-336.000-724.000	PHONE ALLOWANCE	3,029	3,131	4,000	3,439	4,000
205-336.000-729.000	UNIFORMS	2,266	2,983	4,000	3,121	5,000
205-336.000-740.000	OPERATING SUPPLIES/SERVICES	49,065	46,903	50,000	44,272	50,000
205-336.000-800.000	CONTINUING EDUCATION	6,529	3,202	6,000	16,605	15,000
205-336.000-801.000	CONTRACT SERVICE	11,532	15,367	12,000	3,944	12,000
205-336.000-817.000	LAWN CARE CONTRACT	5,333	2,667	6,000		6,000
205-336.000-818.000	SANITATION CONT SERVICE	1,054	981	1,000	811	1,000
205-336.000-820.000	MEMBERSHIP & DUES	285	542	500	245	500
205-336.000-853.000	COMMUNICATIONS/TELEPHONE,ETC	5,244	4,524	5,000	6,130	6,000
205-336.000-870.000	MILEAGE & EXPENSES	1,300	678	1,500	1,088	2,000
205-336.000-910.000	TOWNSHIP INSURANCE/BONDS	28,679	40,616	40,000	37,844	40,000
205-336.000-920.000	UTILITIES/SPEC ASSM'TS	21,006	18,938	22,000	17,831	22,000
205-336.000-930.000	MAINTENANCE & REPAIR	19,513	25,563	35,000	65,938	50,000
205-336.000-933.000	TRUCK/EQUIP EXPENSES	15,791	4,141	20,000	13,326	20,000
205-336.000-934.000	OTHER EQUIPMENT REPAIR	92	1,099	1,500		2,000
205-336.000-941.000	NEW TRUCK CONTINGENCY			125,000		125,000
205-336.000-941.001	NEW EQUIPMENT CONTINGENCY			5,000		5,000
205-336.000-969.000	CO ASSESSMENT	21,983	19,412	23,000		23,000
205-336.000-983.000	NEW EQUIPMENT	24,289	63,252	35,000	69,573	35,000
Totals for dept 336.000 - FIRE DEPARTMENT		725,320	834,145	1,088,159	895,366	1,095,978
Dept 900.000 - OTHER TOWNSHIP EXPENSES						
205-900.000-970.000 *	CAPITAL PURCHASE	142,179	627,682	160,000	438	748,000
Totals for dept 900.000 - OTHER TOWNSHIP EXPENSES		142,179	627,682	160,000	438	748,000

* NOTES TO BUDGET: DEPARTMENT 900.000 OTHER TOWNSHIP EXPENSES

970.000	CAPITAL PURCHASE	
	FOOTNOTE AMOUNTS:	495,000
	NEW TENDER PURCHASE	
	FOOTNOTE AMOUNTS:	10,000
	ELECTRIC VEHICLE FIRE EQUIPMENT	

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 900.000 - OTHER TOWNSHIP EXPENSES						
	FOOTNOTE AMOUNTS:					82,000
	FIRE STATION #1 GARAGE DOORS					
	FOOTNOTE AMOUNTS:					65,000
	FIRE STATION #2 GARAGE DOORS					
	FOOTNOTE AMOUNTS:					8,000
	THERMAL IMAGING CAMERA					
	FOOTNOTE AMOUNTS:					65,000
	TURNOUT GEAR					
	FOOTNOTE AMOUNTS:					8,000
	REPLACE FIRE HOSE					
	FOOTNOTE AMOUNTS:					15,000
	FIRE STATION #1 CARPET					
	ACCOUNT '970.000' TOTAL					748,000
	DEPT '900.000' TOTAL					748,000
TOTAL APPROPRIATIONS		1,218,791	1,865,580	1,672,659	1,211,656	2,288,478
NET OF REVENUES/APPROPRIATIONS - FUND 205		447,983	(36,557)	208,389	633,871	(330,119)
BEGINNING FUND BALANCE		1,184,276	1,648,041	1,611,486	1,611,486	2,245,357
FUND BALANCE ADJUSTMENTS		15,784				
ENDING FUND BALANCE		1,648,043	1,611,484	1,819,875	2,245,357	1,915,238

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 026.000 - CONTRIBUTIONS						
208-026.000-674.001	CONTRIBUTIONS - ADA PARK	9,772	1,230	3,000	5,420	5,000
208-026.000-674.002	CONTRIBUTIONS - LEONARD FLD	25,150	25,000			
208-026.000-674.003	CONTRIBUTIONS - ROSELLE PARK			3,000		1,500
208-026.000-674.004	CONTRIBUTIONS - MOTL SPONSORSHIPS	10,000	12,250	6,500	7,750	10,000
208-026.000-674.400	CONTRIBUTIONS - LEGACY PARK			4,000		500
208-026.000-677.000	CONTRIBUTIONS - STEWARDSHIP				12,200	2,000
Totals for dept 026.000 - CONTRIBUTIONS		44,922	38,480	16,500	25,370	19,000
Dept 027.000 - OTHER REVENUE						
208-027.000-675.000	MISC AND OTHER REVENUE	6,431	1,175	500	3,088	1,500
208-027.000-694.000	MISC AND OTHER REVENUE	25				
Totals for dept 027.000 - OTHER REVENUE		6,456	1,175	500	3,088	1,500
TOTAL ESTIMATED REVENUES		995,893	1,089,127	1,022,512	1,344,315	1,104,366

FY 2025-2026 DRAFT BUDGET
MARCH 24. 2025
Calculations as of 02/28/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 279.000 - OTHER TOWNSHIP EXPENSES						
208-279.000-719.002	LIFE INSURANCE, OTHERS	1,280	1,255	1,400	1,244	
208-279.000-995.000	TRANSFERS OUT TO OTHER FUNDS	50,000	50,000	50,000		50,000
208-279.000-999.000	PAYING AGENT FEES	64	64	70	74	75
Totals for dept 279.000 - OTHER TOWNSHIP EXPENSES		51,344	51,319	51,470	1,318	50,075
Dept 753.000 - RECREATION DEPARTMENT						
208-753.000-704.000	WAGES	362	19,913	29,640	27,317	31,918
208-753.000-707.000	WAGES - HOURLY WORKER	5,633	5,096	10,240	10,101	8,844
208-753.000-707.005	OVERTIME	731	1,506	1,500	780	1,000
208-753.000-710.000	WAGES - UMPIRE/SCOREKEEPER	6,088	8,950	10,500	10,788	21,850
208-753.000-715.000	FICA - TOWNSHIP SHARE	809	2,161	2,500	2,977	4,000
208-753.000-716.000	FICA - MEDICARE TWP SHARE	183	504	600	704	900
208-753.000-719.000	RETIREMENT - EMPLOYER COST	73	1,897	2,900	1,514	3,192
208-753.000-719.001	MEDICAL, DENTAL INSURANCE	1,509	5,016	5,500	6,855	7,746
208-753.000-724.000	PHONE ALLOWANCE	17	291	360	330	360
208-753.000-740.000	OPERATING SUPPLIES/SERVICES	1,057	3,520	4,500	4,858	20,000
208-753.000-800.000	CONTINUING EDUCATION		194	300	149	250
208-753.000-801.000	CONTRACT SERVICE			2,500	520	1,000
208-753.000-983.000	NEW EQUIPMENT	693	2,160	3,000	1,574	4,500
Totals for dept 753.000 - RECREATION DEPARTMENT		17,155	51,208	74,040	68,467	105,560
Dept 754.000 - PARK PROGRAMS						
208-754.000-704.000	WAGES	41,351	19,345	29,640	27,888	31,918
208-754.000-707.000	WAGES - HOURLY WORKER		18	8,000		9,216
208-754.000-707.005	OVERTIME	108		200		
208-754.000-715.000	FICA - TOWNSHIP SHARE	2,518	1,164	2,200	1,668	2,500
208-754.000-716.000	FICA - MEDICARE TWP SHARE	582	279	500	390	800
208-754.000-719.000	RETIREMENT - EMPLOYER COST	4,099	1,897	2,900	1,514	3,192
208-754.000-719.001	MEDICAL, DENTAL INSURANCE	6,650	3,817	5,500	6,856	7,746
208-754.000-724.000	PHONE ALLOWANCE	583	291	360	330	360
208-754.000-740.000	OPERATING SUPPLIES/SERVICES	1,761	1,899	2,000	1,990	6,000
208-754.000-801.000	CONTRACT SERVICE	7,949	7,424	5,000	12,757	3,200
208-754.000-983.000	NEW EQUIPMENT		37	3,000	4,662	2,000
Totals for dept 754.000 - PARK PROGRAMS		65,601	36,171	59,300	58,055	66,932
Dept 755.000 - PARKS AND ARBORETUM						
208-755.000-704.000	WAGES	48,003	50,046	38,672	35,352	39,589
208-755.000-704.001	WAGES - SUPPORT	3,107	10,800	22,751	12,693	28,159
208-755.000-704.003	PK MAINTENANCE	50,793	58,001	82,395	67,543	95,834
208-755.000-704.005	WAGES: OVERTIME			2,000		
208-755.000-707.000	WAGES - HOURLY WORKER	8,410	23,319	10,420	34,437	8,844
208-755.000-707.005	OVERTIME			300		
208-755.000-708.000	WAGES - ADMIN ASSISTANT	40,325	38,051	39,826	41,925	42,649
208-755.000-715.000	FICA - TOWNSHIP SHARE	8,955	10,796	10,946	11,435	13,438
208-755.000-716.000	FICA - MEDICARE TWP SHARE	2,058	2,511	2,190	2,734	3,000
208-755.000-719.000	RETIREMENT - EMPLOYER COST	13,803	14,480	17,513	16,016	20,000
208-755.000-719.001	MEDICAL, DENTAL INSURANCE	25,356	21,810	33,180	32,607	37,000
208-755.000-724.000	PHONE ALLOWANCE	1,450	1,473	1,800	1,814	2,000
208-755.000-729.000	UNIFORMS	3,809	3,720	4,000	2,968	2,500
208-755.000-740.000	OPERATING SUPPLIES/SERVICES	32,309	27,174	30,000	25,201	30,000
208-755.000-742.000	ARBORETUM TREE CARE	1,775	12,825	35,000	14,700	10,000
208-755.000-800.000	CONTINUING EDUCATION	3,128	3,190	3,000	1,116	3,000

User: JULIUS SUCHY

Fund: 208 PARKS AND RECREATION FUND

DB: Ada

FY 2025-2026 DRAFT BUDGET

MARCH 24. 2025

Calculations as of 02/28/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 755.000 - PARKS AND ARBORETUM						
208-755.000-801.000	CONTRACT SERVICE	31,034	57,570	32,000	35,524	30,000
208-755.000-817.000	LAWN CARE CONTRACT	46,167	41,931	50,000	43,868	50,000
208-755.000-818.000	SANITATION CONT SERVICE	8,427	12,311	11,000	9,419	10,000
208-755.000-820.000	MEMBERSHIP & DUES	750	775	1,000	1,150	1,200
208-755.000-853.000	COMMUNICATIONS/TELEPHONE,ETC	9,656	5,897	10,000	5,330	10,000
208-755.000-870.000	MILEAGE & EXPENSES	631	976	1,500	168	1,200
208-755.000-910.000	TOWNSHIP INSURANCE/BONDS	18,584	25,642	23,000	23,946	26,000
208-755.000-920.000	UTILITIES/SPEC ASSM'TS	22,050	22,325	24,000	23,839	25,000
208-755.000-930.000	MAINTENANCE & REPAIR	32,789	48,161	70,000	45,279	70,000
208-755.000-933.000	TRUCK/EQUIP EXPENSES	22,690	9,955	8,000	4,730	5,000
208-755.000-933.001	TRUCK FUEL			4,000		3,000
208-755.000-955.000	CREDIT CARD EXPENSES	1,344	2,306	2,000	3,608	4,500
208-755.000-970.000 *	CAPITAL PURCHASE	374,315	629,694	77,034	56,943	265,000
208-755.000-974.000	IMPROVEMENTS	16,863	18,638	15,000	5,613	5,000
208-755.000-974.004	DESIGN DEVELOPMENT CONTRACTOR	91,365	54,047			
208-755.000-983.000	NEW EQUIPMENT	15,188	8,907	10,000	15,926	8,000
Totals for dept 755.000 - PARKS AND ARBORETUM		935,134	1,217,331	672,527	575,884	849,913

* NOTES TO BUDGET: DEPARTMENT 755.000 PARKS AND ARBORETUM

970.000	CAPITAL PURCHASE					
	FOOTNOTE AMOUNTS:					120,000
	BASEBALL FENCING					
	FOOTNOTE AMOUNTS:					145,000
	MOVE BALL FIELD LIGHTING TO ADA PARK					
	ACCOUNT '970.000' TOTAL					265,000
	DEPT '755.000' TOTAL					265,000

Dept 765.000 - OPEN SPACE						
208-765.000-704.000	WAGES	5,021	5,093	15,394	4,799	16,357
208-765.000-715.000	FICA - TOWNSHIP SHARE	325	325	963	306	1,023
208-765.000-716.000	FICA - MEDICARE TWP SHARE	75	75	193	74	205
208-765.000-719.000	RETIREMENT - EMPLOYER COST	477	501	1,540	495	1,636
208-765.000-719.001	MEDICAL, DENTAL INSURANCE	125	125	1,550	125	250
208-765.000-724.000	PHONE ALLOWANCE	33	36	145	33	144
208-765.000-726.000	OFFICE SUPPLIES/SERVICES			4,000	935	2,500
208-765.000-740.000	OPERATING SUPPLIES/SERVICES		512	1,000	1,138	1,000
208-765.000-801.000	CONTRACT SERVICE	500	50	5,000	3,782	4,500
208-765.000-828.000	LEGAL SERVICES			2,000		1,500
208-765.000-974.000	IMPROVEMENTS					2,500
Totals for dept 765.000 - OPEN SPACE		6,556	6,717	31,785	11,687	31,615

Dept 905.000 - OTHER TOWNSHIP EXPENSES						
208-905.000-991.000 *	BOND PRINCIPAL PAYMENTS	95,000	95,000	95,000	98,500	105,000
208-905.000-993.000 *	BOND INTEREST PAYMENTS	24,152	20,213	17,663	18,653	15,063
Totals for dept 905.000 - OTHER TOWNSHIP EXPENSES		119,152	115,213	112,663	117,153	120,063

* NOTES TO BUDGET: DEPARTMENT 905.000 OTHER TOWNSHIP EXPENSES

991.000	BOND PRINCIPAL PAYMENTS					
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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 905.000 - OTHER TOWNSHIP EXPENSES						
	FOOTNOTE AMOUNTS:					70,000
	2017 ENVISION ADA BOND					
	FOOTNOTE AMOUNTS:					35,000
	2021 GO CAPITAL BOND					
	ACCOUNT '991.000' TOTAL					105,000
993.000 BOND INTEREST PAYMENTS						
	FOOTNOTE AMOUNTS:					2,100
	2017 ENVISION ADA BOND					
	FOOTNOTE AMOUNTS:					12,963
	2021 GO CAPITAL BOND					
	ACCOUNT '993.000' TOTAL					15,063
	DEPT '905.000' TOTAL					120,063
TOTAL APPROPRIATIONS		1,194,942	1,477,959	1,001,785	832,564	1,224,158
NET OF REVENUES/APPROPRIATIONS - FUND 208		(199,049)	(388,832)	20,727	511,751	(119,792)
BEGINNING FUND BALANCE		1,628,799	1,439,507	1,050,674	1,050,674	1,562,425
FUND BALANCE ADJUSTMENTS		9,757				
ENDING FUND BALANCE		1,439,507	1,050,675	1,071,401	1,562,425	1,442,633

User: JULIUS SUCHY

Fund: 211 TOWNSHIP TRAILS

DB: Ada

FY 2025-2026 DRAFT BUDGET

MARCH 24. 2025

Calculations as of 02/28/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 020.000 - TAXES						
211-020.000-406.002	TAXES: TRAILS AD VAL	1,781,802	1,920,186	2,110,612	2,007,426	2,220,771
211-020.000-437.000	TAXES: TRAILS IFT	17,026	16,448	12,039	11,743	15,448
211-020.000-573.000	LOCAL COMMUNITY STABILIZATION	7,654	112,514	5,000	167,401	5,000
Totals for dept 020.000 - TAXES		1,806,482	2,049,148	2,127,651	2,186,570	2,241,219
Dept 023.000 - INTEREST & RENTS						
211-023.000-665.016	INTEREST - BANK	3	84	2,000	510	10,000
211-023.000-665.018	INTEREST - MI CLASS 2021 BONDS	324,594	561,573		77,922	
211-023.000-665.019	INTEREST - 5/3 SECURITIES 2021 BO	42,581	90,800			
211-023.000-669.002	5/3 SECURITIES - FNMA UNREALIZED	(86,839)	(8,541)			
211-023.000-669.004	5/3 SECURITIES -JPM CD UNREALIZED	(22,923)	17,019			
211-023.000-669.005	NYCB / FLAGSTAR - CD				22,098	
Totals for dept 023.000 - INTEREST & RENTS		257,416	660,935	2,000	100,530	10,000
Dept 024.001 - GRANTS						
211-024.001-566.000 *	STATE GRANT					425,000
Totals for dept 024.001 - GRANTS						425,000
* NOTES TO BUDGET: DEPARTMENT 024.001 GRANTS						
566.000	STATE GRANT					
	FOOTNOTE AMOUNTS:					425,000
	MEDC RAP 2.0 GRANT					
	DEPT '024.001' TOTAL					425,000
Dept 027.000 - OTHER REVENUE						
211-027.000-675.000	MISC AND OTHER REVENUE	244	718			
Totals for dept 027.000 - OTHER REVENUE		244	718			
Dept 440.000 - PUBLIC WORKS						
211-440.000-694.000	MISC AND OTHER REVENUE	67				
Totals for dept 440.000 - PUBLIC WORKS		67				
TOTAL ESTIMATED REVENUES		2,064,209	2,710,801	2,129,651	2,287,100	2,676,219

Calculations as of 02/28/2025

* NOTES TO BUDGET: DEPARTMENT 771.000 PUBLIC WORKS

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 771.000 - PUBLIC WORKS						
808.000	ENGINEERS SERVICE					
	FOOTNOTE AMOUNTS:					150,000
	PETTIS AVE PHASE II CONSTRUCTION ENGINEERING					
	FOOTNOTE AMOUNTS:					20,000
	PETTIS AVE PHASE II ALIGNMENT STUDY					
	FOOTNOTE AMOUNTS:					189,000
	PETTIS AVE PHASE II DESIGN ENGINEERING					
	ACCOUNT '808.000' TOTAL					359,000
974.005	TRAIL CONSTRUCTION					
	FOOTNOTE AMOUNTS:					2,741,000
	PETTIS AVE PHASE II + HONEY CREEK INTERSECTION					
	FOOTNOTE AMOUNTS:					53,900
	ARGO AVENUE (SR2S)					
	FOOTNOTE AMOUNTS:					188,000
	KAMP TWINS					
	ACCOUNT '974.005' TOTAL					2,982,900
974.006	THORNAPPLE RIVER BRIDGE					
	FOOTNOTE AMOUNTS:					1,075,000
	THORNAPPLE RIVER PEDESTRIAN BRIDGE					
	DEPT '771.000' TOTAL					4,416,900
Dept 905.000 - OTHER TOWNSHIP EXPENSES						
211-905.000-910.000	TOWNSHIP INSURANCE/BONDS	5,736	2,496		2,975	10,000
211-905.000-991.000 *	BOND PRINCIPAL PAYMENTS	600,000	625,000	640,000	636,500	650,000
211-905.000-992.000	BOND ISSUANCE		(398)			
211-905.000-993.000 *	BOND INTEREST PAYMENTS	310,171	282,069	269,419	269,167	256,519
211-905.000-999.000	PAYING AGENT FEES	350	350	450		750
Totals for dept 905.000 - OTHER TOWNSHIP EXPENSES		916,257	909,517	909,869	908,642	917,269
* NOTES TO BUDGET: DEPARTMENT 905.000 OTHER TOWNSHIP EXPENSES						
991.000	BOND PRINCIPAL PAYMENTS					
	FOOTNOTE AMOUNTS:					650,000
	2021 GO CAPITAL IMP BOND PRINCIPAL					
993.000	BOND INTEREST PAYMENTS					
	FOOTNOTE AMOUNTS:					256,519
	2021 GO CAPITAL IMP BOND INTEREST					
	DEPT '905.000' TOTAL					906,519
TOTAL APPROPRIATIONS		5,060,311	3,595,488	2,525,594	1,552,772	7,418,794
NET OF REVENUES/APPROPRIATIONS - FUND 211		(2,996,102)	(884,687)	(395,943)	734,328	(4,742,575)
BEGINNING FUND BALANCE		15,542,750	12,546,652	11,661,966	11,661,966	12,396,294
ENDING FUND BALANCE		12,546,648	11,661,965	11,266,023	12,396,294	7,653,719

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 023.000 - INTEREST & RENTS						
213-023.000-665.016	INTEREST - BANK	635	2,593	500	1,269	1,000
Totals for dept 023.000 - INTEREST & RENTS		635	2,593	500	1,269	1,000
Dept 030.000 - TRANSFER IN						
213-030.000-699.000	TRANSFERS IN	50,000	50,000	50,000		50,000
Totals for dept 030.000 - TRANSFER IN		50,000	50,000	50,000		50,000
TOTAL ESTIMATED REVENUES		50,635	52,593	50,500	1,269	51,000

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 765.000 - OPEN SPACE						
213-765.000-970.000	CAPITAL PURCHASE			100,000	99,741	
Totals for dept 765.000 - OPEN SPACE				100,000	99,741	
TOTAL APPROPRIATIONS						
				100,000	99,741	
NET OF REVENUES/APPROPRIATIONS - FUND 213						
		50,635	52,593	(49,500)	(98,472)	51,000
BEGINNING FUND BALANCE						
		99,140	149,776	202,369	202,369	103,897
ENDING FUND BALANCE						
		149,775	202,369	152,869	103,897	154,897

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000.000						
248-000.000-401.405	TAXES: DDA AD VAL	124,134	176,985	254,000	273,389	296,000
248-000.000-401.406	TAXES: DDA IFT		21,626			20,375
248-000.000-665.000	INTEREST REVENUE	6,201	17,932	7,000	11,502	9,000
Totals for dept 000.000 -		130,335	216,543	261,000	284,891	325,375
Dept 020.000 - TAXES						
248-020.000-406.000	TAXES: DDA MILLAGE	368,694	405,280	375,000	434,478	505,000
248-020.000-437.000	TAXES: IFT	22,386		15,926	16,495	
248-020.000-573.000	LOCAL COMMUNITY SABILIZATION	150,097	127,512	125,000	127,095	125,000
Totals for dept 020.000 - TAXES		541,177	532,792	515,926	578,068	630,000
Dept 026.000 - CONTRIBUTIONS						
248-026.000-654.000	SPECIAL EVENTS RECEIPTS	(200)				
248-026.000-654.001	BEERS AT THE BRIDGE	78,546	90,891	80,000	50,349	70,000
248-026.000-654.008	PROGRESSIVE TASTINGS		347	10,000	3,172	
Totals for dept 026.000 - CONTRIBUTIONS		78,346	91,238	90,000	53,521	70,000
Dept 027.000 - OTHER REVENUE						
248-027.000-694.000	MISC AND OTHER REVENUE	(455)				
Totals for dept 027.000 - OTHER REVENUE		(455)				
Dept 028.000 - FARMER'S MARKET						
248-028.000-675.000	MISC AND OTHER REVENUE		3,213			
248-028.000-675.000-FARMERMARKET	MISC AND OTHER REVENUE		3,950	3,000	6,250	5,000
248-028.000-675.001	REGISTRATIONS				(305)	
248-028.000-675.001-FARMERMARKET	REGISTRATIONS	12,260	8,865	10,000	8,900	10,000
Totals for dept 028.000 - FARMER'S MARKET		12,260	16,028	13,000	14,845	15,000
TOTAL ESTIMATED REVENUES		761,663	856,601	879,926	931,325	1,040,375

User: JULIUS SUCHY
DB: Ada

Fund: 248 DDA FUND

FY 2025-2026 DRAFT BUDGET
MARCH 24. 2025
Calculations as of 02/28/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 272.000 - GENERAL ADMINISTRATION						
248-272.000-890.001	BEERS AT THE BRIDGE			80,000	60,964	70,000
248-272.000-890.002	WINTER WONDERLAND			29,000	33,150	33,000
248-272.000-890.003	FALL FESTIVAL/BRATS & BONFIRES			3,000	674	
248-272.000-890.004	4TH OF JULY			1,000	2,500	1,000
248-272.000-890.005	SANTA PARADE			1,000	1,000	1,000
248-272.000-890.006	TINSEL, TREATS & TROLLEYS			2,500	2,500	10,000
248-272.000-890.007	MUSIC ON THE LAWN			2,500	2,500	2,500
248-272.000-890.008	PROGRESSIVE TASTINGS		5,695	16,900	8,475	
248-272.000-906.001	COMMUNITY EVENTS	98,392	130,969		(1,104)	
248-272.000-906.002	COMMUNITY SERVICES	25,000	25,000			
248-272.000-959.000 *	CONTRIBUTIONS TO OTHER GOVN'T			10,000	10,000	75,000
Totals for dept 272.000 - GENERAL ADMINISTRATION		123,392	161,664	145,900	120,659	192,500
* NOTES TO BUDGET: DEPARTMENT 272.000 GENERAL ADMINISTRATION						
959.000	CONTRIBUTIONS TO OTHER GOVN'T					
	FOOTNOTE AMOUNTS:					75,000
	CONNECTING COMMUNITY PLEDGE 1 OF 3					
	DEPT '272.000' TOTAL					75,000
Dept 277.000 - DDA OPERATIONS/CONSTRUCTION						
248-277.000-704.000	WAGES	70,398	58,681	76,638	56,744	81,000
248-277.000-704.001	WAGES - SUPPORT	23,855	24,645	28,110	25,655	43,083
248-277.000-704.005	WAGES: OVERTIME			200		
248-277.000-707.001	WAGES - INTERN		3,889	8,800	5,979	9,900
248-277.000-715.000	FICA - TOWNSHIP SHARE	5,715	5,108	6,900	5,235	9,100
248-277.000-716.000	FICA - MEDICARE TWP SHARE	1,314	1,189	1,400	1,258	1,800
248-277.000-719.000	RETIREMENT - EMPLOYER COST	9,032	8,148	10,487	8,440	12,409
248-277.000-719.001	MEDICAL, DENTAL INSURANCE	18,786	17,451	24,000	21,417	23,835
248-277.000-724.000	PHONE ALLOWANCE		886	930	854	930
248-277.000-726.000	OFFICE SUPPLIES/SERVICES	1,162			21	
248-277.000-726.000-FARMERMARKET	OFFICE SUPPLIES/SERVICES				37	
248-277.000-740.000	OPERATING SUPPLIES/SERVICES		3,630	3,500	4,618	8,500
248-277.000-740.000-FARMERMARKET	OPERATING SUPPLIES/SERVICES	1,418	1,421	2,500	1,502	6,429
248-277.000-788.000-FARMERMARKET	PROGRAM SUPPLIES/SERVICES			5,500	6,000	2,846
248-277.000-800.000	CONTINUING EDUCATION	708	1,453	2,000	220	2,000
248-277.000-800.000-FARMERMARKET	CONTINUING EDUCATION			350	466	500
248-277.000-801.000 *	CONTRACT SERVICE	36,144	61,176	3,000	18,597	31,000
248-277.000-801.000-FARMERMARKET	CONTRACT SERVICE	10,180	13,283	14,000	13,900	13,000
248-277.000-801.010	LANDSCAPING/BEAUTIFICATION			37,000	41,225	53,000
248-277.000-801.020	I.T. MAINTENANCE			2,000		2,000
248-277.000-801.030	SNOW REMOVAL SERVICES			20,000	12,888	20,000
248-277.000-801.040	MARKETING/PROMOTION			5,000		5,000
248-277.000-820.000	MEMBERSHIP & DUES	125	475	750	650	750
248-277.000-820.000-FARMERMARKET	MEMBERSHIP & DUES		250	250	150	150
248-277.000-821.000	ENGINEERING		4,042	10,000		10,000
248-277.000-828.000	LEGAL SERVICES	2,088	2,597	2,000	1,142	2,000
248-277.000-870.000	MILEAGE & EXPENSES	20	76	750	328	400
248-277.000-870.000-FARMERMARKET	MILEAGE & EXPENSES			50	975	325
248-277.000-927.000 *	MAINTENACE & REPAIR/IMPROVEMENTS	326	2,495	15,000	11,066	25,000
248-277.000-974.000 *	IMPROVEMENTS	3,000	67,886	122,000	2,851	210,000
248-277.000-974.004	DESIGN DEVELOPMENT CONTRACTOR				775	

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 277.000 - DDA OPERATIONS/CONSTRUCTION						
	Totals for dept 277.000 - DDA OPERATIONS/CONSTRUCTIO	185,220	278,781	403,115	242,993	574,957
* NOTES TO BUDGET: DEPARTMENT 277.000 DDA OPERATIONS/CONSTRUCTION						
801.000	CONTRACT SERVICE					
	FOOTNOTE AMOUNTS:					25,000
	PARKING PLAN SHARE (1/2)					
	FOOTNOTE AMOUNTS:					3,675
	PLACER AI (SPLIT W-GF & PARKS)					
	ACCOUNT '801.000' TOTAL					28,675
927.000	MAINTENACE & REPAIR/IMPROVEMENTS					
	FOOTNOTE AMOUNTS:					10,000
	TREE WORK					
	FOOTNOTE AMOUNTS:					10,000
	SIDEWALK GRINDING					
	ACCOUNT '927.000' TOTAL					20,000
974.000	IMPROVEMENTS					
	FOOTNOTE AMOUNTS:					140,000
	ADA DR IRRIGATION REPAIR (BRONSON TO THORNAPPLE RIVER					
	FOOTNOTE AMOUNTS:					70,000
	STREETSCAPE FURNITURE & RECEPTACLES					
	ACCOUNT '974.000' TOTAL					210,000
	DEPT '277.000' TOTAL					258,675
Dept 279.000 - OTHER TOWNSHIP EXPENSES						
248-279.000-719.002	LIFE INSURANCE, OTHERS	1,038	581	1,000	429	1,000
248-279.000-999.000	PAYING AGENT FEES	632	632	650	693	725
	Totals for dept 279.000 - OTHER TOWNSHIP EXPENSES	1,670	1,213	1,650	1,122	1,725
Dept 905.000 - OTHER TOWNSHIP EXPENSES						
248-905.000-991.000 *	BOND PRINCIPAL PAYMENTS	165,250	179,568	184,173	184,000	193,382
248-905.000-993.000 *	BOND INTEREST PAYMENTS	90,728	86,469	81,082	80,567	75,557
	Totals for dept 905.000 - OTHER TOWNSHIP EXPENSES	255,978	266,037	265,255	264,567	268,939
* NOTES TO BUDGET: DEPARTMENT 905.000 OTHER TOWNSHIP EXPENSES						
991.000	BOND PRINCIPAL PAYMENTS					
	FOOTNOTE AMOUNTS:					193,382
	2017 ENVISION ADA GO CAPITAL BOND PRINCIPAL					
993.000	BOND INTEREST PAYMENTS					
	FOOTNOTE AMOUNTS:					75,557
	2017 ENVISION ADA GO CAPITAL BOND INTEREST					
	DEPT '905.000' TOTAL					268,939
TOTAL APPROPRIATIONS		566,260	707,695	815,920	629,341	1,038,121

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 248		195,403	148,906	64,006	301,984	2,254
BEGINNING FUND BALANCE		978,246	1,173,650	1,322,555	1,322,555	1,624,539
ENDING FUND BALANCE		1,173,649	1,322,556	1,386,561	1,624,539	1,626,793

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 021.000 - PERMITS						
249-021.000-475.000	PERMITS: PLUMBING	31,772	29,857	25,250	35,090	25,000
249-021.000-476.000	PERMITS: ELECTRICAL	70,553	62,571	50,000	65,395	40,000
249-021.000-477.000	PERMITS: BUILDING	388,803	142,996	226,000	402,673	211,000
249-021.000-478.000	PERMITS: MECHANICAL	84,193	80,406	55,000	90,080	50,000
Totals for dept 021.000 - PERMITS		575,321	315,830	356,250	593,238	326,000
Dept 023.000 - INTEREST & RENTS						
249-023.000-665.016	INTEREST - BANK	3,425	9,723	5,000	4,969	6,000
Totals for dept 023.000 - INTEREST & RENTS		3,425	9,723	5,000	4,969	6,000
TOTAL ESTIMATED REVENUES		578,746	325,553	361,250	598,207	332,000

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 279.000 - OTHER TOWNSHIP EXPENSES						
249-279.000-719.002	LIFE INSURANCE, OTHERS	619	519	600	484	600
Totals for dept 279.000 - OTHER TOWNSHIP EXPENSES		619	519	600	484	600
Dept 371.000 - INSPECTION DEPT.						
249-371.000-704.000	WAGES	(200)				
249-371.000-704.001	WAGES - SUPPORT	55,168	73,806	75,867	70,283	86,112
249-371.000-715.000	FICA - TOWNSHIP SHARE	3,364	4,409	4,742	4,183	5,382
249-371.000-716.000	FICA - MEDICARE TWP SHARE	769	1,021	949	1,006	1,077
249-371.000-719.000	RETIREMENT - EMPLOYER COST	5,396	7,286	7,587	7,210	8,612
249-371.000-719.001	MEDICAL, DENTAL INSURANCE	8,415	11,537	11,000	14,324	17,135
249-371.000-724.000	PHONE ALLOWANCE	132	216	216	198	225
249-371.000-801.000	CONTRACT SERVICE	461,120	253,745	260,000	475,568	220,000
249-371.000-983.000	NEW EQUIPMENT					2,000
Totals for dept 371.000 - INSPECTION DEPT.		534,164	352,020	360,361	572,772	340,543
TOTAL APPROPRIATIONS		534,783	352,539	360,961	573,256	341,143
NET OF REVENUES/APPROPRIATIONS - FUND 249		43,963	(26,986)	289	24,951	(9,143)
BEGINNING FUND BALANCE		540,795	584,757	557,774	557,774	582,725
ENDING FUND BALANCE		584,758	557,771	558,063	582,725	573,582

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000.000						
282-000.000-528.000	ARPA REVENUE		174,636			
Totals for dept 000.000 -			174,636			
Dept 023.000 - INTEREST & RENTS						
282-023.000-665.016	INTEREST - BANK		26,922	5,000	12,704	5,000
Totals for dept 023.000 - INTEREST & RENTS			26,922	5,000	12,704	5,000
TOTAL ESTIMATED REVENUES			201,558	5,000	12,704	5,000

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 441.000 - CONTRACTED SERVICES						
282-441.000-970.000 *	CAPITAL PURCHASE			1,552,000	286,776	897,862
282-441.000-970.001	7421 THORNAPPLE RIVER DR				100,000	
282-441.000-970.002	FOREST GLEN, FOREST BEND				641	
282-441.000-970.005	FOX HOLLOW/MICHIGAN ST.				4,372	
282-441.000-974.000	IMPROVEMENTS		174,636			
Totals for dept 441.000 - CONTRACTED SERVICES			174,636	1,552,000	391,789	897,862
* NOTES TO BUDGET: DEPARTMENT 441.000 CONTRACTED SERVICES						
970.000	CAPITAL PURCHASE					
	FOOTNOTE AMOUNTS:					62,962
	COLUMBURIA PROJECT					
	FOOTNOTE AMOUNTS:					165,000
	RAP TREATMENT CONSERVATION, CRAMTON, LEONARD					
	FOOTNOTE AMOUNTS:					670,000
	7171 HEADLEY PROPERTY PURCHASE					
	ACCOUNT '970.000' TOTAL					897,962
	DEPT '441.000' TOTAL					897,962
TOTAL APPROPRIATIONS			174,636	1,552,000	391,789	897,862
NET OF REVENUES/APPROPRIATIONS - FUND 282			26,922	(1,547,000)	(379,085)	(892,862)
BEGINNING FUND BALANCE		779,347	1,558,676	1,410,962	1,410,962	1,031,877
FUND BALANCE ADJUSTMENTS		779,329	(174,636)			
ENDING FUND BALANCE		1,558,676	1,410,962	(136,038)	1,031,877	139,015

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000.000						
284-000.000-685.000	OPIOIDS SETTLEMENT	2,529	632		1,254	304
Totals for dept 000.000 -		2,529	632		1,254	304
Dept 023.000 - INTEREST & RENTS						
284-023.000-665.016	INTEREST - BANK		47		30	20
Totals for dept 023.000 - INTEREST & RENTS			47		30	20
TOTAL ESTIMATED REVENUES		2,529	679		1,284	324
NET OF REVENUES/APPROPRIATIONS - FUND 284		2,529	679		1,284	324
BEGINNING FUND BALANCE			2,529	3,208	3,208	4,492
ENDING FUND BALANCE		2,529	3,208	3,208	4,492	4,816

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 023.000 - INTEREST & RENTS						
408-023.000-665.016	INTEREST - BANK		13,434		7,929	6,000
Totals for dept 023.000 - INTEREST & RENTS			13,434		7,929	6,000
Dept 026.000 - CONTRIBUTIONS						
408-026.000-674.000	CONTRIBUTIONS-CAPITAL CAMPAIGN		43,250	750,000	3,266,776	2,432,344
408-026.000-674.001	CONTRIBUTIONS-PRIVATE SOURCES		2,100,000			
Totals for dept 026.000 - CONTRIBUTIONS			2,143,250	750,000	3,266,776	2,432,344
TOTAL ESTIMATED REVENUES			2,156,684	750,000	3,274,705	2,438,344

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 441.000 - CONTRACTED SERVICES						
408-441.000-801.000	CONTRACT SERVICE-FUNDRAISING		47,500		39,554	
408-441.000-808.000	ENGINEERS SERVICE-CAPITAL CAMPAIG		13,550		7,885	
408-441.000-808.002 *	ENGINEERS SERVICE-GENERAL			26,500	135,931	871,194
408-441.000-974.000 *	IMPROVEMENTS					4,677,429
408-441.000-974.002	PUBLIC BUILDING/GREENSPACE		2,063,008			
Totals for dept 441.000 - CONTRACTED SERVICES			2,124,058	26,500	183,370	5,548,623
* NOTES TO BUDGET: DEPARTMENT 441.000 CONTRACTED SERVICES						
808.002	ENGINEERS SERVICE-GENERAL					
	FOOTNOTE AMOUNTS:					871,194
	ENGINEERING, CONTINGENCY, PERMITTING					
974.000	IMPROVEMENTS					
	FOOTNOTE AMOUNTS:					500,000
	THORNAPPLE RIVER PEDESTRIAN BRIDGE					
	FOOTNOTE AMOUNTS:					875,765
	COVERED BRIDGE PARK NORTH SIDE					
	FOOTNOTE AMOUNTS:					3,301,664
	COVERED BRIDGE PARK SOUTH SIDE					
	ACCOUNT '974.000' TOTAL					4,677,429
	DEPT '441.000' TOTAL					5,548,623
TOTAL APPROPRIATIONS			2,124,058	26,500	183,370	5,548,623
NET OF REVENUES/APPROPRIATIONS - FUND 408			32,626	723,500	3,091,335	(3,110,279)
BEGINNING FUND BALANCE				32,626	32,626	3,123,961
ENDING FUND BALANCE			32,626	756,126	3,123,961	13,682

FY 2025-2026 DRAFT BUDGET
MARCH 24. 2025
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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 001.000 - UTILITY SERVICES						
590-001.000-626.001	SERVICE CHARGE	1,950,354	1,977,459	1,976,000	1,935,008	2,100,000
590-001.000-626.004	LATE PENALTY CHARGES	19,650	14,468	14,000	13,670	14,000
Totals for dept 001.000 - UTILITY SERVICES		1,970,004	1,991,927	1,990,000	1,948,678	2,114,000
Dept 001.010 - ACCESS BUSINESS GROUP						
590-001.010-626.000	COMMODITY CHARGES (USAGE)	637,544	717,321	730,000	599,190	600,000
Totals for dept 001.010 - ACCESS BUSINESS GROUP		637,544	717,321	730,000	599,190	600,000
Dept 005.000 - PERMITS						
590-005.000-608.000	CONNECTION CHARGES	2,450	3,880	4,500	7,700	6,000
590-005.000-609.001	INSPECTION CHARGES	200	300	400	550	500
590-005.000-611.000	TAP FEES	33,500	35,250	35,000	54,000	50,000
590-005.000-612.000	GRAND RAPIDS CONNECTION FEE	4,210	6,100	7,000	10,485	10,000
Totals for dept 005.000 - PERMITS		40,360	45,530	46,900	72,735	66,500
Dept 007.000 - INVESTMENTS						
590-007.000-665.000	INTEREST EARNED	16,699				
Totals for dept 007.000 - INVESTMENTS		16,699				
Dept 009.000 - OTHER						
590-009.000-675.000	MISC AND OTHER REVENUE	551	516	500		500
590-009.000-676.000	REIMBURSMENTS	37,917				
Totals for dept 009.000 - OTHER		38,468	516	500		500
Dept 023.000 - INTEREST & RENTS						
590-023.000-665.016	INTEREST - BANK		50,341	23,000	26,340	40,000
590-023.000-665.018	INTEREST-BOND 2020	33,223				
590-023.000-669.005	NYCB / FLAGSTAR - CD		3,035			
Totals for dept 023.000 - INTEREST & RENTS		33,223	53,376	23,000	26,340	40,000
TOTAL ESTIMATED REVENUES		2,736,298	2,808,670	2,790,400	2,646,943	2,821,000

User: JULIUS SUCHY

Fund: 590 ADA TOWNSHIP SEWER SYSTEM

DB: Ada

FY 2025-2026 DRAFT BUDGET

MARCH 24. 2025

Calculations as of 02/28/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 223.000 - LEGAL & ACCOUNTING						
590-223.000-807.000	AUDIT SERVICES	1,500	2,725	3,000	880	1,500
Totals for dept 223.000 - LEGAL & ACCOUNTING		1,500	2,725	3,000	880	1,500
Dept 266.000 - LEGAL & ACCOUNTING						
590-266.000-828.000	LEGAL SERVICES	2,471	1,132	5,000	557	5,000
Totals for dept 266.000 - LEGAL & ACCOUNTING		2,471	1,132	5,000	557	5,000
Dept 272.000 - GENERAL ADMINISTRATION						
590-272.000-726.000	OFFICE SUPPLIES/SERVICES	3,443	3,694	3,200	2,478	3,200
590-272.000-727.000	POSTAGE	3,167	3,495	3,750	3,190	3,750
590-272.000-776.000	COMPUTER SERVICES	975	975			
Totals for dept 272.000 - GENERAL ADMINISTRATION		7,585	8,164	6,950	5,668	6,950
Dept 279.000 - OTHER TOWNSHIP EXPENSES						
590-279.000-719.002	LIFE INSURANCE, OTHERS	364	228	400	225	400
590-279.000-962.000	VARIOUS MISC EXPENSES			1,000		1,000
590-279.000-969.000	AMORTIZATION	(2,464)	(2,467)			
590-279.000-991.000 *	BOND PRINCIPAL PAYMENTS			249,437	248,950	252,505
590-279.000-993.000 *	BOND INTEREST PAYMENTS	59,978	57,170	54,880	54,684	51,777
590-279.000-999.000	PAYING AGENT FEES	525	571	750	999	1,250
Totals for dept 279.000 - OTHER TOWNSHIP EXPENSES		58,403	55,502	306,467	304,858	306,932
* NOTES TO BUDGET: DEPARTMENT 279.000 OTHER TOWNSHIP EXPENSES						
991.000	BOND PRINCIPAL PAYMENTS					
	FOOTNOTE AMOUNTS:					145,000
	2021 GO CAPITAL IMP REFUND BOND					
	FOOTNOTE AMOUNTS:					21,189
	2016 ENVISION ADA GO CAP BOND					
	FOOTNOTE AMOUNTS:					86,316
	2020 GO CAPITAL IMP BOND					
	ACCOUNT '991.000' TOTAL					252,505
993.000	BOND INTEREST PAYMENTS					
	FOOTNOTE AMOUNTS:					10,607
	2021 GO CAP IMP REFUND BOND					
	FOOTNOTE AMOUNTS:					7,364
	2016 ENVISION ADA GO CAP IMP BOND					
	FOOTNOTE AMOUNTS:					33,806
	2020 GO CAPITAL IMP BOND					
	ACCOUNT '993.000' TOTAL					51,777
	DEPT '279.000' TOTAL					304,282
Dept 537.000 - UTILITY DIRECTOR						
590-537.000-703.000	SALARIES & WAGES	22,194	27,455	22,452	24,382	28,159
590-537.000-715.000	FICA - TOWNSHIP SHARE	447	680	1,404	697	1,760
590-537.000-716.000	FICA - MEDICARE TWP SHARE	102	156	281	183	352
590-537.000-719.000	RETIREMENT - EMPLOYER COST	704	1,054	2,246	1,294	2,816
590-537.000-719.001	MEDICAL, DENTAL INSURANCE	936	1,056	2,450	1,447	2,853
590-537.000-722.000	WORKERS COMPENSATION	1,349	1,689	2,000	2,014	2,500
590-537.000-724.000	PHONE ALLOWANCE	36	60	110	66	108

FY 2025-2026 DRAFT BUDGET
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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 537.000 - UTILITY DIRECTOR						
590-537.000-801.000 *	CONTRACT SERVICE	1,260		12,930	17,419	13,433
Totals for dept 537.000 - UTILITY DIRECTOR		27,028	32,150	43,873	47,502	51,981
* NOTES TO BUDGET: DEPARTMENT 537.000 UTILITY DIRECTOR						
801.000	CONTRACT SERVICE					
	FOOTNOTE AMOUNTS:					13,433
	F&V UTILITY DIRECTOR CONTRACT SEWER SHARE					
	DEPT '537.000' TOTAL					13,433
Dept 538.000 - UTILITY ASSISTANT						
590-538.000-703.000	SALARIES & WAGES	21,432	23,469	24,694	22,129	25,845
590-538.000-715.000	FICA - TOWNSHIP SHARE	1,224	1,327	1,544	1,251	1,616
590-538.000-716.000	FICA - MEDICARE TWP SHARE	281	306	309	302	324
590-538.000-719.000	RETIREMENT - EMPLOYER COST	2,143	2,310	2,470	2,281	2,585
590-538.000-719.001	MEDICAL, DENTAL INSURANCE	9,113	8,925	9,200	9,496	11,500
590-538.000-722.000	WORKERS COMPENSATION	1,349	1,689	2,000	2,014	2,500
Totals for dept 538.000 - UTILITY ASSISTANT		35,542	38,026	40,217	37,473	44,370
Dept 540.000 - CONTRACTED SERVICES						
590-540.000-780.000	G.R. CONNECTION FEES	4,580	7,880	10,000	10,175	10,000
590-540.000-783.000	G.R. SEWAGE TREATMENT	1,077,465	1,099,535	1,100,000	915,009	975,000
590-540.000-784.000	G.R. SERVICE CHARGE	470,067	468,383	485,000	410,279	500,000
590-540.000-801.000	CONTRACT SERVICE	126,521	77,358	110,000	81,222	108,591
590-540.000-817.000	LAWN CARE CONTRACT	4,500	4,371	5,850	4,500	4,500
590-540.000-824.000	MISS DIG SERVICES	1,028		1,400	2,618	3,000
590-540.000-829.000	ENGINEERING FEES	58,386	26,011	25,000	46,240	25,000
590-540.000-832.000	TAPPING SERVICES	74,800	22,950	25,000	54,000	45,000
Totals for dept 540.000 - CONTRACTED SERVICES		1,817,347	1,706,488	1,762,250	1,524,043	1,671,091
Dept 571.000 - SYSTEM OPERATIONS						
590-571.000-740.000	OPERATING SUPPLIES/SERVICES	5,651	6,551	12,000	4,710	12,000
590-571.000-775.000	EQUIP MAINT & REPAIR			5,000		5,000
590-571.000-853.000	COMMUNICATIONS/TELEPHONE,ETC	3,774	1,597	3,500	1,296	3,500
590-571.000-915.000	INSURANCE	11,255	16,715	15,000	13,480	17,000
590-571.000-920.000	UTILITIES, GAS, ELECTRIC	53,806	57,354	65,000	49,681	65,000
590-571.000-930.001	PLANT MAINT & REPAIR	3,447	1,573	5,000	678	2,000
590-571.000-930.003	SYSTEM LINE MAINT/REPAIR	57,997	37,356	850,000	72,905	50,000
590-571.000-930.005 *	LIFT STATION MAINT & REPAIR	91,476	21,831	750,000	186,307	2,150,000
590-571.000-968.000	SYSTEM DEPRECIATION	230,707	230,707	230,000		230,000
590-571.000-983.000	NEW EQUIPMENT			500	515	1,000
Totals for dept 571.000 - SYSTEM OPERATIONS		458,113	373,684	1,936,000	329,572	2,535,500
* NOTES TO BUDGET: DEPARTMENT 571.000 SYSTEM OPERATIONS						
930.005	LIFT STATION MAINT & REPAIR					
	FOOTNOTE AMOUNTS:					1,950,000
	HALL/FERNRIDGE LIFT STATION & FORCEMAIN					
	FOOTNOTE AMOUNTS:					50,000
	PULL ALL LS PUMPS AND INSPECT					

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 571.000 - SYSTEM OPERATIONS						
	FOOTNOTE AMOUNTS:					50,000
	GENERAL MAINTENANCE					
	FOOTNOTE AMOUNTS:					100,000
	SPAULDING LS GENERATOR					
	ACCOUNT '930.005' TOTAL					2,150,000
	DEPT '571.000' TOTAL					2,150,000
Dept 965.000 - TRANSFERS OUT TO OTHER FUNDS						
590-965.000-931.000	TRANSFERS OUT	1,102,175				
Totals for dept 965.000 - TRANSFERS OUT TO OTHER FUN		1,102,175				
TOTAL APPROPRIATIONS		3,510,164	2,217,871	4,103,757	2,250,553	4,623,324
NET OF REVENUES/APPROPRIATIONS - FUND 590		(773,866)	590,799	(1,313,357)	396,390	(1,802,324)
BEGINNING FUND BALANCE		9,517,198	8,756,165	9,346,964	9,346,964	9,743,354
FUND BALANCE ADJUSTMENTS		12,833				
ENDING FUND BALANCE		8,756,165	9,346,964	8,033,607	9,743,354	7,941,030

FY 2025-2026 DRAFT BUDGET
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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 001.000 - UTILITY SERVICES						
591-001.000-626.000	COMMODITY CHARGES (USAGE)	1,163,081	1,300,257	1,325,000	1,211,594	1,325,000
591-001.000-626.001	SERVICE CHARGE	697,099	737,301	730,000	681,058	745,000
591-001.000-626.003	SHUT-OFF/TURN-ON CHARGES		25		25	
591-001.000-626.004	LATE PENALTY CHARGES	18,008	16,164	15,000	15,035	15,000
Totals for dept 001.000 - UTILITY SERVICES		1,878,188	2,053,747	2,070,000	1,907,712	2,085,000
Dept 001.010 - ACCESS BUSINESS GROUP						
591-001.010-626.000	COMMODITY CHARGES (USAGE)	720,992	616,211	630,000	515,294	630,000
591-001.010-626.001	SERVICE CHARGE	6,762	7,059	6,000	5,883	6,000
Totals for dept 001.010 - ACCESS BUSINESS GROUP		727,754	623,270	636,000	521,177	636,000
Dept 005.000 - PERMITS						
591-005.000-608.000	CONNECTION CHARGES	5,375	6,680	7,000	6,450	6,500
591-005.000-609.000	INSPECTION CHARGE & SET METER	615	1,925	1,750	1,295	1,500
591-005.000-610.000	METER SALES	7,355	17,325	16,000	14,290	15,000
591-005.000-611.000	TAP FEES	65,800	77,510	40,000	39,105	40,000
591-005.000-612.000	GRAND RAPIDS CONNECTION FEE	11,110	13,170	13,000	13,640	14,000
591-005.000-614.000	FIRE HYDRANT RENTAL	668	750	600	811	900
591-005.000-614.001	FIRE HYDRANT USAGE	2,877	3,841	3,000	3,181	3,300
Totals for dept 005.000 - PERMITS		93,800	121,201	81,350	78,772	81,200
Dept 007.000 - INVESTMENTS						
591-007.000-665.000	INTEREST EARNED	1,671	3,178	2,500	2,012	50,000
Totals for dept 007.000 - INVESTMENTS		1,671	3,178	2,500	2,012	50,000
Dept 008.000 - TRANSFERS IN FROM OTHER FUNDS						
591-008.000-699.000	TRANSFERS IN	1,303,488				
Totals for dept 008.000 - TRANSFERS IN FROM OTHER FU		1,303,488				
Dept 009.000 - OTHER						
591-009.000-675.000	MISC AND OTHER REVENUE	1,014	516	500	286	
Totals for dept 009.000 - OTHER		1,014	516	500	286	
Dept 023.000 - INTEREST & RENTS						
591-023.000-665.001	INTEREST: MI CLASS	9,372	133,094		22,884	
591-023.000-665.016	INTEREST - BANK		9,150	3,000	5,518	
591-023.000-665.018	INTEREST-BOND 2020	50,098	28,773			
Totals for dept 023.000 - INTEREST & RENTS		59,470	171,017	3,000	28,402	
Dept 026.000 - CONTRIBUTIONS						
591-026.000-674.000-ADATWN WM 20 CONTRIBUTIONS/PRIVATE SOURCES		201,313				
Totals for dept 026.000 - CONTRIBUTIONS		201,313				
TOTAL ESTIMATED REVENUES		4,266,698	2,972,929	2,793,350	2,538,361	2,852,200

FY 2025-2026 DRAFT BUDGET
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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 538.000 - UTILITY ASSISTANT						
591-538.000-703.000	SALARIES & WAGES	21,431	23,468	24,694	22,128	25,845
591-538.000-715.000	FICA - TOWNSHIP SHARE	1,224	1,327	1,544	1,251	1,616
591-538.000-716.000	FICA - MEDICARE TWP SHARE	281	306	309	302	324
591-538.000-719.000	RETIREMENT - EMPLOYER COST	2,143	2,309	2,470	2,281	2,585
591-538.000-719.001	MEDICAL, DENTAL INSURANCE	9,112	8,924	9,200	9,496	11,360
591-538.000-722.000	WORKERS COMPENSATION	1,349	1,689	2,000	2,014	2,500
Totals for dept 538.000 - UTILITY ASSISTANT		35,540	38,023	40,217	37,472	44,230
Dept 540.000 - CONTRACTED SERVICES						
591-540.000-780.000	G.R. CONNECTION FEES	12,280	12,580	15,000	15,935	17,000
591-540.000-782.000	G.R. COMMODITY PURCHASE	874,005	882,347	875,000	811,629	875,000
591-540.000-784.000	G.R. SERVICE CHARGE	596,486	691,783	700,000	601,935	715,000
591-540.000-801.000	CONTRACT SERVICE	151,303	107,906	120,000	79,748	122,000
591-540.000-817.000	LAWN CARE CONTRACT	4,500	4,371	1,680	4,500	4,500
591-540.000-824.000	MISS DIG SERVICES	1,028		1,400	2,608	3,000
591-540.000-825.000	METER READER SERVICES	13,034	11,756	12,000		
591-540.000-826.000	WATERMAIN TAP SERVICES	51,500	30,250	35,000	16,600	30,000
591-540.000-829.000	ENGINEERING FEES	2,653	48,842	30,000	654	30,000
Totals for dept 540.000 - CONTRACTED SERVICES		1,706,789	1,789,835	1,790,080	1,533,609	1,796,500
Dept 571.000 - SYSTEM OPERATIONS						
591-571.000-740.000	OPERATING SUPPLIES/SERVICES	17,310	12,903	15,000	13,976	15,000
591-571.000-853.000	COMMUNICATIONS/TELEPHONE,ETC	4,369	4,247	7,000	3,950	7,000
591-571.000-915.000	INSURANCE	11,255	16,715	15,000	13,480	17,000
591-571.000-920.000	UTILITIES, GAS, ELECTRIC	13,751	14,036	17,000	10,534	17,000
591-571.000-930.001	PLANT MAINT & REPAIR	11,559	1,934	15,000	20,206	25,000
591-571.000-930.002	SYSTEM MAINT & REPAIR	26,084	32,724	35,000	36,559	40,000
591-571.000-968.000	SYSTEM DEPRECIATION	236,744	371,325	235,000		235,000
591-571.000-983.000	NEW EQUIPMENT			500	515	700
591-571.000-983.005	WATER METERS	23,792	59,977	50,000	44,402	50,000
Totals for dept 571.000 - SYSTEM OPERATIONS		344,864	513,861	389,500	143,622	406,700
Dept 900.000 - OTHER TOWNSHIP EXPENSES						
591-900.000-808.001-ADACRFT WM20 CONSTRUCTION		(1,925,537)	(123,502)		15,171	
591-900.000-808.001-ADATWN WM 20 CONSTRUCTION		1,925,537	123,502			
Totals for dept 900.000 - OTHER TOWNSHIP EXPENSES					15,171	
TOTAL APPROPRIATIONS		2,273,977	2,530,186	2,780,564	2,296,162	2,817,906
NET OF REVENUES/APPROPRIATIONS - FUND 591		1,992,721	442,743	12,786	242,199	34,294
BEGINNING FUND BALANCE		15,349,888	17,325,464	17,427,602	17,427,602	17,669,801
FUND BALANCE ADJUSTMENTS		(17,146)	(340,607)			
ENDING FUND BALANCE		17,325,463	17,427,600	17,440,388	17,669,801	17,704,095

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 001.000 - UTILITY SERVICES						
597-001.000-626.000	COMMODITY CHARGES (USAGE)	91,353	104,232	105,000	89,670	102,000
597-001.000-626.001	SERVICE CHARGE	26,963	28,357	28,000	23,696	31,000
597-001.000-626.003	SHUT-OFF/TURN-ON CHARGES	25	50	25	25	
597-001.000-626.004	LATE PENALTY CHARGES	1,160	1,179	1,100	974	1,000
Totals for dept 001.000 - UTILITY SERVICES		119,501	133,818	134,125	114,365	134,000
Dept 007.000 - INVESTMENTS						
597-007.000-665.000	INTEREST EARNED	958				
Totals for dept 007.000 - INVESTMENTS		958				
Dept 009.000 - OTHER						
597-009.000-675.000	MISC AND OTHER REVENUE	147	183	150		
Totals for dept 009.000 - OTHER		147	183	150		
Dept 023.000 - INTEREST & RENTS						
597-023.000-665.016	INTEREST - BANK		3,467	1,000	1,823	3,000
Totals for dept 023.000 - INTEREST & RENTS			3,467	1,000	1,823	3,000
TOTAL ESTIMATED REVENUES		120,606	137,468	135,275	116,188	137,000

User: JULIUS SUCHY

Fund: 597 GRAND VALLEY ESTATES WATER SYS

DB: Ada

FY 2025-2026 DRAFT BUDGET

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 223.000 - LEGAL & ACCOUNTING						
597-223.000-807.000	AUDIT SERVICES		50			
Totals for dept 223.000 - LEGAL & ACCOUNTING			50			
Dept 272.000 - GENERAL ADMINISTRATION						
597-272.000-726.000	OFFICE SUPPLIES/SERVICES	496	549	800	322	800
597-272.000-727.000	POSTAGE	316	567	600	358	600
597-272.000-775.005	NEW OFFICE EQUIPMENT			200		
Totals for dept 272.000 - GENERAL ADMINISTRATION		812	1,116	1,600	680	1,400
Dept 279.000 - OTHER TOWNSHIP EXPENSES						
597-279.000-719.002	LIFE INSURANCE, OTHERS	162	101	150	100	150
Totals for dept 279.000 - OTHER TOWNSHIP EXPENSES		162	101	150	100	150
Dept 537.000 - UTILITY DIRECTOR						
597-537.000-703.000	SALARIES & WAGES	7,030	9,066	1,645	5,714	1,754
597-537.000-715.000	FICA - TOWNSHIP SHARE		70	103	93	110
597-537.000-716.000	FICA - MEDICARE TWP SHARE		16	21	22	22
597-537.000-719.000	RETIREMENT - EMPLOYER COST			165	152	176
597-537.000-719.001	MEDICAL, DENTAL INSURANCE			180	172	200
597-537.000-722.000	WORKERS COMPENSATION	278	365	500	386	500
597-537.000-724.000	PHONE ALLOWANCE		10	20	13	20
597-537.000-801.000	CONTRACT SERVICE	630	(630)	4,563	9,225	4,741
Totals for dept 537.000 - UTILITY DIRECTOR		7,938	9,017	7,197	15,777	7,523
Dept 538.000 - UTILITY ASSISTANT						
597-538.000-703.000	SALARIES & WAGES	10,720	11,765	12,347	11,033	12,923
597-538.000-715.000	FICA - TOWNSHIP SHARE	612	665	772	623	808
597-538.000-716.000	FICA - MEDICARE TWP SHARE	141	153	155	151	162
597-538.000-719.000	RETIREMENT - EMPLOYER COST	1,072	1,155	1,235	1,140	1,293
597-538.000-719.001	MEDICAL, DENTAL INSURANCE	4,556	4,462	4,600	4,748	6,000
597-538.000-722.000	WORKERS COMPENSATION	278	365	500	386	500
Totals for dept 538.000 - UTILITY ASSISTANT		17,379	18,565	19,609	18,081	21,686
Dept 540.000 - CONTRACTED SERVICES						
597-540.000-801.000	CONTRACT SERVICE	28,030	47,196	37,248	25,714	38,327
597-540.000-817.000	LAWN CARE CONTRACT	1,000	971	2,500	1,000	1,000
597-540.000-825.000	METER READER SERVICES	464	466	600		
597-540.000-829.000	ENGINEERING FEES				79	
Totals for dept 540.000 - CONTRACTED SERVICES		29,494	48,633	40,348	26,793	39,327
Dept 571.000 - SYSTEM OPERATIONS						
597-571.000-740.000	OPERATING SUPPLIES/SERVICES	8,644	(17)	5,000	3,818	6,000
597-571.000-853.000	COMMUNICATIONS/TELEPHONE,ETC	2,222	309	3,000	289	1,500
597-571.000-915.000	INSURANCE	3,752	5,572	6,000	4,493	7,000
597-571.000-920.000	UTILITIES, GAS, ELECTRIC	8,278	7,801	9,500	7,729	10,500
597-571.000-930.001	PLANT MAINT & REPAIR	6,517	835	5,000	2,182	5,000
597-571.000-930.002	SYSTEM MAINT & REPAIR		2,500	2,500	15,457	3,000
597-571.000-968.000	SYSTEM DEPRECIATION	37,522	34,803	31,000		31,000
597-571.000-983.000	NEW EQUIPMENT			2,500	2,784	2,500
Totals for dept 571.000 - SYSTEM OPERATIONS		66,935	51,803	64,500	36,752	66,500

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
TOTAL APPROPRIATIONS		122,720	129,285	133,404	98,183	136,586
NET OF REVENUES/APPROPRIATIONS - FUND 597		(2,114)	8,183	1,871	18,005	414
BEGINNING FUND BALANCE		1,047,836	1,048,881	1,057,063	1,057,063	1,075,068
FUND BALANCE ADJUSTMENTS		3,157				
ENDING FUND BALANCE		1,048,879	1,057,064	1,058,934	1,075,068	1,075,482
ESTIMATED REVENUES - ALL FUNDS						
APPROPRIATIONS - ALL FUNDS		17,477,154	18,220,414	17,913,924	12,806,852	29,697,237
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		(997,735)	378,344	(1,728,632)	5,815,698	(10,784,965)
BEGINNING FUND BALANCE - ALL FUNDS						
FUND BALANCE ADJUSTMENTS - ALL FUNDS		756,444	(515,243)			
ENDING FUND BALANCE - ALL FUNDS		50,064,250	49,927,359	48,198,735	55,743,065	44,958,100

Ada Township Debt Schedule FY 2025-2026

2021 GO Capital Improvement Refunding Bond			
Issuance Date: 2021			
Sewer Fund (590) - 100%			
Original Balance: \$1,470,000			
<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025-2026	\$ 145,000.00	\$ 10,606.25	\$ 155,606.25
2026-2027	\$ 145,000.00	\$ 9,410.00	\$ 154,410.00
2027-2028	\$ 145,000.00	\$ 7,996.25	\$ 152,996.25
2028-2029	\$ 150,000.00	\$ 6,410.00	\$ 156,410.00
2029-2030	\$ 150,000.00	\$ 4,722.50	\$ 154,722.50
2030-2031	\$ 150,000.00	\$ 2,937.50	\$ 152,937.50
2031-2032	\$ 155,000.00	\$ 1,007.50	\$ 156,007.50
	\$ 1,040,000.00	\$ 43,090.00	\$ 1,083,090.00

2017 Envision Ada GO Capital Improvement Bonds			
Issuance Date: September 1, 2017			
PRLP Fund Portion (214) - 25%			
Original Balance: \$550,000			
<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025-2026	\$ 70,000.00	\$ 2,100.00	\$ 72,100.00
	\$ 70,000.00	\$ 2,100.00	\$ 72,100.00

2016 Envision Ada GO Capital Improvement Bonds			
Issuance Date: September 1, 2016			
Water Fund Portion (591) - 34.9%			
Original Balance: \$795,720			
<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025-2026	\$ 38,394.54	\$ 13,342.10	\$ 51,736.64
2026-2027	\$ 40,139.74	\$ 12,574.22	\$ 52,713.96
2027-2028	\$ 41,884.95	\$ 11,771.42	\$ 53,656.37
2028-2029	\$ 41,884.95	\$ 10,933.72	\$ 52,818.67
2029-2030	\$ 43,630.15	\$ 9,886.60	\$ 53,516.75
2030-2031	\$ 45,375.36	\$ 8,795.84	\$ 54,171.20
2031-2032	\$ 47,120.57	\$ 7,434.58	\$ 54,555.15
2023-2033	\$ 48,865.77	\$ 6,020.96	\$ 54,886.73
2033-2034	\$ 48,865.77	\$ 4,554.98	\$ 53,420.75
2034-2035	\$ 50,610.98	\$ 3,089.02	\$ 53,700.00
2035-2036	\$ 52,356.18	\$ 1,570.68	\$ 53,926.86
	\$ 499,128.96	\$ 89,974.12	\$ 589,103.08

2016 Envision Ada GO Capital Improvement Bonds			
Issuance Date: September 1, 2016			
Sewer Fund Portion (590) - 19.3%			
Original Balance: \$440,040			
<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025-2026	\$ 21,188.80	\$ 7,363.10	\$ 28,551.90
2026-2027	\$ 22,151.93	\$ 6,939.34	\$ 29,091.27
2027-2028	\$ 23,115.05	\$ 6,496.30	\$ 29,611.35
2028-2029	\$ 23,115.05	\$ 6,034.00	\$ 29,149.05
2029-2030	\$ 24,078.18	\$ 5,456.12	\$ 29,534.30
2030-2031	\$ 15,041.31	\$ 4,854.16	\$ 19,895.47
2031-2032	\$ 26,004.43	\$ 4,102.92	\$ 30,107.35
2023-2033	\$ 26,967.56	\$ 3,322.78	\$ 30,290.34
2033-2034	\$ 26,967.56	\$ 2,513.76	\$ 29,481.32
2034-2035	\$ 27,930.69	\$ 1,704.74	\$ 29,635.43
2035-2036	\$ 28,893.82	\$ 866.82	\$ 29,760.64
	\$ 265,454.38	\$ 49,654.04	\$ 315,108.42

2016 Envision Ada GO Capital Improvement Bonds			
Issuance Date: September 1, 2016			
General Fund Portion (101) - 45.8%			
Original Balance: \$1,044,240			
<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025-2026	\$ 50,416.67	\$ 17,519.80	\$ 67,936.47
2026-2027	\$ 52,708.33	\$ 16,511.46	\$ 69,219.79
2027-2028	\$ 55,000.00	\$ 15,457.30	\$ 70,457.30
2028-2029	\$ 55,000.00	\$ 14,357.30	\$ 69,357.30
2029-2030	\$ 57,291.67	\$ 12,982.30	\$ 70,273.97
2030-2031	\$ 59,583.33	\$ 11,550.00	\$ 71,133.33
2031-2032	\$ 61,875.00	\$ 9,762.50	\$ 71,637.50
2023-2033	\$ 64,166.67	\$ 7,906.26	\$ 72,072.93
2033-2034	\$ 64,166.67	\$ 5,981.26	\$ 70,147.93
2034-2035	\$ 66,458.33	\$ 4,056.26	\$ 70,514.59
2035-2036	\$ 68,750.00	\$ 2,062.50	\$ 70,812.50
	\$ 655,416.67	\$ 118,146.94	\$ 773,563.61

2017 Envision Ada GO Capital Improvement Bonds			
Issuance Date: September 1, 2017			
DDA Fund Portion (248) - 69.1%			
Original Balance: \$3,840,000			
<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025-2026	\$ 193,381.29	\$ 75,556.84	\$ 268,938.13
2026-2027	\$ 197,985.61	\$ 69,755.38	\$ 267,740.99
2027-2028	\$ 202,589.92	\$ 63,815.82	\$ 266,405.74
2028-2029	\$ 211,798.57	\$ 57,738.14	\$ 269,536.71
2029-2030	\$ 221,007.20	\$ 51,384.18	\$ 272,391.38
2030-2031	\$ 225,611.51	\$ 44,753.96	\$ 270,365.47
2031-2032	\$ 234,820.14	\$ 37,985.60	\$ 272,805.74
2023-2033	\$ 244,028.78	\$ 30,941.02	\$ 274,969.80
2033-2034	\$ 253,237.41	\$ 23,620.14	\$ 276,857.55
2034-2035	\$ 262,446.04	\$ 16,023.02	\$ 278,469.06
2035-2036	\$ 271,654.68	\$ 8,149.64	\$ 279,804.32
	\$ 2,518,561.15	\$ 479,723.74	\$ 2,998,284.89

Ada Township Debt Schedule FY 2025-2026 (Page 2 of 3)

2017 Envision Ada GO Capital Improvement Bonds			
Issuance Date: September 1, 2017			
General Fund Portion (101) - 5.9%			
Original Balance: \$330,000			
<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025-2026	\$ 16,618.71	\$ 6,493.16	\$ 23,111.87
2026-2027	\$ 17,014.39	\$ 5,994.60	\$ 23,008.99
2027-2028	\$ 17,410.07	\$ 5,484.18	\$ 22,894.25
2028-2029	\$ 18,201.44	\$ 4,961.88	\$ 23,163.32
2029-2030	\$ 18,992.81	\$ 4,415.82	\$ 23,408.63
2030-2031	\$ 19,388.49	\$ 3,846.04	\$ 23,234.53
2031-2032	\$ 20,179.86	\$ 3,264.38	\$ 23,444.24
2023-2033	\$ 20,971.22	\$ 2,659.00	\$ 23,630.22
2033-2034	\$ 21,762.59	\$ 2,029.86	\$ 23,792.45
2034-2035	\$ 22,553.96	\$ 1,376.98	\$ 23,930.94
2035-2036	\$ 23,345.32	\$ 700.36	\$ 24,045.68
	\$ 216,438.86	\$ 41,226.26	\$ 257,665.12

2020 GO Capital Improvement Bonds			
Issuance Date: September 1, 2020			
Water Fund Portion (248) - 78.95%			
Original Balance: \$7,638,157.91			
<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025-2026	\$ 323,684.21	\$ 126,771.72	\$ 450,455.93
2026-2027	\$ 335,526.32	\$ 120,298.02	\$ 455,824.34
2027-2028	\$ 347,368.42	\$ 113,587.50	\$ 460,955.92
2028-2029	\$ 359,210.53	\$ 106,640.14	\$ 465,850.67
2029-2030	\$ 367,105.26	\$ 99,455.92	\$ 466,561.18
2030-2031	\$ 378,947.37	\$ 92,113.82	\$ 471,061.19
2031-2032	\$ 394,736.84	\$ 84,534.86	\$ 479,271.70
2023-2033	\$ 406,578.95	\$ 76,640.14	\$ 483,219.09
2033-2034	\$ 418,421.05	\$ 68,508.56	\$ 486,929.61
2034-2035	\$ 434,210.53	\$ 60,140.14	\$ 494,350.67
2035-2036	\$ 446,052.63	\$ 51,455.92	\$ 497,508.55
2036-2037	\$ 461,842.11	\$ 42,534.86	\$ 504,376.97
2037-2038	\$ 477,631.58	\$ 32,836.18	\$ 510,467.76
2038-2039	\$ 493,421.05	\$ 22,567.10	\$ 515,988.15
2039-2040	\$ 509,210.53	\$ 11,711.84	\$ 520,922.37
	\$ 6,153,947.38	\$ 1,109,796.72	\$ 7,263,744.10

2020 GO Capital Improvement Bonds			
Issuance Date: September 1, 2020			
Sewer Fund Portion (248) - 21.05%			
Original Balance: \$2,036,842.09			
<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025-2026	\$ 86,315.79	\$ 33,805.78	\$ 120,121.57
2026-2027	\$ 89,473.68	\$ 32,079.48	\$ 121,553.16
2027-2028	\$ 92,631.58	\$ 30,290.00	\$ 122,921.58
2028-2029	\$ 95,789.47	\$ 28,437.36	\$ 124,226.83
2029-2030	\$ 97,894.74	\$ 26,521.58	\$ 124,416.32
2030-2031	\$ 101,052.63	\$ 24,563.68	\$ 125,616.31
2031-2032	\$ 105,263.16	\$ 22,542.64	\$ 127,805.80
2023-2033	\$ 108,421.05	\$ 20,437.36	\$ 128,858.41
2033-2034	\$ 111,578.95	\$ 18,268.94	\$ 129,847.89
2034-2035	\$ 115,789.47	\$ 16,037.36	\$ 131,826.83
2035-2036	\$ 118,947.37	\$ 13,721.58	\$ 132,668.95
2036-2037	\$ 123,157.89	\$ 11,342.64	\$ 134,500.53
2037-2038	\$ 127,368.42	\$ 8,756.32	\$ 136,124.74
2038-2039	\$ 131,578.95	\$ 6,017.90	\$ 137,596.85
2039-2040	\$ 135,789.47	\$ 3,123.16	\$ 138,912.63
	\$ 1,641,052.62	\$ 295,945.78	\$ 1,936,998.40

2021 GO Capital Improvement Bonds			
Issuance Date: September 27, 2021			
Parks & Rec Fund Portion: 4.57%			
Original Balance: \$750,000			
<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025-2026	\$ 35,000.00	\$ 12,962.50	\$ 47,962.50
2026-2027	\$ 35,000.00	\$ 12,262.50	\$ 47,262.50
2027-2028	\$ 35,000.00	\$ 11,562.50	\$ 46,562.50
2028-2029	\$ 35,000.00	\$ 10,862.50	\$ 45,862.50
2029-2030	\$ 35,000.00	\$ 10,162.50	\$ 45,162.50
2030-2031	\$ 35,000.00	\$ 9,462.50	\$ 44,462.50
2031-2032	\$ 35,000.00	\$ 8,762.50	\$ 43,762.50
2023-2033	\$ 35,000.00	\$ 8,062.50	\$ 43,062.50
2033-2034	\$ 40,000.00	\$ 7,312.50	\$ 47,312.50
2034-2035	\$ 40,000.00	\$ 6,512.50	\$ 46,512.50
2035-2036	\$ 40,000.00	\$ 5,712.50	\$ 45,712.50
2036-2037	\$ 40,000.00	\$ 4,912.50	\$ 44,912.50
2037-2038	\$ 40,000.00	\$ 4,112.50	\$ 44,112.50
2038-2039	\$ 45,000.00	\$ 3,262.50	\$ 48,262.50
2039-2040	\$ 45,000.00	\$ 2,362.50	\$ 47,362.50
2040-2041	\$ 45,000.00	\$ 1,434.38	\$ 46,434.38
2041-2042	\$ 45,000.00	\$ 478.13	\$ 45,478.13
	\$ 660,000.00	\$ 120,200.01	\$ 780,200.01

Ada Township Debt Schedule FY 2025-2026 (Page 3 of 3)

2021 GO Capital Improvement Bonds			
Issuance Date: September 27, 2021			
Trails Fund Portion: 95.43%			
Original Balance: \$14,905,000			
<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025-2026	\$ 650,000.00	\$ 256,518.76	\$ 906,518.76
2026-2027	\$ 665,000.00	\$ 243,368.76	\$ 908,368.76
2027-2028	\$ 675,000.00	\$ 229,968.76	\$ 904,968.76
2028-2029	\$ 690,000.00	\$ 216,318.76	\$ 906,318.76
2029-2030	\$ 705,000.00	\$ 202,368.76	\$ 907,368.76
2030-2031	\$ 720,000.00	\$ 188,118.76	\$ 908,118.76
2031-2032	\$ 735,000.00	\$ 173,568.76	\$ 908,568.76
2023-2033	\$ 750,000.00	\$ 158,718.76	\$ 908,718.76
2033-2034	\$ 760,000.00	\$ 143,618.76	\$ 903,618.76
2034-2035	\$ 780,000.00	\$ 128,218.76	\$ 908,218.76
2035-2036	\$ 795,000.00	\$ 112,468.76	\$ 907,468.76
2036-2037	\$ 810,000.00	\$ 96,418.76	\$ 906,418.76
2037-2038	\$ 830,000.00	\$ 80,018.76	\$ 910,018.76
2038-2039	\$ 840,000.00	\$ 63,318.76	\$ 903,318.76
2039-2040	\$ 860,000.00	\$ 46,318.76	\$ 906,318.76
2040-2041	\$ 880,000.00	\$ 28,368.75	\$ 908,368.75
2041-2042	\$ 895,000.00	\$ 9,509.37	\$ 904,509.37
	\$ 13,040,000.00	\$ 2,377,209.52	\$ 15,417,209.52



RESOLUTION R-032425-3
ADA TOWNSHIP
KENT COUNTY, MICHIGAN

PRESENT: _____

ABSENT: _____

The above resolution was offered by Member _____, and supported by Member _____:

A RESOLUTION TO ADOPT THE 2025-2031 CAPITAL IMPROVEMENT PROGRAM

WHEREAS, adhering to Michigan Public Act 33 of 2008, a Capital Improvement Program (CIP) shall be created for the ensuing six years (2025-2031); and

WHEREAS, appropriate stakeholders including the public, the administration of Ada Township, the Township Board, Planning Commission, Downtown Development Authority, Parks, Recreation & Land Preservation Advisory Board, Public Safety Committee, Building, Grounds & Utilities Committee, and the Trails Committee have provided the information related to projects included in the plan; and

WHEREAS, Ada Township staff developed a draft six-year CIP and presented the plan to the Township Board for review during the February 13, 2025, budget work session and the public hearing held on March 10, 2025; and

WHEREAS, the CIP is a road map for future funding and planning of capital improvement projects, not an appropriation of funds and

NOW, THEREFORE BE IT RESOLVED, the 2025-2031 Capital Improvement Plan as presented at the March 10, 2025, Township Board public hearing meeting is adopted by the Ada Township Board.

YES: ____

NO: ____

ABSENT: ____

Resolution R-0325245-3 was declared adopted

Date: March 24, 2025

Jo DeMarco
Ada Township Clerk

CERTIFICATION

I hereby certify the attached is a complete copy of resolution R-032425-3 adopted by the Ada Township Board of Trustees at their regular meeting on March 24, 2025.

Jo DeMarco
Ada Township Clerk



Ada Township Capital Improvements Plan

2025-2031

Approved by Township Board:
__/__/25



CAPITAL PROJECT REQUEST WORKSHEETS

GENERAL FUND

FUND 101

TABLE 1
CAPITAL IMPROVEMENT PROJECTS
GENERAL FUND - 101

PROJECT TITLE	DEPARTMENT	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31
New Township Hall Engineering	Public Works	\$200,000					
New Township Hall	Building, Facilities and Grounds		TBD	TBD			
Major road repair/rehabilitation (milling and resurfacing, or crush,shape, repave)	Public Works	\$ 250,000	\$ 265,000	\$ 280,900	\$ 297,754	\$ 315,619	\$ 334,556
TOTAL:		\$ 450,000	\$ 265,000	\$ 280,900	\$ 297,754	\$ 315,619	\$ 334,556
CUMULATIVE TOTAL BY YEAR:		\$450,000	\$715,000	\$995,900	\$1,293,654	\$1,609,273	\$1,943,830

<div> <div>ADA TOWNSHIP CIP, 2025-2031</div> <div>CAPITAL PROJECT REQUEST WORKSHEET</div> </div>						Dept.:	General Fund			Date Prepared:	2/23/2025	
						Submitted by:		Julius Suchy				
Project Title: Local Road Repair and Maintenance		Project Description and Location:		Local road repair projects jointly selected and shared on a 50%/50% basis by the Township and the Kent County Road Commission. Specific projects are selected annually and recommended to the Township Board, based on review of pavement condition ratings and input from the KCRC Maintenance Director.								
Department Priority: 1												
	Project Justification		Kent County conducts an annual assessment and rating of pavement condition on County roads in the Township. A cost-effective approach to pavement management involves a mix of different types of treatments, to keep pavement that is in good condition from deteriorating, and to repair pavement segments before they reach total failure that requires a complete reconstruction.									
	Relevant Studies, Plans, etc:		Annual PASER evalation by the KCRC.									
	Alternatives Considered:											
	Relationship to Other Projects:		Coordinated with other Township utility work as allowed to ensure cost sharing when possible.									
	Impact on Operating Budget:											
Annual operating cost:				PROGRAMMED EXPENDITURE SCHEDULE								
Annual maintenance cost:												
Land acquisition needed? If so, status:		Prelim. Planning:										
		Design; Engineering:										
		Land purchase:										
		Site Improvement:										
		Building/Other Constn.:				\$250,000	\$265,000	\$280,900	\$297,754	\$315,619	\$334,556	\$1,743,830
		Furniture and Fixtures:										
		Other:										
		TOTAL:				\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,748,830
Comments:		Proposed Method of Financing:				Net effect on revenue:		(Pos/Neg/None)				
Staff meets with the Kent County Road Commission on an annual basis to determine the level of investment needed from the Township to continue maintaining good quality roads.		General Fund -101		\$250,000		Tax gain or loss:						
		Public Safety Fund- 205		\$0		Other income:						
		Parks/Rec Fund- 208		\$0		Salvage Value of Replaced Asset:						
		Trail Fund - 211		\$0								
		Capital Projects Fund - 401		\$0								
		DDA Fund - 248		\$0		Notes:						
		Sewer Fund - 590 & 597		\$0								
		Water Fund - 591		\$0								
		Charitable Donations:		\$0								
		Other		\$0								
		TOTAL:		\$250,000								

ADA TOWNSHIP CIP, 2025-2031					Dept.:		General Fund		Date Prepared:		2/23/2025			
CAPITAL PROJECT REQUEST WORKSHEET					Submitted by:		Julius Suchy							
Project Title: Construct New Township Hall			Project Description and Location:		Construction of a New Township Hall on the site to be located at 7171 Headley Street.									
Department Priority: 1			Project Justification		The Township completed a space needs study and review of existing space to determine whether a renovation or new build would meet the needs of the Township.									
	Current Status:				Relevant Studies, Plans, etc:									
	Prelim. Design:				The Township completed a space needs study by Integrated Architecture that identified the need for a new facility as the existing facility is									
	Plans and Specs.:				Alternatives Considered:									
	Construction:				The space needs study reviewed rehabilitating the current facility but due to the age and cost it was not considered.									
Impact on Operating Budget:			Relationship to Other Projects:		A new Township Hall would eliminate some maintenance cost and would then require a conversation about the existing Twp Hall property and what to do with it.									
Annual operating cost:					PROGRAMMED EXPENDITURE SCHEDULE									
			EXPENDITURE TYPE		ACTUAL	ESTIM. TO	BUDGET	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	TOTAL	
Annual maintenance cost:					TO 3/31/25	3/31/25	FY 25-26							
			Prelim. Planning:											
Land acquisition needed? If so, status: The Township is in the process of purchasing 7171 Headley Street			Design; Engineering:				\$200,000						\$200,000	
			Land purchase:											
			Site Improvement:											
			Building/Other Constn.:					TBD	TBD				TBD	
			Furniture and Fixtures:											
			Other:											
			TOTAL:				\$200,000						\$200,000	
Comments:			Proposed Method of Financing:				Net effect on revenue:			(Pos/Neg/None)				
				General Fund -101				\$200,000			Tax gain or loss:			
				Public Safety Fund- 205				\$0			Other income:			
				Parks/Rec Fund- 208							Salvage Value of Replaced Asset:			
				Trail Fund - 211										
				Capital Projects Fund - 401				\$0						
				DDA Fund - 248				\$0			Notes: The cost of the new facility would be paid for through general fund reserves, bonds and split amongst multiple funds.			
				Sewer Fund - 590 & 597				\$0						
				Water Fund - 591				\$0						
				Charitable Donations:				\$0						
				Other				\$0						
						TOTAL:				\$200,000				

CAPITAL PROJECT REQUEST WORKSHEETS

PUBLIC SAFETY FUND

FUND 205

March 5, 2025

TABLE 2
CAPITAL IMPROVEMENT PROJECTS
PUBLIC SAFETY FUND - 205

PROJECT TITLE	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31
New Fire Truck					\$ 970,000	
Grass Fire Truck Replacement		\$ 50,000				
Electric Vehicle Fire Equipment	\$ 10,000					
Fire Station #1 Garage Door Replacement	\$ 82,000					
Fire Station #2 Garage Door Replacement	\$ 65,000					
Thermal Imaging Camera	\$ 8,000					
Fire Fighter Turnout Gear	\$ 65,000					
Replace Fire Hose	\$ 8,000					
Fire Station #1 Carpet	\$ 15,000					
TOTALS:	\$ 253,000	\$ 50,000	\$ -	\$ -	\$ 970,000	\$ -
CUMULATIVE TOTAL BY YEAR:	\$ 253,000	\$ 303,000	\$ 303,000	\$ 303,000	\$ 1,273,000	\$ 1,273,000

ADA TOWNSHIP CIP, 2025-2031				Dept.: Fire Department		Date Prepared:		1/14/2025		
CAPITAL PROJECT REQUEST WORKSHEET				Submitted by:		David Murray				
Project Title: Electric vehicle fire preparedness		Project Description and Location:		Equipment for EV and electronic fires, vehicle blankets, under vehicle extinguishers and containment for smaller smoldering devices post fire.						
Department Priority (1) _____ lowest to (5) highest :		Project Justification		To be prepared for electric vehcile fires along with battery operated bikes, scooters and simliar devices.						
	Current Status:		% Complete							
	Prelim. Design:									
	Plans and Specs.:									
	Construction:									
Impact on Operating Budget:		Relationship to Other Projects:		None						
Annual operating cost:				PROGRAMMED EXPENDITURE SCHEDULE						
		EXPENDITURE TYPE		BUDGET	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	TOTAL
Annual maintenance cost:				FY 25-26						
		Prelim. Planning:								
Land acquisition needed? If so, status:		Design; Engineering:								
		Land purchase:								
		Site Improvement:								
		Building/Other Constrn.:								
		Furniture and Fixtures:								
		Other: Purchase of Equipment			\$10,000					
		TOTAL:								
Comments:		Proposed Method of Financing:			Net effect on revenue:			(Pos/Neg/None)		
		General Fund -101			\$	-	Tax gain or loss:			
		Public Safety Fund- 205			\$	-	Other income:			
		Parks/Rec Fund- 208			\$	-	Salvage Value of Replaced Asset:			
		Trail Fund - 211			\$	-				
		DDA Fund - 248			\$	-				
		Capital Fund (Connecting Community Campaign)			\$	-	Notes:			
		Sewer Fund - 590			\$	-				
		Water Fund - 591 & 597			\$	-				
		Charitable Donations:			\$	-				
		Other			\$	-				
		TOTAL:			\$	-				

ADA TOWNSHIP CIP, 2025-2031						Dept.:		Fire Department		Date Prepared:		1/17/2025	
CAPITAL PROJECT REQUEST WORKSHEET						Submitted by:		David Murray					
Project Title: St. 2 garage doors			Project Description and Location:		Replacement of original 1970's garage doors and openers at fire station 2.								
Department Priority (1) _____			Project Justification		Current doors are damaged and faded and do not compliment the rest of the building.								
lowest to (5) highest :													
	Current Status:		% Complete		Relevant Studies, Plans, etc:		None						
	Prelim. Design:				Alternatives Considered:								
	Plans and Specs.:				Relationship to Other Projects:		None						
	Construction:												
Impact on Operating Budget:													
Annual operating cost:					PROGRAMMED EXPENDITURE SCHEDULE								
			EXPENDITURE TYPE		BUDGET		FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	TOTAL	
Annual maintenance cost:					FY 25-26								
			Prelim. Planning:										
Land acquisition needed? If so, status:			Design; Engineering:										
			Land purchase:										
			Site Improvement:										
			Building/Other Constrn.:										
			Furniture and Fixtures:										
			Other: Purchase of Equipment				\$65,000						
			TOTAL:										
Comments:			Proposed Method of Financing:				Net effect on revenue:			(Pos/Neg/None)			
			General Fund -101				\$ -			Tax gain or loss:			
			Public Safety Fund- 205				\$ -			Other income:			
			Parks/Rec Fund- 208				\$ -			Salvage Value of Replaced Asset:			
			Trail Fund - 211				\$ -						
			DDA Fund - 248				\$ -						
			Capital Fund (Connecting Community Campaign)				\$ -			Notes:			
			Sewer Fund - 590				\$ -						
			Water Fund - 591 & 597				\$ -						
			Charitable Donations:				\$ -						
			Other				\$ -						
			TOTAL:				\$ -						

ADA TOWNSHIP CIP, 2025-2031						Dept.:		Fire Department		Date Prepared:		1/14/2025						
CAPITAL PROJECT REQUEST WORKSHEET						Submitted by:		David Murray										
Project Title: Fire Station 1 garage doors			Project Description and Location:		Replaement of the garage doors and openers at Fire Station 1.													
Department Priority (1) _____			Project Justification		New front garage doors will be all glass to give an updated look to the station. The back doors will be a combination of glass and solid panels. The openers will also be replaced, many are orignal to the 1990 building.													
lowest to (5) highest :																		
	Current Status:		%		Relevant Studies, Plans, etc:													
	Prelim. Design:				Alternatives Considered:													
	Plans and Specs.:				Relationship to Other Projects:													
	Construction:				None													
Impact on Operating Budget:																		
Annual operating cost:					PROGRAMMED EXPENDITURE SCHEDULE													
			EXPENDITURE TYPE		BUDGET		FY 26-27		FY 27-28		FY 28-29		FY 29-30		FY 30-31		TOTAL	
Annual maintenance cost:					FY 25-26													
			Prelim. Planning:															
Land acquisition needed? If so, status:			Design; Engineering:															
			Land purchase:															
			Site Improvement:															
			Building/Other Constrn.:															
			Furniture and Fixtures:															
			Other: Purchase of Equipment				\$82,000											
TOTAL:																		
Comments:			Proposed Method of Financing:				Net effect on revenue:				(Pos/Neg/None)							
			General Fund -101				\$ -				Tax gain or loss:							
			Public Safety Fund- 205				\$ -				Other income:							
			Parks/Rec Fund- 208				\$ -				Salvage Value of Replaced Asset:							
			Trail Fund - 211				\$ -											
			DDA Fund - 248				\$ -											
			Capital Fund (Connecting Community Campaign)				\$ -				Notes:							
			Sewer Fund - 590				\$ -											
			Water Fund - 591 & 597				\$ -											
			Charitable Donations:				\$ -											
			Other				\$ -											
			TOTAL:				\$ -											

ADA TOWNSHIP CIP, 2025-2031						Dept.: Fire Department		Date Prepared:		1/4/2025		
CAPITAL PROJECT REQUEST WORKSHEET						Submitted by:		David Murray				
Project Title: Thermal imaging camera			Project Description and Location:		Purchase of a thermal imaging camera (TIC) which is used to detect heat before and after a fire.							
Department Priority (1) _____ lowest to (5) highest :			Project Justification		Service of the current model is no longer available. Replacement batteries are subpar from the originals which are no longer available.							
	Current Status:	% Complete	Relevant Studies, Plans, etc:		None							
	Prelim. Design:		Alternatives Considered:									
	Plans and Specs.:		Relationship to Other Projects:		None							
	Construction:											
Impact on Operating Budget:												
Annual operating cost:												
Annual maintenance cost:												
Land acquisition needed? If so, status:			EXPENDITURE TYPE		BUDGET	PROGRAMMED EXPENDITURE SCHEDULE						
					FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	TOTAL	
			Prelim. Planning:									
			Design; Engineering:									
			Land purchase:									
			Site Improvement:									
			Building/Other Constrn.:									
			Furniture and Fixtures:									
Other: Purchase of Equipment		\$8,000										
TOTAL:												
Comments:			Proposed Method of Financing:			Net effect on revenue:			(Pos/Neg/None)			
			General Fund -101			\$	-	Tax gain or loss:				
			Public Safety Fund- 205			\$	-	Other income:				
			Parks/Rec Fund- 208			\$	-	Salvage Value of Replaced Asset:				
			Trail Fund - 211			\$	-					
			DDA Fund - 248			\$	-					
			Capital Fund (Connecting Community Campaign)			\$	-	Notes:				
			Sewer Fund - 590			\$	-					
			Water Fund - 591 & 597			\$	-					
			Charitable Donations:			\$	-					
			Other			\$	-					
			TOTAL:			\$	-					

ADA TOWNSHIP CIP, 2025-2031					Dept.:		Fire Department		Date Prepared:		1/14/2025	
CAPITAL PROJECT REQUEST WORKSHEET					Submitted by:		David Murray					
Project Title: Fiefighting turn out gear			Project Description and Location:		Relacement of 10 year old firefighting pants and coats as recommended by NFPA.							
Department Priority (1) _____												
lowest to (5) highest :			Project Justification		Curent gear will expire in 2025 after 10 years of use and in keeping with NFPA recommendations.							
	Current Status:		% Complete		Relevant Studies, Plans, etc:		None					
	Prelim. Design:				Alternatives Considered:							
	Plans and Specs.:				Relationship to Other Projects:		None					
	Construction:											
Impact on Operating Budget:												
Annual operating cost:					PROGRAMMED EXPENDITURE SCHEDULE							
			EXPENDITURE TYPE		BUDGET	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	TOTAL	
Annual maintenance cost:					FY 25-26							
			Prelim. Planning:									
Land acquisition needed? If so, status:			Design; Engineering:									
			Land purchase:									
			Site Improvement:									
			Building/Other Constrn.:									
			Furniture and Fixtures:									
			Other: Purchase of Equipment		\$65,000							
			TOTAL:									
Comments:			Proposed Method of Financing:			Net effect on revenue:			(Pos/Neg/None)			
			General Fund -101			\$ -			Tax gain or loss:			
			Public Safety Fund- 205			\$ -			Other income:			
			Parks/Rec Fund- 208			\$ -			Salvage Value of Replaced Asset:			
			Trail Fund - 211			\$ -						
			DDA Fund - 248			\$ -						
			Capital Fund (Connecting Community Campaign)			\$ -			Notes:			
			Sewer Fund - 590			\$ -						
			Water Fund - 591 & 597			\$ -						
			Charitable Donations:			\$ -						
			Other			\$ -						
			TOTAL:			\$ -						

ADA TOWNSHIP CIP, 2025-2031					Dept.:		Fire Department		Date Prepared:		1/14/2025	
CAPITAL PROJECT REQUEST WORKSHEET					Submitted by:		David Murray					
Project Title: Replacement fire hose			Project Description and Location:		Repalcement of againg fire hose to be shared on various apparatus.							
Department Priority (1) _____			Project Justification		Replacing fire hose that is agaed and not passed annual hose testing.							
lowest to (5) highest :												
	Current Status:		Relevant Studies, Plans, etc:		None							
	Prelim. Design:											
	Plans and Specs.:		Alternatives Considered:									
	Construction:											
Impact on Operating Budget:			Relationship to Other Projects:		None							
Annual operating cost:					PROGRAMMED EXPENDITURE SCHEDULE							
Annual maintenance cost:			EXPENDITURE TYPE		BUDGET	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	TOTAL	
					FY 25-26							
Land acquisition needed? If so, status:			Prelim. Planning:									
			Design; Engineering:									
			Land purchase:									
			Site Improvement:									
			Building/Other Constrn.:									
			Furniture and Fixtures:									
			Other: Purchase of Equipment									
			TOTAL:		\$8,000							
Comments:			Proposed Method of Financing:			Net effect on revenue:			(Pos/Neg/None)			
			General Fund -101			\$ -			Tax gain or loss:			
			Public Safety Fund- 205			\$ -			Other income:			
			Parks/Rec Fund- 208			\$ -			Salvage Value of Replaced Asset:			
			Trail Fund - 211			\$ -						
			DDA Fund - 248			\$ -						
			Capital Fund (Connecting Community Campaign)			\$ -			Notes:			
			Sewer Fund - 590			\$ -						
			Water Fund - 591 & 597			\$ -						
			Charitable Donations:			\$ -						
			Other			\$ -						
			TOTAL:			\$ -						

ADA TOWNSHIP CIP, 2025-2031						Dept.:		Fire Department		Date Prepared:		1/14/2025	
CAPITAL PROJECT REQUEST WORKSHEET						Submitted by:		David Murray Fire Chief					
Project Title: Station 1 Carpet			Project Description and Location:		Replace the carpet in the offices and training room at Fire Station One.								
Department Priority (1) _____			Project Justification		The current carpet is nearly 20 years old and showing its age.								
lowest to (5) highest :													
	Current Status:		Relevant Studies, Plans, etc:		None								
	Prelim. Design:		Alternatives Considered:										
	Plans and Specs.:		Relationship to Other Projects:		None								
	Construction:												
Impact on Operating Budget:													
Annual operating cost:													
Annual maintenance cost:													
Land acquisition needed? If so, status:			EXPENDITURE TYPE		BUDGET	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	TOTAL		
					FY 25-26								
			Prelim. Planning:										
			Design; Engineering:										
			Land purchase:										
			Site Improvement:										
			Building/Other Constrn.:										
			Furniture and Fixtures:										
			Other: Purchase of Equipment		\$15,000								
			TOTAL:										
Comments:			Proposed Method of Financing:			Net effect on revenue:			(Pos/Neg/None)				
			General Fund -101			\$ -			Tax gain or loss:				
			Public Safety Fund- 205			\$ -			Other income:				
			Parks/Rec Fund- 208			\$ -			Salvage Value of Replaced Asset:				
			Trail Fund - 211			\$ -							
			DDA Fund - 248			\$ -							
			Capital Fund (Connecting Community Campaign)			\$ -			Notes:				
			Sewer Fund - 590			\$ -							
			Water Fund - 591 & 597			\$ -							
			Charitable Donations:			\$ -							
			Other			\$ -							
			TOTAL:			\$ -							

ADA TOWNSHIP CIP, 2025-2031				Dept.:		Fire Department		Date Prepared:		2/12/2025	
CAPITAL PROJECT REQUEST WORKSHEET				Submitted by:		David Murray					
Project Title: Grass truck replacement			Project Description and Location:		Replace 2008 & 2009 grass trucks one of which is also a plow truck.						
Department Priority (1) _____ lowest to (5) highest :			Project Justification		Trucks are aging and the grass skid units are older than the trucks. With a limited number of grass trucks we will sell two and purchase one.						
	Current Status:	% Complete	Relevant Studies, Plans, etc:		None						
	Prelim. Design:		Alternatives Considered:								
	Plans and Specs.:		Relationship to Other Projects:		None						
	Construction:										
Impact on Operating Budget:											
Annual operating cost:											
Annual maintenance cost:											
Land acquisition needed? If so, status:											
			Design; Engineering:								
			Land purchase:								
			Site Improvement:								
			Building/Other Constrn.:								
			Furniture and Fixtures:								
			Other: Purchase of Equipment		\$50,000						
			TOTAL:								
Comments:											
			Proposed Method of Financing:		Net effect on revenue: (Pos/Neg/None)						
			General Fund -101		\$ -						
			Public Safety Fund- 205		\$ -						
			Parks/Rec Fund- 208		\$ -						
			Trail Fund - 211		\$ -						
			DDA Fund - 248		\$ -						
			Capital Fund (Connecting Community Campaign)		\$ -						
			Sewer Fund - 590		\$ -						
			Water Fund - 591 & 597		\$ -						
			Charitable Donations:		\$ -						
			Other		\$ -						
			TOTAL:		\$ -						
			Notes:								

ADA TOWNSHIP CIP, 2025-2031						Dept.:		Fire Department		Date Prepared:		2/12/2025	
CAPITAL PROJECT REQUEST WORKSHEET						Submitted by:		David Murray					
Project Title: County fire truck replacement			Project Description and Location:		Replacement and purchase of Kent County fire truck								
Department Priority (1) _____			Project Justification		The County truck is on a 17 year replacement plan. We would purchase the current truck for \$970,000 and order a new truck which Kent County provides \$220,000. towards the purchase.We would sell the current engine 12 at this time.								
lowest to (5) highest :													
	Current Status:		% Complete		Relevant Studies, Plans, etc:								
	Prelim. Design:												
	Plans and Specs.:				Alternatives Considered:								
	Construction:												
Impact on Operating Budget:			Relationship to Other Projects:		None								
Annual operating cost:					PROGRAMMED EXPENDITURE SCHEDULE								
Annual maintenance cost:			EXPENDITURE TYPE		BUDGET		FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	TOTAL	
					FY 25-26								
Land acquisition needed? If so, status:			Prelim. Planning:										
			Design; Engineering:										
			Land purchase:										
			Site Improvement:										
			Building/Other Constrn.:										
			Furniture and Fixtures:										
			Other: Purchase of Equipment							\$750,000			
TOTAL:													
Comments:			Proposed Method of Financing:				Net effect on revenue:			(Pos/Neg/None)			
			General Fund -101				\$ -			Tax gain or loss:			
			Public Safety Fund- 205				\$ -			Other income:			
			Parks/Rec Fund- 208				\$ -			Salvage Value of Replaced Asset:			
			Trail Fund - 211				\$ -						
			DDA Fund - 248				\$ -						
			Capital Fund (Connecting Community Campaign)				\$ -			Notes:			
			Sewer Fund - 590				\$ -						
			Water Fund - 591 & 597				\$ -						
			Charitable Donations:				\$ -						
			Other				\$ -						
			TOTAL:				\$ -						

CAPITAL PROJECT REQUEST WORKSHEETS

PARKS, RECREATION AND LAND PRESERVATION FUND

FUND 208

March 5, 2025

TABLE 5
CAPITAL IMPROVEMENT PROJECTS
PARKS, RECREATION AND LAND PRESERVATION FUND - 208

PROJECT TITLE	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31
Replace Baseball Fencing (Ada Park)	\$120,000					
TOTALS:	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -
CUMULATIVE TOTAL BY YEAR:	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000

ADA TOWNSHIP CIP, 2025-2031 CAPITAL PROJECT REQUEST WORKSHEET				Dept.: Parks & Recreation	Date Prepared: 1/27/2025																																																																																																				
Submitted by: Wesley Deason																																																																																																									
Project Title: Ada Park Ballfield Fencing		Project Description and Location: Full replacement of both ballfield fences at Ada Park																																																																																																							
Department Priority (1) 5 lowest to (5) highest :																																																																																																									
	Current Status:	% Complete	Project Justification																																																																																																						
	Prelim. Design:		The fences that line both ballfields at Ada Park need replacement due to deterioration of the posts and chain mesh. In addition, with the development of Covered Bridge Park we will need re-locate the stadium lighting at Leonard Park for use at Ada Park. The current fencing layout would not allow for the stadium lights to be properly installed and require a new footprint.																																																																																																						
	Plans and Specs.:		Relevant Studies, Plans, etc:																																																																																																						
	Construction:		We are reviewing what infrastructure will need to be added to support the new fecning and installation of stadium lights.																																																																																																						
			Alternatives Considered:																																																																																																						
Impact on Operating Budget:			This has been an item that has been pushed back for many years. With the required relocation of the stadium lights this presents itself as an appropriate time to take action on the fencing.																																																																																																						
Annual operating cost:			Relationship to Other Projects:																																																																																																						
Annual maintenance cost:			Stadium Light Relocation																																																																																																						
Land acquisition needed? If so, status:			<table border="1"> <thead> <tr> <th colspan="2"></th> <th colspan="6">PROGRAMMED EXPENDITURE SCHEDULE</th> <th></th> </tr> <tr> <th>EXPENDITURE TYPE</th> <th>BUDGET</th> <th>FY 26-27</th> <th>FY 27-28</th> <th>FY 28-29</th> <th>FY 29-30</th> <th>FY 30-31</th> <th>TOTAL</th> <th></th> </tr> <tr> <th></th> <th>FY 25-26</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>Prelim. Planning:</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Design; Engineering:</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Land purchase:</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Site Improvement:</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Building/Other Constrn.:</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Furniture and Fixtures:</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Other: Purchase of Equipment</td> <td>\$120,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$120,000</td> <td></td> </tr> <tr> <td>TOTAL:</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>						PROGRAMMED EXPENDITURE SCHEDULE							EXPENDITURE TYPE	BUDGET	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	TOTAL			FY 25-26								Prelim. Planning:									Design; Engineering:									Land purchase:									Site Improvement:									Building/Other Constrn.:									Furniture and Fixtures:									Other: Purchase of Equipment	\$120,000						\$120,000		TOTAL:								
		PROGRAMMED EXPENDITURE SCHEDULE																																																																																																							
EXPENDITURE TYPE	BUDGET	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	TOTAL																																																																																																		
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Other: Purchase of Equipment	\$120,000						\$120,000																																																																																																		
TOTAL:																																																																																																									
Comments:		<table border="1"> <thead> <tr> <th colspan="2">Proposed Method of Financing:</th> <th>Net effect on revenue:</th> <th>(Pos/Neg/None)</th> </tr> </thead> <tbody> <tr> <td>General Fund -101</td> <td>\$ -</td> <td>Tax gain or loss:</td> <td></td> </tr> <tr> <td>Public Safety Fund- 205</td> <td>\$ -</td> <td>Other income:</td> <td></td> </tr> <tr> <td>Parks/Rec Fund- 208</td> <td>\$ - \$ 120,000.00</td> <td>Salvage Value of Replaced Asset:</td> <td></td> </tr> <tr> <td>Trail Fund - 211</td> <td>\$ -</td> <td></td> <td></td> </tr> <tr> <td>DDA Fund - 248</td> <td>\$ -</td> <td></td> <td></td> </tr> <tr> <td>Capital Fund (Connecting Community Campaign)</td> <td>\$ -</td> <td colspan="2" rowspan="5">Notes: Completing this project first will be necessary for the light relocation.</td> </tr> <tr> <td>Sewer Fund - 590</td> <td>\$ -</td> </tr> <tr> <td>Water Fund - 591 & 597</td> <td>\$ -</td> </tr> <tr> <td>Charitable Donations:</td> <td>\$ -</td> </tr> <tr> <td>Other</td> <td>\$ -</td> </tr> <tr> <td>TOTAL:</td> <td>\$ 120,000.00</td> <td></td> <td></td> </tr> </tbody> </table>				Proposed Method of Financing:		Net effect on revenue:	(Pos/Neg/None)	General Fund -101	\$ -	Tax gain or loss:		Public Safety Fund- 205	\$ -	Other income:		Parks/Rec Fund- 208	\$ - \$ 120,000.00	Salvage Value of Replaced Asset:		Trail Fund - 211	\$ -			DDA Fund - 248	\$ -			Capital Fund (Connecting Community Campaign)	\$ -	Notes: Completing this project first will be necessary for the light relocation.		Sewer Fund - 590	\$ -	Water Fund - 591 & 597	\$ -	Charitable Donations:	\$ -	Other	\$ -	TOTAL:	\$ 120,000.00																																																														
Proposed Method of Financing:		Net effect on revenue:	(Pos/Neg/None)																																																																																																						
General Fund -101	\$ -	Tax gain or loss:																																																																																																							
Public Safety Fund- 205	\$ -	Other income:																																																																																																							
Parks/Rec Fund- 208	\$ - \$ 120,000.00	Salvage Value of Replaced Asset:																																																																																																							
Trail Fund - 211	\$ -																																																																																																								
DDA Fund - 248	\$ -																																																																																																								
Capital Fund (Connecting Community Campaign)	\$ -	Notes: Completing this project first will be necessary for the light relocation.																																																																																																							
Sewer Fund - 590	\$ -																																																																																																								
Water Fund - 591 & 597	\$ -																																																																																																								
Charitable Donations:	\$ -																																																																																																								
Other	\$ -																																																																																																								
TOTAL:	\$ 120,000.00																																																																																																								

CAPITAL PROJECT REQUEST WORKSHEETS

TRAIL FUND

FUND 211

TABLE 6
CAPITAL IMPROVEMENT PROJECTS
TRAIL FUND - 211

PROJECT TITLE	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31
Pettis Phase II Trail Construction	\$ 3,100,000					
Kamp Twins Connector Trail	\$ 188,000					
Conservation Boardwalk Repair	\$ 150,000					
Thornapple River Pedestrian Bridge	\$ 1,075,000					
Knapp Street Pedestrian Bridge		\$ 4,000,000				
Argo Avenue (Hall St. to Cascade Rd) SRTS	\$ 53,910					
Grand River Drive Replacement (Fulton to Knapp)	\$ 1,500,000					
Annual Maintenance & Repair	\$ -	\$ 550,000	\$ 605,000	\$ 665,500	\$ 732,050	\$ 805,255
TOTAL:	\$ 6,066,910	\$ 4,550,000	\$ 605,000	\$ 665,500	\$ 732,050	\$ 805,255
CUMULATIVE TOTAL BY YEAR:	\$ 6,066,910	\$ 10,616,910	\$ 11,221,910	\$ 11,887,410	\$ 12,619,460	\$ 13,424,715

CAPITAL PROJECT REQUEST WORKSHEETS

DDA FUND

FUND 248

March 05, 2025

**CAPITAL IMPROVEMENT PROJECTS
DDA FUND - 248**

PROJECT TITLE	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 30-31	FY 31-32
Village Gateway Signs		\$27,000	\$27,000			
Village Streetscape Fixtures	\$70,000					
DDA District Wayfinding Signage		\$15,000				
Village Sidewalk Replacement		\$41,400		\$41,400		\$41,400
Irrigation Repair: Ada Dr: Bronson - Thorn	\$140,000					
TOTALS:	\$210,000	\$83,400	\$27,000	\$41,400		\$41,400
CUMULATIVE TOTAL BY YEAR:	\$210,000	\$293,400	\$320,400	\$361,800	\$361,800	\$403,200

ADA TOWNSHIP CIP, 2025-2031					Dept.:		DDA		Date Prepared:		3/5/2025	
CAPITAL PROJECT REQUEST WORKSHEET					Submitted by:		Kevin Austin, DDA Director					
Project Title: Village Streetscape Fixtures			Project Description and Location:		Install additional benches and refuse receptacles in the Village; install recyling receptacles in the Village; install several planter urns in the Village.							
Department Priority: 1			Project Justification		Current bench seating and trash receptacles are concentrated at the Headley/Ada Drive intersection. Additional furnishings are needed in other areas in the Village; DDA Citizens Council and public input have supported adding additional trash receptacles, recycling receptacles and dog bag dispensers in the Village.							
	Current Status:		% Complete		Relevant Studies, Plans, etc:							
	Prelim. Design:				Alternatives Considered:							
	Plans and Specs.:				Relationship to Other Projects:							
	Construction:											
Impact on Operating Budget:												
Annual operating cost:					PROGRAMMED EXPENDITURE SCHEDULE (\$000)							
Annual maintenance cost:												
Land acquisition needed? If so, status:			Design; Engineering:									
			Land purchase:									
			Site Improvement:		\$70,000							
			Building/Other Constn.:									
			Furniture and Fixtures:									
			Other:									
			TOTAL:		\$70,000							
Comments:			Proposed Method of Financing:		(\$000)		Net effect on revenue:		(Pos/Neg/None)			
Additional trash receptacles and recycling receptacles will require servicing and will add some operational cost.			General Fund 101		\$0		Tax gain or loss:		No impact			
			Public Safety Fund-205		\$0		Other income:		No impact			
			Parks/Rec Fund-208,213,214		\$0		Salvage Value of Replaced Asset:					
			Trail Fund - 211		\$0							
			Capital Projects Fund - 401		\$0							
			DDA Fund - 248		\$70,000		Notes: * Identify project location on attached map. * See attached instructions for completing this form.					
			State/Federal Grant		\$0							
			Bond Issue		\$0							
			Charitable Donations:		\$0							
			Other		\$0							
			TOTAL:		\$70,000							

ADA TOWNSHIP CIP, 2025-2031					Dept.:	DDA		Date Prepared:		2/6/2025			
CAPITAL PROJECT REQUEST WORKSHEET					Submitted by:		Kevin Austin						
Project Title: Streetscape Irrigation Repair			Project Description and Location:Repair of non-functional irrigation system along Ada Drive between Bronson street and Thornapple Rivcer.										
Department Priority: 1			Project Justification: The irrigation system for township streetscapes along this historic section of the village is broken and in need of repair. This issue currently incurs added cost in the form of labor for BFG employees and by contracted streetscape services. Businesses and residents have expressed the desire to ensure streetscapes are better maintained in this section of the village. Infrastructure maintenance enables continued improvements in beautification and placemaking. Relevant Studies, Plans, etc: Section D(6), on page 15 of DDA Development Plan and Tax Increment Financing Plan states new installation and repair of landscaping and irrigation is highlighted in the Restated Plan. Alternatives Considered: BFG and DDA continue to share the cost of increased seasonal staff time specifically for maintaining the streetscapes in this area. Relationship to Other Projects: Placemaking and beautification goals are negatively affected by the inability to have reliable irrigation in this area. There are also highlighted sidewalk issues in this area that may be completed in connectiuon to this.										
	Current Status:	% Complete											
	Prelim. Design:	0%											
	Plans and Specs.:	0%											
	Construction:	0%											
Impact on Operating Budget:													
Annual operating cost:		\$0	PROGRAMMED EXPENDITURE SCHEDULE (\$000)										
			EXPENDITURE TYPE	ACTUAL	ESTIM.	BUDGET	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	TOTAL	
Annual maintenance cost:		\$0		TO 3/31/25	TO 3/31/25	FY 25-26							
			Prelim. Planning:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Land acquisition needed? If so, status:			Design; Engineering:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			Land purchase:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			Site Improvement:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			Building/Other Constrn.:	\$0	\$0	\$140,000	\$0	\$0	\$0	\$0	\$0	\$140,000	
			Furniture and Fixtures:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
			Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
			TOTAL:	\$0	\$0	\$140,000	\$0	\$0	\$0	\$0	\$0	\$140,000	
Comments:			Proposed Method of Financing:			(\$000)		Net effect on revenue:		(Pos/Neg/None)			
				General Fund 101			\$0		Tax gain or loss:		No impact		
				Public Safety Fund-205			\$0		Other income:		No impact		
				Parks/Rec Fund-208			\$0		Salvage Value of Replaced Asset:		No impact		
				Parks/Land Fund-213			\$0						
				Parsk/Rec/Land Fund-214			\$0						
				Trail Fund - 211			\$0		Notes: * Identify project location on attached map. * See attached instructions for completing this form.				
				DDA Fund - 248			\$140,000						
				Grant/Loan/Bond Issue:			\$0						
				Charitable Donations:			\$0						
			Other			\$0							
			TOTAL:			\$140,000							

ADA TOWNSHIP CIP, 2025-2031					Dept.:	DDA		Date Prepared:		2/6/2025				
CAPITAL PROJECT REQUEST WORKSHEET					Submitted by:		Kevin Austin							
Project Title: Village Gateway Signs			Project Description and Location: Installation of new village gateway signs at the Fulton St./Ada Dr. and Fulton St./Headley St. intersections to welcome people to the village area.											
Department Priority: 4			Project Justification: Provide a stronger identity and more attractive appearance to the major entrances to the Development District/village area. The village entry sign formerly located on Ada Dr. at Fulton St. was removed as part of the Ada Dr. reconstruction.											
	Current Status:		% Complete		Relevant Studies, Plans, etc: Section 1, page 13 of DDA Development Plan and Tax Increment Financing Plan; Township-wide Unified Sign Design Project and resulting sign specs/cost estimates prepared by Universal Sign Co., dates 10/15/20.									
	Prelim. Design:		20%		Alternatives Considered: None									
	Plans and Specs.:		0%		Relationship to Other Projects: A design theme was established with the community entry sign installed at the Knapp/Grand River Dr. intersection. A similar design is expected to be used in the village area, in coordination with the work of the Township Signage Committee.									
	Construction:		0%											
Impact on Operating Budget:			\$000											
Annual operating cost:			\$0		PROGRAMMED EXPENDITURE SCHEDULE (\$000)									
Annual maintenance cost:			\$0		TOTAL									
			EXPENDITURE TYPE		ACTUAL	ESTIM.	BUDGET	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31		
					TO 3/31/25	TO 3/31/25	FY 25-26							
			Prelim. Planning:		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			Design; Engineering:		\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	
			Land purchase:		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			Site Improvement:		\$0	\$0	\$0	\$27,000	\$27,000	\$0	\$0	\$0	\$54,000	
			Building/Other Constrn.:		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			Furniture and Fixtures:		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			Other:		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			TOTAL:		\$0	\$0	\$0	\$27,000	\$27,000	\$0	\$0	\$0	\$54,000	
Comments:			Proposed Method of Financing:				(\$000)		Net effect on revenue:		(Pos/Neg/None)			
Will need a permit to place the sign in the road right-of-way			General Fund 101					\$0		Tax gain or loss:		No impact		
			Public Safety Fund-205					\$0		Other income:		No impact		
			Parks/Rec Fund-208					\$0		Salvage Value of Replaced Asset:		No impact		
			Parks/Land Fund-213					\$0				\$0		
			Parsk/Rec/Land Fund-214					\$0						
			Trail Fund - 211					\$0		Notes: * Identify project location on attached map. * See attached instructions for completing this form.				
			DDA Fund - 248					\$54,000						
			Grant/Loan/Bond Issue:					\$0						
			Charitable Donations:					\$0						
			Other					\$0						
			TOTAL:					\$54,000						

ADA TOWNSHIP CIP, 2025-2031						Dept.: DDA			Date Prepared: 02/6/25				
CAPITAL PROJECT REQUEST WORKSHEET						Submitted by: Kevin Austin							
Project Title: DDA District Wayfinding Signage			Project Description and Location:		Wayfinding signage within the DDA District as it relates to parking and major public destinations. Proposed location is at the entrance to Legacy Park.								
Department Priority: 3			Project Justification		Ada currently lacks wayfinding signage. Such signage could help promote public awareness of the District as a destination for shopping and other commercial activity.								
	Current Status:		% Complete		Relevant Studies, Plans, etc:								
	Prelim. Design:				The DDA's Development Plan and Tax Increment Financing Plan outlines "directional signage" under Streetscape Improvements and Landsacaping, pages 15-16.								
	Plans and Specs.:				Alternatives Considered:								
	Construction:				None.								
Impact on Operating Budget:			Relationship to Other Projects:		Township-wide Unified Sign Design Project.								
Annual operating cost:					PROGRAMMED EXPENDITURE SCHEDULE (\$000)								
			EXPENDITURE TYPE		ACTUAL	ESTIM.	BUDGET	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	TOTAL
Annual maintenance cost:					TO 3/31/25	TO 3/31/25	FY 25-26						
			Prelim. Planning:		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land acquisition needed? If so, status:			Design; Engineering:		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			Land purchase:		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			Site Improvement:		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			Building/Other Constrn.:		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			Furniture and Fixtures:		\$0	\$0	\$0	\$15,000	\$0	\$0	\$0	\$0	\$15,000
			Other:		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			TOTAL:		\$0	\$0	\$0	\$15,000	\$0	\$0	\$0	\$0	\$15,000
Comments:			Proposed Method of Financing:			(\$000)		Net effect on revenue:		(Pos/Neg/None)			
*Placeholder cost as we will not know the true cost until we receive project bids.			General Fund 101		\$0		Tax gain or loss:		No impact				
			Public Safety Fund-205		\$0		Other income:		No impact				
			Parks/Rec Fund-208,213,214		\$0		Salvage Value of Replaced Asset:		No impact				
			Trail Fund - 211		\$0								
			Capital Projects Fund - 401		\$0								
			DDA Fund - 248		\$15,000		Notes: * Identify project location on attached map. * See attached instructions for completing this form.						
			State/Federal Grant		\$0								
			Bond Issue		\$0								
			Charitable Donations:		\$0								
			Other		\$0								
			TOTAL:		\$15,000								

ADA TOWNSHIP CIP, 2025-2031					Dept.:		DDA		Date Prepared:		2/6/2025	
CAPITAL PROJECT REQUEST WORKSHEET					Submitted by:		Kevin Austin					
Project Title: Village Sidewalk Replacement			Project Description and Location:		Replacement of 5-foot side sidewalks on the following fontages: Bronson St., Ada Drive to River St.; Thornapple River Dr., both sides, Ada Drive to Headley St.; Thornapple River Dr, both sides, Ada Drive to Thornapple River Dr.							
Department Priority: 5			Project Justification		Sidewalks on these street frontages were installed in the 1990's, and are showing their age. The block of Bronson St. has severe joint displacement due to tree roots that has been temporarily mitigated with joint grinding, as does the sidewalk on the south side of Thornapple River Dr. Estimated cost:4140 linear feet x 5 feet @ \$6.00/sf = \$124,200. Locations will be reviewed annually.							
	Current Status:		% Complete		Relevant Studies, Plans, etc:							
	Prelim. Design:				Alternatives Considered:							
	Plans and Specs.:				Grinding or repair will be completed where necessary to extend the life of existing sidewalks.							
	Construction:				Relationship to Other Projects:							
Impact on Operating Budget:												
Annual operating cost:					PROGRAMMED EXPENDITURE SCHEDULE (\$000)							
Annual maintenance cost:					TOTAL							
Land acquisition needed? If so, status:			Prelim. Planning:		\$0		\$0		\$0		\$0	
			Design; Engineering:		\$0		\$0		\$0		\$0	
			Land purchase:		\$0		\$0		\$0		\$0	
			Site Improvement:		\$0		\$0		\$41,400		\$41,400	
			Building/Other Constn.:		\$0		\$0		\$0		\$0	
			Furniture and Fixtures:		\$0		\$0		\$0		\$0	
			Other:		\$0		\$0		\$0		\$0	
			TOTAL:		\$0		\$0		\$41,400		\$41,400	
Comments:			Proposed Method of Financing:		(\$000)		Net effect on revenue:		(Pos/Neg/None)			
			General Fund 101		\$0		Tax gain or loss:		No impact			
			Public Safety Fund-205		\$0		Other income:		No impact			
			Parks/Rec Fund-208,213,214		\$0		Salvage Value of Replaced Asset:		No impact			
			Trail Fund - 211		\$0							
			Capital Projects Fund - 401		\$0							
			DDA Fund - 248		\$124,200		Notes: * Identify project location on attached map. * See attached instructions for completing this form.					
			State/Federal Grant		\$0							
			Bond Issue		\$0							
			Charitable Donations:		\$0							
			Other		\$0							
			TOTAL:		\$124,200							

CAPITAL PROJECT REQUEST WORKSHEETS

SEWER FUND

FUND 590

March 5, 2025

TABLE 9
CAPITAL IMPROVEMENT PROJECTS
SEWER FUND - 590

PROJECT TITLE	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31
Hall Street Lift Station + Force Main Improvements	\$ 1,950,000					
Spaulding Lift Station Generator	\$ 100,000					
TOTALS:	\$ 2,050,000	\$ -	\$ -	\$ -	\$ -	\$ -
CUMULATIVE TOTAL BY YEAR:	\$ 2,050,000	\$ 2,050,000	\$ 2,050,000	\$ 2,050,000	\$ 2,050,000	\$ 2,050,000

ADA TOWNSHIP CIP, 2025-2031					Dept.: Sewer Department		Date Prepared:		3/1/24				
CAPITAL PROJECT REQUEST WORKSHEET					Submitted by:		Julius Suchy						
Project Title: Hall Street Lift Station & Force Main Replacement Project		Project Description and Location:		The Hall Street Force Main has had numerous breaks over the past few years. Moore+Bruggink and staff is concerned that if nothing is done to address the annual breaks in the system they will involve themselves and require a consent order from the Township to make the necessary improvements. The Hall Street lift station is located at the intersection of Fernridge Dr. and Hall Street. It receives sewage from roughly 80 homes that are along Hall Street and the southern portion of the Paradise Lake sub-division. It also receives from from 80 condominiums on Bridge Crest Dr.									
Department Priority (1) lowest to (5) highest : 1													
	Current Status:		% Complete										
	Prelim. Design:		100%	Project Justification		The LS was constructed in 1975 and needs improvement due to the age of the equipment. These improvements include new controls, new piping within the dry well, new bypass connection piping, wet well modifications, wet well and bypass chamber lining, electrical upgrades and other related items.							
	Plans and Specs.:		100%	Relevant Studies, Plans, etc:		Moore+Bruggink completed the Hall Street Sanitary Sewer Study Report which was presented to the BGU Committee at its January 2024 meeting.							
	Construction:		0%	Alternatives Considered:		As outlined in the above study, we can line the existing pipe, replace with ductile iron, or HDPE							
Impact on Operating Budget:													
Annual operating cost:			\$0	PROGRAMMED EXPENDITURE SCHEDULE									
Annual maintenance cost:			\$0	EXPENDITURE TYPE	ACTUAL TO 3/31/24	ESTIM. TO 3/31/24	BUDGET FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	TOTAL
Land acquisition needed? If so, status: No land acquisition needed		Prelim. Planning:											
		Design/ Engineering:						\$200,000					\$200,000
		Land purchase:											
		Site Improvement:											
		Building/Other Constrn.:						\$1,750,000					\$1,750,000
		Furniture and Fixtures:											
		Other: Purchase of Equipment											
		TOTAL:					\$0						\$1,950,000
Comments:		Proposed Method of Financing:		Net effect on revenue:		(Pos/Neg/None)							
Project was budgeted in FY 2024-25 but design engineering delayed the project based on feedback from the Kent County Road Commission.		General Fund -101		\$	-	\$	-	Tax gain or loss:					
		Public Safety Fund- 205		\$	-	\$	-	Other income:					
		Parks/Rec Fund- 208		\$	-	\$	-	Salvage Value of Replaced Asset:					
		Trail Fund - 211		\$	-	\$	-						
		Capital Projects Fund - 401		\$	-								
		DDA Fund - 248		\$	-								
		Sewer Fund - 590		\$	-	1,950,000.00							
		Water Fund - 591 & 597		\$	-								
		Charitable Donations:		\$	-								
		Other		\$	-								
TOTAL:		\$	-	1,950,000.00									

ADA TOWNSHIP CIP, 2025-2031						Dept.: Sewer Fund		Date Prepared: 2/7/2022				
CAPITAL PROJECT REQUEST WORKSHEET						Submitted by: Julius Suchy						
Project Title: Spaulding St. Lift Station Generator		Project Description and Location:		The Spaulding St. Lift Station needs a dedicated generator to be installed to decrease downtown and address emergency power outages								
Department Priority:												
	Current Status:	% Complete	Project Justification		Capital Improvement Bond that was issued in 2020 included approximately \$750,000 for lift station improvements that were identified by Moore + Bruggink.							
	Prelim. Design:		Relevant Studies, Plans, etc:		N/A							
	Plans and Specs.:		Alternatives Considered:		N/A							
	Construction:		Relationship to Other Projects:		N/A							
	Impact on Operating Budget:											
Annual operating cost:		Lower due to less emergency call out	PROGRAMMED EXPENDITURE SCHEDULE (\$000)									
Annual maintenance cost:			EXPENDITURE TYPE	ACTUAL TO 3/31/25	ESTIM. TO 3/31/25	BUDGET FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	TOTAL
Land acquisition needed? If so, status:			Prelim. Planning:									
			Design; Engineering:									
			Land purchase:									
			Site Improvement:			\$100,000						\$100,000
			Building/Other Constrn.:									
			Furniture and Fixtures:									
			Other:									
			TOTAL:			\$100,000						\$100,000
Comments:		Proposed Method of Financing:		Net effect on revenue:		(Pos/Neg/None)						
Project was included as part of potential lift station improvements as part of utility Capital Improvement Bonds.		General Fund 101		\$0		Tax gain or loss:						
		Public Safety Fund-205		\$0		Other income:						
		Parks/Rec Fund-208,213,214		\$0		Salvage Value of Replaced Asset:						
		Trail Fund - 211		\$0								
		Capital Projects Fund - 401		\$0								
		DDA Fund - 248		\$0		Notes:						
		State/Federal Grant		\$0		* Identify project location on attached map.						
		Bond Issue		\$0		* See attached instructions for completing this form.						
		Charitable Donations:		\$0								
		Sewer Fund		\$100,000								
		TOTAL:		\$100,000								

CAPITAL PROJECT REQUEST WORKSHEETS

WATER FUND

FUNDS 591 AND 597*

*** - Grand Valley Estates**

TABLE 10
CAPITAL IMPROVEMENT PROJECTS
WATER FUND - 591 AND 597

PROJECT TITLE	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31
Ada System - Fund 591						
Meter Replacements	\$ 50,000.00	\$ 52,500.00	\$ 55,125.00	\$ 57,881.25	\$ 60,775.31	\$ 63,814.08
Ada Dr. Booster Station Generator				\$ 100,000.00		
Ada Dr. Water Tower Cleaning			\$ 20,000.00			\$ 20,000.00
Grand Valley Estates System - Fund 597						
Grand Valley Water Tower Cleaning			\$ 20,000.00			\$ 20,000.00
TOTAL:	\$ 50,000.00	\$ 52,500.00	\$ 95,125.00	\$ 157,881.25	\$ 60,775.31	\$ 103,814.08
CUMULATIVE TOTAL BY YEAR:	\$ 50,000.00	\$ 102,500.00	\$ 197,625.00	\$ 355,506.25	\$ 416,281.56	\$ 520,095.64

ADA TOWNSHIP CIP, 2025-2031						Dept.: Water Fund		Date Prepared:		3/5/2025			
CAPITAL PROJECT REQUEST WORKSHEET						Submitted by:		Julius Suchy					
Project Title: Meter Replacements			Project Description and Location:		The Township has been replacing meters on an as-needed basis throughout the system for the past few years. The system would benefit from moving to an all radio-read system to allow more accurate data for staff and better information provided to residents.								
Department Priority:			Project Justification		Currently the Township still hand reads meters and does not have the capability to utilize radio read technology on its system unless it fully embraces a switch to all radio-read.								
	Current Status:	% Complete	Relevant Studies, Plans, etc:		N/A								
	Prelim. Design:		Alternatives Considered:		The Township has been replacing meters as needed. The Township reviewed moving forward with a large scale meter replacement a few years ago but paused until it completed the water main replacement project.								
	Plans and Specs.:		Relationship to Other Projects:		N/A								
	Construction:												
Impact on Operating Budget:													
Annual operating cost:			Less	PROGRAMMED EXPENDITURE SCHEDULE (\$000)									
Annual maintenance cost:				EXPENDITURE TYPE	ACTUAL TO 3/31/25	ESTIM. TO 3/31/25	BUDGET FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	TOTAL
Land acquisition needed? If so, status:				Prelim. Planning:									
				Design; Engineering:									
				Land purchase:									
				Site Improvement:									
				Building/Other Constrn.:									
				Furniture and Fixtures:									
				Other:			\$50,000	\$600,000	\$600,000	\$25,000	\$25,000	\$25,000	\$1,325,000
				TOTAL:			\$50,000	\$600,000	\$600,000	\$25,000	\$25,000	\$25,000	\$1,325,000
Comments:			Proposed Method of Financing:		Net effect on revenue:		(Pos/Neg/None)						
The ramp-up comes in FY 2026-27, which would allow the Township to bid out the work and be ready to move as opposed to starting mid-year. This will be a significant project and should not go on the same year that Hall Street Forcemain and Lift Station is replaced from a staff capacity perspective and disruption to the customers. The numbers included are an estimate based on previous conversations with vendors.			General Fund 101		\$0		Tax gain or loss:						
			Public Safety Fund-205		\$0		Other income:						
			Parks/Rec Fund-208,213,214		\$0		Salvage Value of Replaced Asset:						
			Trail Fund - 211		\$0								
			Capital Projects Fund - 401		\$0								
			DDA Fund - 248		\$0		Notes:		* Identify project location on attached map. * See attached instructions for completing this form.				
			State/Federal Grant		\$0								
			Bond Issue		\$0								
			Sewer Fund		\$0								
			Water Fund		\$50,000								
			TOTAL:		\$50,000								

ADA TOWNSHIP CIP, 2025-2031						Dept.: Water Fund		Date Prepared: 3/5/2025						
CAPITAL PROJECT REQUEST WORKSHEET						Submitted by: Julius Suchy								
Project Title: Ada Drive Water Tower Cleaning		Project Description and Location:		The Water Tower located on Ada Drive needs to be cleaned regularly to ensure proper maintenance and operation of the tower. The water tower was last cleaned in 2024.										
Department Priority:		Project Justification		The water tower is a critical component of the Township water system and needs to be operational at all times.										
	Current Status:													
	Prelim. Design:													
	Plans and Specs.:			Relevant Studies, Plans, etc: N/A										
	Construction:			Alternatives Considered: N/A										
Impact on Operating Budget:		Relationship to Other Projects:		N/A										
Annual operating cost:				PROGRAMMED EXPENDITURE SCHEDULE (\$000)										
Annual maintenance cost:				EXPENDITURE TYPE		ACTUAL	ESTIM.	BUDGET	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	TOTAL
						TO 3/31/25	TO 3/31/25	FY 25-26						
Land acquisition needed? If so, status:		Prelim. Planning:												
		Design; Engineering:												
		Land purchase:												
		Site Improvement:												
		Building/Other Constrn.:												
		Furniture and Fixtures:												
		Other:								\$20,000			\$20,000	\$40,000
		TOTAL:						\$0	\$0	\$20,000	\$0	\$0	\$20,000	\$40,000
Comments:		Proposed Method of Financing:				Net effect on revenue:		(Pos/Neg/None)						
This item is a placeholder and the true cost will be updated as we get closer to the project.		General Fund 101				\$0		Tax gain or loss:						
		Public Safety Fund-205				\$0		Other income:						
		Parks/Rec Fund-208,213,214				\$0		Salvage Value of Replaced Asset:						
		Trail Fund - 211				\$0								
		Capital Projects Fund - 401				\$0								
		DDA Fund - 248				\$0		Notes:		* Identify project location on attached map. * See attached instructions for completing this form.				
		State/Federal Grant				\$0								
		Bond Issue				\$0								
		Sewer Fund				\$0								
		Water Fund				\$20,000								
TOTAL:						\$20,000								

ADA TOWNSHIP CIP, 2025-2031					Dept.:		Water Fund		Date Prepared:		3/5/2025			
CAPITAL PROJECT REQUEST WORKSHEET					Submitted by:		Julius Suchy							
Project Title: Grand Valley Water Tower Cleaning			Project Description and Location:		The Water Tower located at Grand Valley Estates needs to be cleaned regularly to ensure proper maintenance and operation of the tower. The water tower was last cleaned in 2021 and painted in 2023.									
Department Priority:			Project Justification		The water tower is a critical component of the Grand Valley Estates water system and needs to be operational at all times.									
	Current Status:		% Complete											
	Prelim. Design:				Relevant Studies, Plans, etc:									
	Plans and Specs.:				Alternatives Considered:									
	Construction:				Relationship to Other Projects:									
Impact on Operating Budget:														
Annual operating cost:					PROGRAMMED EXPENDITURE SCHEDULE (\$000)									
			EXPENDITURE TYPE		ACTUAL	ESTIM.	BUDGET	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	TOTAL	
Annual maintenance cost:					TO 3/31/25	TO 3/31/25	FY 25-26							
Land acquisition needed? If so, status:			Prelim. Planning:											
			Design; Engineering:											
			Land purchase:											
			Site Improvement:											
			Building/Other Constrn.:											
			Furniture and Fixtures:											
			Other:						\$20,000			\$20,000	\$40,000	
			TOTAL:				\$0	\$0	\$20,000	\$0	\$0	\$20,000	\$40,000	
Comments:			Proposed Method of Financing:		Net effect on revenue:				(Pos/Neg/None)					
This item is a placeholder and the true cost will be updated as we get closer to the project.			General Fund 101		\$0				Tax gain or loss:					
			Public Safety Fund-205		\$0				Other income:					
			Parks/Rec Fund-208,213,214		\$0				Salvage Value of Replaced Asset:					
			Trail Fund - 211		\$0									
			Capital Projects Fund - 401		\$0									
			DDA Fund - 248		\$0				Notes:		* Identify project location on attached map. * See attached instructions for completing this form.			
			State/Federal Grant		\$0									
			Bond Issue		\$0									
			Sewer Fund		\$0									
			Water Fund		\$20,000									
			TOTAL:		\$20,000									

ADA TOWNSHIP CIP, 2025-2031 CAPITAL PROJECT REQUEST WORKSHEET						Dept.: Water Fund	Date Prepared:	3/5/2025				
Project Title: Ada Dr. Booster Station Generator			Project Description and Location:		The Ada Drive Booster Station is in need of replacement. In 2024 the unit needed parts replaced which was difficult due to the age of the unit.							
Department Priority:			Project Justification		The Booster Station is an important part of the Township water distribution system, and it is important to ensure that the station is operational in the case of a power failure.							
	Current Status:	% Complete	Relevant Studies, Plans, etc:		N/A							
	Prelim. Design:		Alternatives Considered:		N/A							
	Plans and Specs.:		Relationship to Other Projects:		N/A							
	Construction:											
Impact on Operating Budget:												
Annual operating cost:			PROGRAMMED EXPENDITURE SCHEDULE (\$000)									
			EXPENDITURE TYPE	ACTUAL TO 3/31/25	ESTIM. TO 3/31/25	BUDGET FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	TOTAL
Annual maintenance cost:												
Land acquisition needed? If so, status:			Prelim. Planning:									
			Design; Engineering:									
			Land purchase:									
			Site Improvement:									
			Building/Other Constrn.:									
			Furniture and Fixtures:									
			Other:					\$100,000				\$100,000
			TOTAL:			\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
Comments:			Proposed Method of Financing:		Net effect on revenue:		(Pos/Neg/None)					
			General Fund 101		\$0 Tax gain or loss:							
			Public Safety Fund-205		\$0 Other income:							
			Parks/Rec Fund-208,213,214		\$0 Salvage Value of Replaced Asset:							
			Trail Fund - 211		\$0							
			Capital Projects Fund - 401		\$0							
			DDA Fund - 248		\$0 Notes:							
			State/Federal Grant		\$0							
			Bond Issue		\$0							
			Sewer Fund		\$0							
			Water Fund		\$100,000							
			TOTAL:		\$100,000							

* Identify project location on attached map.
 * See attached instructions for completing this form.

MEMORANDUM

Date: 03/12/25



TO: Township Board Members
FROM: Kevin Austin, DDA Director
RE: Consider Approval to a Revision to DDA Meeting Dates

Purpose:

This memorandum proposes that the Downtown Development Authority (DDA) Board evaluate a change to its regular meeting schedule, specifically moving meeting dates from the second Monday of every month at 8am to the third Monday of every month at 8am. The change is sought to provide operational and administrative benefits for the staff and the township decision-makers.

Background:

The DDA board and the Township Board (TB) both currently convene on the 2nd Monday of every month. This requires that materials for each body be prepared simultaneously. Often, both bodies receive some of the same reports and materials, meaning that timely dispersal of a prepared packet is often reliant on the construction of the other bodies packet. Further rationale for the adjustment is provided below.

Rationale for Change:

1. **Improved Operational Efficiency:** Having meeting dates coincide on the same day can sometimes create operational challenges, particularly for staff members and administrators who are responsible for preparing reports and materials for both meetings. Shifting the DDA meeting to the third Monday of the month would allow for a full week's separation between the two dates, providing additional time for thorough preparation and reducing the likelihood of conflicts in scheduling and workload.
2. **Administrative Benefits:** From an administrative standpoint, this shift would provide adequate time between the Township Board and DDA Board meetings to forward approval items or receive feedback on decisions that arise from one meeting and require follow-up in the other. Additionally, it would allow DDA staff to better coordinate with other departments and stakeholders without the time constraint of preparing for multiple meetings in close succession.

**REVISED MEETING DATES
DOWNTOWN DEVELOPMENT AUTHORITY BOARD OF DIRECTORS
FY 2025 – 2026**

MEETING DATES - 2025

APRIL 21*

MAY 19

JUNE 16

JULY 21

AUGUST 18

SEPTEMBER 15

OCTOBER 20*

NOVEMBER 17

DECEMBER 15

*Will also hold an Informational Meeting prior to the regularly scheduled Board meeting.

MEETING DATES - 2026

JANUARY 20 (MLK Holiday Shift)

FEBRUARY 17 (President's Day Shift)

MARCH 16

Proposed Change:

The DDA Board supports the proposed change to its monthly meeting by shifting the meeting date from the second Monday of every month at 8am to the third Monday of every month at 8am, effective following the publication of a legal notice.

This change is supported due to the improvement in administrative coordination between staff preparing reports for both the Township Board and the DDA Board. It is also supported due to the efficiency gained by enabling approvals to be forwarded to the TB the following week. This adjustment would be reflected in the DDA's official meeting calendar and communicated via public notice and through our networks.

Recommendation:

At the March 10, 2025, DDA Board meeting, the DDA Board unanimously supported a motion to approve the revised meeting date schedule for the DDA board and recommend approval by the Township Board.

Motion:

Approval of resolution R-032425-4 and revising the DDA board meeting schedule for 2025-26 as provided.



TOWNSHIP

RESOLUTION R-032425-4

TOWNSHIP OF ADA, KENT COUNTY, MICHIGAN

RESOLUTION REGARDING THE DOWNTOWN DEVELOPMENT AUTHORITY

REGULAR MEETING SCHEDULE

ADA TOWNSHIP BOARDS AND COMMISSIONS

MEETING DATES

FOR FY 2025-2026

PRESENT:

ABSENT:

REVISED MEETING DATES

DOWNTOWN DEVELOPMENT AUTHORITY BOARD OF DIRECTORS

FY 2025 – 2026

MEETING DATES - 2025

APRIL 21*

MAY 19

JUNE 16

JULY 21

AUGUST 18

SEPTEMBER 15

OCTOBER 20*

NOVEMBER 17

DECEMBER 15

*Will also hold an Informational Meeting prior to the regularly scheduled Board meeting.

MEETING DATES - 2026

JANUARY 20 (MLK Holiday Shift)

FEBRUARY 17 (President's Day Shift)

MARCH 16

Be it Resolved: The Ada Township Board, County of Kent, State of Michigan does hereby approve the meeting dates listed upon this resolution for the fiscal year of April 1, 2025 through March 31, 2026 for the DDA Board.

The resolution was offered by Board Member _____ and supported by Board Member _____ at a meeting on _____

The members of the Township Board voted as follows:

Yes:

No:

Absent:

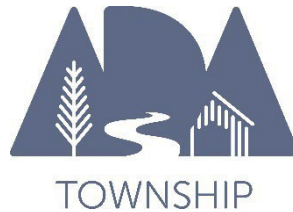
Date: _____

Jo DeMarco, Clerk

CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted at a regular meeting of the Ada Township Board held on March 24, 2025 that the meeting was conducted and public notice of the meeting was given pursuant to and in compliance with the Michigan Open Meetings Act; that a quorum of the Board was present and voted in favor of the resolution; and that the minutes of the meeting will be or have been made available as required by the Open Meetings Act.

Jo DeMarco, Clerk



MEMORANDUM

Date: 3/17/25

TO: PRLP Advisory Board
FROM: Wesley Deason, Director – Parks & Recreation
RE: Request - Park Rules & Guidelines Adoption

Background:

In June 2024 I initially shared with the Parks, Recreation, and Land Preservation (PRLP) Advisory Board that it was an ideal time to undertake a comprehensive review of our park rules and guidelines. With the new township website set to launch soon, and our ability to leverage the styles and resources established through the Township's wayfinding signage project, we saw an opportunity to create greater uniformity and clarity in how our parks' information and expectations are communicated to the public.

As part of this process, I collected and analyzed data from eight (8) other communities throughout West Michigan to help inform our approach. Additionally, I worked closely with the PRLP Programs and Facilities Committee to draft a set of rules and guidelines that reflect the unique needs and priorities of Ada Township. The resulting document strikes a balance between consistency with regional practices and customization for our local context.

After receiving a thorough legal review, the refined draft was presented to the PRLP Advisory Board at its February 2025 meeting. The Board has recommended approval and adoption of the *Parks Rules & Guidelines* by the Township Board of Trustees.

Formal adoption of this document will allow us to move forward with updating park signage and posting the guidelines on the Township's new website, enhancing both accessibility and public awareness of park policies.

I have provided the current set of parks rules as well as the redlined documentation from our legal counsel for your convenience and reference.

Action Requested: Motion to Approve Resolution R-032425-5: A Resolution to Adopt the Amended Ada Township Parks Rules & Guidelines.

Resolution R-032425-5



Ada Township – Park Rules & Guidelines

I. General

1.) **Purpose:** The purpose of these rules and guidelines is to promote the safe, sustainable, and enjoyable use of Ada Township (“the Township’s”) public parks and preserves by balancing recreational activities, environmental conservation, and community wellbeing. Our parks provide spaces for physical activity, relaxation, and social connection while preserving vital ecosystems and natural resources. These rules and guidelines aim to ensure that the parks remain accessible and safe for all users. By fostering responsible recreation, environmental stewardship, and community engagement, we ensure that these spaces can be enjoyed by current and future generations.

2.) **Scope:** These rules and guidelines apply to all public parks, preserves, and recreation facilities owned by and within Ada Township including playgrounds, athletic fields, trails, picnic areas, and structures such as pavilions and restrooms. These rules also apply to recreational programs, events, and seasonal facilities. The guidelines govern the behavior of all park guests and users, including individuals, groups, vendors, and event organizers. Specific areas or activities, such as restricted conservation zones or permitted events, and/or facility rentals/reservations may have separate regulations or exemptions.

3.) **Legal Authority:** These guidelines are established by Township Board Resolution No. R-032425-5 pursuant to Chapter 50, Article I, Section 50-35 of the Ada Township Code of Ordinances following review and recommendation by the Parks, Recreation and Land Preservation Advisory Board.

4.) **Definitions:** Unless otherwise defined herein, the words and terms used in these rules will be defined pursuant to Chapter 1, Section 2-1 of the Ada Township Code of Ordinances.

II. General Park Rules

1. Park Hours

1.a – Unless otherwise posted at the public park, all parks are open daily from dawn until dusk.

1.b – Parks may have extended hours for special events or seasonal activities, as approved by the Director of Parks & Recreation.

1.c – Visitors must vacate the premises by closing time unless prior authorization is obtained through a permit.

2. Permitted Activities

2.a - Walking, Running, Biking (including Class I & II e-bikes only), and other non-motorized wheeled activities provided that such activity does not interfere with other park guests. *(Park users are encouraged to utilize and explore the Township’s parks and trails system.)*

2.b - Picnicking *(Picnicking is available throughout the parks system in designated areas with tables and charcoal grills. Group picnics of 20 or more people may require a reservation & permit. Portable grills are not allowed.)*

2.c - Boating & Kayaking *(Non-motorized boating including canoeing, kayaking, and paddleboarding are permitted to utilize our water trails via Township Park access points.)*

2.d - Wildlife Observation (*Visitors are encouraged to observe wildlife from a distance and to avoid disturbing natural habitats.*)

2.e - Sports & Outdoor Games, unless otherwise prohibited herein. (*The Township Parks system has a variety of spaces designed for sports and outdoor games that can be utilized by the public. Please note Township-sponsored programs and events may affect availability and that localized field and or court rules may apply. Field reservations are required for organized teams, tournaments, & events.*)

2.f – Fitness & Wellness Programs (*Organized fitness and wellness activities are welcomed. A permit or contractual agreement is required to utilize park space in this capacity.*)

2.g – Environmental Education Programs (*Educational programs and workshops with a focus on environmental stewardship run by Parks & Recreation staff and or partnering agencies.*)

2.h – Fishing (*Fishing in designated areas and in accordance with both local and state law is permissible. Localized rules may apply.*)

2.i – Special Events (*Facility rentals, races, concerts, festivals, and other large-scale events require appropriate approval and permitting.*)

3. Prohibited Activities

3.a – All guests must abide by all federal, state, and local laws, rules, regulations, and ordinances at all times while on Township property.

3.b – Littering and Dumping (*Leaving trash or dumping any materials, including yard waste, construction debris, or hazardous substances as outlined in Chapter 30, Article III, Section 30-62 of the Township Code of Ordinances. Trash, including pet waste, must be disposed of in a designated waste or recycling receptacle or packed out if one is not available.*)

3.b – Vandalism and Property Damage (*This includes damaging park property, including graffiti, defacing signs, destroying plants, or damaging benches, picnic tables, or playground equipment as stated in Chapter 50, Article II, Section 50-34 of the Township Code of Ordinances.*)

3.c – Unpermitted Fires and Fireworks (*Open fires, fire pits, and grills are not allowed. Fireworks, firecrackers, and other explosive devices may not be used to ensure visitor safety and for the protection of local wildlife.*)

3.d – Hunting and Trapping (*This includes the collection or harm of any wildlife within park boundaries unless explicitly allowed in designated hunting areas or by special permit.*)

3.e – Unauthorized Motorized Vehicles (*Motorized vehicles, including but not limited to ATVs, motorcycles, motor bikes, snowmobiles, and dirt bikes are not permitted on trails, grassy areas, or any unpaved surfaces.*)

3.f – Alcohol and Illegal Substances (*Alcohol may not be consumed in any park unless a permit has been granted for special events. Illegal substances are strictly banned throughout all park areas.*)

3.g – Disturbing Wildlife and Plant Life (*This includes feeding, chasing, or otherwise disturbing wildlife, as is picking or damaging plants, flowers, trees, and other natural features.*)

3.h – Camping (*Overnight camping and or parking is prohibited in all parks unless otherwise permitted for a special event.*)

3.i – Harassment or Disruptive Behavior (*This includes any harassing, verbally accosting, or aggressive behavior or conduct that disrupts the enjoyment of the park for others, not excluding excessive noise,*

threatening language, and physical altercations in accordance with Chapter 46, Article II, Section 46-52 of the Township Code of Ordinances).

3.j – Lewd Behavior (*Lewd, indecent, or sexually explicit behavior is strictly prohibited in all areas of the park. This includes inappropriate physical contact, public nudity as outlined in Chapter 46, Article IV, Sections 46-151 and 46-152 of the Township Code of Ordinances. Public nudity does not include a woman’s breast feeding of an infant. No person shall enter a restroom set apart for the opposite sex.*)

3.k – Off Leash Pets (*With the exception of the dog park, pets must be on a leash of six feet or less at all times as stated in Chapter 14, Article II, Section 14-34 of the Township Code of Ordinances. Pet owners are responsible for controlling their animals and cleaning up after them.*)

3.l – Unauthorized Animal Encroachment (*No person shall herd, graze, drive, ride or permit to run at large within the Park, any cattle, horse, mule, donkey, goat, swine, sheep or other animal.*)

3.m – Amplified Sound Without Permit (*This includes the use of loudspeakers, amplifiers, or any other amplified sound devices.*)

3.n – Solicitation and Unauthorized Vending (*Soliciting, advertising, or selling goods and services as stated in the provisions of Chapter 54, Article II of the Township Code of Ordinances without a permit is prohibited. This includes unauthorized food trucks, merchandise sales, and distribution of flyers.*)

3.o – Unauthorized Parking (*All vehicles must be parked in designated parking spaces within the park. Parking on grass, trails, or non-marked areas is prohibited unless previously approved. Vehicles in restricted or non-designated areas may be towed at the owner’s expense.*)

3.p – Unauthorized possession and/or discharge of dangerous weapons.

3.q – Golfing, including disc golf, unless otherwise expressly permitted.

3.r – Public intoxication, fighting, gambling.

3.s – Use of the parking lot for other than parking cars, unless otherwise permitted by permit for a special event.

3.t – Failure, neglect, or refusal to comply with rules or regulations or disobeying a park official.

3. Enforcement

The management of park rules and guidelines is overseen by Township staff and their designated representatives. Authorized personnel may take appropriate actions, such as issuing warnings to address non-compliance with park rules and regulations. In cases of serious violations or safety concerns, law enforcement agencies may be involved to ensure the safety of park visitors and adherence to applicable laws.

Reservation of Rights: Ada Township reserves the right to modify, adjust, or update these rules and guidelines as necessary to meet evolving needs, protect park resources, and enhance visitor experiences and safety. Any changes will be made in collaboration with the Parks, Recreation, and Land Preservation Advisory Board and approved by the Ada Township Board of Trustees to ensure they align with community values and regulatory standards.

Redline Version of Revised Rules

Ada Township – Park Rules & Guidelines

I. ~~Introduction~~General

1.) **Purpose:** The purpose of these rules and guidelines is to promote the safe, sustainable, and enjoyable use of ~~our~~Ada Township (“the Township’s”) public parks and preserves by balancing recreational activities, environmental conservation, and community ~~well-being~~wellbeing. Our parks provide spaces for physical activity, relaxation, and social connection while preserving vital ecosystems and natural resources. These rules and guidelines aim to ensure that the parks remain accessible and safe for all users. By fostering responsible recreation, environmental stewardship, and community engagement, we ensure that these spaces can be enjoyed by current and future generations.

2.) **Scope:** ~~The scope of these~~These rules and guidelines ~~applies~~apply to all public parks, preserves, and recreation facilities owned by and within Ada Township including playgrounds, athletic fields, trails, picnic areas, and structures ~~like~~such as pavilions and restrooms. ~~#~~These rules also ~~covers~~apply to recreational programs, events, and seasonal facilities. The guidelines govern the behavior of all park guests and users, including individuals, groups, vendors, and event organizers. Specific areas or activities, such as restricted conservation zones or permitted events, and/or facility rentals/reservations may have separate regulations or exemptions.

3.) **Legal Authority:** These guidelines are established by Township Board Resolution No. _____ pursuant to Chapter 50, Article I, Section 50-35 of the Ada Township Code of Ordinances following a review and recommendation by the Parks, Recreation and Land Preservation Advisory Board.

4.) **Definitions:** Unless otherwise defined herein, the words and are adopted by the Ada Township Board of Trustees terms used in accordance with resolution XXXXXXXX, governing the use and management of public parks, preserves, recreational spaces, and facilities within these rules will be defined pursuant to Chapter 1, Section 2-1 of the Ada Township Code of Ordinances.

II. General Park Rules

1. Park Hours

~~1.a – At~~1.a – Unless otherwise posted at the public park, all parks are open daily from dawn until dusk.

1.b – Parks may have extended hours for special events or seasonal activities, as approved by the Director of Parks & Recreation.

1.c – Visitors must vacate the premises by closing time unless prior authorization is obtained through a permit.

2. Permitted Activities

2.a - Walking, Running, Biking, and other non-motorized wheeled activities: provided that such activity does not interfere with other park guests. *(Park users are encouraged to utilize and explore the Township’s parks and trails system.)*

2.b - Picnicking *(Picnicking is available throughout the parks system in designated areas with tables and charcoal grills. Group picnics of 20 or more people may require a reservation & permit. Portable grills are not allowed.)*

2.c - Boating & Kayaking *(Non-motorized boating including canoeing, kayaking, and paddleboarding are permitted to utilize our water trails via Township Park access points.)*

- 2.d** - Wildlife Observation (*Visitors are encouraged to observe wildlife from a distance and to avoid disturbing natural habitats.*)
- 2.e** - Sports & Outdoor Games, unless otherwise prohibited herein. (*The Township Parks system has a variety of spaces designed for sports and outdoor games that can be utilized by the public. Please note Township ~~ran~~-sponsored programs and events may affect availability and that localized field and or court rules may apply. Field reservations are required for organized teams, tournaments, & events.*)
- 2.f** – Fitness & Wellness Programs (*Organized fitness and wellness activities are welcomed. A permit or contractual agreement is required to utilize park space in this capacity.*)
- 2.g** – Environmental Education Programs (*Educational programs and workshops with a focus on environmental stewardship run by Parks & Recreation staff and or partnering agencies.*)
- 2.h** – Fishing (*Fishing in designated areas and in accordance with both local and state law is permissible. Localized rules may apply.*)
- 2.i** – Special Events (~~Races~~ Facility rentals, races, concerts, festivals, and other large-scale events require appropriate approval and permitting.)

3. Prohibited Activities

- ~~**3.a**~~ **3.a** – All guests must abide by all federal, state, and local laws, rules, regulations, and ordinances at all times while on Township property.
- 3.b** – Littering and Dumping (*Leaving trash or dumping any materials, including yard waste, construction debris, or hazardous substances as outlined in ordinance no. 041469-1. Trash Chapter 30, Article III, Section 30-62 of the Township Code of Ordinances. Trash, including pet waste, must be disposed of in a designated waste or recycling receptacle or packed out if one is not available.*)
- 3.b** – Vandalism and Property Damage (*This includes damaging park property, including graffiti, defacing signs, destroying plants, or damaging benches, picnic tables, or playground equipment as stated in ordinance no. 031080-1.Chapter 50, Article II, Section 50-34 of the Township Code of Ordinances.*)
- 3.c** – Unpermitted Fires and Fireworks (*Open fires, fire pits, and grills are not allowed. Fireworks, firecrackers, and other explosive devices may not be used to ensure visitor safety and for the protection of local wildlife.*)
- 3.d** – Hunting and Trapping (*This includes the collection or harm of any wildlife within park boundaries unless explicitly allowed in designated hunting areas or by special permit.*)
- 3.e** – Unauthorized Motorized Vehicles (*Motorized vehicles, including but not limited to, power boats, jet skis, ATVs, motorcycles, motor bikes, snowmobiles, and dirt bikes, are not permitted on trails, grassy areas, or any unpaved surfaces.*)
- 3.f** – Alcohol and Illegal Substances (*Alcohol may not be consumed in any park unless a permit has been granted for special events as outlined in ordinance no. 012802-1. Illegal substances are strictly banned throughout all park areas.*)
- 3.g** – Disturbing Wildlife and Plant Life (*This includes feeding, chasing, or otherwise disturbing wildlife, as is picking or damaging plants, flowers, trees, and other natural features.*)
- 3.h** – Camping (*Overnight camping and or parking is prohibited in all parks unless otherwise permitted for a special event.*)

3.i – Harassment or Disruptive Behavior (*This includes any harassing, verbally accosting, or aggressive behavior or conduct that disrupts the enjoyment of the park for others, not excluding excessive noise, threatening language, and physical altercations in accordance with ordinance no. 040973-4 Chapter 46, Article II, Section 46-52 of the Township Code of Ordinances*).

3.j – Lewd Behavior (*Lewd, indecent, or sexually explicit behavior is strictly prohibited in all areas of the park. This includes inappropriate physical contact, public nudity as outlined in ordinance no. 112497-4 Chapter 46, Article IV, Sections 46-151 and ~~any behavior that could be offensive or uncomfortable for other visitors~~ 46-152 of the Township Code of Ordinances. Public nudity does not include a woman's breast feeding of an infant. No person shall enter a ~~toilet room~~ restroom set apart for the opposite sex.*)

3.k – Off Leash Pets (*With the exception of the dog park, pets must be on a leash of six feet or less at all times as stated in ordinance no. 072886-11 Chapter 14, Article II, Section 14-34 of the Township Code of Ordinances. Pet owners are responsible for controlling their animals and cleaning up after them.*)

3.l – Amplified Sound Without Permit (*This includes the use of loudspeakers, amplifiers, or any other amplified sound devices.*)

3.m – Solicitation and Unauthorized Vending (*Soliciting, advertising, or selling goods and services as stated in ordinance no. 111411-4 the provisions of Chapter 54, Article II of the Township Code of Ordinances without a permit is prohibited. This includes unauthorized food trucks, merchandise sales, and distribution of flyers.*)

3.n – Unauthorized Parking (*All vehicles must be parked in designated parking spaces within the park. Parking on grass, trails, or non-marked areas is prohibited unless previously approved. Vehicles in restricted or non-designated areas may be towed at the owner's expense.*)

~~**3.o** – Firearms and Dangerous Weapons (*Firearms, explosives, and other dangerous weapons are prohibited in all park areas. Additional prohibited items include knives, and any other items that pose a safety risk to park visitors and wildlife. Violations may result in fines or further legal action.*)~~

3.o – Unauthorized possession and/or discharge of dangerous weapons.

3.p – Golfing, including disc golf, unless otherwise expressly permitted.

3.q – Public intoxication, fighting, gambling.

3.r – Use of the parking lot for other than parking cars, unless otherwise permitted by permit for a special event.

3.s – Failure, neglect, or refusal to comply with rules or regulations or disobeying a park official.

3. Enforcement

The management of park rules and guidelines is overseen by Township staff and their designated representatives. Authorized personnel may take appropriate actions, such as issuing warnings to address non-compliance with park rules and regulations. In cases of serious violations or safety concerns, law enforcement agencies may be involved to ensure the safety of park visitors and adherence to applicable laws².

Reservation of Rights: Ada Township ~~Parks & Recreation~~ reserves the right to modify, adjust, or update these rules and guidelines as necessary to meet evolving needs, protect park resources, and enhance visitor experiences and safety. Any changes will be made in collaboration with the Parks, Recreation, and Land Preservation Advisory Board and approved by the Ada Township Board of Trustees to ensure they align with community values and regulatory standards.

Old Park Rules - To be Replaced

ADA TOWNSHIP PARKS AND RECREATION AREAS RULES AND REGULATIONS (updated 11-14-23)

1. PRESERVATION OF PROPERTY AND NATURAL FEATURES.

No person shall injure, deface, disturb or defoul any part of the Park or Recreation Area (hereinafter the "Park") nor any building, sign equipment or other property found therein; nor shall any tree, shrub, rock or other mineral be removed, injured or destroyed.

2. GARBAGE, REFUSE, ASHES, SEWAGE AND NOXIOUS MATERIAL.

No person shall deposit, permit or suffer to be deposited, in any part of the Park, any garbage, ashes, sewage, refuse, waste or other noxious material otherwise than in receptacles or pits provided for such purposes; nor dump any earth within the Park without specific written permit from the Ada Township Board.

3. HUNTING, FISHING AND MOLESTING WILD LIFE.

No person within the confines of the Park, unless authorized by written permit of the Ada Township Board, shall hunt, pursue with dogs, trap or in any other way molest any wild bird or animal found within the confines of the Park, or therein rob or molest any bird nest or take the eggs of any bird. No person shall fish in any waters in the Park in any manner or at a time prohibited by State Law.

4. FIRES.

No person shall start a fire in the Park, except small fires for culinary purposes in only such places provided for that purpose. All fires shall be put out by the person or persons starting or using the same before leaving the immediate vicinity of the fire.

5. "DANGEROUS WEAPON"

"Dangerous weapon" shall be defined as:

- 1) any firearm or gun, whether loaded or unloaded, including, but not limited to, the following:
Revolver, pistol; shotgun; rifle; air rifle; air gun; spring gun; pellet gun; pellet gun; paintball gun;
Or black powder gun;
- 2) any other weapon including, but not limited to, a bow and arrow; crossbow; slingshot; metallic Knuckles; sand club; sand bag; gas ejection device; laser; missile-propelling device; spear or spear Gun; switchblade, dirk, dagger, stiletto, razor or knife having a blade over three inches in length; Sword; blackjack; billy club; bludgeon; whip; or ax;
- 3) any other form of weapon potentially dangerous to human or wildlife safety;
- 4) any instrument that can be loaded with and fire blank cartridges;
- 5) any kind of trapping device; or
- 6) any device or explosive designed or used as a weapon and capable of causing death or great bodily harm.

"FIREWORKS"

"Fireworks" shall be defined as a device made from explosive or flammable compositions used primarily for the purpose of producing a visible display or audible effect or both, by combustion, deflagration or detonation.

Firearms and Other Dangerous Weapons

No person shall bring into or upon Township park property, have in her or his possession on Township park property, or brandish or discharge on Township park property, any firearm or other dangerous weapon without written permit from the Township, except to the extent authorized by MCL 28.421 *et seq* or other law. This section shall not apply to any duly sworn law enforcement officer.

Fireworks

No person shall possess, ignite, attempt to ignite, or otherwise cause to explode, discharge, or burn, any fireworks, smoke bombs, torpedoes, rockets, or other pyrotechnics or explosives within a Township park, or adjacent to a Township park where the effects of said ignition, explosion, discharge, or burning are reasonably likely to enter a Township park, without a written permit from the Township.

6. CAMPS

No person shall establish or maintain any camp or other temporary lodging place, within the Park without specific written permit from the Ada Township Board.

7. DISORDERLY CONDUCT

No person shall, either by work or act, indulge in any noisy, boisterous, disorderly or indecent conduct, or in any manner disturb the peace or good order of the Township within the Park; nor shall any person play at games of chance, drink intoxicating liquor, or do any indecent, lascivious, lewd or improper act therein. No person shall enter a toilet room set apart for the opposite sex.

8. DISORDERLY CONDUCT.

No person under the influence of alcohol, narcotic drugs or opiates shall enter or remain within the Park.

9. DISORDERLY CONDUCT.

No person shall remain within the Park who does not abide by conditions adopted and posted by the Ada Township Board for the preservation of good order and the protection of property within the Park; and no person shall remain person shall remain within the Park who does not abide by the instructions and directions of duly authorized law enforcement personnel or agents of the Ada Township Board in the lawful performance of their duties. Any person directed by law enforcement personnel or agent of the Ada Township Board to leave the Park shall do so promptly and peaceably.

10. DISORDERLY CONDUCT.

No person shall resist or obstruct, or be abusive of or address in a profane or obscene manner, any law enforcement personnel or agent of the Ada Township Board.

11. DISORDERLY CONDUCT.

No person shall consume, possess, serve, or bring into a Township Park or the Township Library any beer, wine, liquor, malt or other intoxicating beverage. This provision may be administratively waived for such periods and at such location within a Township Park or Township Library as may be authorized by the Ada Township Administrative Committee.

12. TRAFFIC.

No person shall drive or propel or cause to be driven, along or over any road within the Park, any vehicle at a rate of speed greater than speed limits established by speed limit signs erected along the right-of-way.

No person shall park or store any motor car, motorcycle, bicycle, wagon or other vehicle within the Park, except in places designated by the Ada Township Board for such purposes.

The State laws relating to lights on vehicles shall apply to vehicles within the Park.

13. TRAFFIC

No person shall drive or propel, or cause to be driven or propelled, along or over any road, parkway, drive, or parking area within the Park, any motor vehicle in a reckless manner or in a manner to endanger the life, limb or property of pedestrians, or the drivers or occupants of other vehicles, or any other person with-in the Park.

14. TRAFFIC.

No person shall ride any horse or other animal within the Park, except upon bridle paths designated and established for horseback riders.

15. COMMERCIAL ENTERPRISES.

No person shall sell or offer for sale any article, thing, privilege or service within the Park without a permit from the Ada Township Board and no person shall do any begging, peddling or soliciting therein.

16. SIGNS

No person shall expose, distribute or place any sign, advertisement, circular, notice or statement, or display any banner, emblem or design, within the Park, without specific permit from the Ada Township Board.

17. GRAZING

No person shall herd, graze, drive or permit to run at large within the Park, any cattle, horse, mule, donkey, goat, swine, sheep or other animal, or any poultry or other fowl.

18. DOGS AND CATS.

No person shall bring into, have or keep in the Park, any cat or other animal destructive of bird life, nor shall any person bring into or permit within the park, a dog, unless the same is held in control by a leash.

19. PARK CLOSING HOURS.

The Park shall close at dark. All Park users must leave at closing time unless a written permit for later hours has been issued by the Ada Township Board. Upon the parks so closing, it shall be unlawful for anyone to enter upon or occupy the parks without the said permit.

20. CLOSING PARKS OR PORTIONS THEREOF.

The Park, or portion thereof, may be closed entirely or closed to certain uses during any specified period of time by the Ada Township Board where it is determined that the physical condition of the Park or portion thereof is such that intended use of the Park or portion thereof would cause damage and deterioration to the Park or portion thereof in a degree greater than ordinary wear and tear, or that the intended use of the Park or portion thereof would create a health hazard or safety hazard to the proposed user or other citizens. During such a period of time as the Park or portions thereof are closed, these closings shall be prominently posted and it shall be unlawful for anyone to enter upon or occupy the Park or portions thereof contrary to the posted regulations.

21. SPECIFIC USES.

The Ada Township Board may designate from time to time all or a portion of a Park for specific uses. Specific uses may also be prohibited by the Ada Township Board. Uses by way of description but not by way of limitation are: Picnic areas, walking, bike and snowmobile areas, cross-country skiing, other recreational activities, and motor travel. Notices of prohibited uses shall be posted.

VIOLATION OF RULES & REGULATIONS: PENALTY

Any person who shall violate the posted rules and regulations shall be guilty of a misdemeanor, punishable by a fine or imprisonment or both such fine and imprisonment.

Resolution R-032425-6

ADA TOWNSHIP CHARGES & FEES

Clerk's Office

Notary Services – No charge for Ada residents. Non Ada residents will be charged \$5.00 per signed page.

Board / Department Meeting - Ada Township Board, Planning Commission, Zoning Board of Appeals

- No charge if picked up at Ada Township office.
- Current postage rate fee for packets requested to be mailed.
- Call our office (616-676-9191) to check availability of meeting packets.

Audit Information \$.25/page

Budget Information \$.25/page

Copies (general) \$.25/page

Note: If staff is required to make copies, there will be a charge based on the hourly rate of the lowest paid employee of the township employee qualified to perform the task.

Solicitation:

Application for each permit \$50.00/each

Solicitor Badge \$10.00/each

Freedom of Information Act (FOIA):

Per printed page \$.10/page

Mailing fee – Current postage rate

Electronic Transmission - \$24.00

Research and time to compile information, format per FOIA request) is charged in increments of 15 minutes, representing the hourly wage and 50% of the benefit costs of the lowest paid township employee qualified to perform the task.

ASSESSOR'S OFFICE PROPERTY INFORMATION

Address Labels	\$.75/sheet
Property Record Card (Color photo, property data, digital sketch)	\$.50/page
Property Index (by Parcel, Owner or Address)	\$ 9.00
Assessment Rolls (or similar reports)	\$50.00
Treasurer's Tax Roll	\$75.00
Treasurer's Tax Roll on CD	\$50.00

Planning and Zoning

Note: In addition to the fixed fees specified below, certain types of zoning applications require reimbursement by the applicant of the Township's direct costs and expenses of reviewing the application, and establishment of an escrow account and an initial \$1000.00 deposit that can be drawn on by the Township for this purpose. See the section titled "Escrow Account Requirements for Zoning Applications" for more information on these requirements

Land Divisions/Combinations/Boundary Line Adjustments

Administrative Approval by Zoning Administrator
and Assessor for divisions creating fewer than 3 new parcels,
excluding the remainder of the parent parcel:

**\$75.00 plus
\$75.00 per new
parcel created**

For divisions creating 3 or more new parcels,
excluding the remainder of the parent parcel,
referred to Planning Commission for site plan approval:

\$250.00

Lot Combinations **\$100.00**
Boundary Lines Adjustments **\$100.00**

Parking Area Construction or Expansion Permit:

Administration (10 or fewer spaces): **\$100.00**
Planning Commission Review (11 or more spaces): **Site Plan Review**

Planned Unit Development:

Pre-Application Conference with Planning Commission **\$50.00**

Preliminary PUD Application:	\$500.00
Planning Commission Special Meeting	\$1,000.00
Final PUD Application:	\$250.00
Planning Commission Special Meeting	\$500.00
Private Road Permit/Shared Driveway	\$300.00
Stormwater Permit:	
Single-family residential	\$100.00
All others:	\$200.00
Rezoning Property (excluding PUD)	\$750.00
Planning Commission Special Meeting:	\$1,500.00
Sign Permit:	
Temporary	\$20.00
Permanent	\$50.00
Site Condominium (except PUD) per condo unit	\$15.00/Unit Plus Site Plan Review fee
Site Plan Review:	
Administrative (Staff) review:	
Planning Commission review (including PVM Departures):	\$500.00
Planning Commission Special Meeting:	\$1,000.00
Special Use Permit	
For Residential Accessory Building or Type II Home Occupation:	\$250.00
Planning Commission Special Meeting:	\$500.00
All Others, Including Commercial/Industrial Uses and Non-Residential Uses in Residential Districts:	\$600.00
Planning Commission Special Meeting:	\$1,200.00
Subdivision Plat, except PUD	\$250.00
Zoning Board of Appeals(ZBA) – Variance, Appeal or Interpretation Request:	\$300.00
Residential	
ZBA Special Meeting (Residential Request):	\$600.00
Non-Residential	\$500.00
ZBA Special Meeting (Non-Residential Request):	\$1,000.00
Zoning Compliance Permits:	\$25.00

Escrow Account Requirements for Zoning Applications:

1.

In addition to the fixed zoning application fees specified above, all other expenses and cost incurred by the Township which are directly associated with reviewing and processing a zoning application for uses specified in Section 2, below, shall be paid (or reimbursed to the Township) from the funds in an Escrow Account established by the applicant as provided herein. The Township may draw funds from the Escrow Account to recover direct costs and expenses incurred by the Township relating to the application. Such reimbursable expenses include, but are not limited to, expenses related to the following:

- Mailing, legal notices and commission member compensation for special Planning Commission meetings and Planning Commission subcommittee meetings.
- Mailings, legal notices and Township Board member compensation for special Township Board meetings and Township Board subcommittee meetings.
- Mailings, legal notices and Zoning Board of Appeals member compensation for special Zoning Board of Appeals meetings.
- Services of the Township Attorney directly related to the application.
- Services of the Township Engineer directly related to the application.
- Services of the Township Planner directly related to the application.
- Services of all other professionals working for the Township are directly related to the application.
- Any additional public hearings required mailings and legal notice requirements necessitated by the application.

2. Applications involving the following shall be subject to this Escrow Fund requirement:

- Site Plan reviews, whether by full Planning Commission or Sub-Committee
- Planned Unit Developments (PUD)
- Special Use Permits
- Plats and Site Condo
- Rezoning requests, at the discretion of Township officials and staff.
- Variance or interpretation proceedings before the Zoning Board of Appeals where Township officials determine that the scope of the project or application will probably require the assistance of the Township professionals or involve additional costs referred to in Section 3.
- Land division applications if the Township Board or Zoning Board of Appeals is involved.
- Planning Commission Subcommittees, at the discretion of Township officials and staff.

3. The escrow fees for each application for uses specified above are established in \$500.00 increments commencing with an initial \$1,000.00 deposit by the applicant with the Township Treasurer. The initial \$1000.00 escrow fee shall be provided by the applicant

to the Township Treasurer at the time of application. No application shall be processed prior to the required fee having been deposited with the Township Treasurer. Any excess funds remaining in the Escrow Account after the application has been fully processed and reviewed and the final Township decision has been rendered regarding the project will be refunded to the applicant with no interest paid on those funds. At no time prior to the Township's final decision on an application shall the balance in the Escrow Account fall below \$500.00. If the funds in the Escrow Account drop below \$500.00, an additional deposit of \$500.00 by the applicant into the Escrow Account shall occur before the application review process will be continued. Additional amounts above \$1000.00 may be required to be placed in the Escrow Account by the applicant at the discretion of the Township.

4. No building permit or final Township approval or permit shall be granted for an application until all outstanding out-of-pocket costs and expenses incurred by the Township as specified above have been reimbursed to the Township from the Escrow Account.
5. The Township Treasurer shall maintain records regarding the Escrow Account and shall authorize the disbursement of escrow funds in writing. Such escrow funds (from one or more applicants) shall be accounted for separately and maintained in a Trust and Agency account.
6. The Township shall collect and apply escrow funds in a reasonable fashion. If an applicant objects to the reasonableness or amount of escrow funds it must deposit with the Township or how the escrow funds have been applied, it can appeal the Township's determination regarding these matters to the Township Board. All such appeals shall be in writing and shall be made no less than thirty (30) days after the receipt of any Township bill regarding the application.
7. Nothing herein shall be constructed or interpreted as limiting the authority of the Township to adopt separate fee schedules relative to non-zoning matters involving the design, engineering, and construction of buildings, improvements and developments within the Township.

Planning and Zoning Publications:

Ada Township Map	\$ 5.00
Ada Township Zoning Map	\$ 5.00
Ada Township Precinct Map	\$ 5.00
Audit Report	\$ 25.00
Community Recreation Plan	\$ 25.00
Master Plan	\$ 25.00
Open Space Protection Plan	\$ 10.00

Ordinance Book (all Ordinances, including updates)	\$125.00
Ordinance Book (zoning only, including updates)	\$ 25.00

Planning Department document printing fees

8 1/2 X 11	\$ 1.00
B&W 11 X 17	\$ 2.50
Color 11 X 17	\$ 5.00
24 X 36 and larger	\$10.00

Consultants

Attorney, Engineer, Planner	As billed
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Note: 1. Requests requiring consultant services may require a deposit of up to \$500.
 2. For zoning applications, separate escrow account and reimbursement requirements apply.
 See "Planning and Zoning" fees.

Special Meeting Request

Request for Special Meeting of Township Board, Planning Commission, or Zoning Board of Appeals	\$400.00
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RESOLUTION NO. R-032425-7

A RESOLUTION CONFIRMING THE RE-APPOINTMENT OF DAN HURWITZ AND JOSHUA HULST TO THE ADA TOWNSHIP PARKS, RECREATION, AND LAND PRESERVATION ADVISORY BOARD

PRESENT: _____

ABSENT: _____

The following resolution was offered by member _____ and supported by member _____.

WHEREAS, the Township of Ada is a General Law Township operating in the State of Michigan, County of Kent; and

WHEREAS, per chapter 51 of the Ada Code of Ordinances – the Township may have no less than 9, but no more than 13 members to the Parks, Recreation and Land Preservation Advisory Board appointed by the Township Supervisor, subject to approval by the Township Board; and

WHEREAS, Dan Hurwitz is a Township resident and member of the Township Board of Trustees and is an existing member of the PRLP Advisory Board and seeks re-appointment to a term ending March 31, 2029; and

WHEREAS, Joshua Hulst is a Township resident and is an existing member of the PRLP Advisory Board and seeks re-appointment to a term ending March 31, 2029; and

NOW, THEREFORE BE IT RESOLVED that the Township Board does hereby confirm Supervisor Tom Korth's re-appointment of Dan Hurwitz and Joshua Hulst to the Parks, Recreation and Land Preservation Advisory Board to terms expiring 3/31/29.

YEAS _____

NAYS _____

ABSENT _____

RESOLUTION DECLARED ADOPTED, MARCH 24, 2025

Jo DeMarco
Ada Township Clerk

CERTIFICATION

I, Jo DeMarco, HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by the ADA TOWNSHIP BOARD of the TOWNSHIP OF ADA at a regular meeting held on Monday, March 24, 2025.

Jo DeMarco
Ada Township Clerk



MEMORANDUM

Date: 3/17/25

TO: Ada Township Board of Trustees, Julius Suchy – Township Manager
FROM: Wesley Deason, Director – Parks & Recreation
RE: Purchase Request – Ada Park Playground Benches

Background:

I am requesting approval to purchase eight (8) new park benches (totaling in the amount of \$9,696.98) from GameTime for installation around the Ada Park playground. These benches will replace the existing wooden benches, which have significantly deteriorated over time. Several of the current benches are rotting, and many have lost their structural integrity, presenting both safety concerns and an overall decline in the appearance and usability of this popular area.

The new benches will provide safe, durable, and aesthetically pleasing seating for park visitors, families, and caregivers utilizing the playground. We have selected a high-quality, low-maintenance product that is designed to withstand outdoor conditions and provide long-term value.



(New Bench)



(Example Benches Needing Replacement)

Action Requested: for the Ada Township Board of Trustees to approve the purchase of eight (8) new park benches from GameTime in the amount not to exceed \$9,696.98.



GameTime c/o Sinclair Recreation
176 E Lakewood Blvd
Holland, MI 49424
Ph: 800-444-4954
Fax: 616-392-8634

02/19/2025
Quote #
106831-01-02

Recycled Benches - Heritage Bench

ADA TOWNSHIP
Attn: Wesley Deason
7330 Thornapple River Dr.
Ada, MI 49301
United States
Phone: 616-920-7853
wdeason@adatownshipmi.com

Ship to Zip 49301

Quantity	Part #	Description	Unit Price	Amount
6	Heritage-6	Miscellaneous Non GameTime - 6' Heritage Bench - Surface Mount	\$1,143.00	\$6,858.00
2	Heritage-8	Miscellaneous Non GameTime - 8' Heritage Bench - Surface Mount	\$1,394.00	\$2,788.00
Contract: OMNIA #2017001134			Sub Total	\$9,646.00
			Discount	(\$627.02)
			Freight	\$678.00
			Total	\$9,696.98

Comments

Supply only.

This quotation is subject to policies in the current GameTime Playground Catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases to be supported by your written purchase order made out to GAMETIME C/O SINCLAIR RECREATION. **A 2.5% PROCESSING FEE WILL BE ADDED TO ALL ORDERS PAID VIA CREDIT CARD.**

Pricing: f.o.b. factory, firm for 30 days from date of quotation unless otherwise noted on quotation. Sales tax will be added at time of invoicing unless a tax exemption certificate is provided at time of order entry.

Payment terms: Net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Exclusions: Unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders, drainage provisions, or any local/municipal permits or paperwork that may be required.



Highland Products Group/The Park Catalog
931 Village Blvd Ste 905-354
West Palm Beach, FL 33409
Phone : 561-620-7878
Email : sales@theparkcatalog.com

Quote#113847

Sales Rep: Alaina Loiseau
Email: alaina@theparkcatalog.com
Phone: 800-695-3503 Ext 60302

Quote Date	Quote Expiration Date
Feb 18, 2025	Mar 19, 2025 (29 days)

Bill to:

Wesley Season
Ada Township
1180 Buttrick Ave. SE
Ada, Michigan, 49301
United States
T: 616-920-7853

Ship to:

Wesley Season
Ada Township
1180 Buttrick Ave. SE
Ada, Michigan, 49301
United States
T: 616-920-7853

Product Name	Item #	QTY	Price	Your Price	Unit Discount	Subtotal
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Heritage Recycled Plastic Bench With Back

Slat Color: Cedar	289-4011-9-3-8	6	\$1,221.00	\$1,160.00	\$61.00	\$6,960.00
Frame Color: Black						
Size: 6 Ft.						
Engraving Option: No Engraving						

COLOR CHOICES TO BE CONFIRMED PRIOR TO ORDERING

Heritage Recycled Plastic Bench With Back

Slat Color: Cedar	289-4011-13-3-8	2	\$1,482.00	\$1,408.00	\$74.00	\$2,816.00
Frame Color: Black						
Size: 8 Ft.						
Engraving Option: No Engraving						

COLOR CHOICES TO BE CONFIRMED PRIOR TO ORDERING

Quote Notes:

FREE FREIGHT PROMO APPLIED EST LEAD TIME TO SHIP IS 3-4 WEEKS PLUS TRANSIT; FREIGHT INCLUDES CALL BEFORE DELIVERY AND LIFTGATE/OFFLOADING QUOTE VALID FOR 30 DAYS ONLY; ONCE QUOTE EXPIRES, IT WILL BE SUBJECT TO ANY PRICE/FREIGHT RATE CHANGES AND MUST BE UPDATED PRIOR TO PURCHASE

Total Discount	-\$514.00
Subtotal	\$9,776.00
Shipping & Handling	\$0.00
Tax	\$0.00
Grand Total	\$9,776.00

This quote comes with our BEST PRICE GUARANTEE! If we are not your lowest delivered quote for equivalent product, we will BEAT it! (Exclusions may apply)

Any questions contact us at [800-695-3503](tel:800-695-3503) or alaina@theparkcatalog.com

PAY NOW
WITH A CREDIT CARD

Quote Expiration Date: Mar 19, 2025

IF YOUR QUOTE HAS EXPIRED, PLEASE CONTACT
YOUR SALES REP BEFORE SUBMITTING PAYMENT

**Park Warehouse LLC**

7495 W. Atlantic Ave., Suite #200-294
Delray Beach, FL 33446
888-321-5334

**Quality Commercial Site Furnishings for
Municipalities, Schools & Property Managers**

Billing

Wesley Deason
ADA Township
1180 Buttrick Ave SE
Ada, MI 49301
Phone: 616-676-0520

Shipping

Wesley Deason
ADA Township
1180 Buttrick Ave SE
Ada, MI 49301

Quote: Q309603

Quote Date

February 28, 2025

Quote Expiration

30 Days (03/30/2025)

Sales Rep: Hope

Ref#:

\$10,334.00

If you receive a lower quote, please remember our
best price guarantee!

Description	SKU	Cost	Qty	Total
Heritage Recycled Plastic Bench Length: 6ft Configuration: No Center Armrest Slat Color: Cedar Frame Color: Black	ACBE1-3	\$1,221.00	6	\$7,326.00
Heritage Recycled Plastic Bench Length: 8ft Configuration: No Center Armrest Slat Color: Cedar Frame Color: Black	ACBE1-1	\$1,504.00	2	\$3,008.00

Shipping & Handling	\$0.00
Subtotal	\$10,334.00
Total Tax	\$0.00
Total	\$10,334.00

Quote Note: All of our benches ship knocked down unless otherwise noted, assembly required. Freight includes notification before delivery and lift gate service. Thanks for the opportunity to do business!



March 19, 2025

Julius Suchy, Township Manager
Ada Township
7330 Thornapple River Drive
Ada, MI 49301

RE: Spaulding Lift Station Pumps

Julius:

Enclosed are two quotes for new pumps. Sulzer Pumps are what we currently have in place and those would be ordered through Detroit Pump. Flygt Pumps are recommended by Kennedy Industries, and they also provided a quote. Additionally attached is a quote to rebuild the two pumps that are currently at Kennedy Industries.

When we looked at the price to rebuild and repair the two pumps at Kennedy, the price is over half of what new pumps cost and the life span is currently at half as well. It makes more sense to purchase two new pumps and repair one pump with less work required to keep on a shelf for emergency purposes. Due to the large difference in price in the new pumps, I recommend Sulzer Pumps from Detroit Pump.

We are also requesting these pumps be expedited at a cost of \$5,850 each which is still a savings over the Flygt Pumps. The lead time would be 6 to 8 weeks vs the normal 12 to 14 weeks.

Between now and when the new pumps are installed, we will be pressing Consumers Energy with help from Windemuller Electric to update our electrical feed and most likely installing two variable frequency drives. We will be working with Moore and Bruggink on these items.

I'm happy to answer any questions that the board might have. We attempted to find pumps on a shelf and unfortunately had no luck. When the pumps come in, there will be some installation/electrical fees to set the two new pumps. We will work with contractors to try to get those fees in advance of any work.

Requesting approval:

Detroit Pump – two new pumps expedited \$38,535 each = \$77,070 total

Kennedy Industries – repair one pump \$16,895

Kennedy Industries – inspection fee required for the pump we are not rebuilding \$2,090

Sincerely,

F&V OPERATIONS AND RESOURCE MANAGEMENT, INC.

A handwritten signature in blue ink that reads 'Sm Kozal'.

Stephanie M Kozal
Grand Rapids Area Manager | Associate

2960 Lucerne Drive SE, Suite 100
Grand Rapids, MI 49546
P: 616.588.2900
F: 616.977.1005
www.fv-operations.com



23751 Amber Ave. • Warren, MI 48089 • 248-544-4242 • 248-544-4141 (Fax)

March 10, 2025

Ms. Stephanie M. Kozal
F&V Operations & Resource Management
2960 Lucerne Dr. SE – STE 100
Grand Rapids, MI 49546

Email: skoza1@fv-operations.com
Cell: 616-437-1141

Quotation: JV-02072025 Rev.1

Reference: Ada Spaulding Lift Station

Application Data

Duty Point: 450gpm @ 122 feet of head
Fluid: Raw Sewage
Mounting: Wet Pit

Dear Stephanie,

We are pleased to submit the following submersible pump proposal for your review.

(1) Sulzer Effex Submersible Sewage Pump, Model XFP100J-CH1-PE250/4J-FM/460V with 33Hp, 1780Rpm, 3/60/460V, Premium Efficient, Explosion Proof, IP68 electric motor.

Features

- The water-pressure-tight, encapsulated, flood-proof motor and pump section from a compact, robust, modular construction.
- NEMA Class A temperature rise.
- Premium Efficient motors in accordance with IEC 60034-30 level IE3 with testing accordance with IEC 60034-2-1 [that qualify for capital allowance schemes](#).
- Double mechanical seals; SiC-SiC at the medium side, SiC-Carbon at the motor. All seals are independent of rotation direction and resistant to temperature shock.
- Anti-wicking cable plug solution.
- Hydraulic options of Contrablock and Contrablock Plus impellers for high efficiency, or vortex impellers for maximum solids handling.
- Lubricated-for-life bearing with calculated lifetime of minimum 100,000 hrs.

- Stainless steel shaft. Designed with high safety factor to prevent fatigue fracture.
- Temperature monitoring by thermal sensors in the stator windings.
- Seal monitoring by a moisture probe (DI) in the seal chamber which signal an inspection alert if there is leakage at the shaft seals.
- Smooth outer design to reduce debris or rag buildup.
- Stainless steel lifting loop.
- The maximum allowable temperature of the medium for continuous duty is 40 deg. C.
- Maximum submergence depth of 65' (20 meters).
- Explosion-proof is standard, in accordance with international standards EX d IIB T4 and ATEX.
- Standard power cable length is 49 feet

Motor

- 33HP, 1780RPM, 3/60/460V, Explosion Proof, Premium Efficiency, Oil Filled, IE3, three-phase, squirrel-cage motor. Protection type IP 68, with stator insulation Class H.

Total Investment Each...\$32,685.00

Delivery...12-14 Weeks – ARO

Expediting Fee Per Pump...\$5,850.00

Expedited Delivery...6-8 Weeks-ARO

F.O.B...Warren, Michigan

Terms...Net 30 Days

Valid for...45 Days

Thank you for giving me the opportunity to offer you our finest service. We believe that quality products blended with excellent service is the foundation for a successful business. If you have any questions, please don't hesitate to call.

Sincerely,

John Valenti
Detroit Pump & Mfg.
248-561-7566

QUOTATION		
DATE	NUMBER	PAGE
2/10/2025	0062098	1 of 1

B F&V300
I F&V OPERATIONS
L ap@fveng.com
T GRAND RAPIDS, MI 49546
O

Accepted By: _____

Date: _____

PO#: _____

Ship To: _____

ATTENTION:
STEPHANIE KOZAL 616-588-1919 skozal@fv-operations.com

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#		JOB TITLE	SLP	SHIPPING TYPE
QUOTE		ADA TWP SPAULDING RD LS, FLYGT 3171 PUMP, VARIOUS	TJC/KNF	FREIGHT ALLOWED
QTY	DESCRIPTION			

(1) FLYGT EXPLOSION PROOF, SUBMERSIBLE SEWAGE PUMP, MODEL NP3171.095-453 WITH HIGH CHROME IMPELLER AND INSERT RING. RATED FOR 34 HP, 3 PHASE, 460 VOLT WITH 4" DISCHARGE AND 50 FT. MOTOR AND SENSOR CABLE. PUMP EQUIPPED WITH SEAL FAIL/HIGH TEMP CABLE.

(1) FLYGT MINI CAS SEAL FAIL/HIGH TEMP MONITORING RELAY - TO BE MOUNTED IN EXISTING PANEL.

NET PRICE INCLUDING FREIGHT, BUT NO TAXES: --- \$43,228.00

DELIVERY: APPROXIMATELY 14-18 WEEKS AFTER RECEIPT OF ORDER.

*NOTE(S):

1. CUSTOMER TO CONFIRM IF PUMP WILL FIT DIMENSIONALLY THROUGH THE HATCH
"L:23.375",W:18.75",H:40.125"

2. CUSTOMER TO CONFIRM CONDUIT ID PRIOR TO ACCEPTANCE OF THE PURCHASE ORDER.

WE DO NOT INCLUDE:

INSTALLATION, SITE WORK, CONCRETE, ANCHOR BOLTS, PIPING, VALVES, COVER, STARTERS, CONTROLS, CONDUIT, WIRING, JUNCTION BOXES OR START-UP UNLESS LISTED ABOVE.

PRICE AND LEAD TIME ARE BASED OFF CURRENT MARKET PRICING AND AVAILABILITY AND ARE SUBJECT TO CHANGE.
PLEASE NOTE QUOTE IS VALID FOR 30 DAYS.

WE APPRECIATE THIS OPPORTUNITY TO QUOTE AND LOOK FORWARD TO BEING OF FUTURE SERVICE.

SINCERELY,
KAILEE FINE

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 6/2023) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

**QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3%
CHARGE NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL. PAYMENT TERMS: NET 30**

QUOTATION		
DATE	NUMBER	PAGE
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B ADA150
I ADA TOWNSHIP
L PO BOX 370
T ADA, MI 49301-0370
O US

Accepted By: _____
Date: _____
PO#: _____
Ship To: _____

ATTENTION:
PAUL HARIG 616-437-0437 paul@ryansmunicipal.com

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#		JOB TITLE	SLP	SHIPPING TYPE
N/A		SPAULDING RD, SULZER, PUMP, XFP-100J-CH1, SANITARY	TJC/NKP	FIELD SERVICE
QTY	DESCRIPTION			

THE FOLLOWING QUOTE IS FOR THE COST OF LABOR AND MATERIALS TO REPAIR THE ABOVE REFERENCED PUMP.

NEW PARTS REQUIRED:

- (1) UPPER MECHANICAL SEAL
- (1) LOWER MECHANICAL SEAL
- (1) UPPER BEARING
- (1) LOWER BEARING
- (1) O-RING KIT
- (55') POWER CABLE
- (55') SENSOR CABLE
- (7) CABLE SEALS
- (1) GUIDE RAIL BRACKET
- (1) SET OF WASHERS
- (1) PROFILE GASKET
- (2) COUPLINGS

LABOR REQUIRED:

PICK UP AND TRANSPORT TO KENNEDY INDUSTRIES' WIXOM REPAIR FACILITY.

PERFORM ALL ELECTRICAL TESTS AND TEST RUN.

DISASSEMBLE, SANDBLAST, CLEAN AND INSPECT COMPLETE PUMP.

CLEAN, BAKE AND TEST STATOR ASSEMBLY.

DIMENSIONALLY MEASURE ALL OPERATING CLEARANCES AND RECORD ON INSPECTION REPORT.

MACHINE IMPELLER RING TO ESTABLISH CONCENTRICITY.

INSTALL IMPELLER RING AND MACHINE FOR PROPER RUNNING CLEARANCES.

MACHINE CASE RING TO ESTABLISH CONCENTRICITY.

INSTALL CASE RING AND MACHINE FOR PROPER RUNNING CLEARANCES.

ASSEMBLE ALL ROTATING PARTS ON SHAFT AND PLACE IN BALANCE MACHINE.

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QTY	DESCRIPTION
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VERIFY TOTAL INDICATOR RUN OUTS THEN DYNAMICALLY BALANCE ROTOR TO ISO G2.5.
 ASSEMBLE PUMP COMPLETE WITH NEW PARTS LISTED.
 PRESSURE TEST SEAL CHAMBER TO ENSURE LEAK FREE.
 INSTALL NEW OIL OR COOLANT IN SEAL CHAMBER.
 PERFORM ALL ELECTRICAL TESTS AND TEST RUN.
 PRESERVE, CRATE AND DELIVER TO YOUR LOCATION.

TOTAL REPAIR COST: \$16,895.00

DELIVERY: 8 WEEKS (AFTER RECEIPT OF ORDER)

 IF YOU CHOOSE NOT TO REPAIR THIS PUMP, YOU WILL BE CHARGED AN INSPECTION FEE OF \$2,090.00

 PLEASE PROVIDE WRITTEN OR VERBAL AUTHORIZATION SO THAT WE MAY RESPOND TO YOUR REQUIREMENTS.

 IF YOU HAVE ANY QUESTIONS, COMMENTS, OR ARE IN NEED OF ANY ADDITIONAL INFORMATION PLEASE FEEL FREE TO CONTACT ME AT (248) 684-1200.

SINCERELY,

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QUOTATION		
DATE	NUMBER	PAGE
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B ADA150
I ADA TOWNSHIP
L PO BOX 370
T ADA, MI 49301-0370
O US

Accepted By: _____
Date: _____
PO#: _____
Ship To: _____

ATTENTION:
PAUL HARIG 616-437-0437 paul@ryansmunicipal.com

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
N/A	SPAULDING ROAD, SULZER, PUMP,XFP-100J-CH1, SANITARY	TJC/NKP	FIELD SERVICE

QTY	DESCRIPTION
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THE FOLLOWING QUOTE IS FOR THE COST OF LABOR AND MATERIALS TO REPAIR THE ABOVE REFERENCED PUMP.

NEW PARTS REQUIRED:

- (1) UPPER MECHANICAL SEAL
- (1) LOWER MECHANICAL SEAL
- (1) UPPER BEARING
- (1) LOWER BEARING
- (1) O-RING KIT
- (55') POWER CABLE
- (55') SENSOR CABLE
- (7) CABLE SEALS
- (1) GUIDE RAIL BRACKET
- (1) SET OF WASHERS
- (1) PROFILE GASKET
- (2) PROBES
- (2) COUPLINGS
- (1) CASE RING

LABOR REQUIRED:

PICK UP AND TRANSPORT TO KENNEDY INDUSTRIES' WIXOM REPAIR FACILITY.

PERFORM ALL ELECTRICAL TESTS AND TEST RUN.

DISASSEMBLE, SANDBLAST, CLEAN AND INSPECT COMPLETE PUMP.

CLEAN, BAKE AND TEST STATOR ASSEMBLY.

DIMENSIONALLY MEASURE ALL OPERATING CLEARANCES AND RECORD ON INSPECTION REPORT.

PREP MACHINE SHAFT FOR HARD CHROME PLATING AT MECHANICAL SEAL JOURNAL.

CHROME PLATE JOURNAL THEN GRIND TO O.E.M. SPECIFICATIONS.

MACHINE IMPELLER RING TO ESTABLISH CONCENTRICITY.

INSTALL IMPELLER RING AND MACHINE FOR PROPER RUNNING CLEARANCES.

PREP PUMP CASING FOR NEW CASE RING.

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INSTALL CASE RING THEN MACHINE FOR PROPER RUNNING CLEARANCES.
 MACHINE LOWER BEARING LABBY TO RESTORE CONCENTRICITY.
 WELD AND MACHINE STATOR HOUSING O-RING GROOVE.
 ASSEMBLE ALL ROTATING PARTS ON SHAFT AND PLACE IN BALANCE MACHINE.
 VERIFY TOTAL INDICATOR RUN OUTS THEN DYNAMICALLY BALANCE ROTOR TO ISO G2.5.
 ASSEMBLE PUMP COMPLETE WITH NEW PARTS LISTED.
 PRESSURE TEST SEAL CHAMBER TO ENSURE LEAK FREE.
 INSTALL NEW OIL OR COOLANT IN SEAL CHAMBER.
 PERFORM ALL ELECTRICAL TESTS AND TEST RUN.
 PRESERVE, CRATE AND DELIVER TO YOUR LOCATION.

TOTAL REPAIR COST: \$19,995.00

DELIVERY: 8 WEEKS (AFTER RECEIPT OF ORDER)

 IF YOU CHOOSE NOT TO REPAIR THIS PUMP, YOU WILL BE CHARGED AN INSPECTION FEE OF \$2,090.00

THE FOLLOWING QUOTE IS FOR FIELD SERVICE REQUIRED ON YOUR ABOVE REFERENCED PUMP STATION:

FIELD SERVICE LABOR REQUIRED:

 KENNEDY INDUSTRIES WILL PROVIDE (1) FIELD SERVICE TECHNICIAN(S) ONSITE TO INSTALL YOUR REPAIRED SULZER PUMPS, START UP, TEST RUN AND VERIFY PROPER OPERATION.

FIELD SERVICE INSTALL COST: \$2,300.00

 TOTAL REPAIR COST: \$19,995.00

TOTAL FIELD SERVICE COST: \$2,300.00

TOTAL COST: \$22,295.00

DELIVERY: 6 WEEKS (AFTER RECEIPT OF ORDER)



KENNEDY
INDUSTRIES

PUMPING-REPAIR
FLOW CONTROL
PROCESS
AUTOMATION



QUOTATION

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PLEASE PROVIDE WRITTEN OR VERBAL AUTHORIZATION SO THAT WE MAY RESPOND TO YOUR REQUIREMENTS. IF YOU HAVE ANY QUESTIONS, COMMENTS, OR ARE IN NEED OF ANY ADDITIONAL INFORMATION PLEASE FEEL FREE TO CONTACT ME AT (248) 684-1200.

SINCERELY,

CODY BYERS
CByers@KENNEDYIND.COM

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QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL. PAYMENT TERMS: NET 30

TOTAL: \$22,295.00

P.O. Box 930079 Wixom, MI 48393 - 4925 Holtz Drive Wixom, MI 48393 - Phone: 248-684-1200 - Fax: 248-684-6011

www.Kennedyind.com



Township Manager Report for March 19, 2025

Submitted by Township Manager Julius Suchy

Chevy Trailblazer Insurance Claim:

The Trailblazer claim was submitted to insurance, and they negotiated with the dealership for a reduction from the original estimate to \$5,555.21. The dealership service department currently has the vehicle, and the repairs will begin shortly.

Hall Street Force-main & Lift Station Project Bid:

Bids were opened on Thursday, March 13th, and the Township only received one bidder for the project. The project came in significantly over budget, and staff will review with the BGU committee what options the Township has before it is brought to the Township Board at the April 10th board meeting.

Revize Website Update:

Department heads participated in a meeting with Revize on March 11th to review the sitemap and move closer to migrating to the new website. The Township still needs to submit some additional follow-up items with files, but progress has been made.

7171 Headley Street Closing Update:

The Township closed on this property on March 11th. We are still working through the Consumers Energy easement request from the adjacent property owner. Specifically, we are waiting on written approval from the Community Church before executing the easement document.

Thornapple River Pedestrian Bridge Update:

Engineer Steve Groenenboom has provided an updated layout and cost estimate, which will be presented to the Township Board at the April 10 board meeting. Staff received it shortly before the packet went out and did not have time to review it for inclusion in this packet.

Compensation Commission Update:

The Compensation Commission met on Wednesday, March 12th, and Thursday, March 13th. As in previous years, the decision of the Compensation Commission has been included as a means of communication under the consent agenda.

Employee Retirement Transition to Empower:

The transition to our new Empower retirement system has been completed 10 days prior to our expected date. A big thank you to Cassie Rodriguez who was instrumental in making this transition successful.

Michigan Township Association (MTA) Conference in Grand Rapids March 31-April 3:

The MTA conference will be held in Grand Rapids during this time. If you are interested in attending or would like more information on potential training sessions available, please let me know.

Fire Fighter Interviews Update:

Chief Murray and I interviewed several highly qualified candidates for the department's vacant 24/7 shift last week. We will be getting back together to finalize the decision, as there was some additional discussion on how to proceed following the interviews.

Spongy Moth Update:

The next step is to mail letters to impacted property owners, letting them know their property is in the potential spray area.

The Township website has been updated to share what has happened and what will happen regarding the spray services moving forward.

3 Mile Road Paving Update:

I am waiting to hear from the KCRC on whether the Township can move forward with paving the previously requested section without KCRC funding. I have also asked if the KCRC would consider some variation to their full road standard if a natural beauty road was paved.

I hope to be able to provide this update at the April 10th board meeting.

Wayfinding Signage Update:

I am waiting for a revised schedule I can share with the board at the 3/24 meeting, but I do not have it when this report is being put together.

Vacation Scheduled April 3rd – 11th:

I will be on Spring Break out of state from Thursday, April 3rd, through Friday, April 11th. I will be available to staff and board members via telephone or e-mail as needed. Before my departure, I will work with staff to prepare the packet a week early.

Committee Updates:

- Building, Grounds, Utility Committee:
 - Full Utility Rate Study – A committee meeting will be scheduled in the next few weeks to review the following:
 - Draft Utility Rate Study Framework from Municipal Analytics
 - Request from Chief Murray for Garage Door Replacements at Stations #1 & #2 – this will be reviewed and potentially recommended to the Township Board for consideration
 - Request from Friends of the Amy Van Andel Library for a mural sign to be located in the library
 - Review Hall Street Forcemain & Lift Station Bid and discuss next steps
 - Public Safety Committee: No meeting is scheduled currently
- Trail Committee:
 - A meeting is scheduled for April to review the remaining bond projects, discuss trail amenities (trash cans & benches), and discuss future projects to be considered for new construction.
- Personnel Committee:
 - The committee met on March 11th to review the employee compensation recommendation as well as review and discuss health insurance benefits.