

## **Township Manager Report for April 9, 2025**

**Submitted by Township Manager Julius Suchy**

### **Ada History Center Siding:**

I spoke with Bernie from the Ada Historical Society. I informed him that the Township would plan for and cover any capital expenses related to the building upkeep at the Ada History Center. Initially, this project was intended to be part of the Ada Historical Society's Fundraising Campaign. However, at the last board meeting, multiple members raised the point that the Township should cover this cost, as we are the property owners and have historically.

Due to the specialized nature of the work, a very preliminary estimate on the project is approximately \$70,000. We will further coordinate with the Historic Society to have this project ready to be included in next year's budget, which aligns with the Historic Society's needs.

### **Marthene Wamser Retirement:**

Marthene, the administrative assistant in the Clerk's office, retired with her last day being on Friday, April 4<sup>th</sup>. The Township has hired Bridgette through staffing agency Robert Half to cover this position while the Township posts the vacant administrative assistant position and conducts the interview process.

### **1100 Pettis Avenue Closing Complete:**

The Township closed on this property a few weeks ago. The Township received this property as part of a settlement with the Pettis Trust, which covered outstanding legal fees owed to the Township. The Township does not have any plans for the property at this time.

### **Unexpected Fall Leaf Pickup Cost Increase:**

The Township annually contracts with Republic for fall leaf pickup in a portion of the Township south of E. Fulton St. This year, the Township received a bill from Republic for \$12,102.00, which is nearly four times more than in previous years (2023 - \$3,248.50, 2022 - \$2,780.00). The 2024 bill is on the 4/14 warrant report for review and approval.

The BFG Director followed up with Republic, and following their review, it was determined that Republic had not been billing the Township correctly for work being completed. The bill for 2024 is what the Township can expect to incur moving forward if it continues to provide this service. Staff will review this further to better document the number of households impacted and the cost of services before determining if any changes could be made.

### **Community Policing Staff Update:**

Community Policing Officer Deputy Kate Chase-Ophoff has announced her departure from the Kent County Sheriff's Office. Her last day with the County will be April 13<sup>th</sup>. Deputy Chase-Ophoff served as our second community policing officer and is part of the East Precinct, which includes Ada Township, Grand Rapids Township, and Cascade Township.

The Kent County Sheriff's Office will post this position and then coordinate potential interviews with representatives from the East Precinct Communities.

**MEDC Rap 2.0 Grant Reimbursement Milestone #1:**

The MEDC RAP 2.0 grant for the Thornapple River Pedestrian Bridge had a milestone #1 submission deadline of April 1, 2025. The grant is set up for two reimbursements: one in 2025 and another in 2026.

I have submitted our engineering bills to date for the Thornapple River Pedestrian Bridge, totaling \$84,440.36. The grant would reimburse the Township for 50% of this eligible expense. I anticipate receiving \$42,220.18 for this first submission.

**Ada Business Association Annual Township Update:**

On Thursday, March 20<sup>th</sup>, the Ada Business Association held its monthly meeting, focusing on an update on the future of Ada Township. The presenters were Planning Director John Said, DDA Director Kevin Austin, Parks & Recreation Director Wesley Deason, and me. Our presentation was well received by the audience, and we received lots of positive feedback following it.



**Connecting Community Campaign Update:**

Staff met on-site with Progressive AE and members of the United Veterans Council of Kent County to discuss the design of the veterans' memorial on the north side of the new Covered Bridge Park. Following the on-site meeting, the team moved to the Amy Van Andel Library to review renderings and options to provide feedback. Overall, the meeting was successful, and it was very helpful to work with Veterans on the design elements to ensure the Township creates a wonderful space that properly honors Veterans.

Progressive AE continues to work towards finalizing the design plans, which will be presented to the Township Board for consideration once they are finalized.

**Fire Fighter Interviews Update:**

Chief Murray and I interviewed several highly qualified candidates for the department's vacant 24/7 shift a few weeks ago. Following the interviews, the Township had two candidates it wanted to hire for the position, with only one opening. Chief Murray and I revisited the Deputy Chief position vacated in

early 2024 by Deputy Chief Langeland. During this time, we discussed internal candidates, but the preference was to have the Deputy Chief work an 8-5 schedule to ensure they were working with each of the 24-hour shift firefighters. Without a clear solution, Chief Murray and I decided to pause and wait until later to fill the position.

Following the candidates' interviews, Chief Murray and I re-engaged in the conversation regarding the Deputy Chief position. We met with Lieutenant Dewey to discuss the position, and he has agreed to move to the 8-5 shift and serve as the Deputy Chief. This will allow the Township to offer two of the candidates full-time positions as 24-hour shift firefighters.

The Township is fortunate to have the opportunity to have Lieutenant Dewey serve as the Deputy Chief and hire two excellent candidates to serve the community. The candidates' names will be released once they formally accept their offers.

### **Revize Website Update:**

The sitemap has been approved and submitted to Revize staff. The next step is migrating the current website to the new one with the new sitemap plan. This will take a few weeks and then the Township will work with Revize to train staff on the new website system.

### **Spongy Moth Update:**

The next step is to mail letters to impacted property owners, letting them know their property is in the potential spray area – this will take place in the next week.

The Township website has been updated to share what has happened and what will happen regarding the spray services moving forward.

### **3 Mile Road Paving Update:**

Jerry Byrne, KCRC, updated me that KCRC staff is working on a guidance document for paving sections of non-paved roads that would not be funded with the KCRC cost-sharing program. He indicated he hopes to have something later this week, and I can provide an update to the board once staff has had an opportunity to review it.

### **Wayfinding Signage Update:**

Metro Signs has been busy working on the fabrication and installation of the wayfinding signs. To date, they have installed the following signs:

- 13 post mount 6” trailblazer signs
- 54 bridge marker signs
- 25 post mount 9” trailblazer signs (12 left to install)

They are waiting on ImageLoc to finish signs before they can install the post-mount guide maps, but they have installed four posts in anticipation of the signage being completed. BFG staff will be meeting with their staff in the upcoming week to review locations of the Kiosks to be placed throughout the system.

Overall, they anticipate installing all signage by the end of May. A few of the signs installed are shown below.



### **American Rescue Plan Act (ARPA) Funding Update:**

The U.S. Department of the Treasury issued an alert to all recipients of Coronavirus State and Local Fiscal Recovery Funds (SLFRF)—also called American Rescue Plan Act or ARPA—awards that it will be vigorously monitoring recipients’ methods of obligating funds by the Dec. 31, 2024, deadline. For non-entitlement unit (NEU) townships (all but Michigan's eight largest townships) including Ada Township, the next report must be submitted to Treasury between April 1 and April 30, 2025, covering obligations through the Dec. 31, 2024, deadline.

U.S. Treasury plans to conduct enhanced compliance checks on the obligation data to ensure funds are used in accordance with program requirements, and to recoup funds obligated or expended impermissibly and recapture funds that were not obligated by the deadline. For local units that did not fully obligate their funds by the deadline, you will receive “Financial Instructions to Return Unobligated Funds” based on the latest data available to Treasury. The instructions will:

- Inform the recipient how much it owes, based on its most recently submitted report.
- Provide a date by which funds must be repaid.
- Require recipients to use Pay.gov to process the repayments.

If recipients do not repay amounts owed by the specified date, U.S. Treasury will establish a debt and follow standard debt collection policy and procedures in coordination with the federal Bureau of the Fiscal Service. Interest and penalties will accrue once the debt is established.

I do not anticipate this impacting Ada Township, but I want to make the board aware of it.

## **Committee Updates:**

- Building, Grounds, Utility Committee:
  - Full Utility Rate Study – A committee meeting met on March 28, 2025 and reviewed the following:
    - Draft Utility Rate Study Framework from Municipal Analytics
      - The next step is to provide a list of sample accounts and determine how the potential rate structure impacts each account and then review with the committee
    - Request from Chief Murray for Garage Door Replacements at Stations #1 & #2
      - This was reviewed, and the BGU asked for a minor change to the quotes, which the BGU will review before a recommendation is made to the Township Board
    - Request from Friends of the Amy Van Andel Library for a mural sign to be located in the library
      - The BGU Committee declined the mural sign and instead was comfortable with the original signage that was approved which is intended to be informational in nature and match the current signage theme of the Amy Van Andel Library
    - Review Hall Street Forcemain & Lift Station Bid and discuss next steps
      - The committee reviewed and provided a recommendation to be considered at the 4/14 meeting.
  - Public Safety Committee: No meeting is scheduled currently
- Trail Committee:
  - I am working on scheduling a meeting for late April to review the remaining bond projects, discuss trail amenities (trash cans & benches), and discuss future projects to be considered for new construction.
- Personnel Committee: No meeting is scheduled currently



## MEMORANDUM

Date: 03.31.25

**TO:** Julius Suchy, Township Manager  
**FROM:** John D. Said AICP, Director of Planning  
**RE:** Department Activities Summary Report, March 2025

### **Planning Commission**

#### **March 20 Meeting**

The following actions took place at the March 20 Planning Commission meeting:

- Review and approval of a site plan for a proposed private cemetery/burial area in the RP-1 Zoning District, at 3573 Pettis Ave. NE; applicant Ben Brinks, and property owner Thornapple Pines Real Estate LLC.
- Review and approval of the Planning Commission Annual Report for FY 2024-2025. This report is being provided to the Township Board under separate cover.
- Election of Planning Commission Officers for FY 2025-2026. All three existing officers were reelected, as follows:
  - Rob VanderVennen, Chair
  - Angela Butterfield, Vice-Chair
  - Steve Kluting, Secretary

Staff appreciates the leadership of the Planning Commission officers, as well as the service of all Planning Commissioners.

### **Zoning Board of Appeals**

#### **March 4 Meeting**

The March 4 Zoning Board of Appeals meeting was cancelled due to a lack of applicants.

### **Other Activities/Information**

#### **Code Enforcement**

Here is an update concerning the most prominent current/recent code enforcement matters:

- 8460 Conservation Street NE (Kent County Conservation League; KCCL); the Township Attorney continues to review this matter; a hearing will be held May 5 (1:30 pm) at the 63<sup>rd</sup> District Court, regarding the citation issued for activities exceeding Zoning Ordinance allowances.
- 2085 Shady Drive; Township Staff continues to await a court date regarding this matter, which involves an illegal accessory dwelling (in an accessory building) on the property, as there has been no response from the owner nor efforts towards compliance.

- 8831 Bailey Drive; Staff is awaiting the scheduling of a new hearing on this matter (previous hearing January 27, when it was continued for 60 days). The initial violation is/was construction of an accessory building without a permit. Now, Staff has received word that the other accessory structure on the property may be occupied as an accessory dwelling, which is also illegal. We are continuing to coordinate this matter with the Township attorney.

#### Additional Items

The following additional activities and information from January are provided:

- Director coordinating potential West Michigan Planners' Group networking and workshop initiative with Tim Mroz (Senior Vice President, Community Development at The Right Place) and Pete Elam (Staff Planner, Plainfield Township).
- Director participated in website preparation meeting with Township Manager and other department directors, with website revision consultant Revize (March 11).
- Director participated on AdaView newsletter preparation meeting for the summer edition, along with Township Manager and other department directors on March 11.
- Director attended Spring roundtable session with other Kent County municipal officials at The Right Place on March 12.
- Director participated in West Michigan Trails Summit, along with Parks Department Staff, at Roselle Park on March 13.
- Director, along with Township Manager, Parks & Rec. Director, and Downtown Development Authority (DDA) Director, gave a slide show presentation at the March 20 Ada Business Association Lunch & Learn meeting. A copy of the presentation, "Township Talk – Ada's Vision for the Future," is attached. The presentation was very well received by all attendees.
- Director assisted DDA Director in meeting with residents of the RiverPointe neighborhood regarding pedestrian/sidewalk matters, and followed up with DDA Director and Buildings, Facilities, and Grounds (BFG) Director concerning sidewalk maintenance in the RiverPointe area.
- Director met with Parks & Recreation Staff and Stewardship Committee on March 25 to review plans for future monitoring and management of the conservation/open space easement at the Hidden Lakes/Wilden Ridge residential development (3201 Egypt Valley).
- Director met with Township Manager and DDA Director to begin preparation of a revised Request for Proposals (RFP) for the Parking Plan.
- In addition to the meetings/activities noted above, the Director attended the following Township meetings/events:
  - March 10 Township Board meeting
  - March 17 DDA Board meeting
  - March 24 Township Board meeting

**Permit Activity**

Permit summary activity from Cascade Township for March is attached.

As always, please let me know if there are any questions regarding this report.



# ADA TWP CATEGORY REPORT

Category	Estimated Cost	Permit Fee	Number of Permits
<b>Commercial, Add/Alter/Repair</b>	<i>\$237,098</i>	<i>\$1,670.00</i>	3
<b>DECK</b>	<i>\$19,000</i>	<i>\$175.00</i>	1
<b>Detached Accessory Building</b>	<i>\$46,000</i>	<i>\$613.00</i>	2
<b>Res. Add/Alter/Repair</b>	<i>\$816,000</i>	<i>\$1,638.00</i>	7
<b>Residential - Other</b>	<i>\$30,432</i>	<i>\$140.00</i>	1
<b>Roofing</b>	<i>\$1,032,470</i>	<i>\$1,105.00</i>	13
<b>Sign</b>	<i>\$4,000</i>	<i>\$85.00</i>	1
<b>Swimming Pool</b>	<i>\$54,000</i>	<i>\$175.00</i>	1
<b>Totals</b>	<b><i>\$2,239,000</i></b>	<b><i>\$5,601.00</i></b>	29

**ADA TWP CATEGORY REPORT YTD**

Category	Estimated Cost	Permit Fee	Number of Permits
<b>Commercial, Add/Alter/Repair</b>	<i>\$2,769,166</i>	<i>\$15,940.00</i>	11
<b>Commercial, New Building</b>	<i>\$3,600,000</i>	<i>\$7,080.00</i>	1
<b>DECK</b>	<i>\$166,000</i>	<i>\$700.00</i>	4
<b>DEMOLITION</b>	<i>\$52,450</i>	<i>\$240.00</i>	3
<b>Detached Accessory Building</b>	<i>\$46,000</i>	<i>\$613.00</i>	2
<b>Res. Add/Alter/Repair</b>	<i>\$1,803,000</i>	<i>\$3,598.00</i>	17
<b>Res. Single Family</b>	<i>\$6,540,000</i>	<i>\$7,531.00</i>	4
<b>Residential - Other</b>	<i>\$67,580</i>	<i>\$420.00</i>	3
<b>Roofing</b>	<i>\$1,117,002</i>	<i>\$1,445.00</i>	17
<b>Sign</b>	<i>\$7,500</i>	<i>\$170.00</i>	2
<b>Swimming Pool</b>	<i>\$54,000</i>	<i>\$175.00</i>	1
<b>Totals</b>	<b><i>\$16,222,698</i></b>	<b><i>\$37,912.00</i></b>	65



# “Township Talk – Ada’s Vision for the Future”

Kevin Austin, Downtown Development Authority (DDA) Director

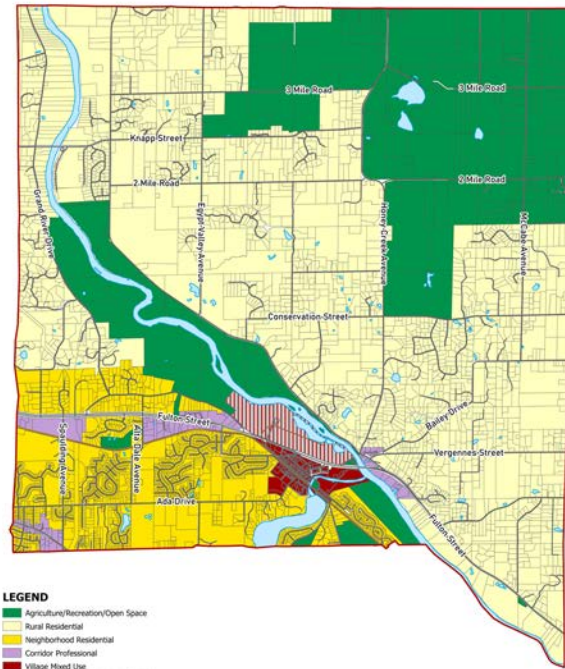
Wesley Deason, Parks & Recreation Director

John D. Said, Planning Director

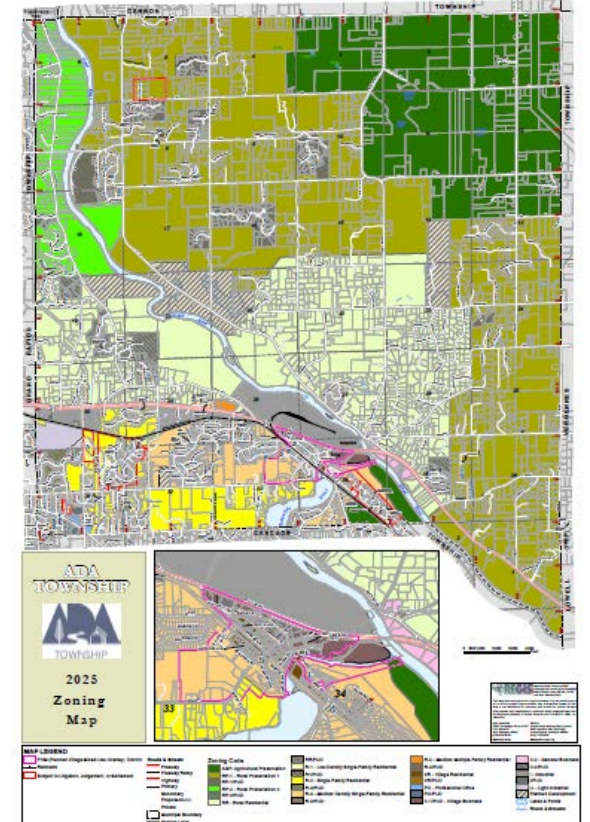
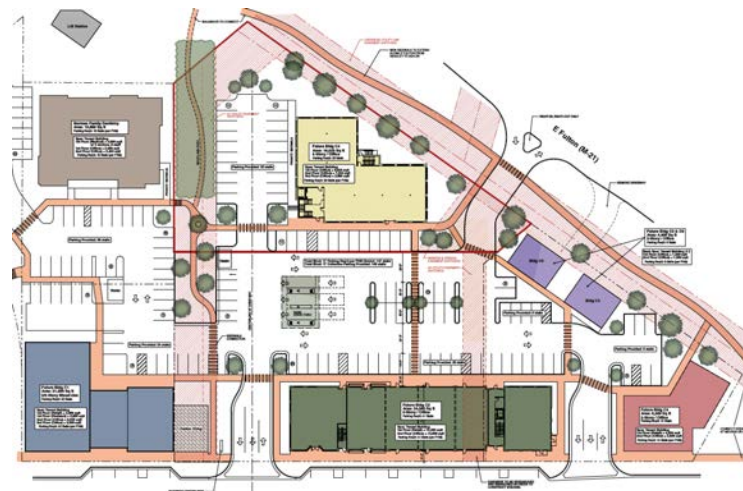
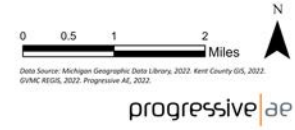
Julius Suchy, Township Manager

# Department of Planning

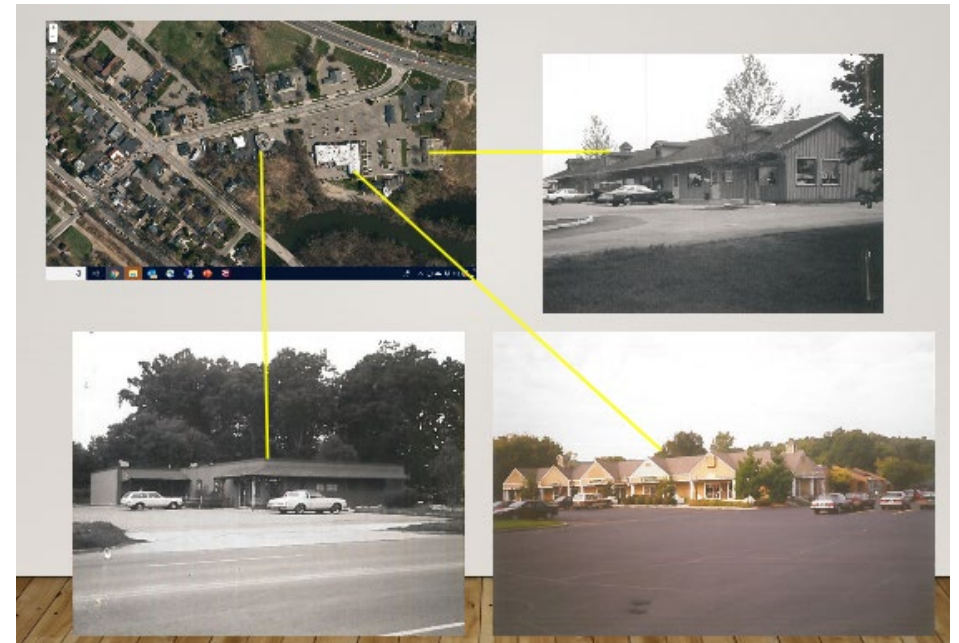
*The Planning and Zoning Department works to maintain the high-quality living environment that the community values, and ensure that the Township continues to have a mix of successful businesses that provide goods and services for residents, ensures a healthy source of local employment, and enhances a strong and diversified tax base.*



**LEGEND**  
 Agriculture/Recreation/Open Space  
 Rural Residential  
 Neighborhood Residential  
 Corridor Professional  
 Village Mixed Use  
 Industrial (Village Mixed-Use Overlay)



# Where We Were....



# Where We Are.... Expansion!

<u>Year</u>	<u>Number of Permits</u>	<u>Estimated Costs (\$)</u>	<u>Average Project Cost-Per-Permit (\$)</u>
2021	381	60,675,135	159,252
2022	365	76,005,158	208,233
2023	346	90,791,794	262,404
2024	446	130,041,572	291,573

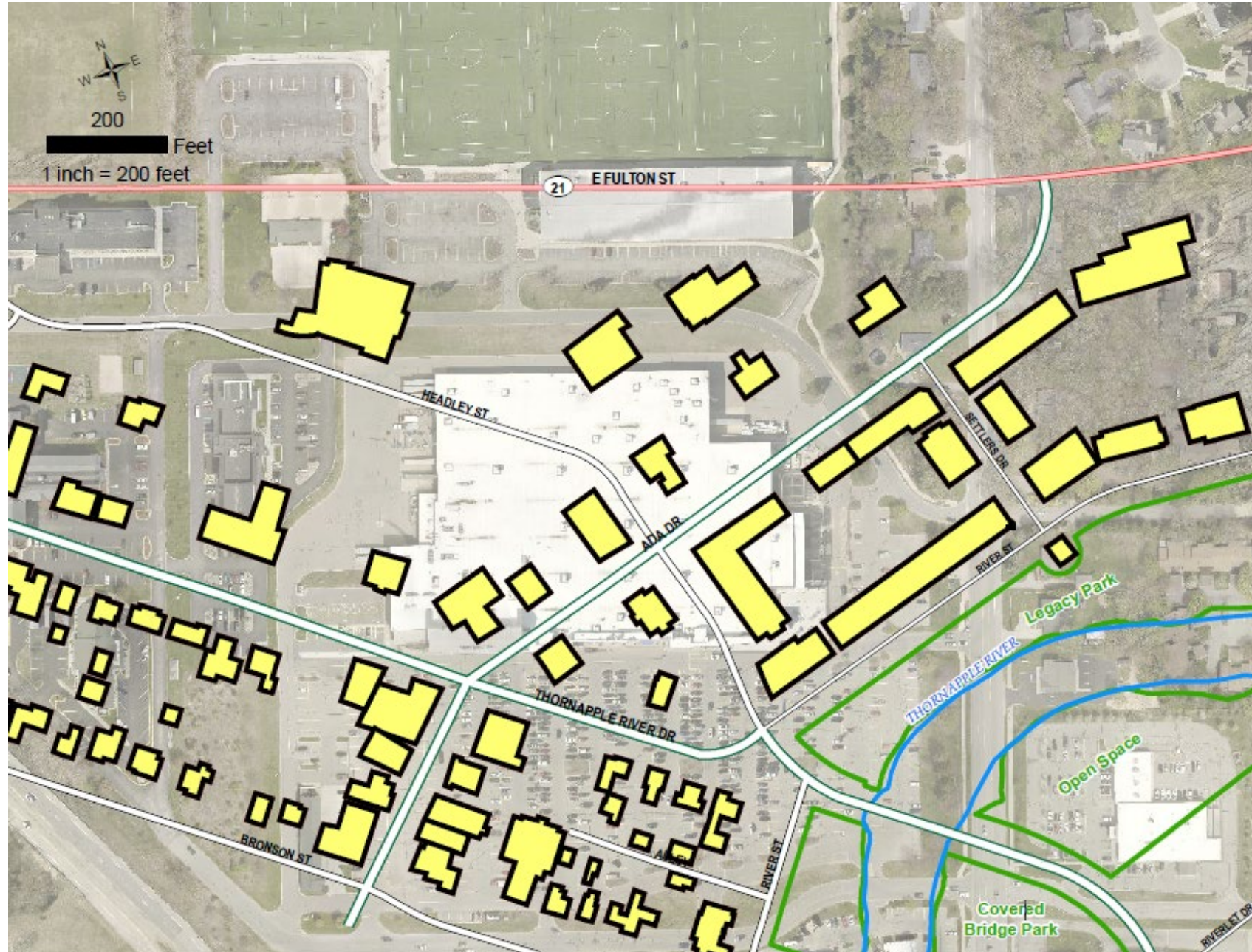
## New Single-Family Residential Home Permits

2021:	30.	Total estimated cost: \$21,803,076.	Average per home: \$726,769.
2022:	28.	Total estimated cost: \$25,776,017.	Average per home: \$920,572.
2023:	24.	Total estimated cost: \$18,397,939.	Average per home: \$766,581.
2024:	39.	Total estimated cost: \$31,011,063.	Average per home: \$795,155.

## From 2023 to 2024...

- A **29% increase** in total number of permits.
- A **43% increase** in overall construction value.
- For new single-family home construction, an **11% increase** in new home value, and a **63% increase** in new home units.

# A Different Perspective on Parking...



A WALKABLE  
Community...





# Where We're Going...Building Community



# Downtown Development Authority

## Mission Statement:

The DDA is an advocate for the vitality of the Ada Downtown Development District through promotion, business collaboration and public improvements.





# DDA Strategic Planning Initiative



**IN 2022 THE DDA BOARD ADOPTED STRATEGIC OBJECTIVES TO AID THE GROWING PROSPERITY AND VIBRANCY OF THE DOWNTOWN DISTRICT.**



**IN RECENT MONTHS, THE DDA HAS ONCE AGAIN CONDUCTED A STRATEGIC PLANNING INITIATIVE TO EVALUATE THE OUTCOMES OF PREVIOUS GOALS AND OBJECTIVES WHILE PLOTTING A PATHWAY FORWARD.**

## **#1: Organizational Priorities:**

Enhance communication efforts to key constituencies in the district and clarity on roles and responsibilities.

## **#2: Align and Optimize Promotional Activities:**

Events within the district continue to establish a desirable vibrancy, however, the board should focus on optimizing current activities and aligning efforts with collaborators.

## **#3: District Beautification and Placemaking:**

Continue to invest in public amenities and installations that draw people and businesses to the district and leave lasting impressions on people in our public spaces.

## **#4: Public Investments and Maintenance:**

Continue to forecast infrastructure improvements and allocate funds effectively to ensure every part of the district is maintained to a high standard.

# Maintaining the District

Irrigation along Ada Drive between Bronson and Thornapple is not functional and needs repair. The DDA has included this project within our Capital Improvement Plan for FY25-26.

The DDA has contracted with Bartlett Tree Services to perform a Tree Risk Assessment of trees within the Right-of-Way throughout the village. This provides the DDA with the data to effectively plan maintenance and mitigate risk.



## Promotion of the DDA District

The 2022 Strategic Goals and Objectives instructed the DDA to either lead, support, or collaborate on the different events and promotional opportunities for the district.

The DDA continues to evaluate ways to improve the events/initiatives that we lead, invest in the ones that align with our mission, and collaborate effectively with partners.



**ADA TOWNSHIP**



**PARKS & RECREATION**

# COMING SOON!

## Covered Bridge Park

(South Side Features - 2026)

- **Splash Pad**
- **Playground**
- **Dog Park**
- **Pickleball Courts (2)**
- **Restroom Building**
- **Shaded Structure**
- **Additional Parking**
- **Open Green Space**





# COMING SOON!

## Covered Bridge Park

(North Side Features - 2025)

- **River Overlook**
- **Veteran's Memorial**
- **Additional Parking**
- **Riverbank Restoration**
- **Seating Areas**
- **Open Green Space**
- **Sidewalk Connectivity**



# Community Engagement

## PROGRAMS & SPECIAL EVENTS

- **Softball Leagues**
- **Summer Concert Series**
- **Family Campout**
- **Pickleball Tournaments**
- **Daddy-Daughter Dance**
- **Environmental Education**
- **Fitness Classes**

**Live,  
Work, &  
PLAY!**

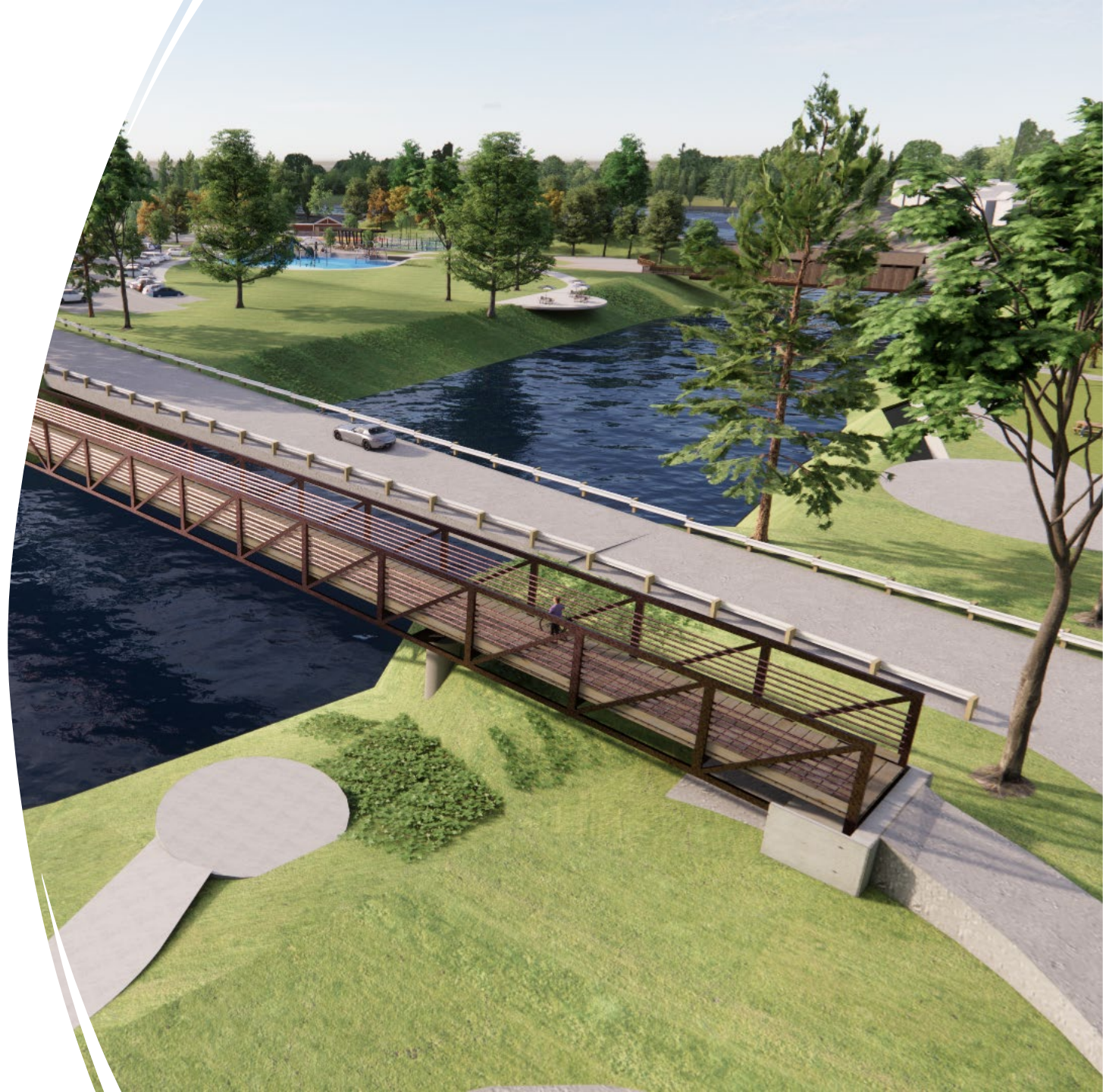
An aerial photograph of a park featuring a wooden pedestrian bridge crossing a stream. The bridge has a dark railing and is supported by concrete pillars. The surrounding area is lush with green grass and various trees, some with yellowing leaves. A paved path and a wooden bench are visible in the foreground. The sky is clear and blue.

# Pedestrian Bridges, Trails & New Township Hall

# Thornapple River Pedestrian Bridge

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- Timeline
  - Project Out to Bid – May/June
  - Bids Due – TBD
  - Project Awarded – TBD
  - Project Construction – TBD
- Project Cost
  - \$1,500,000
    - CC Campaign - \$500,000
    - MEDC RAP 2.0 Grant - \$425,000
    - Trails Fund - \$575,000

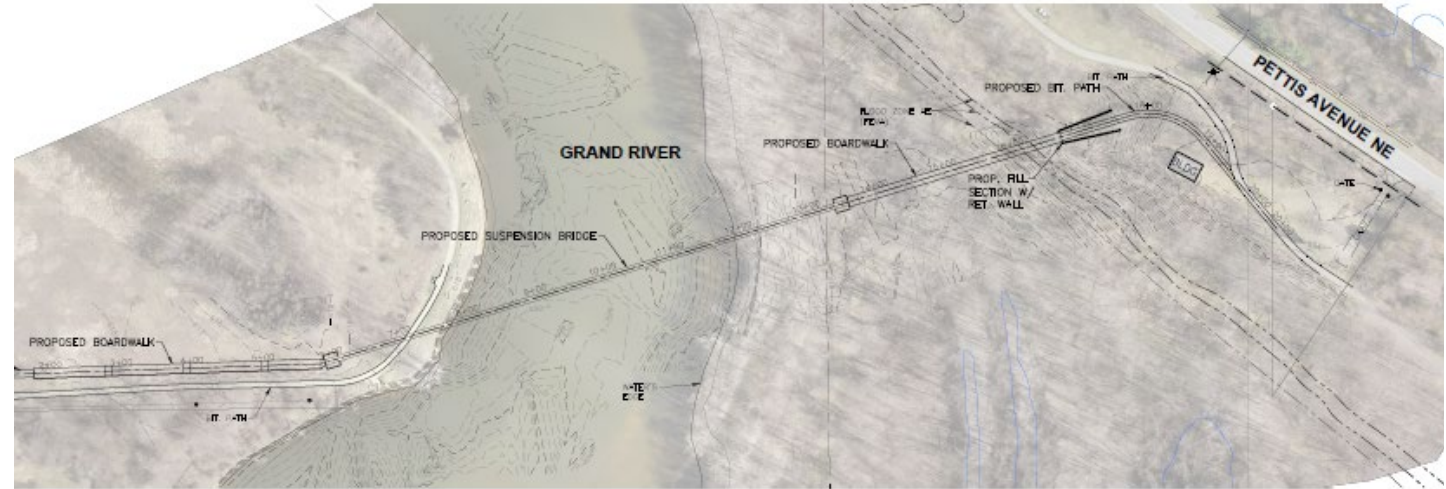




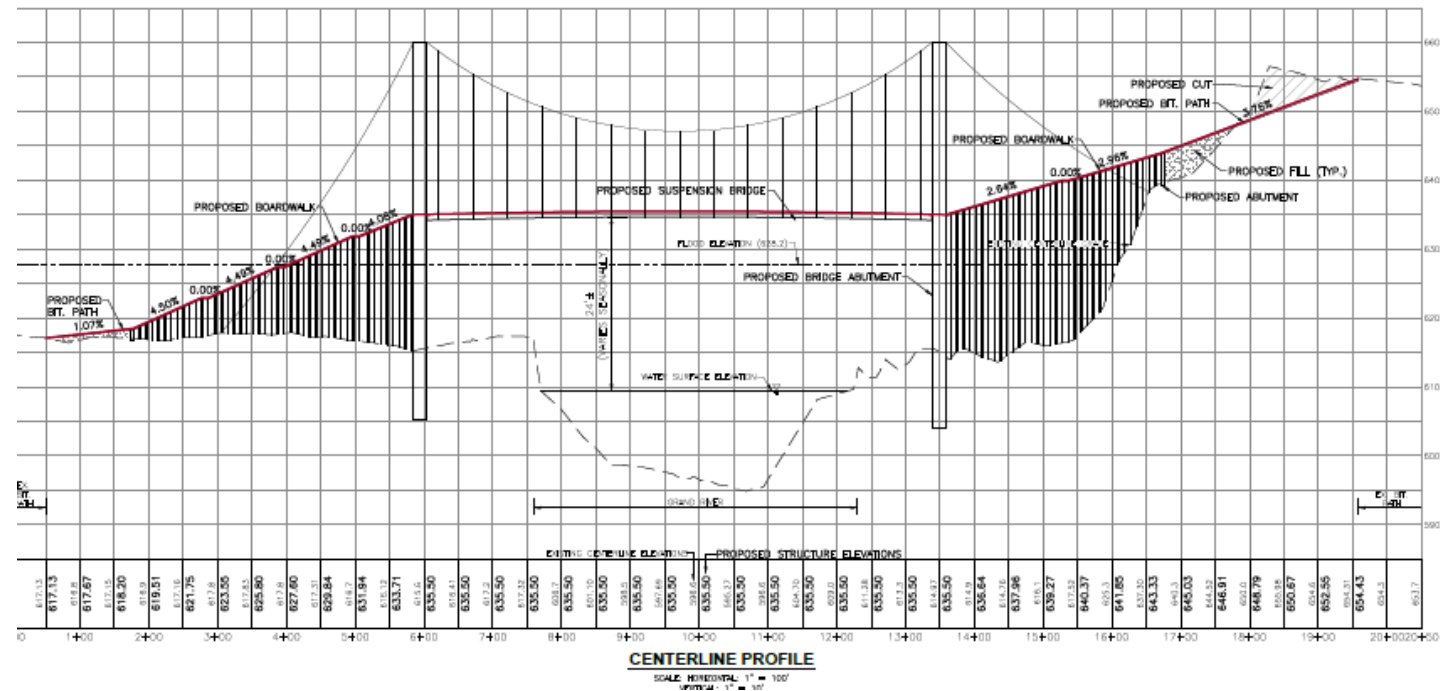
# Knapp Street Pedestrian Bridge

- **Project Cost**
  - **\$7,500,000 (Original Estimate)**
    - Trails Fund - \$4,000,000
    - Grand River Greenways - \$3,500,000
- **Timeline**
  - Out to Bid – May 2025
  - Bids Due – June 2025
  - Construction Complete – Late Summer 2026

# Park to Park Bridge



- Would Connect Roselle Park to Chief Hazy Cloud Park
- Led by Kent County
  - Project will be donor-funded
- Currently in Design Phase
- Project Timeline - TBD





TRAIL ON GRADE LOW  
PHONE LINES TO BE PLACED  
UNDERGROUND

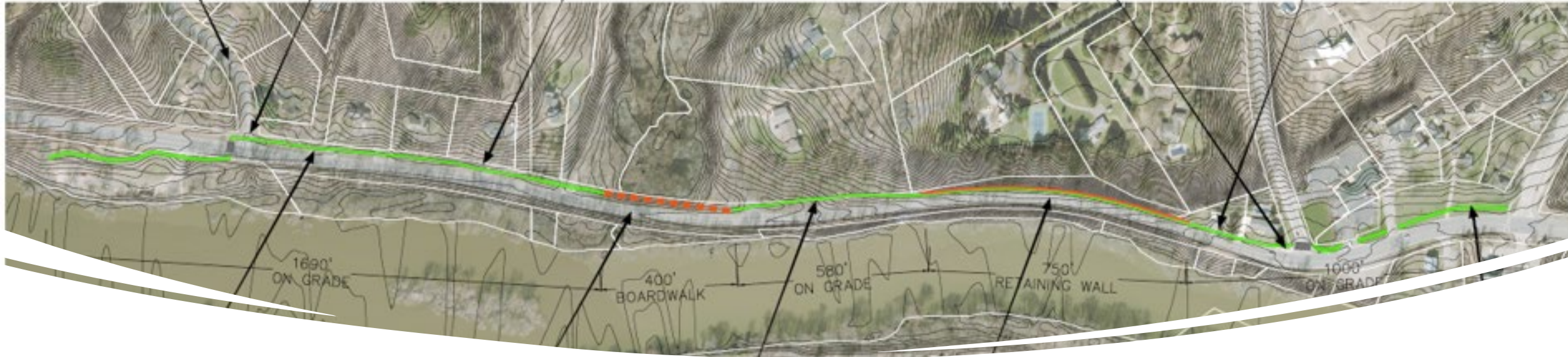


390 PETTIS AVENUE  
EASEMENT REQUIRED



378 PETTIS AVENUE  
CONSTRUCT TRAIL WITH CURB & GUTTER  
ALONG EDGE OF ROAD

DEER RUN  
PROPOSED SURFACE CROSSING  
NEAR DEER RUN

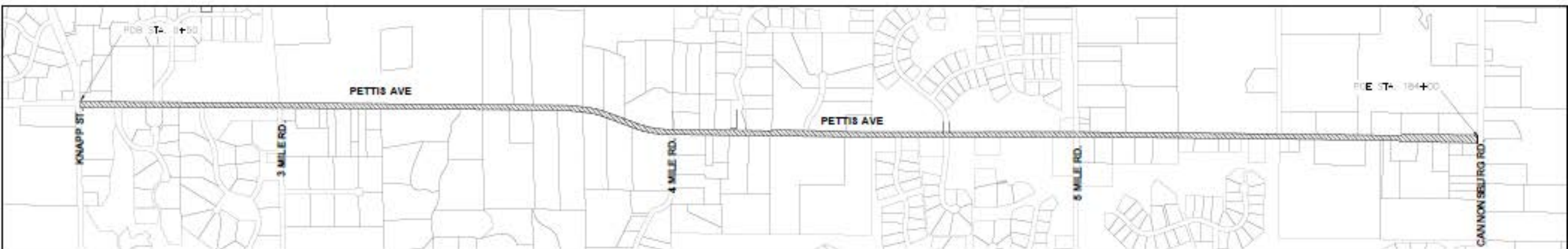


## Pettis Avenue Phase II Trail Segment

- **Timeline**
  - Project Awarded – February 24, 2025
  - Project Completion – August 30, 2025
- **Project Cost**
  - \$3,100,000
    - Trails Fund - \$3,100,000

# Pettis Avenue (Knapp St. to Cannonsburg Rd.)

- Project Funded through Grand River Greenways
- Will Connect Trail from Lowell to Grandville
- Currently in Design Engineering
- Project Timeline
  - Design Engineering – Ongoing
  - Bidding – Summer 2025
  - Construction 2025/2026



# New Township Hall

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- Space Needs Study – 2019
- Property Purchase – March 2025
- No Design Work Complete Yet
- Early Timeline -
  - Break Ground – Spring 2026
  - Move In – Summer 2028
- Creating a Township Hall for the next 100 Years







# Thank You!

Kevin Austin, Downtown Development Authority (DDA) Director: [kaustin@adatownshipmi.com](mailto:kaustin@adatownshipmi.com)

Wesley Deason, Parks & Recreation Director: [wdeason@adatownshipmi.com](mailto:wdeason@adatownshipmi.com)

John D. Said, Planning Director: [jsaid@adatownshipmi.com](mailto:jsaid@adatownshipmi.com)

Julius Suchy, Township Manager: [jsuchy@adatownshipmi.com](mailto:jsuchy@adatownshipmi.com)

# ADA FARMERS MARKET

JUNE 3 THRU OCTOBER 28, 2025

AT THE COMMUNITY CHURCH: 7239 THORNAPPLE RIVER DR. SE 49301-8405

ALL TALENTS WELCOME

## BUSKERS WANTED

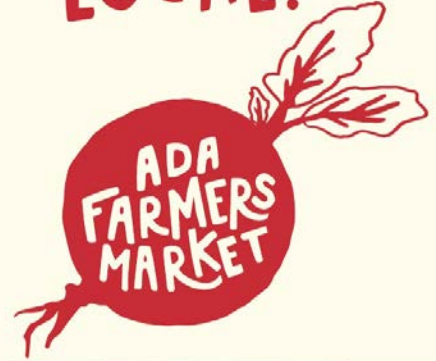
Are you a musician, dancer or overall entertainer? Share your art with the community!



JOIN US!  
OPEN TUESDAYS  
9AM-1PM



# SUPPORT LOCAL!



DISCOVER A VARIETY OF SEASONAL PRODUCE, HOMEMADE GOODS, AND HANDCRAFTED ITEMS-ALL FROM LOCAL FARMERS AND ARTISANS.

EVERY TUESDAY 09AM-01PM | AT THE COMMUNITY CHURCH 7239 THORNAPPLE RIVER DR. SE 49301-8405 | JUNE 3RD THRU OCTOBER 28TH

www.adafarmersmarket.com



Earn your bragging rights in the 2nd Annual Ada Business Association Pickleball Tournament!

Friday, April 25  
Ada Park Pickleball Courts  
12 PM-5 PM  
\$50/Team | 4 Game Guarantee  
Registration: Feb. 24 - Apr. 21

Multiple Divisions Available  
At least one player per team must be from an ABA Member Organization

Ethan Engel  
Recreation Coordinator  
Ada Parks & Recreation  
eengel@adatownshipmi.com  
(616) 920-7852



June 3rd  
Thru  
October 28th

Open  
Tuesdays  
9AM-1PM



AT THE COMMUNITY CHURCH: 7239 THORNAPPLE RIVER DR. SE 49301-8405

## VOLUNTEERS NEEDED

Support local, build community, and gain experience. All while having fun behind the scenes!



www.adafarmersmarket.com

# BEERS AT THE BRIDGE

June 20 | August 15

SPONSORSHIP & MARKETING OPPORTUNITIES



YOU'RE INVITED!

DON'T MISS THE OPPORTUNITY TO SUPPORT THIS GREAT COMMUNITY EVENT BY BECOMING ONE OF OUR SPONSORS!

CONTACT:  
Kevin Austin  
Kaustin@adatownshipmi.com  
616-920-7315



## 2025 ADA TOWNSHIP Summer Concert Series

JUNE 4TH PRIOR NOON



Country

JUNE 11TH KELLY QUINN EXPERIENCE



Blues

JUNE 25TH YACHT ROCKET



Yacht Rock

JULY 9TH BARE NAKED VINYL



Classic Rock

JULY 23RD NATE WALTON & THE REMEDY



Soulful Rock n Roll

JULY 30TH THE FROG KING



Neil Diamond Tribute

AUGUST 6TH SPACE BAR



Jazz



# BEERS AT THE BRIDGE

SUMMER CONCERT SERIES



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#ADATLIVE



**Parks & Recreation Department  
Director's Report March 30<sup>th</sup>, 2025**

**Submitted By: Director of Parks & Recreation – Wesley Deason**

**Parks, Recreation, and Land Preservation Advisory Board**

- The next PRLP Advisory Board meeting is scheduled for April 17<sup>th</sup>, 2025 at 8:30am in the Roselle Park Resource Building.
- Board members Josh Hulst & Dan Hurwitz were re-appointed to the PRLP Advisory Board for terms through 3/31/29 by Township Supervisor Tom Korth and the Ada Township Board of Trustees at the March 24<sup>th</sup> meeting.

**Administrative Items:**

- Job postings for two (2) seasonal parks & recreation workers and one (1) recreation intern are currently open for recruitment. We have received some well-qualified applicants and will begin evaluating all candidates after the April 11<sup>th</sup> deadline. Interviews are anticipated to take place in mid-late April.
- The new FY for all Township Departments officially begins Tuesday, April 1<sup>st</sup>.
- Department staff will have the opportunity to attend our next WMPRA regional meeting on April 22<sup>nd</sup> in Wyoming. This quarter's meeting focus area will be related to playground construction, new technology, resources, and funding.
- On March 20<sup>th</sup> Township Manager Suchy, DDA Director Kevin Austin, Planning Director John Said, and I had the pleasure of serving as the keynote presenting guests for the ABA Luncheon to discuss the many projects, plans, and initiatives that are scheduled for the coming years in the Township.
- Publication materials for the Summer AdaView edition are due April 11<sup>th</sup>. I am working with several departments on communication and marketing efforts related to the Township's 4<sup>th</sup> of July Celebration.
- I will be out of the office from April 29<sup>th</sup> – May 1<sup>st</sup> for the Parks & Recreation Summit and on vacation from May 2<sup>nd</sup> – May 5<sup>th</sup>.

**Special Events & Programs:**

- On April 25<sup>th</sup> we will be hosting our second annual ABA Member Pickleball Tournament at Ada Park. This tournament serves as a unique opportunity to bring ABA members and their respective teams together for an afternoon of recreation, camaraderie, and networking.
- A park clean-up day is scheduled for Saturday, April 26<sup>th</sup> at Ada Park. We have coordinated with a large volunteer group who participated with us last year and we look forward to working with them again on a variety of projects as we prepare for a busy park season.



- Summer kickball & soccer league registrations are scheduled to open on April 14<sup>th</sup>.

### **Ongoing Projects:**

- Township staff met with Progressive Companies, Kristen Wildes of the Ada Historical Society, and representatives from a local Veterans organization to discuss design elements for the Veterans Memorial planned for Covered Bridge Park on March 21<sup>st</sup>. A second meeting is scheduled for April 1<sup>st</sup>.
- Significant improvements for the Ada Park seasonal restrooms are currently being made to update and improve our facilities for the community. These improvements include the installation of two new ventilated doors, the installation of ceiling vents and the corresponding duct work, re-finishing of the floors, fresh paint on the interior of the building, and improved lighting. We anticipate this work to be completed by mid-April.
- 8 new park benches were approved for purchase at the March 24<sup>th</sup> Township board meeting. These benches will replace the wooden ones located around the Ada Park playground which are rotting and deteriorating. We will be working with our Buildings, Facilities, and Grounds Department to handle installation.
- The Roselle Park Resource Building is scheduled to have the carpet professionally cleaned on April 8<sup>th</sup>, and the Parks office is scheduled for April 9<sup>th</sup>.
- The Stewardship Committee met on March 25<sup>th</sup> to review a brief update from the Kent Conservation District on our Land Management Plan as well as to discuss best practices for the Township owned conservation easement.





## **Buildings, Facilities, and Grounds Report for April 14th, 2025**

**Submitted by Dennis Brinks BFG Director**

### **Buildings / Facilities**

I am currently working with Kristen Wildes and the Historical Center to identify the best solution for managing temperature and humidity levels, particularly in the storage areas on the first and second floors. Proper environmental controls are essential for preserving documents, furniture, clothing, and other historical artifacts, as excessive dryness can lead to cracking while excess moisture may cause mold growth. To address this, I will coordinate with the original installer and Hurst Mechanical to assess the current conditions and recommend solutions to stabilize both temperature and humidity levels.

At the library, ongoing collaboration with Hurst Mechanical continues for preventative maintenance (PM). Recently, water samples were taken from the Variable Air Volume (VAV) units, which regulate heating and cooling in the rooms and hallways, to check for rust, metal, or debris in the plumbing. Once the report is received, it will determine if a magnetic filter is needed in the boiler lines. Additionally, Hurst has replumbed some drain pipes in the boiler room as the first step in addressing a leak affecting the server room. Further updates will follow as the work progresses.

Additionally, we have contracted with Dursko Electric to troubleshoot the Silo lighting. While exterior lights were successfully restored, interior fixtures suffered significant deterioration due to high moisture and condensation levels during the prolonged closure of the facility since 2020. I am working with Director Deason to determine the best solution for installing new vapor-proof lighting inside the Silo.

We have also interviewed 3 candidates for the Permanent Part Time Position for the BFG.

### **Parks**

Coordination with Parks and Recreation Director Deason is ongoing to prepare for the reopening of the Ada Park Shelter. Several improvements have been made, including replacing the doors and installing automatic locking devices similar to those at Roselle and Leonard Parks. Additionally, an exhaust system has been installed to address restroom odors and prevent condensation. Ben Thomet will be diamond grinding the floors and applying a new epoxy coating, while the BFG team will install upgraded lighting in the restrooms and under the shelter. Lastly, a fresh coat of paint will be applied to the cement block walls and partitions. These much-needed upgrades will significantly enhance the facility, and I encourage everyone to visit once the work is complete.

In preparation for the season, I secured a cost-effective solution for replenishing sand at Ada Park's sand pit and volleyball court. While other vendors quoted over \$700, I was able to arrange for 16 yards of sand to be delivered for \$350.

Additionally, I am working with Director Deason on a mulching project for the flower beds and trees throughout the parks. This initiative may involve a joint effort, with contracted services handling Legacy Park while BFG staff manages all other locations.

## **Streetscapes**

Collaboration with DDA Director Austin continues regarding the Tree Risk Assessment for approximately 300 trees within the downtown right-of-way. A preliminary report has identified multiple mature trees requiring professional attention, including trimming dead material, raising canopies, and, in at least one instance, removal. Director Austin or I will share the final report once it is completed.

We are also working on plans for replacing irrigation infrastructure along Ada Drive. Director Austin and I recently met with a consultant to evaluate not only the immediate area requiring replacement but also other sections needing attention.

To support streetscape maintenance and beautification, BFG staff will be focusing on debris removal within the DDA district. Additionally, we have purchased a walk-behind vacuum to assist with this process, with the cost shared equally between the DDA, Parks, and Trails departments.

## **Trails**

Routine trail maintenance continues, with standard upkeep remaining steady as we transition into the spring season. In the coming months, an informal inspection will be conducted to evaluate the condition of boardwalks, including structural integrity (cracked wood, misaligned components, missing fasteners), approach vaulting, fencing, and other relevant aspects. While some municipalities only address these issues when failures occur, we are implementing a proactive maintenance strategy to ensure the long-term sustainability of Ada Township's trails.

Several trees recently fell across the trail system, and the BFG team was able to clear them all by the following day. While no photos are included in this report, I will request a short video be played for the board to highlight BFG's capabilities in handling tree removals along the trails.

## **Cemeteries**

BFG continues to support the Clerk's Office with cemetery-related operations and maintenance as needed. The recent storm caused damage to several trees in Findley Cemetery, and the BFG team will address these issues in the coming days.

# Memo

To: Julius Suchy, Township Manager  
From: Stephanie Boerman, Assessor *SKB*  
Date: April 1, 2025  
Re: Assessing Department Update

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Comments: The 2025 March Board of Review appeals sessions were conducted on Monday March 10, 2025 from 9:00 am to 4:00 pm and Wednesday March 12, 2025 from 1:00 pm to 9:00 pm

The Board of Review heard 12 Assessment Appeal Petitions.

The 2025 March Board of Review adjourned all 2025 Assessment/Taxable Value and Classification appeals at 9:00 pm on Wednesday March 12, 2025.

Attached is the 2025 L-4037 Certification of Values by Class for the Ad Valorem and Special Act Roll.

We are in the process of beginning our 20% review of the residential class. Below is a list of the neighborhoods that will be reviewed for 2025:

4064 – Royal Oak/Thorn/Buttrick	4070- Ada Moorings
4072 – Ada Meadow	4170 – FHS (Med Density)
4189 – Old Rhodes	4250 – Higher End Homes
4340 – Country Homes	

Below is an update on our active MTT cases:

- Old National Bank – Valuation Appeal. (2022 & 2023) Appeal Tax years have been combined and will be heard together. Appraisals have been completed on this parcel by both parties. Waiting for the hearing date to be set.

Thanks

## State Tax Commission Assessment Roll Certification (Board of Review)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.30. Attach original copy to the assessment roll.

### PART 1: ASSESSOR AND LOCAL UNIT INFORMATION




Assessing Officer Name <b>STEPHANIE BOERMAN</b>	Certification Number <b>R-9209</b>	Certification Level (MCAO, MAAO, MMAO) MAAO - Michigan Advanced Assessing Officer	Tax Year <b>2025</b>
Local Unit of Government Name <b>ADA TOWNSHIP</b>	City or Township <b>ADA TOWNSHIP</b>	County Name <b>KENT</b>	

### PART 2: POST-BOARD OF REVIEW ASSESSED VALUES, CAPPED VALUES AND TENTATIVE TAXABLE VALUES - AD VALOREM SPEC

Property Class	Assessed Values	Capped Values	Tentative Taxable Value
Real Agriculture	18,776,300	10,567,554	10,846,704
Real Commercial	180,018,200	133,325,818	134,484,601
Real Industrial	187,783,200	145,284,567	145,284,567
Real Residential	1,713,242,800	1,173,847,543	1,191,941,254
Real Timber Cutover	0	0	0
Real Developmental	0	0	0
<b>TOTAL REAL PROPERTY</b>	<b>2,099,820,500</b>	<b>1,463,025,482</b>	<b>1,482,557,126</b>
<b>TOTAL PERSONAL PROPERTY</b>	<b>43,695,900</b>	<b>43,695,900</b>	<b>43,695,900</b>
<b>TOTAL REAL &amp; PERSONAL PROPERTY</b>	<b>2,143,516,400</b>	<b>1,506,721,382</b>	<b>1,526,253,026</b>

### PART 3: BOARD OF REVIEW CERTIFICATION

*We hereby certify that the information contained within this Board of Review Assessment Roll Certification is true and accurate to the best of my knowledge, information and belief that the Ad Valorem and Special Act assessed, capped and tentative taxable valuations contained within this Board of Review Certification compose the aggregate assessed valuations of taxable property for the above mentioned local unit of government following the conclusion of the Board of Review.*

Chairperson of the Board of Review Signature 	Date 03-12-25
Board of Review Member Signature 	Date 3/12/25
Board of Review Member Signature 	Date 3-12-25
Board of Review Member Signature (if necessary)	Date
Board of Review Member Signature (if necessary)	Date
Board of Review Member Signature (if necessary)	Date





TOWNSHIP

**MEMORANDUM**

**04/14/2025**

**TO:** Julius Suchy, Township Manager  
**FROM:** Jo DeMarco, Clerk  
**RE:** Clerk Department Update – April 14, 2025 Board Meeting

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**Department Update:** The Clerk's office has completed the following:

- New Township fees have been posted to our website
- Columbarium blueprint has been designed; final approval is expected within the next few weeks.
- Revisions to Cemetery Ordinance have been completed by Cemetery Committee; resubmitted and approved by legal for final submission to the board at our April 28, 2025 meeting.
- State required Logic & Accuracy Testing for May 6, 2025 election has been performed and approved by Election Commission. Election Commission met for final approval on all Michigan state election requirements.
- Election prep is ongoing.



## Ada Township Fire Department



**March 2025  
Activity Report**

Type	March	YTD
Medical	32	95
Vehicle accident	6	21
Structure fire Ada	1	2
Auto aid	12	22
Grass/ illegal burn	2	2
Fire alarm	7	24
Service call/ assist	3	4
Good intent / odor/gas	3	5
Hazardous condition/ CO	1	4
Other calls / wires	5	7
Vehicle fire	0	0
Total	72	186

Year	Month/March	YTD
2025	72	186
2024	42	109
2015	47	92

Auto aid	Received	Received	Given	Given
Department	March	YTD	March	YTD
Alto				
Cannon	1	2		1
Cascade	1	1	3	6
GR Twp			1	2
Grattan			1	1
Lowell			4	10
Plainfield			2	3
Total	2	3	11	23

#	Date	Location	Description	Detail	Shift	Time	#FF	Assist
3-2	116	5530 Michigan	Fire alarm	Canceled	3	2:25	1	
3-2	117	9071 Bailey	Med 1	Medical	3	3:16	2	
3-2	118	835 Maple Hill	Med 2	Medical	4	11:27	2	
3-2	119	5530 Michigan	Fire alarm	Canceled	4	12:00	1	
3-2	120	939 Bridgewalk Ct.	Med 0	Medical	2	20:47	5	
3-3	121	637 Altadale	Med 2	Medical	1	9:15	2	
3-3	122	Thornapple & Fase Street	Roadway clean up	Glass truck debris	1	10:54	1	
3-3	123	7215 Headley	Med 1	Medical	1		3	
3-3	124	823 High Street	Structure fire	Electrical	1	14:22	3	To Lowell
3-3	125	6990 Two mile	Structure fire	Shed fire	2	19:01	14	From Cannon
3-4	126	834 Maple Hill	Med 1	Medical	1	8:36	5	
3-4	127	2401 Pettis	Vehicle accident	iPhone alert false	2	18:29	5	
3-4	128	Fulton & Headley	Vehicle accident	Two cars	2	18:50	3	
3-5	129	7128 Fulton	Med 1	Medical	1	8:34	2	
3-5	130	245 Greentree	Med 3	Lift assist	1	9:33	2	
3-6	131	5967 Knapp	Vehicle accident	iPhone actual crash	3	7:24	5	
3-6	132	1551 Honeycreek	Fire alarm	Canceled	1	14:34	2	
3-7	133	5649 Treebrook Ct.	Med 3	Lift assist	3	5:45	4	
3-7	134	2200 Pettis	Med 1	Medical	1	13:12	3	
3-7	135	1806 Elanor	Structure fire	Canceled	1	15:41	6	To Lowell
3-7	136	9220 28 <sup>th</sup> Street	Structure fire	Canceled	2	19:31	5	To Cascade
3-7	137	Dispatch error						
3-8	138	7128 Fulton	Med 1	Medical				
3-9	139	3819 Standish	Structure fire	Canceled	2	18:56	3	To Plainfield
3-10	140	123 Grand River	Vehicle accident	Car into house	3	6:21	2	
3-10	141	1551 Honeycreek	Fire alarm	False	1	8:23	1	
3-10	142	1855 Winterbrook	Grass fire	Out on arrival	2	16:20	5	
3-10	143	3801 Oak Tree	Structure fire	three season porch	2	18:31	5	To Cascade
3-10	144	6869 Adaridge	Odor investigation	Skunk	2	21:18	3	

3-11	145	400 Altadale	Med 2	Medical	1	10:25	3	
3-11	146	2400 Honeycreek	Med 1	Medical	2	19:17	2	
3-12	147	6343 Redington	Med 2	Medical	3	1:39	2	
3-13	148	10384 Kehoe	Structure fire	Barn	3	3:30	2	To Grattan
3-13	149	835 Maple Hill	Med 1	Medical	1	15:15	2	
3-13	150	203 N. Center	Structure fire	Stove – canceled	2	18:36	4	To Lowell
3-13	151	515 Sanctuary Ct.	Med 2	Medical	2	19:56	3	
3-13	152	11376 Denise	Structure fire	Front of house	2	23:36	4	To Lowell
3-14	153	7333 Knapp	Smoke investigation	Odor fire	3	7:28	5	
3-14	154	6477 Ada Drive	Med 1	Medical	1	9:24	3	
3-14	155	6477 Ada Drive	Med 1	Medical	1	10:54	2	
3-15	156	6652 Rix	Med 1	Medical	2	19:30	3	
3-15	157	520 Abbey Mill	Med 3	Medical	3	5:09	3	
3-15	158	600 Dogwood	Fire alarm	Canceled	4	11:23	1	
3-15	159	901 Cramton	CO alarm	Loss of power	2	19:34	2	
3-16	160	3368 Tamarack Ct.	Structure fire	Dryer	4	11:40	8	To Plainfield
3-17	161	3434 Pettis	Fire alarm	False	2	18:09	3	
3-18	162	6532 Scarborough	Med 1	Medical	3	6:34	4	
3-18	163	6404 Winter Run	Med 1	Medical	2	17:42	3	
3-18	164	8988 Bailey	Odor investigation		2	22:57	1	
3-19	165	4807 Aylesworth	Med 2	Medical	3	2:49	3	
3-19	166	10869 Woodbushe	Structure fire	Canceled	2	17:10	3	
3-24	167	385 Greentree	Med 1	Medical	2	16:41	5	
3-24	168	8999 Vergennes	Med 1	Medical	2	21:07	4	
3-25	169	7575 Fulton	Med 1	Medical	3	1:56	1	
3-25	170	5274 Knoll Pond	Med 1	Medical	3	3:16	2	
3-25	171	Cascade & Spaulding	Vehicle accident	Property damage	1	12:33	7	
3-26	172	1780 Grand River	Grass fire	Small	2	17:45	5	
3-27	173	7423 River Street	Fire alarm	Testing	1	8:10	1	
3-28	174	3355 Eagle Park	Structure fire	Smoke in building	1	10:43	4	To Gr Twp.

<b>Date</b>	<b>#</b>	<b>Location</b>	<b>Description</b>	<b>Detail</b>	<b>Shift</b>	<b>Time</b>	<b># FF</b>	<b>Assist</b>
3-29	175	7400 Four Mile	Med 2	Medical	4	8:30	6	
3-29	176	578 Ada Drive	Med 0	Medical	4	13:36	6	
3-30	177	5765 Stoney Brook Ct.	Med 2	Medical	4	12:45	6	
3-30	178	500 Pineland	Med 1	Tree on car	2	17:58	4	
3-30	179	Two Mile & Pettis	Tree down	Storm related	2	18:37	1	
3-30	180	Forest Glen & Wildwood	Tree down	Storm related	2	18:38	4	
3-30	181	8925 Bennett	Vehicle accident	Car vs. tree	2	19:10	1	
3-30	182	7563 Knapp	Wires down	Storm related	2	19:38	5	
3-30	183	849 Pine Valley	Wires down	Storm related	2	19:11	5	
3-30	184	6895 Conservation	Wires down	Storm related	2	19:52	5	
3-30	185	6653 Adaridge	Med 1	Medical	2	20:07	5	
3-30	186	2790 Gand River	Wires down	Storm related	2	20:28	5	
3-31	187	1188 Dogwood Meadow	Structure fire	Candles	3	6:23	4	To Cascade
3-31	188	9550 Downes	Wires down	Storm related	1	8:50	4	

## **Fire Training**

This month's training turned into a hands-on fire training. Shortly after our evening began the alarm sounded for a structure fire on Two Mile Road. The out building was away from the home and fully involved. The owners were boiling their maple syrup which caught a nearby wood pile on fire. With no chance of the spreading, we took the opportunity to have our newer members on the front lines operating the hose while others helped with overhaul.

## **Medical Training**

Our in-house continuing education credits covered the topic of Patient Assessment. Our instructor Buzz Goodblood has been in the emergency medical field for decades and brings plenty of experience and stories. Patient assessment is performed on every medical or vehicle accident we respond to. The more our team trains the better we become with this skill.

## **On the Cover**

Fire Station Two was built in the 1970's as a block building with a flat roof, two apparatus bays and a small training room. In 1993 the building received a facelift which included vinyl siding, a pitched roof and two additional apparatus bays. Ten years ago, we updated the exterior appearance with a red and white color theme changing the look of the building. A new roof was installed last week, replacing the 32-year-old shingles. The next update we are proposing is the replacement of the original garage doors with more modern glass doors which will enhance the appearance while providing natural light to the apparatus bays.

# Executive Director Report

## Ada History Center – Kristen Wildes

March 2025

### Week of March 3

- Display - put into use the 4 cotton covers Marilyn T. made for our clothing collection. Made a few tweaks on the new exhibit. Created a new exhibit for our case at the library. We renew the case quarterly.
- Collections - delivered surplus phonograph cylinders to Ionia and Sunfield Historical Societies. Worked with Gary S. on tech for collections. Worked with Karey on new accessions. Processed collections backlog. Brought in an Ada witch related donation to the collections.
- Admin - working with Marie on lectures. Met with Plainfield Hist Soc to provide a tutorial on PastPerfect management software. Met with fundraising committee. Processed a couple donations and a new membership. Processed our malware protection annual renewal. Prepared and submitted monthly report to Julius. Attended 4 hour remote conference about America's 250th next year. Worked with Liz F. on Ada cemetery tour. Prepared committee reports for next week's board meeting.
- Publicity - wrote and submitted article for April Our Home Ada. Planned out all social media posts for March. Made posts this week about the area before the dam was built and about Fat Tuesday. Working with Gary B. on research for future posts about the Change exhibit.

### Week of March 10

- Display - gave an orientation to new volunteer Mary.
- Collections - met with new volunteer Marcie about doing a full inventory of the collections storage.
- Admin - helped with board packets and attended monthly board meeting. Met with Erin from township about cemetery and AdaView. Worked Tuesday open hours with Karey. Met with Karey about volunteer coordination. Hosted DAR genealogy research evening meeting. Worked extensively on edits and updates to the content of the 10 village historic panels in preparation to contracting with FastSigns for design and fabrication. Communicated with Julius and Dennis about installation and extra panel options. Buildings, Facilities, and Grounds came to inspect a few small issues with our thermostat. Dennis and I are following up on some humidity questions. Don came to share more Lowell Ledger research. Picked up several new volunteer golf shirts from Fandangled. Working with programs/events committee on upcoming scheduling.
- Publicity - worked extensively on Kreigh Collins article requested by Michigan History magazine, had edited, and submitted for consideration. Made social post about 100 years ago with Hattie Fitch. Worked up draft for next AdaView. Working with Keith so slightly revamp the look of our next newsletter. Began piecing together items for next Uniquely Ada. Working with Gary B. about upcoming social media posts for the CHANGE exhibit.



## Week of March 17

- Display - Two private tours were given in off hours.
- Collections - began working with new volunteer Marcie on collections inventory - hooray! Worked with Gary S. on photo collection. Working with Patric on scanning photos.
- Admin - Met with Liz F. on cemetery tour and articles for upcoming publications. Met with new volunteer for collections, Veronica. Working with nominating committee for upcoming elections. Met with group at the library about potential art project. Met with Vintage Baseball committee to plan for the May 10 event. Attended annual roundtable at GVSU offered by the Kutsche Office of Local History. Spoke briefly with Bernie about a couple matters. Meeting today with the township about planning for a veterans memorial. Scheduled Campau Lyon Questers and Robinson Family for their board and annual planning meetings in our meeting room. Working with planning committee on scheduling, including finalizing details for a tour of the Ada dam. Working with local preschool to plan a visit. Went to purchase some fur trade educational supplies from the Kalamazoo Living History Show last Sunday. Working with Aleisha on content for new garden panels.
- Publicity - finalized draft of AdaView for June/July/August and submitted. Created and compiled content for our upcoming Uniquely Ada newsletter. Prepared draft of Month@theMuseum to be sent out with the newsletter. Social media posts made about St. Patty's Day and about the mills that were where the dam is today.

## Week of March 24

- Display - loaned out and delivered 2 large kiosks about Ada history that were from the Ada Hotel opening. Edited and sent draft of content for renewal of the village's interpretive panels to FastSigns to begin design, as part of the current special campaign.
- Collections - worked with Gary on photos, Marcie on collections inventory.
- Admin - met with programs/events committee. Had conversations with Dennis about several facilities matters. Answered three email inquiries about history of a private home, items for sale in the gift shop, and bands for MOL. Sent info about the MACC not offering grants this June and the significant negative impact that has on our volunteer coordination position. Sent our membership an email with information on Historical Society of Michigan's History Hounds lectures for April. Worked with Jeanne on getting the hold off our credit card. Ordered yard signs for Vintage Baseball Game. Working with Wesley on potential project to incorporate interpretive panels in the new covered bridge park. Supplied information to the committee working on design for the veterans memorial. Worked with Barb & Betty Jo on draft for upcoming membership letter. Communicating with committee on potential artwork for the library/community center.
- Publicity - made social media posts about Social Media from 100 years ago and about lighting strike at the depot. With Keith, Marian and Dale, finalized the newsletter, had printed, mailed, emailed, and posted on website. Sent out Month@theMuseum email for April. Working with Gary B. on developing future social posts.