



**ADA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS
MONDAY, DECEMBER 10, 2018 MEETING, 8:00 A.M.
ADA TOWNSHIP OFFICES, 7330 THORNAPPLE RIVER DR. SE
ADA, MICHIGAN**

AGENDA

- I. Call to Order/Roll Call
- II. Approval of Agenda
- III. Approval of Minutes of November 5 and November 26 meetings
- IV. Approval of Payables
 - a. RRR Lawn and Landscape, Light Pole Garland Installation
 - b. Woods Landscaping, November Sidewalk Snow Removal
- V. Presentation of Beers at the Bridge and Brats and Bonfires Events Recap
- VI. Reports and Communications
 - a. Status of Riverfront Park Construction
 - b. Community Center/Library Building Update
 - c. DDA Financial Report, 11/30/18
- VII. Board Member Comment
- VIII. Public Comment
- IX. Adjournment

**ADA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
BOARD OF DIRECTORS
MINUTES OF THE NOVEMBER 5, 2018 MEETING
ADA, MICHIGAN**

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 8:00 a.m. by Chairperson, Bowersox.

BOARD MEMBERS PRESENT: Terry Bowersox, George Haga, Bryan Harrison, Walt VanderWulp, Dawn Marie Coe, Ted Wright, Margaret Idema, Devin Norman

BOARD MEMBERS ABSENT: Justin Knapp

STAFF PRESENT: Jim Ferro, Planning Director, Brian Hilbrands, DDA Coordinator, Kevin Moran, Ada Township Treasurer, Adina Winczewski, Administrative Assistant

PUBLIC PRESENT: 1 Member

II. APPROVAL OF AGENDA

It was moved by Norman, seconded by Harrison to approve the agenda as presented. Motion passed unanimously.

III. APPROVAL OF MINUTES OF OCTOBER 8 MEETING

It was moved by VanderWulp, seconded by Idema, to approve the minutes of the October 8th meeting as presented. Motion passed unanimously.

Justin Knapp arrived at 8:01 a.m.

IV. RECOMMENDATION TO ESTABLISH A REDEVELOPMENT PROJECT AREA

Hilbrands reminded board members that all of the quota liquor licenses in the Township are currently in use. An additional way for a new business to receive a liquor license is through an on-premises liquor license. To receive one, the business needs to be in a Redevelopment Project Area or in a development district (such as a DDA). Businesses within a development district must be located in a building that is a restoration or rehabilitation of an existing building. They may not be located in a brand-new building. Any new restaurant going in the new construction would not qualify by being in the development district. Hilbrands stated to remedy this, it is recommended that the DDA Board recommend the establishment of a Redevelopment Project Area within the boundaries on one of the two attached maps, labeled Area 1 and Area 2.

It was moved by Harrison, seconded by Norman, to recommend to the Township Board the Resolution to establish a Redevelopment Project Area, using area 2.

Motion passed unanimously.

V. REPORTS AND COMMUNICATIONS

a. Status of Riverfront Park Construction

Ferro stated the park is close to being complete. The sidewalk needs to be finished. The amphitheater has not started due to a request by the major donor who would like to revise the

plans in order to add a roof. The cost estimate to add a roof is on the agenda for the next Township Board meeting.

Ferro stated some minor landscaping that needs to be completed is the planting of several thousand bare root twigs in the riverbank that is part of the stabilization plan. Those twigs will grow into fairly dense vegetation.

Idema asked if this park is staying in the budget. Ferro stated it is a little over budget but not by much.

Idema asked if an official name has been chosen for the park. Hilbrands stated the major donor has chosen a name, but it still needs to go before the Township Board for approval.

Norman inquired on the cost for the amphitheater roof and if the major donor is donating more money to cover it. Ferro stated the added cost is around \$200K and the major donor did not offer additional money. However, the cost of the overall structure and site improvements is under the \$500K pledge. Norman asked if we are still within budget. Ferro stated no, that is one of the things the Township Board will be reviewing.

b. Community Center/Library Building Update

Haga reminded everyone that a joint work session between the Township Board, DDA Board and the Building Committee is scheduled for November 14th. At this meeting, Progressive AE will go over their site evaluation of the property on the north side of Headley Street. Considering this location for the Library/Community Center has been suggested by a member of the Building Committee.

Norman requested to have the site plan details before the meeting. VanderWulp agreed. Haga stated any materials received before the meeting will be distributed. At this point, very little information has been received.

Bowersox asked why the Building Committee member is requesting to move the building to the north side of Headley. Haga stated it is a concern that the current site is too constraining in its dimensions and provides little opportunity for green space. There will be very little green space on the south side of Headley.

VanderWulp stated the Farmers' Market could stay where they are if the building is moved to the north side of Headley.

Wright asked if the change in location of the building is to possibly expand the square footage or size of the building? Ferro stated no, the budget is not changing and we need to stick with the 24,000 square feet.

c. Location of Library/Community Center Building Memorandum

Haga reviewed his memo under the above item (b).

d. DDA Financial Report, 10/31/18

Hilbrands reviewed the DDA financial activity for October as outlined in his memo to the DDA Board. Payments have been made to Gilson Graphics for the new light pole banners, The Badge Company LLC for the DDA Board name badges, and to Michigan Downtown Association for the

yearly membership dues. The Farmers' Market End of Year Report will be available at next month's meeting.

VI. BOARD MEMBER COMMENT

Wright stated he would like to applaud the Historical Society on their new addition. It is beautiful and a great asset to the community.

VanderWulp reminded Haga of his concerns with the road condition of old M-21, east of the Grand River by the River Bend Bar and Grill. Haga stated he will follow up with the road commission.

Idema inquired about the status of the bumpouts on Ada Drive. Ferro stated they are working fairly quickly. There haven't been any issues other than a few pavers that need to be replaced. Haga stated that Ada Drive should be open this Thursday, depending on the weather.

VII. PUBLIC COMMENT

There were no public comments.

Meeting was adjourned at 8:33 a.m.

Respectfully submitted:

Devin Norman, Secretary

**ADA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
BOARD OF DIRECTORS
MINUTES OF THE NOVEMBER 26, 2018 MEETING
ADA, MICHIGAN**

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 8:05 a.m. by Chairperson, Bowersox.

BOARD MEMBERS PRESENT: Terry Bowersox, George Haga, Walt VanderWulp, Ted Wright, Margaret Idema, Devin Norman

BOARD MEMBERS ABSENT: Bryan Harrison, Dawn Marie Coe, Justin Knapp

STAFF PRESENT: Jim Ferro, Planning Director, Brian Hilbrands, DDA Coordinator, Kevin Moran, Ada Township Treasurer, Adina Winczewski, Administrative Assistant

PUBLIC PRESENT: None

II. APPROVAL OF AGENDA

It was moved by Idema, seconded by VanderWulp, to approve the agenda as presented. Motion passed unanimously.

III. RECOMMENDATION TO TOWNSHIP BOARD OF LOCATION FOR AMY VAN ANDEL LIBRARY AND COMMUNITY CENTER BUILDING

Ferro gave a brief overview of his memo to the board outlining the proposed location change of the Amy Van Andel Library & Community Center building. Ferro stated it was suggested within the Building Committee that we re-examine the location of the building. A joint work session between the Township Board and the DDA took place last week. Based on Progressive AE's analysis of the two different site locations, consensus at the joint work session was that the building location be changed to the north side of Headley Street. Ferro stated no funding commitments have been made but there's a recognition by GELD, LLC, that there will be additional costs associated with the location change.

Ferro stated that the DDA is being asked to go on record today as supporting the location change to the north side of Headley Street. The Township Board is being asked to do the same at tonight's meeting.

Norman asked what the DDA's value is in recommending the location change. He stated that the DDA recommended this location (north side of Headley) a year ago. But based on safety concerns, we were asked to change the location to the south side of the street. Ferro stated the DDA is an important financial partner in the project, and its input is important.

Idema suggested the DDA say something like, "We support our original intent". Norman agreed. Idema stated the DDA did not vote on the location a year ago but numerous discussions were leading in the direction of the north side of Headley as the location of the building.

Harrison arrived at 8:10 a.m.

Wright stated he feels the wording of the DDA's recommendation should include something to protect the integrity of the DDA and make sure the public is aware that it was never the DDA's decision initially to put the building on the south side of Headley.

Ferro stated it's important for the public to see that the DDA Board and the Township Board are in alignment. The DDA is being asked to recommend moving forward with the design of the

building for the north side of Headley Street, and identify any additional costs associated with the location change.

Harrison stated he supports a motion stating we have historically viewed the property on the north side of Headley Street as a valuable potential asset and that the placement of the Library/Community Center is consistent with the DDA's vision. Idema stated she likes that wording and would support it. Bowersox agreed.

Haga stated that another partner we have in this project is The Community Church. We need to make sure the relationship with them continues throughout this project.

VanderWulp asked where the Farmer's Market would be located. Haga stated those details are to be determined.

Wright asked, in referring to site 2.0 in the board packet, what the water is for on the proposed site. Ferro stated it is for required storm water detention. Another option would be underground holding tanks. Wright asked what additional costs that would add to the project. Ferro stated those costs have not yet been quantified.

Idema asked if the recommendation is contingent on the ability to raise the extra money necessary to change the location of the building. Wright stated that safety should be in the motion as that is why it was originally moved to the south side of Headley Street.

After further board discussion, it was moved by Harrison, supported by Wright that 1.) The DDA makes a recommendation to the Township Board that the north side of the Headley property has always been viewed as a valued community asset and the potential use of this property for a library/community center is consistent with the DDA's vision for that property. 2.) Determination of additional costs for this location should be clarified as well as source of funding. 3.) Our relationship with The Community Church is important and addressing their needs with this move should also be resolved. 4.) As part of the design process, safety concerns with the close proximity to Fulton Street and possible water storage need to be addressed.

Motion passed unanimously.

Harrison asked if this new location will involve new community input. Haga stated this motion will be presented to the Building Committee and Progressive AE with a clear understanding of what the DDA recommendation is.

IV. BOARD MEMBER COMMENT

Norman stated the new intersection at Ada Drive and Thornapple River Drive feels much safer to drive.

Idema stated putting the sidewalk back in place is going to be difficult now that snow is falling. Haga stated he needs to talk to the engineers regarding sidewalk safety.

V. PUBLIC COMMENT

There were no public comments.

Meeting was adjourned at 8:35 a.m.

Respectfully submitted:

Devin Norman, Secretary

RRR Lawn and Landscape LLC

6757 Cascade Rd SE #121 Grand Rapids, MI 49546



RRR Lawn
-& Landscape LLC-

(616) 893-5765

nriebel@rrrlawn.com | www.rrrlawn.com

RECIPIENT:

Ada Township

7330 Thornapple River Dr PO Box 370
Ada, Michigan 49301

Invoice #1914

Issued 11/30/2018

Due 12/30/2018

Total \$1,306.00

Account Balance \$1,306.00

RRR Lawn & Landscape Invoice

SERVICE / PRODUCT	DESCRIPTION	QTY.	UNIT COST	TOTAL
11/28/2018				
Garland Installation	Ada Township. Completed 11/28/18.	1	\$1,306.00	\$1,306.00

50% TOWNSHIP - 101.
50% DDA 248.170.740 - OPER SUPPL/SERY
OK to pay JF 12/3/18

Thank you for your business. Please contact us with any questions regarding this invoice.

We offer the following Fall Services:
Fall Clean Up
Seasonal Color Planters for Fall (and Winter)

Sign up today to reserve your spot!

Total \$1,306.00
Account balance \$1,306.00



WOODS LANDSCAPING

Invoice: 25833

Date 12/1/2018
 Terms Net 30
 PO Number
 Account #

Bill To

Ada Township
 Attn: Brian Hilbrands
 PO Box 370
 Ada, MI 49301

Property Address

Ada Township
 7330 Thornapple River Dr
 Ada, MI 49301

Date/Time	Description	Quantity	Price	Total
11/26/2018	Shoveling (per time) - 248-170-901	1.00	530.00	530.00
11/27/2018	Shoveling (per time) - 248-170-901	1.00	530.00	530.00
11/28/2018	Salting Service (Bulk, Commercial)Ada Township Office per special request/approval by Brian. - 101.	1.00	80.00	80.00
11/29/2018	Salting Service (Bulk, Commercial)Ada Cemetery per special request/approval by George. - 101.	1.00	150.00	150.00

Subtotal:	1290.00
Invoice Total:	\$1,290.00
Account Balance:	\$1,290.00

*Raid
12/4/18
[Signature]*

PAYMENT COUPON

Woods Landscaping
 9599 Fulton St. E
 Ada, MI 49301
 616-868-6749

Ada Township
 7330 Thornapple River Dr
 Ada, MI 49301

Terms Net 30
 Account #
 PO Number

Invoice # 25833
 Invoice Date 12/1/2018
 Invoice Balance \$1,290.00
 Account Balance \$1,290.00
 Amount Enclosed

2015-2018 Highlights and Overview: Beers at the Bridge Brats and Bonfires

SUNDAY, AUGUST 16, 2015

m LIVE **Cadence** 50¢

LOCAL NEWS FOR: Ada, Cascade, East Grand Rapids, Forest Hills, Northeast Grand Rapids, Grand Rapids Twp. & Plainfield Twp.

ADA

Village moves Music on the Lawn to 'Beers at the Bridge' as redesign celebration

By Jan Holst
jholst@mlive.com

Ada Township will highlight the efforts to redesign Ada village with a new event that is designed to celebrate the community.

"Beers at the Bridge," scheduled for Aug. 27, will cap off the Ada Historical Society's Music on the Lawn series with a "coming home party" for a lead singer who recalls playing on the original

Ada Covered Bridge. There will also be a specialty beer served that was brewed by a local brewery just for the occasion.

"This is the last Music on the Lawn — the big finale," Bernie Veldkamp, president of the Ada Historical Society said.

The Aug. 27 event at the Covered Bridge will spill over into Leonard Field. The blues band — Thirsty Perch — will

set up on the river "lookout" just north of the Covered Bridge, and the audience will gather between the Covered Bridge and Leonard Field. The area will be fenced, which is a requirement of the one-day liquor license permit obtained for the event.

Having the community come together to celebrate Ada is at the heart of the

SEE **CELEBRATION**, PAGE 5



Jenna Cairo I love being part of a fun community who gives us an opportunity to get out with our friends, listen to some great tunes while supporting local businesses! We love Ada and all it has to offer.

Like · Reply · 2y



1



Joel Harner It's awesome to see the downtown so busy with people walking around our downtown and hangin at the covered bridge, then staying downtown and eating at the local restaurants. Also, great job to Gravel bottom for making adjustments from the first party to the July event!!

Like · Reply · 2y

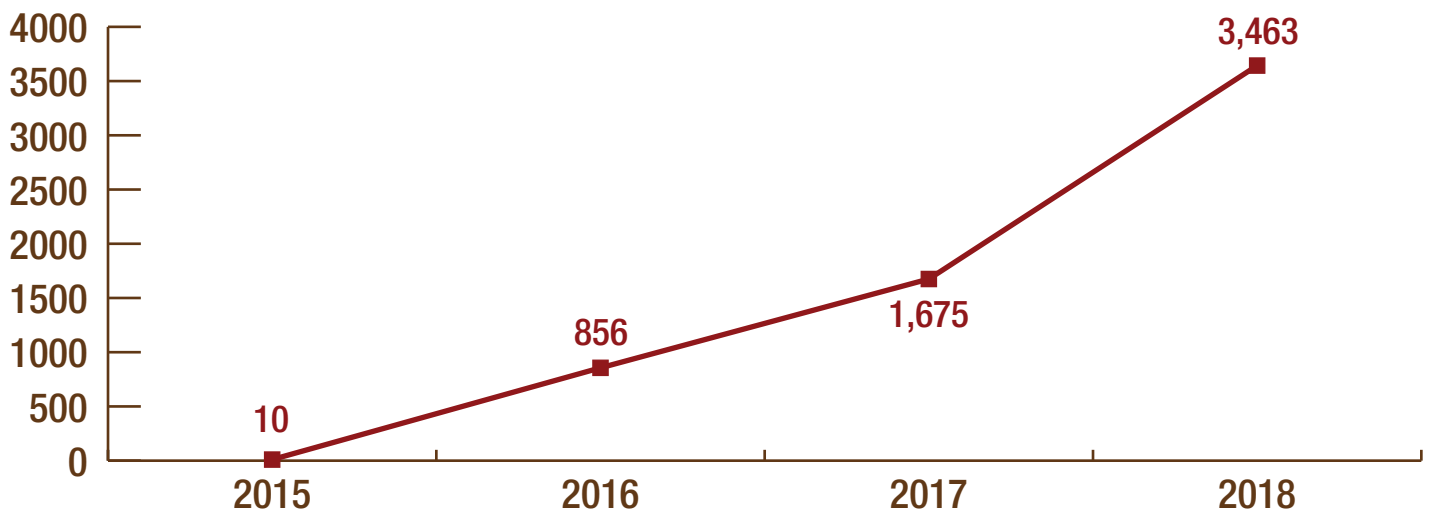


1

THE 4TH ANNUAL BEERS AT THE BRIDGE SUMMER CONCERT SERIES 2018

**Total Attendance:
15,687 Attendees over 9 events
2015-2018**

Individuals engaged on social media



Jennifer Ward Love this event! As a new Ada resident, Beers at the Bridge has been a great opportunity to get out, connect, and get to know all those in our community. Thank you for putting this together.

Like · Reply · 2y



1



Angela Pierce Interacting with the community

Like · Reply · 2y



1



Meagan Eggebeen I love seeing the whole community come together and have fun!

Like · Reply · 2y



1



Sara Larkin All the friends!

Like · Reply · 2y



1



Nancy Pardo-Wright Friends and of course the beer!

Like · Reply · 2y



1



Lydia Vierson Supporting local!!!

Like · Reply · 2y



1



Elaine Michael Urrutia The branding. I love it.

Like · Reply · 2y



2



Helen Teune Van Essendelft Beer, Music, and Community! What's more to say or love?

Like · Reply · 2y



1



Dan Gardiner It's great to be a part of and see the start of, what I hope to be, an Ada tradition and yearly event. And the beer. The beer's good.

Like · Reply · 2y



1



Chad Drenth Beer and seeing the community thrive

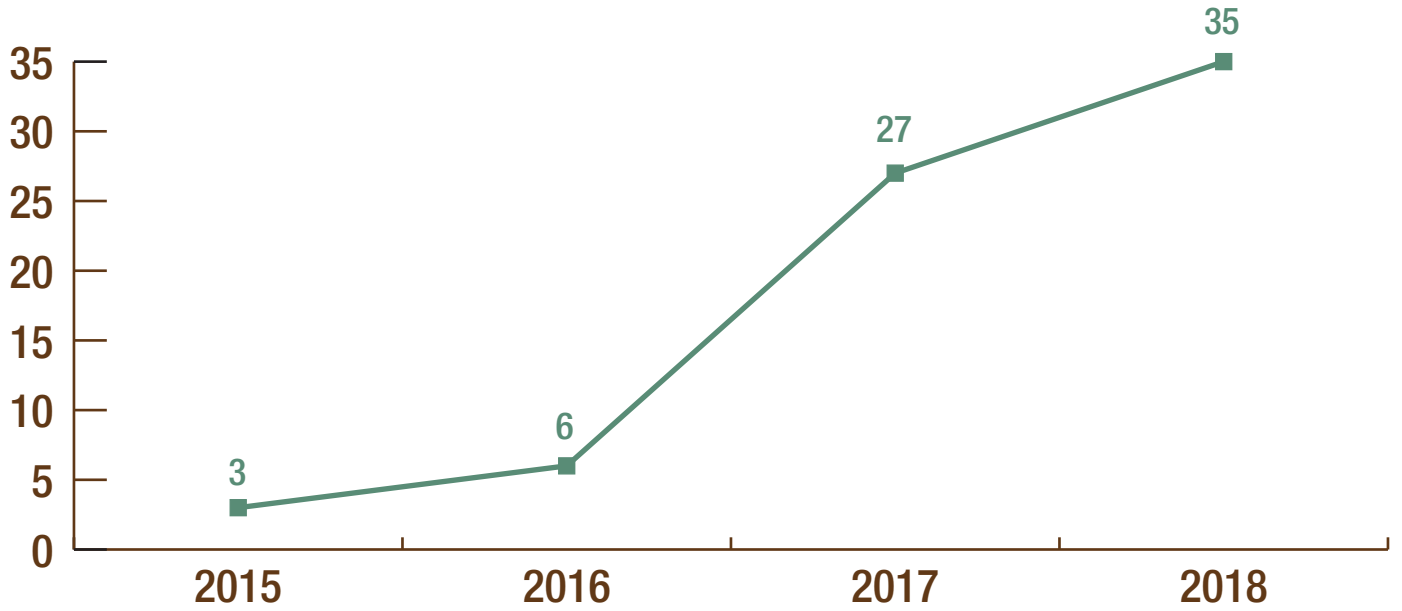
Like · Reply · 2y



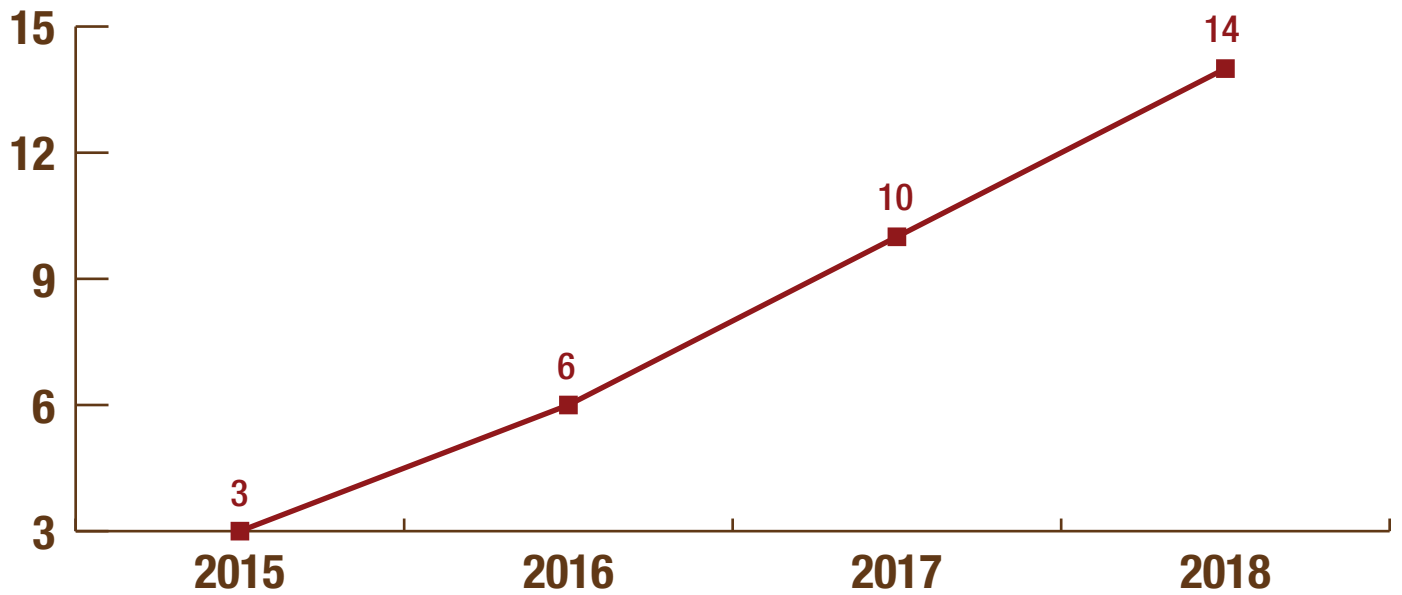
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THE 4TH ANNUAL BEERS AT THE BRIDGE SUMMER CONCERT SERIES 2018

Sponsor Growth



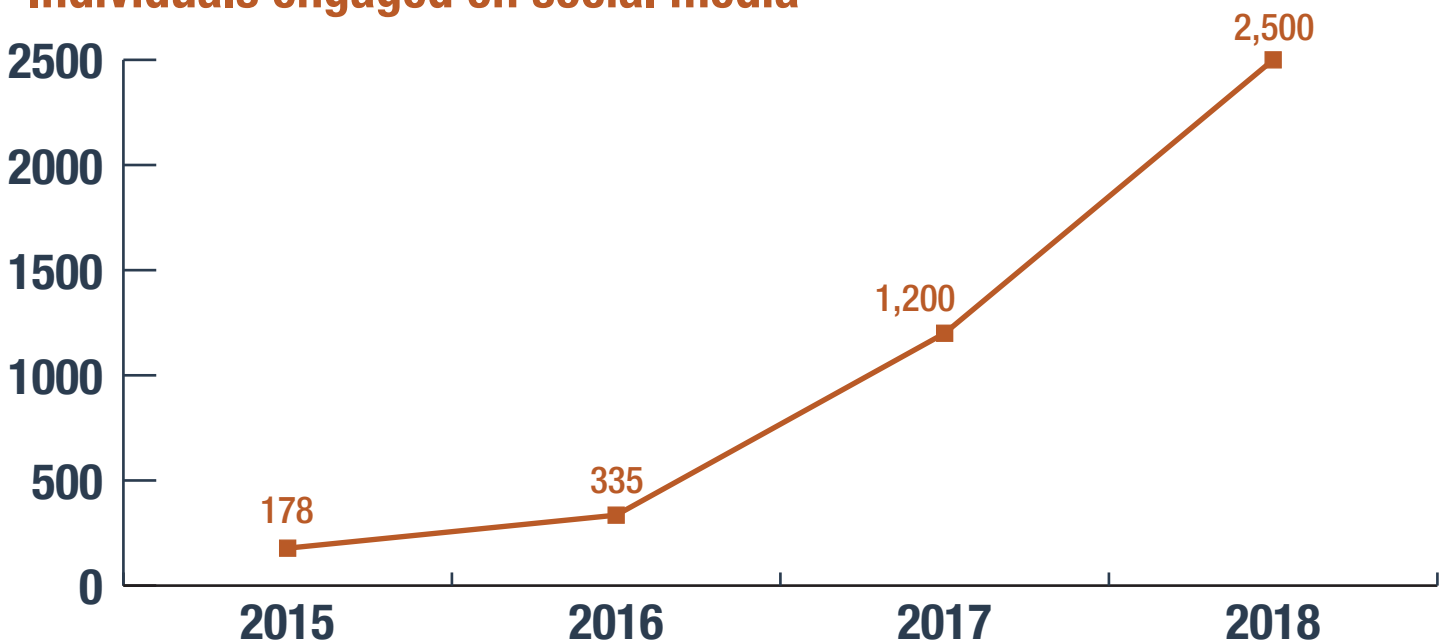
Vendor Growth



BRATS AND BUNFIRES

**Total Attendance:
3,169 Attendees over 4 events
2015-2018**

Individuals engaged on social media



Kari Natale
October 19 · 🌐

What a great event! So glad we were able to make it out and the weather was semi decent 😊
What a great community my family moved to a short time ago. So glad to be apart of moments like this.



1



Ryan Karl Great time - thanks for hosting Ada FD!!

Like · Reply · 4w



Shelley Folkertsma We had a great time too and the rain had no impact at all on the FUN because a huge area was all under tent cover 🙌. Thanks Ada Fire Department!! 🤗

Like · Reply · 4w

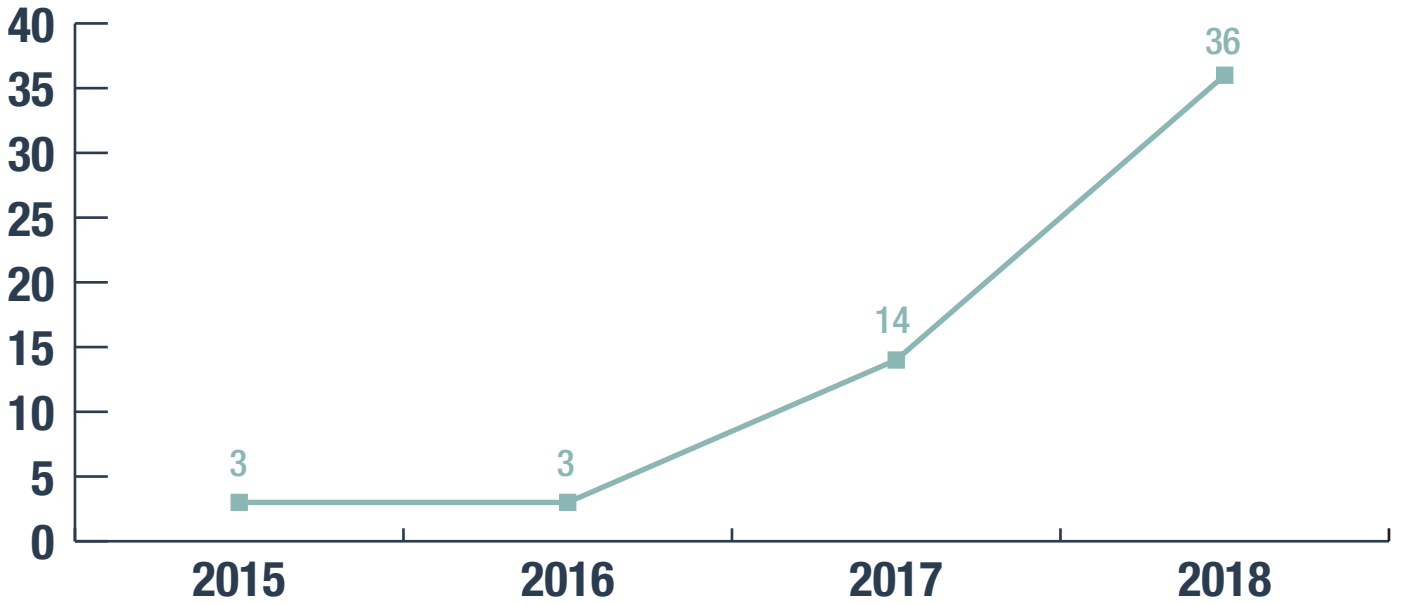


John Henderson Great time!

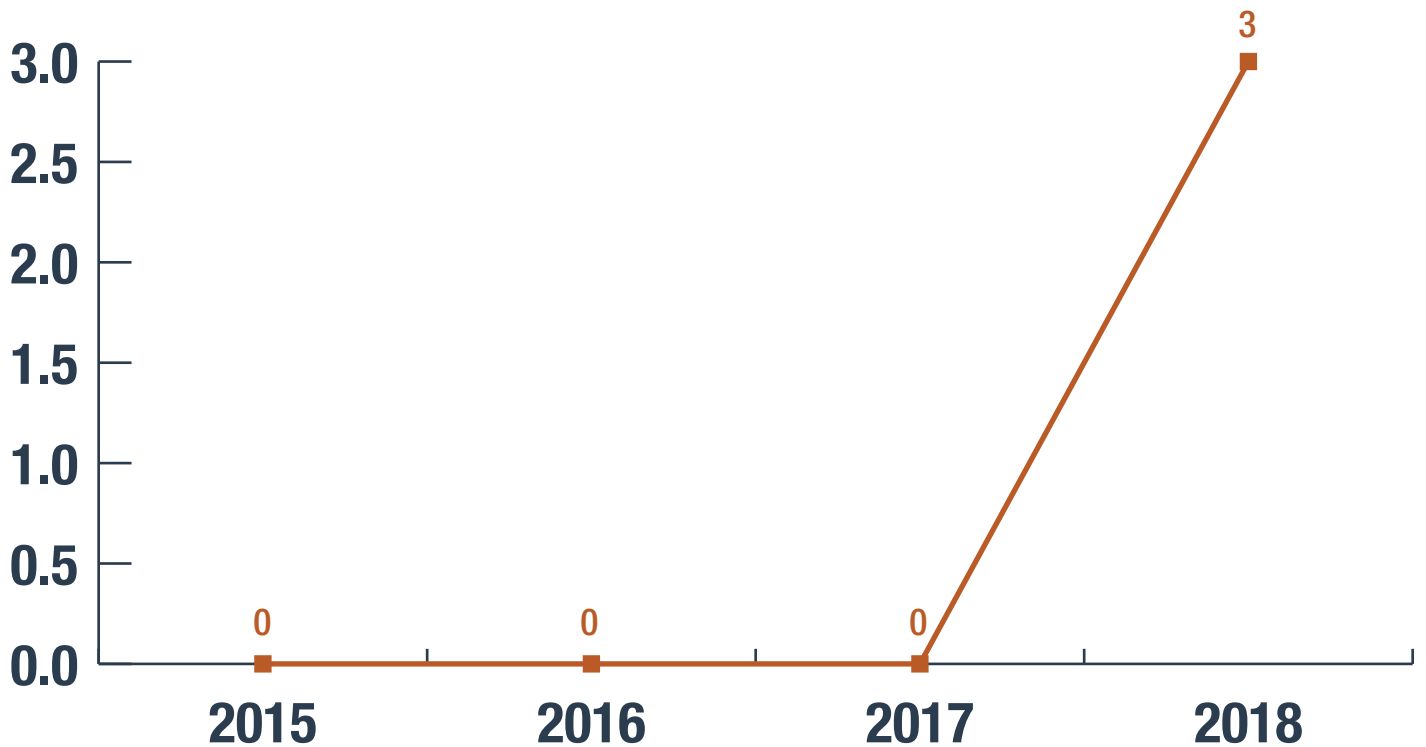
Like · Reply · 4w

BRATS AND BONFIRES

Sponsor Growth



Vendor Growth



THE 4TH ANNUAL
BEERS *AT THE* **BRIDGE**
SUMMER CONCERT SERIES
2018

BRATS **AND**
B  **NFIRES**

Efforts made to create sustainability for the future:

- Increased sponsorship revenue and number of sponsors
- Decreased operational expenses
- Increased vendor opportunities for additional local business visibility
- Engaged with local business leaders to develop a volunteer program
- Increased ticket sales over all events
- Increased attendance year by year



MEMORANDUM

Date: 11/30/18

TO: Ada Township DDA Board
FROM: Brian Hilbrands, DDA Coordinator
RE: Financial Report, 11/30/18

Significant DDA financial activity during November included the following:

- \$250.65 in operating supplies/services includes reimbursement from River Street Commons and Marketplace Square Condo Associations for banner purchases.
- \$160.00 in continuing education includes payment to the Michigan Downtowns Association for registration for the Michigan Downtowns Conference.
- \$284.97 in Mileage & Expense includes payment to DDA Coordinator for travel and lodging expenses attending the Michigan Downtowns Conference.

With respect to the Farmers' Market, the Market has net negative income to date of \$385.72 for the 2018 season. Revenues to date total \$8,940.00, or 77.1% of the budgeted total.

User: HILBRANDS

PERIOD ENDING 11/30/2018

DB: Ada

ADA TOWNSHIP DDA
INCLUDING FARMERS' MARKET

GL NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	UNENCUMBERED BALANCE	% BGD USED	ENCUMBERED YEAR-TO-DATE
Fund 248 - DDA FUND							
Revenues							
Dept 000.000							
248-000.000-401.405	TAXES- ADA TOWNSHIP	15,351.00	0.00	0.00	15,351.00	0.00	0.00
248-000.000-665.000	INTEREST REVENUE	1,000.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 000.000		16,351.00	0.00	0.00	16,351.00	0.00	0.00
Dept 020.000 - TAXES							
248-020.000-406.000	TAXES: DDA MILLAGE	295,796.00	0.00	201.44	295,594.56	0.07	0.00
248-020.000-423.000	TAXES: IFT	28,116.00	0.00	0.00	28,116.00	0.00	0.00
248-020.000-573.000	LOCAL COMMUNITY SABILIZATION	121,000.00	0.00	138,642.15	(17,642.15)	114.58	0.00
Total Dept 020.000 - TAXES		444,912.00	0.00	138,843.59	306,068.41	31.21	0.00
Dept 028.000 - FARMER'S MARKET							
248-028.000-694.000-FRM MKT 12-1	MISC AND OTHER REVENUE	1,000.00	0.00	1,000.00	0.00	100.00	0.00
248-028.000-694.001-FRM MKT 12-1	REGISTRATIONS	10,600.00	0.00	7,940.00	2,660.00	74.91	0.00
Total Dept 028.000 - FARMER'S MARKET		11,600.00	0.00	8,940.00	2,660.00	77.07	0.00
TOTAL REVENUES		472,863.00	0.00	147,783.59	325,079.41	31.25	0.00
Expenditures							
Dept 000.000							
248-000.000-947.000	TRANSFERS OUT TO OTHER FUNDS	178,621.00	0.00	0.00	178,621.00	0.00	0.00
Total Dept 000.000		178,621.00	0.00	0.00	178,621.00	0.00	0.00
Dept 170.000 - DDA OPERATIONS/CONSTRUCTION							
248-170.000-704.000	WAGES	30,636.00	5,925.50	36,538.17	(5,902.17)	119.27	0.00
248-170.000-704.001	WAGES - SUPPORT	12,360.00	0.00	0.00	12,360.00	0.00	0.00
248-170.000-715.000	FICA - TOWNSHIP SHARE	2,665.00	360.42	2,223.56	441.44	83.44	0.00
248-170.000-716.000	FICA - MEDICARE TWP SHARE	623.00	84.29	520.07	102.93	83.48	0.00
248-170.000-719.000	RETIREMENT - EMPLOYER COST	4,300.00	592.56	3,653.86	646.14	84.97	0.00
248-170.000-719.001	MEDICAL, DENTAL INSURANCE	2,638.00	452.63	2,715.82	(77.82)	102.95	0.00
248-170.000-740.000	OPERATING SUPPLIES/SERVICES	11,675.00	(250.65)	2,587.85	9,087.15	22.17	0.00
248-170.000-740.000-FRM MKT 12-1	OPERATING SUPPLIES/SERVICES	1,980.00	0.00	1,096.95	883.05	55.40	0.00
248-170.000-800.000	CONTINUING EDUCATION	560.00	160.00	160.00	400.00	28.57	0.00
248-170.000-800.000-FRM MKT 12-1	CONTINUING EDUCATION	75.00	0.00	0.00	75.00	0.00	0.00
248-170.000-801.000	CONTRACT SERVICE	17,000.00	0.00	0.00	17,000.00	0.00	0.00
248-170.000-801.000-FRM MKT 12-1	CONTRACT SERVICE	8,865.00	1,350.00	7,290.00	1,575.00	82.23	0.00
248-170.000-820.000	MEMBERSHIP & DUES	368.00	0.00	125.00	243.00	33.97	0.00
248-170.000-820.000-FRM MKT 12-1	MEMBERSHIP & DUES	250.00	0.00	0.00	250.00	0.00	0.00
248-170.000-821.000	ENGINEERING	0.00	0.00	7,920.99	(7,920.99)	100.00	0.00
248-170.000-828.000	LEGAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00	0.00
248-170.000-870.000	MILEAGE & EXPENSES	325.00	284.97	284.97	40.03	87.68	0.00
248-170.000-870.000-FRM MKT 12-1	MILEAGE & EXPENSES	300.00	0.00	0.00	300.00	0.00	0.00
248-170.000-974.000	IMPROVEMENTS	37,000.00	0.00	0.00	37,000.00	0.00	0.00

PERIOD ENDING 11/30/2018

ADA TOWNSHIP DDA
INCLUDING FARMERS' MARKET

GL NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	UNENCUMBERED BALANCE	% BDGT USED	ENCUMBERED YEAR-TO-DATE
Fund 248 - DDA FUND							
Expenditures							
Total Dept 170.000 - DDA OPERATIONS/CONSTRUCTION		136,620.00	8,959.72	65,117.24	71,502.76	47.66	0.00
Dept 900.000 - OTHER TOWNSHIP EXPENSES							
248-900.000-719.002	LIFE INSURANCE, OTHERS	0.00	37.65	293.36	(293.36)	100.00	0.00
Total Dept 900.000 - OTHER TOWNSHIP EXPENSES		0.00	37.65	293.36	(293.36)	100.00	0.00
TOTAL EXPENDITURES		315,241.00	8,997.37	65,410.60	249,830.40	20.75	0.00
Fund 248 - DDA FUND:							
TOTAL REVENUES		472,863.00	0.00	147,783.59	325,079.41	31.25	0.00
TOTAL EXPENDITURES		315,241.00	8,997.37	65,410.60	249,830.40	20.75	0.00
NET OF REVENUES & EXPENDITURES		157,622.00	(8,997.37)	82,372.99	75,249.01	52.26	0.00
BEG. FUND BALANCE		379,966.52		379,966.52			
END FUND BALANCE		537,588.52		462,339.51			

PERIOD ENDING 11/30/2018

ADA FARMERS' MARKET

GL NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	UNENCUMBERED BALANCE	% BDGT USED	ENCUMBERED YEAR-TO-DATE
Fund 248 - DDA FUND							
Revenues							
Dept 028.000 - FARMER'S MARKET							
248-028.000-694.000-FRM MKT 12-1	MISC AND OTHER REVENUE	1,000.00	0.00	1,000.00	0.00	100.00	0.00
248-028.000-694.001-FRM MKT 12-1	REGISTRATIONS	10,600.00	0.00	7,940.00	2,660.00	74.91	0.00
Total Dept 028.000 - FARMER'S MARKET		11,600.00	0.00	8,940.00	2,660.00	77.07	0.00
TOTAL REVENUES		11,600.00	0.00	8,940.00	2,660.00	77.07	0.00
Expenditures							
Dept 170.000 - DDA OPERATIONS/CONSTRUCTION							
248-170.000-740.000-FRM MKT 12-1	OPERATING SUPPLIES/SERVICES	1,980.00	0.00	1,096.95	883.05	55.40	0.00
248-170.000-800.000-FRM MKT 12-1	CONTINUING EDUCATION	75.00	0.00	0.00	75.00	0.00	0.00
248-170.000-801.000-FRM MKT 12-1	CONTRACT SERVICE	8,865.00	1,350.00	7,290.00	1,575.00	82.23	0.00
248-170.000-820.000-FRM MKT 12-1	MEMBERSHIP & DUES	250.00	0.00	0.00	250.00	0.00	0.00
248-170.000-870.000-FRM MKT 12-1	MILEAGE & EXPENSES	300.00	0.00	0.00	300.00	0.00	0.00
Total Dept 170.000 - DDA OPERATIONS/CONSTRUCTION		11,470.00	1,350.00	8,386.95	3,083.05	73.12	0.00
TOTAL EXPENDITURES		11,470.00	1,350.00	8,386.95	3,083.05	73.12	0.00
Fund 248 - DDA FUND:							
TOTAL REVENUES		11,600.00	0.00	8,940.00	2,660.00	77.07	0.00
TOTAL EXPENDITURES		11,470.00	1,350.00	8,386.95	3,083.05	73.12	0.00
NET OF REVENUES & EXPENDITURES		130.00	(1,350.00)	553.05	(423.05)	425.42	0.00

ADA FARMERS' MARKET
2018 SEASON REVENUE, EXPENSE AND NET INCOME
11/30/18

General Ledger No.	Date	Description	Revenue	Expenditure	Balance	Net Income from 1/31/18
		Total Revenues and Expenditures, 4/1/17 to 1/31/18	\$11,115.00	\$9,056.32	\$13,869.20	
248.170.801	2/06/18	Market Master Services - January, 2018		\$105.00	\$13,764.20	-\$105.00
248.170.740	3/09/18	Operating Supplies - Internet Services		\$68.13	\$13,696.07	-\$173.13
248.170.801	3/15/18	Market Master Services - February, 2018		\$150.00	\$13,546.07	-\$323.13
248.170.740	3/23/18	Operating Supplies - Petty Cash Reimbursement		\$31.43	\$13,514.64	-\$354.56
248.170.740	3/31/18	Operating Supplies - Supply Reimbursements		\$108.09	\$13,406.55	-\$462.65
248.170.740	3/31/18	Supplies, General, Farmers Market, Asses		\$4.55	\$13,402.00	-\$467.20
248.170.740	3/31/18	Operating Supplies - Internet Services		\$21.57	\$13,380.43	-\$488.77
248.170.801	3/31/18	Market Master Services - March, 2018		\$450.00	\$12,930.43	-\$938.77
248.028.694	4/09/18	Vendor Registration Fees	\$255.00		\$13,185.43	-\$683.77
248.028.694	4/18/18	Vendor Registration Fees	\$815.00		\$14,000.43	\$131.23
248.028.694	4/20/18	Vendor Registration Fees	\$1,220.00		\$15,220.43	\$1,351.23
248.028.694	5/01/18	Vendor Registration Fees	\$560.00		\$15,780.43	\$1,911.23
248.170.801	5/08/18	Market Master Services - April, 2018		\$600.00	\$15,180.43	\$1,311.23
248.028.694	5/14/18	Vendor Registration Fees	\$1,885.00		\$17,065.43	\$3,196.23
248.028.694	5/23/18	Vendor Registration Fees	\$510.00		\$17,575.43	\$3,706.23
248.028.694	5/31/18	Vendor Registration Fees	\$305.00		\$17,880.43	\$4,011.23
248.170.801	6/05/18	Market Master Services - May, 2018		\$750.00	\$17,130.43	\$3,261.23
248.170.740	6/05/18	Operating Supplies - Petty Cash Reimbursement		\$200.00	\$16,930.43	\$3,061.23
248.170.740	6/05/18	Operating Supplies - Supply Reimbursements		\$150.00	\$16,780.43	\$2,911.23
248.170.740	6/06/18	Operating Supplies - Farmers Market Tent Repair		\$143.92	\$16,636.51	\$2,767.31
248.028.694	6/07/18	Vendor Registration Fees	\$535.00		\$17,171.51	\$3,302.31
248.028.694	6/08/18	Vendor Registration Fees	\$355.00		\$17,526.51	\$3,657.31
248.028.694	6/11/18	Vendor Registration Fees	\$255.00		\$17,781.51	\$3,912.31
248.028.694	6/19/18	Vendor Registration Fees	\$255.00		\$18,036.51	\$4,167.31
248.028.694	6/21/18	Vendor Registration Fees	\$75.00		\$18,111.51	\$4,242.31
248.028.694	6/27/18	Vendor Registration Fees	\$100.00		\$18,211.51	\$4,342.31
248.170.740	6/29/18	Operating Supplies - Petty Cash Reimbursement		\$107.88	\$18,103.63	\$4,234.43
248.028.694	7/11/18	Vendor Registration Fees	\$200.00		\$18,303.63	\$4,434.43
248.170.740	7/11/18	Operating Supplies - Farmers' Market Banners		\$171.97	\$18,131.66	\$4,262.46
248.028.694	7/18/18	Vendor Registration Fees	\$330.00		\$18,461.66	\$4,592.46
248.028.694	7/25/18	Vendor Registration Fees	\$125.00		\$18,586.66	\$4,717.46
248.028.694	8/01/18	Vendor Registration Fees	\$175.00		\$18,761.66	\$4,892.46
248.170.740	8/02/18	Operating Supplies - Petty Cash Reimbursement		\$150.00	\$18,611.66	\$4,742.46
248.170.801	8/07/18	Market Master Services - June, 2018		\$1,080.00	\$17,531.66	\$3,662.46
248.170.801	8/07/18	Market Master Services - July, 2018		\$1,350.00	\$16,181.66	\$2,312.46
248.028.694	8/08/18	Vendor Registration Fees	\$125.00		\$16,306.66	\$2,437.46
248.028.694	8/15/18	Vendor Registration Fees	\$125.00		\$16,431.66	\$2,562.46
248.028.694	8/20/18	Vendor Reimbursement	-\$570.00		\$15,861.66	\$1,992.46
248.028.694	8/28/18	Vendor Registration Fees	\$75.00		\$15,936.66	\$2,067.46
248.170.740	9/04/18	Operating Supplies - Leftover Petty Cash		-\$7.30	\$15,943.96	\$2,074.76
248.170.740	9/04/18	Operating Supplies - Internet Services		\$68.13	\$15,875.83	\$2,006.63
248.170.801	9/04/18	Market Master Services - August, 2018		\$1,080.00	\$14,795.83	\$926.63
248.028.694	9/05/18	Vendor Registration Fees	\$50.00		\$14,845.83	\$976.63
248.028.694	9/10/18	Spectrum Health Sponsorship Fee	\$1,000.00		\$15,845.83	\$1,976.63
248.028.694	9/12/18	Vendor Registration Fees	\$50.00		\$15,895.83	\$2,026.63
248.170.740	9/18/18	Operating Supplies - Supply Reimbursements		\$9.22	\$15,886.61	\$2,017.41
248.028.694	9/19/18	Vendor Registration Fees	\$50.00		\$15,936.61	\$2,067.41
248.170.801	10/01/18	Market Master Services - September, 2018		\$1,080.00	\$14,856.61	\$987.41
248.170.740	10/04/18	Operating Supplies - Internet Services		\$68.13	\$14,788.48	\$919.28
248.028.694	10/08/18	Vendor Registration Fees	\$30.00		\$14,818.48	\$949.28
248.170.740	10/09/18	Operating Supplies - Petty Cash Reimbursement		\$35.00	\$14,783.48	\$914.28
248.028.694	10/12/18	Vendor Registration Fees	\$30.00		\$14,813.48	\$944.28
248.028.694	10/19/18	Vendor Registration Fees	\$20.00		\$14,833.48	\$964.28
248.170.801	11/20/18	Market Master Services - October, 2018		\$1,350.00	\$13,483.48	-\$385.72
Total, 2018 Season, beginning 2/1/18			\$8,940.00	\$9,325.72		-\$385.72
Total, Fiscal YTD, beginning 4/1/18			\$8,940.00	\$8,386.95		\$553.05