



**ADA TOWNSHIP BOARD MEETING
MINUTES
JANUARY 13, 2020**

Meeting was called to order by Supervisor Haga at 7 p.m.. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, and Trustees Hurwitz and Proos. Trustee Jacobs arrived at 7:02 p.m. Members absent: Trustee McAleenan. Also Present: Planning Director Ferro, DDA Coordinator Hilbrands, Parks Director Fitzpatrick, Assessor Boerman, and approximately nine community members.

APPROVAL OF AGENDA

Added to the agenda under Reports/Communications: Item 9. Ada Township Parks and Recreation Park Directors Report - 1-9-20. **Moved by Hurwitz, supported by Proos, to approve the Agenda as amended. Motion carried.**

CONSENT AGENDA

Approval of Board Meeting Minutes

Township Board Minutes - 12/9/19.

Receive and File Various Reports/Communications

1. Ada Township DDA Minutes - 11/04/19; 2. Ada Township Fire Department Activity Report - 11/2019; 3. Utility Advisory Board Minutes - 11/14/2019; 4. Ada Township Planning Commission Minutes - 11/21/2019; 5. Ada Historical Minutes - 11/14/2019; 6. Ada Township Social Media Recap - 01/02/2010; 7. Ada Township Treasurer's Investment Report - 11/2019; 8. Ada Township ZBA Minutes - 12/03/2019; 9. Ada Township Parks and Recreation Park Directors Report - 01/09/2020. **Moved by Proos, supported by Hurwitz, to approve the Minutes and Reports/Communications on the Consent Agenda. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran presented the following Hand Checks: #101, \$53,316.01; #205 \$4,631.19; #211 \$300.00; #214 \$38,865.98; #248 \$4,000.00; #401 \$462,483.02; #590, \$5,150.84; #591, \$1,712.17; #592 \$792.84. Total of all Hand Checks: \$571,252.05. Warrants: #101, \$120,848.46; #205, \$30,986.11; #211 \$2,936.29; #214 \$75,903.03; #248 \$1,130.00; #401 \$30,030.40; #590 \$161,486.42; #591 \$142,799.95; #592 \$8,135.62. Total of all Warrants: \$574,256.28. Total of all Checks and Warrants: \$1,145,508.33. **Moved by Proos, supported by Hurwitz, to approve the Warrant Report for January 13, 2020, in the total amount of \$1,145,508.33. Roll Call: Yes - Proos, Jacobs, Hurwitz, Moran, Smith, Haga; No - 0; Absent - McAleenan. Motion carried.**

PAY APPLICATION 18 - LEGACY PARK

Pete Lazdins, Progressive AE, explained this project, stating it is nearly complete. **Moved by Jacobs, supported by Moran, to approve Pay Application 18 for Legacy Park, to Katerberg VerHage, in the amount of \$39,948.03. Roll Call: Yes - Jacobs, Proos, Hurwitz, Moran, Smith, Haga; No - 0; Absent - McAleenan. Motion carried.**

PAY APPLICATION 2 - LEGACY PARK, DEVOS MEMORIAL

Pete Lazdins, Progressive AE, explained this project. **Moved by Proos, supported by Jacobs, to approve Pay Application 2 for Legacy Park, DeVos Memorial, to Couturier Iron Craft, in the amount of \$46,983.34. Roll Call: Yes - Proos, Hurwitz, Jacobs, Smith, Moran, Haga; No - 0; Absent - McAleenan. Motion carried.**

PAY APPLICATION 7 - LIBRARY & COMMUNITY CENTER

Nick Haglund, Erhardt Construction, explained this project. **Moved by Proos, supported by Moran, to approve Pay Application 7 for the Library/Community Center, to Erhardt Construction, in the amount of \$321,857.60. Roll Call: Yes - Hurwitz, Jacobs, Proos, Moran, Smith, Haga; No - 0; Absent - McAleenan. Motion carried.**

PUBLIC COMMENT

There was no public comment.

BOARD COMMENT

Trustee Hurwitz asked about the status of fundraising for the community room at the library. Planning Director Ferro explained there is a small stakeholder group involved.

Clerk Smith stated 2020 will be a big election year, with the March 10 Presidential Primary being first. Township offices will be on the August primary and November general election. Deadlines for filing are April 21, and candidate packets are available in the Clerk's office.

Trustee Proos expressed kudos to the Fire Department and all that they do. He also commented on township office space and the library/performance center.

Supervisor Haga announced that the old Kubota sold for over \$9,000. He also stated he would email pictures of the Christmas Day sanitary sewer leak.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

RESOLUTION R-011320-1 - RESOLUTION TO ACQUIRE AND CONSTRUCT CAPITAL IMPROVEMENTS CONSISTING OF THE SANITARY SEWER MAIN AND WATER MAIN IMPROVEMENT PROJECTS AND RELATED IMPROVEMENTS AND TO PUBLISH NOTICE OF INTENT TO ISSUE CAPITAL IMPROVEMENT BONDS AND MATTERS RELATED THERETO

Steve Groenenboom, Moore & Bruggink, and Mark Nettleton, Mika Meyers, explained the process required. **Moved by Proos, supported by Moran, to adopt Resolution R-011320-1, which is a Resolution to Acquire and Construct Capital Improvements Consisting of the Sanitary Sewer Main and Water Main Improvement Projects and Related Improvements and to Publish Notice of Intent to Issue Capital Related Improvement Bonds and Matters Related Thereto, Roll Call: Yes - Hurwitz, Jacobs, Proos, Smith, Moran, Haga. Resolution adopted.**

RESOLUTION R-011320-02 - ADA TOWNSHIP WATER AND SANITARY SEWER RATE CHANGES

Steve Groenenboom and Josh DeYoung, Moore & Bruggink, explained the rate structure. **Moved by Jacobs, supported by Proos to adopt Resolution R-011320-2, which is the Ada Township Water and Sanitary Sewer Rate Changes. Roll Call: Yes- Jacobs, Hurwitz, Proos, Moran, Smith, Haga; No - 0; Absent - McAleenan. Resolution adopted.**

ADATOWN WATER MAIN AND STREET IMPROVEMENT PROJECT CONTRACT AWARD

Steve Groenenboom, Moore & Bruggink, explained this project. **Moved by Proos, supported by Jacobs, to approve the Adatown Water Main and Street Improvement Project Contract Award with CL Trucking in the amount of \$2,433,253.00, for water main replacement. Roll Call: Yes- Hurwitz, Proos, Jacobs, Smith, Moran, Haga; No - 0; Absent - McAleenan. Motion carried.**

RESOLUTION R-011320-3 - RESOLUTION TO SUPPORT THE AVGS, LLC APPLICATION FOR AN ON-PREMISES REDEVELOPMENT LIQUOR LICENSE

DDA Coordinator Brian Hilbrands, explained this request. **Moved by Proos, supported by Jacobs, to approve Resolution R-011320-3, which is a Resolution to Support the AVGS, LLC Application for an On-Premises Redevelopment Liquor License. Roll Call: Yes - Proos, Jacobs, Hurwitz, Moran, Smith, Haga; No - 0; Absent - McAleenan. Resolution adopted.**

RESOLUTION R-011320-4 - RESOLUTION TO ADOPT 2020 POVERTY EXEMPTION GUIDELINES

Assessor Boerman explained the need for this resolution. **Moved by Proos, supported by Hurwitz, to adopt Resolution R-011320-4, which is a Resolution to Adopt 2020 Poverty Exemption Guidelines. Roll Call: Yes - Jacobs, Hurwitz, Proos, Haga, Moran, Smith; No - 0; Absent - McAleenan. Resolution adopted.**

RESOLUTION R-011320-5 - RESOLUTION TO DETERMINE THE TOWNSHIP BUDGET PREPARATION SCHEDULE FOR FISCAL YEAR 2020/2021

Supervisor Haga explained the budget preparation schedule. **Moved by Proos, supported by Moran, to adopt Resolution R-011320-5, which is a Resolution to Determine the Township Budget Preparation Schedule for Fiscal Year 2020/2021. Roll Call: Yes - Jacobs, Proos, Hurwitz, Moran, Haga, Smith; No - 0; Absent - McAleenan. Resolution adopted.**

RESOLUTION R-011320-5 - RESOLUTION TO AMEND THE ADA TOWNSHIP BUDGETS FOR FISCAL YEAR APRIL 1, 2019 THROUGH MARCH 31, 2020

Supervisor Haga explained the need for this amendment. **Moved by Proos, supported by Jacobs, to adopt Resolution R-011320-5, which is a Resolution to Amend the Ada Township Budgets for Fiscal Year April 1, 2019, through March 31, 2020. Roll Call: Yes - Proos, Hurwitz, Jacobs, Smith, Moran, Haga; No - 0; Absent - McAleenan. Motion carried.**

TOWNSHIP MANAGER HIRING PROJECT - RECOMMENDATION TO UTILIZE PROFESSIONAL SEARCH SERVICES
Supervisor Haga explained the Personnel Committee had met and made this recommendation. **Moved by Jacobs, supported by Hurwitz, to approve hiring a firm to provide professional services to complete an executive search for the Township Manager. Motion carried.**

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional Public Comment.

ADJOURNMENT

The meeting was adjourned at 8:05 p.m.

Jacqueline Smith
Ada Township Clerk

Date