



**ADA TOWNSHIP BOARD MEETING  
MINUTES  
January 28, 2019**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Treasurer Moran, Trustees Proos and Jacobs. Members absent: Clerk Smith, Trustees Hurwitz and McAleenan. Approximately 5 community members were also present.

**APPROVAL OF AGENDA**

**Moved by Jacobs, supported by Proos, to approve the Agenda as presented. Motion carried.**

**CONSENT AGENDA**

**Approval of Board Meeting Minutes**

Township Board Minutes – 01/10/19 & 01/14/19

**Receive and File Various Reports/Communications**

1.) Planning Commission Minutes 12/20/18; 2.) Ada DDA Minutes 12/10/18 & 12/17/18; 3.) Hope Network Transit Services 12/18; 4.) Cascade Inspection Services – Annual Report 2018; 5.) Ada Historical Society Minutes 12/13/18; 6.) Building Report Summary for 2017 & 2018; 7.) Building Report 12/18.

**Moved by Proos, supported by Moran, to approve the Minutes and accept the Reports and Communications under the Consent Agenda. Motion carried.**

**APPROVAL OF WARRANTS**

**ADA TOWNSHIP GENERAL WARRANTS**

Treasurer Moran presented the following Hand Checks: #101, \$3,138.48; #205, \$891.19; #214, \$1,271.42; #590, \$145.53; #591, \$78.18; #592, \$129.83, Total of all Hand Checks: \$5,654.63 Warrants: #101, \$10,409.17; #205, \$1,657.08; #208, \$200.00; #211, \$2.19; #214, \$2,024.41; #248, \$840.00; #301, \$401,187.50; #401, #24,777.14; #590, \$4,566.33; #591, \$10,739.01; #592, \$4,052.97, Total of all Warrants: \$460,455.80, Total of all Checks and Warrants: \$466,110.43 **Moved by Jacobs, supported by Proos, to approve the Warrant Report for January 28, 2019, in the total amount of \$466,110.43. Roll Call: Yes – Jacobs, Proos, Moran, Haga; No - 0; Absent – Smith, Hurwitz, McAleenan. Motion carried.**

**PAY APPLICATION 2 & CHANGE ORDER 2 – ADA DRIVE & THORNAPPLE RIVER DRIVE INTERSECTION IMPROVEMENTS**

Steve Groenenboom, Moore & Bruggink, explained the change order and payment estimate. Groenenboom stated the change order covers costs for pavement markings and crosswalk changes. \$2,000 is being retained from the Payment Estimate so the contractor will return in the spring to do some paint touch-ups. **Moved by Jacobs, supported by Moran, to approve Change Order 2 to Kamminga & Roodvoets Inc. in the amount of \$1,956.15. Motion carried. Moved by Jacobs, supported by Moran, to approve Payment Estimate 2 to Kamminga & Roodvoets Inc. in the amount of \$161,822.89. Motion carried.** Trustee Proos expressed concern with the retainment of \$2,000 and felt it was low. **Moved by Proos, supported by Jacobs, to amend Payment Estimate 2 to Kamminga & Roodvoets Inc. in the amount of \$153,822.89 which includes retaining \$10,000 instead of \$2,000. Roll Call: Yes – Jacobs, Proos, Moran, Haga; No – 0; Absent – Smith, Hurwitz, McAleenan. Motion carried.**

**PUBLIC COMMENT**

There was no public comment.

**BOARD COMMENT**

Trustee Proos expressed disappointment in the paving work done on the Ada Trail improvements. Josh DeYoung of Moore & Bruggink stated money has been retained for repairs in the spring. Proos requested Moore & Bruggink provide documentation of the invoice(s) related to the trail project.

Treasurer Moran stated he would like the Personnel Committee to evaluate the need for a Township Manager.

Trustee Jacobs stated she received an email at 5:12 p.m. from resident, Marsha Plafkin, requesting to be a part of the Township meeting via Skype or voice conference. Jacobs did not have a chance to respond and did not know if such a request was feasible.

Supervisor Haga presented a picture of a streetlight near the fire station that was hit by an unknown vehicle. He will be reviewing the incident with the Township insurance carrier. Haga also reported boardwalk damage at McCabe and Bailey. A police report was filed and he will file a claim for damages.

Supervisor Haga stated a new pressure relief valve is on order for the Fulton Street lift station.

Supervisor Haga stated the 24 hour shifts for the Fire Department will begin on February 3, 2019.

**UNFINISHED BUSINESS**

There was no Unfinished Business.

**NEW BUSINESS**

There was no New Business.

**OPPORTUNITY FOR PUBLIC COMMENT**

There was no additional public comment.

**ADJOURNMENT**

The meeting was adjourned at 7:32 p.m.

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Jacqueline Smith  
Ada Township Clerk

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Date