



**ADA TOWNSHIP BOARD MEETING
MINUTES
February 12, 2018**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, and Trustees Hurwitz, Jacobs, LeBlanc, and Proos. Also present: Planning Director Jim Ferro, Parks Director Mark Fitzpatrick, DDA Coordinator Brian Hilbrands, and seven community members.

APPROVAL OF AGENDA

Deleted from the agenda under Warrants: Item B - Pay Application for Grand Valley Estates Generator Project. Added to the agenda under New Business: Item F. Acoustic Improvement for Roselle Park Building; and Item G. Ada's Village Streetscape Flower Planters. **Moved by Jacobs, supported by Hurwitz, to approve the Agenda as amended. Motion carried.**

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Board Meeting Minutes and Accept Reports and Communications

Township Board Minutes - 1-22-18

Receive and File Various Reports/Communications

1. Planning Commission Minutes - 12-2-17; 2. Building Permit Report - 1-18; 3. Parks, Recreation & Land Preservation Board Minutes - 1-11-18; 4. Region 8 News - January/February 2018; 5. Utility Advisory Board Minutes - 1-18-18; 6. REGIS Board Minutes - 7-26-17; 7. Kent County Sheriff Department 4th Quarter 2017 Report. **Moved by Jacobs, supported by Hurwitz, to approve the Reports and Communications under the Consent Agenda. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

A. GENERAL TOWNSHIP WARRANTS

Treasurer Moran reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$28,347.86; #205 \$3,833.30; #208 \$4,040.86; #590 \$5,688.74; #591 \$1,174.99; \$728.73. Total Hand Checks \$43,814.48. Warrants: #101 \$12,841.11; #205 \$46,236.11; #208 \$5,127.67; #211 \$247.05; #213 \$1,295.00; #248 \$11,628.06; #401 \$16,813.45; #590 \$115,921.77; #591 \$101,797.88; #592 \$142.87; #701 \$1,910.30. Total Warrants: \$313,961.27. Total All Checks and Warrants: \$357,775.75. **Moved by Proos, supported by LeBlanc, to approve the Warrant Report for February 12, 2018, in the total amount of \$357,775.75. Roll Call: Yes - Jacobs, Proos, LeBlanc, Hurwitz, Moran, Smith, Haga; No - 0; Absent - 0. Motion carried.**

B. PAY APPLICATION 4, TOWNSHIP HALL/FIRE STATION PROJECT - 2015

Supervisor Haga explained this pay application was missed back in 2015. He had requested an updated Pay Application from All-Weather Seal but had not received one.

Moved by Proos, supported by Jacobs, to postpone action on this item until a new Pay Application is received from All Weather. Motion carried.

PUBLIC COMMENT

Chris Afendoulis, currently State Representative and running for State Senate, introduced himself to the board and audience.

BOARD COMMENT

Trustee LeBlanc asked about Communications Item 4. Region 8 and asked if Ada was a member. Supervisor Haga responded that Ada is a member and there are no dues paid.

Trustee Hurwitz commented on the wonderful things going on in the village. He also commented on recent reports that in Grand Rapids it is now mandatory for vehicles to stop when pedestrians are in the crosswalk. Trustee Jacobs stated she lives in a neighborhood of over 300 residents and their Facebook page indicates an overwhelming desire for similar crosswalk rules.

Supervisor Haga distributed copies of an application from Spectrum requesting tax-exempt status.

UNFINISHED BUSINESS

None.

NEW BUSINESS

COMMUNITY BUILDING/LIBRARY PROJECT MANAGER

Planning Director Ferro explained that the sub-committee recommended Jones Lang LaSalle (JLL) at a cost of \$144,800. He also explained that legal counsel were tweaking changes to the contract. **Moved by Proos, supported by Moran, to approve the appointment of Jones Lang Salle as Community Building/Library Project Manager, at a cost of \$144,800. Roll Call: Yes - Proos, LeBlanc, Hurwitz, Jacobs, Smith, Haga, Moran. No - 0. Absent - 0. Motion carried.**

EMPLOYEE COMPENSATION & BENEFITS RECOMMENDATION FY '18-19

Supervisor Haga explained the recommendation is for a 1% increase in wages, insurance rates up 2.07% with adjustments in the deductible and maximum out-of-pocket, with Medicare, dental and vision to remain the same. Proposed is 20% toward the premium for singles, 22% for doubles, and 25% for families. **Moved by LeBlanc, supported by Moran, to approve the recommendation regarding employee compensation. Moved by Proos, supported by Moran, to amend the recommendation so all employees will pay 20% of the insurance premium. Motion to amend carried. Roll Call on main motion: Yes - LeBlanc, Hurwitz, Jacobs, Proos, Haga, Moran, Smith. No - 0. Absent - 0.**

KENT COUNTY ROAD COMMISSION - LOCAL ROAD CONSTRUCTION AUTHORIZATION

Moved by LeBlanc, supported by Moran, to approve the local road construction authorization in the amount of \$247,641.64. Roll Call: Yes - Hurwitz, Jacobs, Proos, LeBlanc, Moran, Smith, Haga. No - 0. Absent - 0.

AUTHORIZATION TO PURSUE BIDS FOR FERTILIZATION OF TOWNSHIP PROPERTIES

Parks Director Fitzpatrick explained the bid request. **Moved by Proos, supported by LeBlanc, to approve the request to seek bids for the fertilization plan and bid request for Ada Township properties. Roll Call: Yes - Jacobs, Hurwitz, Proos, LeBlanc, Smith, Haga, Moran. No - 0. Absent - 0.**

RESOLUTION R-021218-1 - RESOLUTION TO PROVIDE ADDITIONAL INFORMATION TO STATE TAX COMMISSION FOR ACCESS BUSINESS GROUP, INC. TAX ABATEMENT

Supervisor Haga explained that the State Tax Commission required additional information relating to the 5% threshold. **Moved by Jacobs, supported by Hurwitz, to adopt Resolution R-021218-1, which is a resolution to provide additional information to State Tax Commission for Access Business Group, Inc. tax abatement. Roll Call: Yes - Hurwitz, Proos, LeBlanc, Jacobs, Haga, Moran, Smith. No - 0. Absent - 0.**

FIRST AMENDMENT TO ASSIGNMENT AGREEMENT OF CUT CREDITS

Moved by LeBlanc, supported by Jacobs, to approve the First Amendment to Assignment Agreement of Cut Credits. Roll Call: Yes - Proos, LeBlanc, Jacobs, Hurwitz, Moran, Smith, Haga. No - 0. Absent - 0.

ACOUSTIC IMPROVEMENT FOR ROSELLE PARK BUILDING

Josh from Dixon Engineering explained that improvements are needed for better acoustics in the Roselle Park building. **Moved by Proos, supported by Jacobs, to approve the proposal from Dixon Architecture to utilize Ritsema Associates for acoustic improvement for Roselle Park Building at an estimated cost of \$10,000.**

ADA'S VILLAGE STREETScape FLOWER PLANTERS

Brian Hilbrands, DDA coordinator, explained that the DDA had talked about the streetscape maintenance and flower planting at its February 12 meeting. **Moved by Proos, supported by LeBlanc, to approve the request to solicit bids for the village's streetscape maintenance and flower planting services. Roll Call: Yes - Jacobs, Proos, LeBlanc, Hurwitz, Moran, Smith, Haga. No - 0. Absent - 0.**

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 8:13 p.m.

Jacqueline Smith
Ada Township Clerk

Date

JS