

**ADA TOWNSHIP BOARD MEETING  
MINUTES  
February 13, 2017**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, Trustees LeBlanc, Proos, Hurwitz, and Jacobs, Also present: Planning Director Jim Ferro, and six community members.

**APPROVAL OF AGENDA**

Supervisor Haga added under Minutes the Joint Work Session Minutes – 1/26/17, and after the Public Hearing a Special Presentation - a Plan for the Public Communications during the Ada Drive Construction, presented by Seyferth Consultants. **Moved by Hurwitz, supported by Jacobs, to approve the Agenda as amended. Motion carried.**

**PUBLIC HEARING-COMMUNITY DEVELOPMENT  
BLOCK GRANT FUNDING**

Supervisor Haga explained that Ada is slated to receive \$5,973.00 for use of this year's CDBG funds.

**Moved by LeBlanc, supported by Jacobs, to proceed into the Public Hearing regarding the Community Development Block Grant Funds. Roll Call: Yes – Jacobs, Proos, LeBlanc, Hurwitz, Moran, Smith, and Haga; No - 0; Absent - 0. Motion carried.** Supervisor Haga stated the numbers have gone down over the past few years, and historically we have used these funds for transit services through Hope Network. There was no public comment. **Moved by LeBlanc, supported by Jacobs, to close the Public Hearing regarding the Community Development Block Grant Funds. Motion carried.**

**RESOLUTION R-021317-1, AUTHORIZING THE USE OF CDBG FUNDS FROM KENT COUNTY**

**Moved by Proos, supported by Jacobs, to adopt Resolution R-021317-1, Authorizing the use of CDBG Funds from Kent County in the amount of \$5,973.00 to be used for the Hope Network transit services, and authorizing the Supervisor to file the application. Roll Call: Yes – Proos, LeBlanc, Hurwitz, Jacobs, Smith, Moran, and Haga; No - 0; Absent - 0. Motion adopted.**

**SPECIAL PRESENTATION-PLAN FOR PUBLIC COMMUNICATIONS  
DURING ADA DRIVE CONSTRUCTION**

Eileen McNeil, Seyferth Consultants, stated they had meetings with the DDA, developers, and engineers, to get feedback regarding navigating around Phase 1 construction of Ada Drive. Subsequently they put together some plans regarding signage. The maps currently being developed will be shared with the public.

**GENERAL TOWNSHIP BUSINESS**

**CONSENT AGENDA**

**Approval of Minutes and Accept Reports and Communications**

Approval of minutes from the 1/23/17 Regular Board Meeting and 01/26/17 Joint Work Session

**Receive and File Various Reports/Communications**

1. Regis Board Minutes - 7/17/16, 9/28/16; 2. Utility Advisory Board Minutes - 12/15/16; 3. Kent County-East Precinct Activity Report.

**Moved by LeBlanc, supported by Jacobs, to approve the Minutes and accept the Reports and Communications under the Consent Agenda. Motion carried.**

## APPROVAL OF WARRANTS

### ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$27,109.42; #205 \$2,032.51; #208 \$1,771.18; #590 \$5,234.91; #591 \$1,104.64; #592 \$710.89; Total all Hand Checks \$37,963.55. Warrants: #101 \$29,674.57; #205 \$76,220.84; #208 \$9,306.78; #211 \$414.68; #248 \$3,431.06; #301 \$112,612.50; #590 \$105,212.90; #591 \$86,815.25; #592 \$135.34; Total Warrants: \$423,823.92. Total All Checks and Warrants: \$461,787.47. **Moved by Jacobs, supported by LeBlanc, to approve the Warrant Report for February 13, 2017, in the total amount of \$461,787.47. Roll Call: Yes – LeBlanc, Hurwitz, Jacobs, Proos, Moran, Smith, and Haga; No - 0; Absent - 0. Motion carried.**

### PUBLIC COMMENT

None.

### BOARD COMMENT

Proos expressed excitement of the involvement of Seyferth, stating it will help the community.

Moran reminded everyone taxes are due by 5 p.m. on February 14.

Supervisor Haga reminded Board members of the work session on Thursday at 4:00 p.m. He also stated Ada will be receiving \$282,000 from the State for reimbursement of personal property taxes. Also, Regis, part of the Grand Valley Metro Council, has made a major upgrade in capital improvements on their equipment, and this year we will receive a little over \$4,000 back from the dues paid last year.

### UNFINISHED BUSINESS

None.

### NEW BUSINESS

#### PETITION OF ADA TOWNSHIP TREASURER TO STRIKE PERSONAL PROPERTY FROM TAX ROLLS

Treasurer Moran stated we are asking for personal property taxes to be stricken from the rolls. There have been attempts to collect these taxes over the past five years. **Moved by Jacobs, supported by Hurwitz, to approve the Petition of Ada Township Treasurer to Strike Personal Property from Tax Rolls, and authorizing the Supervisor to Execute the Waiver of Consent. Motion carried.**

#### RESOLUTION R-021317-2 - MDOT PERFORMANCE FOR GOVERNMENTAL AGENCIES

Supervisor Haga stated this Resolution is required by MDOT relative to permits that Ada Township makes or is involved in. **Moved by LeBlanc, supported by Jacobs, to adopt Resolution R-021317-2 MDOT Performance for Governmental Agencies. Roll Call: Yes – Hurwitz, Jacobs, Proos, LeBlanc, Smith, Moran, and Haga; No – 0; Absent – 0. Motion adopted.**

#### RESOLUTION R-021317-3, APPROVAL OF PRELIMINARY PUD PLAN FOR REDEVELOPMENT OF AGO GAS STATION / CONVENIENCE STORE / FAST FOOD RESTAURANT WITH DRIVE-THROUGH FACILITIES, 7100 E. FULTON ST., PARCEL NO. 41-15-28-477-035, AMERICAN GAS AND OIL, INC.

Planning Director Ferro stated after a fairly lengthy review process, the Planning Commission is recommending approval of this redevelopment plan for the AGO properties, which involves demolition of the convenience store on the site, constructing a new building that would house the convenience store and a McDonald's with drive-through. He then gave an overview of the project. **Moved by Proos, supported by LeBlanc, to adopt Resolution R-021317-3, Approval of Preliminary PUD Plan for Redevelopment of AGO Gas Station / Convenience Store / Fast**

**Food Restaurant with Drive-through Facilities. Roll Call: Yes – Jacobs, Hurwitz, Proos, LeBlanc, Moran, Smith, and Haga; No – 0; Absent – 0. Motion adopted.**

**ORDINANCE NO. O-021317-1 - AMENDMENT TO ARTICLE XX-A, PLANNED VILLAGE MIXED-USE OVERLAY (PVM) DISTRICT OF CHAPTER 78, ZONING OF THE CODE OF ORDINANCES**

Ferro stated the PVM District is an optional set of building regulations that apply to the village that a property owner may elect to use as an alternative to the normal zoning rules in the C-1 or C-2 or village residential district. Those rules have a regulating plan that divides the PVM District into subzones. What is proposed is an amendment to the regulating plan map, as well as a couple of changes to two tables. He then went on to explain in more detail the significance of the changes.

**Moved by LeBlanc, supported by Jacobs, to adopt Ordinance No. O-021317-1, Amendment to Article XX-A, Planned Village Mixed-Use Overlay (PVM) District of Chapter 78, Zoning of the Code of Ordinances. Roll Call: Yes – Hurwitz, Proos, LeBlanc, Jacobs, Smith, Moran, and Haga; No – 0; Absent – 0. Motion adopted.**

**RESOLUTION R-021317-4 - ARTS IN ADA DAY ROAD CLOSURE REQUEST**

Ferro stated he is requesting approval of a road closure on Bronson from Ada Drive to the covered bridge, and River Street around the corner to the alley for this year's Arts in Ada Day festival, on Saturday, May 20, from 9 a.m. to 4 p.m. **Moved by Proos, supported by Jacobs, to adopt Resolution R-021317-4, Arts in Ada Day Road Closure Request on May 20th from 9 a.m. to 4 p.m. Roll Call: Yes – Proos, LeBlanc, Jacobs, Hurwitz, Moran, Smith, and Haga; No – 0; Absent – 0. Motion adopted.**

**4<sup>TH</sup> OF JULY FIREWORKS DISPLAY**

Supervisor Haga stated this is a request for authorization to seek proposals for a three-year contract for the 4<sup>th</sup> of July fireworks. The present contract expired in 2016. There is also a request to increase the expense from \$12,000 to \$14,000 due to increased cost of displays. **Moved by LeBlanc, supported by Jacobs, to approve authorization to seek bids on the 4th of July Fireworks Display, and increase the total amount from \$12,000 to \$14,000. Motion carried.**

**OPPORTUNITY FOR PUBLIC COMMENT**

None.

**ADJOURNMENT**

The meeting was adjourned at 8:12 p.m.

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Jacqueline Smith  
Ada Township Clerk

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Date

JS/dr