



**ADA TOWNSHIP BOARD MEETING
MINUTES
March 25, 2019**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, Trustees Hurwitz and Jacobs. Members absent: Trustees McAleenan and Proos. Also Present: Planning Director Ferro, Parks Director Fitzpatrick, Fire Chief Murray, Assessor Boerman and nine community members.

APPROVAL OF AGENDA

Moved by Hurwitz, supported by Jacobs, to approve the Agenda as presented. Motion carried.

CONSENT AGENDA

Approval of Board Meeting Minutes

Township Board Minutes – 03/11/19.

Receive and File Various Reports/Communications

1. Parks Recreation and Lane Preservation Advisory Board Minutes – 12/13/18; 2. Building Permit Report – 2/19; 3. Ada DDA Minutes – 01/14/19; 4. Brownfield Authority Board Minutes – 03/19/18; 5. Hope Network Transit Services – 2/19; 6. Park Director's Report – 03/14/19.

Moved by Moran, supported by Jacobs, to approve the Minutes and accept the Reports and Communications under the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran presented the following Hand Checks: #101, \$3,761.34; #205, \$435.17; #214, \$899.50; #243 \$61,086.35; #590, \$299.63; #591, \$77.74; #592, \$252.38; #701 \$3,978.85. Total of all Hand Checks: \$70,790.96. Warrants: #101, \$54,535.93; #205, \$33,909.46; #208 \$720.50; #211 \$5,223.65; #213 \$5,223.65; #214, \$5,108.08; #248 \$45,335.00; #401 \$8,317.99; #590 \$10,873.54; #592 \$19,347.23; #592 \$4,266.66. Total of all Warrants: \$187,638.04. Total of all Checks and Warrants: \$258,429.00. **Moved by Jacobs, supported by Hurwitz, to approve the Warrant Report for March 25, 2019, in the total amount of \$258,429.00. Roll Call: Yes – Hurwitz, Jacobs, Smith, Moran, Haga; No - 0; Absent – McAleenan, Proos. Motion carried.**

PAY APPLICATION 1, LIBRARY/COMMUNITY CENTER – ERHARDT CONSTRUCTION

Scott Rantala, JLL, presented the application for preconstruction services to Erhardt Construction. **Moved by Hurwitz, supported by Jacobs, to approve Pay Application 1 to Erhardt Construction for \$12,500. Roll Call: Yes – Jacobs, Hurwitz, Moran, Haga, Smith; No – 0; Absent – McAleenan, Proos. Motion carried.**

PUBLIC COMMENT

There was no public comment.

BOARD COMMENT

Trustee Hurwitz commented on the good discussion with JLL regarding the library.

Trustee Jacobs commented on the past weekend, which was great.

Clerk Smith stated March 31 is the end of the fiscal year and April 1 is the beginning of fiscal year 2019/20.

Treasurer Moran commented on the village, Settlers Park and other components of the village.

UNFINISHED BUSINESS

CONTRACT AMENDMENT – LIBRARY/COMMUNITY CENTER PROJECT

Scott Rantala, JLL, presented the change order/contract amendment. **Moved by Jacobs, supported by Hurwitz, to approve the change order for the library, in the amount of \$187,550.** Trustee Hurwitz asked about the discount that was brought up in the last board meeting. **Moved by Jacobs, supported by Hurwitz, to postpone action on this item until the proposed discount is addressed. Motion carried.**

TOWNSHIP COPIER LEASE

Trustee Smith explained the proposed copier lease. **Moved by Jacobs, supported by Hurwitz, to approve the lease with MOS for 48 months at \$308.72 per month plus overages. Roll Call: Yes – Jacobs, Hurwitz, Smith, Haga, Moran; No – 0; Absent – McAleenan, Proos. Motion carried.**

NEW BUSINESS

RELEASE OF EASEMENT – MARKET PLACE CONDOMINIUM

Steve Teitsma, Progressive AE, stated this easement is no longer necessary. **Moved by Jacobs, supported by Hurwitz, to approve the Release of Easement. Roll Call: Yes – Hurwitz, Jacobs, Moran, Smith, Haga; No – 0; Absent – McAleenan, Proos. Motion carried.**

PAID ON CALL FIRE FIGHTER POSITION

Fire Chief Murray explained the request to appoint Robert McCarty as a new paid-on-call fire fighter. **Moved by Jacobs, supported by Moran, to approve the appointment of Robert McCarty as paid-on-call firefighter. Motion carried.**

FIRE COMMISSION MEMBER CONTRACT REVISION

Clerk Smith explained the history of the Fire Commission and the purpose for this revision of the member contract. **Moved by Jacobs, supported by Hurwitz, to approve the revision to the Kent County Fire Commission member contract. Roll Call: Yes – Jacobs, Hurwitz, Smith, Haga, Moran; No – 0; Absent – McAleenan, Proos. Motion carried.**

GUIDELINES FOR ROSELLE PARK ROOM RENTALS

Parks Director Mark Fitzpatrick explained the need for changes in the guidelines for Roselle Park. **Moved by Moran, supported by Jacobs, to approve the Changes in Park Facility Guidelines for Roselle Park. Motion carried.**

RESOLUTION R-032519-1 – AMENDMENT #2 TO RESOLUTION R-072814-2 – ADA TOWNSHIP CHARGES AND FEES

Moved by Jacobs, supported by Moran, to adopt Resolution R-032519-1, which is an amendment to R-072814-2, which is the Ada Township Charges and Fees. Roll Call: Yes – Hurwitz, Jacobs, Smith, Moran, Haga; No – 0; Absent – McAleenan, Proos. Resolution adopted.

RESOLUTION R-032519-2 WATER / SANITARY SEWER RATE CHARGES INCREASE

Josh from Moore & Bruggink explained the history of Ada's water and sewer charges and the purpose for the requested increase. **Moved by Jacobs, supported by Hurwitz, to approve Resolution R-032519-2, which is the Resolution Adopting Water/Sewer Rates. Roll Call: Yes – Jacobs, Hurwitz, Moran, Haga, Smith; No – 0; Absent – McAleenan, Proos. Resolution adopted.**

RYAN'S SERVICES INCREASE

Supervisor Haga explained the request for an increase in fees from Ryan's. **Moved by Jacobs, supported by Hurwitz, to approve the increase as requested.** Treasurer Moran stated that we should follow our purchase policy and seek bids.

Moved by Jacobs, supported by Moran, to postpone action in order to seek bids. Motion carried.

RESOLUTION R-032519-3 – FY 2018/19 BUDGET AMENDMENT 1

Supervisor Haga explained the amendments to fiscal year 2018-19 budget. **Moved by Hurwitz, supported by Moran, to adopt Resolution R-032519-3, which is a resolution to amend the Fiscal Year 2018-19 budget. Roll Call: Yes – Hurwitz, Jacobs, Smith, Haga, Moran; No – 0; Absent – McAleenan, Proos. Resolution adopted.**

OPPORTUNITY FOR PUBLIC COMMENT

Fire Chief Murray stated they have just finished the second month of the 24/7 fire department coverage and it has gone well.

ADJOURNMENT

The meeting was adjourned at 8:57 p.m.

Jacqueline Smith
Ada Township Clerk

Date