



**ADA TOWNSHIP BOARD MEETING
MINUTES
APRIL 13, 2020 - 7:00 p.m.**

Pursuant to Governor Whitmer's Executive Order 2020-15, The Ada Township Board in order to protect the public health, conducted its meeting via electronic communications via ZOOM Meeting ID number 941875947. The roll was called. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, and Trustees Hurwitz, Jacobs, McAleenan, and Proos. Staff present: Planning Director Ferro, and Parks Director Fitzpatrick. There were up to 26 participants who participated.

CONSENT AGENDA

Approval of Board Meeting Minutes

Township Board Minutes - 03/23/2020.

Receive and File Various Reports/Communications

1. Parks and Recreation Director Report - COVID-19 Impact on Operations - April 6, 2020; 2. Fire Department COVID-19 - April 2, 2020; 3. Fire Department Activity Report - March 2020; 4. Planning Department COVID-19 - April 7, 2020; 5. Assessing Department COVID-19 - April 7, 2020; 6. Utility Department COVID-19 - April 7, 2020.

Moved by Hurwitz, supported by Moran, to approve the Minutes and accept the Reports/Communications on the Consent Agenda. Roll Call: Yes - Hurwitz, Jacobs, McAleenan, Proos, Moran, Smith, Haga; No - 0; Absent - 0. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran presented the following Hand Checks: #101 \$22,512.36; #205 \$826.85; #214 \$1,004.89; #249 \$546,809.50; #590 \$463,723.66; #591 \$377.13; #592 \$277.42. Total of all Hand Checks: \$1,035,531.81. Warrants: #101, \$56,390.91; #205, \$72,992.81; #211 \$477,013.00; #214 \$10,523.63; #248 \$450.00; #590 \$149,981.24; #591 \$31,088.61; #592 \$1,037.28. Total of all Warrants: \$799,477.48. Total of all Checks and Warrants: \$1,835,009.29. **Moved by Proos, supported by Jacobs, to approve the Warrant Report for April 13, 2020, in the total amount of \$1,835,009.29. Roll Call: Yes - Jacobs, McAleenan, Proos, Hurwitz, Smith, Haga, Moran; No - 0; Absent - 0. Motion carried.**

PAY APPLICATION 10 - LIBRARY/COMMUNITY CENTER

Nick Haglund, Erhardt Construction, explained the request. **Moved by Proos, supported by McAleenan, to approve Pay Application 10 for the Ada Township Community Center/Library, to Erhardt Construction in the amount of \$974,518.29. Roll Call: Yes - McAleenan, Proos, Hurwitz, Jacobs, Haga, Moran, Smith; No - 0; Absent - 0. Motion carried.**

PAY APPLICATION 1 - LEONARD FIELD PARK MASTER PLAN

Parks Director Fitzpatrick and Katie Hallgren, from RJM, explained this request. **Moved by Jacobs, supported by Hurwitz, to approve Pay Application 1 for Leonard Field Park Master Plan to RJM Design in the amount of \$5,398.93..** There was discussion among board members about the change order of \$384.00. **Moved by Proos, supported by Smith, to amend the motion to pay the amount without the change order, to RJM Design in the amount of \$5,014.93. Roll Call on Amendment: Yes - Proos, Hurwitz, Jacobs, McAleenan, Moran, Smith, Haga; No - 0; Absent - 0. Motion carried. Roll Call on Main Motion, as amended: Yes - Hurwitz, Jacobs, McAleenan, Proos, Smith, Haga, Moran; No - 0; Absent - 0. Motion carried.**

PAY APPLICATION 2 - LEONARD FIELD PARK MASTER PLAN

There were questions/comments from board members about the change order and removing it from the amount to be paid. **Moved by Proos, supported by Moran, to approve Pay Application 2, to RJM Design, but in the amount of \$5,088.30, (not the \$6,690.80 requested). Roll Call: Yes - Jacobs, McAleenan, Proos, Hurwitz, Haga, Moran, Smith; No - 0; Absent - 0. Motion carried.**

PUBLIC COMMENT

There was no public comment.

BOARD COMMENT

Trustee Hurwitz expressed gratitude to our first responders and everyone else involved in the COVID crisis. Trustees Jacobs, McAleenan, and Proos, echoed his comments.

Clerk Smith stated the election is still on for the Northview School District only on May 5. It will be conducted primarily by mail, but residents may vote on May 5 at the township office. Candidates for township offices must file their paperwork at the township office

by 4 p.m. Tuesday, April 21. The Clerk's Office will be open on Friday, April 17, from 9 am to noon, and on Tuesday, April 21, from noon to 4 p.m.

Trustee Proos stated he was disappointed in the cancellations of parks activities. Parks Director Fitzpatrick stated it was a challenge monitoring the operations and recreation programs, and they were trying to reschedule things.

Treasurer Moran stated it was a trying time and that he was proud of staff.

Supervisor Haga stated Parks Director Fitzpatrick was doing a yeoman's job. He also stated we had been paying staff so far and that the Admin Committee had met last Friday and has laid off a number of staff.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

CHANGE ORDER 2 TO ERHARDT CONSTRUCTION CONTRACT FOR LIBRARY/COMMUNITY CENTER

Planning Director Ferro explained the board had adopted a resolution last November to better handle change orders. The request now is for Change Order 2 which consists of nine separate potential change orders that were previously approved by the township supervisor. **Moved by Proos, supported by Hurwitz, to approve Change Order 2 for the library/community center, in the total amount of \$39,663.24. Roll Call: Yes - McAleenan, Proos, Hurwitz, Jacobs, Moran, Smith, Haga; No - 0; Absent - 0. Motion carried.**

CHANGE ORDER 3 TO ERHARDT CONSTRUCTION CONTRACT FOR LIBRARY/COMMUNITY CENTER

Scott Rantala, JLL, explained the proposed change order for the library/community center, which amends the guaranteed maximum price in the amount of \$96,876.46. **Moved by Proos, supported by Jacobs, to approve Change Order 3 for the library/community center in the amount of \$96,876.46. Roll Call: Yes - Proos, Hurwitz, Jacobs, McAleenan, Smith, Haga, Moran; No - 0; Absent - 0. Motion carried.**

LIBRARY/CULTURAL CENTER - GEOTECHNICAL SERVICES - SOIL BORINGS

Scott Rantala, JLL, explained that additional soil borings are needed for the library/cultural center. **Moved by Proos, supported by Hurwitz, to approve the request for additional soil borings with Material Testing Consultants in the amount of \$3,750. Roll Call: Yes - Hurwitz, Jacobs, McAleenan, Proos, Haga, Moran, Smith; No - 0; Absent - 0. Motion carried.**

AMENDMENT 4, PROGRESSIVE AE PROFESSIONAL SERVICES - ARTS AND CULTURAL CENTER

Scott Rantala, JLL, explained the additional work being done by Progressive AE and the proposed additional fee of \$154,00. **Moved by Jacobs, supported by Moran, to approve Amendment 4 to the Arts and Cultural Center to Progressive AE in the amount of \$154,000. Roll Call: Yes - Jacobs, McAleenan, Proos, Hurwitz, Moran, Smith, Haga; No - 0; Absent - 0. Motion carried.**

AMENDMENT 5, PROGRESSIVE AE PROFESSIONAL SERVICES - LIBRARY/COMMUNITY CENTER

Scott Rantala, JLL, explained the request for various changes. **Moved by Jacobs, supported by Moran, to approve Amendment 5 for the library/community center, in the amount of \$6,000. Roll Call: Yes - Jacobs, McAleenan, Proos, Hurwitz, Moran, Smith, Haga; No - 0; Absent - 0. Motion carried.**

RESOLUTION R-041320-1, REVISED MORATORIUM ON ISSUANCE OF DEMOLITION PERMITS

Planning Director Ferro explained the moratorium adopted in October and the actions that have been taken since then, including the request for a new recommendation which includes a smaller area. **Moved by McAleenan, supported by Proos, to approve Resolution R-041320-1, which is a Revised Moratorium on Issuance of Demolition Permits. Roll Call: Yes - McAleenan, Proos, Hurwitz, Jacobs, Smith, Haga; No - Moran; Absent - 0. Resolution adopted.**

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There were questions/comments from the public regarding the Leonard Field proposal, Legacy Park schedule,

Trustee McAleenan stated he would not be seeking another term.

ADJOURNMENT

The meeting was adjourned at 8:46 p.m.