



**ADA TOWNSHIP BOARD MEETING
MINUTES
APRIL 27, 2020 - 7:00 p.m.**

Pursuant to Governor Whitmer's Executive Order 2020-15, The Ada Township Board in order to protect the public health, conducted its meeting via electronic communications via ZOOM Meeting ID number 96973458859. The roll was called. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, and Trustees Hurwitz, Jacobs, McAleenan, and Proos. Staff present: Planning Director Ferro, Parks Director Fitzpatrick. There were approximately five additional participants.

APPROVAL OF AGENDA

Supervisor Haga noted a correction in the Museum Manager Work Reports - that the October-December report should read 2019. **Moved by McAleenan, supported by Jacobs, to approve the agenda as corrected. Roll Call: Yes - Hurwitz, Jacobs, McAleenan, Proos, Moran, Smith, Haga; No - 0; Absent - 0. Motion carried.**

CONSENT AGENDA

Approval of Board Meeting Minutes
Township Board Minutes - 04/13/2020.

Receive and File Various Reports/Communications

1. Ada Historical Society Minutes - 03/12/2020; 2. Library/Community Center Project Status Report - 04/13/2020; 3. Ada Township Building Permit Activity Report - 03/2020; 4. Museum Manager Work Reports - January-March 2020 and October-December 2019; 5. Status of Trail Committee Deliberation Concerning Trail Millage Ballot Proposal. **Moved by Proos, supported by Moran, to approve the Minutes and accept the Reports/Communications on the Consent Agenda. Roll Call: Yes - Jacobs, McAleenan, Proos, Hurwitz, Smith, Haga, Moran; No - 0; Absent - 0. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran presented the following Hand Checks: #101 \$5,567.37; #205 \$715.05; #214 \$10,458.59; #401 \$974,518.29. Total of all Hand Checks: \$991,259.30. Warrants: #101, \$67,033.49; #205, \$5,823.43; #211 \$809.63; #214 \$30,746.41; #401 \$10,447.86; #590 \$156,149.64; #591 \$128,039.85; #592 \$5,086.76. Total of all Warrants: \$404,137.07. Total of all Checks and Warrants: \$1,395,396.37. **Moved by McAleenan, supported by Jacobs, to approve the Warrant Report for April 27, 2020, in the total amount of \$1,395,396.37. Roll Call: Yes - McAleenan, Proos, Hurwitz, Jacobs, Haga, Moran, Smith; No - 0; Absent - 0. Motion carried.**

PUBLIC COMMENT

There was no public comment.

BOARD COMMENT

Trustee Jacobs commented on the April 13 library report and asked about the at-risk items. Scott Rantala, JLL, responded that they were due to: 1. the Governor's "stay home" order which stopped construction work and 2. The ongoing efforts for the Arts Center portion.

Clerk Smith stated the election on May 5 is for Northview School District residents only and that the absentee returns have been slow.

Trustee McAleenan stated he appreciated the trail committee and liked their approach regarding a long-term millage proposal. He asked Scott Rantala if JLL has put in place a social distancing policy. Scott Rantala replied that Erhardt Construction has prepared a document specifically for this Ada project, which includes using two-man crews, training information regarding covid, cleaning and disinfecting materials, and three forms for workers to sign off before entering the construction area. Trustee McAleenan suggested a bullet point regarding the efficiencies relating to covid be added.

Trustee Proos asked about the progress for hiring a search firm relating to the township manager position. Supervisor Haga replied that he had just sent a memo to the committee and a zoom meeting was scheduled. Trustee Proos also encouraged the township to send letters to the governor encouraging opening up the construction business.

Treasurer Moran stated there were talks about efficiencies and safeguards relating to covid, including handling of cash, putting up guards, etc.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

CHANGE ORDER 10 FOR LEGACY PARK PROJECT

Mike Oezer, Progressive AE, explained the request to replace planned seeding with sod installation. **Moved by Jacobs, supported by Hurwitz, to approve Change Order 10 for the Legacy Park Project, to include sod installation.** There was discussion among board members about the pros and cons of sod v seeding, potential use of the park this summer, and cost. **Roll Call: Yes - 0; No - Proos, Hurwitz, Jacobs, McAleenan, Moran, Smith, Haga; Absent - 0. Motion failed.**

LIBRARY COMMUNITY CENTER - RFP FOR COLLECTION SHELVING - VENDOR SELECTION RECOMMENDATION

Scott Rantala, JLL, explained that RFPs were done in February, and the low bidder was Library Design associates. There was discussion about the two bids. Lindsey Dorfman, KDL, stated KDL was in favor of the BiblioModel. **Moved by McAleenan, supported by Moran, to approve the bid for collection shelving with Library Design Associates in the amount of \$87,459. Roll Call: Hurwitz, Jacobs, McAleenan, Proos, Smith, Haga, Moran; No - 0; Absent - 0. Motion carried.**

TOWNSHIP FIRE STATIONS AND PARKS/RECREATION LED LIGHTS RETROFIT - CONTRACT AWARD

Treasurer Moran stated this is a continuation of the project at township hall to retrofit fixtures with LED bulbs for efficiency. The recommendation is for Batteries and Bulbs. Batteries and Bulbs was concerned about the risk of plastic cracking and proposed replacing those fixtures at Station 1. Savings should be recovered quickly. **Moved by McAleenan, supported by Jacobs, to approve the recommendation for fire stations and parks/recreation LED lights retrofit with Batteries and Bulbs at a cost of \$15,359.39. Roll Call: Yes - Jacobs, McAleenan, Proos, Hurwitz, Haga, Moran, Smith; No - 0; Absent - 0. Motion carried.**

ADA DRIVE OUTLET SANITARY SEWER REPAIR - CONTRACT AWARD

Steve Groenenboom, Moore & Bruggink, explained the bids received on April 16. He stated the original estimate was for \$2, and the current bid will result in a total budget of \$1,975,000. **Moved by Proos, supported by Hurwitz, to approve the contract with Insituform in the amount of \$1,622,682.30, with a total budget of \$1,975,000.** Trustee McAleenan suggested rounding the total budget up. **Moved by McAleenan, supported by Moran, to amend the motion to reflect a total budget of \$2 million with the additional \$25,000 intended for contingencies.** There was discussion about details of the project. **Roll Call on the Amendment: Yes - 0; No - McAleenan, Proos, Hurwitz, Jacobs, Moran, Smith, Haga; Absent - 0. Motion to amend failed. Roll Call on Main Motion: Yes - Proos, Hurwitz, Jacobs, McAleenan, Smith, Haga, Moran; No - 0; Absent - 0. Motion carried.**

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional public comment.

ADJOURNMENT

The meeting was adjourned at 8:15 p.m.

Jacqueline Smith
Ada Township Clerk

Date