

**ADA TOWNSHIP BOARD MEETING
MINUTES
May 8, 2017**

Draft

Meeting was called to order by Clerk Smith at 7:03 p.m. Members present: Trustee Jacobs, Trustee LeBlanc, Clerk Smith, and Treasurer Moran. Absent: Supervisor Haga, Trustee Proos, and Trustee Hurwitz. Also present: Planning Director Jim Ferro, Fire Chief David Murray, and six community members.

APPROVAL OF AGENDA

Moved by LeBlanc, supported by Jacobs, to appoint Treasurer Moran to moderate the meeting. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Minutes

Approval of minutes from the April 24, 2017 regular board meeting.

Receive and File Various Reports/Communications

1. Utility Advisory Board Minutes - 3/16/17; 2. Regis Board Minutes - 1/25/17. **Moved by Jacobs, supported by LeBlanc, to approve the Minutes and Accept the Reports and Communications under the Consent Agenda. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran reported the general township warrants with receipts in the following amounts: Hand Checks: #101 \$20,428.20; #205 \$78,150.00; #208 \$124.90; #211 \$397,995.00; #401 \$238,648.68; #590 \$129,472.81; #591 \$19,196.44; #592 \$138.72; Total all Hand Checks: \$884,154.75. Warrants: #101 \$37,040.40; #205 \$33,043.77; #208 \$2,599.60; #211 \$6,987.00; #248 \$4,004.66; #401 \$5,966.00; #590 \$107,908.22; #591 \$84,569.44; #592 \$273.81; Total Warrants: \$282,392.90. Total All Checks and Warrants: \$1,166,547.65. **Moved by Jacobs, supported by LeBlanc, to approve the Warrant Report for May 8, 2017, in the total amount of \$1,166,547.65. Roll Call: Yes – LeBlanc, Jacobs, Smith, and Moran; No - 0; Absent - Haga, Proos, Hurwitz. Motion carried.**

PUBLIC COMMENT

None.

BOARD COMMENT

Moran announced the Kent County Road Commission luncheon on May 23 and the Strong Town workshop on May 18. He reminded board members that board meetings in the summer are scheduled only on the second Monday of each month. There is a combination workshop regarding the Feasibility Study on May 22 and a workshop regarding the Parking Study on June 5. The audit will be done next week. Moran stated he has attended several conferences and will be summarizing what he has learned at the next Board meeting.

Clerk Smith stated the election last week had a 23% turnout. It was a millage for the Kent Intermediate School District, which passed in Ada Township as well as county-wide. The County and State have been

working on new voting equipment, which will be used in a November election, if there is one. Smith introduced Madison Bennett, the new reporter from Cadence/MLive.

UNFINISHED BUSINESS

RESOLUTION R-050817-1, REQUEST FOR HARDSHIP EXEMPTION FROM SEWER SYSTEM ORDINANCE PROVISIONS REQUIRING PROVISIONS OF PUBLIC SANITARY SEWER SERVICE, "THE CAVES"

Planning Director Ferro explained the Board postponed action on this last month with some direction on refining the proposed resolution. Mr. Reed is proposing a commercial development near the west boundary of the Township on the south side of Fulton Street, which covers 4.5 acres and would consist of 30 small individual commercial spaces for rent to be used for small business or personal use for storage. Some of the units are proposed to have plumbing and restroom facilities. The nearest installed public sewer main is about 1,800 feet away. In lieu of extending a public sewer main to serve the small number of bathrooms, Mr. Reed is proposing to use on-site waste disposal facilities and is requesting an exemption from the sewer system ordinance provisions that require connection to the public sewer system. The resolution has been modified and contains more detailed provisions regarding Mr. Reed's commitment and the cost to extend sewer service to this entire area. The modified provisions are in paragraph 2B, sub 1, 2, and 3 were developed from Township legal counsel and Mr. Reed's counsel. There was some confusion about the agreed-upon language. **Moved by Moran, supported by Jacobs, to postpone Resolution R-050817-1, Request for Hardship Exemption from Sewer System Ordinance Provisions Requiring Provisions of Public Sanitary Sewer Service, "The Cave" until the next Board Meeting. Motion carried.**

NEW BUSINESS

EXTENSION OF AGREEMENT WITH THE "COMMUNITY" CHURCH FOR USE OF PROPERTY FOR FARMERS MARKET

Ferro stated the agreement with the Community Church allowing use of their parking lot for the Ada Township Farmers' Market has expired. The DDA Board and the Community Church have approved and signed the extension agreement for 2017. The Township is a party to the extension agreement in a Joinder provision for the sole purpose of insurance provisions and indemnification, and approval of the Joinder provision is requested. **Moved by LeBlanc, supported by Jacobs, to approve the Extension Agreement with the "Community" Church for use of Property for the Farmers Market for 2017. Motion carried.**

RESOLUTION R-050817-2 - NEW VOTING EQUIPMENT

Smith explained the State has been working on new voting equipment for some time. The State narrowed the choices to three different vendors, and Kent County has chosen Dominion as the equipment for Kent County. The State will pay for part of the equipment through HAVA funds, and the purpose of the attached resolution gives the Clerk authorization to accept grant monies from the State. **Moved by Jacobs, supported by LeBlanc, to approve Resolution R-050817-2, New Voting Equipment. Roll Call: Yes – Jacobs, LeBlanc, Smith, and Moran; No - 0; Absent - Haga, Proos, Hurwitz. Resolution adopted.**

4TH OF JULY FIREWORKS PROPOSAL

Fire Chief David Murray stated a new site has been located to hold the 4th of July Firework at Ada Christian School at 6206 Ada Drive. Three bids have been received from Zambelli, Wolverine and RKM. Zambelli submitted a quote which met our specifications, and we are recommending use of their services for the 4th of July fireworks. Cascade Township will contribute half of the expense for the fireworks. **Moved by Smith, supported by Jacobs, to approve the 2017 4th of July Fireworks Proposal from Zambelli, for the next three years, at a cost of \$14,000.00 per year. Motion carried.**

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 7:51 p.m.

Jacqueline Smith
Ada Township Clerk

Date

JS/dr