



**ADA TOWNSHIP BOARD MEETING  
MINUTES  
May 13, 2019**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, Trustees Jacobs, McAleenan and Proos. Trustee Hurwitz arrived at 7:01 p.m. Also Present: Parks Director Fitzpatrick, DDA Coordinator Hilbrands, and approximately 18 community members.

**APPROVAL OF AGENDA**

Added to the agenda under Reports and Communications: #8 - Assessing Department Update. **Moved by Proos, supported by Jacobs, to approve the Agenda as amended. Motion carried.**

**CONSENT AGENDA**

**Approval of Board Meeting Minutes**

Township Board Minutes - 04/22/19

**Receive and File Various Reports/Communications**

1. Treasurer's Investment Report; 2. Planning Commission Minutes - 03/21/19; 3. Utility Advisory Board Minutes - 02/21/19; 4. Ada Village Social Media Recap - 04/19; 5. GVMC Minutes - 03/07/19; 6. Building Permit Report - 04/19; 7. Ada Fire Department Activity Report - 04/19; 8. Assessing Department Update.

**Moved by McAleenan, supported by Proos, to approve the Minutes and accept the Reports and Communications under the Consent Agenda. Motion carried.**

**APPROVAL OF WARRANTS**

**ADA TOWNSHIP GENERAL WARRANTS**

Treasurer Moran presented the following Hand Checks: #101, \$43,567.96; #205, \$29,217.22; #211 \$750.00; #214, \$4,853.60; #248 \$75.59; #401 \$5,474.00; #590, \$5,226.41; #591, \$1,664.08; #592, \$344.64. Total of all Hand Checks: \$91,173.50. Warrants: #101, \$25,488.62; #205, \$4,912.26; #208 \$125.92; #211 \$2,124.40; #213 \$141.97; #214, \$5,238.25; #248 \$1,685.00; #401 \$2,000.00; #590 \$113,026.39; #591 \$93,033.64; #592 \$149.79. Total of all Warrants: \$247,926.24. Total of all Checks and Warrants: \$339,099.74. **Moved by Proos, supported by Jacobs, to approve the Warrant Report for May 13, 2019, in the total amount of \$339,099.74. Roll Call: Yes - Hurwitz, Jacobs, McAleenan, Proos, Moran, Haga, Smith. Motion carried.**

**APPLICATION #13 - LEGACY PARK IMPROVEMENTS**

Mike Oezer, Progressive AE, explained this pay application. **Moved by Jacobs, supported by Hurwitz, to approve Pay Application #13 for \$70,940.47 to Katerberg VerHage. Roll Call: Yes - Jacobs, Hurwitz, Proos, McAleenan, Smith, Haga, Moran. Motion carried.**

**PUBLIC COMMENT**

There was no public comment.

**BOARD COMMENT**

Trustee McAleenan mentioned a while back about cars parking on the trails near Forest Hills Eastern. Tonight there were about a dozen cars parked there.

Trustee Proos was happy the Fire Department is doing well with the third shift and the reaction time. He also asked about the repair of trails from the Fall. Josh from Moore & Bruggink said there are some issues for Blake to address regarding the trails.

Trustee Jacobs asking about news updates on the website.

Clerk Smith said the May election was successful with no issues. There was only an 18% turnout.

Supervisor Haga stated there is an Open House at the Drain Commissioners on May 30. The Kent County Road Commission luncheon is on May 21. Special guests at tonight's meeting are from the scouts and are attending to earn a badge.

**UNFINISHED BUSINESS**

None

## NEW BUSINESS

### A. LIBRARY / COMMUNITY CENTER:

#### 1. PROJECT UPDATE AND FUNDING

Bill Payne thanked the board and stated he hoped all were witnessing the transformation of Ada. He updated designs and stated a couple things had come up regarding flexibility, indoor/outdoor, budget now \$12 million, and concern with the length of time.

Jim Horman, Progressive AE, talked about retention and landscape.

Trustee McAleenan asked about the cost minus the auditorium and asked about stormwater and finding a way to use that water.

Trustee Proos talked about performance and how to design/building without a lot of loss of efficiency.

Trustee Hurwitz asked about the performance space.

Trustee Jacobs stated she didn't feel the design fit with the character of the village and stated the north elevation was underwhelming.

Treasurer Moran noted issues with not enough community space, not enough storage, the courtyard, and stated the Wisner Center in Cascade is looking at expanding, and it is important to make this performance space happen.

#### 2. PRELIMINARY ESTIMATES OF LIBRARY/COMMUNITY CENTER OPERATING COSTS

Ron from Erhart Construction talked about underground stormwater, a line item for performance bond, and the Performance Room.

**Moved by Proos, supported by Jacobs, to proceed with the library project as presented with the budget waiving the performance bond. Roll Call: Yes - McAleenan, Proos, Hurwitz, Jacobs, Smith, Moran, Haga. Motion carried.**

Bill Payne stated he heard of the interest in the performance center and will give it the best shot for raising funds.

### B. LEGACY PARK:

#### 1. CHANGE ORDER 7 - ADDITION OF AMPHITHEATER PROJECT

Pete Laskins, Progressive AE, gave an update on the amphitheater plan. There was a meeting last week with the family and minor changes were made to the proposed structure. The decking will be a composite material. Columns were stacked stone and are changed to concrete because of water issues. Wood trusses will be with a special preservative. The roof will be standing steel with a silver color. There will be a barrier-free ramp. Electric service will have down lights behind the trusses. Signage will state VanAndel family pavilion. There will be sound panels in the center structure.

#### 2. DIRECT PURCHASE OF AMPHITHEATER MATERIALS - MIRACLE MIDWEST

Mike Oezer explained the plan for the township to purchase directly so there will be a tax savings.

#### 3. DIRECT PURCHASE OF AMPHITHEATER MATERIALS - VALLEY CITY SIGN

Signage hasn't been priced but should be less than \$5,000. Progressive AE will have additional costs of \$8,000. The new tally is \$458,017.10.

Trustee Proos stated he has a problem trying to hide from paying taxes.

**Moved by Proos, supported by Moran, to postpone Item B until the end of the meeting. Motion carried.**

#### 4. PROGRESSIVE AE - ADDITIONAL PROFESSIONAL SERVICES FOR AMPHITHEATER PROJECT

### C. PARKS IMPROVEMENT PROJECTS:

#### 1. ROSELLE PARK NORTH TRAIL IMPROVEMENT PROJECT

Parks Director Mark Fitzpatrick explained we won't hear about the grant until December.

Paul Warner, OCBA, explained there are four equal culverts, raising the trails. The application from DEQ has a condition that we need an 18-inch pipe, which will increase the cost.

Moved by Proos, supported by Jacobs, to approve the seeking of bids for Roselle Park Trails Improvement project. Motion carried.

#### 2. ADA PARK TRAIL EXTENSION AND PARKING SPACE IMPROVEMENT PROJECT

Mark Fitzpatrick explained a couple improvements from the master plan with costs of \$50,000 and \$8,000. Steve Groenenboom, Moore & Bruggink, explained they recommend doing these projects in Year 3 instead of Year 2, and to do the crack sealing for \$144,600 this year.

**Moved by Proos, supported by Hurwitz, to approve both projects at a cost of \$202,600. Motion carried.**

#### 3. TRAIL REPAIRS, 2019

#### 4. ADA PARK PLAYGROUND MULCH

Moved by Proos, supported by McAleenan to approve purchase of mulch from Brink Wood Products at a cost of \$5,775. Motion carried.

#### **D. UTILITY SYSTEM IMPROVEMENTS**

Steve Groenenboom explained there are 48 miles of cast iron pipe that were installed from 1968 to 1976, and there is a need to start replacing them. He also recommended painting the Grand Valley Estates water tank and increasing the booster station capacity for the Rippling (near Fulton) lift station.

**Moved by Proos, supported by McAleenan, to proceed with the first 1 to 1.5 miles of water main on Ada Ridge. Roll Call: Yes - Proos, McAleenan, Jacobs, Hurwitz, Haga, Moran, Smith. Motion carried.**

**Moved by Proos, supported by McAleenan, to pursue having the sewer pipe on Ada Drive relined. Roll Call: Yes - Hurwitz, Jacobs, Proos, McAleenan, Moran, Haga, Smith. Motion carried.**

**Moved by Proos, supported by McAleenan, to seek bids for the Rippling lift station. Roll Call: Yes - Jacobs, Hurwitz, McAleenan, Proos, Smith, Haga, Moran. Motion carried.**

#### **E. BEERS AT THE BRIDGE EVENTS:**

##### **1. SPECIAL EVENT WAIVER REQUEST**

Brian Hilbrands explained that a waiver of Section 11 of our Ordinance is required for Beers at the Bridge. **Moved by McAleenan, supported by Jacobs, to approve a waiver of Section 11 at Leonard Field for Beers at the Bridge. Motion carried.**

##### **2. RESOLUTION R-051319-1, RESOLUTION AUTHORIZING APPLICATION FOR SPECIAL LICENSE**

**Moved by Proos, supported by Jacobs, to adopt Resolution R-051319-1, which is a resolution to approve application for a liquor license. Roll Call: Yes - Proos, McAleenan, Hurwitz, Jacobs, Smith, Haga, Moran. Resolution adopted.**

#### **F. ASSEMBLY ROOM AUDIO VISUAL PROJECT APPROVAL**

Supervisor Haga explained the committee consisting of he, Treasurer Moran and Trustee McAleenan had been working on this issue and are recommending Creston Equipment. Treasurer Moran stated the Historical Society feedback for this equipment is that it's easy and intuitive. **Moved by Jacobs, supported by Moran, to approve the AV project with Sound Com System at a cost of \$34,375.90. Roll Call: Yes - Proos, Jacobs, Hurwitz, McAleenan, Moran, Smith, Haga. Motion carried.**

#### **G. PROPOSAL FROM DIXON ENVIRONMENTAL CONSULTANTS TO PERFORM PHASE II ENVIRONMENTAL SITE ASSESSMENT AND BASELINE ENVIRONMENTAL ASSESSMENT**

Supervisor Haga explained that Phase I had been completed and Phase II is recommended at a cost not to exceed \$10,065.

**Moved by Proos, supported by McAleenan, to approve a Phase II study at a cost not to exceed \$10,065. Roll Call: Yes - Hurwitz, Jacobs, McAleenan, Proos, Moran, Haga, Smith. Motion carried.**

#### **B. LEGACY PARK:**

##### **4. PROGRESSIVE AE - ADDITIONAL PROFESSIONAL SERVICES FOR AMPHITHEATER PROJECT**

**Moved by Jacobs, supported by McAleenan, to remove Item B from the table. Motion carried.**

**Mike Oezer stated the supplier was willing to mark up at 5% instead of 10%, for a change of \$9,639.41, and a total of \$467,656.51. Moved by Proos, supported by Jacobs, to approve Change Order #7, at a total cost of \$467,656.51. Roll Call: Yes - Hurwitz, Proos, McAleenan, Jacobs, Smith, Haga, Moran. Motion carried.**

**Moved by Jacobs, supported by McAleenan, to approve the fee for additional services of \$8,000 for the amphitheater project.**

Trustee Proos noted he was still waiting for the Phase I cost information.

**Motion carried.**

#### **OPPORTUNITY FOR PUBLIC COMMENT**

Noelle DiVozzo stated that it costs more time and effort for the Historic Preservation District, and people don't want to be in it. It would be nice to maintain what we have regarding density.

#### **ADJOURNMENT**

The meeting was adjourned at 9:48 p.m.