

**ADA TOWNSHIP BOARD MEETING
MINUTES
May 14, 2018**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, and Trustees Jacobs and LeBlanc. Also present: Planning Director Jim Ferro, Parks Director Mark Fitzpatrick, DDA Coordinator Brian Hilbrands, and seven community members.

APPROVAL OF AGENDA

Moved by Jacobs, supported by LeBlanc, to approve the Agenda as presented. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Board Meeting Minutes and Accept Reports and Communications

Township Board Minutes – 4/30/18

Receive and File Various Reports/Communications

1. Fire Department Activity Report - March 2018 & April 2018; 2. GVMC Board Minutes - 3/1/18; 3. GVMC Resolution to Authorize a Rebate to Regis Members; 4. ZBA Minutes - 3/6/18; 5. Treasurer's Investment Report - 12/17/17. **Moved by Moran, supported by Jacobs, to approve the Reports and Communications under the Consent Agenda. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$13,204.36; #205 \$1,915.82; #208 \$235.30; #214 \$1,928.62; \$590 \$58,871.59 #591 \$207.00; #592 \$333.96. Total all Hand Checks: \$76,696.65. Warrants: #205 \$42,015.49; #208 \$5,291.41; #211 \$987.10; #213 \$5,070.00; #214 \$2,352.61; #248 \$874.70; #401 \$12,273.69; #590 \$159,263.79; #591 \$111,808.11; #592 \$8,267.05. Total Warrants: \$348,203.95. Total All Checks and Warrants: \$424,900.60. **Moved by LeBlanc, supported by Smith, to approve the Warrant Report for May 14, 2018, in the amount of \$424,900.60. Roll Call: Yes – Jacobs, LeBlanc, Smith, Moran, and Haga; No – 0; Absent: Hurwitz and Proos. Motion carried.**

PUBLIC COMMENT

None.

BOARD COMMENT

Supervisor Haga explained that regarding the Darneil Landscape Management violation, three separate violation notices were sent out. A meeting between staff and the owner of Darneil's Landscape Management, Jerry Clay, was conducted at the Township on Friday, May 11. Mr. Clay stated he has been seeking a location for the equipment but has not been able to find one yet. Staff strongly emphasized to him the importance of correcting the zoning violations and finding a legal location for the storage of his landscape maintenance business equipment. A status meeting will be held with Mr. Clay to discuss his progress within two weeks; if staff determines progress is not being made a citation will be issued for a municipal infraction.

Supervisor Haga stated the latest news from the MTA entitled "Treasury Proposes Changes that would Fundamentally Reform Local Assessing", for which legislation is expected to be introduced. Treasurer Nick Khouri met with MTA and several local government organizations and outlined a proposal to impose comprehensive quality standards on every tax assessing entity over a five-year period. The Kent County Association of Assessing Officers have sent information to the treasurer. Supervisor Haga is looking for feedback and, with the Administrative Committee, will form a response.

UNFINISHED BUSINESS

None.

NEW BUSINESS

ADA – PROGRESSIVE COMMUNITY CENTER ARCHITECT AGREEMENT

Moved by LeBlanc, supported by Jacobs, to approve the contract with Progressive AE for architectural and engineering services for the Community Center Library as proposed. Roll Call: Yes – LeBlanc, Jacobs, Moran, Smith, and Haga; No - 0; Absent - Hurwitz, and Proos. Moved by LeBlanc, supported by Jacobs, to amend the motion to include the total of \$700,000 for the project. Motion to amend carried. Main motion, as amended, carried.

CONTRACT AWARD – RECREATION NEEDS ASSESSMENT

Moved by LeBlanc, supported by Jacobs, to approve the recommendation for consulting services for the Recreation Needs Assessment with RJM Design/Mainstreet Planning in the amount of \$19,240. Roll Call: Yes – Jacobs, LeBlanc, Smith, Moran, and Haga; No - 0; Absent - Hurwitz, and Proos. Motion carried.

CONTRACT WITH SEYFERTH PR FOR PROVIDING PUBLIC RELATIONS SERVICES FOR THE PUBLIC ANNOUNCEMENT OF CAPITAL CAMPAIGN

Moved by LeBlanc, supported by Jacobs, to approve a contract with Seyferth PR for providing public relations services for the public announcement of the capital campaign in the amount of \$8,000 as proposed. Roll Call: Yes – LeBlanc, Jacobs, Moran, Smith, and Haga; No - 0; Absent - Hurwitz, and Proos. Motion carried.

EXTENSION OF AGREEMENT WITH COMMUNITY CHURCH FOR USE OF PROPERTY FOR FARMERS’ MARKET

Moved by Jacobs, supported by LeBlanc, to approve the Extension Agreement with Community Church for use of the Property for the Farmers’ Market, with the Township’s portion as related in the “joinder” section of the agreement. Roll Call: Yes – Jacobs, LeBlanc, Smith, Moran, and Haga; No - 0; Absent - Hurwitz, and Proos. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT

Ryan Roe stated the street speed signs have been ordered. He also stated that he had received a letter of accommodation for a home invasion case he solved.

ADJOURNMENT

The meeting was adjourned at 7:37 p.m.

Jacqueline Smith
Ada Township Clerk

Date

JS/dr